

# CBRM Expense Claim

Darren O'Quinn

Claim ID	Status	Status Date	Created
7742	Finance Acknowledged	10-Nov-25	07-Nov-25
Employee	Cost Centre	GL	
Darren O'Quinn			

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
580.00	336.40	0.00	0.00	0.00	41.30	336.40	0.00	\$336.40

## Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
18-Aug-25	6030	Kilometers	Capital Planning Workshop	\$33.64
19-Aug-25	6030	Kilometers	In Camera/Council/Site Plan	\$33.64
09-Sep-25	6030	Kilometers	COTW	\$33.64
15-Sep-25	6030	Kilometers	Library Meeting	\$33.64
16-Sep-25	6030	Kilometers	Council/Appeals	\$33.64
17-Sep-25	6030	Kilometers	AGM for Library	\$33.64
14-Oct-25	6030	Kilometers	COTW	\$33.64
16-Oct-25	6030	Kilometers	Special Council	\$33.64
21-Oct-25	6030	Kilometers	Council	\$33.64
27-Oct-25	6030	Kilometers	Fire & Municipal Clerk Workshops	\$33.64
<b>Total:</b>				\$336.40

# CBRM Expense Claim

Darren O'Quinn

Claim ID	Status	Status Date	Created
7659	New Claim	21-Oct-25	21-Oct-25
	Employee	Cost Centre	GL
Darren O'Quinn			

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
0.00	0.00	410.00	1469.88	470.38	288.64	2350.26	0.00	\$2,350.26

## Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
05-Oct-25	10-Oct-25	Kingston	Creative City Summit

## Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
05-Oct-25	6030	Hotel		\$201.12
05-Oct-25	6030	Other	Gas	\$119.36
05-Oct-25	6030	Per Diem - Lunch		\$25.00
05-Oct-25	6030	Per Diem - Supper		\$40.00
06-Oct-25	6030	Hotel		\$1,268.76
06-Oct-25	6030	Other	Gas	\$95.00
06-Oct-25	6030	Per Diem - Breakfast		\$20.00
06-Oct-25	6030	Per Diem - Lunch		\$25.00
06-Oct-25	6030	Per Diem - Supper		\$40.00
07-Oct-25	6030	Per Diem - Breakfast		\$20.00
07-Oct-25	6030	Per Diem - Lunch		\$25.00
08-Oct-25	6030	Per Diem - Breakfast		\$20.00
08-Oct-25	6030	Per Diem - Lunch		\$25.00
09-Oct-25	6030	Other	Gas	\$81.01
09-Oct-25	6030	Per Diem - Breakfast		\$20.00
09-Oct-25	6030	Per Diem - Lunch		\$25.00
09-Oct-25	6030	Per Diem - Supper		\$40.00
10-Oct-25	6030	Other	Gas	\$175.01
10-Oct-25	6030	Per Diem - Breakfast		\$20.00
10-Oct-25	6030	Per Diem - Lunch		\$25.00
10-Oct-25	6030	Per Diem - Supper		\$40.00

**Total:** \$2,350.26

<b>NAME</b>	<b>DATE</b>	<b>COST CEI</b>	<b>GL ACCOUNT</b>	<b>ITEM TYPE</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT CAD</b>
Darren O'Quinn	2025-10-06	Council	6030	Conference Fee	Kingston Creative City Summit - charged to CC September 26, 2025	767.06
Darren O'Quinn	2029-10-06	Council	6030	Rental Invoice	Avis Rent a Car - Oct 5-12, 2025	233.39
					Total	1,000.45

# CBRM Expense Claim

Darren O'Quinn

Claim ID	Status	Status Date	Created
8923	Finance Acknowledged	14-Jan-26	12-Jan-26
Employee	Cost Centre	GL	
Darren O'Quinn			

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
406.00	235.48	0.00	0.00	0.00	28.91	235.48	0.00	\$235.48

## Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
05-Nov-25	6030	Kilometers	Take Your Kid to Work Day	\$33.64
13-Nov-25	6030	Kilometers	COTW	\$33.64
18-Nov-25	6030	Kilometers	Council Meeting	\$33.64
02-Dec-25	6030	Kilometers	COTW	\$33.64
09-Dec-25	6030	Kilometers	Transit Workshop/Council Meeting	\$33.64
15-Dec-25	6030	Kilometers	Library Meeting	\$33.64
17-Dec-25	6030	Kilometers	Special Council	\$33.64
<b>Total:</b>				\$235.48