

**Cape Breton Regional Municipality**

Special Council Meeting Minutes

April 15, 2025

2:02 p.m. at City Hall Council Chambers

**Council**

Mayor Cecil P. Clarke

Councillor Gordon MacDonald

Councillor Earlene MacMullin

Councillor Esmond "Blue" Marshall (arrived at 2:08 p.m.)

Councillor Steve Gillespie

Deputy Mayor Eldon MacDonald

Councillor Glenn Paruch

Councillor Steven MacNeil

Councillor Dave MacKeigan

Councillor Paul Nickituk

Councillor Darren O'Quinn

**Staff**

Demetri Kachafanas, KC, Chief Administrative Officer

Christa Dicks, Director of Corporate Information Services / Municipal Clerk

Spencer Merrill, Information Technology Technician

Kelly McDonald, Recording Secretary

**Absent**

Councillor Steve Parsons (regrets)

Councillor Kim Sheppard-Campbell (regrets)

The following does not represent a word for word record of the proceedings of this meeting. The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [www.cbrm.ns.ca](http://www.cbrm.ns.ca).

**Mayor Cecil P. Clarke called the meeting to order.**

**Land Acknowledgement**

**Roll Call**

**1. Approval of Agenda**

**Motion**

Moved by Deputy Mayor Eldon MacDonald, seconded by Councillor Paruch, to approve the April 15, 2025, special council agenda as presented.

**Motion Carried**

**2. Presentations**

**2.1 Municipal Government 101**

Department of Municipal Affairs and Housing (DMAH) representatives Ross MacDonald, Municipal Advisor, and Nick Barr, Director of Governance and Advisory Services, provided a presentation titled, "Municipal Government 101". The presentation topics included the role of Council, institutional leadership, municipal staff, levels of government, the role of the Department of Municipal Affairs and Housing, governance, public trust, by-laws, policies, resolutions, and noteworthy items. Council requested a future conflict of interest session hosted by DMAH. Mayor Clarke informed that this open session of Council can be informative for the residents of the Cape Breton Regional Municipality.

**Meeting adjourned at 3:08 p.m.**

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**Cecil P. Clarke**

**Mayor**

**Christa Dicks**

**Municipal Clerk**

**/km**