



# **Cape Breton Regional Municipality**

## **Council Meeting Agenda**

Tuesday, December 9, 2025

2:00 p.m.

Council Chambers

Second Floor, City Hall

320 Esplanade, Sydney, Nova Scotia

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**Land Acknowledgement****Roll Call****O' Canada**

1. **Approval of Agenda:** (Motion required)
2. **Approval of Minutes:** (Previously circulated)
  - Special Council – October 16, 2025
3. **Proclamations and Resolutions**
  - 3.1 **Salvation Army Week**  
Councillor Steve Gillespie (See page 6)
4. **Public Hearings**
  - 4.1 **Land Use By-law Zone Map Amendment, Dominion:**  
Peter Vandermeulen, Planner (See page 7)
  - 4.2 **Parking By-law:** Scott Parker, Supervisor of Bylaw Services;  
Travis Radtke, Housing Coordinator (See page 24)
5. **Business Arising – Committee of the Whole – Fire and Emergency Services – December 2, 2025**
  - 5.1 **Fire Services Review Update:** Councillor Gordon MacDonald (See page 41)
6. **Business Arising – Committee of the Whole – December 2, 2025**
  - 6.1 **Land Use By-law Zone Map Amendment, Ferry Street:**  
Peter Vandermeulen, Planner (See page 43)

- 6.2 Code Acceleration Fund – Updates to Fast-Tracked Housing Plans:** Tyson Simms, Director of Planning and Development (See page 59 )
- 6.3 Site Access and Data Sharing Agreement with the National Research Council of Canada (NRC) – Installation of Pipeline Sensors:** Raymond Boudreau, P.Eng., Director of Water and Wastewater (See page 61 )
- 6.4 Committee Vacancies:** Christa Dicks, Municipal Clerk / Director of Corporate Information Services (See page 64 )
- 6.5 Police Commission Update November 2025:** Glenn Paruch, CBRM Police Commission Chair / Deputy Mayor (See page 66 )
- 6.6 Performance Review:** Councillor Steve Parsons (See page 70 )
- 7. Business Arising – Heritage Advisory Committee – December 2, 2025**
  - 7.1 Deregistration of 2645 Point Edward Highway (PID 15211824) – Mitchell Island Union Church:** Karen Neville, Heritage Officer / Senior Planner (See page 71 )
- 8. Committee Reports**
  - 8.1 Cape Breton Regional Library Board Update:** Councillor Darren O’Quinn (See page 87 )
- 9. Financial Statements**
  - 9.1 CBRM Financial Statements to October 31, 2025**  
(See page 92 )



**10. In Camera Council**

**10.1 Personnel Matters:** Deanna Evely, Director of Human Resources

(In accordance with section 22(2)(e) of the *Municipal Government Act*.)

**10.2 Library Update:** Wayne MacDonald, P.Eng., Chief Engineer / Director of Strategic Partnerships

(In accordance with section 22(2)(e) of the *Municipal Government Act*.)

**Adjournment**



## PROCLAMATION

### *Salvation Army Week*

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**WHEREAS:**

we are approaching the final stretch of The Salvation Army's 135th Annual Christmas Kettle Campaign, an essential initiative in the ongoing fight against poverty and food insecurity here in the Cape Breton Regional Municipality; and

**WHEREAS:**

the Salvation Army remains steadfast in its mission to ensure that no one faces hardship alone, offering compassion, support, and hope to individuals and families in their time of need; and

**WHEREAS:**

during this holiday season, citizens are encouraged to come together and make a meaningful difference by contributing to a Christmas Kettle or by donating online at *salvationarmy.ca*; and

**WHEREAS:**

it is through our shared generosity and collective spirit as a community that we can bring comfort and hope to those who need it most.

**BE IT THEREFORE  
RESOLVED:**

that CBRM Mayor Cecil P. Clarke and Council do hereby proclaim December 8<sup>th</sup> to 14<sup>th</sup>, 2025, as Salvation Army Week in the Cape Breton Regional Municipality.

*Councillor Steve Gillespie - CBRM District #4*

December 9, 2025

## **Land Use By-law Zone Map Amendment, Dominion**

### **Motion**

Moved by Councillor Parsons, seconded by Councillor MacMullin, to approve to give First Reading of Amending By-law found Attachment A and schedule a Public Hearing to consider adjusting the boundary of the adjacent Light Industrial (LI) and Low Density Urban Residential (UR2) Zone boundaries for PIDs 15875289, 15875271, 15875297, 15875305 and 15381601 as show in Schedule A of the Amending By-law, Attachment A is included in agenda package.

### **Motion Carried**

## CBRM PUBLIC HEARING

### to Consider a Land Use By-law Map Amendment for the Light Industrial and Low Density Urban Residential Zones, Neville St, Dominion

The Council of the Cape Breton Regional Municipality (CBRM) has scheduled a Public Hearing to consider an amendment to the Land Use By-law which would adjust the boundary of the UR2 and LI Zones along Neville St, in Dominion, see map below.

The Public Hearing has been scheduled for **Tuesday, December 9<sup>th</sup>, 2025, at 2:00 p.m.** The meeting will be held in Council Chambers, located on the 2<sup>nd</sup> floor of the Civic Center, 320 Esplanade, Sydney.

Anyone wishing to comment on the proposed amendment is welcome to make a presentation at the Public Hearing or make a written submission via email. Written submissions will be accepted by email or mail until 4:00 pm Monday, December 8<sup>th</sup>, 2025. Written submissions must include your full name and address for the public record.

Requests for further information, including a copy of the proposed amendment, and statement submissions can be directed to the Planning Department:

Phone: [\(902\) 563-0864](tel:(902)563-0864)

Email: [PlanningConsult@cbrm.ns.ca](mailto:PlanningConsult@cbrm.ns.ca)





**CAPE BRETON**  
REGIONAL MUNICIPALITY

**TO:** Mayor Clarke and Members of CBRM Council

**FROM:** Demetri Kachafanas, Chief Administrative Officer

**DATE:** [2025-12-02]

**SUBJECT: RE: Land Use By-law Zone Map Amendment, Dominion**

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**ORIGIN**

A request has been made by the Owners of PIDs 15875289, 15875271, 15875297, 15875305 and 15381601 to consider a zone amendment to adjust the Light Industrial (LI) and Low Density Urban Residential (UR2) split zone designation on their parcels. The applicants form a group of Buyers and the Seller of recent and ongoing real estate transactions, who have purchased/are selling lands on Neville Street in Dominion for residential purposes, which the current zoning inhibits on large portions of the lot parcels.

**RECOMMENDATION**

That the Council of Cape Breton Regional Municipality give Second Reading of Amending By-law found Attachment A and move a motion to adopt the proposed boundary adjustment of the adjacent Light Industrial (LI) and Low Density Urban Residential (UR2) Zone boundaries for PIDs 15875289, 15875271, 15875297, 15875305 and 15381601 as show in Schedule A of the Amending By-law.

**BACKGROUND**

The above mentioned PIDs are zoned Light Industrial (LI) and Low Density Urban Residential (UR2) Zoning, a map of the existing zone boundaries can be found in Attachment B. A portion of each parcel fronting on Neville Street bears UR2 Zoning, however a large potion of the rear of each parcel bares the LI Zone. As the LI Zone prohibits Residential Uses, this limits the buyers use of the property for their intended residential developments.

In the 2007 CBRM Land Use By-law, similar zones were in place until it was repealed in 2023,

respectively the Service Industrial Zone (SIZ) and the Residential Urban D Zone (RUD) were applied to the lands. The boundaries of the previous zones were not altered during the adoption of the CBRM Forward Land Use By-law in 2023, a map of the 2004 Land Use By-law can be found in Attachment C.

The previous Municipal Planning Strategy (MPS) provided context into the creation of the SIZ Zone, which was created surrounding significant landholdings once owned by the Federal Crown Corporation (DEVCO) responsible for coal mining operations.

The applicants land fall into the area identified as the “*DEVCO lands in Dominion between Mitchell Avenue and Neville Street*” by the 2004 MPS. Much of this approximately 140 acre site is well set back from the residential development along Mitchell Avenue and Neville Street, and is not easily accessed by an existing Public Street or Road, however, potential is for local industrial business/tertiary service industry facilities was identified at the time.

Council also gave first reading of this proposed amendment during the November 18<sup>th</sup> meeting of Council. Council recommended that CBRM Council give second reading to the Amending By-law found Attachment A and scheduled a Public Hearing.

## **DISCUSSION**

By providing the corridor of RUD Residential Zoning along Neville Street in the 2004 MPS and LUB, consideration was given to residential development in this at the time of adoption of this zone boundary.

Further, current Parking and Loading provisions in section 4.18 of the LUB would prohibit Light Industrial Use on these parcels. In 4.18.1 d) the LUB states parking areas (including driveways) to a parking areas shall be within a zone permitting the use. As the UR2 Zone does not share any permitted uses with the LI Zone, this area zoned LI would not be able to be developed for any purpose at this time.

Given that there are existing residential developments and consideration for further residential development along Neville Street by provision of the UR2 zone in this area, staff would consider this a reasonable request as these lands would not have been able to be used in any case for LI uses.

## **FINANCIAL IMPLICATIONS**

Fiscally, staff time was used to prepare the proposed amendment along with subsequent reports for Councils consideration. An application fee has been collected in accordance with the CBRM Fee Policy: Planning, Development, and Building

## **ALTERNATIVES**

Alternatively, the Council could choose not to approve the recommendation.

#### **LEGISLATIVE AUTHORITY**

Section 210 of the *Municipal Government Act* outlines the required process for amendments to the Land Use By-law (LUB).

Policy A-15 of the Municipal Planning Strategy (Attachment D)

**Report Prepared by: Peter Vandermeulen, Planner**

**By-law**  
of the Cape Breton Regional Municipality

amending the

**Cape Breton Regional Municipality's  
Land Use Bylaw**

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Pursuant to Section 210 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the text of the Cape Breton Regional Municipality's Land Use By-law in the following manner:

**THAT:** Council amends the CBRM's Land Use Bylaw map by deleting Light Industrial (LI) Zone in effect for the portion of PIDs 15875289, 15875271, 15875297, 15875305 and 15381601 identified in Schedule A replacing it with the Low Density Urban Residential (UR2) Zone.

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**PASSED AND ADOPTED:** by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on XXXX, XXXX.

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**MAYOR**

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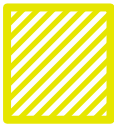
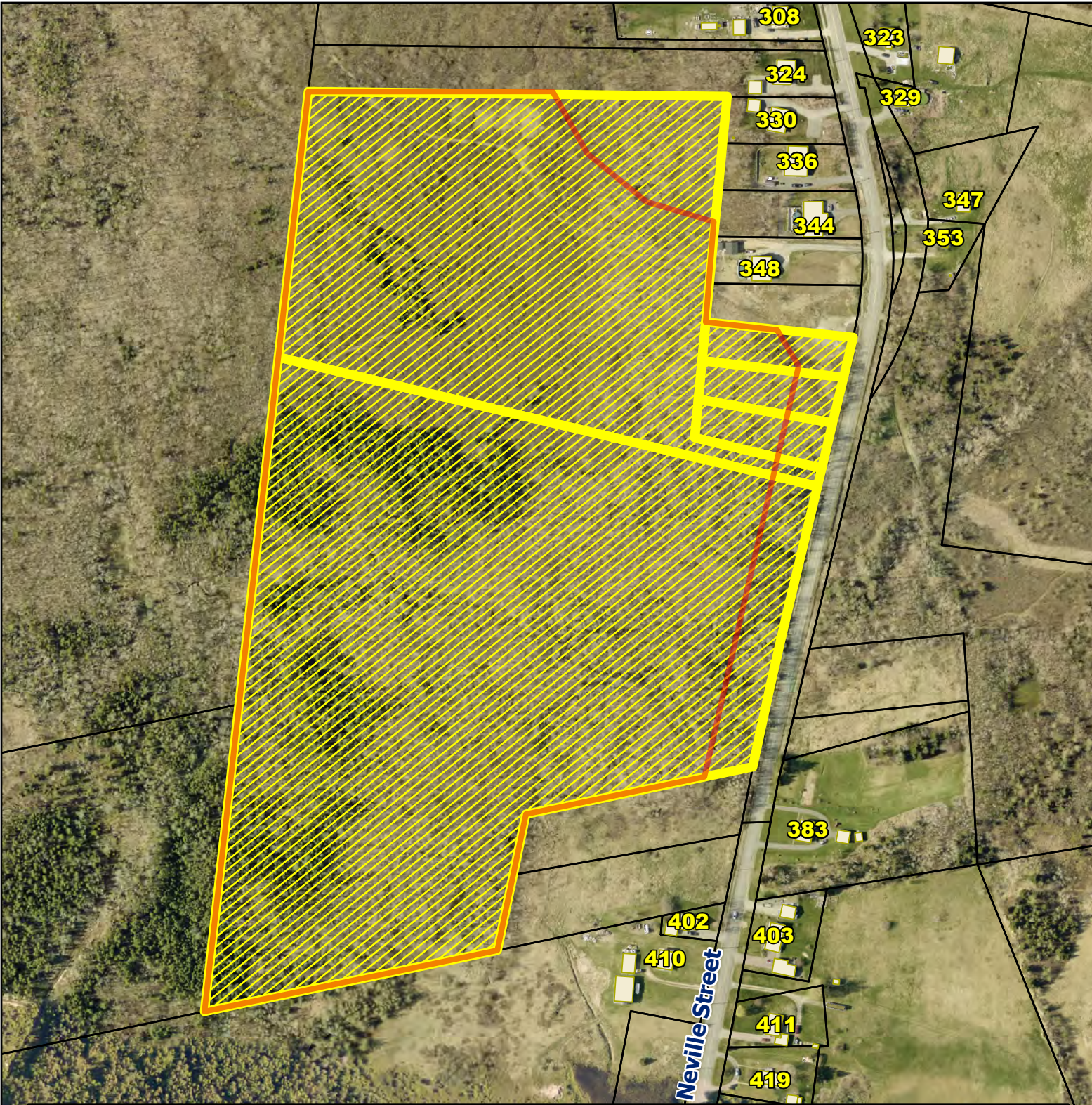
**CLERK**

**THIS IS TO CERTIFY** that the attached is a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on XXXX, XXXX to amend the Cape Breton Regional Municipality's Land Use By-law.

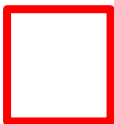
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Christa Dicks, CLERK





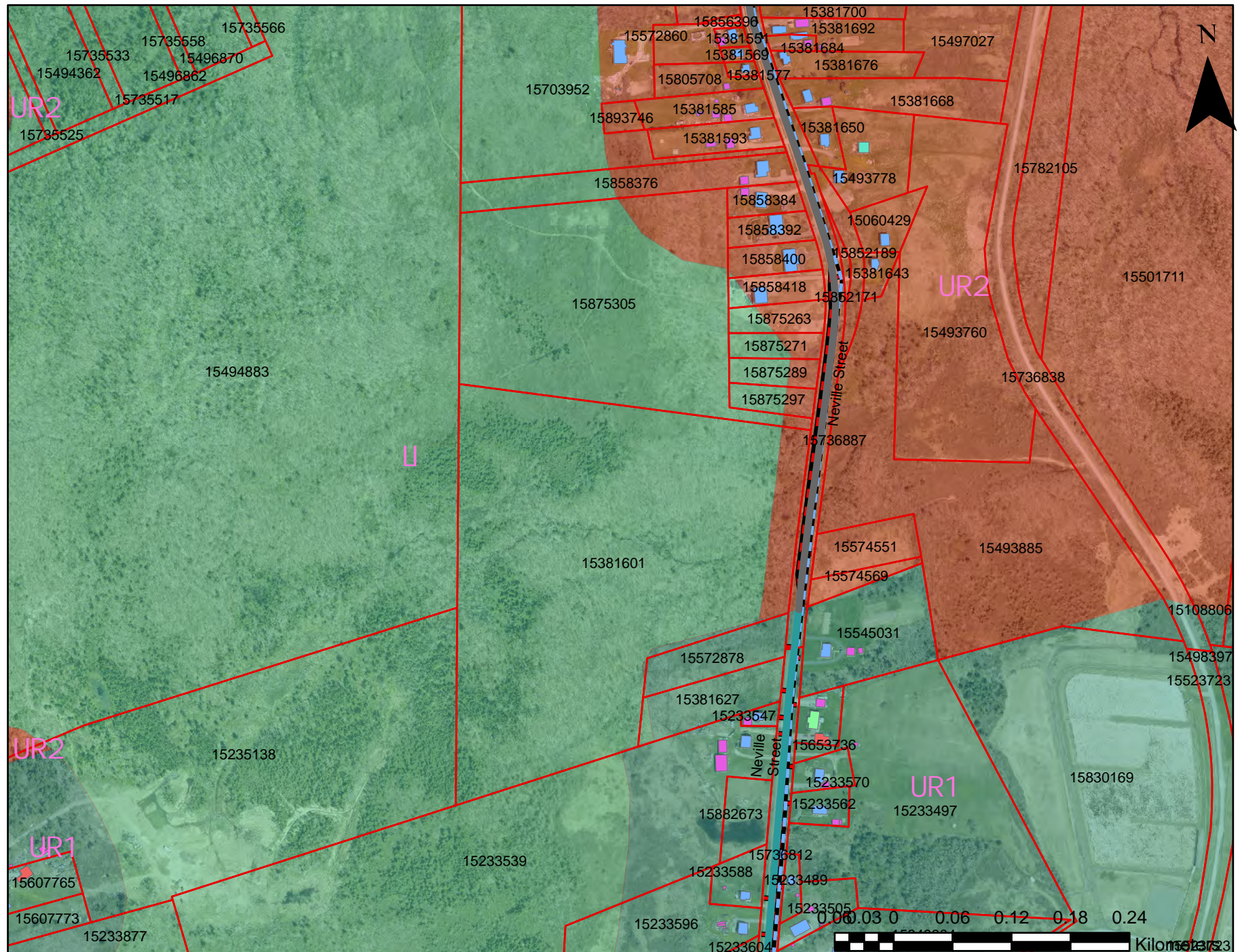
PIDs 15875305,15875289,15875271,15875297,  
15875297,15381601



Portion to be converted from Light Industrial to  
Low Density Urban Residential (UR2)

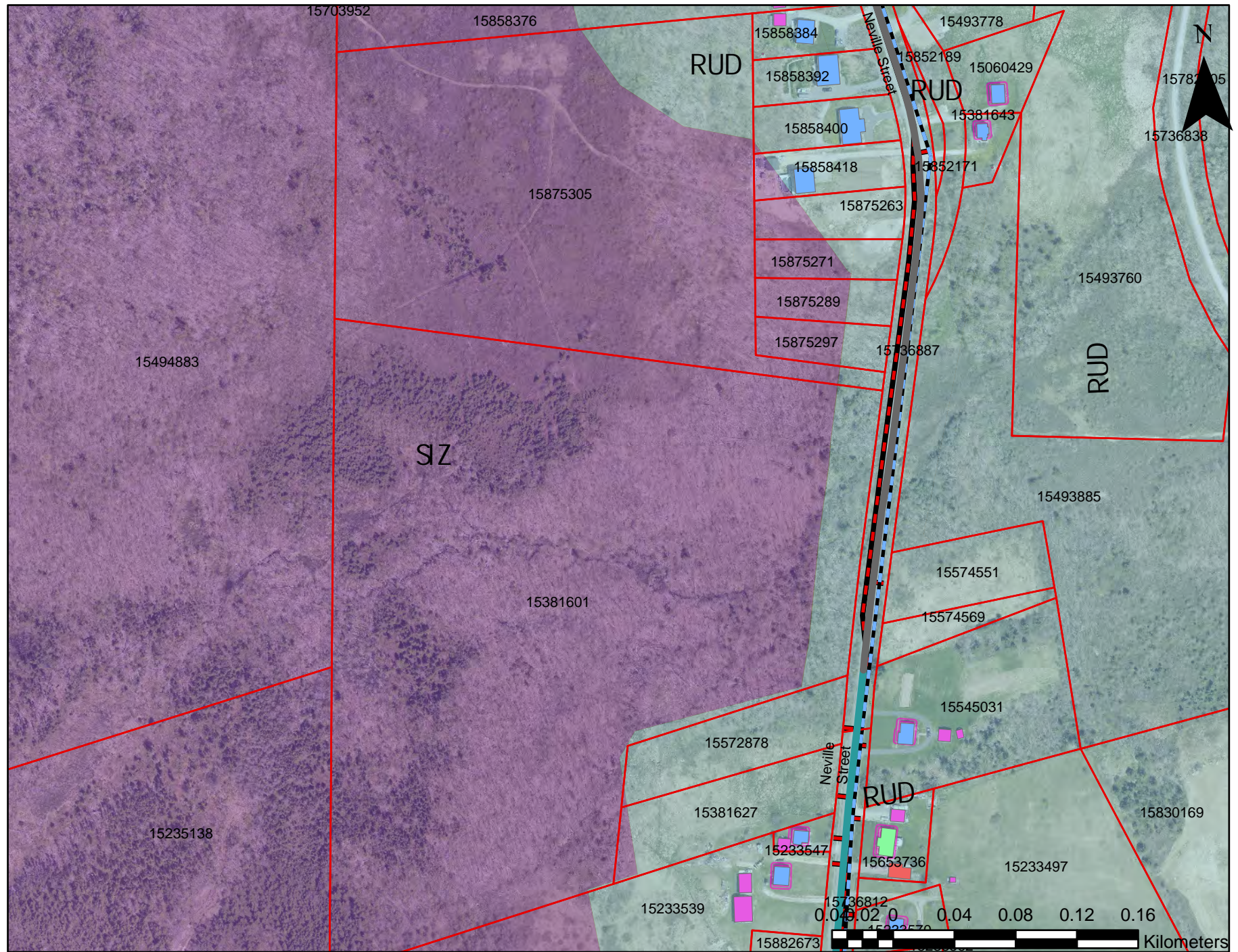


# ATTACHMENT B - 2023 CBRM LAND USE BY-LAW ZONE DESIGNATION





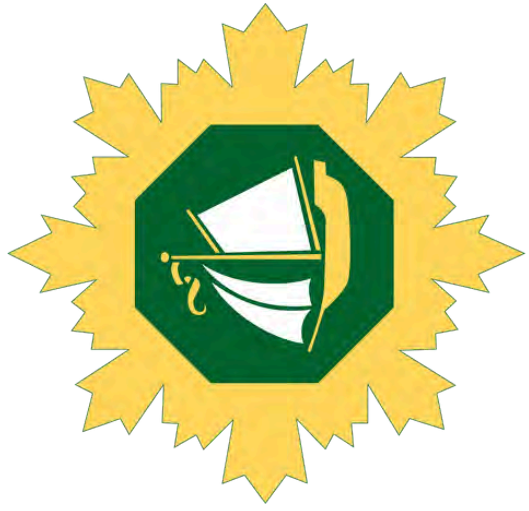
# ATTACHMENT C - 2007 CBRM LAND USE BY-LAW ZONE DESIGNATION





## 11.3.9. Amending the Land Use By-law

- A-14** Council may make text or map amendments to the Land Use By-law, granted the amendment is in keeping with the intention of policies set forth in this Municipal Planning Strategy and meets the general criteria set in A-18.
- A-15** Council shall may be considered for a zone amendment to an immediately adjacent zone classification on the Land Use Zone Map without requiring an amendment to this Strategy, provided that the intent of all other policies of the Strategy are satisfied.
- A-16** Council shall not amend the Land Use By-law unless Council is satisfied the proposal:
- (a) is consistent with the intent of this Municipal Planning Strategy;
  - (b) has regard for:
    - a. the ability of the Municipality to absorb public costs related to the proposal
    - b. variety of land uses within the area
    - c. the capacity of municipal infrastructure (water, sewer, stormwater)
    - d. the creation of excessive traffic hazard or congestion on the street in as determined by the Traffic Authority
    - e. scale of the proposed development in relation to the surrounding development pattern
    - f. access to public transit
    - g. connection to active transportation network



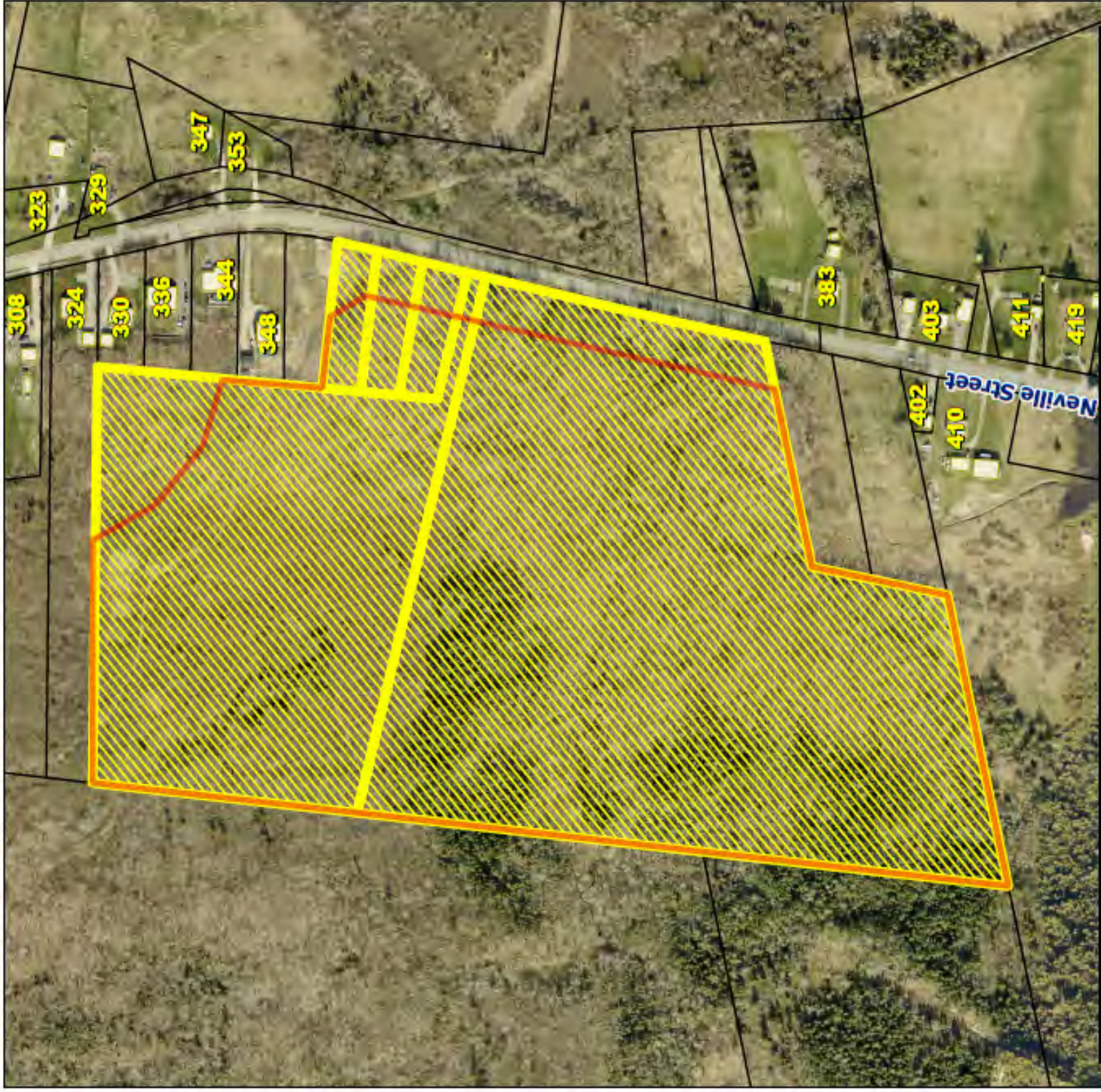
CAPE BRETON  
REGIONAL MUNICIPALITY


# Land Use By-law Zone Map

## Amendment


### Neville Street - Dominion







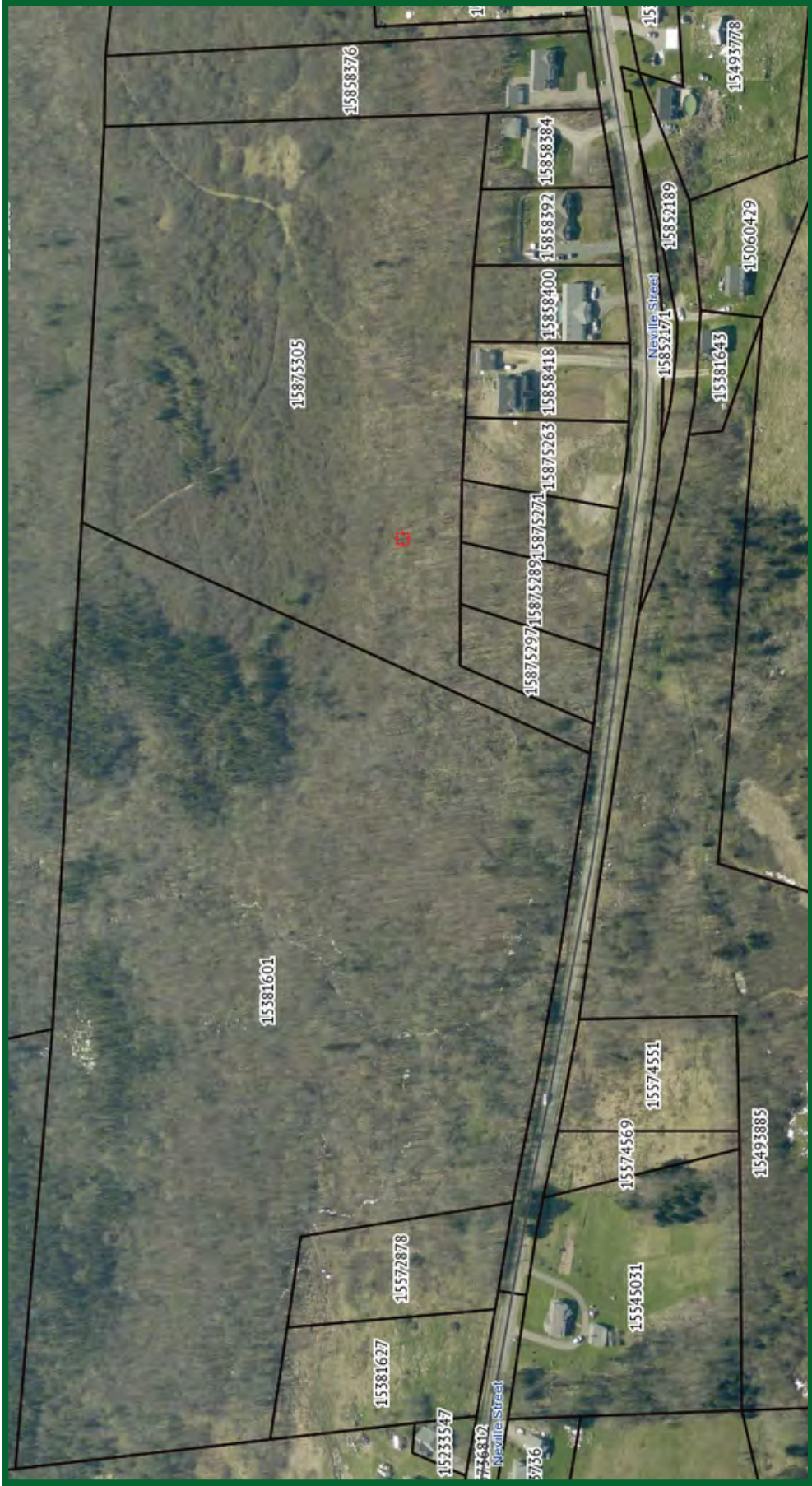
PIDs 15875305,15875289,15875271,15875297, 15381601



Portion to be converted from Light Industrial to Low Density Urban Residential (UR2)

# Applicants Request

PIDs are zoned both Light Industrial (LI) and Low Density Urban Residential (UR2). The applicants have requested to adjust the zone boundary to allow more area for residential development.





# Legislative Authority

## **Municipal Planning Strategy:**

Policy A-15 provides Council the ability to consider for a zone amendment to an immediately adjacent zone classification on the Land Use Zone Map without requiring an amendment to the Municipal Planning Strategy.

## **Municipal Government Act:**

Section 210 of the Municipal Government Act outlines the required process for amendments to the Land Use By-law (LUB). Ex. Scheduling of a public hearing, advertisement periods, and notices of adoption.

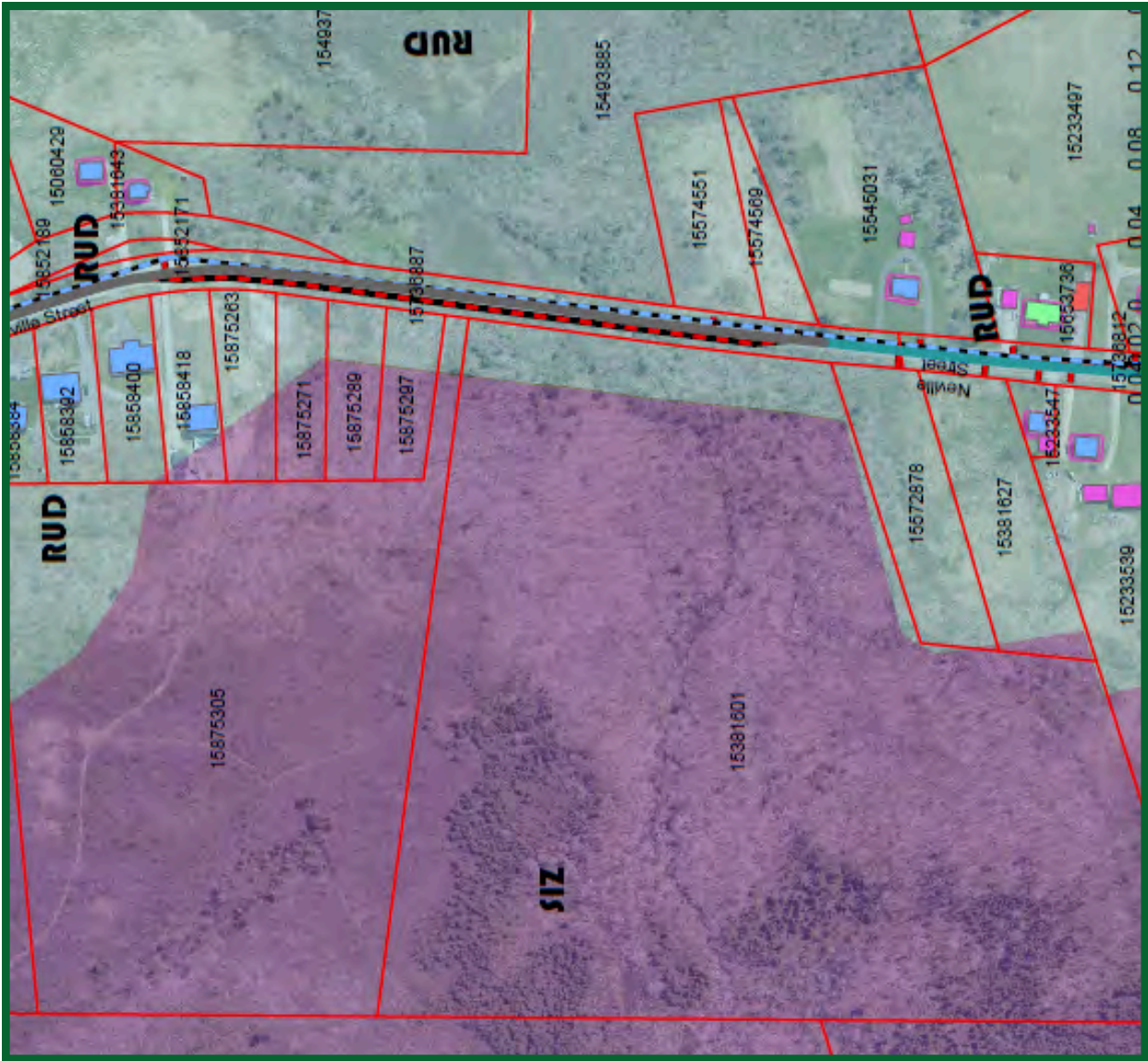


# Background

PIDs are zoned both Light Industrial (LI) and Low Density Urban Residential (UR2). Large portions of the rear of each parcel bares the LI Zone which prohibits Residential Uses.

## History of Zone Boundary

- Zones were put in place in the 2004 Land Use By-law and Municipal Planning Strategy (SLZ and RUD Zones).
- SLZ Zone was created surrounding significant DEVCO landholdings.
- Zone Boundary was not altered during the adoption of the 2023 CBRM Land Use By-law.







# Recommendation

It is recommended that Council:

Recommend Council give Second Reading of Amending By-law found Attachment A and move a motion to adopt the proposed boundary adjustment of the adjacent Light Industrial (LI) and Low Density Urban Residential (UR2) Zone boundaries for PIDs 15875289, 15875271, 15875297, 15875305 and 15381601 as show in Schedule A of the Amending By-law.



CAPE BRETON  
REGIONAL MUNICIPALITY

By-law  
of the Cape Breton Regional Municipality  
amending the

## Cape Breton Regional Municipality’s Land Use Bylaw

Pursuant to Section 210 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the text of the Cape Breton Regional Municipality’s Land Use By-law in the following manner:

THAT: Council amends the CBRM’s Land Use Bylaw map by deleting Light Industrial (LI) Zone in effect for the portion of PIDs 15875289, 15875271, 15875297, 15875305 and 15381601 identified in Schedule A replacing it with the Low Density Urban Residential (UR2) Zone.

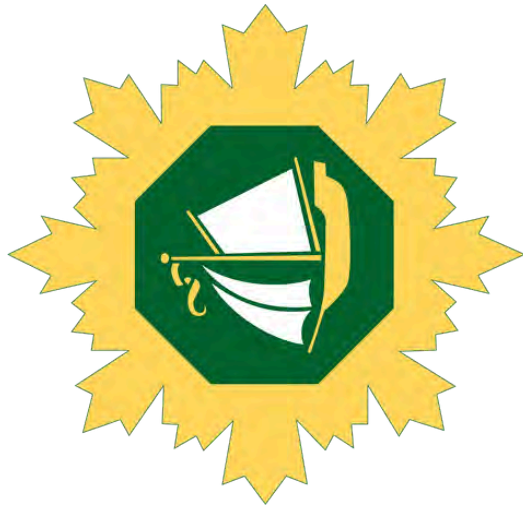
PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on XXXX,XXXX.

MAYOR CLERK

*THIS IS TO CERTIFY that the attached is a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on XXXX, XXXX to amend the Cape Breton Regional Municipality’s Land Use By-law.*

Christa Dicks, CLERK





**CAPE BRETON**  
REGIONAL MUNICIPALITY

**Parking Management Study and Proposed Amendments to By-law P-100 (Parking Meter By-law T-5):**

**Motion**

Moved by Councillor Gillespie, seconded by Councillor O'Quinn, to approve for first reading the Parking By-law and schedule a public hearing to consider amendments to the Parking By-law, as generally set out in Attachment A, included in the agenda package, at an upcoming meeting of Council; and direct staff to proceed with implementation of consolidation projects, expansion and modernization of parking payment systems, implementation of time limits, and associated enforcement practices as recommended and outlined in the CBRM Parking Management Study; and direct staff to review residential exemptions, signage for private lots, and off-street parking expansion and return to Council with recommendations for consideration.

**Motion Carried**



## **Cape Breton Regional Municipality**

### **NOTICE**

#### **By-Law for Second (Final) Reading by Council**

**Date:** Tuesday, December 9, 2025

**Time:** 2:00 p.m.

**Location:** Council Chambers, 2nd Floor, City Hall  
320 Esplanade, Sydney, NS

#### **By-Law Under Consideration:**

<b>By-Law</b>	<b>Intent</b>
CBRM Parking By-law No. P-100  (with Repeal of former Parking Meter By-law T-5)	<ul style="list-style-type: none"><li>• Include provisions for pay stations and the regulation of off-street parking on municipal property</li><li>• To improve clarity and implementation of the By-law</li></ul>

Copies of the proposed By-Law are available at:

Municipal Clerk's Office

4th Floor, Room 405, City Hall

320 Esplanade, Sydney, NS

#### **Contact:**

Phone: [902-563-5010](tel:902-563-5010)

Email: [clerksoffice@cbrm.ns.ca](mailto:clerksoffice@cbrm.ns.ca)



**CAPE BRETON**  
REGIONAL MUNICIPALITY

**TO:** Mayor and Council

**FROM:** Demetri Kachafanas, Chief Administrative Officer

**DATE:** December 2, 2025

**SUBJECT:** **Parking By-law (By-law No: P-100)**

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**ORIGIN**

September 16, 2025, CBRM Council motion:

MOVED by Councillor Gillespie, seconded by Councillor O'Quinn:

to approve first reading the Parking By-law and schedule a public hearing to consider amendments to the Parking By-law, as generally set out in Attachment A,

MOTION PUT AND PASSED

**RECOMMENDATION**

It is recommended CBRM Council:

1. Give second and final reading to the Parking By-law (By-law No: P-100); and
2. Repeal Parking Meter By-law T-5 and replace it with Parking By-law (By-law No: P-100).

**BACKGROUND**

The Municipality, as part of its commitments to the Housing Accelerator Fund and the CBRM Forward initiative, was tasked with updating parking requirements to support updated zoning and sustainable community growth. WSP Group Limited was engaged to conduct a study of current parking management, assess supply and demand, and make recommendations to improve these items. As a result of this study, it was recommended CBRM Council considering amendments to its Parking Metre By-law.

In addition to the amendments required as a result of the Parking Study, staff are also recommending a series of housekeeping amendments to the CBRM Parking Meter By-law. The purpose of these amendments is to improve the clarity and implementation of the By-law. Most of the proposed amendments do not alter the substance or intent of the By-law but rather make it easier to read and administer.

As the amendments include provisions for pay stations and the regulation of off-street parking on municipal property, staff are recommending that the title of the By-law be updated to the “Parking By-law.” Given the scope of changes and the name revision, it is recommended that the existing Parking Meter By-law be repealed and replaced with a new Parking By-law (Attachment A).

#### *Statutory Authority*

In spring 2019, the Province of Nova Scotia, through the Office of Regulatory Affairs and Service Effectiveness, partnered with several municipalities to improve the regulatory environment for local businesses. As part of this initiative, Portside Law reviewed all of CBRM by-laws to assess clarity, relevance, and enforceability. In addition to the amendments outlined in this report, the Parking Meter By-law has been revised to incorporate Portside Law’s recommendations, including changes to the structure of the Statutory Authority section.

#### *Definitions*

Several existing definitions are being updated for clarity. New definitions are also recommended, including EV Charging Station, EV-Designated Parking Space, Mobile Application, and Pay Station.

#### *Parking on Municipal Property*

The current By-law applies only to on-street parking. To provide greater flexibility, a new section (Section 9: Parking on Municipal Property) is being added to regulate parking on other municipal properties.

#### *Type of Payment*

The existing By-law recognizes only coin payment. To reflect technological advances, the By-law should be amended to include additional forms of payment.

#### *Unlawful to Park or Impede*

Existing provisions related to unlawful parking or impeding traffic apply specifically to metered areas. With the addition of pay stations, this section is being restructured to cover both payment methods.

#### *Exemptions for Parking Restrictions*

A new section titled *Exemptions for Parking Restrictions* is being recommended for inclusion in the revised By-law. This section is being added based on a jurisdictional review of other parking by-laws. With the addition of this section, emergency vehicles and municipal vehicles are exempt from certain parking restrictions while performing official duties. Additionally, motor vehicles equipped with valid Veterans’ License Plates, a valid accessible parking permit, or a number plate are permitted to park for the maximum time period for the parking area without payment. This is particularly important in areas without parking meters, where payment is made through a central pay station, to accommodate individuals who may face challenges using mobile devices, especially during of the transition to parking zones.

#### *Penalty Provisions*

The current penalty provisions are confusing and difficult to interpret. This section has been reformatted for clarity. In addition, fine amounts have been updated, based on a jurisdictional review, to align with common provincial practice by linking penalties to the number of convictions.

As a result of clarifying language, adding new terms, and restructuring certain sections, the By-law requires reformatting and renumbering to ensure consistency and ease of reference.

### **FINANCIAL IMPLICATIONS**

The financial implications associated with generating a parking management study were identified in the Housing Accelerator Fund project. Staff's review of the study and the preparation of this staff recommendation report have been allocated under the approved operating budget for 2025-2026.

### **LEGISLATIVE AUTHORITY**

- *Municipal Government Act*, Section 47, Resolution Policies and By-laws and Section 170(1)(a) – Application Area
- *Motor Vehicle Act*, Section 153 – Municipal Parking Meter By-law and Section 154 – Exemption from Parking Restrictions

### **ATTACHMENTS**

Attachment A: Parking By-law (By-law No: P-100)

Report Prepared by:

Scott Parker, By-law Enforcement Supervisor, Planning and Development  
Travis Radtke, Housing Coordinator, Planning and Development



## CAPE BRETON REGIONAL MUNICIPALITY

By-Law No: P-100

### Parking By-law

#### A BY-LAW TO PARKING WITHIN THE CAPE BRETON REGIONAL MUNICIPALITY

- WHEREAS** the Council of the Cape Breton Regional Municipality seeks regulate parking on municipal streets and municipal properties;
- WHEREAS** Section 153 of the *Motor Vehicle Act*, Chapter 293, R.S.N.S., 1989, as amended, provides that the Council for the Cape Breton Regional Municipality may make By-Laws prohibiting or restricting the parking or leaving standing vehicles upon any highway or part thereof in the limits of the Municipality and that such By-law may prohibit or restrict the parking or leaving standing of any vehicle, except in accordance with a sign, device on a Parking Meter or Pay Station;
- WHEAREAS** **the Council of the Cape Breton Regional Municipality** also wishes to regulate the parking of vehicles in certain lots owned, leased or otherwise under the control of the Cape Breton Regional Municipality;
- WHEREAS** the Council of the Cape Breton Regional Municipality seeks to set forth provisions regarding parking enforcement, penalties, and restrictions;

**BE IT ENACTED** by the Council of the Cape Breton Regional, under the authority of the *Municipal Government Act*, S.N.S 1998, Chapter 18, as amended, and under the authority of the *Motor Vehicle Act*, R.S.N.S. 1989, Chapter 293, as amended, as follows:

Where a provision of this By-law conflicts with the provisions of another By-law in force within the Municipality, the more stringent provision prevails.

#### 1. Short Title

This By-law shall be known as the "Parking By-law "and may be cited as the "Parking By-law, No. P-100".

#### 2. Application

In addition to the authorities under the *Motor Vehicle Act*:

- (1) This By-law shall apply to the public streets and highways in the Cape Breton Regional Municipality upon which Parking Meters or Pay Stations have from time to time been installed.
- (2) This by-law applies to any parking lot owned, leased, or otherwise under the control of the Cape Breton Regional Municipality.

### **3. Definition**

In this By-law,

“By-law Enforcement Officer” means the employee(s) of the Cape Breton Regional Municipality appointed to enforce one or more By-laws of the Cape Breton Regional Municipality.

“Commercial Motor Vehicle” means a type of Motor Vehicle that is used for carrying goods or passengers as defined by the *Motor Vehicle Act*.;

“Conviction” includes payment of a penalty under Section 22.

“Electronic Payment” means payment by means of a device to the Municipality and to a person contracted with the Municipality to accept payment.

“Electric Vehicle (EV)” means a motor vehicle that uses electric motors powered by rechargeable battery packs.

“EV Charging Station” means equipment used to recharge Electric Vehicles (EV).

“EV-Designated Parking Space” means a Parking Space designated solely for EVs while actively charging.

“Mobile Application (Mobile App)” means a system established by or on behalf of the Municipality, accessible by way of a cell phone or other device, which, when activated by the owner or operator, records the pay parking zone in or the Parking Meter at which the vehicle is parked, the licence plate of the parked vehicle and the time required for the use of the Parking Space.

“Motor Vehicle” includes an automobile, truck, trailer, motorcycle and any other Vehicle propelled or driven otherwise than by muscular power, but does not include a motorized snow Vehicle or motor-assisted Vehicle.

“Municipality” means the Cape Breton Regional Municipality, in the County of Cape Breton, Province of Nova Scotia.

“Municipal Vehicle” means a motor vehicle owned or operated for the Municipality by way of marking or permit.

“Parking” means the standing of a vehicle whether occupied or not, upon a Roadway, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading, or in obedience to traffic regulations or traffic signs or signals;

“ Parking Meter” means mechanical or electronic device designed to receive payment of fees for parking at a Parking Space, indicating whether any fee for parking has been paid, fix the period of parking allowed for any fee paid, and indicate whether the period for which any such fee has been paid has elapsed, and including any electronic payment display, including a Pay Station.

“Parking Permit” means a card or electronic notification authorized and approved for daily, weekly, monthly and yearly parking by the By-law enforcement division and displayed on the vehicle or electronically available while in effect;

“Parking Space” means a space for parking a vehicle controlled and regulated by a Parking Meter or Pay Station or sign and may also include an EV-Designated Parking Space

“Pay Parking Zone” means an area of a Roadway or property marked by signs or an application that indicates a period of time to park a Motor Vehicle shall be purchased from a Pay Station. "Pay Station" means an apparatus to receive payment of fees for parking within a parking payment area and indicate at the time of fee payment the period of time for which parking has been paid for.

“Peace Officer” means a police officer of the Cape Breton Regional Police, By-law Enforcement Officer or a special constable appointed pursuant to the *Police Act*.

“Roadway” for the purpose of this By-law Roadway means:

- (1) the whole of any land which is within the Cape Breton Regional Municipality and which is laid out by council as a road, street or public highway;
- (2) land which is vested in the Cape Breton Regional Municipality for the purposes of a road street and includes any access way or service lane under the control of the Cape Breton Regional Municipality;
- (3) every parking place, square or place intended for use of the general public and any private parking areas delegated to Cape Breton Regional Municipality for parking enforcement.

“Parking Authority” means the individual appointed to manage, supervise and enforce this By-law.

#### **4. General Parking Regulations**

- (1) No person shall park a Motor Vehicle:
  - (a) In a designated no-parking zone;
  - (b) In front of a fire hydrant or within 5 metres of a hydrant;
  - (c) On a sidewalk or crosswalk;
  - (d) In a manner that obstructs traffic or pedestrian movement;

- (e) In a space designated for persons with accessibility and/or mobility limitations without a valid permit; or
- (f) In a manner that violates posted time limits.

#### **5. Placing of Parking Meters and Parking Pay Station**

- (1) A Parking Meter installed in the Municipality shall be placed on the sidewalk and shall designate the Parking Space associated with it as hereinafter set forth.
- (2) A Pay Station installed in the Municipality shall be placed in the right of way in the pay parking zone associated with it.

#### **6. Parking Spaces**

- (1) The Parking Space provided with each Parking Meter shall be of sufficient size to be accessible and accommodate one standard passenger vehicle. The placing of Motor Vehicles shall be as follows:
  - (a) When Parking is parallel to the curb or edge of the Roadway, the foremost part of the Motor Vehicle shall be placed within a space measured along the curb not more than 101 millimetre beyond the Parking Meter nor more than one metre in measurement to the rear of the Parking Meter;
  - (b) When the Parking is established at an angle to the edge of the Roadway, this shall be appropriately marked or signed, and unless otherwise clearly indicated, a Motor Vehicle parked at an angle where Parking Meters have been installed shall be placed in contact with the curb immediately to the right of the Parking Meter which applies to the Motor Vehicle; and
  - (c) When two Parking Meters are supported by one standard, a Motor Vehicle shall be parked wholly within the Parking Space provided for each Parking Meter in a manner that no portion of the Motor Vehicle projects beyond the Parking Space.
- (2) Where a Pay Parking Zone is established by the Parking Authority and a period of time is purchased by Electronic Payment, Mobile App or at the Pay Station:
  - (a) a Motor Vehicle shall be parked parallel to the curb or edge of the Roadway; or
  - (b) where appropriately marked or signed, a Motor Vehicle shall be parked at an angle to the curb or edge of the Roadway.

#### **7. Marking of Space**

- (1) Notwithstanding anything contained in this By-law, special limitations of a Parking Space may be clearly marked and where so marked, will govern the permissible location of a Motor Vehicle.

(2) It shall be an offence and a violation of the By-law for any person to park or leave standing any Motor Vehicle beyond such line or marking, except as provided in Section 10.

(3) Not more than one Motor Vehicle shall be parked in each Parking Space described in Section 6 and Subsection 5(1).

**8. Meter Number and Pay Parking Zone Number**

(1) A Parking Meter or Pay Station shall be identified by a number which shall be known as the Parking Meter number.

(2) Every Pay Parking Zone shall be identified by a unique set of alphanumeric characters which shall be known as the Pay Parking Zone number.

**9. Parking on Municipal Property**

(1) The Municipality may erect parking signs prescribing terms or conditions upon which Motor Vehicles may be parked in parking lots owned, maintained or operated by the Municipality, including but not limited to signs prescribing:

- (a) permit parking only;
- (b) customer parking and/or employee parking;
- (c) maximum free parking time;
- (d) fee for parking;
- (e) EV Parking Only While Charging and
- (f) any sign deemed necessary by the Parking Authority.

(2) Every person shall comply with the directions set forth on any sign erected pursuant to this By-law.

(3) The municipality may designate Parking Spaces on municipal property for EV charging stations.

(4) EV-designated spaces may only be used by Electric Vehicles while actively charging.

(5) It shall be an offence for non-Electric Vehicles or Electric Vehicles not actively charging to be parked in an EV-Designated Spaces

**10. Large Motor Vehicles**

In the case of parallel Parking, where the dimensions of a large Motor Vehicle are such that the Motor Vehicle extends into an adjacent Parking Space, the Motor Vehicle shall be considered to occupy all Parking Spaces so affected, and the driver shall be responsible for payment of fee in all applicable Parking Meters.

**11. Indication of Time**

- (1) Each Parking Meter installed shall have thereon an appropriate sign stating the maximum parking time permitted in the individual Parking Space to which it relates.
- (2) When in operation, each Parking Meter shall indicate by a digital display the period of time acquired by coin deposit or parking card during which parking is permitted in the Parking Space to which such meter relates.
- (3) Upon the expiration of the period of time permitted for Parking, the Parking Meter shall indicate that Parking in such space is in violation of this By-law.
- (4) A sign in the Pay Parking Zone shall indicate the hours and days when payment is required to park in the Pay Parking Zone and the maximum amount of time that a Motor Vehicle may be parked in the Pay Parking Zone in a twenty-four-hour period.
- (5) The maximum time a Motor Vehicle may be parked under Subsection (1) of this section shall include the total of any intervals of time that may be purchased.
- (6) Parking is permitted in a Pay Parking Zone, when payment is required under Subsection (4) of this section, when:
  - (a) The following is entered into the Pay Station or submitted through Electronic Payment or Mobile Application (Mobile App);
    - (i) The license plate number of the Motor vehicle parked in the Pay Parking Zone, and
    - (ii) The period time to be purchased, and
    - (iii) The required fee for the time entered in sub clause (ii) of this Section is paid in full, and
  - (b) The maximum amount of time that a Motor Vehicle may be parked in the Pay Parking Zone has not been exceeded.

**12. When in Effect**

- (1) Each Parking Meter and Pay Station shall display the value of the coins, money, and Electronic Payment to be paid and the limited period of time for which parking is lawfully permitted in the Parking Space to which such Parking Meter relates.
- (2) Where payment is made by Electronic Payment, each Parking Meter and remote device shall retain electronically, for a period of time at least 24 hours, the license plate number and the amount of time for which Parking is permitted.
- (3) The amount of time retained under Subsection (2) of this Section, may be assessed remotely or otherwise by a Peace Officer or By-law Enforcement Officer to determine the amount of time to park at the Parking Meter that has been

purchased or whether the amount of time purchased to park at the Parking Meter has expired.

**13. Payment**

- (1) When used in directions on a Parking Meter or Pay Station, the required payment shall refer only to lawful money of Canada.
- (2) When used in directions of a Pay Station, the required payment may be by Electronic Payment or Mobile Application (Mobile App).
- (3) Where so indicated on the Parking Meter or Pay Station, payment shall be by:
  - (a) coin,
  - (b) debit or credit card, or
  - (c) if Subsection (2) applies, by Electronic Payment and Mobile Application (Mobile App).

**14. Parking Rates**

The rate for Parking Meters within the Municipality shall be set by the Parking Authority of the Municipality from time to time and as approved by the Committee of the Whole.

**15. Parking in Excess of Time Allowed**

- (1) It shall be an offence and a violation of this By-law for the driver of a Motor Vehicle to park or leave the same standing in any Parking Space regulated by a Parking Meter for a period of time in excess of the maximum period allowed by the direction set forth on such Parking Meters regardless of the payment deposited or whether the word "expired" is visible in the observation window of the Parking Meter or where the Parking Meter has a digital display reading "00:00" or the time indicated on the receipt provided under Section 11 has expired.
- (2) When the driver of any Motor Vehicle has parked or left standing in any Parking Space for a period of time in excess of the maximum period of time allowed by the directions set forth on such Parking Meter or Pay Station, it shall be a new and separate offence for each additional hour that an offence continues.

**16. Commercial**

- (1) The driver of a Commercial Motor Vehicle may park or leave such Commercial Motor Vehicle standing in any Parking Space for the purpose of loading or unloading goods, wares, merchandise, materials or passengers for any period of time not exceeding thirty minutes, without depositing any payment in the Parking Meter or Pay Station relating to such Parking Space.
- (2) It shall be an offence and a violation of this By-law for the driver of a commercial Motor Vehicle.

- (a) to park or leave same standing in any Parking Space for any period of time in excess of thirty minutes; or
- (b) notwithstanding Subsection 1 of this Section, to fail to comply with the direction set forth on the Parking Meter relating to such Parking Space.

**17. Unlawful to Park or Impede**

- (1) It shall be an offence and a violation of this By-law for the driver of a Motor Vehicle to park or leave standing a Motor Vehicle in a Parking Space that is not part of a Pay Parking Zone:
  - (a) If a period of time for Parking has not been purchased from a Parking Meter or Pay Station
  - (b) If the word "Expired" is visible in the observation window of the Parking Meter relating to such Parking Space or where the Parking Meter has a digital display reading "00:00", unless such Motor Vehicle is parking pursuant to the provisions of Section 12 herein or the phrase "Out of Order" is visible in the observation window of the Parking Meter relating to the Parking Space.
  - (c) If a remote device indicates that the time purchased by Electronic Payment has expired.
- (2) It shall be an offence and violation of this By-law for the driver of a Motor Vehicle to park or leave a Motor Vehicle standing in a Pay Parking Zone:
  - (a) If a period of time for parking has not been purchased from a Pay Station or mobile application (app), or
  - (b) If the Pay Station related to the Parking Space in the Pay Parking Zone indicates that the time purchased by Electronic Payment has expired, or
  - (c) If the remote device indicates that the time purchased by Electronic Payment has expired, or
  - (d) If the Pay Station or the mobile application (app) indicates that parking is unavailable in the Pay Parking Zone.
- (3) Unless a Motor Vehicle is parked in excess of the maximum time allowed pursuant to Section 11, there is no violation of Subsection (1) or (2) of the Section if:
  - (a) The Motor Vehicle is parked pursuant of Section 12 of the By-law, or
  - (b) The phrase "Out of Order" is visible in the observation window of the Parking Meter relating to the Parking Space where the Motor Vehicle is parked or left standing.
- (4) It shall be an offence and a violation of this By-law for any person to impede, block or divert a Motor Vehicle from parking in any Parking Space in the Municipality without written permission to do so from the Parking Authority.



**18. Unlawful to Deposit**

It shall be an offence and a violation of this By-law for any person to deposit or cause to be deposited in any Parking Meter in the Cape Breton Regional Municipality any device, slug, dice, metallic substance, or other substitute for the coins permitted to be deposited in accordance with this By-law.

**19. Parking Administration**

The operation, maintenance, regulation and use of all Parking Meters and Pay Stations installed in the Cape Breton Regional Municipality along with municipally designated parking lots shall be under the authority management, supervision, and direction of the Parking Authority appointed for the purpose to enforce this By-law.

**20. Exemption from Parking Restrictions**

- (1) Emergency vehicles and Municipal Vehicles shall be exempt from certain parking restrictions while performing official duties.
- (2) The Municipality may grant temporary exemptions for special events upon request.
- (3) A Motor Vehicle identifiable by a Veteran's License Plate, issued pursuant to the *Nova Scotia Veterans Number Plate Regulations*, may park at any regulated Parking Space for the maximum time period referenced in Section 11 without payment. Parking beyond the maximum time period shall be subject to a penalty.
- (4) A Motor Vehicle displaying a valid accessible parking permit or number plate issued by a province, or another permit recognized under the *Motor Vehicle Act*, may park at any regulated Parking Space for the maximum time period referenced in Section 11 without payment. Parking beyond the maximum time period shall be subject to a penalty.

**21. Enforcement**

It shall be the duty of any Police Officer of the Cape Breton Regional Municipality or By-law Enforcement Officer delegated by the Parking Authority responsible for this By-law to enforce this By-law.

**22. Penalty**

- (1) A person who contravenes any Section of this By-law is liable upon summary conviction to a penalty:
  - (a) for the first five or less convictions within a period of 12 months, not less than twenty-five dollars (\$25.00);
  - (b) for the sixth to twelfth convictions within a period of 12 months, not less than forty-five dollars (\$45.00); and

(c) for more than twelve convictions within a period of 12 months, not less than sixty-five dollars (\$65.00),

and in default of payment, to imprisonment for a term not less than seven (7) days.

(2) For the purpose of Subsection (1), the period of 12 months is the period of time that ends on the calendar day before the date of the current offence, and commences 12 months before that end day, and includes both days.

(3) Any person alleged to have violated this By-law shall be given notice by way of a ticket left on the Motor Vehicle for each offence.

(4) The ticket shall set a penalty as set out in Subsection (1) for each hour of violation, payable to the Cape Breton Regional Municipality, if paid within sixty (60) days from the date of issuance, and shall specify the place and manner of payment.

(5) However, if payment is made within seven (7) days following the date on which the alleged violation was committed, the penalty shall be reduced to by five dollars (\$5) per hour of violation.

(6) If payment is not made within sixty (60) days, the penalty shall increase by an additional thirty six dollars and sixty cents (\$36.60 per hour of violation).

(7) Payment of the applicable fine within the timeframes outlined shall constitute full satisfaction, releasing and discharging the person from all further penalties and imprisonment related to the alleged violation(s).

(8) A Peace Officer or By-law Enforcement Officer Parking Authority may cause to be removed from any Roadway, Parking Space or transportation station, a Motor Vehicle using same in breach of this By-law, and require payment of the reasonable costs of its removal to a place of safety.

### **23. Liability of Owner and Driver**

(1) The owner of a Motor Vehicle shall incur the fine provided for any violation of this By-law unless at the time of such violation the Motor Vehicle was in the possession of some person other than the owner without the owner's consent, either expressed or implied, and the driver of a Motor Vehicle not being the owner shall also incur the penalties or other consequences provided for any such violation.

(2) Any person alleged to have violated the By-law shall be given notice by a ticket left on the Motor Vehicle for each offence. The ticket shall set out that if a penalty of twenty-five dollars (\$25.00) is paid within sixty days of the ticket issuance date

(specifying the place and manner of payment) or said amount plus court costs after sixty days, prosecution will be avoided.

- (3) The owner of a Motor Vehicle who incurs a fine under Subsection (2) is not in any event liable to imprisonment.

**24. Construction Industry Parking Permit**

- (1) For the facilitation of operations in the construction industry or in the operation of utilities (including drainage, electrical, road construction and maintenance services, telecommunications, water supply, and similar services), an authorized officer may, subject to conditions deemed appropriate in the circumstances and upon payment of the prescribed fee, grant an exemption known as a "Parking Permit." Such a permit may be issued to specified persons, in respect of certain motor vehicles or conditions, exempting them from some or all provisions of this By-law
- (2) Without limiting the generality of Subsection (1), conditions imposed under that clause may include the following:
- (a) a requirement to show on any Motor Vehicle or Motor Vehicles to which the exemption applies, a sticker, label or similar document setting out the days and times when the exemption has effect: and a limitation to specific geographic areas and or Parking Meter numbers.
  - (b) the closure of the Parking Meter or Parking Meters in effect by way of bagging or no parking signage as approved and installed by the enforcement body of this By-law.
- (3) Parking Authority may establish a permit procedure for parking in designated areas.
- (4) Permits shall be issued by the Municipality upon application and payment of applicable fees.
- (5) Permit holders must display the permit in a visible location inside the Motor Vehicle.

**25. Designated Parking Spaces for a Manufacturing Use**

- (1) An authorized officer may designate a Parking Space or spaces for the use of the owner of a manufacturing use for the purpose of loading/unloading of goods subject to the following conditions:
- (a) This designation shall be for specific hours and days of the week and shall not be assigned for longer than a three hour period daily.
  - (b) Payment shall be prorated in compliance with the monthly rate of \$220.
  - (c) Payment must be submitted annually.

**CBRM By-Law No. P-100**

**Parking By-law**

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- (2) Upon approval of a designated space(s), the authorized officer will ensure the necessary signage is posted and states the days and times when the designation is in effect.
- (3) The enforcement of unauthorized Motor Vehicles occupying any designated space during an approved period shall be the sole responsibility of the owner of the manufacturing use.

**26. Previous By-law Repeal**

Bylaw No. T-5, cited as the Cape Breton Regional Municipality Parking Meter By-law is hereby repealed.

**PASSED AND ADOPTED by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipality held on the \_\_\_\_\_.**

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**Mayor Cecil P. Clarke**

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**Christa Dicks, Municipal Clerk**

I, Christa Dicks, Municipal Clerk of the Cape Breton Regional Municipality, hereby certify that the above noted by-law was passed at a meeting of the Cape Breton Regional Municipal Council on \_\_\_\_\_.

***THIS IS TO CERTIFY that the attached is a true and correct copy of the Parking By-law of the Cape Breton Regional Municipality***

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***Christa Dicks, Municipal Clerk***

**Publication Date:**

## **Fire Services Review Update**

### **Motion**

Moved by Councillor Gordon MacDonald, seconded by Councillor MacNeil, that Committee of the Whole recommend to Council to direct the CBRM Regional Fire Service and Department of Finance to review forms part of the overall modernization mandate of the municipality; and the review will take into account policy and procedures for procurement and professional services in support of the overall fire service; and the municipality has a wealth of experienced individuals who serve within the volunteer and career services collaborating more and more for improved fire service delivery and protection measures; and a policy is timely to allow for the engagement of members of the fire service, volunteer and career, on a service procurement basis for professional services whether short term, contract or longer-term service support services. Therefore, be it resolved that the CBRFS and the Department of Finance prepare and recommend a policy and procedures to enable the active engagement of qualified fire service personnel, volunteer and career, within the CBRFS.

Discussion:

- Implementing a policy ensures fairness and aligns with best practices

**Motion Carried**



**City Hall**  
**320 Esplanade**  
**Sydney, NS B1P 7B9**

### **Councillor Agenda Request Form**

**X Included on Agenda**  
(Submitted to Municipal Clerk's  
Office by 4:30 pm seven days  
before the meeting)

**Late Item**  
(Submitted to Municipal Clerk's  
Office by Noon the day before  
the meeting)

**Request from the Floor:**  
**(New Business)**  
- **Announcement**  
- **Referral**  
- **Submit Petition**  
- **Notice of Motion**

**Date of Council Meeting: December 9, 2025**

**Subject: Business Arising Fire Services COTW – Policy**

For ratification, presented at the December 2, 2025, Fire and Emergency Services Committee of the Whole:

Whereas the current Fire and Emergency Services Review forms part of the overall modernization mandate of the municipality; and

Whereas the review will take into account policy and procedures for procurement and professional services in support of the overall fire service; and

Whereas the municipality has a wealth of experienced individuals who serve within the volunteer and career services collaborating more and more for improved fire service delivery and protection measures; and

Whereas a policy is timely to allow for the engagement of members of the fire service, volunteer and career, on a service procurement basis for professional services whether short term, contract or longer-term service support services.

Therefore be it resolved that the CBRFS and the Department of Finance prepare and recommend a policy and procedures to enable the active engagement of qualified fire service personnel, volunteer and career, within the CBRFS.

Councillor Gordon MacDonald  
*Date* December 2, 2025

*Received by Clerk's Department (date):*

## **Land Use By-law Zone Map Amendment, Ferry Street**

### **Motion**

Moved by Councillor Eldon MacDonald, seconded by Councillor MacNeil, that Committee of the Whole recommend to Council of CBRM to give First Reading of Amending By-law found in Attachment A, included in agenda package, and schedule a Public Hearing to consider adjusting the boundary of the Utility and Transportation (UT) and Medium Density Urban Residential (UR3) zone designation as show in Schedule A, also included in agenda package, of the Amending By-law.

### **Discussion:**

- Environmental assessments and phases
- Broader scope
- Traffic and road access
- Winter review 2026

### **Motion Carried**



**CAPE BRETON**  
REGIONAL MUNICIPALITY

**TO:** Mayor Clarke and Members of CBRM Committee of the Whole

**FROM:** Demetri Kachafanas, Chief Administrative Officer

**DATE:** [2025-12-03]

**SUBJECT: RE: Land Use By-law Zone Map Amendment, Ferry St, Sydney**

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**ORIGIN**

A request has been made by the Owner of PID 15057250 to consider a zone amendment to adjust the boundary of the Utility and Transportation (UT) and Medium Density Urban Residential (UR3) zone designation on their parcels. The applicant intends to develop the lands for low rise residential use.

**RECOMMENDATION**

That the CBRM Committee of the Whole recommends Council of Cape Breton Regional Municipality give First Reading of Amending By-law found Attachment A and schedule a Public Hearing to consider adjusting the boundary of the Utility and Transportation (UT) and Medium Density Urban Residential (UR3) zone designation as show in Schedule A of the Amending By-law.

**BACKGROUND**

The above mentioned PIDs are zoned Utility and Transportation (UT) and Medium Density Urban Residential (UR3), a map of the existing zone boundaries can be found in Attachment B. As the UT Zone prohibits Residential Uses, this prohibits the use of the property for the proposed residential development.

In the 2006 North End Sydney Land Use By-law, the RO, Redevelopment Opportunity Zone was put in place until it was repealed in 2023. The boundaries of the previous zones were not altered during the adoption of the CBRM Forward Land Use By-law in 2023, a map of the 2006 Land Use By-law can be found in Attachment C.



The repealed 2006 North End Sydney Secondary Municipal Planning Strategy (MPS) provided context into the creation of the RO Zone, which was created bordering the Sydney Tar Ponds and reserved for residential redevelopment once the remediation of the tar ponds was completed. This document also provided the three following items for Council to regard when considering a request for redevelopment of these lands;

- That Council is in receipt of a report from an environmental consulting firm with expertise in remediation of contaminated industrial sites indicating that the site of the proposed development has been adequately remediated and is safe for residential use
- That adequate provisions are in place to ensure the development is serviced with roads, water, sewer, storm drainage and landscaping, including the use of performance bonds to ensure that the work proposed is completed as planned
- That the development should include a mixture of different housing types and densities, as well as commercial uses primarily intended to serve the needs of the neighbourhood, but in no case shall the density of any proposed development exceed one dwelling unit per 1,000 sq. ft. of land area

The applicant has provided a phase one environmental assessment report which consisted of a current assessment of the site and historical desktop study to identify actual or potential environmental concerns including exterior surface conditions. The assessment was a non-intrusive visual review of the site. No sampling or testing of any kind was completed.

The phase one environmental assessment has not identified any potential environmental concerns associated with the site or adjacent properties, stating the property may be developed in accordance with the current land use as a residential property.

This issue was previously presented during the December 3<sup>rd</sup> meeting of Committee of the Whole. Members of the Committee provided discourse on the level of environmental assessment conducted, and recommended staff present Council with an updated recommendation. Accordingly, staff has provided an additional alternative option for Councils consideration.

## **DISCUSSION**

By providing the RO Zoning in this area within the 2006 Secondary North End Sydney MPS and LUB, consideration was given to residential development in this at the time of adoption of this zone.

Given that there are existing residential developments to the North and West of this site, and the UR3 Zone does not share any permitted uses with the UT Zone, there is a potential for a conflict of uses if a Utility or Transportation use was developed in this area.

## **FINANCIAL IMPLICATIONS**

Fiscally, staff time was used to prepare the proposed amendment along with subsequent reports for Councils consideration. An application fee has been collected in accordance with the CBRM Fee Policy: Planning, Development, and Building

## **ALTERNATIVES**

During the December 3rd meeting of Committee of the Whole, Committee members engaged in discussion regarding level of environmental assessment conducted and best practices to ensure the sites suitability for future residential development. Based on this feedback, Staff is presenting Council with an updated additional alternative option for Councils consideration.

Council may alternatively choose to;

- Proceed with first reading of the Amending By-law found in Attachment A, however a public hearing shall not be scheduled until such time until an environmental assessment including soil sampling safe been presented to Council.
- Council could choose not to approve the recommendation.

## **LEGISLATIVE AUTHORITY**

Section 210 of the *Municipal Government Act* outlines the required process for amendments to the Land Use By-law (LUB).

Policy A-15 of the Municipal Planning Strategy (Attachment D)

**Report Prepared by: Peter Vandermeulen, Planner**

**By-law**  
of the Cape Breton Regional Municipality

amending the

**Cape Breton Regional Municipality's  
Land Use Bylaw**

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Pursuant to Section 210 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the text of the Cape Breton Regional Municipality's Land Use By-law in the following manner:

**THAT:** Council amends the CBRM's Land Use Bylaw map by deleting Utility and Transportation (UT) Zone in effect on PID 15057250 identified in Schedule A replacing it with the Medium Density Urban Residential (UR3) Zone.

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**PASSED AND ADOPTED:** by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on XXXX, XXXX.

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**MAYOR**

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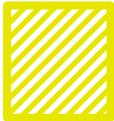
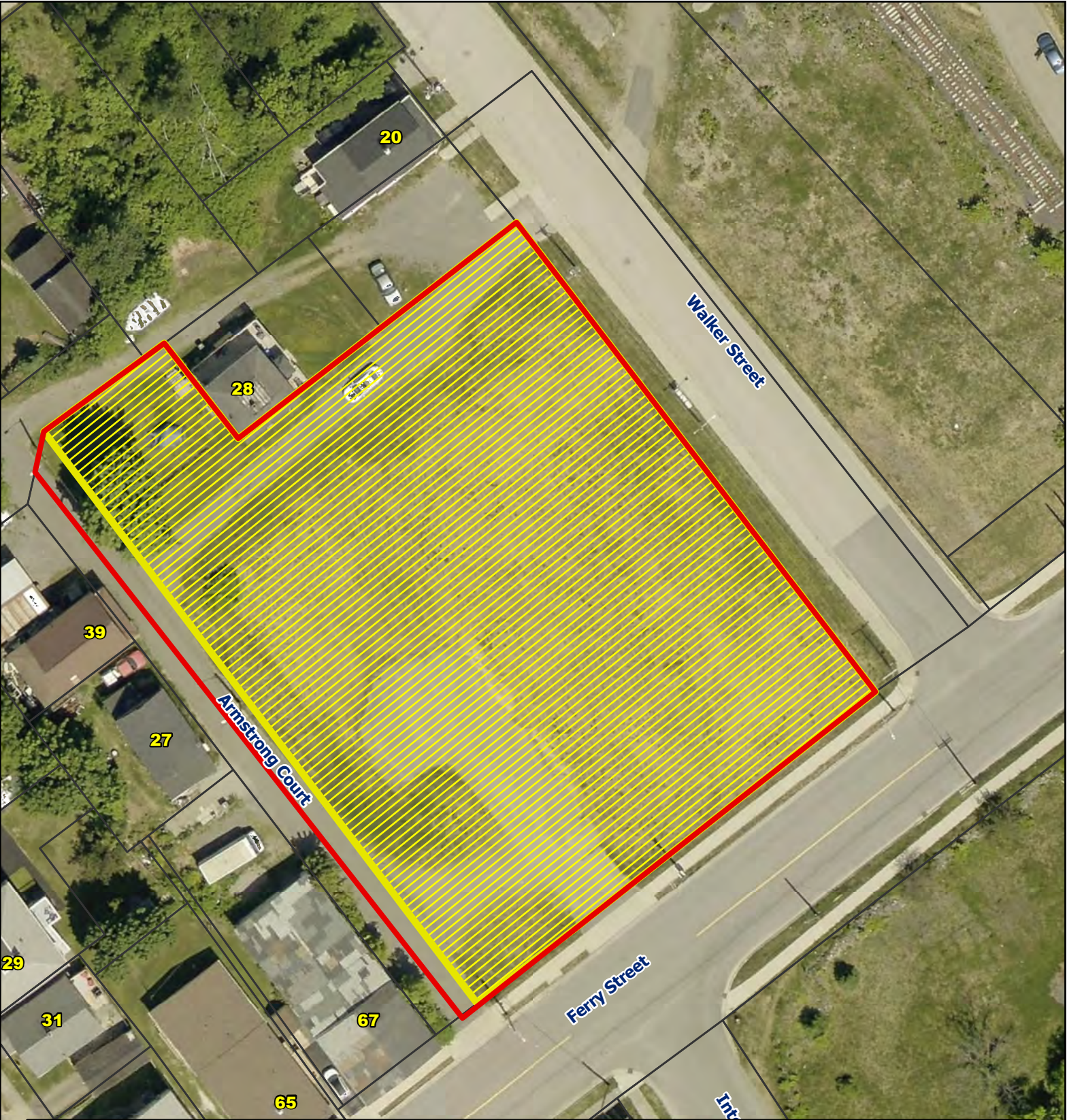
**CLERK**

**THIS IS TO CERTIFY** that the attached is a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on XXXX, XXXX to amend the Cape Breton Regional Municipality's Land Use By-law.

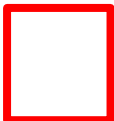
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Christa Dicks, CLERK





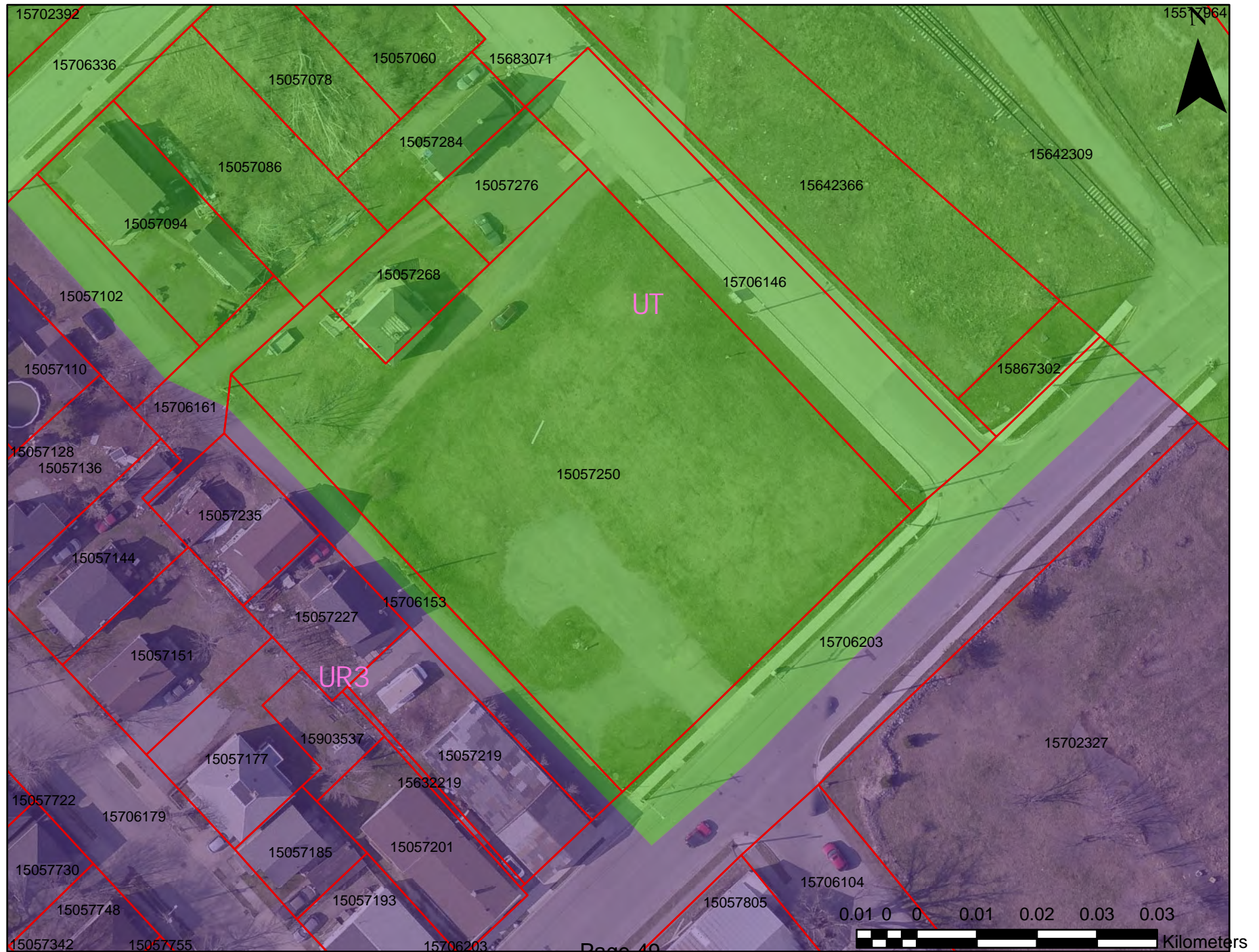
PID 15057250



Portion to be converted from UT to UR3

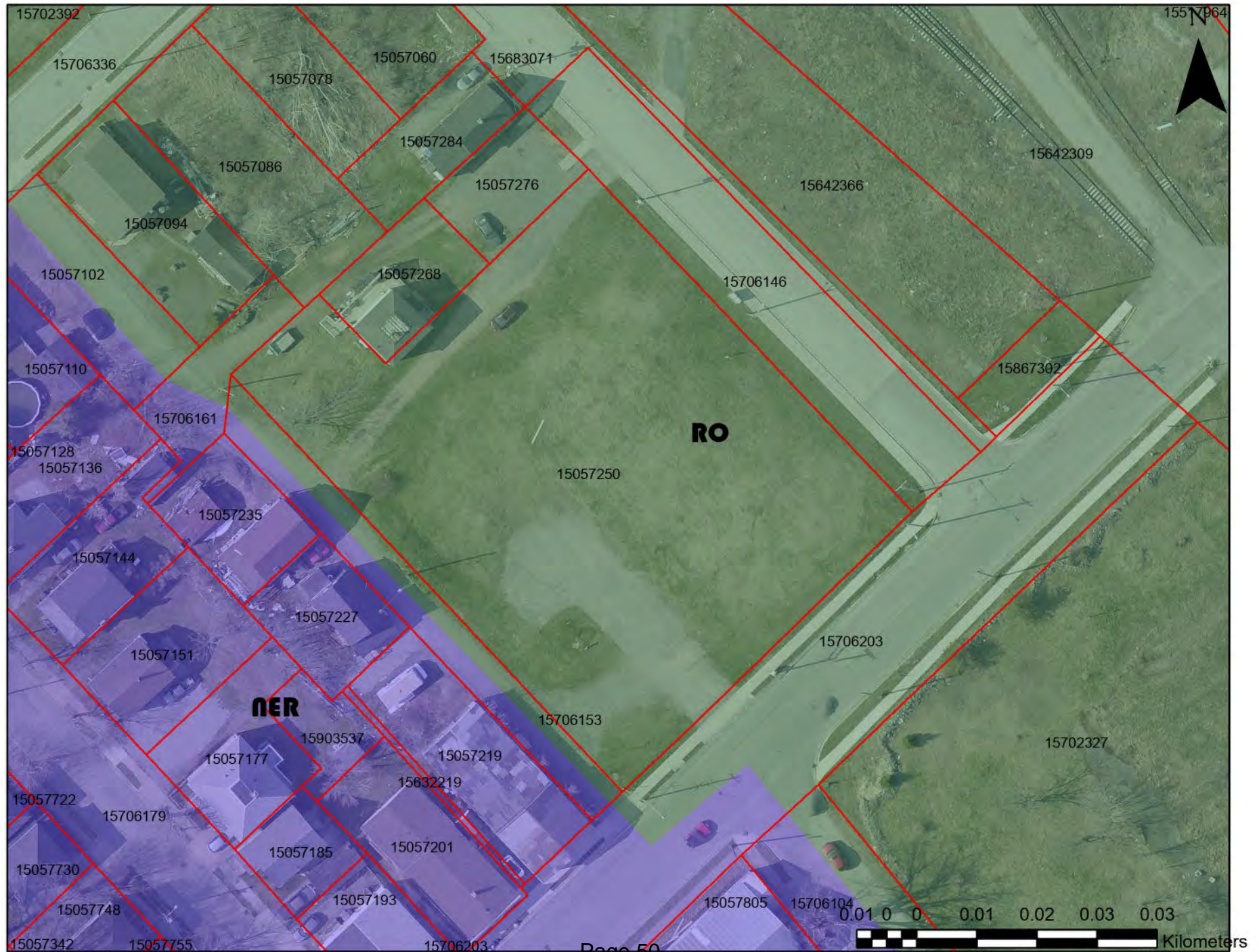


# ATTACHMENT B - 2023 CBRM LAND USE BY-LAW ZONE DESIGNATION





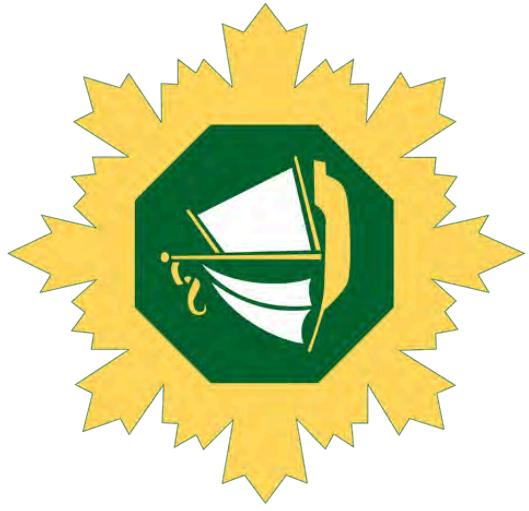
# ATTACHMENT B - 2004 CBRM LAND USE BY-LAW ZONE DESIGNATION



## 11.3.9. Amending the Land Use By-law

- A-14** Council may make text or map amendments to the Land Use By-law, granted the amendment is in keeping with the intention of policies set forth in this Municipal Planning Strategy and meets the general criteria set in A-18.
- A-15** Council shall may be considered for a zone amendment to an immediately adjacent zone classification on the Land Use Zone Map without requiring an amendment to this Strategy, provided that the intent of all other policies of the Strategy are satisfied.
- A-16** Council shall not amend the Land Use By-law unless Council is satisfied the proposal:
- (a) is consistent with the intent of this Municipal Planning Strategy;
  - (b) has regard for:
    - a. the ability of the Municipality to absorb public costs related to the proposal
    - b. variety of land uses within the area
    - c. the capacity of municipal infrastructure (water, sewer, stormwater)
    - d. the creation of excessive traffic hazard or congestion on the street in as determined by the Traffic Authority
    - e. scale of the proposed development in relation to the surrounding development pattern
    - f. access to public transit
    - g. connection to active transportation network





CAPE BRETON  
REGIONAL MUNICIPALITY

# Land Use By-law Zone Map

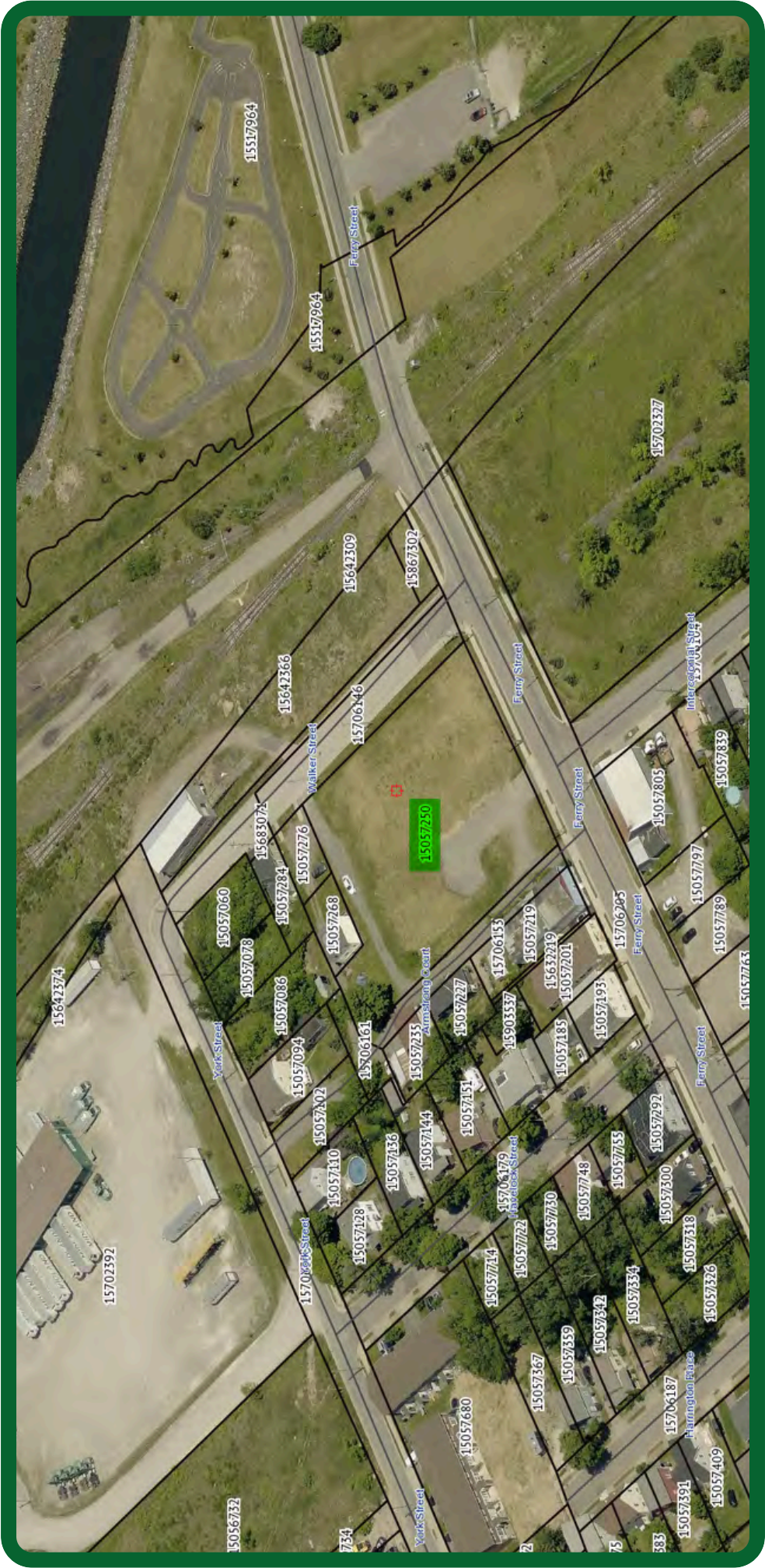
## Amendment

### Ferry Street - Sydney



# Applicants Request

PID 150557250 bears the UT Zone designation. The applicant has requested to adjust the zone boundary to allow for low rise residential development.





# Legislative Authority

## **Municipal Planning Strategy:**

Policy A-15 provides Council the ability to consider for a zone amendment to an immediately adjacent zone classification on the Land Use Zone Map without requiring an amendment to the Municipal Planning Strategy.

## **Municipal Government Act:**

Section 210 of the Municipal Government Act outlines the required process for amendments to the Land Use By-law (LUB). Ex. Scheduling of a public hearing, advertisement periods, and notices of adoption.



# Background

By providing the RO Zoning in this area within the 2006 Secondary North End Sydney MPS and LUB, consideration was given to residential development in this at the time of adoption of this zone..

# History of Zone Boundary

- Zone was put in place in the 2004 North End Secondary Land Use By-law and Municipal Planning Strategy.
- RO Zone was created surrounding Sydney Steel Plant area to provide an opportunity for redevelopment once remediation was complete, pending environmental assessments of each site to be redeveloped.





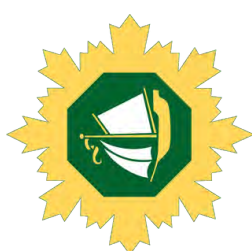
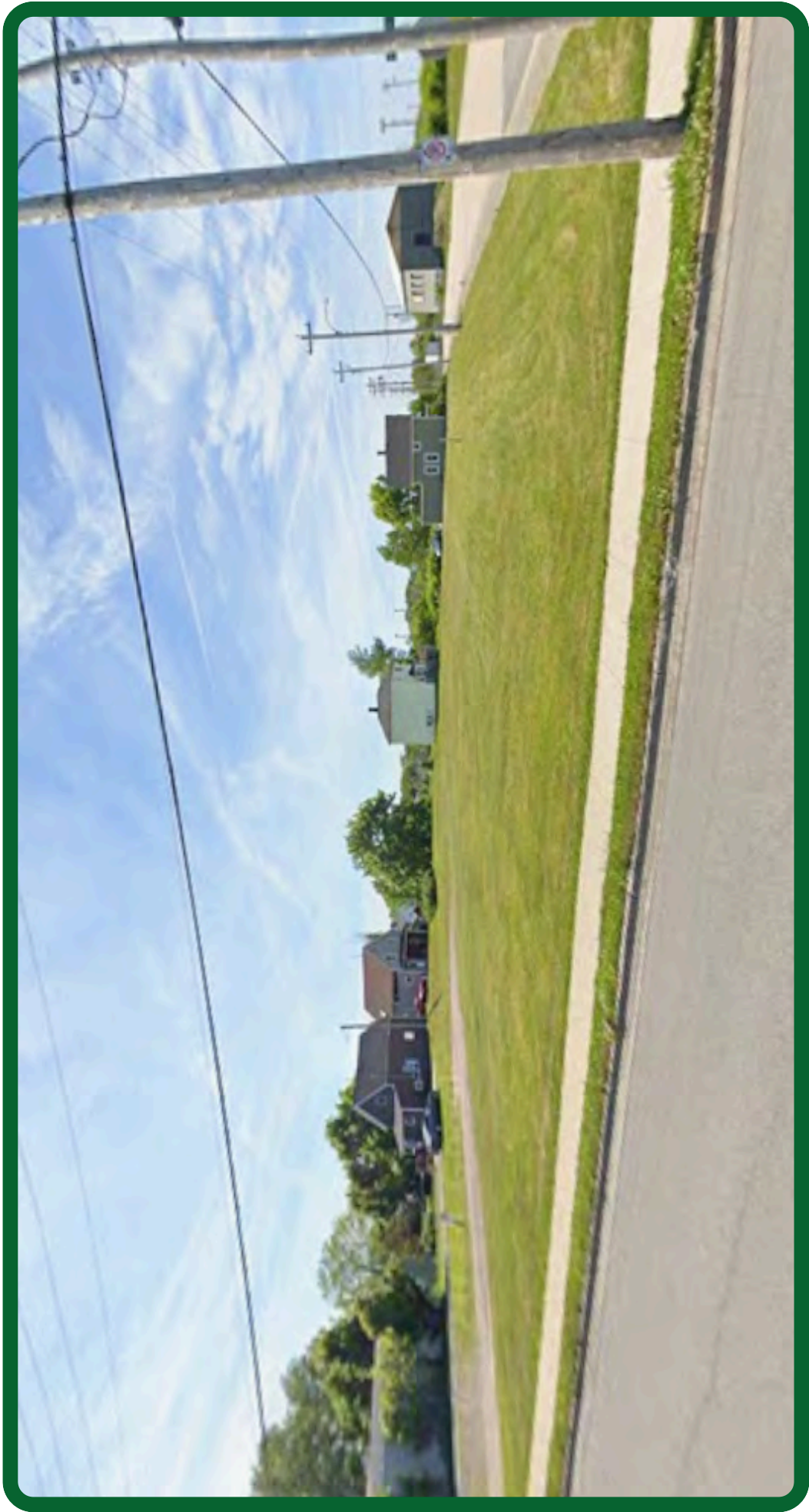
# Discussion

## 1 - Consideration of Residential Development

By providing the RO Zone and subsequent policy, consideration was given to residential development in this at the time of adoption of the zone.

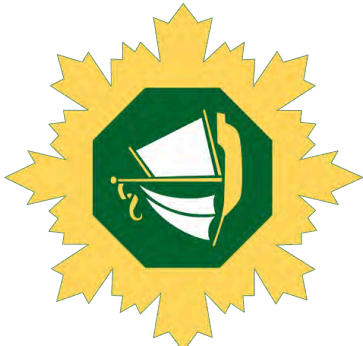
## 2 - Enviromental Assessment Completed

A non-invasive enviromental assesment was conducted which provided support for the residential development.



CAPE BRETON  
REGIONAL MUNICIPALITY

# Recommendation and Alternatives



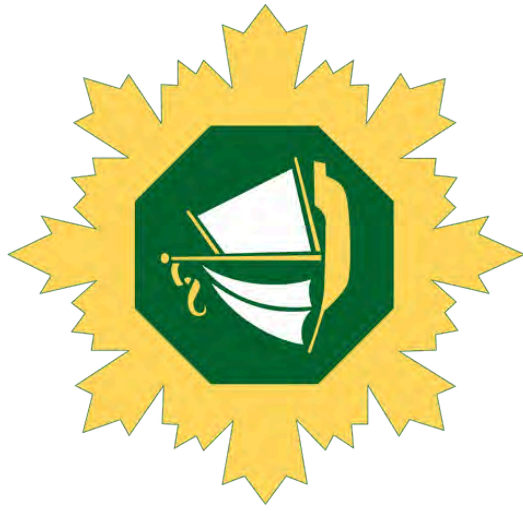
CAPE BRETON  
REGIONAL MUNICIPALITY

It is recommended that Council:

Recommend Council give First Reading of Amending By-law found Attachment A and schedule a Public Hearing to consider adjusting the boundary of the Utility and Transportation (UT) and Medium Density Urban Residential (UR3) zone designation as show in Schedule A of the Amending By-law.

Alternatively , Council may;

Proceed with first reading of the Amending By-law found in Attachment A, however, not proceed to schedule a public hearing until Council is in receipt of a report from an environmental consulting firm with expertise in remediation of contaminated industrial sites indicating that the site of the proposed development has been adequately remediated and is safe for residential use.



**CAPE BRETON**  
REGIONAL MUNICIPALITY



**CAPE BRETON**  
REGIONAL MUNICIPALITY

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**TO:** CBRM Committee of the Whole

**SUBMITTED BY:** Demetri Kachafanas, Chief Administrative Officer

**DATE:** November 24, 2025

**RE:** Code Acceleration Fund – Updates to Fast-Track Housing Plans

---

**INFORMATION REPORT**

**ORIGIN**

Staff initiated.

**RECOMMENDATION**

It is recommended that the Committee of the Whole forward this report to CBRM Council for information.

**BACKGROUND**

Planning and Development staff recently applied for and received funding from Natural Resources Canada (NRC) through the Codes Acceleration Fund program. This national program provides \$100 million to help reduce greenhouse gas emissions and energy use in buildings. It supports provinces, territories, municipalities, and Indigenous communities in adopting and implementing stronger energy codes. Launched under Canada's Green Buildings Strategy, the fund is intended to speed up the decarbonization of the building sector by supporting initiatives that improve energy efficiency and code compliance.

**DISCUSSION**

As part of its commitments under the Housing Accelerator Fund program, CBRM is working to increase infill housing and streamline the permitting process. Earlier this year, Upland Planning and Design Studio, along with Passive Design Solutions were contracted to create a set of pre-reviewed municipal building plans. These "fast-tracked" plans are designed to comply with local

zoning, meet building code requirements, and reflect community design preferences. A total of fifteen plan variations were developed, including both standard and net-zero-ready options. While the plans look generally similar, they differ in construction materials and energy performance.

CBRM has received \$100,000 through the Code Acceleration Fund program. This funding will support a detailed building optimization analysis for each of the municipality's new "fast-tracked" plans, ensuring they meet Nova Scotia's recently adopted 2025 energy code requirements and the adoption of subsequent codes in the years ahead.

Under the contribution agreement, CBRM will contribute \$31,800 toward project components related to public engagement. As part of the program, the municipality will host engagement sessions, share information about the recently adopted code changes, and connect participants with industry experts in energy efficiency.

### **FINANCIAL IMPLICATIONS**

Staff time required to apply for the Code Accelerator Fund and meet the municipality's obligations under the contribution agreement can be covered through CBRM's Housing Accelerator Fund (HAF) allocation. The CBRM costs associated with the preparation of this information report can be accommodated within the 2025-26 operating budget for Planning and Development.

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Report Prepared by:    Tyson Simms, Director, Planning and Development, 902.574.1936

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**Site Access and Data Sharing Agreement with the National Research Council of Canada (NRC) - Installation of Pipeline Sensors**

**Motion**

Moved by Deputy Mayor Paruch, seconded by Councillor Eldon MacDonald, that the Committee of the Whole recommend to Council to approve the Site Access and Data Sharing Agreement between CBRM and the National Research Council of Canada (NRC) to allow installation of corrosion-monitoring sensors on the new water transmission main; and authorize the Mayor and Clerk to execute the Agreement on behalf of the Municipality.

Discussion:

- Engagement process between NRC and CBRM
- Project benefits and support
- Future potential project opportunities

**Motion Carried**



**CAPE BRETON**  
REGIONAL MUNICIPALITY

**CBRM Council**  
**December 9, 2025**

**TO:** Council

**FROM:** Demetri Kachafanas, Chief Administrative Officer

**DATE:** December 2, 2025

**SUBJECT:** **Site Access & Data Sharing Agreement with the National Research Council of Canada (NRC) – Installation of Pipeline Sensors**

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**ORIGIN**

At the Committee of the Whole meeting held on December 2, 2025, the following motion was passed:

MOVED by Deputy Mayor Paruch, seconded by Councillor Eldon MacDonald:

That Committee of the Whole recommend that Council approve the Site Access and Data Sharing Agreement between CBRM and the National Research Council of Canada (NRC) to allow installation of corrosion-monitoring sensors on the new water transmission main; and authorize the Mayor and Clerk to execute the Agreement on behalf of the Municipality.

**RECOMMENDATION**

It is recommended that CBRM Council:

1. Approve the Site Access and Data Sharing Agreement between CBRM and the National Research Council of Canada (NRC) to allow installation of corrosion-monitoring sensors on the new water transmission main; and
2. Authorize the Mayor and Clerk to execute the Agreement on behalf of the Municipality.

**BACKGROUND**

The National Research Council of Canada (NRC) is undertaking a federal research initiative to

study corrosion and environmental conditions affecting buried municipal water infrastructure. NRC has requested to partner with CBRM to install corrosion-monitoring sensors on CBRM's new water transmission main currently under construction in Glace Bay

## **DISCUSSION**

Under the attached Site Access and Data Sharing Agreement, NRC will install sensors and monitoring equipment to collect data on corrosion, humidity, temperature and pH conditions surrounding the transmission main. All installation, equipment, research activities, and associated costs are the responsibility of NRC.

## **FINANCIAL IMPLICATIONS**

No financial implications at this time. NRC covers all costs associated with equipment, installation, data collection, and research.

## **COMMUNITY ENGAGEMENT**

No community engagement was required.

## **ALTERNATIVES**

CBRM Council could choose to:

1. Not approve the Agreement, which would result in CBRM not participating in the NRC research project

## **LEGISLATIVE AUTHORITY**

Section 47(5) of the Municipal Government Act states:

The council may make and carry out a contract, perform an act, do any thing or provide a service for which the municipality or the council is authorized by an Act of the Legislature to spend or borrow money.

## **ATTACHMENTS**

Attachment 1: Site Access and Data Sharing Agreement – NRC & CBRM

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Report Prepared by: Raymond Boudreau, Director Water & Wastewater



Cape Breton Regional Municipality  
320 Esplanade  
Sydney, NS B1P 7B9

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**To:** Mayor & Council  
**From:** Christa Dicks, Municipal Clerk  
**Date:** December 9, 2025  
**Subject:** Committee Vacancies

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**Purpose:**

The purpose of this report is to inform Council of current vacancies on the following committees:

- The Port of Sydney Development Corporation (PSDC) Board
- The Cape Breton Regional Enterprise Network (CB REN) Board
- The Cape Breton Regional Municipality Audit Committee

**Port of Sydney Development Corporation**

There is one vacancy on the PSDC Board following a resignation from Deputy Mayor Paruch. The PSDC is responsible for supporting, promoting, and developing the harbour and related infrastructure to foster economic growth within the Cape Breton Regional Municipality.

**Recommendation:**

At this time, it is in order that the Mayor call for nominations to fill the vacancy on the PSDC Board.

**Cape Breton Regional Enterprise Network**

There is one vacant CBRM staff member position on the CB REN Board. CB REN is a collaborative initiative between the Province of Nova Scotia (Department of Economic Development) and regional municipalities and First Nations. Activities are delivered by the Cape Breton Partnership under the oversight of a Board of Directors.

**Recommendation:**

That Council direct the CBRM Chief Administrative Officer to appoint a staff member to represent CBRM on the CB REN Board of Directors.

## **Cape Breton Regional Municipality Audit Committee**

The CBRM Audit Committee consists of seven members: the Deputy Mayor (Chair), four Councillors, and two members at large. Due to changes in the Deputy Mayor position, one Councillor seat is now vacant.

### **Recommendation:**

At this time, it is in order that the Mayor call for nominations to fill the vacancy on the CBRM Audit Committee.

*Original signed by:*

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**Christa Dicks**  
**Municipal Clerk**

## **Police Commission Update November 2025**

### **Motion**

Moved by Deputy Mayor Paruch, seconded by Councillor Gillespie, that Committee of the Whole recommend to Council to direct staff to review the 2016 Travel Policy for Civilian Police Commissioners, and an allocation of \$25,000 to support upcoming activities and strategic initiatives of the CBRM Commission for the upcoming 2026/27 fiscal year.

Discussion:

- Performance reviews
- Budget process
- Educational travel for Police Commission Members

### **Motion Carried**



Cape Breton Regional Municipality  
320 Esplanade  
Sydney, NS B1P 7B9

## REPORT TO COUNCIL

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**To:** Mayor and Council  
**Submitted by:** Police Commission Chair Glenn Paruch  
**Date:** December 2, 2025  
**Subject:** Police Commission Update November 2025

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### Recommendations for Council Consideration:

1. Commission recommends Council direct staff to review the 2016 Travel Policy for Civilian Police Commissioners.
2. Commission recommends to Council, an allocation of \$25,000 to support upcoming activities and strategic initiatives of the CBRM Commission for the upcoming 2026/27 fiscal year.

### Update Report

The following report summarized the key items addressed at the November 17, 2025 meeting of the Cape Breton Regional Municipality Board of Police Commissioners. This information was provided for Council's awareness and reflects the matters discussed, updates received, and items considered by the Commission.

#### 1. Communications Update

Director Dicks provided an update on the Police Commission's public-facing email engagement platform. The platform went live on September 12, 2025 and received 547 views and no governance-related submissions. It was noted that the platform was intended to increase accessibility and transparency for residents wishing to contact the Commission.

#### 2. Publishing Calls for Service

Desiree Magnus, Communications/PR Advisor, delivered a verbal update on the initiative to make calls-for-service information publicly accessible. This update supported ongoing work to enhance transparency and public awareness regarding policing activity.

### 3. Technology Updates

A technology report was presented by Director Dicks, outlining progress on several major initiatives within Police Services:

- **Body-Worn and In-Car Cameras:**  
The RFP had been awarded to Axon, with equipment arriving in October. Implementation work had begun, policies were nearing completion, and administrative training on the system had commenced.
- **Stationary (Downtown) Cameras:**  
Site assessments had been performed by Hitech across all communities had been completed. Privacy assessments and related policies were still under development and were to be finalized before full deployment.
- **Computer Aided Dispatch (CAD):**  
The vendor had advised that the existing CAD system was at end-of-life. The upgrade project had been scoped and was underway, with a target completion date of calendar year-end.
- **Online Reporting:**  
An in-house reporting system had gone live, providing 24/7 oversight and routing submissions directly to police services.
- **Mobile Data Terminals:**  
MDT units had been installed and updated, with further enhancements expected following completion of the CAD upgrade.

### 4. Commission Policies Update

A policy update report was presented outlining several Commission policy documents that were in draft or final review stages. As a result, there was a motion for council's consideration.

Commission recommends Council to direct staff to review the 2016 Travel Policy for Civilian Police Commissioners to align with broader municipal policy updates that were being undertaken organization-wide.

### Commissioner Agenda Request – Funding Allocation

There was a request for the Commission to recommend that Council approve a \$25,000 allocation for the 2026/27 fiscal year to support priority initiatives of the Police Commission. The request is a follow up to previous Commission request to Council to consider providing commission funding during the budget period.

The proposed allocation included:

- Community Engagement Surveys – \$5,000



- Public Presentations & Outreach – \$6,000
- Consultant Support for Chief’s Performance Review – \$6,000
- Travel to NSAPG & Other Governance Conferences – \$8,000

The intended outcomes of the proposed funding included strengthening community trust, enhancing transparency and reporting practices, supporting evidence-based decision-making, and assisting the Commission in advancing strategic planning work.

## **Conclusion**

The November meeting reflected the Commission’s ongoing efforts to enhance communication, modernize governance policies, update critical operational technologies, and advance strategic oversight of policing services in the municipality. Council would continue to receive updates as further information became available or as recommendations were brought forward.

Finally, Chief Robert Walsh has announced his retirement to begin January 1, 2026. It has been an extraordinary pleasure to work with Chief Walsh who has a 35-year career in policing with the last four as police chief. Chief Walsh also served as the Chair for the Nova Scotia Association of Chiefs of Police and is recognized as a leader among his peers and throughout the community. We wish to formally recognize the Chief and wish him all the best in his retirement.

Respectfully submitted,

Deputy Mayor Glenn Paruch  
CBRM Police Commission Chair

## **Performance Review**

### **Motion**

Moved by Councillor Parsons, seconded by Deputy Mayor Paruch, that Committee of the Whole recommend to Council to direct CAO for the implementation of the performance review policy.

Discussion:

- Annual basis for reviews
- Increase transparency and awareness on social media
- Senior leadership

### **Motion Carried**

**Deregistration of 2645 Point Edward Highway (PID 15211824) – Mitchell Island Union Church**

**Motion**

Moved by Councillor Paruch, seconded by Councillor MacMullin, to recommend to Council to approve the applicant's request to demolish the Mitchell Island Union Church, subject to the issuance of a demolition permit, and initiate the process to deregister 2645 Point Edward Highway (PID 15211824) as a Municipal Heritage Property.

Discussion:

- Removal of salvageable materials prior to demolition

**Motion Carried**



**CAPE BRETON**  
REGIONAL MUNICIPALITY

## MEMO

**TO:** Mayor and Council

**FROM:** Karen Neville

**DATE:** November 28, 2025

**SUBJECT:** **Deregistration of 2645 Point Edward Hwy (PID 15211824) - Mitchell Island Union Church**

---

A presentation was made at the December 2, 2025 Heritage Advisory Committee on a request to demolish and deregister a Municipal Heritage Building. At that time, the Heritage Advisory Committee passed a motion recommending Council approve the applicant's request to demolish the Mitchell Island Union Church, subject to the issuance of a Demolition Permit, and initiate the process to deregister 2645 Point Edward Hwy (PID 15211824) as a Municipal Heritage Property.

In accordance with the *Heritage Property Act*, the Heritage Advisory Committee shall submit a written report and recommendation to the municipality respecting the demolition of a Municipal Heritage Property. In addition to the motion above, the Staff Report dated November 28, 2025 along with the presentation made at the December 2<sup>nd</sup> Heritage Advisory Committee meeting shall be considered the Heritage Advisory Committee's submission for Council's consideration.

### **Recommendation**

The Heritage Advisory Committee recommends Council approve the applicant's request to demolish the Mitchell Island Union Church, subject to the issuance of a Demolition Permit, and initiate the process to deregister 2645 Point Edward Hwy (PID 15211824) as a Municipal Heritage Property.

### **Report Prepared by:**

Karen Neville  
Senior Planner/Heritage Officer  
Planning and Development Department



**CAPE BRETON**  
REGIONAL MUNICIPALITY

**TO:** Heritage Advisory Committee

**FROM:** Karen Neville

**DATE:** November 28, 2025

**SUBJECT:** **Deregistration of 2645 Point Edward Hwy (PID 15211824) - Mitchell Island Union Church**

---

**ORIGIN**

Initiated by the trustee of the Mitchell Island Union Church located at 2645 Point Edward Hwy (PID 15211824).

**RECOMMENDATION**

It is recommended that the Heritage Advisory Committee recommend Council approve the applicant's request to demolish the Mitchell Island Union Church, subject to the issuance of a Demolition Permit, and initiate the process to deregister 2645 Point Edward Hwy (PID 15211824) as a Municipal Heritage Property.

**BACKGROUND**

A request has been received from Edna MacVicar, Trustee of the Mitchell Island Union Church, to demolish and deregister the Mitchell Island Union Church, located at 2645 Point Edward Hwy (PID 15211824), as a Municipal Heritage Property [Attachment A]. The applicant's submission for can be found in Attachments B.

The applicant has indicated they are the only remaining trustee, and they are unable to continue maintaining the property. According to the applicant, the structure has experienced ongoing deterioration, including roof leaks, broken windows, and significant rotting of beams and sills identified during recent inspections. The applicant further reports the presence of black mold within portions of the building. They have received advice the building is no longer considered structurally sound.

The applicant states that, given the level of deterioration and exposure to weather, the building is now beyond repair and may not withstand another year. A licensed contractor has been secured and is prepared to remove the building and dispose of all debris in accordance with proper procedures.

Following demolition, the applicant proposes to install a memorial monument on the site. The cemetery located on the property continues to be visited by family members of past parishioners, and the monument is intended to honour the history and community significance of the former church.

The Mitchell Island Union Church (2645 Point Edward Hwy) was registered as a Municipal Heritage Property following a Public Hearing of the Council of the Municipality of the County of Cape Breton on February 15th, 1994. The registration documentation filed at the Land Registration Office does not state the reason for its registration.

In accordance with Section 17 of the *Heritage Property Act* (Attachment C), a Municipal Heritage Property shall not be demolished without approval of the municipality. Prior to the request going to Council, it must first be referred to the Heritage Advisory Committee. The Heritage Advisory Committee shall submit a written report and recommendation to the municipality respecting the Municipal Heritage Property. This report along with any additional comments from the Heritage Advisory Committee will be forwarded to Council for their consideration.

The municipality may take up to three years to make a decision to consider an application to demolish a heritage building (Attachment C). Where the municipality does not approve the application, the property owner may carry out the demolition at any time after three years from the date of the application but not more than four years after the date of the application.

#### **FINANCIAL IMPLICATIONS**

No budgetary implications associated with this report.

#### **CONCLUSION**

A site visit was undertaken on November 28, 2025, with the assistance of a Building Official, to assess the condition of the church. Based on the observations made during this visit it is reasonable to conclude that the building is no longer viable for restoration given the limited resources of the trustee. As a result, Staff find it appropriate to recommend deregistration and demolition of the structure.

While the demolition will result in the loss of the remaining built heritage value, the applicant's proposal to install a memorial monument, combined with the continued presence of the cemetery, will help preserve the cultural and historical significance of the site. These features will maintain a tangible connection to the former church, its congregation, and the longstanding community history associated with the property.

#### **ALTERNATIVES**

The Heritage Advisory Committee could recommend Council reject the request.

#### **LEGISLATIVE AUTHORITY**

Sections 17 and 18 of the *Heritage Property Act* (Attachment

**ATTACHMENTS**

Attachment A – Site Location

Attachment B – Applicants Submission

Attachment C – Excerpts from the *Heritage Property Act*

**Report Prepared by:**

Karen Neville

Senior Planner/Heritage Officer

Planning and Development Department



A





Mitchell Island Union Church  
Edna MacVicar Trustee  
1990 Point Edward Hwy  
Edwardsville, NS B2A 4S1  
902-564-6079  
[vccarrigan@ns.sympatico.ca](mailto:vccarrigan@ns.sympatico.ca)

November 10, 2026

CBRM Heritage Officer  
Planning and Development Department  
320 Esplanade, Suite 201  
Sydney, NS B1P 7B9  
[kmneville@cbrm.ns.ca](mailto:kmneville@cbrm.ns.ca)

Dear Heritage Officer:

Subject: Request to repeal the Municipal Heritage Property Designation for  
2645 Pt Edward Hwy, Pt Edward, NS B2A 4P9, PID #51211824

We respectfully request that you please accept this letter as a formal application and notice of intent to request the repeal of the Municipal Heritage Property designation for the property located at: 2645 Pt Edward Hwy, Pt Edward, NS B2A 4P9, PID # 51211824.

My name is Edna MacVicar, and I am the only remaining Trustee of this property. The purpose of this application is to facilitate the decommissioning and demolition of this building. We have had several people inspect the building as the roof was leaking and window broken. We were very disappointed to learn that further inspection of the building brought to light that the beams and sills are rotten. The Church is not structurally sound for anyone to get onto the roof to try and repair. There is black mold formed in parts of the church and unfortunately, we feel that the church is beyond repair. With the building open to the weather, we worry about it lasting another year.

We do have a licensed company that is willing to demo and remove the debris with proper disposal. We would like to place a memorial monument in place of the church as the cemetery is still being visited by family members of parishioners who have passed.

We await your reply. I can be reached at the above contact details. Thank you for your time and assistance with this matter.

Sincerely,

Edna MacVicar, Trustee  
Mitchell Island Union Church

## Excerpts for the *Heritage Property Act*

### Approval to alter or demolish municipal heritage property

- 17 (1) Municipal heritage property shall not be substantially altered in exterior or public-building interior appearance or demolished without the approval of the municipality.
- (2) An application for permission to substantially alter the exterior or public-building interior appearance of or demolish municipal heritage property shall be made in writing to the municipality.
- (3) Upon receipt of the application, the municipality shall refer the application to the heritage advisory committee for its recommendation.
- (4) Within thirty days after the application is referred by the municipality, the heritage advisory committee shall submit a written report and recommendation to the municipality respecting the municipal heritage property.
- (5) The municipality may grant the application either with or without conditions or may refuse it.
- (6) The municipality shall advise the applicant of its determination.

### Consideration by municipality of application to alter or demolish

- 18 (1) The municipality may take up to three years to consider an application under Section 17.
- (2) In its consideration of the application, the municipality may require public notice of the application and information meetings respecting the application to be held.
- (3) Where the municipality does not approve the application, the property owner may, notwithstanding Section 17, make the alteration or carry out the demolition at any time after three years from the date of the application but not more than four years after the date of the application.
- (4) Where the property owner has made the alteration or carried out the demolition in accordance with this Section, the municipality may deregister the property if the municipality determines that the property has lost its heritage value.

# Deregistration of 2645 Point Edward Hwy (PID 15211824) - Mitchell Island Union Church



1



2

## Registration

- Registered by the Municipality of the County of Cape Breton in February 1994
- Reason for registration was not stated



3

## *Heritage Property Act*

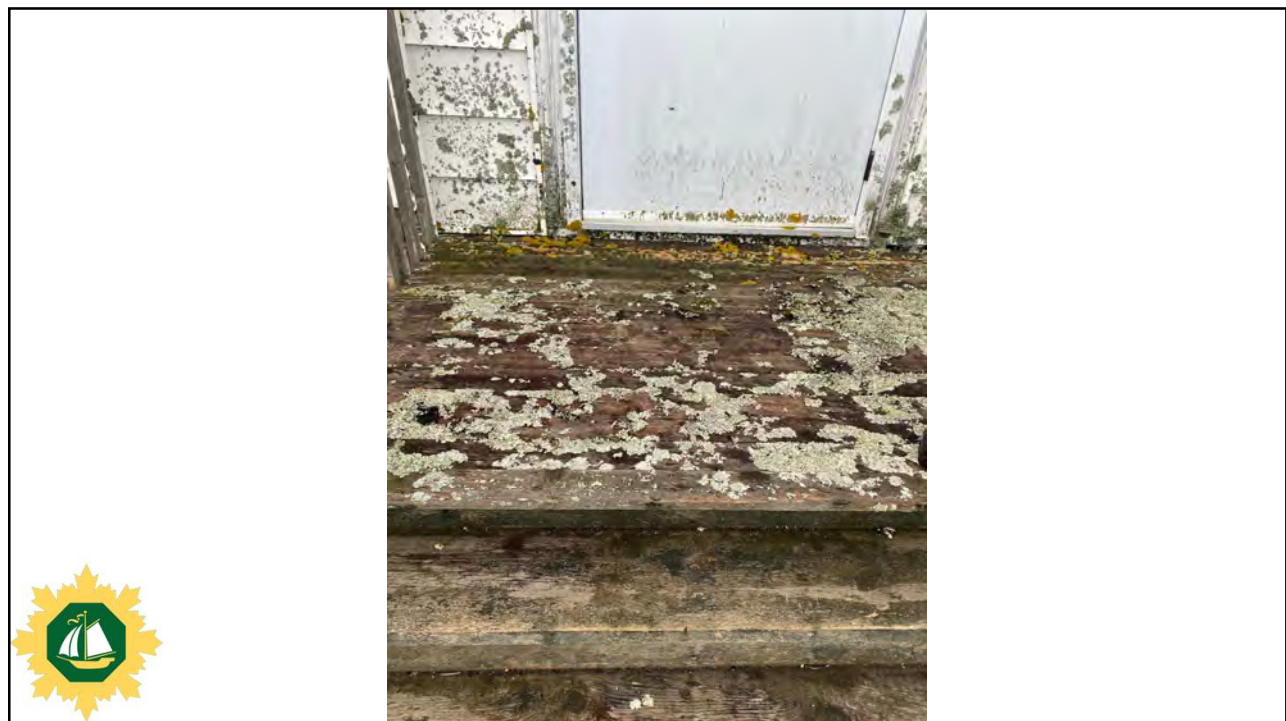
- Municipal approval is required for demolition
- Must be presented to the Heritage Advisory Committee
- Heritage Advisory Committee must submit a report and recommendation
- Municipality has 3 years to make a decision
- The property owner can carry out the demolition anytime after 3 years from the date of the application but not more than 4 years



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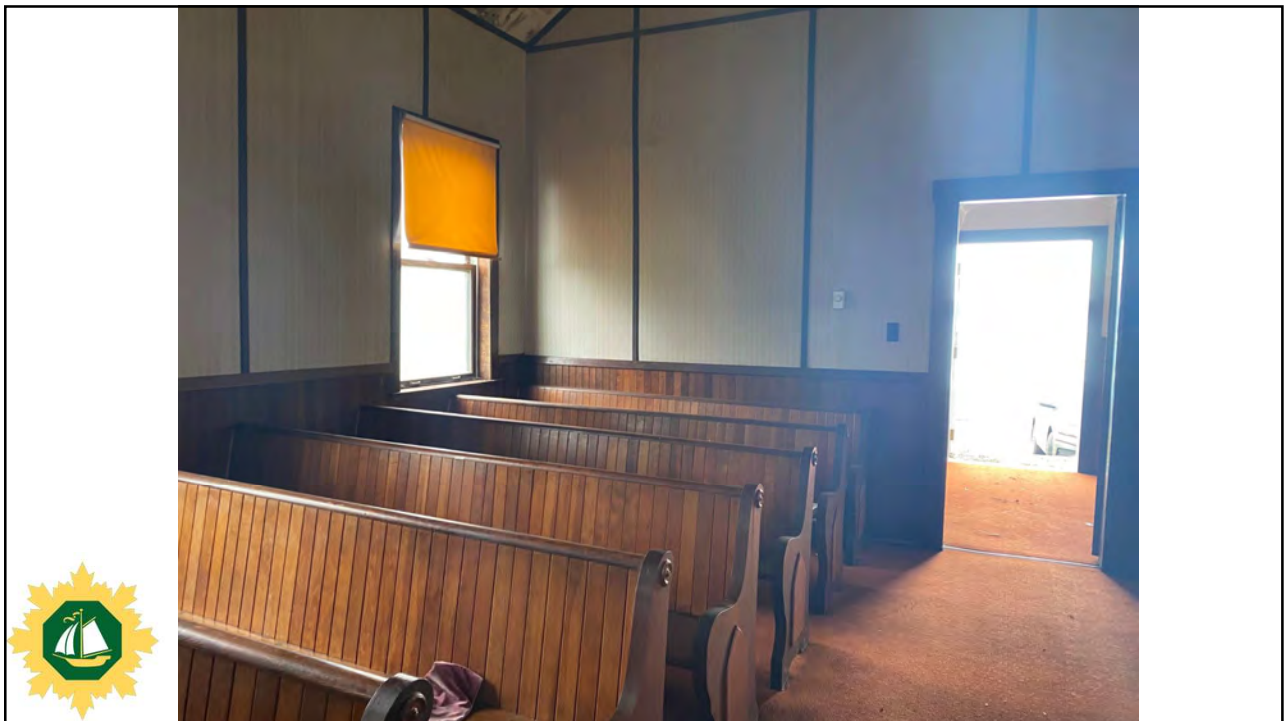


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## Recommendation

Recommend Council approve the applicant's request to demolish the Mitchell Island Union Church, subject to the issuance of a Demolition Permit, and initiate the process to deregister 2645 Point Edward Hwy (PID 15211824) as a Municipal Heritage Property.



15





**To: CBRM Mayor and Council**  
**Prepared by: Lisa Mulak, Regional Librarian**  
**Date: September 30, 2025**  
**Re: Regional Library Update**

---

## **Introduction to Services – Cape Breton Regional Library**

Cape Breton Regional Library (CBRL) provides vital library services to residents of the Cape Breton Regional Municipality and Victoria County through a network of eleven library branches, a borrow-by-mail service, and a range of outreach initiatives. These include regular deliveries to assisted living residences and community-based programming that brings library resources directly to those who may face barriers to access.

In 2025, CBRL proudly marked its 75th anniversary. Over the decades, the role of the public library has evolved significantly in response to changing community needs and expectations. While the ways in which we deliver services have grown and diversified, our core commitment remains the same: to ensure equitable access to information, support lifelong learning, and foster community engagement across the region.

This report provides an overview of the services we currently offer, recent developments, and the ongoing impact of our work in supporting individuals, families, and communities throughout the region.

## **A Day in the Life at a CBRL Branch**

A typical day at one of Cape Breton Regional Library's branches reflects the diversity, vibrancy, and essential role of the library as a community hub.

In the morning, seniors arrive seeking help with downloading documents or filling out government forms—support that ensures they can confidently navigate essential services in a digital world. A new parent, looking for connection and support, brings her baby to our Babies and Books program, where songs, stories, and early literacy activities help build bonds and routines during a transformative time in their life.

Later in the day, newcomers gather for English conversation groups, where they practice language skills, meet new people, and gain confidence in their new community. Meanwhile, families visit to enjoy screen-free time in our children's play areas—spaces designed to encourage imagination, social interaction, and joyful learning through play.

Some patrons settle in with a newspaper, enjoying a quiet moment of reflection or staying informed about current events. Others drop by simply to browse, ask a question, or connect with a familiar face.

No matter the reason for visiting, every person is welcomed. Our libraries are more than places to borrow books—they are trusted, inclusive spaces where people of all ages and backgrounds can learn, connect, and feel a sense of belonging.

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## CBRL by the Numbers – 2024-2025

Library usage has grown significantly, with 546,416 items borrowed from CBRL branches in 2024–25—representing a **52% increase** since 2019. This surge in engagement highlights the library’s evolving role in the lives of local residents.

- Borrowed materials include:
  - Traditional formats: books, DVDs, audiobooks, and digital downloads
  - Unique items from the Library of Things, such as:
    - *Hippocampe all-terrain wheelchair*
    - *Snowshoes*
    - *Memory kits*
- **1 in 4 residents** of CBRM and Victoria County is a current library card holder, reflecting strong community connection and trust in library services.
- Community Engagement
  - **2,500 programs** were hosted across CBRL branches this year.
    - **17,000 adults** participated
    - **11,000 children** participated
  - Community groups booked and used library spaces **729 times**, underscoring the library’s role as a hub for collaboration and civic life.
  - The Sydney Library alone welcomes **400–500 visitors per day**, making it one of the busiest public spaces in the region.
- What We’re Hearing from Our Users
  - Library users are asking for:
    - **Larger and more diverse collections** in both physical and digital formats
    - **More programming** for all ages and interests
    - **Expanded services and spaces** to meet growing community needs

CBRL’s impact on community wellbeing is both significant and intentional. Every service we provide and every decision we make is guided by one central purpose: to benefit the people we serve. The library is far more than a nostalgic space filled with books—it is a vital hub that supports the growth, health, and vibrancy of our community.

***“Thanks to the Cape Breton Regional Library we were able to have water fun this weekend.”***

***Right: A young CBRM resident making use of the Library’s all-terrain wheelchair program, Summer 2025.***



## Library Funding

Public library funding in Nova Scotia is established by the Province and follows a cost-sharing model between three partners:

- Provincial Government – 71%
- Municipal Units – 26%
- Library Boards – 3%

The current funding formula, in effect from April 1, 2020, to March 31, 2025, did not include any provisions for annual increases to account for inflation or rising service costs. The 2020 adjustment was the first increase to provincial funding since 2009.

Since then, the Province has provided one-time relief funding in 2023, 2024, and 2025, but no permanent increases have been made to the core funding formula.

*\*Municipal units are also responsible for the provision and upkeep of the buildings, furnishings, & janitorial services.*

### What is the funding used for?

- Wages and benefits for 60+ employees
- Library materials including digital library services
- Technology including public access computers
- Vehicle operation (fuel, maintenance, etc. for 2 bookmobiles and 3 delivery vehicles)
- Office supplies & postage
- Insurance, Equipment and Rent for Headquarters Office
- Library Programs

## Working towards a new formula

The Library Funding Review Committee submitted its recommendations to the provincial government in September 2024. Several funding options were presented, all of which included increases to support salaries, collections, and technology. While acknowledging ongoing fiscal uncertainty, the Committee emphasized the essential role that libraries play in advancing government priorities and delivering critical services to individuals and communities—particularly during times of need.

Advocacy efforts continue behind the scenes, with library boards actively engaging with local MLAs to call for long-term, sustainable funding. The Province has provided bridge funding in 2023, 2024, and 2025, reflecting a recognition of the sector's importance. However, a permanent, adequately resourced funding framework remains necessary to ensure libraries can continue to meet the evolving needs of their communities.

The table below illustrates that funding for CBRL has increased by only 6% since 2009. During the same period, increases in the minimum wage and the cumulative impact of inflation have significantly outpaced this limited growth in funding.

**Cape Breton Regional Library Funding**

	Funding Ratio	2009-2019 Funding	2019-present	\$ Increase	% increase
Provincial	71%	\$1,930,400	\$2,053,100	\$122,700	6%
Municipal	26%	\$706,900	\$751,800	\$44,900	6%
Board	3%	\$81,800	\$86,800	\$5,200	6%
Total Available	100%	\$2,719,100	\$2,891,700	\$172,800	6%

- The Library Board would welcome any support from CBRM in urging the Province to establish a multi-year, sustainable funding agreement. Such an agreement is critical to enabling libraries to plan effectively for the future and continue delivering high-quality, accessible services to the public.



## Library Branch Spaces & Infrastructure Updates

### Baddeck

The community and Library Board continue to work in partnership toward the development of a new Baddeck Library branch that will better meet the needs of local residents.

### Glace Bay

In 2019, CBRM and CBRL collaborated to relocate the Glace Bay Library to a new, centrally located space in the downtown core. The building underwent renovations and was outfitted with new furnishings to enhance public service and access.

### Ingonish

The Ingonish Library recently moved to a new location featuring fully accessible washrooms and expanded space for programs and services.

### Louisbourg

In 2012, the Louisbourg Library received important infrastructure upgrades, including new windows and roofing to improve the building's efficiency and comfort.

### New Waterford

As part of a 2014 beautification project, the building housing the New Waterford Library received updates including a redesigned floor plan to improve the library's functionality and user experience.

### North Sydney

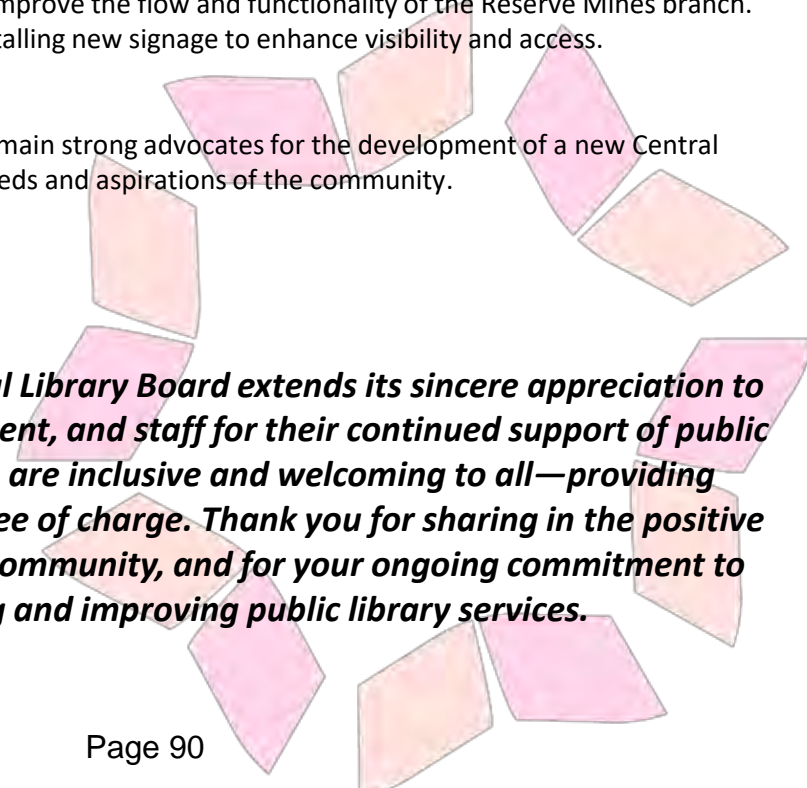
The new North Sydney Library opened its doors in 2010, offering an improved facility for the community.

### Reserve Mines

Library staff are actively working to improve the flow and functionality of the Reserve Mines branch. CBRM is supporting this effort by installing new signage to enhance visibility and access.

### Sydney

The community and Library Board remain strong advocates for the development of a new Central Library in Sydney that reflects the needs and aspirations of the community.



***The Cape Breton Regional Library Board extends its sincere appreciation to CBRM Council, management, and staff for their continued support of public libraries. Our libraries are inclusive and welcoming to all—providing programs and services free of charge. Thank you for sharing in the positive impact this has on our community, and for your ongoing commitment to strengthening and improving public library services.***





A local daycare visits the Reserve Library Wednesday mornings.



Families enjoying the play space at the Sydney Library.



A large crowd turned out for the grand opening of the Ingonish Library.



For more information about library services,  
please contact:  
Lisa Mulak  
Regional Librarian, Cape Breton Regional  
Library  
(902) 562-2144  
lmulak@cbrl.ca



Teens participate in a card making workshop for at the Louisbourg Library.

## Summary

### Draft Statement of Expenditures

October 31, 2025

Expenditures	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	944,089	1,008,143	64,054	1,700,066	755,977
Administration	197,868	235,110	37,243	481,627	283,759
Finance	1,602,592	1,808,688	206,096	3,871,331	2,268,739
Legal	2,580,946	2,948,295	367,350	3,309,483	748,929
Human Resources	960,710	1,142,876	182,167	1,867,656	906,947
Technology & Communications	1,262,466	1,422,688	160,222	2,667,644	1,405,178
Municipal Clerk	315,672	327,165	11,493	665,585	349,913
Fiscal Services	21,724,766	21,730,436	5,670	41,982,024	12,182,858
Police Services	20,469,082	20,876,439	407,357	36,114,294	15,645,212
Fire Services (Incl EMO)	8,478,812	8,699,442	220,631	14,255,649	5,776,838
Engineering & Public Works	36,369,057	34,979,514	(1,389,543)	61,084,243	24,715,186
Planning	2,174,328	2,360,945	186,617	4,495,882	2,321,554
Facilities C200 & Arenas	2,774,746	2,769,341	(5,405)	4,753,430	1,978,684
Parks & Grounds	2,465,587	2,385,855	(79,733)	3,610,306	1,144,719
Buildings	2,226,168	2,429,104	202,936	3,937,806	1,776,354
Recreation	2,658,054	2,200,996	(457,058)	3,053,686	395,632
<b>Total expended to date</b>	<b>\$ 107,204,942</b>	<b>\$ 107,325,037</b>	<b>\$ 120,096</b>	<b>\$ 187,850,712</b>	<b>\$ 72,656,477</b>

Departmental

Reviewed

Revenue	Year To Date Assigned	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	78,313,452	77,669,803	643,649	133,148,233	54,834,781
Total Federal Government	2,129,167	2,129,167	-	3,650,000	1,520,833
Total Provincial Government Agencies	502,248	502,248	-	860,996	358,748
Total Provincial Government	1,203,417	1,203,417	-	2,063,000	859,583
Total Provincial Government Agencies	2,416,987	2,485,657	(68,670)	4,261,126	1,844,139
Total Services to Other Local Government	544,994	544,994	-	934,275	389,281
Total Transit	933,333	1,174,833	(241,500)	3,614,000	2,680,667
Total Environmental Development Services	280,134	175,292	104,842	300,500	20,366
Total Licenses & Permits	35,071	28,292	6,779	48,500	13,429
Total Fines & Fees	616,904	700,000	(83,096)	1,200,000	472,962
Total Rentals	301,037	303,203	(2,166)	519,777	218,740
Total Concessions & Franchises	431,692	455,196	(23,504)	945,000	129,214
Total Interest	634,890	883,750	(248,860)	1,515,000	880,110
Total Finance Revenue	27,726	20,417	7,309	35,000	7,275
Total Solid Waste Revenue	1,959,972	2,028,000	(68,028)	4,125,000	2,165,028
Total Recreation & Cultural Service Programs	428,839	487,732	(58,894)	1,694,500	1,778,970
Total Water Utility Charges	7,393,731	7,393,731	-	12,674,968	5,281,237
Total Unconditional Transfers	9,274,262	9,237,572	36,690	15,835,838	6,561,576
Total Conditional Transfers	99,375	99,375	-	425,000	325,625
Total Extraordinary Revenue	585,014	-	585,014	-	(585,014)
<b>Year To Date Assigned</b>	<b>\$ 108,112,242</b>	<b>\$ 107,522,677</b>	<b>\$ 589,565</b>	<b>\$ 187,850,713</b>	<b>\$ 79,757,551</b>

Departmental

Reviewed

Legislative	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	656,448	664,630	8,182	1,152,026	495,578
6010 BENEFITS	96,789	133,063	36,274	230,643	133,854
6030 TRAVEL/CONFERENCES	68,604	68,604	-	90,000	21,396
6040 PROFESSIONAL MEMBERSHIP/DUES & FEES	61,313	61,313	-	97,263	35,950
6050 OFFICE SUPPLIES	5,809	7,233	1,424	12,400	6,591
6060 OFFICE EQUIPMENT	2,358	3,208	850	5,500	3,142
6080 ADVERTISING	4,498	8,458	3,960	14,500	10,002
6100 COURIER	-	146	146	250	250
6110 TELEPHONE/FAX	15,153	19,503	4,351	33,434	18,281
6120 PUBL./SUBSCRIPTIONS	781	1,488	706	2,550	1,769
6130 COMPUTER HARDWARE	1,948	1,949	-	8,000	6,052
6150 MEETING EXPENSES	7,882	16,042	8,160	27,500	19,618
6170 PROMOTION	22,505	22,506	-	26,000	3,495

Total expended to date	\$ 944,089	\$ 1,008,143	\$ 64,053	\$ 1,700,066	\$ 755,977
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Departmental

Finance



## CAO

	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	164,139	178,724	14,586	309,789	145,650
6010 BENEFITS	24,101	34,291	10,191	59,438	35,337
6020 TRAINING/EDUCATION	-	1,925	1,925	3,300	3,300
6030 TRAVEL/CONFERENCES	4,200	10,500	6,300	18,000	13,800
6040 PROFESSIONAL MEMBERSHIP/DUES & FEES	1,328	1,328	-	1,800	472
6050 OFFICE SUPPLIES	1,413	1,633	220	2,800	1,387
6110 TELEPHONE/FAX	941	1,458	517	2,500	1,559
6150 MEETING EXPENSES	475	2,333	1,858	4,000	3,525
6170 PROMOTION	1,271	2,917	1,646	5,000	3,729
8100 PROFESSIONAL SERVICES	-	-	-	75,000	75,000
<b>Total expended to date</b>	<b>\$ 197,868</b>	<b>\$ 235,110</b>	<b>\$ 37,243</b>	<b>\$ 481,627</b>	<b>\$ 283,759</b>

Departmental

Finance

# Finance

## Draft Statement of Expenditures

October 31, 2025

	Finance				
	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	1,202,068	1,359,692	157,624	2,356,799	1,154,731
6010 BENEFITS	266,519	306,038	39,518	530,465	263,946
6020 TRAINING/EDUCATION	349	4,958	4,609	8,500	8,151
6030 TRAVEL/CONFERENCES	10,273	10,792	518	18,500	8,227
6040 PROFESSIONAL MEMBERSHIP/DUES & FEES	706	2,654	1,948	4,550	3,844
6050 OFFICE SUPPLIES	5,976	6,942	965	11,900	5,924
6060 OFFICE EQUIPMENT	3,473	7,583	4,111	13,000	9,527
6080 ADVERTISING	18,861	22,365	3,504	38,340	19,479
6090 POSTAGE	184,255	184,254	-	214,000	29,745
6100 COURIER	14,085	12,046	(2,039)	20,650	6,565
6110 TELEPHONE/FAX	9,560	10,208	648	17,500	7,940
6130 COMPUTER HARDWARE	4,665	4,665	-	15,000	10,335
6140 COMPUTER SOFTWARE	-	-	-	71,175	71,175
6180 COST RECOVERY	(221,692)	(221,692)	-	(360,000)	(138,308)
8010 OPERATIONAL MATERIALS/SUPPLIES	4,003	2,917	(1,086)	5,000	997
8100 PROFESSIONAL SERVICES	45,536	47,833	-	82,000	36,464
8110 CONTRACTS/AGREEMENTS	46,888	40,367	-	69,200	22,312
8120 LEASES	7,066	7,066	-	14,752	7,686
8180 TAX EXEMPT/WRITE OFF	-	-	-	740,000	740,000
<b>Total expended to date</b>	<b>\$ 1,602,592</b>	<b>\$ 1,808,688</b>	<b>\$ 210,321</b>	<b>\$ 3,871,331</b>	<b>\$ 2,268,739</b>

Departmental

Finance

Legal	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	319,661	319,731	70	554,200	234,539
6010 BENEFITS	64,956	76,029	11,072	131,783	66,827
6020 TRAINING/EDUCATION	-	3,792	3,792	6,500	6,500
6030 TRAVEL/CONFERENCES	1,123	2,625	1,502	4,500	3,377
6040 PROFESSIONAL MEMBERSHIP/DUES & FEES	11,292	11,292	-	18,000	6,708
6050 OFFICE SUPPLIES	1,916	2,042	126	3,500	1,584
6060 OFFICE EQUIPMENT	1,041	1,283	242	2,200	1,159
6070 PHOTOCOPYING SUPPLIES	568	2,042	1,473	3,500	2,932
6080 ADVERTISING	393	2,333	1,941	4,000	3,607
6100 COURIER	351	467	116	800	449
6110 TELEPHONE/FAX	1,924	2,333	409	4,000	2,076
6120 PUBLICATIONS/SUBSCRIPTIONS	15,702	15,702	-	22,000	6,298
6130 COMPUTER HARDWARE	-	-	-	4,000	4,000
6150 MEETING EXPENSES	-	292	292	500	500
6160 LIABILITY INSURANCE	2,099,911	2,450,000	350,089	2,450,000	350,089
8100 PROFESSIONAL SERVICES	41,716	58,333	16,617	100,000	58,284
<b>Total expended to date</b>	<b>\$ 2,580,946</b>	<b>\$ 2,948,295</b>	<b>\$ 367,350</b>	<b>\$ 3,309,483</b>	<b>\$ 748,929</b>

Departmental

Finance

## Human Resources

## Draft Statement of Expenditures

October 31, 2025

Human Resources		Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000	WAGES/SALARIES	599,576	747,650	148,075	1,295,927	696,351
6010	BENEFITS	149,230	181,661	32,431	314,879	165,649
6020	TRAINING/EDUCATION	2,998	5,746	2,747	9,850	6,852
6030	TRAVEL/CONFERENCES	7,322	10,208	2,886	17,500	10,178
6040	PROFESSIONAL MEMBERSHIP/DUES & FEES	654	2,042	1,387	3,500	2,846
6050	OFFICE SUPPLIES	19,137	8,750	(10,387)	15,000	(4,137)
6060	OFFICE EQUIPMENT	83	1,458	1,375	2,500	2,417
6080	ADVERTISING	1,055	1,750	695	3,000	1,945
6110	TELEPHONE/FAX	4,803	5,833	1,031	10,000	5,197
6120	PUBLICATIONS/SUBSCRIPTIONS	-	1,750	1,750	3,000	3,000
6130	COMPUTER HARDWARE	7,545	7,545	-	6,000	(1,545)
6150	MEETING EXPENSES	4,522	4,522	-	6,500	1,978
8100	PROFESSIONAL SERVICES	158,127	158,128	-	170,000	11,873
8110	CONTRACTS/AGREEMENTS	5,657	5,833	176	10,000	4,343
Total expended to date		\$ 960,710	\$ 1,142,876	\$ 182,166	\$ 1,867,656	\$ 906,947

Departmental

Finance



Technology/Communications	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	626,578	726,129	99,551	1,258,623	632,045
6010 BENEFITS	151,228	166,790	15,561	289,102	137,874
6011 MISCELLANEOUS BENEFITS	(35,483)	(63,676)	(28,193)	(109,158)	(73,675)
6020 TRAINING/EDUCATION	-	13,125	13,125	22,500	22,500
6030 TRAVEL/CONFERENCES	2,215	3,792	1,577	6,500	4,285
6040 PROFESSIONAL MEMBERSHIP/DUES	-	583	583	1,000	1,000
6050 OFFICE SUPPLIES	6,922	3,325	(3,597)	2,850	(4,072)
6060 OFFICE EQUIPMENT	128	2,333	2,206	4,000	3,872
6080 ADVERTISING	1,040	1,750	710	3,000	1,960
6110 TELEPHONE/FAX	21,679	29,167	7,488	50,000	28,321
6130 COMPUTER HARDWARE	32,167	32,167	-	180,000	147,833
6140 COMPUTER SOFTWARE	354,361	354,360	-	475,000	120,640
6150 MEETING EXPENSES	2,197	583	(1,613)	1,000	(1,197)
7070 BLDG/FACILITY RENTAL	14,186	14,185	-	22,000	7,814
8040 COMM EQUIPMENT LINES	623	1,458	835	2,500	1,877
8100 PROFESSIONAL SERVICES	15,244	35,000	19,756	60,000	44,756
8110 CONTRACTS/AGREEMENTS	68,580	101,617	33,036	174,200	105,620
8120 LEASES SAP	804	-	(804)	116,184	115,380
8130 LICENSES/PERMITS	-	-	-	108,343	108,343
<b>Total expended to date</b>	<b>\$ 1,262,466</b>	<b>\$ 1,422,688</b>	<b>\$ 160,222</b>	<b>\$ 2,667,644</b>	<b>\$ 1,405,178</b>

Departmental

Finance

Municipal Clerk	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	193,629	201,727	8,098	349,660	156,031
6010 BENEFITS	46,537	44,957	(1,580)	77,925	31,388
6020 TRAINING/EDUCATION	1,905	3,208	1,303	5,500	3,595
6030 TRAVEL/CONFERENCES	19	2,917	2,898	5,000	4,981
6040 PROFESSIONAL MEMBERSHIP/DUES	4,271	817	(3,454)	1,400	(2,871)
6050 OFFICE SUPPLIES	2,319	2,319	-	3,000	681
6060 OFFICE EQUIPMENT	207	1,167	959	2,000	1,793
6070 PHOTOCOPYING SUPPLIES	17,054	17,053	-	23,500	6,446
6080 ADVERTISING	-	875	875	1,500	1,500
6100 COURIER	93	93	-	100	7
6110 TELEPHONE/FAX	1,094	2,450	1,356	4,200	3,106
6120 PUBLICATIONS/SUBSCRIPTIONS	1,345	1,345	-	1,800	455
6130 COMPUTER HARDWARE	-	-	-	3,000	3,000
6140 COMPUTER SOFTWARE	39,779	39,779	-	42,500	2,721
6150 MEETING EXPENSES	7,420	8,458	1,038	14,500	7,080
8110 CONTRACTS/AGREEMENTS	-	-	-	130,000	130,000
<b>Total expended to date</b>	<b>\$ 315,672</b>	<b>\$ 327,165</b>	<b>\$ 11,493</b>	<b>\$ 665,585</b>	<b>\$ 349,913</b>

Departmental

Finance

# Fiscal Services

## Draft Statement of Expenditures

October 31, 2025

Fiscal Services					
	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
8195 WATER SUPPLY & HYDRANTS	4,127,895	4,127,891	(4)	7,076,384	2,948,489
9010 INTEREST ON SHORT TERM BORROWING	-	-	-	400,000	400,000
9020 INTEREST ON LONG TERM DEBT	1,233,685	1,233,685	-	1,794,276	560,591
9050 PRINCIPLE ON LONG TERM DEBT	3,644,671	3,644,671	-	8,395,561	4,750,890
9052 DEBT/CAPITAL BOND DISC	-	-	-	63,000	63,000
9090 BANK CHARGES	50,082	49,583	(499)	85,000	34,918
9200 ALLOWANCE FOR UNCOLLECTABLE TAXES	-	-	-	600,000	600,000
9420 APPROPRIATION TO CAPITAL FUND	-	-	-	1,840,000	1,840,000
9430 APPROPRIATION TO B.I.D.C.s	134,011	133,586	(426)	229,004	94,993
9620 REGIONAL LIBRARY	410,550	410,550	-	703,800	293,250
9630 CAPE BRETON/VICTORIA SCHOOL BOARD	11,304,292	11,304,292	-	19,378,692	-
9640 PROPERTY ASSESSMENT COSTS	819,581	826,179	6,599	1,416,307	596,726
<b>Total expended to date</b>	<b>\$ 21,724,766</b>	<b>\$ 21,730,436</b>	<b>\$ 5,670</b>	<b>\$ 41,982,024</b>	<b>\$ 12,182,858</b>

Departmental

Finance

Police Services		Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010 , & 6011 WAGES & BENEFITS NET OF COST RECOVERY		17,324,883	18,126,610	801,727	31,471,149	14,146,266
6020 TRAINING/EDUCATION		159,672	159,672	-	192,500	32,828
6030 TRAVEL/CONFERENCES		69,294	63,000	(6,294)	63,000	(6,294)
6040 PROFESSIONAL MEMBERSHIP/DUES & FEES		3,483	3,484	-	5,000	1,517
6050 OFFICE SUPPLIES		20,792	28,438	7,645	48,750	27,958
6060 OFFICE EQUIPMENT		27,257	46,083	18,826	79,000	51,743
6070 PHOTOCOPYING SUPPLIES		-	5,833	5,833	10,000	10,000
6080 ADVERTISING		372	3,500	3,128	6,000	5,628
6100 COURIER		8,155	8,155	-	13,000	4,845
6110 TELEPHONE/FAX		189,753	172,083	(17,669)	295,000	105,247
6120 PUBLICATIONS/SUBSCRIPTIONS		4,058	4,058	-	6,000	1,942
6130 COMPUTER HARDWARE		172,604	172,604	-	270,000	97,396
6140 COMPUTER SOFTWARE		133,532	133,532	-	710,000	576,468
6150 MEETING EXPENSES		9,076	9,076	-	11,000	1,924
6170 PROMOTION		5,471	5,470	-	10,000	4,529
7000 HEAT		4,911	18,667	13,755	32,000	27,089
7010 ELECTRICAL		65,407	72,333	6,926	124,000	58,593
7020 WATER		1,550	4,973	3,423	8,525	6,975
7030 BUILDING/FACILITY MAINTENANCE		38,929	54,250	15,321	93,000	54,071
7040 BUILDING FACILITY REPAIR		257	8,750	8,493	15,000	14,743
7060 BUILDING/FACILITY RENOVATION		2,144	8,750	6,606	15,000	12,856
7070 BUILDING/FACILITY RENTAL		65,960	58,917	(7,043)	101,000	35,040
7110 SECURITY		701	1,167	466	2,000	1,299
7500 VEHICLE/EQUIPMENT MAINTENANCE		16,447	17,500	1,053	30,000	13,553
7505 GASOLINE & DIESEL		262,347	291,667	29,320	500,000	237,653
7510 VEHICLE/EQUIPMENT REPAIRS		267,601	189,583	(78,017)	325,000	57,399
7530 VEHICLE/EQUIPMENT REPLACEMENT		523,506	523,506	-	580,000	56,494
7540 VEHICLE/EQUIPMENT RENTAL		-	-	-	2,000	2,000
7550 VEHICLE/EQUIPMENT TOWING		478	2,333	1,856	4,000	3,522
8000 OPERATIONAL EQUIPMENT		130,661	130,661	-	150,000	19,339
8010 OPERATIONAL MATERIALS/SUPPLIES		177,987	177,987	-	150,000	(27,987)
8020 MAINTENANCE EQUIPMENT		3,272	3,541	269	6,070	2,798
8040 COMMUNICATION EQUIPMENT LINES		2,045	292	(1,754)	500	(1,545)
8090 UNIFORMS/CLOTHING		120,299	120,298	-	175,000	54,701
8100 PROFESSIONAL SERVICES		157,738	87,500	(70,238)	150,000	(7,738)
8110 CONTRACTS/AGREEMENTS		34,573	55,417	20,844	95,000	60,427
8120 LEASES		-	-	-	157,800	157,800
8125 MAJOR INVESTIGATIONS		463,865	105,000	(358,865)	180,000	(283,865)
8130 LICENSES/PERMITS		-	1,750	1,750	3,000	3,000
8150 GRANT S/SUBSIDIES TO ORGANIZATIONS		-	-	-	25,000	25,000
Total expended to date		\$ 20,469,082	\$ 20,876,439	\$ 407,359	\$ 36,114,294	\$ 15,645,212

Departmental

Finance



**Police Services**

**Draft Statement of Revenue**

**October 31, 2025**

<b>Police Services Revenue</b>	<b>Year to date Assigned</b>	<b>7 Month Budget</b>	<b>7 Month Budget Variance</b>	<b>Annual Budget</b>	<b>Annual Budget Remaining</b>
4751 RECORDS INQUIRIES	79,967	116,667	(36,700)	200,000	120,033
5151 FINES	180,036	175,000	5,036	300,000	119,964
<b>Total Revenue to date</b>	<b>\$ 260,003</b>	<b>\$ 291,667</b>	<b>\$ (31,664)</b>	<b>\$ 500,000</b>	<b>\$ 239,997</b>

Departmental

Finance

## Fire Services

## Draft Statement of Expenditures

October 31, 2025

Fire Services Including EMO		Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000	WAGES/SALARIES	4,254,363	4,183,845	(70,518)	7,251,998	2,997,635
6010	BENEFITS	1,010,049	1,037,908	27,858	1,799,040	788,991
6011	MISCELLANEOUS BENEFITS	2,820	26,615	23,795	45,626	42,806
6020	TRAINING/EDUCATION	31,068	138,367	107,299	237,200	206,132
6030	TRAVEL/CONFERENCES	40,519	40,519	-	60,000	19,481
6040	PROFESSIONAL MEMBERSHIP/DUES & FEES	222	6,592	6,370	11,300	11,078
6050	OFFICE SUPPLIES	3,647	6,417	2,770	11,000	7,353
6060	OFFICE EQUIPMENT	1,353	5,542	4,189	9,500	8,147
6080	ADVERTISING	-	875	875	1,500	1,500
6110	TELEPHONE/FAX	28,143	24,120	(4,023)	41,348	13,205
6120	PUBLICATIONS/SUBSCRIPTIONS	10	350	340	600	590
6130	COMPUTER HARDWARE	685	685	-	11,500	10,815
6140	COMPUTER SOFTWARE	30,223	30,222	327	35,500	5,277
6150	MEETING EXPENSES	2,298	2,625	327	4,500	2,202
6170	PROMOTION	8,956	15,925	6,969	27,300	18,344
7000	HEAT	34,448	57,167	22,719	98,000	63,552
7010	ELECTRICAL	48,644	58,784	10,140	100,773	52,129
7020	WATER	25,030	23,333	(1,697)	40,000	14,970
7030	BUILDING/FACILITY MAINTENANCE	14,231	40,717	26,485	69,800	55,569
7040	BUILDING FACILITY REPAIR	804	17,531	16,727	30,053	29,249
7060	BUILDING/FACILITY RENOVATION	14,241	2,917	(11,324)	5,000	(9,241)
7500	VEHICLE/EQUIPMENT MAINTENANCE	348,743	262,500	(86,243)	450,000	101,257
7505	GASOLINE & DIESEL	46,403	53,471	7,069	91,665	45,262
7530	VEHICLE/EQUIPMENT REPLACEMENT	-	-	-	50,500	50,500
7560	VEHICLE/EQUIPMENT GENERAL SUPPLIES	20,065	11,667	(8,398)	20,000	(65)
8000	OPERATIONAL EQUIPMENT	229,839	361,410	131,571	619,560	389,721
8010	OPERATIONAL MATERIALS/SUPPLIES	57,526	30,333	(27,193)	52,000	(5,526)
8020	MAINTENANCE EQUIPMENT	34,947	29,167	(5,781)	50,000	15,053
8040	COMMUNICATION EQUIPMENT LINES	-	2,538	2,538	4,350	4,350
8090	UNIFORMS/CLOTHING	35,147	40,906	5,759	70,125	34,978
8100	PROFESSIONAL SERVICES	7,807	7,292	(515)	12,500	4,693
8110	CONTRACTS/AGREEMENTS	57,441	72,479	15,038	124,250	66,809
8120	LEASES	106,554	106,555	-	298,047	191,493
8130	LICENSES/PERMITS	225	10,398	10,173	17,825	17,600
8150	GRANTS/SUBSIDIES TO ORGANIZATIONS	1,989,673	1,989,673	-	2,503,289	513,616
Total expended to date						
		\$ 8,478,812	\$ 8,699,442	\$ 220,631	\$ 14,255,649	\$ 5,776,838

Departmental

Finance

Fire Services Revenue	Year to date Assigned	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	237,854	237,854	-	407,750	169,896
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	307,140	307,140	-	526,525	219,385
Total Revenue to date	\$ 544,994	\$ 544,994	\$ -	\$ 934,275	\$ 389,281

Departmental

Finance

**Draft - Engineering and Public Works Actuals  
to October 31, 2025**

REVENUE	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining	% of Annual Budget
TRANSIT	933,364	1,174,833	(241,469)	3,614,000	(2,680,636)	0.26
SOLIDWASTE TIP FEES	1,681,972	1,750,000	(68,028)	3,000,000	(1,318,028)	0.56
SOLIDWASTE COST RECOVERIES	278,000	278,000	-	1,125,000	(847,000)	0.25
WATER UTILITY ADMIN FEE	7,393,731	7,393,731	-	12,674,968	(5,281,237)	0.58
<b>TOTAL PW REVENUES</b>	<b>10,287,067</b>	<b>10,596,565</b>	<b>(309,497)</b>	<b>20,413,968</b>	<b>(10,126,901)</b>	<b>0.50</b>
<b>EXPENDITURES</b>						
ADMINISTRATION	2,531,706	2,671,956	140,249	4,915,520	2,383,814	0.52
ENGINEERING	576,946	669,770	92,824	1,095,208	518,262	0.53
CENTRAL DIVISION	5,414,281	5,354,190	(60,091)	9,333,068	3,918,787	0.58
EAST DIVISION	4,889,383	4,591,352	(298,031)	8,192,278	3,302,895	0.60
NORTH DIVISION	2,253,163	1,987,863	(265,300)	3,820,216	1,567,054	0.59
SOLID WASTE	12,565,775	10,372,523	(2,193,253)	17,309,927	4,744,151	0.73
MECHANICAL FLEET	2,956,163	3,460,077	503,913	6,239,651	3,283,488	0.47
TRANSIT	5,181,640	5,871,784	690,144	10,178,375	4,996,735	0.51
<b>TOTAL PW EXPENDITURES</b>	<b>36,369,057</b>	<b>34,979,514</b>	<b>(1,389,544)</b>	<b>61,084,243</b>	<b>24,715,185</b>	<b>0.60</b>

Signature: \_\_\_\_\_

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Director of Engineering & Public Works

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Chief Financial Officer

Planning Department	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	1,009,119	1,154,392	145,273	2,000,945	991,827
6010 BENEFITS	270,614	290,170	19,556	502,961	232,347
6011 MISCELLANEOUS BENEFITS	(55,329)	(65,242)	(9,913)	(111,844)	(56,515)
6020 TRAINING/EDUCATION	1,531	11,958	10,428	20,500	18,969
6030 TRAVEL/CONFERENCES	26,489	26,489	-	44,500	18,011
6040 PROFESSIONAL MEMBERSHIP/DUES & FEES	1,731	5,863	4,132	10,050	8,319
6050 OFFICE SUPPLIES	8,195	9,917	1,722	17,000	8,805
6060 OFFICE EQUIPMENT	4,209	14,408	10,199	24,700	20,491
6080 ADVERTISING	2,063	13,242	11,178	22,700	20,637
6110 TELEPHONE/FAX	9,293	11,083	1,790	19,000	9,707
6120 PUBL./SUBSCRIPTIONS	-	200	200	400	400
6130 COMPUTER HARDWARE	2,698	2,698	-	67,000	64,302
6140 COMPUTER SOFTWARE	2,987	2,987	-	14,500	11,513
6150 MEETING EXPENSES	325	2,450	2,125	4,200	3,875
6170 PROMOTION	6,364	19,833	13,469	34,000	27,636
7130 DEMOLITIONS	-	-	-	120,000	120,000
8000 OPERATIONAL EQUIPMENT	4,977	17,000	12,023	34,000	29,023
8010 OPERATIONAL MATERIALS/SUPPLIES	1,018	3,792	2,774	6,500	5,482
8090 UNIFORMS / CLOTHING	423	5,500	5,077	11,000	10,577
8100 PROFESSIONAL SERVICES	68,937	25,521	(43,417)	43,750	(25,187)
8110 CONTRACTS/AGREEMENTS	246,218	246,219	-	920,000	673,782
8130 LICENSES/PERMITS	78,952	78,952	-	106,020	27,068
8135 REGULATORY FEES	43,846	43,847	-	44,000	154
8150 GRANTS /SUBS TO ORG	439,667	439,667	-	540,000	100,333
<b>Total expended to date</b>	<b>\$ 2,174,328</b>	<b>2,360,945</b>	<b>\$ 186,616</b>	<b>\$ 4,495,882</b>	<b>\$ 2,321,554</b>

Departmental

Financial



	Year to date Assigned	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Bylaw Revenue</b>					
5112 Vendor Licenses	\$ 13,050	\$ 8,458	\$ 4,592	\$ 14,500	\$ 1,450
5113 Animal Licenses	1,395	4,667	(3,272)	8,000	6,605
5114 Taxi Licenses	20,626	14,583	6,043	25,000	4,374
5115 Vending Machine Licenses	-	583	(583)	1,000	1,000
5301 Parking Meter Revenue	139,866	145,833	(5,967)	250,000	110,134
Total Bylaw Revenue	\$ 174,937	\$ 174,125	\$ 812	\$ 298,500	\$ 123,563
<b>Development / Planning Revenue</b>					
5496 Mapping Sales	\$ -	292	\$ (292)	\$ 500	\$ 500
5495 Other Sales	10,693	2,917	7,776	5,000	(5,693)
5497 Lun Amendment Fees	1,250	2,917	(1,667)	5,000	3,750
5101 Building Permits	238,441	145,833	92,608	250,000	11,559
5102 Subdivision Fees	29,750	23,333	6,417	40,000	10,250
Total Develop / Planning Rev	\$ 280,134	\$ 175,292	\$ 104,842	\$ 300,500	\$ 20,366
<b>Total Bylaw / Dev / Planning Revenue</b>	\$ 455,071	\$ 349,417	\$ 105,654	\$ 599,000	\$ 143,929

Departmental

Finance

	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	1,128,811	1,121,813	(6,998)	1,944,476	815,665
6010 BENEFITS	238,675	250,791	12,116	434,704	196,030
6020 TRAINING	3,424	4,083	659	7,000	3,576
6030 TRAVEL/CONFERENCES	7,032	7,032	-	9,000	1,968
6040 PROFESSIONAL MEMBERSHIP/	582	2,917	2,334	5,000	4,418
6050 OFFICE SUPPLIES	1,925	3,208	1,284	5,500	3,575
6060 OFFICE EQUIPMENT	-	1,167	1,167	2,000	2,000
6080 ADVERTISING	521	2,917	2,395	5,000	4,479
6110 TELEPHONE/FAX	16,829	18,813	1,984	32,250	15,422
6130 COMPUTER HARDWARE	-	-	-	5,000	5,000
6140 COMPUTER SOFTWARE	11,974	2,500	(9,474)	2,500	(9,474)
6150 MEETING EXPENSES	2,068	1,750	(318)	3,000	932
7000 HEAT	60,998	61,250	252	105,000	44,002
7010 ELECTRICAL	356,089	522,083	165,994	895,000	538,911
7020 WATER	41,527	43,458	1,931	74,500	32,973
7030 BLDG/FACILITY MAINT	161,734	72,917	(88,818)	125,000	(36,734)
7040 BLDG/FACILITY REPAIR	39,463	49,583	10,121	85,000	45,537
7080 PLANT MAINTENANCE	105,907	55,417	(50,490)	95,000	(10,907)
7110 SECURITY	74,055	82,250	8,195	141,000	66,945
7510 VEH/EQUIP REPAIRS	2,318	13,125	10,807	22,500	20,182
8000 OPERATIONAL EQUIPMENT	85,868	10,500	(75,368)	18,000	(67,868)
8010 OPERATIONAL MATERIALS/SUF	87,488	99,167	11,679	170,000	82,512
8050 COST OF SALES	274,601	274,601	-	431,000	156,399
8090 UNIFORMS/CLOTHING	919	9,250	8,331	18,500	17,581
8100 PROFESSIONAL SERVICE	10,559	1,250	(9,309)	2,500	(8,059)
8110 CONTRACTS/AGREEMENTS	61,380	57,500	(3,880)	115,000	53,620
<b>Total expended to date</b>	<b>\$ 2,774,746</b>	<b>\$ 2,769,341</b>	<b>\$ (5,405)</b>	<b>\$ 4,753,430</b>	<b>\$ 1,978,684</b>

Departmental

Finance

	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 4808 Advertising Revenue	15,305	23,333	(8,028)	40,000	24,695
GL 5001 Ice Rentals	155,560	155,560	-	1,115,000	959,440
GL 5002 Public Skating	297	297	-	2,000	1,703
GL 5005 Gym Rental	-	-	-	-	-
GL 5006 Canteen Sales	408,237	408,237	-	864,500	456,263
GL 5010 Other Revenue	23,455	46,958	(23,504)	80,500	57,045
GL 5033 Program Equipment	6,246	17,500	(11,254)	30,000	23,754
GL 5034 Facility Rentals	234,266	274,167	(39,901)	470,000	235,734
<b>Total Revenue To Date</b>	<b>\$ 843,366</b>	<b>\$ 926,053</b>	<b>\$ (82,687)</b>	<b>\$ 2,602,000</b>	<b>\$ 1,758,634</b>

Departmental

Finance

**Building Operations**

**Draft Statement of Expenditures**

**October 31, 2025**

	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Buildings</b>					
6000 WAGES/SALARIES	907,492	960,957	53,464	1,665,658	809,533
6010 BENEFITS	235,809	237,786	1,978	412,163	189,702
6020 TRAINING/EDUCATION	2,033	5,833	3,800	10,000	7,967
6030 TRAVEL/CONFERENCES	-	5,833	5,833	10,000	10,000
6050 OFFICE SUPPLIES	99	583	484	1,000	901
6060 OFFICE EQUIPMENT	2,455	2,333	(122)	4,000	1,545
6080 ADVERTISING	453	-	(453)	-	(453)
6110 TELEPHONE/FAX	9,926	7,583	(2,342)	13,000	3,074
6130 COMPUTER HARDWARE	-	1,750	1,750	3,000	3,000
6140 COMPUTER SOFTWARE	-	-	-	6,500	6,500
6150 MEETING EXPENSE	-	146	146	250	250
7000 HEAT	25,555	75,833	50,278	130,000	104,445
7010 ELECTRICAL	247,001	343,706	96,705	589,210	342,209
7020 WATER	36,680	33,002	(3,677)	56,575	19,895
7030 BLDG/FACILITY MAINT	11,240	24,792	13,552	42,500	31,260
7060 BLDG/FACILITY RENOV	72,887	58,333	(14,554)	100,000	27,113
7070 BLDG/FACILITY RENTAL	140,778	134,167	(6,611)	230,000	89,223
7080 PLANT MAINTENANCE	9,635	8,750	(885)	15,000	5,365
7100 MAINT. TOOLS/EQUIP	4,238	2,042	(2,197)	3,500	(738)
7110 SECURITY	29,091	33,542	4,451	57,500	28,409
7120 PROPERTY TAXES	31,313	31,313	-	28,000	(3,313)
7540 VEH/EQUIP RENTAL	3,633	4,083	450	7,000	3,367
8000 OPERATIONAL EQUIP	-	1,458	1,458	2,500	2,500
8010 OPERATIONAL MATERIALS/SUPPLIES	86,878	86,878	-	121,350	34,472
8020 MAINTENANCE EQUIP	-	1,167	1,167	2,000	2,000
8040 COMM EQUIP LINES (GPS)	2,405	2,567	161	4,400	1,995
8090 UNIFORMS/CLOTHING	1,473	4,667	3,194	8,000	6,527
8100 PROFESSIONAL SERVICES	64,012	58,333	(5,678)	100,000	35,988
8110 CONTRACTS/AGREEMENTS	266,082	266,083	-	253,700	(12,382)
8130 LICENSES/PERMITS	-	583	583	1,000	1,000
8150 GRANTS/SUBS TO ORG	35,000	35,000	-	60,000	25,000
<b>Total expended to date</b>	<b>\$ 2,226,168</b>	<b>\$ 2,429,104</b>	<b>\$ 202,936</b>	<b>\$ 3,937,806</b>	<b>\$ 1,776,354</b>

Departmental

Finance

Parks & Grounds	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	1,014,774	1,054,096	39,322	1,827,100	812,326
6010 BENEFITS	239,210	263,225	24,015	456,256	217,046
6011 MISCELLANEOUS BENEFITS	6,900	1,458	(5,442)	2,500	(4,400)
6020 TRAINING/EDUCATION	4,881	5,833	952	10,000	5,119
6030 TRAVEL/CONFERENCES	-	5,833	5,833	10,000	10,000
6040 PROFESSIONAL MEMBERSHIP/DUES & FEES	-	117	117	200	200
6050 OFFICE SUPPLIES	1,566	700	(866)	1,200	(366)
6110 TELEPHONE/FAX	8,357	5,833	(2,523)	10,000	1,643
6130 COMPUTER HARDWARE	754	1,750	996	3,000	2,246
7000 HEAT	509	7,000	6,491	12,000	11,491
7010 ELECTRICAL	59,287	59,287	-	84,500	25,213
7020 WATER	34,520	22,604	(11,916)	38,750	4,230
7030 BUILDING/FACILITY MAINTENANCE	4,091	5,542	1,451	9,500	5,409
7110 SECURITY	-	-	-	10,200	10,200
7510 VEHICLE/EQUIPMENT REPAIRS	10,259	642	(9,618)	1,100	(9,159)
7530 VEHICLE/EQUIPMENT REPLACEMENT	128,783	100,000	(28,783)	100,000	(28,783)
7540 VEHICLE/EQUIPMENT RENTAL	43,236	14,583	(28,652)	25,000	(18,236)
8000 OPERATIONAL EQUIPMENT	28,674	28,674	-	45,000	16,326
8010 OPERATIONAL MATERIALS/SUPPLIES	303,956	303,956	-	400,000	96,044
8020 MAINTENANCE EQUIPMENT	38,638	38,638	-	65,000	26,362
8040 COMMUNICATION EQUIPMENT LINES	6,186	6,417	231	11,000	4,814
8080 STREET LIGHTS	19,918	29,167	9,249	50,000	30,082
8090 UNIFORMS/CLOTHING	3,420	7,583	4,164	13,000	9,580
8100 PROFESSIONAL SERVICES	8,460	2,917	(5,544)	5,000	(3,460)
8110 CONTRACTS/AGREEMENTS	499,210	420,000	(79,210)	420,000	(79,210)
Total expended to date	2,465,587	2,385,855	(79,733)	3,610,306	1,144,719

Departmental

Finance



Recreation Cultural Services

Draft Statement of Expenditures

October 31, 2025

Recreation/Cultural Services	Year to date Expended	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	1,206,525	825,533	(380,992)	1,426,424	219,899
6020 TRAINING/EDUCATION	3,641	9,333	5,692	16,000	12,359
6030 TRAVEL/CONFERENCES	9,480	14,583	5,104	25,000	15,521
6040 PROFESSIONAL MEMBERSHIP/DU	711	2,333	1,622	4,000	3,289
6050 OFFICE SUPPLIES	6,799	3,500	(3,299)	6,000	(799)
6060 OFFICE EQUIPMENT	3,738	4,667	929	8,000	4,262
6080 ADVERTISING	37,722	40,833	3,111	70,000	32,278
6110 TELEPHONE/FAX	4,218	5,250	1,032	9,000	4,782
6120 PUBLICATIONS/SUBSCRIPTIONS	1,604	117	(1,488)	200	(1,404)
6130 COMPUTER HARDWARE	2,804	4,083	1,279	7,000	4,196
7070 BUILDING/FACILITY RENTAL	27,299	29,167	1,868	50,000	22,701
8000 OPERATIONAL EQUIPMENT	154,275	154,275	-	195,000	40,725
8025 COMMUNITY EVENTS	265,645	265,645	-	360,000	94,355
8150 GRANTS/SUBSIDIES TO ORGANIZ/	22,200	20,000	(2,200)	20,000	(2,200)
8160 SUSTAINABILITY EVENTS	321,177	321,177	-	356,562	35,385
8170 SUSTAINABILITY	590,218	500,500	(89,718)	500,500	(89,718)
<b>Total expended to date</b>	<b>\$ 2,658,054</b>	<b>\$ 2,200,996</b>	<b>\$ (457,058)</b>	<b>\$ 3,053,686</b>	<b>\$ 395,632</b>

Departmental

Finance

Recreation/Cultural Services	Year to date Assigned	7 Month Budget	7 Month Budget Variance	Annual Budget	Annual Budget Remaining
5031 PROGRAM REVENUE	12,500	12,500	-	30,000	17,500
5034 FACILITY RENTALS	4,665	4,375	290	7,500	2,835
Total Revenue To Date	\$ 17,165	\$ 16,875	\$ 290	\$ 37,500	\$ 20,335

Departmental	Finance
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