

Cape Breton Regional Municipality

**Nominating Committee
Minutes**

**Wednesday,
October 26, 2022
9:33 a.m.
Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS**

Mayor McDougall called the meeting to order.

Present:

Mayor Amanda M. McDougall - Chair
Deputy Mayor Earlene MacMullin
Councillor Eldon MacDonald
Councillor Glenn Paruch
Councillor Darren O'Quinn

Staff:

Deborah Campbell Ryan, Municipal Clerk
Sharon MacSween, Senior Administrative Assistant
Angela Ross, Recording Secretary

Absent:

Councillor Steve Parsons (Regrets)

Nominating Committee Summary of Decisions

Land Acknowledgement

Roll Call

1. Approval of Agenda:

Motion to approve the October 26, 2022, Nominating Committee Agenda as circulated.
Carried.

2. Council Appointments to CBRM Committees and External Agencies: 2022-24:

The following Committees had the required number of requests for representatives:

Heritage Advisory Committee (2 minimum)

- Councillor Eldon MacDonald
- Councillor Ken Tracey
- Councillor Darren O'Quinn

Audit Committee (4 Required)

Deputy Mayor James Edwards, plus:

- Councillor Earlene MacMullin
- Councillor Glenn Paruch
- Councillor Steve Parsons
- Councillor Lorne Green

CBRM Fences Arbitration Committee (1 Required)

- Councillor Cyril MacDonald with Councillor MacMullin as the Alternate.

Library Board (3 Required)

- Councillor Steve Gillespie
- Councillor Eldon MacDonald
- Councillor Glenn Paruch

Pitu'paq (2 members)

- Councillor Cyril MacDonald
- Councillor Steve Parsons

Continued...

Nominating Committee Summary of Decisions (Cont'd):

Council Appointments to CBRM Committees and External Agencies – 2022 to 2024 (cont'd):

NS Solid Waste – Resource Management Regional Chairs Committee (1 Required)

- Councillor Cyril MacDonald

REN Liaison & Oversight Committee (2 Required)

- Councillor Steve Gillespie
- Councillor Steve Parsons

An Election was held for the members of the Police Commission and Fire & Emergency Services Committee and the results are as follows:

Police Commission (3 Required)

- Councillor Steve Gillespie
- Councillor Eldon MacDonald
- Councillor Ken Tracey

Fire & Emergency Services Committee (4 Required)

Deputy Mayor James Edwards, plus:

- Councillor Gordon MacDonald
- Councillor Glenn Paruch
- Councillor Steve Parsons
- Councillor Darren O'Quinn

Motion that a recommendation be made to Council to approve the list of Council Appointments to CBRM Committees and External Agencies – 2022 to 2024 as noted above. **Carried.**

Continued...

Nominating Committee Summary of Decisions (Cont'd):

Council Appointments to CBRM Committees and External Agencies – 2020 to 2022 (cont'd):

3. Citizen Appointments on CBRM Internal Committees and External Agencies:

Motion to direct the Clerk to call for Expressions of Interest for vacancies on the:

- Board of Police Commissioners
- Audit Committee
- Diversity Committee
- Heritage Advisory Committee
- Cape Breton Regional Library Board
- Port of Sydney Development Corporation
- Accessibility Advisory Committee

Carried.

4. Regional Enterprise Network (REN) Liaison & Oversight Committee – CBRM Staff Appointments:

Motion that a recommendation be made to Council to appoint William Roy, Community Development Coordinator, as one of the CBRM staff representatives on the Liaison & Oversight Committee (LOC) for the REN, and that Jennifer Campbell, Chief Financial Officer, be reappointed as the second CBRM staff representative on the LOC.

Carried.

ADJOURNMENT

Land Acknowledgement

Roll Call

1. Approval of Agenda:

Motion:

Moved by Councillor Paruch, seconded by Deputy Mayor MacMullin, approval of the October 26, 2022, Nominating Committee agenda as circulated.

Motion Carried.

2. Council Appointments to CBRM Committees and External Agencies: 2022-24:

Mayor McDougall advised that there is a revision to the Council selection sheets in the agenda package, noting the addition of Councillor Glenn Paruch for the Audit Committee. She also added that Councillor Darren Bruckschwaiger advised he would participate on the Audit Committee if another member was required.

Ms. Deborah Campbell Ryan, Municipal Clerk, reviewed the Memo included in the agenda package. She advised that there is enough interest in all Committees, however a few have more Council interest than seats available. She highlighted the following:

- 6 Councillors expressed an interest to serve on the Police Commission, and only 3 members are required.
- 6 Councillors expressed interest to serve on the Fire and Emergency Services Committee, and only 4 members are required.
- 2 Councillors expressed interest in serving on the NS Solid Waste-Resource Management Regional Chairs Committee and only 1 member required.
- 2 Councillors expressed interest for Pitu'paq which only requires 1, but that 2 representatives from CBRM are welcome to participate.
- Policy guidelines recommends rotating half the membership on a committee to ensure continuity
- Mayor is an ex-officio member of all Committees, with the exception of Police Commission and Audit Committee, however can be appointed as a voting member
- All appointments are for a two-year term

Mayor McDougall advised that the process for the meeting would be to go through each Committee and discuss how to fill the vacancies.

Following discussion, it was **agreed** that an election would take place for the Police Commission and Fire and Emergency Services Committee. Ballots were prepared by Clerk's Staff for the election.

While ballots were being prepared, the Clerk suggested the Committees that have the required number of representatives be addressed.

Continued...

Council Appointments to CBRM Committees and External Agencies: 2022-24 (Cont'd):

Heritage Advisory Committee (2 minimum)

Note: Three Councillors expressed an interest in serving on the Heritage Advisory Committee.

- Councillor Eldon MacDonald
- Councillor Ken Tracey
- Councillor Darren O'Quinn

Audit Committee

Note: Four Councillors expressed an interest in serving on the Audit Committee.

Deputy Mayor James Edwards, plus:

- Councillor Earlene MacMullin
- Councillor Glenn Paruch
- Councillor Steve Parsons
- Councillor Lorne Green

CBRM Fences Arbitration Committee (1 Required)

Note: One Councillor expressed an interest in serving on the Fences Arbitration Committee, and Deputy Mayor MacMullin offered to be the alternate.

- Councillor Cyril MacDonald with Councillor MacMullin as the Alternate.

Library Board (3 Required)

Note: Three Councillors expressed an interest in serving on the Library Board.

- Councillor Steve Gillespie
- Councillor Eldon MacDonald
- Councillor Glenn Paruch

Pitu'paq

Note: Two Councillors expressed an interest in serving on the Pitu'paq Committee, and that organization welcomes two representatives from CBRM.

- Councillor Cyril MacDonald
- Councillor Steve Parsons

Continued...

Council Appointments to CBRM Committees and External Agencies – 2022-24 (Cont'd):

NS Solid Waste – Resource Management Regional Chairs Committee (1 Required)

Note: Two Councillors expressed an interest in serving on the NS Solid Waste Committee.

The Committee discussed the two Council requests. Based on the Council selection preference and priority, Councillor Cyril MacDonald should be reappointed to the Committee.

- Councillor Cyril MacDonald

REN Liaison & Oversight Committee (2 Required)

Note: Two Councillors expressed an interest in serving on the REN LOC Committee.

- Councillor Steve Gillespie
- Councillor Steve Parsons

3. Citizen Appointments on CBRM Internal Committees and External Agencies:

Ms. Deborah Campbell Ryan, Municipal Clerk, spoke to this issue and reviewed her Memo that was included in the agenda package.

The following motion was then put forward:

Motion:

Moved by Deputy Mayor Earlene MacMullin, seconded by Councillor Eldon MacDonald, to direct the Clerk to call for Expressions of Interest for Citizen vacancies on the:

- Board of Police Commissioners
- Audit Committee
- Diversity Committee
- Heritage Advisory Committee
- Cape Breton Regional Library Board
- Port of Sydney Development Corporation
- Accessibility Advisory Committee

Motion Carried.

Advertisements regarding Citizen appointments were discussed, and it was noted that the Cape Breton Partnership employment site is available for posting Board vacancies.

4. Regional Enterprise Network (REN) Liaison & Oversight Committee – CBRM Staff Appointments:

Ms. Deborah Campbell Ryan, Municipal Clerk, spoke to this issue and reviewed her Memo that was included in the agenda package.

Continued...

Regional Enterprise Network (REN) Liaison & Oversight Committee – CBRM Staff Appointments (Cont'd):

Motion:

Moved by Councillor Eldon MacDonald, seconded by Councillor Paruch, that a recommendation be made to Council to appoint William Roy, Community Development Coordinator, as one of the CBRM staff representatives on the Liaison & Oversight Committee for the REN, and that Jennifer Campbell, Chief Financial Officer, be reappointed as the second CBRM staff representative on the LOC.

Motion Carried.

Results of Election for Police Commission and Fire & Emergency Services:

At this point in the meeting the Clerk circulated ballots. The Committee then recessed to allow for counting of the ballots for Council representatives on the Police Commission and Fire & Emergency Services Committee.

Following the completion of the counting of the ballots, Mayor McDougall announced the results of the election for Council representatives on the Police Commission and Fire & Emergency Services Committee:

Police Commission (3 Required)

Note: Six Councillors expressed an interest in serving on the Police Commission. After a vote, the following Councillors were selected for recommendation.

- Councillor Steve Gillespie
- Councillor Eldon MacDonald
- Councillor Ken Tracey

Results of Election for Police Commission and Fire & Emergency Services (Cont'd):

Fire & Emergency Services Committee (4 Required)

Note: Six Councillors expressed an interest to serve with the Deputy Mayor on the Fire and Emergency Services Committee. After a vote, the following Councillors were selected for recommendation:

- Councillor Gordon MacDonald
- Councillor Glenn Paruch
- Councillor Steve Parsons
- Councillor Darren O'Quinn

Continued...

Regional Enterprise Network (REN) Liaison & Oversight Committee – CBRM Staff Appointments (Cont'd):

Motion:

Moved by Deputy Mayor Earlene MacMullin, seconded by Councillor Eldon MacDonald, that a recommendation be made to Council to approve the list of Council Appointments to CBRM Committees and External Agencies – 2022 to 2024 as noted above.

Motion Carried.

Mayor McDougall thanked those in attendance and advised that the Citizen positions will be dealt with at the next Nominating Committee meeting in the new year.

Adjournment 10:20 a.m.

Mayor Amanda M. McDougall

Deborah Campbell Ryan
Municipal Clerk
/acr