

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7110	Finance Acknowledged	28-Apr-25	22-Apr-25	22-Apr-25
	Employee	Cost Centre	GL	Work Order
	Jennifer Campbell	accounting		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
0.00	0.00	0.00	0.00	269.05	31.45	269.05	0.00	\$269.05

Miscellaneous Expenses

Date	Cost Code	Item Type	Item Description	Amount
16-Apr-25	6020	Other	Dollarama - Dept Lunch Meeting (20 staff)	\$26.34
16-Apr-25	6020	Other	Napoli - Dept Lunch Meeting (20 staff)	\$168.63
16-Apr-25	6020	Other	Sobeys - Dept Lunch Meeting (20 staff)	\$74.08
Total:				\$269.05

CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7141	Finance Acknowledged	15-May-25	05-May-25	12-May-25
	Employee	Cost Centre	GL	Work Order
	Jennifer Campbell			

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt	
1074.00	622.92	214.00		0.00	0.00	102.78	836.92	0.00	\$836.92

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
06-May-25	09-May-25	White Point, NS	AMANS Spring Conference

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
06-May-25	6030	Kilometers	537.00 kms @ 0.5800 per km	\$311.46
06-May-25	6030	Per Diem - Lunch		\$25.00
06-May-25	6030	Per Diem - Supper		\$40.00
06-May-25	6030	Incidentals		\$8.00
07-May-25	6030	Per Diem - Breakfast		\$20.00
07-May-25	6030	Per Diem - Supper		\$40.00
07-May-25	6030	Incidentals		\$8.00
08-May-25	6030	Per Diem - Breakfast		\$20.00
08-May-25	6030	Incidentals		\$8.00
09-May-25	6030	Kilometers	537.00 kms @ 0.5800 per km	\$311.46
09-May-25	6030	Per Diem - Breakfast		\$20.00
09-May-25	6030	Per Diem - Lunch		\$25.00
Total:				\$836.92