CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7456	Finance Acknowledged	22-Aug-25	21-Aug-25	21-Aug-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
800.00	464.00	138.00	323.67	0.00	113.68	925.67	0.00	$925.67

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
12-Aug-25	13-Aug-25	Halifax, NS	Meetings with Provincial Officials

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
12-Aug-25	6030	Kilometers	400.00 kms @ 0.5800 per km	$232.00
12-Aug-25	6030	Per Diem - Breakfast		$20.00
12-Aug-25	6030	Per Diem - Lunch		$25.00
12-Aug-25	6030	Per Diem - Supper		$40.00
12-Aug-25	6030	Incidentals		$8.00
13-Aug-25	6030	Hotel		$323.67
13-Aug-25	6030	Kilometers	400.00 kms @ 0.5800 per km	$232.00
13-Aug-25	6030	Per Diem - Breakfast		$20.00
13-Aug-25	6030	Per Diem - Lunch		$25.00
			Total:	$925.67

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7471	Finance Acknowledged	09-Sep-25	28-Aug-25	28-Aug-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
802.00	465.16	194.00	722.79	131.33	185.85	1513.28	0.00	$1,513.28

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
25-Aug-25	28-Aug-25	Montreal - Halifax	Gov't Meetings - Business Development

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
25-Aug-25	6030	Kilometers	401.00 kms @ 0.5800 per km	$232.58
25-Aug-25	6030	Per Diem - Breakfast		$20.00
25-Aug-25	6030	Per Diem - Lunch		$25.00
25-Aug-25	6030	Incidentals		$8.00
26-Aug-25	6030	Per Diem - Breakfast		$20.00
26-Aug-25	6030	Incidentals		$8.00
27-Aug-25	6030	Hotel		$477.38
27-Aug-25	6030	Other	Taxi to Montreal Airport - 65.33; Parking Fee Halifax Airport - 66.00	$131.33
27-Aug-25	6030	Per Diem - Breakfast		$20.00
27-Aug-25	6030	Per Diem - Lunch		$25.00
27-Aug-25	6030	Per Diem - Supper		$40.00
27-Aug-25	6030	Incidentals		$8.00
28-Aug-25	6030	Hotel		$245.41
28-Aug-25	6030	Kilometers	401.00 kms @ 0.5800 per km	$232.58
28-Aug-25	6030	Per Diem - Breakfast		$20.00
			Total:	$1,513.28

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7482	Finance Acknowledged	09-Sep-25	02-Sep-25	02-Sep-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
1172.00	679.76	0.00	0.00	0.00	83.48	679.76	0.00	$679.76

Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
31-Aug-25	6030	Kilometers	Local Mileage - August 1 - 31, 2025	$679.76

Total: $679.76

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7507	Finance Acknowledged	16-Sep-25	10-Sep-25	10-Sep-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
804.00	466.32	93.00	245.41	0.00	98.82	804.73	0.00	$804.73

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
09-Sep-25	10-Sep-25	Halifax - NS	Meeting with Provincial Officials

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
09-Sep-25	6030	Kilometers	402.00 kms @ 0.5800 per km	$233.16
09-Sep-25	6030	Per Diem - Supper		$40.00
09-Sep-25	6030	Incidentals		$8.00
10-Sep-25	6030	Hotel		$245.41
10-Sep-25	6030	Kilometers	402.00 kms @ 0.5800 per km	$233.16
10-Sep-25	6030	Per Diem - Breakfast		$20.00
10-Sep-25	6030	Per Diem - Lunch		$25.00
			Total:	$804.73

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7585	Finance Acknowledged	01-Oct-25	01-Oct-25	01-Oct-25

Employee	Cost Centre	GL	Work Order
Cecil Clarke	Mayor		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
1252.00	726.16	0.00	0.00	0.00	89.18	726.16	0.00	$726.16

Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
30-Sep-25	6030	Kilometers	Local Mileage - Sept. 1 - 30, 2025	$726.16
			Total:	$726.16