CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
6796	Finance Acknowledged	23-Jan-25	20-Jan-25	20-Jan-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
822.00	476.76	186.00	376.68	0.00	135.57	1039.44	0.00	$1,039.44

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
15-Jan-25	17-Jan-25	Halifax, NS	Meetings with Provincial Officials and HRM Mayor

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
15-Jan-25	6030	Kilometers	411.00 kms @ 0.5800 per km	$238.38
15-Jan-25	6030	Per Diem - Supper		$40.00
15-Jan-25	6030	Incidentals		$8.00
16-Jan-25	6030	Per Diem - Breakfast		$20.00
16-Jan-25	6030	Per Diem - Lunch		$25.00
16-Jan-25	6030	Per Diem - Supper		$40.00
16-Jan-25	6030	Incidentals		$8.00
17-Jan-25	6030	Hotel		$376.68
17-Jan-25	6030	Kilometers	411.00 kms @ 0.5800 per km	$238.38
17-Jan-25	6030	Per Diem - Breakfast		$20.00
17-Jan-25	6030	Per Diem - Lunch		$25.00

Total: $1,039.44

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
6822	Finance Acknowledged	04-Feb-25	03-Feb-25	03-Feb-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
449.00	260.42	0.00	0.00	0.00	33.97	260.42	0.00	$260.42

Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
31-Jan-25	6030	Kilometers	Local mileage for January, 2025	$260.42

Total: $260.42

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
6859	Finance Acknowledged	18-Feb-25	14-Feb-25	17-Feb-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
822.00	476.76	279.00	565.02	0.00	172.27	1320.78	0.00	$1,320.78

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
11-Feb-25	14-Feb-25	Halifax, NS	Meetings with Provincial Officials

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
11-Feb-25	6030	Kilometers	411.00 kms @ 0.5800 per km	$238.38
11-Feb-25	6030	Per Diem - Lunch		$25.00
11-Feb-25	6030	Per Diem - Supper		$40.00
11-Feb-25	6030	Incidentals		$8.00
12-Feb-25	6030	Per Diem - Breakfast		$20.00
12-Feb-25	6030	Per Diem - Lunch		$25.00
12-Feb-25	6030	Per Diem - Supper		$40.00
12-Feb-25	6030	Incidentals		$8.00
13-Feb-25	6030	Per Diem - Breakfast		$20.00
13-Feb-25	6030	Per Diem - Lunch		$25.00
13-Feb-25	6030	Per Diem - Supper		$40.00
13-Feb-25	6030	Incidentals		$8.00
14-Feb-25	6030	Hotel		$565.02
14-Feb-25	6030	Kilometers	411.00 kms @ 0.5800 per km	$238.38
14-Feb-25	6030	Per Diem - Breakfast		$20.00

Total: $1,320.78

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
6889	Finance Acknowledged	03-Mar-25	26-Feb-25	03-Mar-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
585.00	339.30	0.00	0.00	0.00	44.26	339.30	0.00	$339.30

Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
28-Feb-25	6030	Kilometers	Local Monthly Mileage	$339.30
			Total:	$339.30

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7022	Finance Acknowledged	02-Apr-25	01-Apr-25	02-Apr-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
382.00	221.56	0.00	0.00	0.00	28.90	221.56	0.00	$221.56

Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
31-Mar-25	6030	Kilometers	Local Mileage - March 1 - 31, 2025	$221.56
			Total:	$221.56