



Inclusion Coordinator

The Inclusion Coordinator will work directly with a Recreation Coordinator to assist in providing programs that deliver equitable recreation experiences to a wide range of individuals. The Inclusion Coordinator will be specifically responsible for facilitating programs such as gender equity programs, 2SLGBTQIA+* programs, as well as assisting with development and facilitating programs that could include populations such as low-income, persons with disabilities, newcomer, etc. **The Inclusion Coordinator** will work closely with organizations in the area to help promote the programs that they will offering, as well as developing their own background knowledge on how to provide equitable programs to diverse and underserved populations.

This position is being funded by the Canadian Parks and Recreation Association's Youth Employment Experience Grant. The purpose of this grant is to provide youth with a meaningful employment experience that highlights the mentor/mentee relationship. Throughout the employment term the youth will build skills, expand their network and increase their knowledge of the parks and recreation sector.

Qualifications

- Must be between the ages of 18-30

Considered Assets

- Current Emergency First Aid and level C CPR
- Preference given to individuals in university/college whose programs specifically deal with these populations (i.e. child and youth development, recreation, therapeutic recreation, education, community development, or a combination of education and experience related to working with people with disabilities and minority groups)
- Screening through the Child Abuse Registry and a Police Criminal Records Check with Vulnerable Sector
- Valid Class 5 Drivers License HIGH Five and/or Quest 2 certifications
- Previous experience working with children/youth in a recreational setting

Job Duties:

May include but are not limited to:

- Planning programs for many different groups
- Adapting existing programs to meet the needs of individuals who may require adaptations
- May be responsible for actively engaging in programs with individuals who may require assistance, and adapting the activities if needed
- Establishing positive working partnerships with community partners and families of children/youth with support needs



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Skills:

- Strong written and oral communication skills
- Excellent customer service
- Ability to value diversity amongst individuals
- Strong organization and planning abilities
- Knowledge of risk management practices
- Ability to work in a team setting as well as individually
- Excellent decision making capabilities
- Ability to self-motivate and create initiative

Cape Breton Regional Municipality (CBRM) is committed to equitable employment opportunities and encourages all applicants with diverse backgrounds to apply. We welcome applications from African Nova Scotians and Other Racialized people, Indigenous/Aboriginal People, Persons with Disabilities and 2SLGBTQIA+ Persons.

To apply, please send your Cover letter and Resume to RecreationJobs@cbrm.ns.ca