

Cape Breton Regional Municipality
Heritage Advisory Committee Meeting Minutes
October 28, 2025
4:30 p.m. at City Hall Council Chambers

Present

Deputy Mayor Eldon MacDonald, Chair
Councillor Earlene MacMullin
Councillor Glenn Paruch (Arrived at 4:32 p.m.)
Kyron Coombes, Citizen Appointee, Vice-Chair
Alynese Nightingale, Citizen Appointee
Richard Rose, Citizen Appointee
Saul MacNeil, Citizen Appointee
Spyro Trifos, Citizen Appointee

Staff

Christa Dicks, Municipal Clerk / Director of Corporate Information Services
Tyson Simms, Director of Planning and Development
Karen Neville, Heritage Officer / Senior Planner
Jenna MacQueen, Communications Advisor
Spencer Merrill, Information Technology Technician
Yuecong Cao, Administrative Assistant, Clerk's Office
Kelly McDonald, Recording Secretary

Absent

Thomas Ashford, Citizen Appointee (Regrets)
Ethan Paul, Citizen Appointee

The following does not represent a word for word record of the proceedings of this meeting. The agenda, reports, supporting documents, information items circulated, and video (if available) are online at www.cbrm.ns.ca.

Deputy Mayor Eldon MacDonald, Chair, called the meeting to order.

Land Acknowledgement

Roll Call

1. Approval of Agenda

Motion

Moved by Councillor MacMullin, seconded by Citizen Coombes, to approve the October 28, 2025, heritage advisory committee agenda as presented.

Motion Carried

2. Approval of Minutes

Motion

Moved by Councillor MacMullin, seconded by Citizen Coombes, to approve the heritage advisory committee minutes of:

- June 2, 2025

Motion Carried

3. Municipal Heritage Building Alteration Request

3.1 Request for Municipal Heritage Building Alteration
Request – 217 George Street, Sydney

Karen Neville, Heritage Officer, provided a presentation titled, "Municipal Heritage Building Alteration Request - 217 George Street, Sydney". The presentation included topics such as the background information, building photos, building and floor plans, the *Heritage Property Act*, next steps, and recommendation. The following motion was then put forward:

Motion

Moved by Councillor MacMullin, seconded by Councillor Paruch, to recommend to Council to approve the proposed alteration to the municipal registered heritage property located at 217 George Street, Sydney (PID 15058506), subject to the following conditions:

1. That all exterior materials and finishes used to the addition be compatible with the existing building; and
2. That any design modifications be reviewed and approved by Heritage Officer prior to the issuance of a Building and Development permit.

Discussion:

- Compatibility with existing building
- Window design plans
- Clarification of alteration dimensions and construction details
- Minimizing changes to preserve heritage
- Building and development processes

Motion Carried

Meeting adjourned at 4:54 p.m.

Deputy Mayor Eldon MacDonald
Chair

Christa Dicks
Municipal Clerk
/km