

Cape Breton Regional Municipality

Audit Committee Minutes

**Wednesday,
August 24, 2022
2:05 p.m.
Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS**

Vice Chair Steve Parsons called the meeting to order.

Present: Councillor Steve Parsons, Vice-Chair
Councillor Cyril MacDonald
Councillor Glenn Paruch
Councillor Lorne Green
Mark Galley, Citizen Appointee
Rakesh Kochhar, Citizen Appointee

Staff: Jennifer Campbell, Chief Financial Officer
Deborah Campbell Ryan, Municipal Clerk
Adam MacNeil, Manager of Finance
Angela Ross, Recording Secretary

Absent: Deputy Mayor Earlene MacMullin, Chair (Regrets)

Summary of Decisions

Roll Call

1. Approval of Minutes

Motion to approve the Audit Committee Minutes of:

- January 18, 2022

Motion Carried.

2. Approval of Agenda:

Motion to approve the August 24, 2022 Audit Committee agenda as circulated. **Carried.**

3. MNP – Presentation:

a) 2022 Audit Service Plan:

Darren Chiasson, CPA, CA with MNP, presented the 2022 Audit Service Plan.

For Information Only.

Adjournment

Roll Call

1. Approval of Minutes

Motion:

Moved by Councillor Green, seconded by Councillor Paruch, approval of the Audit Committee Minutes of:

➤ **January 18, 2022**

Motion Carried.

2. Approval of Agenda:

Motion:

Moved by Councillor Cyril MacDonald, seconded by Councillor Paruch, approval of the August 24, 2022 Audit Committee Agenda as circulated.

Motion Carried.

3. MNP – Presentation:

a) 2022 Audit Service Plan:

Mr. Darren Chiasson, CPA, CA – Partner, Business Advisor, MNP - presented the 2022 Audit Service Plan outlined in the agenda package.

Mr. Chiasson advised that the auditors have already started the audit and are on site at City Hall for the next few weeks. They plan to present to Council in mid-September and will be prepared to go through the Audit findings and Management Letter. Once approved they will submit the final report.

Following the presentation, the Committee had discussion on the information provided and thanked Darren Chiasson for his presentation.

For Information Only.

Meeting Adjourned at 2:30 p.m.

Councillor Steve Parsons
Vice-Chair

Deborah Campbell Ryan
Municipal Clerk
/acr