

**Cape Breton Regional Municipality**  
Heritage Advisory Committee Meeting Minutes  
June 2, 2025  
6:02 p.m. at City Hall Council Chambers

**Present**

Deputy Mayor Eldon MacDonald, Chair  
Councillor Earlene MacMullin  
Councillor Glenn Paruch  
Kyron Coombes, Citizen Appointee, Vice-Chair  
Alynese Nightingale, Citizen Appointee  
Richard Rose, Citizen Appointee  
Spyro Trifos, Citizen Appointee

**Staff**

Christa Dicks, Municipal Clerk  
Tyson Simms, Director of Planning and Development  
Karen Neville, Heritage Officer / Senior Planner  
Peter Vandermeulen, Planner  
Toni Delorenzo, Principal Secretary, Mayor's Office  
Sean Tobin, Chief of Staff  
Kelly McDonald, Recording Secretary

**Absent**

Saul MacNeil, Citizen Appointee (Regrets)  
Ethan Paul, Citizen Appointee (Regrets)

The following does not represent a word for word record of the proceedings of this meeting. The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [www.cbrm.ns.ca](http://www.cbrm.ns.ca).

**Deputy Mayor Eldon MacDonald, Chair, called the meeting to order.**

## Land Acknowledgement

## Roll Call

## 1. Election / Selection of Chair and Vice Chair

Deputy Mayor Eldon MacDonald called for nominations for Vice-Chair.

Councillor Earlene MacMullin nominated Citizen Kyron Coombes who accepted the nomination for the Vice-Chair of the Heritage Advisory Committee. Hearing that there were no further nominations, Citizen Kyron Coombes was declared the Vice-Chair of the Heritage Advisory Committee.

## 2. Approval of Agenda

## Motion

Moved by Councillor Paruch, seconded by Citizen Coombes, to approve the June 2, 2025, heritage advisory committee agenda as presented.

## Motion Carried

### **3. Approval of Minutes**

## Motion

Moved by Councillor Paruch, seconded by Citizen Coombes, to approve the heritage advisory committee minutes of:

➤ May 16, 2024

## Motion Carried

#### 4. Orientation Presentation

Karen Neville, Senior Planner/Heritage Officer, reviewed the orientation presentation and discussed the following:

- Powers of the Heritage Advisory Committee (HAC)
- Request for registration process
- Registered property requirements

- Registered properties in the CBRM
- North End Sydney Heritage Conservation District
- Heritage Incentive Program
- Travel policy for Citizen Appointees

For Information Only

## **5. Municipal Heritage Registration Requests**

### **5.1 Request for Municipal Heritage Registration – 5 Court Street / 312 Commercial Street North Sydney**

Karen Neville, Heritage Officer, provided background information on the property. Heritage Officer Neville informed based on the scoring criteria of this property, it is recommended this property be registered as a Municipal Heritage Property. The following motion was then put forward:

#### **Motion**

Moved by Councillor MacMullin, seconded by Councillor Paruch, to recommend to Council to initiate the process for registering 5 Court Street / 312 Commercial Street, North Sydney (PID 15028640) as a Municipal Heritage Property.

#### **Motion Carried**

### **5.2 Request for Municipal Heritage Registration – Bethel Presbyterian Church (9 Brookland Street, Sydney)**

Heritage Officer Neville provided background information on the property and informed based on the scoring criteria of this property, it is recommended this property be registered as a Municipal Heritage Property. The following motion was then put forward:

**Motion**

Moved by Councillor Paruch, seconded by Councillor MacMullin, to recommend to Council to initiate the process for registering Bethel Presbyterian Church located at 9 Brookland Street, Sydney (PID 15066780) as a Municipal Heritage Property.

**Motion Carried****6. Business Arising: Heritage Advisory Committee Meeting – May 16, 2024****6.1 Addition of QR Codes to Heritage Plaques**

Heritage Officer Neville reviewed the staff report and recommendation included in the agenda package. Discussion included topics such as public awareness, historical and cultural significance, communications, practicality, financial constraints, and design considerations. The following motion was then put forward:

**Motion**

Moved by Councillor Paruch, seconded by Citizen Coombes, to direct staff to develop an interactive map depicting Municipal Heritage Properties for incorporation into CBRM's new website.

**Motion Carried**

Heritage Officer Neville informed the committee that staff can contact municipal heritage property owners to gauge interest in having a QR code included on their municipal heritage property plaques.

**6.2 Multi-Tiered Plaque System**

Peter Vandermeulen, Planner, reviewed the staff report and recommendation included in the agenda package. Discussion included topics such as legislative authority, examples of recognition systems, heritage property registration criteria, and communications. The following motion was then put forward:

## Motion

Moved by Councillor Paruch, seconded by Citizen Coombes, to direct staff to conduct a review of the criteria for heritage property registration and increase promotion of CBRM'S heritage property registration through the CBRM's new website and social media platforms.

## Motion Carried

**Meeting adjourned at 7:07 p.m.**

## **Councillor Eldon MacDonald Chair**

# Christa Dicks Municipal Clerk /km