CBRM Expense Claim

Claim ID	Status	Status Date	Created	Submitted
7442	Employee Action Required	20-Aug-25	19-Aug-25	20-Aug-25

Employee	Cost Centre	GL	Work Order
Kim Sheppard	Council		

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
830.00	481.40	105.00	235.60	0.00	100.94	822.00	0.00	$822.00

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
13-Aug-25	14-Aug-25	Halifax	Police Reporting Meeting

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
13-Aug-25	6030	Hotel		$235.60
13-Aug-25	6030	Kilometers	415.00 kms @ 0.5800 per km	$240.70
13-Aug-25	6030	Per Diem - Lunch		$25.00
13-Aug-25	6030	Per Diem - Supper		$40.00
14-Aug-25	6030	Kilometers	415.00 kms @ 0.5800 per km	$240.70
14-Aug-25	6030	Per Diem - Supper		$40.00
			Total:	$822.00