

# CBRM Expense Claim

Earlene MacMullin

Claim ID	Status	Status Date	Created
7627	New Claim	15-Oct-25	15-Oct-25
	Employee	Cost Centre	GL
Earlene MacMullin			

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
736.00	426.88	202.00	1110.56	230.10	241.86	1969.54	0.00	\$1,969.54

## Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
06-Oct-25	10-Oct-25	Kingston Ontario	Creative City Summit

## Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
06-Oct-25	6030	Kilometers	368.00 kms @ 0.5800 per km	\$213.44
06-Oct-25	6030	Other	taxi Toronto airport to Union Station	\$80.50
06-Oct-25	6030	Other	taxi train station to hotel	\$29.60
06-Oct-25	6030	Per Diem - Lunch		\$25.00
06-Oct-25	6030	Incidentals		\$8.00
07-Oct-25	6030	Incidentals		\$8.00
08-Oct-25	6030	Per Diem - Supper		\$40.00
08-Oct-25	6030	Incidentals		\$8.00
09-Oct-25	6030	Per Diem - Supper		\$40.00
09-Oct-25	6030	Incidentals		\$8.00
10-Oct-25	6030	Hotel		\$1,110.56
10-Oct-25	6030	Kilometers	368.00 kms @ 0.5800 per km	\$213.44
10-Oct-25	6030	Other	Airport Parking Halifax Airport	\$120.00
10-Oct-25	6030	Per Diem - Lunch		\$25.00
10-Oct-25	6030	Per Diem - Supper		\$40.00

**Total:** \$1,969.54

<b>NAME</b>	<b>DATE</b>	<b>COST CEI</b>	<b>GL ACCOUNT</b>	<b>ITEM TYPE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CAD</b>
Earlene MacMullin	2025-10-06	Council	6030	Conference Fee	Kingston Creative City Summit - charged to CC September 26, 2025	767.06
Earlene MacMullin	2025-10-06	Council	6030	Flight	Porter Airline Halifax to Toronto - charged to CC September 17, 2025	767.89
Earlene MacMullin	2025-10-06	Council	6030	Travel Agent Fee	Agent Fee - charged to CC September 29, 2025	46.00
Earlene MacMullin	2025-10-06	Council	6030	Train	Via Rail Toronto to Kingston - charged to CC September 17, 2025	167.94
					<b>Total</b>	<b>1,748.89</b>

# CBRM Expense Claim

Earlene MacMullin

Claim ID	Status	Status Date	Created
8896	New Claim	19-Dec-25	19-Dec-25
Employee	Cost Centre	GL	
Earlene MacMullin			

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
270.00	156.60	0.00	0.00	0.00	19.26	156.60	0.00	\$156.60

## Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
13-Nov-25	6030	Kilometers	COTW Meeting	\$26.10
18-Nov-25	6030	Kilometers	Council Meeting	\$26.10
02-Dec-25	6030	Kilometers	Heritage Advisory Meeting	\$26.10
09-Dec-25	6030	Kilometers	Council Meeting	\$26.10
16-Dec-25	6030	Kilometers	Pick Up Confidential Materials for Wed Meeting	\$26.10
17-Dec-25	6030	Kilometers	Special Council Meeting	\$26.10
<b>Total:</b>				<b>\$156.60</b>