

Cape Breton Regional Municipality

Accessibility Advisory Committee Meeting

AGENDA

Tuesday, October 19th, 2021

4:30 p.m.

Via Zoom Videoconferencing

Advisory Committee Members:

Councillor Cyril MacDonald
Councillor Steve Gillespie
Citizen Louise Gillis
Citizen Douglas Foster
Citizen Jenny-Rachel Lind
Citizen Sarah MacPherson
Citizen Veronica Merryfield
Citizen Linda Murray
Citizen Marcie Shwery-Stanley
Citizen Elaine Swartz

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AGENDA ITEMS

1. **Call to Order:** Deborah Campbell Ryan, Municipal Clerk
2. **Election/Selection of Chair:** Deborah Campbell Ryan, Municipal Clerk
3. **Roll Call**
4. **Election/Selection of Vice Chair**
5. **Approval of Agenda** (motion required)
6. **Citizen Vacancy: Jenny-Rachel Lind:** Deborah Campbell Ryan, Municipal Clerk (See page 3)
7. **Request for Proposals – CBRM Accessibility Plan:** Kirk Durning, CBRM Accessibility Coordinator (See page 4)

ADJOURNMENT

CBRM

M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

To: Accessibility Advisory Committee
From: Deborah Campbell Ryan, Municipal Clerk
Date: October 15, 2021
Subject: Citizen Vacancy: Jenny-Rachel Lind

We have been advised by Citizen Appointee Jenny-Rachel Lind that she recently had an employment change and has moved to Newfoundland. As per Council policy, citizen appointees on CBRM Committees must be residents of the Municipality; thus Ms. Lind is no longer eligible to serve on the Accessibility Advisory Committee.

The CBRM Nominating Committee will be notified that Jenny-Rachel Lind has relocated and therefore is now ineligible to serve on this Committee. The Nominating Committee will address the vacant seat on the Accessibility Advisory Committee.

I am providing this Memo for information purposes only.

Thank you.

ORIGINAL SIGNED BY

Deborah Campbell Ryan,
Municipal Clerk

MEMO

Date: October 14, 2021

To: Accessibility Advisory Committee

From: Kirk Durning – CBRM Accessibility Coordinator

Re: Request for Proposals – CBRM Accessibility Plan

The Request for Proposals (RFP) for the CBRM Accessibility Plan has been completed and will be submitted to purchasing for advertisement before the end of October.

The document was prepared using similar format as other municipalities in the province and current best practice for meeting accessibility plan requirements under the Nova Scotia Accessibility Act.

Under the current timeline, it is anticipated that a consultant will be selected for the project in December 2021.

Respectfully submitted by:

Kirk Durning
CBRM Accessibility Coordinator

