

**Cape Breton Regional Municipality**

**Special Council Meeting**

**AGENDA**

**TUESDAY, JANUARY 14, 2025**

**IMMEDIATELY FOLLOWING COMMITTEE OF  
THE WHOLE**

Council Chambers  
2<sup>nd</sup> Floor, City Hall  
320 Esplanade, Sydney, NS

# **Cape Breton Regional Municipality**

## **Special Council Meeting**

**Tuesday, January 14, 2025**

**Immediately Following Committee of the Whole**

### **AGENDA ITEMS**

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#### **Land Acknowledgement**

#### **Roll Call**

1. **Approval of Agenda:** (Motion Required)
2. **Audit Committee Composition:** Mayor Cecil P. Clarke (see page 3)
3. **BUSINESS ARISING:**
  - 3.1 **Committee of the Whole – January 14, 2025**
    - a) **Vacancies on Various Committees:** Christa Dicks, Municipal Clerk  
(see page 4)  
  
(*Recommendations from Committee of the Whole to be circulated*)

#### **ADJOURNMENT**



City Hall  
320 Esplanade  
Sydney, NS B1P 7B9

## Councillor Agenda Request Form

X **Included on Agenda**  
(Submitted to Municipal Clerk's  
Office by 4:30 pm seven days  
before the meeting)

**Late Item**  
(Submitted to Municipal Clerk's  
Office by Noon the day before  
the meeting)

**Request from the Floor:  
(New Business)**  
- **Announcement**  
- **Referral**  
- **Submit Petition**  
- **Notice of Motion**

**Date of Council Meeting: January 14, 2025**

**Subject: Audit Committee Composition**

### **Motion for Council to Consider:**

That Council approve an amendment to the composition of the Audit Committee to include all members of Council, increasing the number of Council representatives from four to the full Council.

### **Rationale:**

This authorization will:

- Increase transparency by involving all members in the direct access to financial oversight discussions
- Increase collective accountability as financial oversight responsibilities are distribute among all members
- Increase clarity as all councillors will participate in audit discussions and have opportunity of receiving information first-hand

### **Outcome Sought:**

Expanding the Audit Committee to include all members of Council is anticipated to further strengthen accountability, transparency, and governance by creating a more inclusive and participatory approach to financial oversight.

The inclusion of all members will promote additional consistency in decision-making, aligning financial management practices with Council's strategic priorities and reinforcing a culture of openness in municipal operations.

*Mayor Cecil P. Clarke*  
*January 14, 2025*

*Received by Clerk's Department (date):*  
*January 6, 2025*



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**To: Mayor & Council**  
**From: Christa Dicks, Municipal Clerk**  
**Date: January 14<sup>th</sup>, 2025**  
**Subject: Vacancies on Various Committees**

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**Purpose:**

The purpose of this memo is to advise Council of the status of internal and external committees, and to seek nominations to fill existing vacancies.

**Background:**

As part of Council's ongoing commitment to effective governance and community representation, it is essential to ensure all committee positions are filled. Committees play a vital role in supporting Council's decision-making process by providing focused expertise, stakeholder input, and recommendations on key issues.

**Request for Nominations:**

In accordance with established procedures, it is in order for the Mayor to call for nominations from the floor to address the following committee vacancies:

Committee	Council Required	Term	Frequency
Accessibility Advisory Committee	<b>Two</b>	2 years	TBD
Fences Arbitration	<b>Two – one and an alternate</b>	2 years	As needed
Heritage	<b>Minimum two; maximum three</b>	2 years	As needed
Police Commission	<b>Three</b>	2 years	Quarterly
Fire and Emergency Services	<b>Four</b>	2 years	Quarterly
Appeals Standing	<b>All</b>		As needed
REN Liaison	<b>Two</b>	2 years	As scheduled
NS Solid Waste Resource Management Regional Chairs	<b>One</b>	2 years	As scheduled

Cape Breton Library Board	<b>Three</b>	2 years	As scheduled
Pitu'paq	<b>One</b>	2 years	As scheduled
Port of Sydney Development Corporation	<b>One</b>	2 years	As scheduled

### **Next Steps:**

Following this nomination process, a report for citizen representation will be presented at the next meeting.

*Original signed by:*

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**Christa Dicks**  
**Municipal Clerk**

