

Cape Breton Regional Municipality

Council Meeting

AGENDA

WEDNESDAY, OCTOBER 9TH, 2019

9:30 A.M.

**Note date and time change*

Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS

Cape Breton Regional Municipality

Council Meeting

Wednesday, October 9th, 2019

9:30 a.m.

AGENDA ITEMS

Roll Call

O'Canada

Moment of Silent Reflection

1. APPROVAL OF MINUTES: (Previously Distributed)

- Special Council – May 15, 2019
- Special General Committee – June 10, 2019
- Special Council – July 17, 2019
- Council – August 13, 2019
- General Committee – September 3, 2019

2. APPROVAL OF AGENDA: (Motion Required)

3. PROCLAMATIONS & RESOLUTIONS:

3.1 Pancreatic Cancer Awareness

Deputy Mayor Ivan Doncaster (See page 6)

4. PRESENTATIONS:

4.1 Nova Scotia Health Authority (NSHA):

a) CBRM Health Care Redevelopment Project: (See page 7)

Spokespersons: Dr. Kevin Orrell, Senior Medical Director and
Mr. Mark LeCouter, Senior Director

Continued...

**Council Meeting Agenda
October 9th, 2019 (Cont'd)**

PRESENTATIONS (Cont'd):

b) New Waterford Hub: (See page 20)

Spokesperson: Mr. Gerard Jessome, Executive Director, Building Project Services, Department of Transportation & Infrastructure Renewal

5. PLANNING ISSUE:

5.1 Update on Land Use By-law Text Amendment Application #1045 Keltic Drive Business Corridor (KBC) Zone – Nicole Campbell: Michael Runs, Director of Planning & Development (See page 33)

6. CORPORATE SERVICES:

6.1 Parade Safety: Inspector Ken O'Neill, Cape Breton Regional Police Service (See page 42)

6.2 Helipad Construction – Port of Sydney: Mayor Cecil P. Clarke (See page 48)

6.3 Election of Deputy Mayor: Demetri Kachafanas, Regional Solicitor (See page 58)

7. COUNCILLOR AGENDA REQUEST:

7.1 Municipal Elections: Councillor Amanda McDougall (See page 61)

8. FINANCIAL STATEMENTS: For Information Only.

Adam MacNeil, Manager of Finance

8.1 CBRM to August 31, 2019: (See page 63)

- | | |
|-------------------------------|-----------------------------------|
| ➤ Legislative | ➤ Fire Services (Including EMO) |
| ➤ Administration | ➤ Engineering & Public Works |
| ➤ Finance | ➤ Planning |
| ➤ Legal | ➤ Facilities: Centre 200 & Arenas |
| ➤ Human Resources & OHS | ➤ Parks and Grounds Operations |
| ➤ Technology & Communications | ➤ Buildings |
| ➤ Municipal Clerk | ➤ Recreation |
| ➤ Fiscal Services | ➤ Water Utility |
| ➤ Police Services | |

Continued...

**Council Meeting Agenda
October 9th, 2019 (Cont'd)**

FINANCIAL STATEMENTS (Cont'd):

- 8.2 Port of Sydney Development Corporation to August 31, 2019: (See page 88)**

ADJOURNMENT



PROCLAMATION

“Pancreatic Cancer Awareness”

- Whereas:** In 2019, an estimated 5,500 people will be diagnosed with pancreatic cancer in Canada and 4,00 will die from the disease;
- And Whereas:** Pancreatic cancer has the lowest survival rate of all major cancers and under 10% of those diagnosed will survive longer than 5 years;
- And Whereas:** Pancreatic cancer is the seventh most common cause of cancer-related death across the World;
- And Whereas:** Pancreatic Cancer has had minimal advancements in the last 40 years, and is projected to become the third cause of all cancer deaths in 2020;
- And Whereas:** The good health and well-being of the residents of Cape Breton Regional Municipality are enhanced as a direct result of increased awareness about the risks and symptoms of pancreatic cancer, and research into early detection, causes and effective treatments;
- And Whereas** A Flag Raising Ceremony will be held on Friday, November 1st at 11:00 a.m. at CBRM City Hall, to raise awareness about Pancreatic Cancer. Families and friends who have been affected by pancreatic cancer are welcomed to attend in honour of those we have lost; and to lend our strength to those who carry on the fight.
- Be it Therefore Resolved:** That CBRM Mayor Cecil P. Clarke and Council proclaim the month of November as National Pancreatic Cancer Awareness Month and November 21st, 2019 as World Pancreatic Cancer Day in the Cape Breton Regional Municipality.

Deputy Mayor Ivan Doncaster
CBRM District #7

October 9th, 2019

CBRM Health Care Redevelopment Project

October 9, 2019



CBRM Health Care Redevelopment Project

Overview:

- **Our team**
- **Project update:**
 - Cape Breton Regional Hospital
 - Glace Bay Hospital
 - North Sydney
 - New Waterford
- **Going forward**

Our Team

- Team was formed in late 2018 and includes: NSHA, TIR, DHW and EECD. Planning began immediately.
- Planning with frontline NSHA staff and physicians.
- Members of our planning teams include **frontline staff and physicians** from: renal, critical care, cancer care, emergency, in-patient care and more. From the communities of North Sydney, New Waterford, Glace Bay and Sydney.
- Our role (NSHA): work with local health care professionals to ensure the clinical services built meets the needs of patients into the future.

Cape Breton Regional Hospital

NEW BUILDS

Cancer Centre

- Increasing from 15 to 23 rooms
- Chemo seats increasing from 11 to 22
- Medical day unit spaces increasing from 4 to 8

Emergency Department

- Increasing from 34 to 46 exam rooms
- Increasing from 1 nursing station to 3
- New x ray and ultrasound

Critical Care

- Increasing from 24 to 36 patient rooms
- New conference and simulation space
- New family and support rooms



Cape Breton Regional Hospital

Renovations:

- Surgical suites will be renovated and expanded
- Vacated areas will be repurposed (ED, Cancer Centre, Critical Care)

Site Improvements:

- Parking to be expanded

Going forward:

- Schematic design with EXP underway at CBRH





Glace Bay Hospital

- Construction of a six-chair, renal dialysis unit
- Expected to be complete in spring 2020
- Planning continues for expansions to the emergency department and surgical services



North Sydney

- New community health centre, laundry facility and 60 bed long term care home will be built in the Northside Business Park on Memorial Drive.
- Some services in the new, community health centre will include: collaborative care teams (physicians, nurses, NPs, social workers, dietitians) for after-hours, booked appointments and walk-ins; bloodwork; cardiac; x-ray; ultrasound; day clinics for small procedures; physiotherapy; mental health and addictions; public health and more.
- It will be a centre of excellence of endoscopy.
- As a result of feedback from local physicians, 12 sub-acute, short stay beds.



NORTH SYDNEY

PROPOSED CENTRAL LAUNDRY + COMMUNITY HEALTH CENTRE + LONG TERM CARE

JULY 2019

New Waterford Hub

- A community-hub model which will include a new school, new community health centre and new 60 bed long term care home located on the existing BEC site.
- Some services in the new, community health centre will include: collaborative care teams (physicians, nurses, NPs, social workers, dietitians) for after-hours, booked appointments and walk-ins; bloodwork; cardiac; x-ray; ultrasound; day clinics for small procedures; physiotherapy; mental health and addictions; public health and more.
- As a result of feedback from local physicians, 12 sub-acute, short stay beds.

Community Hub Model Opportunities

According to the Avis Glaze report (2018):

- Intergenerational learning
- Operational efficiencies
- Improved access to community services and supports
- "Real world", "Hands-on, minds-on" educational opportunities for students
- Volunteerism
- Employment
- Mentorship
- Social inclusion
- Sharing of the school component's educational resources

Shared site programs should exist in common community places, especially senior centers and schools.



Staff & Stakeholder Engagement



- Continue to engage with physicians, staff, community health boards, foundations, capers 4 healthcare, MLAs, CBRM staff and council, service clubs, business community and more in North Sydney, New Waterford, Sydney and Glace Bay.
- Volunteer patient and family advisors providing input into the project (from Glace Bay, New Waterford, Sydney and North Sydney).
- Physician advisory group providing input into the project.
- Planned mail-drop with fact sheets for North Sydney and New Waterford.
- Ongoing: media requests, NSHA newsletter, staff open-houses, website/social media posts, op-ed in CB Post, information booth (November 2019).



Questions

Email: cbredevelopment@nshealth.ca

Website: www.cbrmhealthredevelopment.ca





New Waterford Hub

Presentation to CBRM
October 9, 2019

Breton Education Centre

- New Grade 6-12 School complete with enhanced gym to support Coal Bowl and theater

Community Health Centre

- Will include space for a collaborative family practice team
- Will include community-based services, day clinics and clinical support services and short stay beds

New Long-Term Care Facility

- 60 beds

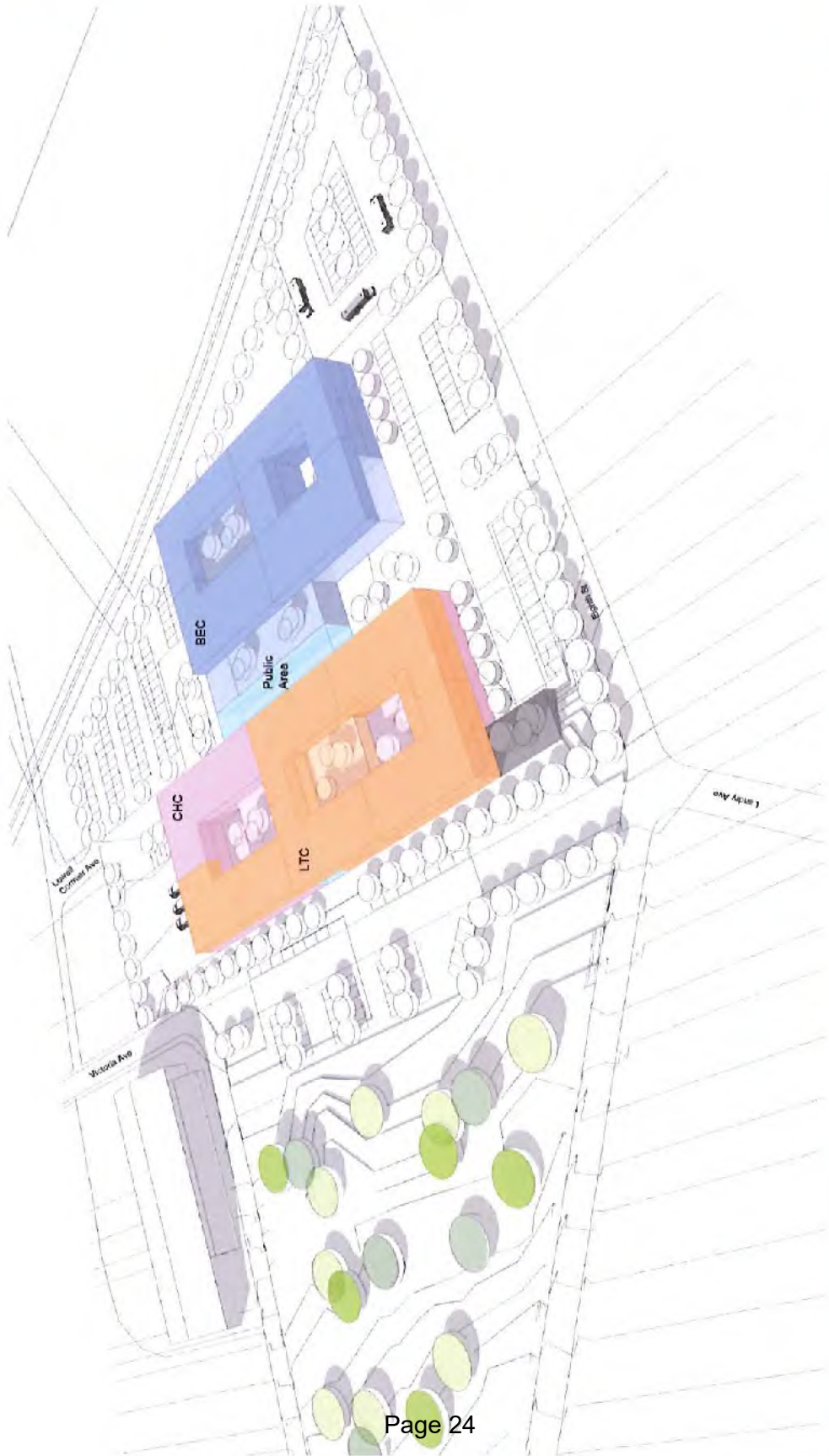
Site Requirements:

Site Requirements:

- ▶ 7 Acres
- ▶ Centrally located within walking distance of New Waterford community
- ▶ Municipal services

Opportunity:

- ▶ Breton Education Centre renovation already approved
- ▶ Co-location allows government services to be provided in one location
- ▶ Enhanced curriculum to support careers in healthcare



Conclusion:
Breton Education Centre (BEC), Property Identification Number 15478613, inclusive of Lowell Cormier Avenue is required to build a new Community Hub.



Scope of Relocation

- Artificial turf field complete with lighting, fencing and spectator seating and storage building relocated to the MacKinnon Field
- Tennis court (four courts) including surface, fencing and out building shall be relocated to the MacKinnon Field Site
- Relocate basketball court to MacKinnon Field Site
- MacKinnon Field along with a small outbuilding shall be relocated to Colliery Lands Park

New Waterford Recreation Facilities

8



Existing Condition

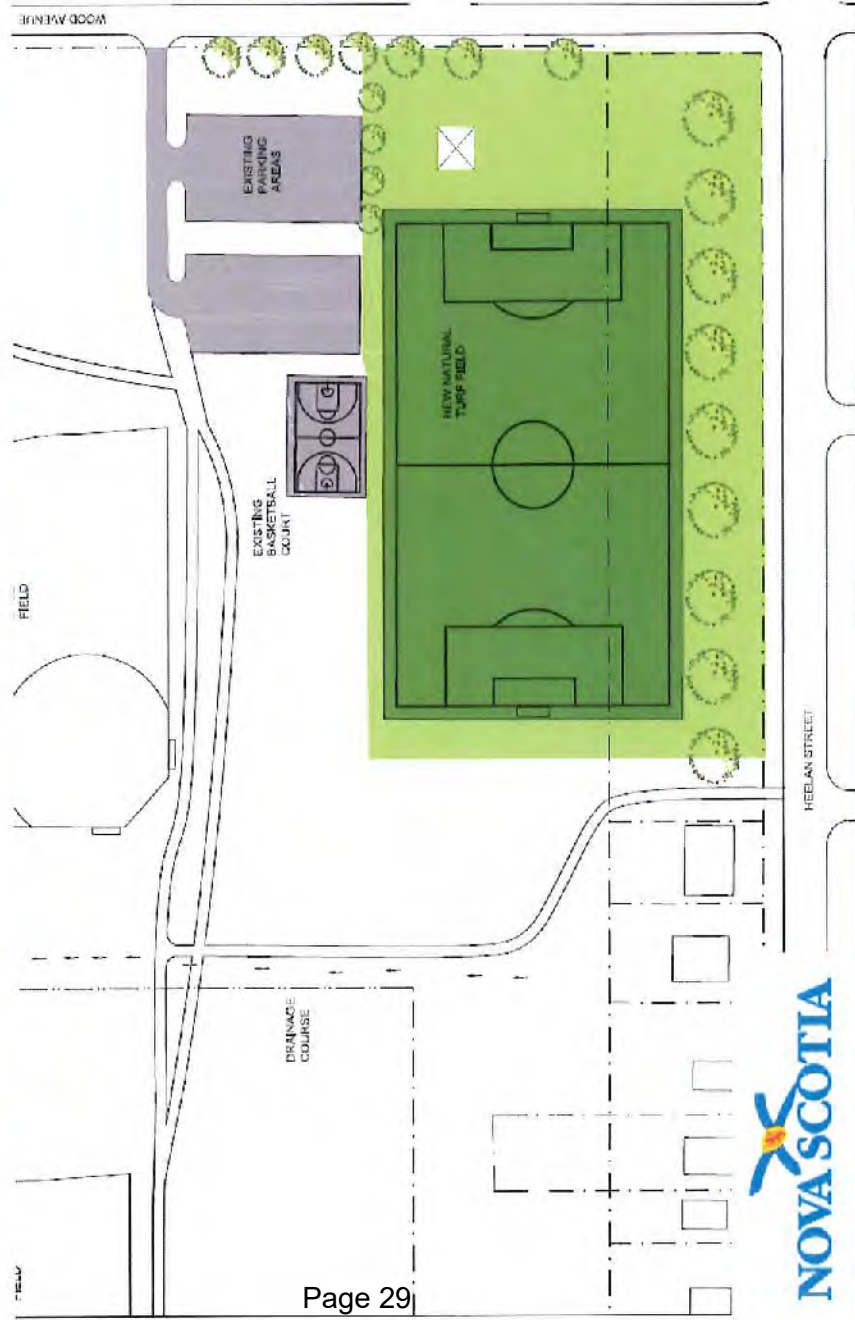
New Waterford Recreation Facilities

Proposed: MacKinnon Site (Illustration Only)



New Waterford Recreation Facilities

Proposed: Colliery Lands Site (Illustration only)



Costs and Schedule

- ▶ Budget
 - ▶ \$4.5 Million, to be funded by the Province of Nova Scotia
- ▶ Schedule:
 - ▶ Design: Fall 2019
 - ▶ Construction: Spring 2019
 - ▶ Completion: November 2019
 - ▶ Use: Spring 2020



Approach

- ▶ TIR will Design and Construct the Project
- ▶ Consultation with users, CBRM and community members
- ▶ No impact to play on artificial turf field or tennis courts
- ▶ One year of play lost on MacKinnon Grass Field (to allow time for grass to establish)

Request

13

- ▶ Transfer Breton Education Centre (BEC) property, Property Identification Number 15478613, inclusive of Lowell Cormier Avenue is required to build a new Community Hub including a Long Term Care Facility, Community Health Centre and Grade 6-12 School.
- ▶ Agree to the relocation of community recreation assets as follows and pursuant to final approval of CBRM:
 - ▶ Artificial turf field complete with lighting, fencing and spectator seating and storage building relocated to the MacKinnon Field
 - ▶ Tennis court (four courts) including surface, fencing and out building shall be relocated to the MacKinnon Field Site
 - ▶ Relocate basketball court to MacKinnon Field Site
 - ▶ MacKinnon Field along with a small outbuilding shall be relocated to Colliery Lands Park
- ▶ Disposal of the BEC Property PID 15478613 , inclusive of Lowell Cormier Avenue and BEC School for a sum of \$1.

Excerpt – Council Minutes – May 21, 2019

Update on Land Use By-law Text Amendment Application #1045 Keltic Drive Business Corridor (KBC) Zone – Nicole Campbell

Motion:

Moved by Councillor Coombes, seconded by Councillor Gillespie, that staff be directed to schedule a review of Application #1045 Keltic Drive Business Corridor (KBC) Zone to permit boarding of animals as of October 2019 which will include a Public Participation Program.

Motion Carried.



MEMO

To: General Committee

FROM: Karen Neville

**SUBJECT: UPDATE ON LAND USE BY-LAW TEXT AMENDMENT
APPLICATION – 1045
Keltic Drive Business Corridor (KBC) Zone
Nicole Campbell**

DATE: September 24th, 2019

On June 26th, 2018, Council approved an application to permit animal sitting establishments (doggie daycares) throughout the jurisdiction of the Keltic Drive Business Corridor (KBC) zone (Attachment A). As a part of this approval, Council requested the issue of future operations be brought back for their consideration after one year.

On May 21st, 2019 Council directed staff to seek input from the public on the possibility of permitting the overnight boarding of animals within the areas KBC zone serviced by municipal water and sewer. In consultation with the Local Councillor, it was decided that public opinion would be sort through a written request for input.

Notice was mailed out to 101 residents in the surrounding area. Staff was contacted by twelve individuals. Of those individuals who took the time to provide comments eight objected, two were supported and were lived in the area, one was supportive and owned a business in the area, and one was supportive but lived outside of the mail-out area.

In response to Council's motion, the applicant has provided correspondence outlining their current operations and their hopes for future operations (Attachment B). A summary of the applicant's correspondence is listed below:

Current operations:

- Full operation since February 11th, 2019
- Employed 35 local people throughout construction
- Employs eight individuals at the doggie daycare
- Includes a local grooming business which employs 2-3 people
- Full capacity is 15 kennels

Noise and Construction

- Each dog is assessed for suitability. Any dog that is determined to be excessive in barking, is turned away at the assessment stage
- Dogs that show excessive barking are sent home
- Drop-offs start at 7:30 a.m. and pick-ups by 5:30 p.m. Staff and other business activity does take place outside these time frames which can account for the vehicles outside our business hours
- Vegetation was initially retained on the southeast side property; however, due to the installation of a waterline by an adjacent property owner, much of this vegetation was removed.
- Interior walls have been insulated
- Windows and doors were placed on the left side of the building (northwest) where the majority of the vegetation has been retained on the property
- Privacy screens were installed to help decrease visibility for the dogs to eliminate excitement from seeing clients or vehicles to help minimize barking
- Exterior steel doors were used in the interior to help reduce noise
- Rubber flooring was installed to help absorb noise

Boarding

- Boarding services will only be offered to clients of the daycare
- Boarding to follow the same daytime schedule (7:30 a.m. - 5:30 p.m.)
- Boarding dogs will be kennelled after 6 p.m.
- There will be no outside play for boarding dogs outside business hours

Submitted by:

Originally Signed by

Karen Neville

Planning and Development Department

A



Legend

-  KBC
-  WaterLines
-  SewerLines

September 23, 2019

Dear CBRM Council:

RE: The Crate Escape Doggy Daycare 368 Keltic Drive, Sydney NS

We have been in full operation, since February 11, 2019 with our Crate Escape Doggy Daycare. Throughout our construction, we employed the services of roughly 35 local people throughout the build. We brought in a local grooming business to join us which currently employs 2-3 people and participates in student programs.

We currently employ eight people, and have had the opportunity to work with great programs such as Government Works for You, to allow people to join our team and gain experience while attempting to regain the work force.

It truly has been a dream come true for us. As of now, we have not been aware of any complaints to the SPCA or any agency concerning noise. We are happy to report that we have received nothing but support and positivity since our doors opened. We truly believe our business in this location has and will continue to increase foot traffic on Keltic Drive.

Our current business operates as follows:

- Drop offs start at 7:30 a.m. and pick ups by 5:30 p.m. Throughout the day the pups have the ability to run and play with each other, staff and toys/equipment.
- Our facility consists of a large 2500 sq indoor play room which is divided in two for different size dogs/energy levels. The outdoor area is also divided into two. Every dog that comes into our facility is required to have their proper vaccines, and pass a behavioural assessment. We are conscious of noise, and continue to be going forward. We believe the placement of our building on our property as well as our business design and facility has been built with nothing but respect for the community in mind.

We currently have 15 kennels (which is our full capacity space wise), which are used daily for feedings and when any pup need a break. **Our goal is to extend our services to offer boarding to our daycare clients.** The essential part to note is that we would **NOT** be increasing the number of dogs. We would be using 10 to 15 of our existing daycare spots for our boarding pups.

Noise:

As a concern for the community was noise levels we took that into consideration for not only building the facility, but in addition it is a big consideration daily through our operations.

Each dog that comes into our facility is assessed for suitability for our services, which is inclusive of excessive barking. Any dog that is determined to be excessive in barking, is unfortunately turned away at the assessment stage. Furthermore, during any day, if an individual dog shows signs of excessive barking they can be sent home. This is not only for the community, but for the staff as well who are daily exposed to noise. Staff closely monitors the dogs throughout the day and is conscious of when the doors are open during nicer weather and what the noise levels are. Our first dog is dropped off at 7:30a.m. and our **last dog is picked up at 5:25 p.m.** No dogs are outside past that time frame, with the majority of the dogs being picked up between 4-5 p.m. We do have staff and other business activity outside these time frames

which can account for the vehicles outside our business hours, however no dogs are outside. It is important for Council to note that there is an existing outdoor dog park across the street from us that is used all hours of the day and evenings/ weekends and must be taken into consideration when addressing noise levels in the area of dogs. Based on my personal experience with this dog park, most gather between the hours of 6pm-9pm (depending on the time of year) to let pups socialize and play after a work day.

In terms of construction, you will see from the placement of our facility on our property that the building itself was constructed at the further point away from existing businesses that raised concerns (Breton Brewery and Soundpark Studios) this allowed there to be two existing building between the new facility and the industrial park next door. We did attempt to leave vegetation on that side, however due to Breton Brewery installing a waterline, they were required to have the contractors remove such vegetation due to the digging and placement of the waterline between the two properties. Materials used for the construction were used with noise cancelling as a focus; indoor walls were insulated for the purpose of noise cancelling (as the inside walls are not required to be insulated). The placement of windows and doors were strategically placed on the left side of the building away from the existing businesses (with the exception of North Air), which we left as much vegetation and tall trees as possible between the two. Sound Absorption panels have been installed in multiple areas. Our outdoor play areas were placed again on the same side and the rear of the building with black privacy screens placed to help decrease visibility for the dogs to eliminate excitement from seeing clients or vehicles at the properties next door to help minimize barking. We also used exterior steel doors inside the building between rooms to further our efforts to minimize noise. Our flooring was specifically purchased through a company based out of Calgary, it is a rubber floor designed specifically for doggy daycare facilities which allow the rubber flooring to help absorb noise as well as provide a safe space for pups to play.

How boarding would work:

- Boarding pups would have to be a regular client of our daycare, so the pup is comfortable and we know how they do in our environment already;
- Boarding dogs would follow the same daytime routine as the current daycare from 7:30-5:30p.m.;
- Boarding dogs would be kennelled after feeding at 6 p.m. and not outside.
- Boarding dogs would be given a night time snack and let out to do their business around 9p.m. individually or in pairs after which they would be kenneled for the evening and not have outside access unless a case of emergency.
- Boarding dogs would then be let out to do their business at 7 a.m. to have their breakfast before the other dogs arrive.
- All of which is in a controlled environment with **no outside play outside of business hours.**

Prior to opening, we knew there was a much-needed service in our community for our services. We truly did not appreciate how large that need was.

We are proud of the business and the space we have built. We have teamed up with other local businesses to provide free community events; such as information sessions for dog owners with local veterinarians and fundraisers for local pets in need. We cannot wait for all that is ahead for our business. By allowing us the opportunity to provide boarding, we are providing an essential service to our clients and the dog community. In addition, by extended our services, we will be able to create more employment opportunities within our business.

We appreciate Council's time and effort, and invite any of you to contact us if you'd like a tour of our facility!

Sincerely,
Nicole Campbell

P.S. Enclosed are a few photos of our facility!





PARADE SAFETY

Recommendations to CBRM Council - October 2019

BACKGROUND INFORMATION:

Cape Breton Regional Municipality Staff, including representatives from Police, Recreation, Communications and Directors, have put together a list of safety concerns and recommendations for Council consideration on the issue of Parades, and CBRM issuing parade permits going forward.

Safety is the main priority in these considerations. In the CBRM alone, there has been two near misses involving children in the last two years. As well as the tragic accident in Yarmouth last year resulting in the fatality of a child. Not to mention the countless accidents across North America in the last several years, many involving children.

Not only are parades inherently dangerous, but the moving floats themselves are open and obvious risks. Parade events can be among the most challenging types of events to plan and manage. They present some very particular challenges, resulting in significant hazards and risks, notably when mixing pedestrians with moving vehicles.

The proposed list of Parade Rules is a cumulation of similar rules and regulations used across Canada and North America. We believe these rules will help make parades within CBRM as safe as possible. Including more responsibility for the parade organizers and the parade entries to fully understand the risks and work together to mitigate and educate both participants and spectators.

Even with the new proposed rules, it is impossible to remove all risk when mixing moving vehicles with pedestrians. Therefore, with safety as top priority, we are recommending limiting the amount of parades taking place in the CBRM to two Regional parades. This is not to discourage celebrations in each community, but to move towards other types of events, such as stationary parades or festivals. This will allow the CBRM to better manage the risk and safety of two parades.

As an example, Yarmouth has responded to the tragic accident last year by changing from a parade to a Christmas Festival, which will include closing their main street and having decorated floats parked along the street. The public will be able to walk through the street and see the floats up close. Other ideas for Yarmouth's new Festival include a Merry Madness shopping event, a tree lighting, a possible candy cane lane, live music, photos with Santa and a Frost Park. The idea of a non-moving parade is to minimize risk, while continuing to host a fun and memorable event.

AREAS OF CONSIDERATION:

A. Night time Parades

- Visibility is a major concern for nighttime parades; safety risks increase under the cover of darkness.
- Winter conditions are especially dangerous.
- Nova Scotia Department of Transportation and Infrastructure Renewal in their parade application, states: *"Parades should be held during daylight hours and under adequate visibility conditions."*
- Police call volumes spike between 2pm-9pm daily, primetime for nighttime parades, putting additional stress on resources.
- Limiting parades to daylight hours has also come as a recommendation from CBRM's insurance provider. Comment from CBRM's Insurance Provider:
"Children can be unpredictable and can easily get away from their parents in the daytime. If the parade is at night, it greatly reduces a parent's ability to ensure the safety of their children due to the

limited visibility and their children could potentially be wearing dark clothing. It becomes even more difficult if there is only one parent trying to monitor more than one child. While I can understand it may be more colourful at night because of the lights I do not think children really care, they just want to watch the parade and see Santa. It is for those reasons my recommendation would be to move your parade from the evening to when there is daylight.”

B. Length of Parades

- The risks and challenges of a parade increase with the length of the parade, this includes stretching of resources such as police and designated spotters.
- There is more risk of gaps and breaks in the parade procession, creating an accordion like situation, increasing risks of traffic and cars cutting through parade.
- Spectators become less attentive with long wait times.
- The longer the route, the more taxing the parade is on the participants, volunteers, staff and police.
- A shorter parade aids with flow and function of the event.

Approximate distances for Christmas parades in other areas:

Halifax – 2.6 km
Truro – 3.6 km
Yarmouth – 2.4 km
Antigonish – 2.3 km
New Glasgow – 2.0 km
Amherst – 3.0 km
Moncton – 2.6 km
Fredericton – 3.5 km
Saint John – 3.3 km
Montreal – 2.5 km

CBRM's parade lengths:

Sydney – 5km, inclusive of an overpass
Dominion – Traditionally 8km; however, was shortened to 2.7km following the accident in Yarmouth
North Sydney – 1.8 km
Sydney Mines – 1.8 km
Glace Bay – 4.2 km
Louisbourg – 2.5km
New Waterford – 3.8km
Reserve Mines – 3.3 km

C. Regional Parades

- CBRM currently has 7 Christmas parades in a 3-week period.
- With the exception of the Sydney parade, all are held by the community groups, with in-kind assistance by CBRM Recreation and Police.
- With this many parades, in such a small window of time, it creates a resource drain for the CBRM, increasing risk and safety.
- We must consider the strategic flow of resources, both for Police and Recreation considering tight financial budgets. Police and CBRM Staff must be conscious on how much they are spending on parades, while also maintaining safety of residents.
- In kind costs from Recreation spent on parades is \$6000- \$6500 yearly.

- In moving towards one regional Christmas parade, each community could then offer a unique Christmas experience, with a light up, hot chocolate, vendors, all in a festival like and social atmosphere. CBRM Recreation department could assist with the light ups in each community, greatly reducing strain of resources.
- One Regional parade could be live streamed and draw a bigger crowd.

RECOMMENDATIONS:

1. Pass list of additions to the CBRM Parade Safety & Rules (attached)
2. All parades held in CBRM must be held during daylight hours and under adequate visibility conditions
3. Limit all parade routes to a maximum of 4 kilometers in length
4. Approve two yearly Regional parades
 - 1 Regional Pride parade in summer (hosted by Pride Cape Breton)
 - 1 Regional Christmas parade in winter. Each community can have their own Christmas light up party or Christmas Festival, which will be supported by the Recreation Department.



PARADE SAFETY & RULES

The Cape Breton Regional Municipality and Cape Breton Regional Police reaffirm and implement the following parade rules for ALL PARADES occurring in the Cape Breton Regional Municipality.

Failure to adhere to the below rules and regulations could result in expulsion from a parade, cancellation of a parade and potentially hinder applications for future parades. Participants are advised to exercise due care at all times.

RESPONSIBILITIES OF PARADE ORGANIZER:

The event/parade organizer is responsible for all claims and damages occurring during, or resulting from, the event.

1. Regardless of the size of the event, CBRM requires the parade organizer to provide proof of liability insurance. The organizers must carry and maintain a minimum of \$5 million liability insurance.
2. Parade organizer must have volunteers stationed along the parade route at a ratio of 6:1 (1 volunteer for every 6 parade entries).
 - a. Each volunteer must wear a class 2 level 2 Safety Vest Safety Vest. Vests will be provided by CBRM Recreation. Vests will be collected at the end of the parade.
 - b. Each volunteer must be well versed in the parade rules and monitor the entries to ensure the rules are being followed as the parade progresses.
3. Parade Organizer must host a public meeting prior to the parade date for parade entries to review the parade rules and discuss safety. CBRM Recreation will assist in facilitating this meeting.
4. Parade Organizer must ensure each Parade Entry has an appointed person of contact and that will sign off on the safety waiver and that they understand their responsibility for ensuring the below safety procedures are followed.

RESPONSIBILITIES OF EACH PARADE ENTRY:

The ultimate responsibility for safety lies with each individual parade entry. Entries must comply with all of the listed rules and responsibilities and must adhere to any relevant government regulations, safety codes, manufacturers' recommendations and similar standards necessary to safely operate floats and equipment.

1. All parade entries and floats must be registered with the Parade Organizers and appoint one person as a contact. This person must sign off on the safety waiver and rules.
2. Each parade entry must have a representative present at the public safety meeting organized by the Parade Organizers.

3. All parade entries must have current, valid liability insurance, inspection and plates, and be driven by a licensed driver.
4. All entries must obey all applicable provisions of the Motor Vehicle Act.
5. All laws regarding distracted driving are still in effect, as per the Motor Vehicle Act: The use of handheld devices while operating a vehicle is prohibited.
6. All motorized parade entries must have two volunteer spotters, age 18 or older, to walk alongside their entry for the duration of the parade.
 - a. Each spotter must wear a Class 2 Level 2 Safety Vest. Vests will be provided by CBRM Recreation and the Parade Organizers. Vests will be collected at the end of the parade.
 - b. Spotters will watch their float for the duration of the parade to ensure rules are being followed by all participants.
 - c. Spotters will be positioned on the left and right side of the float, on opposite ends (one near front, one near rear of float).
 - d. Spotters must be physically able to walk the full parade route.
 - e. Spotters must not wear any costumes that hinder visibility.
7. Once the parade has begun, no participant is permitted to get on or off a parade entry at any time for the duration of the parade.
8. Once the parade has begun, no entry may exit the parade route until the completion of the parade.
9. No entry is permitted to throw any items from a vehicle at any time during a parade.
10. Any entry with children on board must be accompanied by adults at a 6:1 ratio (1 adult for every 6 children)
11. No participant may have limbs dangling from a parade entry. Sitting on the tailgate or box of a truck is not permitted.
12. No participant may walk beside a float or motorized vehicle, but rather must walk in front or behind the vehicle. (Exception of this will be the 2 Spotters per entry)
13. No participant may approach the float, to retrieve items for example, once the parade starts.
14. Entries must follow pace set by lead vehicle and maintain safe distance between themselves and the entry ahead of them.
15. A maximum of 1 vehicle will be permitted per parade entry and must be decorated.
16. All entries must be decorated in some way to showcase theme of the parade (with the exception of Classic cars and those used for invited dignitaries.)
17. A float is not required for parade participation. Groups of individuals may walk in the parade if they wish.
18. The consumption of alcohol, cannabis or other illegal substances is strictly prohibited before and during the parade. Anyone suspected of being in violation of this policy or impaired by illegal or legal substances will be asked to leave immediately.
19. All mascots walking in the parade must have a handler walking with them.
20. No inappropriate music, including profanity, from the floats. Music should be family friendly.
21. Any running generators must have certified, tagged ABC Fire Extinguishers on board.
22. All floats carrying people must have appropriate body supports bolted to the float, such seatbelts, hand holds, or railings around the perimeter of the deck.

RESPONSIBILITIES OF VIEWING PUBLIC:

1. Do not stand or sit in the street during a parade.
2. Do not park along the parade route as it encourages the audience into the street to view the parades.
3. Do not attempt to cross the street in front of, or between, parade entries at any time.

PARADE ENTRY SAFETY WAIVER & SIGN OFF

I, the undersigned, as the contact person for the parade entry representing my organization, listed below, have read and understand the Parade Rules. My organization agrees to follow all traffic laws and the rules and procedures of the Parade Organizers and the CBRM. My organization's entry has current, valid liability insurance and be driven by a licensed driver. My organization is aware that there are always risks associated with participating in a parade. Having knowledge of these risks, my organization hereby assumes all risk of injury, damage and liability arising from such activities.

Name of Contact: _____

Organization: _____

Phone Number: _____

Signature: _____

Date: _____

MEMORANDUM - MAYOR'S OFFICE

DATE: October 3, 2019
TO: CBRM Councillors
FROM: Mayor Cecil P. Clarke
RE: Helipad Construction – Port of Sydney

Dear Colleagues:

Attached is a memo from Director Wayne MacDonald providing an updated quotation from the contractor for the construction of a helipad at the new 2nd berth site of the Port of Sydney (map included).

It is recommended:

- that Council approve funding for the completion of a helipad as presented.

Kind regards,

ORIGINAL SIGNED BY

MAYOR CECIL P. CLARKE

c: Marie Walsh
Wayne MacDonald
Jennifer Campbell
Deborah Campbell-Ryan

Attachments - 2



MEMO

TO: Mayor Cecil Clarke

FR: Wayne MacDonald, P.Eng.,
Director of Engineering & Public Works

RE: Helipad Construction Costs

DATE: October 3, 2019

Mayor Clarke,

Further to a request from Breton Air, through your office, CBRM has an updated quotation for the costs of construction of a Helipad on the Port of Sydney site as per the attached drawing:

Helipad Construction (earthworks and Asphalt) - \$49,626
Fencing and electrical conduit - \$26,000
Contingency (10%) - \$7,563
Subtotal - \$83,189 + HST

Total - \$95,667.35

ORIGINAL SIGNED BY

Wayne H. MacDonald, P.Eng.
Director of Engineering & Public Works

cc. All Council,
Marie Walsh, CAO

Breton Air
280 Silver Dart Way,
Sydney, NS, B1E 1L2

3 October 2019

ATTN: Mayor & CBRM Council

HELICOPTER PAD SYDNEY WATERFRONT

The proposed helicopter pad at the Sydney waterfront is an outstanding development that will prove to be an economic driver for the community for years to come. This capability will increase accessibility and options for visitors to our port. The clients who are utilizing the services of Breton Air are forecasted to be in the traditional big spender market. These individuals will now be given the opportunity to conduct a quick scenic tour or a helicopter trip with a small excursion added on. These clients will be gone for 1-2 hours of their port stay instead of the majority of their stay - now in the position to peruse and spend their money in our downtown core.

The helipad will also stimulate the local economy organically from non-cruise ships visitors and locals alike. The heli-pad itself is located on an iconic piece of property and will draw in visitors to simply see the helicopter in operation and or partake in a flight. Breton Air currently conducts regular tours from our hangar based out of the Sydney Airport. The location in downtown Sydney is more convenient and would be preferable to the majority of our client base.


The addition of the helicopter pad also puts Breton Air in a position to grow and investigate bringing another helicopter to support this capability. This would have the direct economic benefit of creating new high paying jobs in the CBRM.

The added benefit to the CBRM is greater than an economic and tourism benefits alone. This helicopter pad under the command and control of Breton Air will provide the city with a strategic capability that can be utilized in support of medical and or environmental emergencies. Breton Air will be in a position to ensure that the air space is de-conflicted and priority is provided accordingly.

We look forward to creating opportunities and growing with the CBRM.

ORIGINAL SIGNED BY

Parker Horton
Chief Executive Officer

BRETON AIR 



Cabot Links
27 Sept 19

ATTN: Mayor CBRM, CBRM Council

Letter of Support for Helicopter Pad

The proposed helicopter pad situated at the Port of Sydney is a favourable advancement in the capability of our Island. This service will enable visitors to our Island to not only have the opportunity to experience Cabot while their cruise ship is in port, but it will also provide greater connectivity and options to our visitors in general.

It is important that we work together to promote the whole of Cape Breton – this service and capability will drive new economic growth into Sydney and the Cape Breton Region as a whole.

Strongly in favour,

ORIGINAL SIGNED BY

Andrew Alkenbrack
General Manager
Cabot Links

Cabot Links
Central Avenue
Inverness, Nova Scotia
Canada B0E 1N0

cabotlinks.com
facebook.com/cabotlinks
twitter.com/cabotlinks
(902) 258-4653



Glenora Inn & Distillery, 13727 Highway #19, Glenville, Nova Scotia

September 30, 2019

To: CBRM

RE: Helicopter Pad at the Port of Sydney

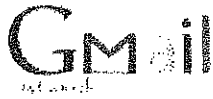
We are very excited about the new Helicopter Pad that will be located at the Sydney Port. We are collaborating with Breton Air to bring guests from the Cruise Ships Port in Sydney to Glenora Inn & Distillery in Glenville, a short distance from Inverness. On their arrival they will get to experience a Whisky Tour and Tasting in the first North American Whisky Distillery. We feel this offering will be an excellent opportunity for guest to see the island and experience a bit of Cape Breton hospitality. Glenora Inn & Distillery has live music each day from 1:00 – 3:00pm and 8:00 – 10:00pm.

We are very grateful for the opportunity to work with Breton Air, the Cruise Ship industry and Sydney Ports to assist in the guests enjoying their stop in Sydney.

Kindest Regards,

ORIGINAL SIGNED BY

Cathy MacLean
VP Marketing and Group Sales



Parker Horton <ph@bretonair.com>

Helipad

Marlene Usher <musher@portofsydney.ca>
 To: Parker Horton

Mon, Sep 30, 2019 at 2:51 PM

The Port of Sydney will host over 100 cruise ships in 2020 between the months of May and November. With increased ships comes increased passengers which in addition to all of the benefits present challenges. One of the challenges is bus capacity. It is difficult to ramp up bus capacity to meet a handful of days where there are two or three ships and anywhere from three to five thousand passengers. The buses are used for transporting passengers to different excursions all over CB Island.

If there were more walking excursions such as the walking tour, shopping and eating in downtown Sydney or the Split of the Fiddle concert the pressure on buses would be less. One such opportunity is the proposed helipad on the Port site. A helicopter tour provides visitors from other countries such as Germany, Italy and others a chance to see the Island from the air. The beauty of this is that the tour would commence on the Port lands, no buses required.

We have reached out to the Cruise Lines and they are excited at this prospect and see it as one part of the solution. The actual footprint of the helipad is not intrusive to the cruise ships and security would be on sight to ensure walkers are not close to the helipad on takeoff and landing.

Having a helipad at the Port of Sydney will set our Port apart and provide competitive advantage. We believe there will be many synergies for passengers other than Cruise and look forward to working with Breton Air.

Regards,

Marlene Usher



portofsydney.ca

Twitter

Facebook

Instagram

Marlene Usher FCPA, FCA

Chief Executive Officer

Port of Sydney Development Corporation

Office: 902.270.6136

Port Place

90 Esplanade, suite 102

Sydney, Nova Scotia

musher@portofsydney.ca

@portssydney @bigfiddlecb

"Joan Harriss Cruise Pavilion"

@bigfiddlecb



**Sydney
Downtown
Development
Association**

275 Charlotte St., Suite 105
Sydney, Nova Scotia
B1P 6G9

Thursday, October 3, 2019

ATTN: CBRM Mayor & Council

Helicopter Pad on Sydney waterfront

The proposed Helicopter pad on the Sydney waterfront is a favourable development for Downtown Sydney, and the entirety of Cape Breton Island.

This service will not only be an asset to our emergency and surrounding services, it would offer experiential tourism opportunities in Downtown Sydney, while also increasing accessibility and connectivity to the rest of Cape Breton Island.

Having a Helipad in Downtown Sydney would set us apart from other destinations, providing us with a competitive edge and a great opportunity to drive economic growth and attract visitors and our local community to Downtown Sydney.

Kind Regards,

ORIGINAL SIGNED BY

Michelle Wilson
Executive Director
Sydney Downtown Development Assoc.



July 18, 2019

His Worship Cecil Clarke
c/o 320 Esplanade – Suite 400
Sydney, NS B1P 7B9

mayor@cbrm.ns.ca

Your Worship,

I am writing to support and applaud your efforts seeking the construction of a helipad at the Port of Sydney's new, Cruise Ship berth location. This is both a smart and forward-thinking endeavor and will prove to be something that will have significant payback not only for the Port and City of Sydney, but for the region, as it will add to the entire region's experience offerings and generally help us improve as a destination.

There are not many cruise berths in North America which have a helipad right at the pier, so this location will be very special and as well, an efficient opportunity to get guests to where they want to go within or near, Cape Breton. We are very much looking forward to promoting this to our cruise line customers especially the higher end cruise lines who have guests that will be delighted to pay accordingly to get off the ship, right onto a waiting helicopter and be whisked away to fly over the Cape Breton Highlands, one of the many spectacular Cape Breton Golf Courses or even Sable Island National Park Reserve. Such an offering of a helipad right at the cruise pier, will create arguably the closest most time and cost-effective way to be able to get to and from Sable Island, a world renown bucket list opportunity. Beyond these tourism opportunities, the benefits of a helipad are well known as it relates to medical emergency or evacuation efforts, with this location being a prime choice to ensure that no mature trees or power lines are interfered with and that the noise is not a residential concern.

Please do not hesitate to reach out to me or Mary (can take your calls and assist) directly if you have any further questions about our enthusiasm for this potential enhancement to the Sydney experience offering.

Very Best Regards,

ORIGINAL SIGNED BY

Dennis Campbell
CEO
Ambassatours Gray Line

Cc: Mark Bettens, Executive Assistant, Mayor Clarke
Mary Dempster, Sr. V.P, Ambassatours Gray Line

Ambassatours Gray Line

Absolute Charters Inc.

Murphy Sailing Tours Limited

6575 Bayne Street, Halifax, Nova Scotia B3J 2V6
Main Office: 902-423-6242 / Fax: 902-423-5522



Destination Cape Breton Association

Mayor and Council
Cape Breton Regional Municipality
City Hall
320 Esplanade
Sydney, NS B1P 7B9

October 3, 2019

Re: Letter of support for Helipad Investment

Dear Mayor Clarke and Members of the CBRM Council:

I am writing to express the support of Destination Cape Breton Association for the proposed Helipad addition to the Second Berth project at the Port of Sydney.

The cruise industry and spin off have had a significant, positive impact on the tourism economy of Sydney and Cape Breton Island. The number of cruise ships has continually increased with over 114 cruise ship vessels expected to have visited the Port of Sydney by the conclusion of the 2019 season. With the construction of the Second Berth, that number will only increase.

Cruise ship passengers are seeking a diversity of experiences and the availability of helicopter charters that could conveniently take passengers to golf at The Lakes at Ben Eoin or to fly fish on the Margaree, as just two possible examples, would be an experience offering for the Port of Sydney that would differentiate it from other cruise ports.

The addition of a helipad will contribute to the growing impact of the cruise industry on the Cape Breton Island economy and the investment promises to provide a strong return. As a result, we encourage your support of this proposed helipad investment.

Please feel free to contact me should you have any questions.

Sincerely,

ORIGINAL SIGNED BY

Terry Smith, CEO
Destination Cape Breton

20 Keltic Drive, Sydney
Nova Scotia, Canada B1S 1P5

EMAIL Information@dcb.ca
OFFICE 902-563-4636

visitcapebreton.com

THE LAKES

— GOLF CLUB & RESORT —

AT BEN EOIN

5153 East Bay Hwy, Ben Eoin, NS B1J 1P1

October 4, 2019

Dear Mayor and Council:

Please accept this letter as a demonstration of our support for Breton Air Inc and their development plans to land and operate on Sydney's waterfront. On behalf of the Ben Eoin Development Group I ask that Mayor and Council treat their request as a priority, the positive impact of their business operations will have a significant impact on the local landscape.

Breton Air Inc. are offering a service that will strengthen economic prosperity in the region supporting growth and business initiatives of other tourism and service providers. The Ben Eoin Development Group through our strategic development plans at the Lakes at Ben Eoin Golf Club & Resort have been working with Breton Air on a number of initiatives that are mutually beneficial. Specifically speaking, an operational site on Sydney's waterfront will allow us to tap into the clientele of the extremely successful and growing cruise strategy. Partnering with Breton Air, we will be able to get interested visitors to our property quicker and for a greater length of time, not to mention adding to the guest experience and promotion of Cape Breton by traveling via air over some of the most picturesque islands in the country.

Breton Air Inc's facilities and the service they produce are essential to promoting businesses and services to the Cape Breton Regional Municipality and its visitors. Through their proven quality of product and willingness to not only grow their own business, but to strengthen the businesses of others in the community, consideration for their development plans in our opinion is pivotal to ensure the CBRM are meeting demands of its visitors and is staying current with trends and offerings. Visitors are looking for unique experience and efficiency and I can not think of another business model who is striving to meet these needs more than Breton Air.

As you review their submission, understanding there are a lot of capital requests presented to Mayor and Council and fully appreciating the fiscal reality, I ask that you sincerely consider Breton Air Inc's proposal as a top priority so that the CBRM, its businesses, visitors and local residents can begin to realize the significant economic and social benefit their product and service will bring to our downtown core.

Thank you for this consideration.

Sincerely,

ORIGINAL SIGNED BY

Rodney Colbourne
President, Ben Eoin Development Group



M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

To: Mayor Cecil P. Clarke and Regional Councillors

From: Deborah Campbell, Municipal Clerk

Date: October 2, 2019

Subject: Election of Deputy Mayor

Each year, the CBRM Council elects/selects a Deputy Mayor for a one year term commencing November 1st.

As per the Deputy Mayor Policy (copy attached), all Councillors are eligible to run for the office on an annual basis, however the Deputy Mayor shall serve no more than two consecutive years. As you are aware, Councillor Ivan Doncaster will complete his first year term as Deputy Mayor on October 31, 2019.

This issue is on the agenda for the October 9, 2019 meeting of Council, at which time the Mayor will call for nominations from the floor.

Yours truly,

Original signed by:

Deborah Campbell Ryan
Municipal Clerk

Attachment

Policy Respecting the Deputy Mayor

STATEMENT OF POLICY:

- It is the policy of the Cape Breton Regional Municipality (CBRM) to select a Deputy Mayor on an annual basis.

1.0 TERM OF OFFICE:

- The term of office for the Deputy Mayor shall be for one year running from November 1st to October 31st and all Council members are eligible to run for the office on an annual basis. The Deputy Mayor shall serve no more than two consecutive years (for clarity, an example in a four year term, a Councillor could serve as Deputy Mayor in year one and two, but would be ineligible for the third consecutive year, and would be eligible again thereafter.)

2.0 REMUNERATION:

- The remuneration for the office of Deputy Mayor shall be \$5,000 per year.

3.0 ROLES AND RESPONSIBILITIES:

The Deputy Mayor, in addition to filling in when the Mayor is absent or incapacitated, shall:

- ◆ Be apprised of ongoing labour relations issues;
- ◆ May be Chairman of the Audit Committee;
- ◆ Be responsible for bringing the annual budget forward for Council perusal;
- ◆ Chair special committees as assigned by the Mayor or Council and report findings back to Council;

- ◆ Assume other duties assigned by the Mayor or Council.

Approved by Council: January 20, 1998
Amended by Council: March 11, 2005



City Hall
 320 Esplanade
 Sydney, NS B1P 7B9

Item No.

Council Agenda Request Form		
<input checked="" type="checkbox"/> Included on Agenda (Submitted to Municipal Clerk's Office by 4:30 pm seven days before the meeting)	<input type="checkbox"/> Late Item (Submitted to Municipal Clerk's Office by Noon the day before the meeting)	<input type="checkbox"/> Request from the Floor: (New Business) <ul style="list-style-type: none"> - Announcement - Referral - Submit Petition - Notice of Motion
<p>Date of Council Meeting: October 1st, 2019</p> <p>Subject: Municipal Elections</p>		
<p>Motion for Council to Consider:</p> <p>To ban all use of elections signs for municipal candidates going forward and request the Department of Municipal Affairs assist Council in implementing requirements for candidates to submit Criminal Record and Vulnerable sector checks prior to being approved for candidacy.</p> <p>Reason:</p> <p>Over the past several months we have been privy to by-elections within the Provincial Government and are now full swing into watching Federal election campaigns across the country. It is truly an educational opportunity and time of reflection for many of us in the in Municipal realm while we watch the various candidates plea their case to become political leaders in their respective communities.</p> <p>I feel that we have an opportunity with the upcoming municipal election in 2020 to show residents we are making the process of electing community leaders as transparent and fair as possible. Seeing candidates being shifted around and booted off of a ballot because of undisclosed histories and unacceptable behaviour has made me question why we don't consider the same rules and vetting for municipal candidates? Candidates are scrutinised by the CBRM for things such as unpaid taxes, but not for histories that may put the most vulnerable people in our communities at risk. By requiring a simple procedure such a providing a Criminal Record and Vulnerable Sector check, we are saying to the residents of the CBRM we value their participation in democracy and want them to feel secure when inviting candidates into their homes, places of work and communities. This is a very simple process, in fact most non-profit organizations and</p>		

employers require such documents to be provided before allowing employees and volunteers to work with the public.

The second suggestion I bring forward is to ban the use of election signs in municipal elections. Given our conversations of late regarding event and business signage in the CBRM, I feel it is time we begin to walk the walk. We have told residents we will not allow them to place signs for non-profits, public events and small businesses on poles and municipal property because they are aesthetically unappealing and a potential danger to drivers as they become a distraction. Now, I am sure the conversation in Council Chambers will turn to the notion that people are permitted to do as they please on their own property and we must consult Elections NS for advice, as sure we can. But we also have the ability to choose our own paths and say we collectively agree elections signs are no longer welcomed, and pass a motion. It has no bearing on what takes place at the Provincial or Federal level, and still allows residents to show their support for candidates however they please. It is simply that we recognize that we **collectively banned** community and business based signage and we abide by the same constraints we put forward as a Council.

Outcome Sought:

- 1.) All Cape Breton Regional Municipality candidates must produce a Criminal record and Vulnerable Sector check before being registered as an official candidate.
- 2.) The Cape Breton Regional Municipality does not allow the use of election signs for candidates in municipal elections.

<i>Councillor Amanda McDougall</i>	<i>District 8</i>
<i>September 24th, 2019</i>	<i>Received by Clerk's Department (date):</i>

Revenue	Year To Date Assigned	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	\$ 46,310,975	\$ 45,993,730	\$ 317,245	\$ 110,384,952	\$ 64,073,977
Total Federal Government	1,273,164	1,273,164	(0)	3,055,594	1,782,430
Total Federal Government Agencies	311,331	311,331	(0)	747,195	435,864
Total Provincial Government	916,833	916,833	-	2,200,398	1,283,566
Total Provincial Government Agencies	1,328,468	1,328,468	0	3,188,324	1,859,856
Total Services to Other Local Government	253,646	253,646	0	608,750	355,104
Total Transit	498,665	458,334	40,331	1,117,500	618,835
Total Environmental Development Services	158,369	102,583	55,786	246,200	87,831
Total Licenses & Permits	61,778	62,917	(1,139)	151,000	89,222
Total Fines & Fees	238,644	256,865	(18,221)	616,477	377,833
Total Rentals	241,193	248,538	(7,344)	596,490	355,297
Total Concessions & Franchises	127,362	154,167	(26,805)	370,000	242,638
Total Interest on Taxes	540,072	629,167	(89,095)	1,510,000	969,928
Total Finance Revenue	11,180	12,500	(1,320)	30,000	18,820
Total Solid Waste Revenue	1,172,147	1,115,000	57,147	2,700,000	1,527,853
Total Recreation & Cultural Service Programs	394,088	140,833	253,255	2,100,000	1,705,912
Total Water Utility Charges	2,063,129	2,063,129	(0)	4,951,510	2,888,381
Total Unconditional Transfers	6,639,933	6,639,933	-	15,935,838	9,295,906
Total Conditional Transfers	-	-	-	-	-
Year To Date Assigned	\$ 62,540,978	\$ 61,961,137	\$ 579,841	\$ 150,510,228	\$ 87,969,250

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Reviewed

Statement of Expenditures

Summary

Expenditures	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	\$ 618,377	\$ 662,716	\$ 44,339	\$ 1,626,311	\$ 1,007,934
Administration	319,396	376,489	57,093	1,082,923	763,527
Finance	992,668	1,085,937	93,268	2,663,928	1,671,260
Legal	769,277	732,508	(36,769)	1,843,611	1,074,334
Human Resources	423,509	515,925	92,417	1,350,257	926,748
Technology & Communications	471,530	489,566	18,036	1,339,155	867,625
Municipal Clerk	166,720	187,158	20,438	544,230	377,510
Fiscal Services	9,468,419	9,455,531	(12,888)	32,506,114	23,037,695
Police Services	11,495,444	11,576,610	81,166	27,611,933	16,116,489
Fire Services (Incl EMO)	8,085,006	8,459,062	374,056	17,891,006	9,806,000
Engineering & Public Works	18,745,589	18,954,814	209,225	47,080,056	28,334,467
Planning	1,098,095	1,105,661	7,566	2,665,010	1,566,915
Facilities C200 & Arenas	1,362,196	1,380,903	18,707	3,507,642	2,145,446
Parks & Grounds	1,235,110	1,268,171	33,061	2,889,432	1,654,322
Buildings	1,257,998	1,353,567	95,568	3,253,791	1,995,793
Recreation	1,740,575	1,754,179	13,605	2,654,825	914,250
Total expended to date	\$ 58,249,909	\$ 59,358,798	\$ 1,108,889	\$ 150,510,224	\$ 92,260,315

ORIGINAL SIGNED BY

ORIGINAL SIGNED BY

Reviewed

Departmental

Legislative	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 449,114	\$ 450,982	\$ 1,868	\$ 1,065,900	\$ 616,786
6010 BENEFITS	54,651	85,628	30,977	202,382	147,731
6030 TRAVEL/CONFERENCES	50,813	52,267	1,453	178,238	127,425
6040 PROF MEM/DUES & FEES	15,371	15,400	29	61,632	46,261
6050 OFFICE SUPPLIES	2,547	7,667	5,120	18,400	15,853
6060 OFFICE EQUIPMENT	2,205	3,833	1,629	5,000	2,796
6080 ADVERTISING	5,235	5,227	(8)	14,500	9,265
6100 COURIER	20	104	85	250	230
6110 TELEPHONE/FAX	9,349	10,233	884	24,560	15,211
6120 PUBL./SUBSCRIPTIONS	832	868	35	1,849	1,017
6130 COMPUTER HARDWARE	1,816	3,090	1,274	6,600	4,784
6150 MEETING EXPENSES	6,380	10,417	4,036	25,000	18,620
6170 PROMOTION	20,043	17,000	(3,043)	22,000	1,957
Total expended to date	\$ 618,377	\$ 662,716	\$ 44,339	\$ 1,626,311	\$ 1,007,934

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Administration	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 112,091	\$ 154,062	\$ 41,971	\$ 364,126	\$ 252,035
6010 BENEFITS	15,822	27,299	11,478	64,522	48,700
6020 TRAINING/EDUCATION	-	-	-	4,800	4,800
6030 TRAVEL/CONFERENCES	8,098	8,750	652	36,000	27,902
6040 PROF MEM/DUES & FEES	636	900	264	2,700	2,064
6050 OFFICE SUPPLIES	-	1,167	1,167	2,800	2,800
6110 TELEPHONE/FAX	913	1,667	754	4,000	3,087
6120 PUBL./SUBSCRIPTIONS	-	-	-	475	475
6150 MEETING EXPENSES	1,917	2,725	808	3,500	1,583
6170 PROMOTION	9,007	9,007	-	15,000	5,993
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICES	37,578	37,578	-	105,000	67,422
8150 GRANTS/SUBS TO ORG	133,335	133,335	-	480,000	346,665
Total expended to date	\$ 319,396	\$ 376,489	\$ 57,093	\$ 1,082,923	\$ 763,527

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Finance	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 801,420	\$ 827,674	\$ 26,255	\$ 1,956,214	\$ 1,154,794
6010 BENEFITS	156,802	160,151	3,349	378,519	221,717
6020 TRAINING/EDUCATION	-	5,150	5,150	18,940	18,940
6030 TRAVEL/CONFERENCES	6,384	14,300	7,916	25,780	19,396
6040 PROF MEM/DUES & FEES	2,356	6,625	4,269	6,625	4,269
6050 OFFICE SUPPLIES	4,398	6,195	1,797	14,500	10,102
6060 OFFICE EQUIPMENT	3,493	7,750	4,257	14,500	11,007
6080 ADVERTISING	14,088	16,111	2,023	42,650	28,562
6090 POSTAGE	79,603	81,950	2,347	166,000	86,397
6100 COURIER	7,806	13,080	5,274	31,700	23,894
6110 TELEPHONE/FAX	6,108	6,625	517	15,900	9,792
6130 COMPUTER HARDWARE	3,607	3,700	93	10,500	6,893
6140 COMPUTER SOFTWARE	-	-	-	48,000	48,000
6180 COST RECOVERY	(149,320)	(140,000)	9,320	(322,150)	(172,830)
8010 OPERATIONAL MAT/SUPP	1,669	1,875	206	4,500	2,831
8100 PROFESSIONAL SERVICE	26,072	27,000	929	50,000	23,929
8110 CONTRACTS/AGREEMENTS	19,517	22,280	2,763	48,650	29,133
8120 LEASES	5,467	5,470	3	13,100	7,633
8180 TAX EXEMPT/WRITE OFF	3,200	20,000	16,800	140,000	136,800
Total expended to date	\$ 992,668	\$ 1,085,937	\$ 93,268	\$ 2,663,928	\$ 1,671,260

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Legal	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 162,975	\$ 167,657	\$ 4,682	\$ 396,258	\$ 233,283
6010 BENEFITS	35,224	33,708	(1,517)	79,669	44,445
6020 TRAINING/EDUCATION	3,657	5,000	1,343	6,500	2,843
6030 TRAVEL/CONFERENCES	1,225	2,125	900	8,500	7,275
6040 PROF MEM/DUES & FEES	11,051	11,900	849	13,100	2,049
6050 OFFICE SUPPLIES	703	1,458	755	3,500	2,797
6060 OFFICE EQUIPMENT	2,875	3,500	825	4,200	1,525
6070 PHOTOCOPIER LEASE	1,860	1,292	(569)	3,100	1,240
6080 ADVERTISING	158.37	417	258	1,000	842
6100 COURIER	258	333	75	800	542
6110 TELEPHONE/FAX	1,241	1,417	176	3,400	2,159
6120 PUBL./STATUTES	6,112	4,167	(1,945)	10,000	3,888
6130 COMPUTER HARDWARE	0	1,250	1,250	3,000	3,000
6140 COMPUTER SOFTWARE	-	-	-	2,500	2,500
6150 MEETING EXPENSE	52	208	157	500	448
6160 LIABILITY INSURANCE	525,505	480,452	(45,053)	1,153,084	627,579
8100 PROFESSIONAL SERVICE	16,581	17,625	1,044	154,500	137,919
Total expended to date	\$ 769,277	\$ 732,508	\$ (36,769)	\$ 1,843,611	\$ 1,074,334

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Human Resources	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 309,180	\$ 363,116	\$ 53,937	\$ 858,228	\$ 549,048
6010 BENEFITS	70,828	77,852	7,024	184,004	113,176
6020 TRAINING/EDUCATION	1,631	2,104	473	9,850	8,219
6030 TRAVEL/CONFERENCES	7,460	8,250	790	24,500	17,040
6040 PROF MEM/DUES & FEES	488	958	471	2,300	1,812
6050 OFFICE SUPPLIES	3,164	7,500	4,336	18,000	14,836
6060 OFFICE EQUIPMENT	-	2,500	2,500	2,500	2,500
6080 ADVERTISING	-	2,722	2,722	4,000	4,000
6110 TELEPHONE/FAX	3,245	5,573	2,327	13,375	10,130
6120 PUBL./SUBSCRIPTIONS	187	2,433	2,246	4,000	3,813
6130 COMPUTER HARDWARE	-	-	-	6,000	6,000
6140 COMPUTER SOFTWARE	-	-	-	500	500
6150 MEETING EXPENSE	866	1,875	1,009	4,500	3,634
8100 PROFESSIONAL SERVICE	22,891	35,833	12,942	206,000	183,109
8110 CONTRACTS/AGREEMENTS	3,568	5,208	1,640	12,500	8,932
Total expended to date	\$ 423,509	\$ 515,925	\$ 92,417	\$ 1,350,257	\$ 926,748

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Technology/
Communications**

Statement of Expenditures

August 31, 2019

Technology/Communications	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 242,741	\$ 238,689	\$ (4,052)	\$ 564,143	\$ 321,402
6010 BENEFITS	50,059	48,162	(1,897)	113,831	63,772
6020 TRAINING/EDUCATION	1,060	2,000	940	12,000	10,940
6030 TRAVEL/CONFERENCES	5,232	8,333	3,102	20,000	14,768
6040 PROF MEM/DUES & FEES	688	817	128	1,000	312
6050 OFFICE SUPPLIES	1,012	1,119	107	2,000	988
6060 OFFICE EQUIPMENT	-	2,200	2,200	3,000	3,000
6080 ADVERTISING	-	208	208	500	500
6100 COURIER	-	125	125	300	300
6110 TELEPHONE/FAX	14,842	25,500	10,658	61,200	46,358
6120 PUBL./SUBSCRIPTIONS	-	417	417	1,000	1,000
6130 COMPUTER HARDWARE	36,256	37,167	911	130,000	93,744
6140 COMPUTER SOFTWARE	109,748	110,000	252	178,500	68,752
6150 MEETING EXPENSE	-	208	208	500	500
8110 CONTRACTS/AGREEMENTS	9,894	14,622	4,728	40,000	30,106
8120 LEASES SAP	-	-	-	106,121	106,121
8130 LICENSES/PERMITS	-	-	-	105,060	105,060
Total expended to date	\$ 471,530	\$ 489,566	\$ 18,036	\$ 1,339,155	\$ 867,625

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Municipal Clerk	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 112,658	\$ 118,107	\$ 5,449	\$ 279,146	\$ 166,488
6010 BENEFITS	24,786	24,660	(127)	58,284	33,498
6020 TRAINING/EDUCATION	956	2,512	1,556	5,500	4,544
6030 TRAVEL/CONFERENCES	2,251	3,224	973	6,500	4,249
6040 PROF MEM/DUES & FEES	636	767	131	1,000	364
6050 OFFICE SUPPLIES	1,102	1,667	565	4,000	2,898
6060 OFFICE EQUIPMENT	167	2,708	2,542	6,500	6,333
6070 PHOTOCOPY SUPPLIES	6,596	10,625	4,029	25,500	18,904
6080 ADVERTISING	-	313	313	750	750
6100 COURIER	-	313	313	750	750
6110 TELEPHONE/FAX	1,027	1,458	431	3,500	2,473
6120 PUBL./SUBSCRIPTIONS	338	1,013	674	1,800	1,462
6130 COMPUTER HARDWARE	2,628	2,628	-	4,500	1,872
6140 COMPUTER SOFTWARE	11,124	11,124	-	12,000	876
6150 MEETING EXPENSES	2,451	6,042	3,591	14,500	12,049
8110 CONTRACTS/AGREEMENTS	-	-	-	120,000	120,000
Total expended to date	\$ 166,720	\$ 187,158	\$ 20,438	\$ 544,230	\$ 377,510

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Fiscal Services	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 150,033	\$ 145,833	\$ (4,200)	\$ 350,000	\$ 199,967
9020 INT ON DEBT	743,535	743,535	-	1,487,256	743,721
9051 PRINC ON DEBT	-	-	-	10,110,068	10,110,068
9052 DEBT/CAP BOND DISC	32,500	32,500	-	78,000	45,500
9090 BANK CHARGES	31,591	39,583	7,992	95,000	63,409
9200 ALLOWANCE FOR UNCOL. TAXES	250,000	250,000	-	600,000	350,000
9420 APPROP TO CAPITAL FUND	37,500	37,500	-	90,000	52,500
9430 APPROP TO B.I.D.C.	56,939	40,459	(16,480)	97,102	40,163
9600 PROV. CORRECTIONS	449,250	455,883	6,633	1,094,120	644,870
9610 CB REG. HOUSING	808,017	801,183	(6,834)	1,922,839	1,114,822
9620 REGIONAL LIBRARY	292,500	292,500	0	702,000	409,500
9630 CB/MIC. SCHOOL BOARD	6,032,684	6,032,684	-	14,478,442	8,445,758
9640 PROPERTY ASSESSMENT	583,870	583,870	(0)	1,401,287	817,417
Total expended to date	\$ 9,468,419	\$ 9,455,531	\$ (12,888)	\$ 32,506,114	\$ 23,037,695

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Police Services

Statement of Expenditures

August 31, 2019

Police Services	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010 , & 6011 WAGES & BENEFITS NET OF COST . RECOVERY	\$ 10,085,548	\$ 10,114,822	\$ 29,274	\$ 23,847,758	\$ 13,762,210
6020 TRAINING/EDUCATION	86,415	86,967	552	177,520	91,105
6030 TRAVEL/CONFERENCES	27,111	27,608	497	105,000	77,889
6040 PROF MEM/DUES & FEES	495	2,083	1,588	5,000	4,505
6050 OFFICE SUPPLIES	11,923	20,000	8,077	48,000	36,077
6060 OFFICE EQUIPMENT	20,984	22,917	1,932	55,000	34,016
6070 PHOTOCOPY SUPPLIES	5,623	7,500	1,877	18,000	12,377
6080 ADVERTISING	751	2,083	1,332	5,000	4,249
6090 POSTAGE & 6100 COURIER	4,137	2,917	(1,220)	7,000	2,863
6110 TELEPHONE/FAX	121,432	114,583	(6,848)	275,000	153,568
6120 PUBL./SUBSCRIPTIONS	3,794	3,867	73	4,000	206
6130 COMPUTER HARDWARE	8,920	9,000	80	132,000	123,080
6140 COMPUTER SOFTWARE	175,610	176,000	390	240,000	64,390
6150 MEETING EXPENSES	2,238	7,083	4,845	17,000	14,762
6160 LIABILITY INSURANCE	-	-	-	-	-
6170 PROMOTION	2,317	4,583	2,267	11,000	8,683
7000 HEAT	12,873	19,583	6,710	47,000	34,127
7010 ELECTRICAL	35,101	37,917	2,816	115,000	79,899
7020 WATER	1,514	3,333	1,819	8,000	6,486
7030 BLDG/FACILITY MAINT	26,029	34,583	8,555	83,000	56,971
7040 BLDG/FACILITY REPAIR	14,644	6,250	(8,394)	15,000	356
7060 BLDG/FACILITY RENOV	4,693	6,250	1,557	20,000	15,307
7070 BLDG/FACILITY RENTAL	26,604	26,667	62	64,000	37,396
7110 SECURITY	881	1,542	660	3,700	2,819
7500 VEH/EQUIP MAINT	3,562	4,167	605	10,000	6,438
7505 GASOLINE & DIESEL	159,892	168,750	8,858	405,000	245,108
7510 VEH/EQUIP REPAIRS	177,434	178,882	1,448	287,717	110,283
7530 VEH/EQUIP REPLACEMENT	41,101	41,101	-	580,000	538,899
7540 VEH/EQUIP RENTAL	222	833	611	2,000	1,778
7550 VEH/EQUIP TOWING	-	2,083	2,083	5,000	5,000
8000 OPERATIONAL EQUIP	14,245	20,250	6,005	135,000	120,755
8010 OPERATIONAL MAT/SUPP	23,374	26,250	2,876	135,000	111,626
8020 MAINTENANCE EQUIP	3,514	3,154	(360)	7,570	4,056
8040 COMM EQUIPMENT LINES	1,397	3,125	1,728	7,500	6,103
8090 UNIFORMS/CLOTHING	39,799	41,333	1,534	200,000	160,201
8100 PROFESSIONAL SERVICE	79,493	79,583	91	95,000	15,508
8110 CONTRACTS/AGREEMENTS	61,167	57,083	(4,083)	137,000	75,833
8125 MAJOR INVESTIGATIONS	52,552	53,820	1,268	129,168	76,616
8130 LICENSES/PERMITS	-	-	-	3,000	3,000
8150 GRANTS/SUBS TO ORG	158,056	158,056	-	170,000	11,944
Total expended to date	\$ 11,495,444	\$ 11,576,610	\$ 81,166	\$ 27,611,933	\$ 16,116,489

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Police Services

Statement of Revenue

August 31, 2019

Police Services Revenue	Year to date Assigned	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
4751 RECORDS INQUIRIES	\$ 48,630	\$ 58,333	\$ (9,704)	\$ 140,000	\$ 91,370
5151 FINES	106,066	114,583	(8,517)	275,000	168,934
Total Revenue to date	\$ 154,696	\$ 172,917	\$ (18,221)	\$ 415,000	\$ 260,304

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Fire Services

Statement of Expenditures

August 31, 2019

Fire Services Including EMO	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 2,271,512	\$ 2,499,199	\$ 227,687	\$ 5,906,876	\$ 3,635,364
6010 BENEFITS	457,289	486,605	29,316	1,150,094	692,805
6011 MISC. BENEFITS	54,456	53,822	(634)	108,112	53,656
6020 TRAINING/EDUCATION	24,401	30,932	6,531	217,200	192,799
6030 TRAVEL/CONFERENCES	24,546	35,165	10,618	65,900	41,354
6040 PROF MEM/DUES & FEES	6,838	5,388	(1,450)	12,272	5,434
6050 OFFICE SUPPLIES	4,138	5,042	903	12,100	7,962
6060 OFFICE EQUIPMENT	-	5,396	5,396	12,950	12,950
6080 ADVERTISING	2,428	2,230	(198)	5,350	2,922
6110 TELEPHONE/FAX	14,879	18,750	3,870	44,999	30,120
6120 PUBL./SUBSCRIPTIONS	-	1,125	1,125	2,700	2,700
6130 COMPUTER HARDWARE	8,599	9,774	1,175	11,507	2,908
6140 COMPUTER SOFTWARE	-	6,461	6,461	16,006	16,006
6150 MEETING EXPENSES	437	1,835	1,398	4,404	3,967
6170 PROMOTION	7,038	16,250	9,212	39,000	31,962
7000 HEAT	24,744	42,646	17,903	102,351	77,607
7010 ELECTRICAL	17,289	25,070	7,781	64,536	47,247
7020 WATER	8,751	11,344	2,594	25,407	16,656
7030 BLDG/FACILITY MAINT	14,936	26,554	11,618	63,729	48,793
7040 BLDG/FACILITY REPAIR	785	9,272	8,488	22,253	21,468
7060 BLDG/FACILITY RENOV	1,873	4,167	2,294	10,000	8,127
7500 VEH/EQUIP MAINT.	90,713	74,934	(15,779)	179,841	89,128
7505 GASOLINE/DIESEL	22,712	33,108	10,396	79,459	56,747
7510 VEH/EQUIP REPAIRS	542	1,667	1,124	4,000	3,458
7530 VEH/EQUIP REPLACEMENT	18,320	21,875	3,555	87,500	69,180
7550 VEH/EQUIP TOWING	-	833	833	2,000	2,000
7560 VEH/EQUIP GEN SUPPLY	4,655	6,667	2,012	16,000	11,345
8000 OPERATIONAL EQUIP	160,159	156,885	(3,274)	376,524	216,365
8010 OPERATIONAL MAT/SUPP	22,066	19,157	(2,909)	45,870	23,804
8020 MAINTENANCE EQUIP	8,615	21,916	13,301	52,599	43,984
8040 COMM EQUIPMENT LINES	2,344	-	(2,344)	-	(2,344)
8090 UNIFORMS/CLOTHING	28,202	35,532	7,329	85,277	57,075
8100 PROFESSIONAL SERVICE	9,402	3,557	(5,845)	6,538	(864)
8110 CONTRACTS/AGREEMENTS	31,622	38,131	6,509	91,514	59,892
8120 LEASES	46,500	53,720	7,220	128,929	82,429
8130 LICENSES/PERMITS	16,663	17,335	672	17,335	672
8150 GRANTS/SUBS TO ORG	1,728,226	1,728,226	-	1,741,490	13,265
8195 WATER SUPPLY & HYDR	2,949,327	2,948,493	(833)	7,076,384	4,127,057
Total expended to date	\$ 8,085,006	\$ 8,459,062	\$ 374,056	\$ 17,891,006	\$ 9,806,000

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Fire Services

Statement of Revenue

August 31, 2019

Fire Services Revenue	Year to date Assigned	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	\$ 66,765	\$ 66,765	\$ -	\$ 160,235	\$ 93,470
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	186,881	186,881	0	448,515	261,634
Total Revenue to date	\$ 253,646	\$ 253,646	\$ 0	\$ 608,750	\$ 355,104

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Engineering Public Works Actuals to August 31, 2019

REVENUE	Actual & Committed Y-T-D Aug 31, 2019	Budget Y-T-D Aug 31, 2019	Variance Y-T-D Aug 31, 2019	Total Annual Budget	Annual Budget Remaining	% of Annual Budget
TRANSIT	\$498,665	\$458,334	\$40,331	\$1,117,500	-\$618,835	44.62%
SOLIDWASTE TIP FEES	1,057,175	1,000,000	57,175	2,400,000	-1,342,825	44.05%
SOLIDWASTE COST RECOVERIES	114,972	115,000	-28	\$300,000	-185,028	38.32%
SEWER PERMIT FEES	39,437	41,667	-2,230	\$100,000	-60,563	39.44%
WATER UTILITY ADMIN FEE	2,063,129	2,063,129	0	\$4,951,510	-2,888,381	41.67%
TOTAL PW REVENUES	\$3,773,377	\$3,678,129	\$95,248	\$8,869,010	-\$5,095,633	42.55%
EXPENDITURES						
ADMINISTRATION	1,573,663	1,611,933	38,270	4,506,923	2,933,260	34.92%
ENGINEERING	295,377	304,945	9,568	757,778	462,401	38.98%
CENTRAL DIVISION	2,814,621	2,664,983	-149,638	7,324,613	4,509,992	38.43%
EAST DIVISION	2,580,714	2,739,297	158,583	6,677,089	4,096,375	38.65%
NORTH DIVISION	1,058,081	1,239,892	181,811	3,234,929	2,176,848	32.71%
SOLID WASTE	5,856,876	5,741,083	-115,794	13,053,166	7,196,290	44.87%
MECHANICAL FLEET	1,534,924	1,617,795	82,871	3,872,765	2,337,841	39.63%
TRANSIT	1,929,543	1,890,577	-38,966	4,560,582	2,631,039	42.31%
QUALITY CONTROL	1,101,791	1,144,610	42,820	3,092,211	1,990,420	35.63%
TOTAL PW EXPENDITURES	\$18,745,589	\$18,954,814	\$209,225	\$47,080,056	\$28,334,467	39.82%

Signature: _____ ORIGINAL SIGNED BY

_____ ORIGINAL SIGNED BY

Director of Engineering & Public Works

Chief Financial Officer

Planning / ByLaw / Fire Inspection	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 585,296	\$ 573,629	\$ (11,667)	\$ 1,355,777	\$ 770,481
6010 BENEFITS	123,826	118,397	(5,429)	279,833	156,007
6020 TRAINING/EDUCATION	3,415	9,167	5,751	22,000	18,585
6030 TRAVEL/CONFERENCES	23,721	19,917	(3,804)	31,000	7,279
6040 PROF MEM/DUES & FEES	1,802	3,375	1,573	7,500	5,698
6050 OFFICE SUPPLIES	5,154	8,125	2,971	19,500	14,346
6060 OFFICE EQUIPMENT	9,727	6,875	(2,852)	16,500	6,773
6080 ADVERTISING	5,413	10,208	4,795	24,500	19,087
6110 TELEPHONE/FAX	7,594	8,125	531	19,500	11,906
6120 PUBL./SUBSCRIPTIONS	-	542	542	1,300	1,300
6130 COMPUTER HARDWARE	3,811	4,408	597	10,500	6,689
6140 COMPUTER SOFTWARE	5,758	5,333	(424)	6,500	742
6150 MEETING EXPENSE	-	1,333	1,333	3,200	3,200
6170 PROMOTION	-	-	-	30,000	30,000
7130 DEMOLITIONS	11,934	11,934	-	120,000	108,066
8000 OPERATIONAL EQUIPMENT	20,304	13,750	(6,554)	33,000	12,696
8010 OPERATIONAL MAT/SUPP	-	1,667	1,667	4,000	4,000
8090 UNIFORMS / CLOTHING	323	3,542	3,218	8,500	8,177
8100 PROFESSIONAL SERVICE	9,297	17,250	7,953	50,000	40,703
8110 CONTRACTS/AGREEMENTS	166,144	170,458	4,313	421,400	255,256
8130 LICENSES/PERMITS	66,868	69,367	2,498	74,500	7,632
8135 REGULATORY FEES	32,280	32,833	553	41,000	8,720
8150 GRANTS /SUBS TO ORG	15,425	15,425	-	85,000	69,575
Total expended to date	\$ 1,098,095	\$ 1,105,661	\$ 7,566	\$ 2,665,010	\$ 1,566,915

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

	Year to date Assigned	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
Bylaw Revenue					
5112 Vendor Licenses	\$ 9,050	\$ 6,042	\$ 3,008	\$ 14,500	\$ 5,450
5113 Animal Licenses	3,210	4,583	(1,373)	11,000	7,790
5114 Taxi Licenses	9,631	7,500	2,131	18,000	8,369
5115 Vending Machine Licenses	450	3,125	(2,675)	7,500	7,050
5301 Parking Meter Revenue	127,362	154,167	(26,805)	370,000	242,638
Total Bylaw Revenue	\$ 149,703	\$ 175,417	\$ (25,714)	\$ 421,000	\$ 271,297
Development / Planning Revenue					
5496 Mapping Sales	\$ 403	\$ 875	\$ (473)	\$ 2,100	\$ 1,698
5495 Other Sales	2,184	1,708	475	4,100	1,916
5101 Building Permits	136,703	83,333	53,370	200,000	63,297
5102 Subdivision Fees	19,080	16,667	2,413	40,000	20,920
Total Develop / Planning Rev	\$ 158,369	\$ 102,583	\$ 55,786	\$ 246,200	\$ 87,831
Total Bylaw / Dev / Planning Revenue	\$ 308,072	\$ 278,000	\$ 30,072	\$ 667,200	\$ 359,128

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Facilities (C200, Statement of Expenditures
County / Centennial Arenas)

August 31, 2019

	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 583,541	\$ 616,948	\$ 33,408	\$ 1,458,162	\$ 874,621
6010 BENEFITS	107,474	113,594	6,120	268,480	161,006
6020 TRAINING	1,348	2,500	1,152	6,000	4,652
6030 TRAVEL/CONFERENCES	3,770	5,000	1,230	12,000	8,230
6040 PROF MEM/DUES & FEES	779	1,208	430	1,500	721
6050 OFFICE SUPPLIES	1,457	1,875	418	4,500	3,043
6060 OFFICE EQUIPMENT	1,543	833	(710)	2,000	457
6080 ADVERTISING	1,483	4,167	2,683	10,000	8,517
6100 COURIER	-	417	417	1,000	1,000
6110 TELEPHONE/FAX	6,418	7,917	1,498	19,000	12,582
6130 COMPUTER HARDWARE	2,064	1,042	(1,022)	2,500	436
6140 COMPUTER SOFTWARE	2,972	2,500	(472)	2,500	(472)
6150 MEETING EXPENSES	838	625	(213)	1,500	662
7000 HEAT	35,352	29,778	(5,575)	70,000	34,648
7010 ELECTRICAL	125,559	132,917	7,357	535,000	409,441
7020 WATER	11,628	16,875	5,247	40,500	28,872
7030 BLDG/FACILITY MAINT	30,457	34,375	3,918	82,500	52,043
7040 BLDG/FACILITY REPAIR	97,320	67,500	(29,820)	67,500	(29,820)
7080 PLANT MAINTENANCE	27,336	30,000	2,664	70,000	42,664
7110 SECURITY	28,488	32,083	3,595	77,000	48,512
7510 VEH/EQUIP REPAIRS	5,807	4,167	(1,640)	10,000	4,193
7540 VEH/EQUIP RENTAL	16,005	2,500	(13,505)	2,500	(13,505)
8000 OPERATIONAL EQUIPMENT	9,975	2,500	(7,475)	2,500	(7,475)
8010 OPERATIONAL MAT/SUPP	25,266	52,917	27,651	135,000	109,734
8040 COMM EQUIPMENT LINES	168	-	(168)	-	(168)
8050 COST OF SALES	208,158	183,333	(24,825)	560,000	351,842
8090 UNIFORMS/CLOTHING	1,944	3,542	1,598	8,500	6,556
8100 PROFESSIONAL SERVICE	20,221	10,000	(10,221)	10,000	(10,221)
8110 CONTRACTS/AGREEMENTS	4,825	19,792	14,967	47,500	42,675
Total expended to date	\$ 1,362,196	\$ 1,380,903	\$ 18,707	\$ 3,507,642	\$ 2,145,446

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Facilities (C200,
County /
Centennial Arenas)**

Statement of Revenue

August 31, 2019

	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 5001 Ice Rentals	\$ 51,940	\$ -	\$ 51,940	\$ 805,000	\$ 753,060
GL 5002 Public Skating	374	-	374	-	(374)
GL 5004 Arena Rental	55,029	70,833	(15,804)	170,000	114,971
GL 5006 Canteen Sales	100,142	-	100,142	850,000	749,858
GL 5009 Major Events	15,621	20,000	(4,379)	125,000	109,379
GL 5010 Other Revenue	147,527	41,667	105,860	100,000	(47,527)
GL 5033 Program Equipment	18,317	4,167	14,150	10,000	(8,317)
GL 4808 Advertising Revenue	2,000	7,292	(5,292)	17,500	15,500
Total Revenue To Date	\$ 390,950	\$ 143,958	\$ 246,991	\$ 2,077,500	\$ 1,686,550

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Parks and Grounds
Operations**

Statement of Expenditures

August 31, 2019

Parks & Grounds	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 622,489	\$ 667,201	\$ 44,712	\$ 1,576,934	\$ 954,445
6010 BENEFITS	148,229	147,220	(1,009)	347,956	199,727
6011 MISC BENEFITS	2,460	900	(1,560)	2,500	40
6020 TRAINING/EDUCATION	99	350	251	10,000	9,901
6030 TRAVEL/CONFERENCES	4,325	5,235	910	12,750	8,425
6040 PROF MEM/DUES & FEES	-	200	200	200	200
6050 OFFICE SUPPLIES	522	935	413	2,100	1,578
6060 OFFICE EQUIPMENT	74	250	176	500	426
6080 ADVERTISING	-	-	-	300	300
6110 TELEPHONE/FAX	3,256	2,500	(756)	6,000	2,744
6130 COMPUTER HARDWARE	-	-	-	250	250
7000 HEAT	1,179	1,285	106	4,500	3,321
7010 ELECTRICAL	31,881	33,325	1,444	84,150	52,269
7020 WATER	3,670	11,930	8,260	23,052	19,382
7030 BLDG/FACILITY MAINT	3,254	4,600	1,346	5,000	1,746
7040 BLDG/VACILITY REPAIR	201	-	(201)	-	(201)
7060 BLDG/FACILITY RENOV	596	-	(596)	-	(596)
7110 SECURITY	-	-	-	7,350	7,350
7510 VEH/EQUIP REPAIRS	-	1,000	1,000	1,350	1,350
7530 VEH/EQUIP REPLACEMENT	-	-	-	25,000	25,000
7540 VEH/EQUIP RENTAL	2,788	3,900	1,112	15,000	12,212
8000 OPERATIONAL EQUIP	11,249	11,300	51	28,050	16,801
8010 OPERATIONAL MAT/SUPP	188,236	189,650	1,414	340,000	151,764
8020 MAINTENANCE EQUIP	29,511	11,740	(17,771)	32,640	3,129
8040 COMM EQUIP LINES (GPS)	3,917	-	(3,917)	-	(3,917)
8080 STREET LIGHTS	4,039	-	(4,039)	-	(4,039)
8090 UNIFORMS/CLOTHING	5,055	3,300	(1,755)	13,500	8,445
8100 PROFESSIONAL SERV	2,841	350	(2,491)	350	(2,491)
8110 CONTRACTS & AGRMNT	165,240	171,000	5,760	350,000	184,760
Total expended to date	1,235,110	\$ 1,268,171	\$ 33,061	\$ 2,889,432	\$ 1,654,322

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Buildings	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 576,864	\$ 585,332	\$ 8,468	\$ 1,383,437	\$ 806,573
6010 BENEFITS	136,059	127,956	(8,103)	302,426	166,367
6020 TRAINING/EDUCATION	821	4,332	3,511	10,000	9,179
6030 TRAVEL/CONFERENCES	420	200	(220)	2,500	2,080
6040 PROF MEM/DUES & FEES	-	-	-	100	100
6050 OFFICE SUPPLIES	132	700	568	2,000	1,868
6060 OFFICE EQUIPMENT	650	1,950	1,300	3,700	3,050
6110 TELEPHONE/FAX	3,718	3,571	(147)	8,150	4,432
6130 COMPUTER HARDWARE	2,055	1,850	(205)	4,000	1,945
6140 COMPUTER SOFTWARE	-	3,330	3,330	8,000	8,000
6150 MEETING EXPENSE	73	-	(73)	-	(73)
7000 HEAT	20,440	20,320	(120)	100,000	79,560
7010 ELECTRICAL	158,945	161,518	2,573	465,000	306,055
7020 WATER	11,590	8,281	(3,309)	22,700	11,110
7030 BLDG/FACILITY MAINT	10,102	31,680	21,578	41,000	30,898
7040 BLDG/VACILITY REPAIR	1,249	-	(1,249)	-	(1,249)
7060 BLDG/FACILITY RENOV	47,775	66,900	19,125	100,000	52,225
7070 BLDG/FACILITY RENTAL	85,451	74,670	(10,781)	178,328	92,877
7080 PLANT MAINTENANCE	-	7,708	7,708	18,500	18,500
7100 MAINT. TOOLS/EQUIP	1,800	2,880	1,080	3,500	1,700
7110 SECURITY	45,388	45,754	366	121,500	76,112
7540 VEH/EQUIP RENTAL	400	2,000	1,600	4,000	3,600
8000 OPERATIONAL EQUIP	936	1,450	514	3,950	3,014
8010 OPERATIONAL MAT/SUPP	45,951	51,514	5,563	105,500	59,549
8020 MAINTENANCE EQUIP	-	4,000	4,000	4,000	4,000
8040 COMM EQUIP LINES (GPS)	1,503	-	(1,503)	-	(1,503)
8090 UNIFORMS/CLOTHING	1,541	345	(1,196)	5,500	3,959
8100 PROFESSIONAL SERVICE	18,146	29,000	10,854	51,000	32,854
8110 CONTRACTS/AGREEMENTS	60,989	91,325	30,336	245,000	184,011
8150 GRANTS/SUBS TO ORG	25,000	25,000	-	60,000	35,000
Total expended to date	\$ 1,257,998	\$ 1,353,567	\$ 95,568	\$ 3,253,791	\$ 1,995,793

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Recreation Cultural Services

Statement of Expenditures

August 31, 2019

Recreation/Cultural Services	Year to date Expended	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 682,791	\$ 685,325	\$ 2,534	\$ 1,183,448	\$ 500,657
6020 TRAINING/EDUCATION	1,232	1,667	434	16,000	14,768
6030 TRAVEL/CONFERENCES	9,287	9,583	296	35,000	25,713
6040 PROF MEM/DUES & FEES	808	1,390	582	3,500	2,692
6050 OFFICE SUPPLIES	3,700	3,333	(367)	8,000	4,300
6060 OFFICE EQUIPMENT	2,362	2,662	300	8,000	5,638
6080 ADVERTISING	26,976	27,805	828	70,000	43,024
6110 TELEPHONE/FAX	4,382	4,583	202	11,000	6,618
6120 PUBL./SUBSCRIPTIONS	-	130	130	200	200
6130 COMPUTER HARD/SOFTWARE	2,972	5,133	2,161	7,000	4,028
7070 BLDG/FACILITY RENTAL	14,065	19,167	5,101	46,000	31,935
8000 OPERATIONAL MAT/SUPPLY	89,302	89,917	615	175,000	85,698
8025 COMMUNITY EVENTS	145,635	146,423	787	334,615	188,980
8150 SCHOLORSHIPS	20,000	20,000	-	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	356,562	356,562	-	356,562	-
8170 OPERATING GRANTS POLICY	380,500	380,500	-	380,500	-
Total expended to date	\$ 1,740,575	\$ 1,754,179	\$ 13,605	\$ 2,654,825	\$ 914,250

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Recreation /
Cultural Services

Statement of Revenue

August 31, 2019

Recreation/Cultural Services	Year to date Assigned	5 Month Budget	5 Month Budget Variance	Annual Budget	Annual Budget Remaining
5031 PROGRAM REVENUE	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
5034 FACILITY RENTALS	5,139	4,167	972	10,000	4,861
Total Revenue To Date	\$ 5,139	\$ 4,167	\$ 972	\$ 40,000	\$ 34,861

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending August 31st, 2019

Revenue	Actual August 31st, 2019	Budget August 31st, 2019	Variance August 31st, 2019	Total Annual Budget 2019-2020
Operating:				
Metered Sales	8,047,136	7,941,771	105,365	19,060,251
Public Fire Protection	2,949,327	2,949,327	(0)	7,078,384
Interest on Overdue Accounts	203,892	145,833	58,059	350,000
Other Operating Revenue	63	29,583	(29,520)	71,000
Total Operating Revenue	11,200,418	11,066,515	133,903	26,559,635
Expenditures				
Operating Expenses				
Source of Supply	169,897	217,292	47,394	521,500
Power and Pumping	754,776	883,083	128,308	2,119,400
Water Treatment	1,728,460	1,547,776	(180,684)	3,714,663
Transmission & Distribution	1,835,456	1,985,738	150,282	4,765,772
Administration & General	1,073,683	1,269,951	196,268	3,047,883
Depreciation	1,721,758	1,721,758	0	4,132,220
Taxes	822,313	988,336	166,023	2,372,007
Total Operating Expenses	8,106,342	8,613,935	507,593	20,673,445
Operating Profit/(Loss)	3,094,076	2,452,580	641,496	5,886,190

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending August 31st, 2019

	Actual August 31st, 2019	Budget August 31st, 2019	Variance August 31st, 2019	Total Annual Budget 2019-2020
Non Operating Revenue				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amortization of Deferred Capital contribution	(71,793)	-	(71,793)	-
Total Non Operating Revenue	(71,793)	-	(71,793)	-
Non Operating Expenses				
Short term interest charges	58,836	58,836	0	141,207
Debt Charges				
Principal	1,485,208	1,485,208	0	3,564,500
Interest	561,868	561,868	(0)	1,348,483
Amortization of Debt Discount	18,127	13,333	(4,794)	32,000
Capital Expenditures out of operations	62,500	62,500	-	150,000
Total Non Operating Expenses	2,186,540	2,181,746	(4,794)	5,236,190
Non- Operating Profit/(Loss)	(2,258,333)	(2,181,746)	(76,587)	(5,236,190)
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	11,128,625	11,066,515	62,110	26,559,635
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	10,292,882	10,795,681	502,799	25,909,635
CBRM WATER UTILITY PROFIT/(LOSS)	835,743	270,834	564,909	650,000

Prepared by Amanda R. Carroll
Review by _____
Date _____

Port of Sydney Development Corporation

Income Statement for 5 month period ended August 31 2019

	This Year Actual	This Year Budget	Variance to Budget	Annual Budget
Wharfage & Berthage	214,863.73	194,770.60	20,093.13	553,384.64
Event Revenue	111,669.37	33,900.00	77,769.37	73,100.00
Miscellaneous Revenue	116,154.46	53,350.00	62,804.46	4,300.00
Storage & Rental	136,894.63	138,690.15	-1,795.52	289,927.21
Passenger tax	382,748.50	314,613.90	68,134.60	1,172,691.45
Security/Traffic Control	105,025.23	96,966.89	8,058.34	264,435.64
Government Grants	196,941.99	51,400.00	145,541.99	153,900.00
Craft Market Revenue	23,553.01	25,265.00	-1,711.99	83,545.00
	<u>1,287,850.92</u>	<u>908,856.54</u>	<u>378,894.38</u>	<u>2,595,283.94</u>
Wages & Salaries	397,057.76	410,868.56	(13,810.80)	931,041.18
Professional Fees	30,567.77	33,300.00	(2,732.23)	80,800.00
Advertising & Promotions	35,586.54	32,730.00	2,856.54	59,155.00
Cruise Activities	11,988.94	35,250.00	(23,261.06)	59,595.00
Dues & Membership Fees	22,184.25	23,474.00	(1,289.75)	39,176.00
Event Expense	7,572.85	4,030.00	3,542.85	7,775.00
Insurance	43,266.06	32,650.00	10,616.06	84,960.00
Interest & Bank Charges	4,211.03	3,020.00	1,191.03	6,870.00
Office & Admin	38,423.34	80,031.00	(41,607.66)	94,555.00
Office Rent	21,800.00	21,800.00	0.00	52,320.00
Miscellaneous Expense	1,452.15	2,000.00	(547.85)	4,800.00
Repairs & Maintenance	115,484.66	339,739.00	(224,254.34)	426,428.00
Repairs- JHCP	34,588.53	73,000.00	(38,411.47)	73,000.00
Travel	6,021.46	21,845.00	(15,823.54)	43,630.00
Utilities	59,941.96	67,584.00	(7,642.04)	206,584.00
Bad Debt Expense	0.00	500.00	(500.00)	1,500.00
Security Expense	69,583.08	90,926.50	(21,343.42)	217,696.20
Leasehold Improvements	1,430.03	11,500.00	(10,069.97)	11,500.00
Transport Canada Marketing	39,900.00	0.00	39,900.00	-
Business Development	100,000.00	0.00	100,000.00	-
	<u>1,041,060.41</u>	<u>1,284,248.06</u>	<u>(243,187.65)</u>	<u>2,401,385.38</u>
	246,790.51	(375,291.52)	622,082.03	193,898.56
Less Ammortization	(145,833.35)	(145,833.35)	-	(350,000.00)
Net Income (Loss)	<u>100,957.16</u>	<u>(521,124.87)</u>	<u>622,082.03</u>	<u>(156,101.44)</u>

