

**Cape Breton Regional Municipality**

**General Committee Meeting**

**AGENDA**

**TUESDAY, SEPTEMBER 3<sup>RD</sup>, 2019**

**1:30 P.M.**

Council Chambers  
2<sup>nd</sup> Floor, City Hall  
320 Esplanade, Sydney, NS

# Cape Breton Regional Municipality

## General Committee Meeting

Tuesday, September 3<sup>rd</sup>, 2019

1:30 p.m.

### **AGENDA ITEMS**

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#### Roll Call

1. **APPROVAL OF MINUTES:** (Previously Distributed)

General Committee on Planning & Economic Development Minutes of:

- May 1, 2018
- December 4, 2018

2. **APPROVAL OF AGENDA:** (Motion Required)

3. **PROCLAMATIONS & RESOLUTIONS:**

3.1 **2019 Acadian Day:** *(for ratification)*  
Councillor Steve Gillespie (See page 5)

3.2 **Burn Care Week:** *(for ratification)*  
Deputy Mayor Ivan Doncaster (See page 6)

4. **DELEGATION:**

4.1 **WeavEast:** Ms. Lynne McCarron, Executive Director - United Way Cape Breton (See page 7)

Continued...

**General Committee Meeting Agenda  
September 3<sup>rd</sup>, 2019 (Cont'd)**

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**5. BUSINESS ARISING:**

**5.1 Special Council Meeting – March 5, 2019**

- a) **Federal Land Divestiture – Memorandum of Understanding (MOU):** Wayne MacDonald, Director of Engineering & Public Works; and Bill Murphy, Director of Recreation, Parks, Grounds, Buildings & Facilities (See page 9)

**5.2 Council Meeting – August 13, 2019:**

- a) **Public Report - Citizen Representatives on Committees:** Deborah Campbell Ryan, Municipal Clerk (See page 36)

**6. PLANNING ISSUES:**

**6.1 Report on Public Participation Program:**

- a) **Municipal Planning Strategy Amendment – Eric Beddow:** Michael Ruus, Director of Planning & Development (See page 37)
- b) **Municipal Planning Strategy Amendment Request – Martin Lacroix:** Michael Ruus, Director of Planning & Development (See page 40)

**7. COUNCILLOR AGENDA REQUEST:**

- 7.1 Flyer Distribution By-Law:** Councillor MacMullin (See page 43)

Continued...

**General Committee Meeting Agenda  
May 7<sup>th</sup>, 2019 (Cont'd)**

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**8. FINANCIAL STATEMENTS: For Information Only.**

Jennifer Campbell, Chief Financial Officer

**8.1 CBRM to July 31, 2019: (See page 49 )**

- |                               |                                   |
|-------------------------------|-----------------------------------|
| ➤ Legislative                 | ➤ Police Services                 |
| ➤ Administration              | ➤ Fire Services (Including EMO)   |
| ➤ Finance                     | ➤ Engineering & Public Works      |
| ➤ Legal                       | ➤ Planning                        |
| ➤ Human Resources & OHS       | ➤ Facilities: Centre 200 & Arenas |
| ➤ Technology & Communications | ➤ Parks and Grounds Operations    |
| ➤ Municipal Clerk             | ➤ Buildings                       |
| ➤ Fiscal Services             | ➤ Recreation                      |
|                               | ➤ Water Utility                   |

**8.2 Port of Sydney Development Corporation to July 31, 2019: (See page 74 )**

**ADJOURNMENT**

# PROCLAMATION

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## ***“2019 Acadian Day”***

- Whereas:** August 15<sup>th</sup> is National Acadian Day in observance of the first permanent French settlement in North America in 1607;
- And Whereas:** 2019 marks the 135th anniversary of the Acadian Flag, designed by Bishop Marcel-François Richard in 1884 as a symbol of Acadian cultural identity;
- And Whereas:** Acadians are the descendants of the seventeenth-century French colonists who settled in Acadia located in the Canadian Maritime provinces – Prince Edward Island, Nova Scotia, New Brunswick, as well as in Quebec and Maine;
- And Whereas:** Acadians, in view of their origin, history and development, constitute the first permanent settlement from France in Canada;
- And Whereas:** The Acadian people have contributed, for some 400 years, to the economic, cultural and social vitality in Canada;
- And Whereas:** It is in the interest of all Canadians to be able to share in the rich historical and cultural heritage of Acadians and to become more familiar with all its aspects, both traditional and contemporary;
- And Whereas:** It is important to encourage Acadians to be proud of their heritage;
- Be It Therefore Resolved:** That Mayor Cecil P. Clarke and Council of the Cape Breton Regional Municipality proclaim Thursday, August 15<sup>th</sup>, 2019, as “Acadian Day” and encourage all residents to celebrate the rich heritage and culture of all Acadians in Nova Scotia and Canada.

*Councillor Steve Gillespie - District #4 - CBRM*

September 3<sup>rd</sup>, 2019

# **CBRM PROCLAMATION**

## **“Burn Care Week”**

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- Whereas:** Being a burn victim is a painful and traumatic experience that is witnessed by emergency responders across the province each year;
- And Whereas:** While there are exceptions, many burn patients have suffered their injury either in their home or at their workplace;
- And Whereas:** Atlantic Burn Camp is an exceptional program that is designed for children who have received burn injury and is one of only six camps in Canada and the first of its kind in Atlantic Canada;
- And Whereas:** Severely burned-injured children between the ages of six and seventeen from Nova Scotia, New Brunswick, Prince Edward Island, Newfoundland and Labrador come together in this unique environment to share stories, coping mechanisms and to simply have fun with children who have faced similar circumstances;
- And Whereas:** Atlantic Burn Camp is free of charge and includes transportation, to the children, thanks to community and corporate support;
- And Whereas:** The Camp is staffed by well trained professionals including, firefighters, police and medical personnel as well as other qualified staff who fill positions including counselor, food service manager and activities coordinator, all of who are carefully screened and selected before being accepted as camp staff;
- Be it Therefore Resolved:** That Mayor Cecil P. Clarke and Council proclaim the week of August 18<sup>th</sup> to 25<sup>th</sup>, 2019 as “Burn Care Week” in the Cape Breton Regional Municipality, in recognition of the importance of supporting the Cape Breton Firefighters Burn Care Society in raising public awareness and promotion of community education in regard to burns and burn care.

*Deputy Mayor Ivan Doncaster – District #7 - CBRM*

September 3<sup>rd</sup>, 2019



**United Way**  
**Cape Breton**  
Change starts here.

August 22, 2019

To Who It May Concern,

I am one of three Nova Scotians selected for a Fellowship for WeavEast. Launched in 2019, WeavEast is a regional platform for connecting and serving people and organizations who are making positive social change in Atlantic Canada. I am tasked with conducting a series of in-depth interviews and informal conversations within our communities to identify key contributors to the regional ecosystem of social innovators. This collection of data will be used for a network mapping project and assist with the outreach for events brought to their region/community throughout 2019. Our findings will be published with an emphasis on highlighting patterns and proposed pathways for Atlantic Canada's social innovation ecosystem. This group will meet again at the end of the first phase to be supported through the transition to phase two.

In my effort to gather information, I would like the assistance of Council to inform community leaders about the work I'm doing so they may be able to connect me with social innovators across CBRM. I need to find and write about fifty different social innovators before the completion of my term in November. Lots of Cape Bretoners are doing some really innovative things and I would like to meet and chat with as many as possible.

I am requesting an opportunity to present to Mayor & Council about the work of WeavEast at the next meeting in September. I have attached our press release for further information. Please do not hesitate to contact me if you have any questions or concerns. I look forward to hearing from you.

Sincerely,

*Lynne McCarron*

Lynne McCarron

Executive Director

PO Box 1929,  
Sydney, NS B1P 6W4  
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**United Way**  
**Cape Breton**  
Change starts here.

FOR IMMEDIATE RELEASE

July 31, 2019

**Lynne McCarron, United Way Cape Breton's Executive Director joins the WeavEast Fellowship as a key changemaker for an Atlantic Canada movement.**

Atlantic Canada – WeavEast, a regional collective connecting and serving people and organizations who are making positive social change in Atlantic Canada, welcomed Lynne McCarron into a fellowship program. Lynne will be engaged to provide her expertise in collaboration and community change work.

“We’ve been focusing on moving United Way Cape Breton’s local work to a more collaborative and community impact approach,” explains, Lynne McCarron, Executive Director, United Way Cape Breton. “Working with WeavEast will allow us to work collectively on social change and social innovation projects across Atlantic Canada.” McCarron continues, “We face a lot of the same challenges and gaps in services across the four provinces; coming together to create concrete solutions we can all shape to fit our local communities will help us fill in those gaps.”

WeavEast has grown from conversations started in 2018 when a group of Atlantic changemakers wanted to see real progress on critical social problems that has been limited due to lack of collaboration across the region. A backbone team was formed and will be led through a local non-profit, Inspiring Communities.

The WeavEast platform will develop shared learning, pool resources and offer a collective voice from Atlantic Canada in regional and national conversations. Their work will create a new ecosystem for funders and policymakers to engage with in this region as they continue to advance complex, collaborative work.

“WeavEast fellows were selected through a competitive application process,” says Jennifer Decoste, Network Weaver for WeavEast. “Fellows are engaged to source first-hand, first-voice information from communities across the region to help set the direction for WeavEast.” Decoste continues, “They will be engaged in storytelling, ecosystem mapping, and community engagements that will help identify the most impactful services, resources and programs that WeavEast can provide over the next few years. “

If you are interested in a presentation on WeavEast, please email Erin Gallagher Lynk at: [erin@unitedwaycapebreton.com](mailto:erin@unitedwaycapebreton.com). Additionally, we are looking to connect with local social changemakers and/or social innovators. Please reach out to [erin@unitedwaycapebreton.com](mailto:erin@unitedwaycapebreton.com) to schedule a meeting.

United Way Cape Breton exists to improve lives and build community by engaging individuals and mobilizing collective action in Cape Breton.

United Way Cape Breton takes a proactive approach in helping to build a stronger community by changing social conditions and creating opportunities for a better life for individuals and families.

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**MEMO**

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**TO: CBRM General Committee**

**August 29, 2019**

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**RE: Federal Land Divestiture – Memorandum of Understanding (MOU)**

As per the Council Motion dated March 5, 2019 (attached) regarding the Federal Land Divestiture, staff has been meeting with Public Works and Government Services Canada through Public Services and Procurement Canada (PSPC).

Through these meetings, CBRM and PSPC have negotiated terms with regards to CBRM accepting the properties as identified in the attached MOU.

Staff Recommendation:

That a recommendation be made to Council to approve the MOU as presented, and that the Mayor and Clerk be authorized to sign the MOU on behalf of CBRM.

**Respectfully submitted:**

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**Wayne H. MacDonald, P.Eng.**  
**Director Engineering & Public Works**

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**Bill Murphy**  
**Director Recreation, Parks, Grounds, Buildings and Facilities**

Attachments

**Federal Lands Transfer**

**Motion:**

Moved by Councillor Coombes, seconded by Councillor McDougall, that Council request the Mayor to write to the Federal Minister of PWGSC requesting the Federal Government enter into either a long term lease arrangement with the CBRM or alternate land for active transportation, recreational and other public purpose or benefit; and further, that environmental indemnity be provided along with an appropriate financial contribution sufficient to repurpose the identified parcels subject to other provincial, federal and stakeholder investment necessary for successful repurposing of the lands; and further that the Mayor and CBRM officials be authorized to enter into negotiations to facilitate the Federal Government's divestiture objective to the greatest extent possible and feasible for the CBRM to undertake, subject to formal consideration by Council.

**Discussion:**

Mayor Clarke advised that when staff follow up, they will have the appropriate breakdown of the detailed list with all appropriate identifications.

**Motion Carried.**

# Resolution

## Federal Lands Divestiture

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- Whereas:** The Federal Government through Public Works and Government Services Canada (PWGSC) is requesting the CBRM to accept the divestiture of 157 federal land parcels;
- And Whereas:** The CBRM Council formally approved 109 of the 157 land parcels for divestiture to the CBRM for public holding, use and purpose;
- And Whereas:** 36 of the 48 remaining parcels are of interest to the Cape Breton Regional Municipality for recreational, active transportation and public benefit;
- And Whereas:** The CBRM must have environmental indemnification and financial support for land parcel repurpose, operation and maintenance;
- And Whereas:** 8 of the 48 remaining lots are not within the CBRM's ability or capacity to acquire;
- And Whereas:** 4 land parcels have been identified of interest for future deliberations associated with water utility use and benefit;
- Therefore Be It Resolved:** That Council request the Mayor to write to the Federal Minister of PWGSC requesting the Federal Government enter into either a long term lease arrangement with the CBRM or alternate land for active transportation, recreational and other public purpose or benefit; and further, that environmental indemnity be provided along with an appropriate financial contribution sufficient to repurpose the identified parcels subject to other provincial, federal and stakeholder investment necessary for successful repurposing of the lands; and further that the Mayor and CBRM officials be authorized to enter into negotiations to facilitate the Federal Government's divestiture objective to the greatest extent possible and feasible for the CBRM to undertake, subject to formal consideration by Council.

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**Mayor Cecil P. Clarke**  
**Cape Breton Regional Municipality**  
**March 5, 2019**



## Memorandum of Understanding (MOU)

**BETWEEN**

**PUBLIC WORKS AND GOVERNMENT SERVICES CANADA**  
(undertaking work as PUBLIC SERVICES AND PROCUREMENT CANADA)

(Hereinafter referred to as “PSPC”)

**AND**

**CAPE BRETON REGIONAL MUNICIPALITY**

(Hereinafter referred to as “CBRM”)

Collectively referred to as the “Parties”



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## Appendices

Appendix "A" - CBO Portfolio – Final Listing of CBRM Priority Interest Properties

Appendix "B" – Sample Environmental Disclosure Agreement

Appendix "C" – Sample Full and Final Release Document

## 1.0 BACKGROUND

Cape Breton Operations (CBO), Public Services and Procurement (PSPC), Atlantic Region is responsible for the administration of three programs transferred from Enterprise Cape Breton Corporation (ECBC) to PSPC as a result of its dissolution in June 2014. These programs include:

- 1) benefits programs for former miners of Cape Breton Development Corporation;
- 2) mine water treatment and remediated sites management; and
- 3) portfolio management and divestiture.

For the purposes of this Memorandum of Understanding (MOU), it is the third element of CBO's mandate which is of interest. Cape Breton Operations, reporting through the RDG, Atlantic Region to the Deputy Minister of PSPC, is responsible for the day-to-day administration of surplus lands that were transferred to PSPC with the dissolution of ECBC. The fulfillment of CBO's mandate in administering these programs includes working collaboratively with other levels of government to identify any priority interests they may have in these surplus lands and to seek effective and efficient mechanisms and approaches to facilitate transfer of lands of interest, consistent with federal and provincial policy, directives and associated legislation.

The local municipal body, being the Cape Breton Regional Municipality (CBRM), is responsible for the administration of regional supporting infrastructure and lands, which involves planning for, developing and managing activities within CBRM communities. Certain surplus properties contained within the surplus CBO real property portfolio are of interest to CBRM.

## 2.0 PURPOSE

This Memorandum of Understanding (MOU) establishes a guideline framework for the terms, components and overall approach to be taken between PSPC and CBRM in an effort to work collaboratively in an efficient and timely manner, to transfer properties deemed to be of interest to CBRM.

The Parties to this MOU are seeking to realize the opportunities that exist to deliver on the mandates of their respective organizations, by working collaboratively at a program and portfolio level, rather than solely at a transactional level. The alignment of these mandates includes the federal requirement to divest of lands, for which there is no program purpose, and the supporting municipal desire to acquire lands in support of regional community infrastructure and servicing throughout the bounds of CBRM. Through these offsetting efforts and activities, the underlying communities will benefit through the reintegration of these properties into the region.

Categories of properties of interest to CBRM include, but are not limited to:

- Various resource land parcels including: forested watershed area tracts and lands that support municipal servicing (i.e water, sewer, drainage, etc.)

- Vacant land parcel located in community areas which support recreational uses.
- Various land parcels comprising sections of the former urban rail corridor to be used for active recreation transportation pathways.

**Note:** Refer to “Appendix A” for the identification of the specific properties of interest to CBRM (confirmed August 2019), herein referred to as “the Lands”.

### **3.0 SCOPE**

CBRM originally expressed conditional interest in the acquisition of 157 total properties in August 2017 following their review of the greater surplus CBO real property portfolio. This property listing was presented to CBRM municipal council during a special council meeting held March 5<sup>th</sup>, 2019. The resolution following this meeting confirmed CBRM’s interest in acquiring 109 of the properties and further contemplated that CBRM staff review the remaining 48 properties for future consideration by council. In the following months, and in conjunction with on-going discussions with CBO staff, CBRM staff completed an internal review and presented details on the majority of these remaining properties to council for final acceptance. This final interest listing was confirmed in August 2019 and forms Appendix “A” to this MOU. It is subject to future review and currently shows the status of all discussed properties. It is anticipated that all of these properties will be transferred from PSPC to CBRM on or before March 31st, 2021.

The associated divestiture strategy and implementation plan are intended to include the following elements:

- A phased approach to the transfer of these properties will be mutually developed, incorporating the establishment of timeframes by fiscal year, in terms of priority and transaction target dates of both Parties.

In advance of the transfer of certain property groupings within the greater priority interest property listing, PSPC will undertake to complete the following activities:

#### **Former Rail Corridor Parcels**

This property transfer will include all of the contiguous rail corridor parcels located between Gardiner Road and Tower Road (approximately 14 kms). PSPC agrees to bring the rail corridor up to an agreed upon standard prior to transfer. As part of this undertaking, CBRM agrees to complete regular weekly inspections of the rail corridor work and provide agreement and sign off to PSPC confirming the the works meet an acceptable standard. These efforts, completed at PSPC’s expense, would include:

- Chipping the vegetation to approximately 10 feet wide.
- Grading the full length of the rail bed.
- Placing compacted crusher fines on the rail bed.
- Providing armour stone barriers at each road intersection and subject to cost paving the section from King Edward St. to Main St.
- PSPC would also undertake to shift the route of existing rail corridor along Main

Street in Dominion where it is very close to homes (east of Dominion Arena).

**Colliery Lands Park (Baseball Field), New Waterford**

The parcels within No 12 Colliery Lands Park on which the baseball field is built is in a high risk subsidence area. Even though CBRM has requested title, PSPC would not want to transfer that property with the potential risk. PSPC will act to mitigate that risk potentially by drilling and filling the mine voids with high density foam or cement prior to transfer.

**No. 21 – Watershed Area**

The property located at No. 21 Birch Grove – watershed area forms part of this real property transfer. CBRM will continue with their water sampling program, which is expected to be completed during late fall or early winter 2019. Subject to these test results and associated Nova Scotia Department of the Environment (NSDOE) review and concurrence, CBRM will move to acquire these lands which are located adjacent to other municipal lands holdings in the area.

**Subsidence Related Work at Entrance to Dominion 5/10 Park in Reserve Mines (PIDs 15555915 and 15238561**

PSPC will undertake to mitigate the subsidence risk at this location through geo-technical investigation followed by application of high-density foam or concrete to the underground areas of this property subject to subsidence. This effort will be completed at the expense of PSPC.

**Deferred Maintenance Payment (Annual Basis) – Recreational Park and Rail Corridor Properties**

Ownership of the lands constituting the community based recreational parks and associated properties contained in the priority interest property listing involves costs associated with property taxes and on-going maintenance requirements including grass mowing, landscaping, signage, etc. PSPC hereby agrees to provide CBRM with annualized payments in the maximum amount of \$90,000 (representing an estimate of the cumulative amount of these holding costs for all properties a breakdown of which is shown below), during each of the ten (10) years following transfer of title in these properties to CBRM. This payment will be made by PSPC to CBRM based on CBRM providing an invoice on March 1<sup>st</sup> of each year. In the situation whereby only a portion of the properties have been transferred to CBRM as of April 1<sup>st</sup> of a given year, PSPC will make an annual payment reflecting the applicable proportionate share of the overall maintenance estimate.

<b><u>Rail Corridor (+/- 14 kms):</u></b>	<b><u>Annual Maintenance Cost Estimate (\$)</u></b>	<b><u>Recreational Park Properties:</u></b>	<b><u>Annual Maintenance Cost Estimate (\$)</u></b>
(Tower Road to Gardiner Highway)	\$40,500	Reserve Mines , Dominion 5/10	\$8,500
Includes grooming, brush removal, surface repair, signage, washouts		Birch Grove, No 21	\$8,500
		Glace Bay No. 20	\$8,500
		Sydney Mines , Princess Trails	\$10,000
		Glace Bay, Dominion No. 11	\$8,500
		New Waterford, Colliery Lands Park	\$5,500

## 4.0 DUE DILIGENCE

### PROPERTY INSPECTION

- CBRM, its servants, agents or employees shall have the right, without limitation, to enter the Lands at any time, during the term of this MOU for the purpose of carrying out any inspections, tests and investigations as deemed necessary by CBRM.
- CBRM represents and warrants that it has or will inspect the Lands or cause the Lands to be inspected on its behalf and has not entered into this MOU in reliance upon any representation by PSPC whether oral, written, or implied and by whosoever made.
- PSPC makes no representations or warranties expressed or implied as to the suitability of the Lands for any purpose.


### ENVIRONMENTAL

- PSPC is responsible to ensure the Lands are to be sold or disposed of in a state compatible with all applicable Federal laws or regulations relating to the environment.
- PSPC will provide CBRM with copies of all available environmental phased and closure reports as they relate the Lands for CBRM's review.
- Prior to Closing, CBRM will enter into the Environmental Disclosure Agreement with
- PSPC as it relates to the current environmental state, as well as any potential environmental issues, a sample copy of the said Agreement being attached hereto and marked Schedule "B";
- Many of the land parcels contained within the purview of this property listing are subject to subsidence risk. PSPC will provide CBRM with the consultant prepared "General Subsidence Risk Document" and any other site specific information available in support of a subsidence related "Full and Final Release" which when executed will form part of the closing documentation associated with the overall property transfer.

### TITLE/MIGRATION

- Property descriptions and registry requirements: agreement to explore efficiencies in the due diligence requirements associated with providing adequate property descriptions. Given the nominal value nature of the subject properties via their transfer as a public purpose, there is deemed to be no trigger for migration of these lands into the Land Titles system (Nova Scotia's provincial Land Registration Act).
- CBRM shall accept PSPC's title in the Lands provided the title is good. The Parties have mutually agreed that any existing and long-standing encroachments upon the

Lands will remain and separate from identification, where known, PSPC will not be required to resolve them. CBRM's future ownership will be subject to existing



registered rights-of-way, or other registered easements, registered restrictions or covenants that run with the Lands and subject to any restrictions in the original grant from the Crown.

- CBRM shall be responsible to pay all fees, levies, or taxes in connection with registration of the documents required to effect the property transfers.

#### **CONSULTATION WITH FIRST NATIONS OF NOVA SCOTIA**

- Consultation with KMKNO at the portfolio level formed part of CBO's Duty to Consult requirements. PSPC CBO has completed a Portfolio Based Consultation exercise with the First Nations of NS and following a BCR approving the accommodation, PSPC CBO has received full release on the remainder of their real property portfolio, thus satisfying this requirement.

#### **CONSIDERATION AND HOLDING COSTS**

- The properties contained at Appendix "A" are being transferred as continued public purpose properties, supporting that fact that they will be transferred for a nominal value (\$1.00).
- Pursuant to the Payment in Lieu of Taxes Act, PSPC shall pay all payments-in-lieu of taxes on the Lands up to and including the Closing date.

### **5.0 ROLES AND RESPONSIBILITIES**

The Parties, as represented through PSPC and CBRM, will provide leadership, direction and support on property disposal and acquisition activities on behalf of their respective governments.

Joint roles and responsibilities include:

- demonstrate leadership and support the overall objectives of the MOU;
- reporting protocol to be developed.
- Meeting schedule between PSPC and CBRM representatives to be established.

### **6.0 NOTIFICATION**

This MOU may be modified by mutual consent of authorized officials from the Parties.

This MOU shall become effective upon signature by the authorized officials from the Parties and will remain in effect until modified or terminated by any one of the partners by mutual consent.

## 7.0 REPRESENTATIVES

The following officials are designated as the representatives for purposes of this MOU:

**For PSPC:**

Darcy Truen  
Regional Director,  
Cape Breton Operations

Tel: 902-563-0059

[Darcy.Truen@pwgsc-tpsgc.gc.ca](mailto:Darcy.Truen@pwgsc-tpsgc.gc.ca)

**For CBRM:**

Marie J Walsh  
Chief Administrative Officer  
Cape Breton Regional Municipality

Tel: 902-563-7979

[mjwalsh@cbrm.ns.ca](mailto:mjwalsh@cbrm.ns.ca)



Signed by:

**For Public Works  
and Government  
Services Canada:**

\_\_\_\_\_  
Darcy Truen  
Regional Director,  
Cape Breton Operations  
Public Services and Procurement Canada

Date \_\_\_\_\_

**For CBRM:**

\_\_\_\_\_  
Cecil Clarke  
Mayor  
Cape Breton Regional Municipality

Date \_\_\_\_\_

\_\_\_\_\_  
Deborah Campbell- Ryan  
Clerk  
Cape Breton Regional Municipality

Date \_\_\_\_\_



Appendix "A"

CBO Portfolio – Listing of CBRM Priority Interests

**CBRM PRIORITY INTEREST (FEDERAL GOVERNMENT - Public Services & Procurement Canada CBO) PROPERTIES**

LEGEND: W = Water WW = Waste Water PW = CBRM Public Works AT = Active Transportation P&G = Parks and Grounds

			PW EAST		
#	PID	Land Area (ac)	Property Description	CBRM Requirement	Use
1	15804826	49.70	MacAskills Brook Watershed	Parcel	W
2	15562226	133.00	MacAskills Brook Watershed	Parcel	W
3	15523533	177.90	MacAskills Brook Watershed	Parcel	W
4	15688906	6.85	MacAskills Brook Watershed	Parcel	W
5	15782816	0.01	MacAskills Brook Watershed	Parcel	W
6	15553001	8.60	MacAskills Brook Watershed	Parcel	W
7	15597743	0.45	MacAskills Brook Watershed	Parcel	W
8	15782824	124.00	MacAskills Brook Watershed	Parcel	W
9	15688898	34.00	MacAskills Brook Watershed	Parcel	W
10	15855976	18.27	MacAskills Brook Watershed	Parcel	W
11	15535263	90.43	MacAskills Brook Watershed	Parcel	W
12	15855950	44.30	MacAskills Brook Watershed	Parcel	W
13	15500515	2.30	Glacé Bay Water Treatment Plant	Parcel	W
14	15829336	6.19	Water mains located within & Entrance to Glacé Bay WTP	Parcel	W
15	15829328	4.23	Water mains located within	Easement	PW
16	15829789	3.69	Water mains located within	Easement	PW
17	15872656	3.20	Water mains located within & AT	Easement	PW / AT
18	15501620	6.76	Sewer and Water Mains located within	Parcel	PW
19	15452097	0.57	ECBC Devco Railway - Water mains located within	Parcel	PW / AT
20	15501760	1.00	No 11 Rail	Parcel	PW
21	15220403	8.30	ECBC Devco Railway - Water mains located within	Parcel	PW / AT
22	15433414	4.65	Haulage Road off Steeles Hill Road for ROW & water and sewer	Parcel	PW
23	15850423	0.27	Maple Ave. water main	Parcel	PW
24	15220692	1.10	Birch Street water main	Parcel	PW
25	15452212	0.50	Lake Road Water main	Parcel	PW
26	15782238	1.20	ECBC Devco Railway	Parcel	PW / AT
27	15782311	1.49	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
28	15782246	1.59	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
29	15418221	14.54	Douglas Ave Soccer Field	Parcel	P&G
30	15418072	5.19	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
31	15782253	2.37	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
32	15782261	0.65	Soccer Field and Parking end of Douglas Ave	Parcel	P&G / AT
33	15782279	0.26	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
34	15782287	0.28	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
35	15782303	1.07	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
36	15859218	5.00	Soccer Field and Parking end of Douglas Ave	Parcel	P&G / AT
37	15427180	4.00	Soccer Field and Parking end of Douglas Ave	Parcel	P&G
38	15782345	1.50	End of South St - Sewer Main	Parcel	PW
39	15782329	0.27	End of South St - Sewer Main	Parcel	PW
40	15220411	2.13	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
41	15061062	3.10	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
42	15060940	0.53	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
43	15061005	1.09	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
44	15061054	2.21	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
45	15061021	0.26	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
46	15060585	0.40	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
47	15564149	1.77	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
48	15773856	2.02	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
49	15773807	0.57	ECBC Devco Railway - Water mains located within	Parcel	PW
50	15773815	0.15	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT

51	15739477	2.63	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
52	15531320	0.85	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
53	15531338	0.69	ECBC Devco Railway - Water mains located within	Parcel	PW
54	15531346	0.07	ECBC Devco Railway - Water mains located within	Parcel	PW
55	15531312	0.50	ECBC Devco Railway - Water mains located within	Parcel	PW
56	15531304	1.00	ECBC Devco Railway - Water mains located within & AT	Parcel	PW / AT
57	15442692	2.70	Land between Wallace & Woodward (Drainage Area)	Parcel	PW
58	15442700	3.05	Land between Wallace & Woodward (Drainage Area)	Parcel	PW
59	15442395	1.70	Land between Wallace & Woodward (Drainage Area)	Parcel	PW
60	15782212	0.35	Land between Woodward & McIntyre Ln (Drainage Area)	Parcel	PW
61	15449812	6.16	Land between Woodward & McIntyre Ln (Drainage Area)	Parcel	PW
62	15449853	1.54	Land between Woodward & McIntyre Ln (Drainage Area)	Parcel	PW
63	15737315	0.85	South east McIntyre Lane - Kendall Lane	Parcel	PW
64	15782519	0.07	North west McIntyre Lane	Parcel	PW
65	15450182	2.60	Parcel near Crosby St for drainage	Parcel	PW
66	15735731	0.78	Station St (Dominion) ROW	Parcel	PW
67	15662109	0.18	End of Lewis Drive - maybe future storm drainage	Parcel	PW
68	15735996	0.11	Cross Country Sewer Lines (Near Cottage Rd LS)	Parcel	PW
69	15736002	0.22	Cross Country Sewer Lines (Near Cottage Rd LS)	Parcel	PW
70	15735913	0.88	Cross Country Sewer Lines (Near Cottage Rd LS)	Parcel	PW
71	15735921	0.88	Cross Country Sewer Lines (Near Cottage Rd LS)	Parcel	PW
72	15735905	0.30	Cottage St Lift Station - Dominion	Parcel	WW
73	15549306	5.76	Overflow for McIntyre Lane LS	Parcel	WW
74	15568074	3.86	Overflow for McIntyre Lane LS	Parcel	WW
75	15441355	3.67	Sewer Outfall - End Wallace Rd	Parcel	PW/WW
76	15441090	6.29	Outfalls, transmission main & Shea's Lane Exchange	Parcel	PW/WW
77	15440969	3.89	Outfalls and transmission main (PRIVATE OWNERSHIP)	Easement/Portion	WW
78	15526668	6.80	Outfalls and transmission main	Parcel	PW/WW
79	15437791	2.20	Corner of East Ave and Eight St	Easement/Portion	WW
80	15437742	2.10	On Sixth Ave behind Ring 73	Easement/Portion	WW
81	15393085	1.20	Off Upper North St near Ocean Ave	Parcel	PW
82	15525165	0.37	Lower North St where we placed Armour Stone	Parcel	PW
83	15782568	1.20	Behind Munroe and Chant St - Sewer line (Reserve Mines)	Parcel	PW
84	15736820	6.96	Off Neville St to Haulage Road (Sewer Main)	No	PW
85	15524945	41.32	Possible Treatment Plant Site - Port Morien (Future Use)	Parcel	WW
86	15370125	27.00	Possible Treatment Plant Site - Port Morien (Future Use)	Portion	WW
87	15782022	3.50	Waterford Lake Watershed	Parcel	W
88	15518343	0.20	Waterford Lake Watershed	Parcel	W
89	15483100	11.50	Barrachois end of Mahon St	Parcel	PW/WW
90	15482730	1.50	Barrachois end of Beach St	Parcel	PW/WW
91	15469331	0.23	Plummer Ave East End - ROW	Parcel	PW
92	15469315	1.30	Plummer Ave East End - ROW	Parcel	PW
<b>PW NORTH</b>					
#	PID	Land Area (NSPRD)	Property Description	CBRM Requirement	Use
93	15335081	0.71	Corner Crescent / Pitt for Drains	Parcel	PW
94	15781842	11.28	Corner Ocean / Pitt for Drains & WW	Easement	PW
95	15250603	New PID 15882939	-Bras D'or, Florence Road Sewer (Easement in place) New Private	Easement	PW

PW CENTRAL					
#	PID	Land Area (NSPRD)	Property Description	CBRM Requirement	Use
96	15713449	2.00	ECBC Devco Railway - Behind Walmart	Parcel	CBRM
97	15124829	6.00	ECBC Devco Railway - Active Transportation (near coke ovens site)	Parcel	AT
98	15717655	0.27	Allen's Lane ROW - Existing septic pipes within	Parcel	WW
SOLID WASTE					
#	PID	Land Area (NSPRD)	Property Description	CBRM Requirement	Use
99	15713456	4.00	Strip thru Solid Waste Site (Portion Of)	Parcel	SW / AT
100	15712698	0.75	Strip thru Solid Waste Site	Parcel	SW
PARKS & GROUNDS (EAST)					
#	PID	Land Area (NSPRD)	Property Description	CBRM Requirement	Use
101	15782550	0.35	Seaview St	Parcel	P&G
102	15060601	0.07	West of Park St @ Renwick Brook	Parcel	P&G / AT
103	15736705	0.97	Ball Field Entrance off Centre St (Reserve Mines)	Parcel	P&G
104	15563968	3.12	Part of Colliery Land Park	Parcel	P&G
105	15489438	0.06	Part of Colliery Land Park	Parcel	P&G
106	15563950	3.01	Part of Tennis/Basketball Courts/Ball Field off Park St	Parcel	P&G
107	15752181	0.00	Road Parcel through Ball Field	Parcel	P&G
108	15469646	2.76	Gerry Marsh Field and Sewer Mains	Parcel	P&G
PARKS & GROUNDS (CENTRAL)					
#	PID	Land Area (NSPRD)	Property Description	CBRM Requirement	Use
109	15400302	0.42	Soccer Field - Dominion St	Parcel	P&G
THE FINAL 48 Properties					
#	PID	Land Area (Acres)	Property Description	CBRM Requirement	Use
1	15531353	29.30	# 20 CBRM Water Mains, JBC Park & Site Drainage & AT	Parcel	PW / AT
2	15531023	46.00	# 20 CBRM Pipe Mains, JBC Park & Site Drainage & AT	Parcel	PW / AT
3	15528961	9.48	Railway - Water & Sewer Mains cross	Parcel	PW / AT
4	15782477	0.22	Railway - Active Transportation (near Woodward St)	Parcel	PW / AT
5	15782469	0.19	Railway - Active Transportation (near Woodward St)	Parcel	PW / AT
6	15449770	0.11	Railway - Active Transportation (near Woodward St)	Parcel	PW / AT
7	15107303	0.21	Railway - Active Transportation (near MacNamara St)	Parcel	PW / AT
8	15782535	0.69	Railway - Active Transportation (East of McIntyre Lane)	Parcel	PW / AT
9	15782527	0.92	Railway - Active Transportation (East of McIntyre Lane)	Parcel	PW / AT
10	15738032	1.72		Parcel	PW / AT
11	15736876	2.10	Off Kings Road behind Church - Sewer Main	Parcel	PW / AT
12	15782196	1.53	Railway - Active Transportation (Behind Church)	Parcel	PW/AT
13	15736853	2.14	Railway - Active Transportation (Near Neville St)	Parcel	AT
14	15736895	3.98	Railway - Active Transportation (Near Neville St)	Parcel	AT
15	15782097	1.48	Railway - Active Transportation (Near Neville St)	Parcel	AT
16	15782089	1.06	Railway - Active Transportation (Near Neville St)	Parcel	AT
17	15736861	25.00	Railway - Road, AT, Bball courts (After Survey Review)	Portion	PW / AT
18	15713548	4.90	Railroad St ROW & Sewer Main	Parcel	PW
19	15713530	10.50	Railway - AT (Between Dom & Gardiner)	Parcel	AT
20	15713522	10.40	Railway (Gardiner Mines) 2" water main (Strang Rd to Hwy)	Parcel	W / AT

**Parcels 21 through 31 for portions and easements only**

21	15535271	20.00	Birch Grove Park - Dom # 22	Parcel	P&G
22	15567093	8.00	Birch Grove Park - Dom # 22	Parcel	P&G
23	15430002	23.50	Reid Ave/Lorway St for ROW & water and sewer (Former No.11 Dump)	Portion	PW
24	15782337	1.00	End of South St	No	PW
25	15531064	0.11	West Ave across from EPW Office	Parcel	PW/WW
26	15736838	10.00	Rear Neville St - Sewer Main	Parcel	PW
27	15782105	3.40	Rear Neville St - Sewer Main	Parcel	PW
28	15523723	22.00	Between Wilson Rd and Sydney Road - Sewer Main (Review for Parcel)	Easement	PW
29	15579170	0.44	End of Ling St - Cross Country Main (Subject to Survey) Discussion	Parcel	PW/WW
30	15490188	4.80	End of Ling St - Cross Country Main (Subject to Survey) Discussion	Parcel	PW/WW
31	15455562	16.00	Railway (Florence), Sewer main crossing	Parcel	
32	15523707	10.00	Reserve Mines behind Fire hall - Dom 5/10	Parcel	P&G
33	15471238	2.45	Walking Track off Plummer Ave	No	P&G
34	15469687	17.27	Walking Track off Plummer Ave and Sewer Mains	No	P&G
35	15781867	9.40	Former Sydney Mines Washplant site. - Walking trails	Parcel	
36	15781875	17.21	Former Sydney Mines Washplant site. - Walking trails	Parcel	

**Parcels 37 through 40 to be Deferred**

37	15855968	131.48	MacAskills Brook Watershed (Mine Water Remediation Required)	Parcel	W
38	15168412	34.00	Former Sydney Mines Washplant site. - Walking trails	Parcel	WW
39	15781842	11.28	Former Sydney Mines Washplant site. - Walking trails	Parcel	WW
40	15781834	7.74	Former Sydney Mines Washplant site. - Walking trails	Parcel	WW

**Parcels 41 through 48 not required**

41	15427693	0.27	Lake Road	Parcel	
42	15419427	5.52	Quarry Road	Parcel	
43	15445273	3.86	Tablehead (Shoreline from Hay St to Upper North St)	No	
44	15699937	0.41	End of Tenryson St	No	
45	15515992	7.50	East of Police Station on Grand Lake Road	Parcel	
46	15642036	8.00	George St/ Moffat St Sewer (Sydney Mines)	No	
47	15504913	63.00	Former Sydney Mines Washplant site	No	
48	15781818	153.60	Former Sydney Mines Washplant site	No	

49	15555915	0.13	Dominion 5/10	Parcel	
50	15238561	0.13	Dominion 5/11	Parcel	



Appendix "B"

Sample Environmental Disclosure Agreement



**ENVIRONMENTAL DISCLOSURE AGREEMENT**

THIS AGREEMENT made in duplicate this \_\_\_\_ day of \_\_\_\_\_, 2019.

**BETWEEN:**

**HER MAJESTY THE QUEEN IN RIGHT OF CANADA as represented by the  
Minister of Public Works and Government Services ("Her Majesty")**

**PARTY OF THE FIRST PART**

- and -

**Cape Breton Regional Municipality, Province of Nova Scotia, ("CBRM").**

**PARTY OF THE SECOND PART**

**WIHEREAS** Her Majesty is the owner of real property, all of which parcel are more particularly described in Schedule "A" ("the Lands") and

**AND WHEREAS** in compliance with Canada's policy on disposal of land, Environmental Assessments of the Lands were conducted and the following reports generated and provided to CBRM, the receipt of which is hereby acknowledged:

**LIST ALL AVAILABLE AND APPLICABLE REPORTS**

(collectively referred to herein as "the Environmental Reports")

**AND WHEREAS** all data has been reviewed and the appropriate determinations made, all to the satisfaction of CBRM.

**AND WHEREAS** Her Majesty agrees that the above aforementioned Environmental Reports fully satisfy the Treasury Board guidelines for the Government of Canada, that departments prior to disposing of lands must ascertain the environmental health of the property and dispose of lands in a manner environmentally acceptable.

**AND WHEREAS** CBRM agrees to accept title to the Lands in their present condition on an "as is" basis in accordance with the provisions of this agreement and the primary Memorandum of Agreement (MOU) of which this agreement is a portion.

NOW THEREFORE the parties hereto agree as follows:

## 1. DEFINITIONS

- a. "Environmental Contaminant" shall mean any physical, chemical, biological or radiological substance in air, soil or water that has an adverse effect. Any chemical substance whose concentration exceeds background concentrations or which is not naturally occurring in the environment or applicable legislation, regulations or guidelines in force at the time of this agreement.
- b. "Environmental Reports" shall collectively mean: [a] LIST REPORTS, all being referenced above.
- c. "Agreement" shall mean this Environmental Disclosure Agreement;
- d. "Canada" shall mean Her Majesty the Queen in right of Canada;
- e. "Environment" as defined in the *Canadian Environmental Protection Act*, means the components of the earth and includes:
  - (a) air, land and water;
  - (b) all layers of the atmosphere;
  - (c) all organic and inorganic matter and living organisms; and (d) the interacting natural systems that include components referred to in paragraph (a) and (c);
- f. "Contaminated area" shall mean portions of the Lands as identified in the Reports, if any.

## 2. GENERAL

- a. There are, to the knowledge of Her Majesty, no orders or directions relating to environmental matters requiring any work, repairs, construction or capital expenditures with respect to the Lands and the use thereof, nor has Her Majesty received any Notice thereof, except as may be disclosed in this Agreement.
- b. While no warranty is provided, to the best of Her Majesty's knowledge, no Environmental Contaminant has been released into the environment, or deposited, discharged, placed or disposed of at, on, or in the Lands, except as may be disclosed in this Agreement.
- c. CBRM warrant that they have been provided with and is aware of the contents of the Reports and is aware of the present condition of the Lands and has exercised all due diligence with respect thereto in making this Agreement.



### **3. OBLIGATIONS**

- a. Any remedial action applicable to the Lands required as a result of the presence of any Environmental Contaminant howsoever caused, shall be the sole responsibility of the CBRM upon the CBRM taking title to the Lands.
- b. CBRM agrees to accept the Lands in their present environmental state as of the date of this Agreement without recourse against Her Majesty and CBRM accepts all responsibility and liability, including environmental responsibility, for the Lands from the day of transfer notwithstanding that any Environmental Contaminant was deposited in or on the Lands prior to the date of transfer of title CBRM.

### **4. RELEASE AND INDEMNITY**

- a. CBRM do hereby release Her Majesty, its agents and employees from all claims, demands, actions or causes of action that CBRM ever had or may hereafter have as a result of the purchase of the Lands in their present environmental state.

### **5. MISCELLANEOUS**

- a. The representations and warranties contained herein shall not merge but shall survive the transfer of Lands to CBRM. The doctrine of merger shall not apply hereto and this Agreement shall remain in full force and effect notwithstanding the sealing, issuing or delivery of the conveyancing instrument.
- b. No member of the House of Commons shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

**IN WITNESS WHEREOF** this Agreement has been executed on behalf of HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as represented by the Minister of Public Works and Government Services, duly authorized by her the day and year first above written, and CBRM this \_\_\_\_ day of \_\_\_\_\_, A.D. 2019.

SIGNED, SEALED AND DELIVERED  
presence of

HER MAJESTY THE QUEEN in the  
IN RIGHT OF CANADA, as  
represented by the Minister of  
Public Works and Government  
Services

\_\_\_\_\_  
Witness

\_\_\_\_\_  
On behalf of the Minister Public Works  
and Government Services

**SIGNED, SEALED AND DELIVERED** at \_\_\_\_\_, in the County of Cape Breton, Province of Nova Scotia, on the \_\_\_\_ day of \_\_\_\_\_, A.D., 2019.

Cape Breton Regional Municipality

Per: \_\_\_\_\_

\_\_\_\_\_



**SCHEDULE "A" TO THE ENVIRONMENTAL DISCLOSURE AGREEMENT**



Appendix "C"

Sample Full and Final Release Document

**FULL AND FINAL RELEASE**

**Cape Breton Regional Municipality**, Province of Nova Scotia,

(hereinafter called the "RELEASORS")

**OF THE FIRST PART**

and

**HER MAJESTY THE QUEEN IN RIGHT OF CANADA** as represented by the Minister of Public Works and Government Services

(hereinafter called the "RELEASEE")

**OF THE SECOND PART**

**WHEREAS** the Releasors and the Releasee have agreed to conveying the lands to the Releasors, and the Releasors accepts full responsibility for the risk of subsidence and releases the Grantor /Releasee from any further claims;

**AND WHEREAS** the Releasee has provided to the Releasors disclosure of all information the Releasee has on the subsidence and environmental risks associated with those lands described in Schedule 'A' hereto;

**AND WHEREAS** the Releasors have had independent legal counsel in this transaction to acquire the Schedule 'A' Lands;

**NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS** that the transfer of the Lands from the Releasees to the Releasors of Schedule 'A' Lands, on even date herewith of which this Release forms a part as Schedule C therein , the Releasors , do hereby remise, release and forever discharge the Releasee , its directors, agents, employees, administrators, successors and assigns of and from any and all actions, causes of action, contracts, claims, suits, costs, demands and damages in any way associated with or arising from any subsidence of the Schedule 'A' Lands of whatsoever sort or nature or kind and howsoever arising which the Releasors , their predecessors in title, their heirs, executors, administrators, successors and assigns have or may have in the future, including:

- a. any damage to, or damage arising out of, the Schedule 'A' Lands; or,
- b. damage to adjacent lands; or,
- c. damage to their other property or of any third parties, property real or personal; or,
- d. for injury to themselves or to any third parties of whatsoever nature and kind, arising out of, or relating to, or in any manner associated with, the subsiding or falling in ,on

account of mining of coal or any related activities or for any other reason, or event occurring under or in the vicinity of the Schedule "A" Lands.

AND THE Releasors do HEREBY DECLARE that they have fully read over and have had explained to each of them this Final Release and they are fully informed of the contents of the Final Release and has been advised by their solicitor of the nature and effect thereof and of the rights and obligations to which they have agreed both as to their current and future status by virtue of the execution of this Final Release and that they have not been influenced to any extent in signing this Final release by any representations or statements by CANADA or persons representing Canada and that they have acted independently in signing this Final Release.

AND IT IS FURTHER UNDERSTOOD AND AGREED that this Final Release is enforceable in all jurisdictions in Canada and that it shall be interpreted according to the laws of the Province of Nova Scotia.

IN WITNESS HEREOF We have hereunto affixed our hand and seal this \_\_\_ day of \_\_\_\_\_, A.D. 2019.

SIGNED, SEALED AND DELIVERED )

In the presence of: )

)

)

)

*do not sign*

\_\_\_\_\_ )

\_\_\_\_\_ J.S

Witness )

\*)

*[Proof of Execution of release to cover a stand alone use or purpose for the Release]*

I am a barrister and solicitor qualified to practice law in the Province of Nova Scotia and I hereby represent and declare that I have fully explained the foregoing Final Release to the above-named person who, in turn acknowledged to me an understanding of this document and the legal effect thereof and on this \_\_\_ day of \_\_\_ came before me and signed the aforementioned Release as and for their act.

\_\_\_\_\_  
[Print name of Notary]

[add notary seal]

DATED: \_\_\_\_\_, 2019.



**SCHEDULE "A" TO THE FULL AND FINAL RELEASE**



# M·E·M·O

**To:** Mayor Cecil P. Clarke & Members of Council  
**From:** Deborah Campbell Ryan, Municipal Clerk  
**Date:** August 27, 2019  
**Subject:** Public Report: Citizen Representatives on Committees

Further to the August 13, 2019 meeting of Council, the successful citizens have now been contacted, have accepted the positions and the required background checks are complete. Therefore I am pleased to publicly report the names of the citizen appointments to the following Committees:

Committee	Citizens
Board of Police Commissioners	<ul style="list-style-type: none"> <li>• Ms. Helen Luedee</li> </ul>
Audit Committee	<ul style="list-style-type: none"> <li>• Mr. Rakesh Kochhar</li> </ul>

Yours truly,

*Original signed by:*

---

**Deborah Campbell Ryan,  
Municipal Clerk**



**CAPE BRETON**  
REGIONAL MUNICIPALITY

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## **ISSUE PAPER**

**TO:** CBRM Council

**DATE:** August 22, 2019

**FROM:** Director, Planning and Development

**RE:** MUNICIPAL PLANNING STRATEGY AMENDMENT – ERIC BEDDOW

### **BACKGROUND**

Since purchasing the property in 2011 at 19 Tobin Road in North Sydney, Mr. Beddow has operated a heavy equipment depot for his construction contracting business. This neighbourhood is currently zoned Residential Urban D Zone, which does not permit this type of use.

In response to a complaint from a resident in the neighbourhood, staff from the Planning and Development Department successfully prosecuted Mr. Beddow for operating this business in contravention of the Land Use Bylaw. The Provincial Court ordered Mr. Beddow to cease and desist any and all operation of this business on the property unless the business is in compliance with the Land Use Bylaw by March 31<sup>st</sup>, 2019.

Since that time, CBRM Council passed a motion to consider the property owner's request to amend its Municipal Planning Strategy (and allow the use in the zone) by conducting a preliminary public participation program in the neighbourhood.

### **DISCUSSION**

In July, Planning and Development Staff reached out to properties within 500 metres of the site to request feedback on potentially amending policy allowing these types of uses within the neighbourhood.

Below is a summary of the responses:

Number of Property Owners	Response Summary
Support (2)	Wish to use their own property for business purposes.
Object (19)	Concern with increased noise, traffic, and change in residential character; These uses better located in existing, available industrial land.
Object (Petition of 124)	Concern for children in neighbourhood, effect on wetlands and wildlife.

This existing policy and land use control allow for development of low-density residential neighbourhoods (single-detached and two-unit dwellings) and complimentary service-based uses such as education, daycare, and cultural amenities. The common aim is to cluster uses together that do not harm each other. This ensures that existing residential properties are not negatively impacted by potential noise, traffic, aesthetic, and overall change in character.

Incompatible uses are generally separated into separate zone districts to avoid the negative impacts associated with these types of development such as noise, dust, and traffic. Additionally, the CBRM currently has an inventory of available commercial and industrial land, with significant incentives, in areas which allow this use with and without conditions.

Given the response from the sample of property owners within the area, sharing the same zoning as Mr. Beddow, the potential land use conflict of this requested change in policy, and the availability of land that is appropriate for this type of use, our recommendation is to not proceed with a full Public Participation Program to consider amending the Municipal Planning Strategy.

If Council wishes to proceed with a Municipal Planning Strategy review, our recommendation would be to address this in the future within a comprehensive review and update after the introduction of new minimum planning standards by the Province. This process would require additional resources to hire a consultant team and move forward with a robust public engagement program in creating a new Planning Strategy for CBRM.

**RECOMMENDATION**

That:

1. The existing CBRM Municipal Planning Strategy and Land Use Bylaw be upheld;
2. CBRM staff notify Mr. Beddow of its intent to enforce the Land Use Bylaw; and
3. CBRM staff proceed with enforcement of the Land Use Bylaw.

Respectfully submitted by:

Original Signed By

Michael Ruus  
Director, Planning and Development



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## **ISSUE PAPER**

**TO:** CBRM Council

**DATE:** August 22, 2019

**FROM:** Director, Planning and Development

**RE: MUNICIPAL PLANNING STRATEGY AMENDMENT REQUEST –  
MARTIN LACROIX**

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### **BACKGROUND**

In 2017, Mr. Lacroix received a Building/Development Permit to construct a residential accessory building on his property located at 740 Alder Point Road. In 2018, he applied for a license to operate a motor vehicle inspection/repair facility from this residential garage. However, he cannot receive a zoning confirmation from CBRM as a permit was not issued for a commercial garage and the existing building does not meet building code or zoning. This neighbourhood is currently zoned Rural CBRM Zone, which does not permit this type of use within 300 feet of existing residential dwellings.

CBRM Council passed a motion to consider the property owners request to amend its Municipal Planning Strategy (and consider removing this required setback) by conducting a preliminary public participation program in the neighbourhood. Further, an issue paper would recommend options for a full rural MPS Public Participation Program.

### **DISCUSSION**

In July, Planning and Development Staff reached out to properties within 500 metres of the site to request feedback on potentially amending policy to remove the requirement of a 300-foot setback from existing residential development in the Rural CBRM Zone.

Below is a summary of the responses:

Number of Property Owners	Response Summary
Support (1)	
Object (23)	Concern with increased noise, traffic, environmental impact, and change in rural character of area; These uses are better located in existing, available industrial land.

This existing policy and land use district allow for development of a wide mix of uses and strikes a balance of offering flexibility for business in the rural areas of CBRM, while also protecting resident’s quality of life. With properties in proximity, the common aim is to cluster uses together that do not harm each other. The 300-foot setback ensures that existing residential properties are not negatively impacted by potential noise, traffic, aesthetic, and overall change in character.

Incompatible uses are generally separated into separate zone districts or given conditions to avoid the negative impacts associated with these types of development such as noise, dust, and traffic. The existing zone district provides conditional approval of these uses if adequate separation is provided to avoid conflict. Additionally, CBRM currently has an inventory of available commercial and industrial land in areas which allow this use with and without conditions.

Given the response from the sample of property owners within the area, sharing the same zoning as Mr. Lacroix, the potential land use conflict of this requested change in policy, and the availability of land that is appropriate for this type of use, our recommendation is to not proceed with a full Public Participation Program to consider amending the Municipal Planning Strategy.

If Council wishes to proceed with a Municipal Planning Strategy review, our recommendation would be to address this in the future within a comprehensive review and update after the introduction of new minimum planning standards by the Province. This process would require additional resources to hire a consultant team and move forward with a robust public engagement program in creating a new Planning Strategy for CBRM.

**RECOMMENDATION**

That:

1. The existing CBRM Municipal Planning Strategy and Land Use Bylaw be upheld;
2. CBRM staff notify Mr. Lacroix of its intent to enforce the Land Use Bylaw; and
3. CBRM staff proceed with enforcement of the Land Use Bylaw.

Respectfully submitted by:

Original Signed by

Michael Ruus  
Director, Planning and Development



City Hall  
 320 Esplanade  
 Sydney, NS B1P 7B9

Item No.

<b>Council Agenda Request Form</b>		
<input checked="" type="checkbox"/> <b>Included on Agenda</b> (Submitted to Municipal Clerk's Office by 4:30 pm seven days before the meeting)	<input type="checkbox"/> <b>Late Item</b> (Submitted to Municipal Clerk's Office by Noon the day before the meeting)	<input type="checkbox"/> <b>Request from the Floor: (New Business)</b> - <b>Announcement</b> - <b>Referral</b> - <b>Submit Petition</b> - <b>Notice of Motion</b>
<b>Date of Council Meeting:</b> September 3, 2019		
<b>Subject:</b> Flyer Distribution By-Law		
<b>Motion for Council to Consider:</b>		
<i>Staff to draft a Flyer Distribution By-Law for Council consideration.</i>		
<b>Reason:</b>		
<p>I am requesting a draft By-law be created to provide flyer distribution regulations, delivery standards and some possibilities for consequences if these standards are not met. I have dealt with numerous complaints regarding the distribution of flyers. On windy days I have seen the streets of my district littered with them and when participating in community clean ups, bundles of disregarded and soiled flyers are pulled out of gutters and ditches. In inclement weather they are left soaking wet and in the winter they get lost in snow. We have a major issue within the municipality with litter and bundles of flyers thrown from vehicles, in my opinion is no different. Halifax recently dealt with the same issue in consultation with the distributors (by-law number F-400) and their by-law states they must be placed into mailboxes, tube receptacles or on the front step of the home. The FDSA (Flyer Distribution Standards Association) mandates that a Do Not Deliver list is maintained by the distributor so the goal of this by-law would be to simply control the method of delivery.</p>		
<b>Outcome Sought:</b>		
Flyer Distribution By-Law be developed for CBRM.		
<i>Councillor Earlene MacMullin</i>	<i>District 2</i>	
<i>Date:</i> August 26, 2019	<i>Received by Clerk's Department (date):</i>	

**HALIFAX REGIONAL MUNICIPALITY  
BY-LAW NUMBER F-400  
RESPECTING THE DISTRIBUTION OF FLYERS**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality as follows:

**Short Title**

1. This By-law shall be known as By-law F-400 and may be cited as the *Flyer Distribution By-law*.

**Interpretation**

2. In this By-law,

(a) “distributor” means any person, which distributes, permits to be distributed or causes to be distributed any flyer which promotes activities outlined in Section 3 of this By-law;

(b) “flyer” means any non-subscription based printed or written matter, and includes a circular, leaflet, pamphlet, paper, booklet, postcard, coupon, or any other printed or otherwise reproduced matter;

(c) “municipality” means Halifax Regional Municipality;

(d) “newspaper” means any newspaper or magazine of general circulation for which the occupant has paid or requested delivery;

(e) “person” includes a business, company, organization or corporation and the heirs, executors, administrators or other legal representatives of a person;

(f) “residential property” means property or part thereof used or intended to be used for residential purposes, but does not include the portion of a hotel or motel used for the purpose of lodging for the public or an apartment hotel;

**Application of By-law**

3. This By-law applies to any flyer distributed within the municipality that:

(a) advertises or otherwise promotes any merchandise, product, commodity or thing;

(b) directs attention to any business or mercantile or commercial establishment or other activity, for the purpose of either directly or indirectly promoting the interests thereof; or

(c) directs attention to or advertises any meeting, theatrical performance, exhibition or event of any kind for which an admission is charged for the purpose of commercial gain or profit.

#### **General**

4. (1) Any owner or occupier of a residential property may post a sign or notice stating they do not wish to receive flyers.

(2) Subject to subsection (1), an owner or occupier may:

(a) post a sign or notice provided by the municipality, or

(b) create a sign or notice to post, provided the sign or notice meets the following specifications:

(i) is a minimum 11 cm (4.5 in) wide by 12.5 cm (5 in) high,

(ii) consists of lettering that is black font on a white background, and

(iii) contains the phrase 'NO FLYERS' in a font size of at least 38 pt in a sans-serif (plain) font type such as Arial.

5. A sign or notice stating the owner or occupier does not want to receive flyers shall be posted at the entrance to the dwelling unit in a manner such that the sign or notice is visible at the applicable locations as outlined in Section 8(1).

6. No distributor shall deliver or cause to be delivered a flyer at or on a residential property if a sign or notice has been posted pursuant to section 5.

7. Section 6 of this By-law shall not apply to the following:

(a) any election advertising material which is permitted to be transmitted or delivered pursuant to any applicable federal, provincial or municipal legislation or regulation;

(b) newspapers delivered to paid subscribers;

(c) community association newsletters or newspapers that do not contain flyers;

(d) information circulars produced by a federal, provincial or municipal government or an agency of such government;

(e) information circulars produced by a member of Halifax Regional Council, a member of the Nova Scotia Legislative Assembly or a member of the federal Parliament; or

(f) an apartment building containing six or more dwelling units.

8. (1) No distributor shall distribute or cause to be distributed any flyers on residential property other than:

(a) in a mail box;

(b) in a mail slot;

(c) in a tube or other receptacle designated for this purpose; or

(d) on a doorstep.

(2) No distributor shall distribute or cause to be distributed any flyers to a residential property where the flyers have not been taken in for two consecutive weeks.

**Offences and Penalties**

9. (1) A person who violates a provision of this By-law is guilty of an offence.

(2) A distributor that is an individual who contravenes any section of this By-law is liable, upon summary conviction, to a penalty of not less than twenty-five dollars and not more than one thousand dollars.

(3) A distributor other than an individual who contravenes any section of this By-law is liable, on summary conviction, to a penalty of not less than two hundred and fifty dollars and not more than ten thousand dollars.

10. This By-law shall come in force on July 31, 2019

Done and passed by Council this 4<sup>th</sup> day of June, 2019

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MAYOR

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MUNICIPAL CLERK

I, Kevin Arjoon, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above noted by-law was passed at a meeting of the Halifax Regional Council held on June 4, 2019

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Kevin Arjoon  
Municipal Clerk

Notice of Motion:	April 16, 2019
First Reading:	May 14, 2019
Notice of Public Hearing – Publication:	May 18, 2019
Second Reading:	June 4, 2019
Approval by Minister of Municipal Affairs:	N/A
Effective Date:	July 31, 2019

Revenue	Year To Date Assigned	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	\$ 37,047,009	\$ 36,794,984	\$ 252,025	\$ 110,384,952	\$ 73,337,943
Total Federal Government	1,018,531	1,018,531	(0)	3,055,594	2,037,063
Total Federal Government Agencies	249,065	249,065	(0)	747,195	498,130
Total Provincial Government	733,466	733,466	-	2,200,398	1,466,932
Total Provincial Government Agencies	1,062,775	1,062,775	0	3,188,324	2,125,549
Total Services to Other Local Government	202,917	202,917	-	608,750	405,833
Total Transit	404,755	366,667	38,088	1,117,500	712,745
Total Environmental Development Services	116,048	82,067	33,982	246,200	130,152
Total Licenses & Permits	48,084	50,333	(2,249)	151,000	102,916
Total Fines & Fees	195,346	205,492	(10,147)	616,477	421,132
Total Rentals	188,436	198,830	(10,394)	596,490	408,054
Total Concessions & Franchises	119,413	123,333	(3,920)	370,000	250,587
Total Interest on Taxes	414,857	503,333	(88,476)	1,510,000	1,095,143
Total Finance Revenue	9,035	10,000	(965)	30,000	20,966
Total Solid Waste Revenue	836,288	800,000	36,288	2,700,000	1,863,712
Total Recreation & Cultural Service Programs	359,278	181,667	177,611	2,100,000	1,740,722
Total Water Utility Charges	1,650,503	1,650,503	-	4,951,510	3,301,007
Total Unconditional Transfers	5,311,946	5,311,946	-	15,935,838	10,623,892
Total Conditional Transfers	-	-	-	-	-
<b>Year To Date Assigned</b>	<b>\$ 49,967,752</b>	<b>\$ 49,545,910</b>	<b>\$ 421,842</b>	<b>\$ 150,510,228</b>	<b>\$ 100,542,476</b>

Departmental

Reviewed

Summary

Statement of Expenditures

July 31, 2019

Expenditures	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	\$ 483,501	\$ 527,207	\$ 43,706	\$ 1,626,311	\$ 1,142,810
Administration	254,432	298,587	44,155	1,082,923	828,491
Finance	778,548	805,038	26,490	2,663,928	1,885,380
Legal	616,943	588,122	(28,821)	1,843,611	1,226,668
Human Resources	346,389	403,724	57,334	1,350,257	1,003,868
Technology & Communications	397,922	406,506	8,584	1,339,155	941,233
Municipal Clerk	130,872	143,291	12,419	544,230	413,358
Fiscal Services	7,733,651	7,713,132	(20,519)	32,506,114	24,772,463
Police Services	8,911,003	8,972,422	61,419	27,611,933	18,700,930
Fire Services (Incl EMO)	5,913,048	6,199,407	286,359	17,891,006	11,977,958
Engineering & Public Works	14,674,283	14,724,979	50,696	47,080,056	32,405,773
Planning	874,446	886,083	11,636	2,665,010	1,790,564
Facilities C200 & Arenas	1,109,604	1,097,162	(12,442)	3,507,642	2,398,038
Parks & Grounds	947,174	965,022	17,847	2,889,432	1,942,258
Buildings	992,121	1,072,016	79,895	3,253,791	2,261,670
Recreation	1,439,356	1,480,828	41,472	2,654,825	1,215,469
<b>Total expended to date</b>	<b>\$ 45,603,294</b>	<b>\$ 46,283,523</b>	<b>\$ 680,229</b>	<b>\$ 150,510,224</b>	<b>\$ 104,906,930</b>

Departmental

Reviewed

Legislative	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 346,283	\$ 348,443	\$ 2,160	\$ 1,065,900	\$ 719,617
6010 BENEFITS	42,145	66,159	24,014	202,382	160,237
6030 TRAVEL/CONFERENCES	41,236	48,733	7,497	178,238	137,002
6040 PROF MEM/DUES & FEES	15,371	15,400	29	61,632	46,261
6050 OFFICE SUPPLIES	1,944	6,133	4,189	18,400	16,456
6060 OFFICE EQUIPMENT	880	3,667	2,787	5,000	4,120
6080 ADVERTISING	2,716	3,505	789	14,500	11,784
6100 COURIER	-	83	83	250	250
6110 TELEPHONE/FAX	8,200	8,187	(14)	24,560	16,360
6120 PUBL./SUBSCRIPTIONS	761	764	3	1,849	1,088
6130 COMPUTER HARDWARE	1,816	2,300	484	6,600	4,784
6150 MEETING EXPENSES	5,602	8,333	2,732	25,000	19,398
6170 PROMOTION	16,548	15,500	(1,048)	22,000	5,452
<b>Total expended to date</b>	<b>\$ 483,501</b>	<b>\$ 527,207</b>	<b>\$ 43,706</b>	<b>\$ 1,626,311</b>	<b>\$ 1,142,810</b>

Departmental

Finance

Administration	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 86,616	\$ 119,033	\$ 32,417	\$ 364,126	\$ 277,510
6010 BENEFITS	12,255	21,092	8,837	64,522	52,267
6020 TRAINING/EDUCATION	-	-	-	4,800	4,800
6030 TRAVEL/CONFERENCES	7,764	8,050	286	36,000	28,236
6040 PROF MEM/DUES & FEES	636	900	264	2,700	2,064
6050 OFFICE SUPPLIES	-	933	933	2,800	2,800
6110 TELEPHONE/FAX	840	1,333	494	4,000	3,160
6120 PUBL./SUBSCRIPTIONS	-	-	-	475	475
6150 MEETING EXPENSES	1,509	2,433	924	3,500	1,991
6170 PROMOTION	8,332	8,332	-	15,000	6,668
8100 PROFESSIONAL SERVICES	9,812	9,812	-	105,000	95,188
8150 GRANTS/SUBS TO ORG	126,668	126,668	-	480,000	353,332
<b>Total expended to date</b>	<b>\$ 254,432</b>	<b>\$ 298,587</b>	<b>\$ 44,155</b>	<b>\$ 1,082,923</b>	<b>\$ 828,491</b>

Departmental

Finance

Finance	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 625,948	\$ 639,486	\$ 13,538	\$ 1,956,214	\$ 1,330,266
6010 BENEFITS	122,977	123,738	761	378,519	255,542
6020 TRAINING/EDUCATION	-	4,600	4,600	18,940	18,940
6030 TRAVEL/CONFERENCES	5,284	13,700	8,416	25,780	20,496
6040 PROF MEM/DUES & FEES	2,056	6,625	4,569	6,625	4,569
6050 OFFICE SUPPLIES	3,410	5,000	1,590	14,500	11,090
6060 OFFICE EQUIPMENT	2,119	7,750	5,631	14,500	12,381
6080 ADVERTISING	10,356	13,559	3,203	42,650	32,294
6090 POSTAGE	75,278	75,000	(278)	166,000	90,722
6100 COURIER	10,147	10,460	313	31,700	21,553
6110 TELEPHONE/FAX	5,958	5,300	(658)	15,900	9,942
6130 COMPUTER HARDWARE	3,607	3,700	93	10,500	6,893
6140 COMPUTER SOFTWARE	-	-	-	48,000	48,000
6180 COST RECOVERY	(104,904)	(130,000)	(25,096)	(322,150)	(217,246)
8010 OPERATIONAL MAT/SUPP	1,462	1,500	38	4,500	3,038
8100 PROFESSIONAL SERVICE	-	-	-	50,000	50,000
8110 CONTRACTS/AGREEMENTS	7,430	20,240	12,810	48,650	41,220
8120 LEASES	4,445	4,380	(65)	13,100	8,655
8180 TAX EXEMPT/WRITE OFF	2,975	-	(2,975)	140,000	137,025
<b>Total expended to date</b>	<b>\$ 778,548</b>	<b>\$ 805,038</b>	<b>\$ 26,490</b>	<b>\$ 2,663,928</b>	<b>\$ 1,885,380</b>

Departmental

Finance

Legal	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 125,935	\$ 129,537	\$ 3,601	\$ 396,258	\$ 270,323
6010 BENEFITS	27,742	28,424	682	79,669	51,927
6020 TRAINING/EDUCATION	3,657	4,500	843	6,500	2,843
6030 TRAVEL/CONFERENCES	807	1,417	610	8,500	7,693
6040 PROF MEM/DUES & FEES	10,901	11,900	999	13,100	2,199
6050 OFFICE SUPPLIES	327	1,167	840	3,500	3,173
6060 OFFICE EQUIPMENT	2,675	2,800	125	4,200	1,525
6070 PHOTOCOPIER LEASE	1,503	1,033	(469)	3,100	1,597
6080 ADVERTISING	230.15	333	103	1,000	770
6100 COURIER	258	267	9	800	542
6110 TELEPHONE/FAX	1,119	1,133	14	3,400	2,281
6120 PUBL./STATUTES	4,884	3,333	(1,550)	10,000	5,116
6130 COMPUTER HARDWARE	0	1,000	1,000	3,000	3,000
6140 COMPUTER SOFTWARE	-	-	-	2,500	2,500
6150 MEETING EXPENSE	52	167	115	500	448
6160 LIABILITY INSURANCE	420,404	384,361	(36,042)	1,153,084	732,680
8100 PROFESSIONAL SERVICE	16,450	16,750	300	154,500	138,050
<b>Total expended to date</b>	<b>\$ 616,943</b>	<b>\$ 588,122</b>	<b>\$ (28,821)</b>	<b>\$ 1,843,611</b>	<b>\$ 1,226,668</b>

Departmental

Finance

Human Resources	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 240,486	\$ 280,555	\$ 40,069	\$ 858,228	\$ 617,742
6010 BENEFITS	56,332	60,151	3,819	184,004	127,672
6020 TRAINING/EDUCATION	1,293	1,383	91	9,850	8,557
6030 TRAVEL/CONFERENCES	6,665	6,950	285	24,500	17,835
6040 PROF MEM/DUES & FEES	488	767	279	2,300	1,812
6050 OFFICE SUPPLIES	2,917	6,000	3,083	18,000	15,083
6060 OFFICE EQUIPMENT	-	1,500	1,500	2,500	2,500
6080 ADVERTISING	-	2,540	2,540	4,000	4,000
6110 TELEPHONE/FAX	2,953	4,458	1,505	13,375	10,422
6120 PUBL./SUBSCRIPTIONS	187	2,086	1,900	4,000	3,813
6130 COMPUTER HARDWARE	-	-	-	6,000	6,000
6140 COMPUTER SOFTWARE	-	-	-	500	500
6150 MEETING EXPENSE	701	1,500	799	4,500	3,799
8100 PROFESSIONAL SERVICE	31,555	31,667	112	206,000	174,445
8110 CONTRACTS/AGREEMENTS	2,814	4,167	1,353	12,500	9,686
<b>Total expended to date</b>	<b>\$ 346,389</b>	<b>\$ 403,724</b>	<b>\$ 57,334</b>	<b>\$ 1,350,257</b>	<b>\$ 1,003,868</b>

Departmental

Finance

**Technology/  
Communications**

**Statement of Expenditures**

**July 31, 2019**

<b>Technology/Communications</b>	<b>Year to date Expended</b>	<b>4 Month Budget</b>	<b>4 Month Budget Variance</b>	<b>Annual Budget</b>	<b>Annual Budget Remaining</b>
6000 WAGES/SALARIES	\$ 187,712	\$ 184,418	\$ (3,294)	\$ 564,143	\$ 376,431
6010 BENEFITS	38,938	37,211	(1,726)	113,831	74,893
6020 TRAINING/EDUCATION	1,060	1,100	40	12,000	10,940
6030 TRAVEL/CONFERENCES	5,232	6,667	1,435	20,000	14,768
6040 PROF MEM/DUES & FEES	688	733	45	1,000	312
6050 OFFICE SUPPLIES	640	993	352	2,000	1,360
6060 OFFICE EQUIPMENT	-	600	600	3,000	3,000
6080 ADVERTISING	-	167	167	500	500
6100 COURIER	-	100	100	300	300
6110 TELEPHONE/FAX	14,349	20,400	6,051	61,200	46,851
6120 PUBL./SUBSCRIPTIONS	-	333	333	1,000	1,000
6130 COMPUTER HARDWARE	35,648	36,333	686	130,000	94,352
6140 COMPUTER SOFTWARE	105,734	106,000	266	178,500	72,766
6150 MEETING EXPENSE	-	167	167	500	500
8110 CONTRACTS/AGREEMENTS	7,922	11,283	3,361	40,000	32,078
8120 LEASES SAP	-	-	-	106,121	106,121
8130 LICENSES/PERMITS	-	-	-	105,060	105,060
<b>Total expended to date</b>	<b>\$ 397,922</b>	<b>\$ 406,506</b>	<b>\$ 8,584</b>	<b>\$ 1,339,155</b>	<b>\$ 941,233</b>

**Departmental**

**Finance**

Municipal Clerk	Year to date Expanded	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 87,445	\$ 91,253	\$ 3,808	\$ 279,146	\$ 191,701
6010 BENEFITS	19,816	19,053	(763)	58,284	38,468
6020 TRAINING/EDUCATION	956	1,086	130	5,500	4,544
6030 TRAVEL/CONFERENCES	2,251	2,756	505	6,500	4,249
6040 PROF MEM/DUES & FEES	636	683	47	1,000	364
6050 OFFICE SUPPLIES	910	1,333	423	4,000	3,090
6060 OFFICE EQUIPMENT	78	2,167	2,089	6,500	6,422
6070 PHOTOCOPY SUPPLIES	6,058	8,500	2,442	25,500	19,442
6080 ADVERTISING	-	250	250	750	750
6100 COURIER	-	250	250	750	750
6110 TELEPHONE/FAX	954	1,167	212	3,500	2,546
6120 PUBL./SUBSCRIPTIONS	338	773	434	1,800	1,462
6130 COMPUTER HARDWARE	2,628	2,628	-	4,500	1,872
6140 COMPUTER SOFTWARE	6,559	6,559	-	12,000	5,441
6150 MEETING EXPENSES	2,242	4,833	2,591	14,500	12,258
8110 CONTRACTS/AGREEMENTS	-	-	-	120,000	120,000
<b>Total expended to date</b>	<b>\$ 130,872</b>	<b>\$ 143,291</b>	<b>\$ 12,419</b>	<b>\$ 544,230</b>	<b>\$ 413,358</b>

Departmental

Finance

Fiscal Services	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 128,859	\$ 116,667	\$ (12,193)	\$ 350,000	\$ 221,141
9020 INT ON DEBT	743,535	743,535	-	1,487,256	743,721
9051 PRINC ON DEBT	-	-	-	10,110,068	10,110,068
9052 DEBT/CAP BOND DISC	26,000	26,000	-	78,000	52,000
9090 BANK CHARGES	26,649	31,667	5,018	95,000	68,351
9200 ALLOWANCE FOR UNCOL. TAXES	200,000	200,000	-	600,000	400,000
9420 APPROP TO CAPITAL FUND	30,000	30,000	-	90,000	60,000
9430 APPROP TO B.I.D.C.	45,551	32,367	(13,184)	97,102	51,551
9600 PROV. CORRECTIONS	359,400	364,707	5,307	1,094,120	734,720
9610 CB REG. HOUSING	646,414	640,946	(5,467)	1,922,839	1,276,425
9620 REGIONAL LIBRARY	234,000	234,000	(0)	702,000	468,000
9630 CB/MIC. SCHOOL BOARD	4,826,147	4,826,147	-	14,478,442	9,652,295
9640 PROPERTY ASSESSMENT	467,096	467,096	(0)	1,401,287	934,191
<b>Total expended to date</b>	<b>\$ 7,733,651</b>	<b>\$ 7,713,132</b>	<b>\$ (20,519)</b>	<b>\$ 32,506,114</b>	<b>\$ 24,772,463</b>

Departmental

Finance

Police Services

Statement of Expenditures

July 31, 2019

Police Services	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010 , & 6011 WAGES & BENEFITS NET OF COST RECOVERY	\$ 7,708,932	\$ 7,770,997	\$ 62,064	\$ 23,847,758	\$ 16,138,826
6020 TRAINING/EDUCATION	83,036	83,173	137	177,520	94,484
6030 TRAVEL/CONFERENCES	20,328	21,067	739	105,000	84,672
6040 PROF MEM/DUES & FEES	495	1,667	1,171	5,000	4,505
6050 OFFICE SUPPLIES	8,857	16,000	7,143	48,000	39,143
6060 OFFICE EQUIPMENT	15,608	18,333	2,725	55,000	39,392
6070 PHOTOCOPY SUPPLIES	5,623	6,000	377	18,000	12,377
6080 ADVERTISING	-	1,667	1,667	5,000	5,000
6090 POSTAGE & 6100 COURIER	4,137	2,333	(1,803)	7,000	2,863
6110 TELEPHONE/FAX	114,893	91,667	(23,226)	275,000	160,107
6120 PUBL./SUBSCRIPTIONS	1,318	1,333	15	4,000	2,682
6130 COMPUTER HARDWARE	5,640	6,000	360	132,000	126,360
6140 COMPUTER SOFTWARE	166,904	168,000	1,096	240,000	73,096
6150 MEETING EXPENSES	2,238	5,667	3,428	17,000	14,762
6170 PROMOTION	3,481	3,667	186	11,000	7,519
7000 HEAT	12,873	15,667	2,794	47,000	34,127
7010 ELECTRICAL	31,747	32,333	586	115,000	83,253
7020 WATER	-	2,667	2,667	8,000	8,000
7030 BLDG/FACILITY MAINT	22,155	27,667	5,512	83,000	60,846
7040 BLDG/FACILITY REPAIR	13,147	5,000	(8,147)	15,000	1,853
7060 BLDG/FACILITY RENOV	-	5,000	5,000	20,000	20,000
7070 BLDG/FACILITY RENTAL	21,283	21,333	50	64,000	42,717
7110 SECURITY	881	1,233	352	3,700	2,819
7500 VEH/EQUIP MAINT	3,545	3,333	(212)	10,000	6,455
7505 GASOLINE & DIESEL	132,664	135,000	2,337	405,000	272,337
7510 VEH/EQUIP REPAIRS	123,397	124,906	1,508	287,717	164,320
7530 VEH/EQUIP REPLACEMENT	41,101	41,101	-	580,000	538,899
7540 VEH/EQUIP RENTAL	222	667	445	2,000	1,778
7550 VEH/EQUIP TOWING	-	1,667	1,667	5,000	5,000
8000 OPERATIONAL EQUIP	14,063	15,000	937	135,000	120,937
8010 OPERATIONAL MAT/SUPP	19,497	20,000	503	135,000	115,503
8020 MAINTENANCE EQUIP	3,514	2,523	(991)	7,570	4,056
8040 COMM EQUIPMENT LINES	1,081	2,500	1,419	7,500	6,419
8090 UNIFORMS/CLOTHING	28,622	29,667	1,045	200,000	171,378
8100 PROFESSIONAL SERVICE	63,992	64,667	675	95,000	31,008
8110 CONTRACTS/AGREEMENTS	51,124	45,667	(5,457)	137,000	85,876
8125 MAJOR INVESTIGATIONS	50,405	43,056	(7,349)	129,168	78,763
8130 LICENSES/PERMITS	-	-	-	3,000	3,000
8150 GRANTS/SUBS TO ORG	134,199	134,199	-	170,000	35,801
<b>Total expended to date</b>	<b>\$ 8,911,003</b>	<b>\$ 8,972,422</b>	<b>\$ 61,419</b>	<b>\$ 27,611,933</b>	<b>\$ 18,700,930</b>

Departmental

Finance

**Police Services**

**Statement of Revenue**

**July 31, 2019**

<b>Police Services Revenue</b>	<b>Year to date Assigned</b>	<b>4 Month Budget</b>	<b>4 Month Budget Variance</b>	<b>Annual Budget</b>	<b>Annual Budget Remaining</b>
4751 RECORDS INQUIRIES	\$ 39,364	\$ 46,667	\$ (7,303)	\$ 140,000	\$ 100,636
5151 FINES	88,823	91,667	(2,844)	275,000	186,177
<b>Total Revenue to date</b>	<b>\$ 128,187</b>	<b>\$ 138,333</b>	<b>\$ (10,147)</b>	<b>\$ 415,000</b>	<b>\$ 286,814</b>

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Departmental

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Finance

**Fire Services**

**Statement of Expenditures**

**July 31, 2019**

	Year to date Expanded	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Fire Services Including EMO</b>					
6000 WAGES/SALARIES	\$ 1,735,005	\$ 1,930,958	\$ 195,953	\$ 5,906,876	\$ 4,171,871
6010 BENEFITS	359,734	375,966	16,231	1,150,094	790,360
6011 MISC. BENEFITS	53,603	53,822	219	108,112	54,509
6020 TRAINING/EDUCATION	22,649	25,180	2,530	217,200	194,551
6030 TRAVEL/CONFERENCES	23,457	30,998	7,541	65,900	42,443
6040 PROF MEM/DUES & FEES	6,838	4,586	(2,252)	12,272	5,434
6050 OFFICE SUPPLIES	3,539	4,033	494	12,100	8,561
6060 OFFICE EQUIPMENT	-	4,317	4,317	12,950	12,950
6080 ADVERTISING	2,428	1,783	(645)	5,350	2,922
6110 TELEPHONE/FAX	14,121	15,000	879	44,999	30,878
6120 PUBL./SUBSCRIPTIONS	-	900	900	2,700	2,700
6130 COMPUTER HARDWARE	8,597	8,690	93	11,507	2,910
6140 COMPUTER SOFTWARE	-	5,169	5,169	16,006	16,006
6150 MEETING EXPENSES	437	1,468	1,031	4,404	3,967
6170 PROMOTION	5,662	13,000	7,338	39,000	33,338
7000 HEAT	21,206	34,117	12,911	102,351	81,145
7010 ELECTRICAL	13,727	20,602	6,875	64,536	50,809
7020 WATER	6,677	10,791	4,114	25,407	18,730
7030 BLDG/FACILITY MAINT	14,938	21,243	6,305	63,729	48,791
7040 BLDG/FACILITY REPAIR	628	7,418	6,790	22,253	21,625
7060 BLDG/FACILITY RENOV	1,873	3,333	1,461	10,000	8,127
7500 VEH/EQUIP MAINT.	74,181	59,947	(14,234)	179,841	105,660
7505 GASOLINE/DIESEL	22,315	26,486	4,171	79,459	57,144
7510 VEH/EQUIP REPAIRS	7	1,333	1,327	4,000	3,993
7530 VEH/EQUIP REPLACEMENT	1,226	17,500	16,274	87,500	86,274
7550 VEH/EQUIP TOWING	-	667	667	2,000	2,000
7560 VEH/EQUIP GEN SUPPLY	3,493	5,333	1,840	16,000	12,507
8000 OPERATIONAL EQUIP	135,956	125,508	(10,448)	376,524	240,568
8010 OPERATIONAL MAT/SUPP	19,237	15,341	(3,895)	45,870	26,633
8020 MAINTENANCE EQUIP	8,402	17,533	9,131	52,599	44,197
8040 COMM EQUIPMENT LINES	2,344	-	(2,344)	-	(2,344)
8090 UNIFORMS/CLOTHING	27,203	28,426	1,223	85,277	58,074
8100 PROFESSIONAL SERVICE	9,402	2,846	(6,556)	8,538	(864)
8110 CONTRACTS/AGREEMENTS	24,733	30,505	5,772	91,514	66,781
8120 LEASES	36,838	42,976	6,138	128,929	92,091
8130 LICENSES/PERMITS	16,651	17,335	684	17,335	684
8150 GRANTS/SUBS TO ORG	876,481	875,502	(979)	1,741,490	865,009
8195 WATER SUPPLY & HYDR	2,359,461	2,358,795	(667)	7,076,384	4,716,923
<b>Total expanded to data</b>	<b>\$ 5,913,048</b>	<b>\$ 6,199,407</b>	<b>\$ 286,359</b>	<b>\$ 17,891,006</b>	<b>\$ 11,977,958</b>

Departmental

Financa

**Fire Services**

**Statement of Revenue**

**July 31, 2019**

<b>Fire Services Revenue</b>	<b>Year to date Assigned</b>	<b>4 Month Budget</b>	<b>4 Month Budget Variance</b>	<b>Annual Budget</b>	<b>Annual Budget Remaining</b>
4776 PROV NS FIRE PROTECTION GRANT	\$ 53,412	\$ 53,412	\$ -	\$ 160,235	\$ 106,823
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	149,505	149,505	-	448,515	299,010
<b>Total Revenue to date</b>	<b>\$ 202,917</b>	<b>\$ 202,917</b>	<b>\$ -</b>	<b>\$ 608,750</b>	<b>\$ 405,833</b>

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**Departmental**

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**Finance**

Engineering and Public Works Actuals to July 31, 2019 - Including Committed Items

REVENUE	Actual & Committed		Budget	Variance	Total Annual	Annual Budget	% of Annual
	Y-T-D July 31, 2019	Y-T-D July 31, 2019					
TRANSIT	\$404,755	\$366,667	\$366,667	\$38,088	\$1,117,500	-\$712,745	36.22%
SOLIDWASTE TIP FEES	\$836,288	\$800,000	\$800,000	\$36,288	\$2,400,000	-\$1,563,712	34.85%
SOLIDWASTE COST RECOVERIES			\$0	\$0	\$300,000	-\$300,000	0.00%
SEWER PERMIT FEES	\$28,720	\$33,333	\$33,333	-\$4,613	\$100,000	-\$71,280	28.72%
WATER UTILITY ADMIN FEE	\$1,650,503	\$1,650,503	\$1,650,503	\$0	\$4,951,510	-\$3,301,007	33.33%
<b>TOTAL PW REVENUES</b>	<b>\$2,920,265</b>	<b>\$2,850,503</b>	<b>\$2,850,503</b>	<b>\$69,762</b>	<b>\$8,869,010</b>	<b>-\$5,948,745</b>	<b>32.93%</b>
<b>EXPENDITURES</b>							
ADMINISTRATION	\$1,218,264	\$1,240,034	\$1,240,034	\$21,770	\$4,506,923	\$3,288,659	27.03%
ENGINEERING	\$232,141	\$232,632	\$232,632	\$491	\$757,778	\$525,637	30.63%
CENTRAL DIVISION	\$2,130,814	\$2,068,939	\$2,068,939	-\$61,875	\$7,324,613	\$5,193,799	29.09%
EAST DIVISION	\$1,955,302	\$2,092,662	\$2,092,662	\$137,361	\$6,677,089	\$4,721,787	29.28%
NORTH DIVISION	\$843,573	\$928,449	\$928,449	\$84,876	\$3,234,929	\$2,391,356	26.08%
SOLID WASTE	\$4,642,916	\$4,545,115	\$4,545,115	-\$97,801	\$13,053,166	\$8,410,250	35.57%
MECHANICAL FLEET	\$1,239,339	\$1,233,953	\$1,233,953	-\$5,386	\$3,872,765	\$2,633,426	32.00%
TRANSIT	\$1,527,557	\$1,483,435	\$1,483,435	-\$44,123	\$4,560,582	\$3,033,025	33.49%
QUALITY CONTROL	\$884,375	\$899,759	\$899,759	\$15,384	\$3,092,211	\$2,207,836	28.60%
<b>TOTAL PW EXPENDITURES</b>	<b>\$14,674,283</b>	<b>\$14,724,979</b>	<b>\$14,724,979</b>	<b>\$50,696</b>	<b>\$47,080,056</b>	<b>\$32,405,773</b>	<b>31.17%</b>

Signature:

Director of Engineering & Public Works

Chief Financial Officer

Planning / ByLaw / Fire Inspection	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 458,095	\$ 443,203	\$ (14,891)	\$ 1,355,777	\$ 897,682
6010 BENEFITS	97,173	91,477	(5,695)	279,833	182,660
6020 TRAINING/EDUCATION	3,415	7,333	3,918	22,000	18,585
6030 TRAVEL/CONFERENCES	22,080	18,333	(3,747)	31,000	8,920
6040 PROF MEM/DUES & FEES	1,802	2,667	865	7,500	5,698
6050 OFFICE SUPPLIES	4,720	6,500	1,780	19,500	14,780
6060 OFFICE EQUIPMENT	9,420	5,500	(3,920)	16,500	7,080
6080 ADVERTISING	4,049	8,167	4,117	24,500	20,451
6110 TELEPHONE/FAX	7,115	6,500	(615)	19,500	12,385
6120 PUBL./SUBSCRIPTIONS	-	433	433	1,300	1,300
6130 COMPUTER HARDWARE	3,655	4,367	712	10,500	6,845
6140 COMPUTER SOFTWARE	5,758	5,167	(591)	6,500	742
6150 MEETING EXPENSE	-	1,067	1,067	3,200	3,200
6170 PROMOTION	-	-	-	30,000	30,000
7130 DEMOLITIONS	11,934	11,934	-	120,000	108,066
8000 OPERATIONAL EQUIPMENT	3,102	11,000	7,898	33,000	29,898
8010 OPERATIONAL MAT/SUPP	-	1,333	1,333	4,000	4,000
8090 UNIFORMS / CLOTHING	188	2,833	2,646	8,500	8,312
8100 PROFESSIONAL SERVICE	3,216	16,667	13,451	50,000	46,784
8110 CONTRACTS/AGREEMENTS	128,800	128,800	-	421,400	292,600
8130 LICENSES/PERMITS	66,868	68,633	1,765	74,500	7,632
8135 REGULATORY FEES	30,557	31,667	1,110	41,000	10,443
8150 GRANTS /SUBS TO ORG	12,500	12,500	-	85,000	72,500
<b>Total expended to date</b>	<b>\$ 874,446</b>	<b>\$ 886,083</b>	<b>\$ 11,636</b>	<b>\$ 2,665,010</b>	<b>\$ 1,790,564</b>

Departmental

Finance

	Year to date Assigned	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Bylaw Revenue</b>					
5112 Vendor Licenses	\$ 9,050	\$ 4,833	\$ 4,217	\$ 14,500	\$ 5,450
5113 Animal Licenses	2,490	3,667	(1,177)	11,000	8,510
5114 Taxi Licenses	7,425	6,000	1,425	18,000	10,576
5115 Vending Machine Licenses	400	2,500	(2,100)	7,500	7,100
5301 Parking Meter Revenue	119,413	123,333	(3,920)	370,000	250,587
Total Bylaw Revenue	\$ 138,778	\$ 140,333	\$ (1,556)	\$ 421,000	\$ 282,222
<b>Development / Planning Revenue</b>					
5496 Mapping Sales	\$ 403	\$ 700	\$ (298)	\$ 2,100	\$ 1,698
5495 Other Sales	1,734	1,367	367	4,100	2,366
5101 Building Permits	96,092	66,667	29,425	200,000	103,908
5102 Subdivision Fees	17,820	13,333	4,487	40,000	22,180
Total Develop / Planning Rev	\$ 116,048	\$ 82,067	\$ 33,982	\$ 246,200	\$ 130,152
<b>Total Bylaw / Dev / Planning Revenue</b>	<b>\$ 254,826</b>	<b>\$ 222,400</b>	<b>\$ 32,426</b>	<b>\$ 667,200</b>	<b>\$ 412,374</b>

Departmental

Finance

Facilities (C200, Statement of Expenditures  
County / Centennial Arenas)

July 31, 2019

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 467,279	\$ 476,673	\$ 9,394	\$ 1,458,162	\$ 990,883
6010 BENEFITS	85,633	87,766	2,133	268,480	182,847
6020 TRAINING	1,182	2,000	818	6,000	4,818
6030 TRAVEL/CONFERENCES	3,254	4,000	746	12,000	8,746
6040 PROF MEM/DUES & FEES	779	1,167	388	1,500	721
6050 OFFICE SUPPLIES	590	1,500	910	4,500	3,910
6060 OFFICE EQUIPMENT	1,543	667	(876)	2,000	457
6080 ADVERTISING	1,483	3,333	1,850	10,000	8,517
6100 COURIER	-	333	333	1,000	1,000
6110 TELEPHONE/FAX	6,053	6,333	280	19,000	12,947
6130 COMPUTER HARDWARE	482	833	351	2,500	2,018
6140 COMPUTER SOFTWARE	2,972	2,500	(472)	2,500	(472)
6150 MEETING EXPENSES	797	500	(297)	1,500	703
7000 HEAT	33,852	24,056	(9,796)	70,000	36,148
7010 ELECTRICAL	91,726	98,333	6,607	535,000	443,274
7020 WATER	6,032	13,500	7,468	40,500	34,468
7030 BLDG/FACILITY MAINT	27,560	27,500	(60)	82,500	54,940
7040 BLDG/FACILITY REPAIR	81,665	67,500	(14,165)	67,500	(14,165)
7080 PLANT MAINTENANCE	27,336	25,000	(2,336)	70,000	42,664
7110 SECURITY	23,720	25,667	1,947	77,000	53,280
7510 VEH/EQUIP REPAIRS	5,807	3,333	(2,474)	10,000	4,193
7540 VEH/EQUIP RENTAL	14,155	2,500	(11,655)	2,500	(11,655)
8000 OPERATIONAL EQUIPMENT	1,964	833	(1,131)	2,500	536
8010 OPERATIONAL MAT/SUPP	19,601	45,000	25,399	135,000	115,399
8040 COMM EQUIPMENT LINES	160	-	(160)	-	(160)
8050 COST OF SALES	188,009	147,667	(40,343)	560,000	371,991
8090 UNIFORMS/CLOTHING	1,944	2,833	890	8,500	6,556
8100 PROFESSIONAL SERVICE	9,200	10,000	800	10,000	800
8110 CONTRACTS/AGREEMENTS	4,825	15,833	11,008	47,500	42,675
<b>Total expended to date</b>	<b>\$ 1,109,604</b>	<b>\$ 1,097,162</b>	<b>\$ (12,442)</b>	<b>\$ 3,507,642</b>	<b>\$ 2,398,038</b>

Departmental

Finance

**Facilities (C200,  
County /  
Centennial Arenas)**

**Statement of Revenue**

**July 31, 2019**

	<b>Year to date Expended</b>	<b>4 Month Budget</b>	<b>4 Month Budget Variance</b>	<b>Annual Budget</b>	<b>Annual Budget Remaining</b>
GL 5001 Ice Rentals	\$ 51,940	\$ -	\$ 51,940	\$ 805,000	\$ 753,060
GL 5002 Public Skating	374	-	374	-	(374)
GL 5004 Arena Rental	-	56,667	(56,667)	170,000	170,000
GL 5005 Gym Rental	-	-	-	-	-
GL 5006 Canteen Sales	87,026	-	87,026	850,000	762,974
GL 5009 Major Events	15,621	85,000	(69,379)	125,000	109,379
GL 5010 Other Revenue	138,971	33,333	105,638	100,000	(38,971)
GL 5033 Program Equipment	18,317	3,333	14,984	10,000	(8,317)
GL 5034 Facility Rentals	42,255	-	42,255	-	(42,255)
GL 4808 Advertising Revenue	2,000	5,833	(3,833)	17,500	15,500
<b>Total Revenue To Date</b>	<b>\$ 356,505</b>	<b>\$ 184,167</b>	<b>\$ 172,338</b>	<b>\$ 2,077,500</b>	<b>\$ 1,720,995</b>

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Departmental

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Finance

**Parks and Grounds  
Operations**

**Statement of Expenditures**

**July 31, 2019**

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Parks &amp; Grounds</b>					
6000 WAGES/SALARIES	\$ 474,087	\$ 515,500	\$ 41,413	\$ 1,576,934	\$ 1,102,847
6010 BENEFITS	114,656	113,747	(909)	347,956	233,300
6011 MISC BENEFITS	1,605	675	(930)	2,500	895
6020 TRAINING/EDUCATION	198	350	152	10,000	9,802
6030 TRAVEL/CONFERENCES	3,039	4,265	1,226	12,750	9,711
6040 PROF MEM/DUES & FEES	-	100	100	200	200
6050 OFFICE SUPPLIES	274	935	661	2,100	1,826
6060 OFFICE EQUIPMENT	74	250	176	500	426
6080 ADVERTISING	-	-	-	300	300
6110 TELEPHONE/FAX	3,256	2,000	(1,256)	6,000	2,744
6130 COMPUTER HARDWARE	-	-	-	250	250
7000 HEAT	1,179	1,285	106	4,500	3,321
7010 ELECTRICAL	21,349	24,425	3,076	84,150	62,801
7020 WATER	2,492	10,430	7,938	23,052	20,560
7030 BLDG/FACILITY MAINT	3,230	3,100	(130)	5,000	1,770
7040 BLDG/VACILITY REPAIR	201	-	(201)	-	(201)
7060 BLDG/FACILITY RENOV	189	-	(189)	-	(189)
7110 SECURITY	-	-	-	7,350	7,350
7510 VEH/EQUIP REPAIRS	-	750	750	1,350	1,350
7530 VEH/EQUIP REPLACEMENT	-	-	-	25,000	25,000
7540 VEH/EQUIP RENTAL	-	2,600	2,600	15,000	15,000
8000 OPERATIONAL EQUIP	10,431	9,110	(1,321)	28,050	17,619
8010 OPERATIONAL MAT/SUPP	157,923	160,650	2,727	340,000	182,077
8020 MAINTENANCE EQUIP	27,121	6,100	(21,021)	32,640	5,519
8040 COMM EQUIP LINES (GPS)	3,133	-	(3,133)	-	(3,133)
8080 STREET LIGHTS	2,698	-	(2,698)	-	(2,698)
8090 UNIFORMS/CLOTHING	4,907	2,900	(2,007)	13,500	8,593
8100 PROFESSIONAL SERV	2,339	350	(1,989)	350	(1,989)
8110 CONTRACTS & AGRMNT	112,794	105,500	(7,294)	350,000	237,206
<b>Total expended to date</b>	<b>947,174</b>	<b>\$ 965,022</b>	<b>\$ 17,847</b>	<b>\$ 2,889,432</b>	<b>\$ 1,942,258</b>

Departmental

Finance

Buildings	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 444,156	\$ 452,246	\$ 8,089	\$ 1,383,437	\$ 939,281
6010 BENEFITS	105,570	98,863	(6,706)	302,426	196,856
6020 TRAINING/EDUCATION	821	4,332	3,511	10,000	9,179
6030 TRAVEL/CONFERENCES	420	200	(220)	2,500	2,080
6040 PROF MEM/DUES & FEES	-	-	-	100	100
6050 OFFICE SUPPLIES	26	600	574	2,000	1,974
6060 OFFICE EQUIPMENT	650	1,950	1,300	3,700	3,050
6110 TELEPHONE/FAX	3,718	2,722	(997)	8,150	4,432
6130 COMPUTER HARDWARE	2,055	1,850	(205)	4,000	1,945
6140 COMPUTER SOFTWARE	-	2,664	2,664	8,000	8,000
6150 MEETING EXPENSE	73	-	(73)	-	(73)
7000 HEAT	20,440	20,320	(120)	100,000	79,560
7010 ELECTRICAL	141,560	134,218	(7,342)	465,000	323,440
7020 WATER	5,502	6,996	1,494	22,700	17,198
7030 BLDG/FACILITY MAINT	10,102	22,920	12,818	41,000	30,898
7040 BLDG/VACILITY REPAIR	1,249	-	(1,249)	-	(1,249)
7060 BLDG/FACILITY RENOV	15,811	56,900	41,089	100,000	84,189
7070 BLDG/FACILITY RENTAL	68,882	59,736	(9,146)	178,328	109,446
7080 PLANT MAINTENANCE	-	6,167	6,167	18,500	18,500
7100 MAINT. TOOLS/EQUIP	1,751	2,880	1,129	3,500	1,749
7110 SECURITY	34,685	36,554	1,869	121,500	86,815
7540 VEH/EQUIP RENTAL	-	1,000	1,000	4,000	4,000
8000 OPERATIONAL EQUIP	936	1,450	514	3,950	3,014
8010 OPERATIONAL MAT/SUPP	42,742	36,430	(6,312)	105,500	62,758
8020 MAINTENANCE EQUIP	-	1,500	1,500	4,000	4,000
8040 COMM EQUIP LINES (GPS)	1,216	-	(1,216)	-	(1,216)
8090 UNIFORMS/CLOTHING	1,539	345	(1,194)	5,500	3,961
8100 PROFESSIONAL SERVICE	14,391	14,000	(391)	51,000	36,609
8110 CONTRACTS/AGREEMENTS	53,823	85,174	31,350	245,000	191,177
8150 GRANTS/SUBS TO ORG	20,000	20,000	-	60,000	40,000
<b>Total expended to date</b>	<b>\$ 992,121</b>	<b>\$ 1,072,016</b>	<b>\$ 79,895</b>	<b>\$ 3,253,791</b>	<b>\$ 2,261,670</b>

Departmental

Finance

Recreation Cultural Services

Statement of Expenditures

July 31, 2019

Recreation/Cultural Services	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 480,581	\$ 483,500	\$ 2,919	\$ 1,183,448	\$ 702,867
6020 TRAINING/EDUCATION	1,232	1,333	101	16,000	14,768
6030 TRAVEL/CONFERENCES	6,207	6,667	460	35,000	28,793
6040 PROF MEM/DUES & FEES	805	1,034	230	3,500	2,695
6050 OFFICE SUPPLIES	3,297	2,667	(630)	8,000	4,703
6060 OFFICE EQUIPMENT	1,729	1,885	156	8,000	6,271
6080 ADVERTISING	16,392	17,555	1,163	70,000	53,608
6110 TELEPHONE/FAX	3,904	3,667	(238)	11,000	7,096
6120 PUBL./SUBSCRIPTIONS	-	120	120	200	200
6130 COMPUTER HARD/SOFTWARE	2,972	5,133	2,161	7,000	4,028
7070 BLDG/FACILITY RENTAL	11,209	15,333	4,124	46,000	34,791
8000 OPERATIONAL MAT/SUPPLY	72,184	73,333	1,150	175,000	102,816
8025 COMMUNITY EVENTS	81,783	111,538	29,756	334,615	252,832
8150 SCHOLARSHIPS	20,000	20,000	-	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	356,562	356,562	-	356,562	-
8170 OPERATING GRANTS POLICY	380,500	380,500	-	380,500	-
<b>Total expended to date</b>	<b>\$ 1,439,356</b>	<b>\$ 1,480,828</b>	<b>\$ 41,472</b>	<b>\$ 2,654,825</b>	<b>\$ 1,215,469</b>

Departmental

Finance

**Recreation /  
Cultural Services**

**Statement of Revenue**

**July 31, 2019**

<b>Recreation/Cultural Services</b>	<b>Year to date Assigned</b>	<b>4 Month Budget</b>	<b>4 Month Budget Variance</b>	<b>Annual Budget</b>	<b>Annual Budget Remaining</b>
5031 PROGRAM REVENUE	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
5034 FACILITY RENTALS	4,773	3,333	1,440	10,000	5,227
<b>Total Revenue To Date</b>	<b>\$ 4,773</b>	<b>\$ 3,333</b>	<b>\$ 1,440</b>	<b>\$ 40,000</b>	<b>\$ 35,227</b>

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**Departmental**

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**Finance**

Cape Breton Regional Municipality Water Utility  
Statement of Operations - period ending July 31st, 2019

Revenue	Actual July 31st, 2019	Budget July 31st, 2019	Variance July 31st, 2019	Total Annual Budget 2019-2020
Operating:				
Metered Sales	6,053,420	6,353,417	(299,997)	19,060,251
Public Fire Protection	2,359,461	2,359,461	-	7,078,384
Interest on Overdue Accounts	161,496	116,667	44,830	350,000
Other Operating Revenue	63	23,667	(23,604)	71,000
Total Operating Revenue	8,574,441	8,853,212	(278,771)	26,559,635
Expenditures				
Operating Expenses				
Source of Supply	144,589	172,698	28,109	521,500
Power and Pumping	657,861	702,800	44,939	2,119,400
Water Treatment	1,378,070	1,227,122	(150,947)	3,714,663
Transmission & Distribution	1,449,219	1,570,492	121,272	4,765,772
Administration & General	861,100	1,015,961	154,861	3,047,883
Depreciation	1,336,760	1,377,407	40,647	4,132,220
Taxes	657,850	790,669	132,819	2,372,007
Total Operating Expenses	6,485,449	6,857,149	371,699	20,673,445
Operating Profit/(Loss)	2,088,991	1,996,063	92,928	5,886,190

Cape Breton Regional Municipality Water Utility  
Statement of Operations - period ending July 31st, 2019

	Actual July 31st, 2019	Budget July 31st, 2019	Variance July 31st, 2019	Total Annual Budget 2019-2020
<b>Non Operating Revenue</b>				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amortization of Deferred Capital contribution	(71,793)	-	(71,793)	-
<b>Total Non Operating Revenue</b>	<b>(71,793)</b>	<b>-</b>	<b>(71,793)</b>	<b>-</b>
<b>Non Operating Expenses</b>				
Short term interest charges	47,069	47,069	(0)	141,207
<b>Debt Charges</b>				
Principal	1,188,167	1,188,167	0	3,564,500
Interest	449,495	449,494	(0)	1,348,483
Amortization of Debt Discount	10,848	10,667	(182)	32,000
Capital Expenditures out of operations	50,000	50,000	-	150,000
<b>Total Non Operating Expenses</b>	<b>1,745,579</b>	<b>1,745,397</b>	<b>(182)</b>	<b>5,236,190</b>
<b>Non-Operating Profit/(Loss)</b>	<b>(1,817,371)</b>	<b>(1,745,397)</b>	<b>(71,975)</b>	<b>(5,236,190)</b>
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	8,502,648	8,853,212	(350,564)	26,559,635
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	8,231,028	8,602,545	371,517	25,909,635
<b>CBRM WATER UTILITY PROFIT/(LOSS)</b>	<b>271,620</b>	<b>250,666</b>	<b>20,954</b>	<b>650,000</b>

Prepared by Amanda R. Carroll  
Review by \_\_\_\_\_  
Date \_\_\_\_\_

## Port of Sydney Development Corporation

Income Statement for 4 month period ended July 31 2019

	YTD Actual	YTD Budget	Variance to Budget	Annual Budget
Wharfage & Berthage	161,629.59	146,002.30	15,627.29	553,384.64
Event Revenue	99,844.41	20,350.00	79,494.41	73,100.00
Miscellaneous Revenue	115,458.91	2,100.00	113,358.91	4,300.00
Storage & Rental	101,587.49	104,491.24	(2,903.75)	289,927.21
Passenger tax	239,011.50	205,570.80	33,440.70	1,172,691.45
Security Revenue	81,981.34	75,606.26	6,375.08	284,435.64
Government Grants	149,188.01	42,400.00	106,788.01	153,900.00
Craft Market Revenue	13,937.16	20,375.00	(6,437.84)	83,545.00
	<u>962,638.41</u>	<u>616,895.60</u>	<u>345,742.81</u>	<u>2,595,283.94</u>
Wages & Salaries	307,556.94	314,675.44	(7,118.50)	931,041.18
Professional Fees	24,941.57	32,300.00	(7,358.43)	80,800.00
Advertising & Promotions	32,965.82	29,120.00	3,845.82	59,155.00
Cruise Activities	11,587.88	32,550.00	(20,962.12)	59,595.00
Dues & Memberships	11,703.18	13,237.00	(1,533.82)	39,176.00
Event Expense	6,314.65	4,030.00	2,284.65	7,775.00
Insurance	26,197.64	26,820.00	(622.36)	84,960.00
Interest & Bank Charges	2,377.21	2,200.00	177.21	6,870.00
Office & Admin	37,873.57	78,244.00	(40,370.43)	94,555.00
Office Rent	17,440.00	17,440.00	0.00	52,320.00
Miscellaneous Expense	552.15	1,600.00	(1,047.85)	4,800.00
Repairs & Maintenance	102,049.25	332,914.00	(230,864.75)	426,428.00
Repairs- JHCP	23,851.94	73,000.00	(49,148.06)	73,000.00
Travel	5,410.94	21,010.00	(15,599.06)	43,630.00
Utilities	58,526.42	54,584.00	3,942.42	206,584.00
Bad Debt Expense	0.00	500.00	(500.00)	1,500.00
Security Expense	54,588.59	77,223.40	(22,634.81)	217,696.20
Leasehold Improvements	1,430.03	11,500.00	(10,069.97)	11,500.00
Transport Canada Marketing	39,900.00	0.00	39,900.00	-
Business Development	100,000.00	0.00	100,000.00	-
	<u>865,267.78</u>	<u>1,122,947.84</u>	<u>(257,680.06)</u>	<u>2,401,385.38</u>
	97,370.63	(506,052.24)	603,422.87	193,898.56
Less Amortization	(116,666.68)	(116,666.68)	0.00	(350,000.00)
Net Income (Loss)	<u>(19,296.05)</u>	<u>(622,718.92)</u>	<u>603,422.87</u>	<u>(156,101.44)</u>

