

**Cape Breton Regional Municipality**  
Appeals Standing Committee Meeting Minutes  
April 15, 2025  
6:00 p.m. at City Hall Council Chambers

**Council**

Mayor Cecil P. Clarke  
Councillor Gordon MacDonald  
Councillor Earlene MacMullin  
Councillor Steve Gillespie  
Deputy Mayor Eldon MacDonald  
Councillor Glenn Paruch  
Councillor Steven MacNeil  
Councillor Dave MacKeigan  
Councillor Paul Nickituk  
Councillor Darren O'Quinn  
Councillor Kim Sheppard-Campbell

**Staff**

Christa Dicks, Director of Corporate Information Services / Municipal Clerk  
Robert Sampson, KC, Solicitor  
Tyson Simms, Director of Planning and Development  
John Crane, Manager of Bylaws and Building Inspection Services  
Sean Tobin, Chief of Staff  
Scott Parker, Bylaw Enforcement Supervisor  
YueCong Cao, Administrative Assistant, Clerk's Department  
Kelly McDonald, Recording Secretary

**Absent**

Councillor Esmond "Blue" Marshall (regrets)  
Councillor Steve Parsons (regrets)

The following does not represent a word for word record of the proceedings of this meeting. The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [www.cbrm.ns.ca](http://www.cbrm.ns.ca).

**Mayor Cecil P. Clarke called the meeting to order.**

**Land Acknowledgement**

**Roll Call**

**1. Approval of Minutes**

**Motion**

Moved by Councillor Paruch, seconded by Councillor Nickituk, to approve the CBRM minutes from:

- Appeals Standing Committee Minutes – October 24, 2023

**Motion Carried**

**2. Approval of Agenda**

**Motion**

Moved by Councillor MacMullin, seconded by Councillor Gordon MacDonald, to approve the April 15, 2025, appeals standing committee agenda as presented.

**Motion Carried**

**3. Dangerous and Unsightly Properties – Notice of Intent to Demolish**

**a) File #13436: PID #15398035 – 64 Concord Street, Glace Bay, District 9**

Director Simms introduced John Crane, Manager of Bylaws and Building Inspection Services, and Scott Parker, Bylaw Enforcement Supervisor. John Crane reviewed the staff report and recommendation included in the agenda package. Mayor Clarke called three times if there was anyone present to appeal, no appellants came forth. Discussion took place regarding process timelines and current construction permit obtained by the property owner. Council requested that a list of previous dangerous and unsightly properties

and statuses be provided to Council. The following motion was then put forward:

**Motion**

Moved by Deputy Mayor Eldon MacDonald, seconded by Councillor Paruch, that a fifty-day order to demolish be issued for the building located at 64 Concord Street, Glace Bay, District 9, file #13436.

**Motion Carried**

**Meeting adjourned at 6:08 p.m.**

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**Cecil P. Clarke**  
**Mayor**

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**Christa Dicks**  
**Municipal Clerk**  
**/km**