

Cape Breton Regional Municipality

Council Meeting

AGENDA

TUESDAY, APRIL 26, 2022

9:30 A.M.

Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS

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Cape Breton Regional Municipality

Council Meeting

Tuesday, April 26, 2022

9:30 a.m.

AGENDA ITEMS

Land Acknowledgement

9:30 a.m.

Roll Call

O' Canada

1. APPROVAL OF MINUTES: (Previously Distributed)

➤ **March 25, 2022 – Council**

2. APPROVAL OF AGENDA: (Motion Required)

3. PROCLAMATIONS:

9:40 a.m.

3.1 Lyme Disease Awareness Month – May 2022: Councillor Eldon MacDonald (See page 5)

3.2 Melanoma and Skin Cancer Awareness Month: Councillor Darren O'Quinn (See page 6)

3.3 Day of Action Against Anti-Asian Racism: Deputy Mayor Earlene MacMullin (See page 7)

3.4 Heart Failure Awareness Week: Councillor Lorne Green (See page 8)

3.5 Jewish Heritage Month: Councillor Steve Gillespie (See page 9)

3.6 Family Violence Prevention Week: Councillor Darren Bruckschwaiger (See page 11)

3.7 Mental Health Week: Councillor Steve Parsons (See page 12)

Continued...

**Council Meeting Agenda
April 26, 2022 (Cont'd)**

4. **DELEGATIONS:** **10:00 a.m.**
- 4.1 **Centennial Arena Acquisition:** Bill Kachafanas, Tomorrow's Legends (See page 13)
- 4.2 **Highlands Art Theatre Lobby Expansion:** Wesley Colford, Artistic and Executive Director of Highland Arts Theatre (See page 47)
5. **PLANNING ISSUES:** **10:45 a.m.**
- 5.1 **Municipal Planning Strategy Amendment Request – Dwayne Fudge:**
Kristen Knudskov, Planner (See page 56)
6. **BUSINESS ARISING:** **11:00 a.m.**
- 6.1 **Council – April 12, 2022**
- a) **Student Hiring:** Kirk Durning, Manager of Recreation (See page 61)
7. **CORPORATE SERVICES ISSUES:** **11:30 am**
- 7.1 **Meeting Structure and Schedule:** Mayor Amanda M. McDougall
(See page 68)
8. **COMMITTEE REPORTS:** N/A
9. **FINANCIAL STATEMENTS: For Information only** **11:45 am**
Jennifer Campbell, Chief Financial Officer
- 9.1 **CBRM to February 28, 2022:** (See page 71)
- 9.2 **Port of Sydney Development Corporation to February 28, 2022:**
(See page 96)
10. **Review of Action Items from this Meeting:** Mayor Amanda M. McDougall

ADJOURNMENT

PROCLAMATION

“Lyme Disease Awareness Month – May 2022”

- Whereas:** Lyme disease is a serious illness caused by the bite of a black-legged tick infected with the bacterium *Borrelia burgdorferi*;
- And Whereas:** Black-legged ticks carrying a variety of diseases or illnesses can now be found in all parts of Nova Scotia;
- And Whereas:** Awareness, education and practicing preventative measures, such as daily tick checks and proper tick removal can help reduce your chances of contracting tick borne diseases;
- Be It Therefore Resolved:** That CBRM Mayor Amanda M. McDougall and Council proclaim May 2022 as “Lyme Disease Awareness Month” in the Cape Breton Regional Municipality

Councillor Eldon MacDonald - CBRM District 5

April 26th, 2022

PROCLAMATION MELANOMA AND SKIN CANCER AWARENESS MONTH

- Whereas:** It is imperative that communities across Canada be reminded of the importance of sun safety;
- And Whereas:** Over-exposure to UV radiation is one of the major causes of melanoma and non-melanoma skin cancers;
- And Whereas:** Skin cancer is the most common of all cancers. 1 in 6 Canadians born in the 1990s will get skin cancer in their lifetimes;
- And Whereas:** Many people seek sun without taking the advisable precautionary measures and are unaware that any darkening of skin color, including a tan, is indicative of UV damage;
- And Whereas:** Skin self-examinations should be performed on a monthly basis because skin cancers are highly treatable when detected early;
- And Whereas:** Save Your Skin Foundation is dedicated to the fight against non-melanoma skin cancers, melanoma and ocular melanoma through nationwide education, advocacy, and awareness initiatives;
- Be It Therefore Resolved:** That CBRM Mayor Amanda M. McDougall and Council proclaim May 2022 as “**Melanoma and Skin Cancer Awareness Month**” in the Cape Breton Regional Municipality.

Councillor Darren O’Quinn – CBRM District 11

April 26th, 2022

PROCLAMATION

DAY OF ACTION AGAINST ANTI-ASIAN RACISM

Whereas: The Canadian Charter of Rights and Freedoms gives everyone equal rights “without discrimination and, in particular without discrimination based on race, national or ethnic origin, color, religion, sex, age or mental or physical disability”;

And Whereas: In the 21st Century Canadian society, racism and acts of hatred have no place in any of our provinces, territories, regions, towns and cities and Canadians must come together to call all acts of racism and hatred; yet there has been a dramatic surge in incidents of racism across Canada, particularly instances of anti-Asian racism across Canada;

And Whereas: According to Statistics Canada Police-reported hate crimes against East and South East Asians has increased 301% in 2020;

And Whereas: **Stand with Asians Coalition** (SWAC) brings allies together, across our country to raise awareness and to combat anti-Asian racism by calling out racism where it occurs each and every time;

And Whereas: Aiming to maintain our values as inclusive and racially diverse Canadians, we support the Stand With Asians Coalition to build a stronger, more inclusive society where everyone can feel safe, happy and healthy;

Be It Therefore Resolved: That CBRM Mayor Amanda M. McDougall and Council, proclaim May 10th, 2022 to be the Day of Action Against Anti-Asian Racism in the Cape Breton Regional Municipality.

Deputy Mayor Earlene MacMullin – CBRM District 2

April 26th, 2022

PROCLAMATION

HEART FAILURE AWARENESS WEEK

Whereas: Over 750,000 people of all ages in Canada are living with heart failure, and heart failure is expected to cost the Canadian economy \$2.8 billion per year by 2030;

And Whereas: People with heart failure experience debilitating symptoms such as shortness of breath, swelling and exhaustion, and people who care for those with heart failure are often overwhelmed and stressed;

And Whereas: The Canadian Heart Failure Society is an organization of volunteer cardiovascular professionals and patients who work hard to improve care for patients with heart failure in close collaboration with the Canadian Cardiovascular Society, the Canadian Council of Cardiovascular Nurses, the Canadian Association of Cardiovascular Prevention and Rehabilitation, the HeartLife Foundation, the Heart & Stroke Foundation of Canada and the Quebec Heart Failure Society;

And Whereas: Initiated by the Canadian Heart Failure Society and its partner organizations, Canadian Heart Failure Awareness Week is now celebrated across Canada to improve awareness and education on heart failure;

And Whereas: Heart Failure Awareness Week is an opportunity to raise awareness of the causes of heart failure and the impact it has on individuals living with heart failure and on their caregivers;

Be It Therefore Resolved: That CBRM Mayor Amanda M. McDougall and Council, proclaim May 2nd – May 8th, 2022 as “**Heart Failure Awareness Week**” in the Cape Breton Regional Municipality.

Councillor Lorne Green – CBRM District 12

April 26th, 2022



"A Community of Communities"

PROCLAMATION "JEWISH HERITAGE MONTH"

WHEREAS: There is a historic Jewish population in the Cape Breton Regional Municipality; and

WHEREAS: The Jewish population of Cape Breton reflects the rich and varied history of the Jewish people comprising a population tracing its origins to many different parts of the world and embracing the many different traditions and practices within Judaism; and

WHEREAS: Statistics Canada notes that the Jewish population in the country is approximately 400,000 people, more than 1% of the total Canadian population, making it the fourth-largest Jewish population in the world; and

WHEREAS: The Jewish community has a long and proud history in Canada and has made significant contributions to the wellbeing, growth and prosperity of Canada while overcoming tremendous obstacles; and

WHEREAS: Jews have excelled in a wide range of endeavours including the arts, sciences, the law, architecture, media, finance, entertainment and business significantly contributing to Canadian life;

WHEREAS: The month of May is meaningful for the Jewish community around the world; and

WHEREAS: In 2018 Parliament adopted Bill S-232 "An Act respecting Canadian Jewish Heritage Month" designating the month of May as Canadian Jewish Heritage Month thereby recognizing the important contributions that Jewish Canadians have made to Canada's social, economic, political, and cultural fabric; and

Continued

WHEREAS: Parliament declared that the Canadian Jewish Heritage Month would provide an opportunity to remember, celebrate and educate future generations about the inspirational role that Jewish Canadians have played and continue to play in communities across the country; and

WHEREAS: B'nai Brith a Jewish human rights organization that has been active nationally in Canada since 1875, has invited municipalities to enhance Parliament's declaration of the Canadian Jewish Heritage Month by adopting their own motions and promoting the celebration of the heritage month within their territory each May;

BE IT THEREFORE RESOLVED: That CBRM Mayor Amanda M. McDougall & Council proclaim that commencing May 2022 and every month of May thereafter be celebrated as Jewish Heritage Month in the CBRM; and recognize the contributions of the Jewish community to the success of Canada;

Councillor Steve Gillespie - District #4

April 26th, 2022

PROCLAMATION
“Family Violence Prevention Week”

WHEREAS:

Family Violence is a reality facing every Nova Scotian, as people in all communities are likely to live with, work with, or know someone who is experiencing or has experienced the trauma of abuse and neglect;

AND WHEREAS:

Increasing public awareness of family violence is a critically important endeavor. The impact of family violence is extensive – from human suffering, to loss of workplace productivity, to increasing demands on government and community agencies;

AND WHEREAS:

The issue of family violence is often sidetracked overshadowed by higher profile issues and remembrances throughout the year and seeing that there is a need to dedicate one specific period in the year to highlight the problems and the solutions to family violence;

**BE IT THEREFORE
RESOLVED:**

That CBRM Mayor Amanda M. McDougall and Council proclaim the week of April 25th to April 29th, 2022, as **Family Violence Prevention Week** in the Cape Breton Regional Municipality.

Councillor Darren Bruckschwaiger - District #10

April 26th, 2022



CBRM

"A Community of Communities"

PROCLAMATION "MENTAL HEALTH WEEK"

- WHEREAS:** The Canadian Mental Health Association has been hosting Mental Health Week for 71 Years. The goal of Mental Health Week is to promote knowledge and attitudes that support meaningful social change; and
- WHEREAS:** Each year, 1 in 4 Nova Scotians experiences a mental illness or mental health issue, but 4 in 4 – that’s all of us - have mental health; and
- WHEREAS:** The theme for Mental Health Week this year is *Empathy*. Empathy is the ability to share someone else’s feelings or experiences by imagining what it would be like to be in their situation. It is a simple concept, but it may be the very thing we humans need most; and
- WHEREAS:** During his time as president, Barack Obama suggested the biggest deficit in the world was an empathy deficit. Maybe that’s shifted these past two years, as our world has faced a common problem: we’ve lived together through a long and grueling pandemic. The virus came for all of us. No exception. And while it left its mark on some more than others, it is clearer now that we are as much the same as we are different; and
- WHEREAS:** Now more than ever, empathy might, in fact, be the silver lining to all of this: whatever our circumstances, it is clear that we all need to feel seen and heard;
- BE IT THEREFORE RESOLVED:** That CBRM Mayor Amanda M. McDougall & Council proclaim May 2nd to May 8th, 2022 as Mental Health Week in the Cape Breton Regional Municipality.

Councillor Steve Parsons - District #7

April 26th, 2022



Tomorrow's Legends

PO Box 903, Station A
Sydney, Nova Scotia
CANADA B1P 6J4
902-578-5789

community@tomorrowslegends.org

TomorrowsLegends.org

April 13, 2022

RE: Centennial Arena Acquisition

Dear Members of Council:

Tomorrow's Legends is a federally incorporated not-for-profit organization dedicated to empowering youth through sport and culture.

The organization is seeking a facility that can be transformed into a space that offers indoor courts for various activities such as basketball, volleyball, and badminton. In 2017, a local basketball organization had identified Centennial Arena as a site that could offer such space for approximately 3000 kids. The arena was in the process of being closed by CBRM but temporary occupancy was granted. In February 2018, a presentation was made to council asking for renovations and to continue its operations for youth programming. The ask was unsuccessful and the facility has been permanently closed.

The Legends organization has spent a considerable amount of time developing a plan to bring indoor court sports to the many communities in the greater Sydney area. Since 2019, it has engaged with several businesses and organizations to look at repurposing the arena as a long term sustainable facility that will benefit the entire community. It has determined that adopting the latest in solar technology will achieve a sustainable and affordable facility for kids to participate in organized sports. Partnerships have been forged with two green energy companies, Source Atlantic and Breton Green Solutions. Together, these companies have active solar installations throughout Atlantic Canada. Tomorrow's Legends is prepared to conduct extensive renovations to establish that state of the art solar powered facility.

Tomorrow's Legends is asking CBRM council to approve an acquisition of Centennial Arena for repurposing as a multipurpose indoor sports, cultural and community centre. The organization plans to operate the facility and offer tenancy to various established sports organizations, enabling them to run consistent and sustainable programs. We are asking to acquire the facility at no cost to either party. Additionally, we are asking that the property not be subject to taxation, either in the form of an exemption or through rebate or grants – at least until such time where the sustainability objectives have been realized.

I understand a presentation has been approved for April 26, 2022 in council chambers and I look forward to providing you with a comprehensive plan.

Very Best Regards

ORIGINAL SIGNED BY

Bill Kachafanas, Founder



Tomorrow's Legends

Empowering Youth Through Sport and Culture

BUSINESS PLAN

In Partnership with



Document Revision: Original – December 5, 2020

Document Revision: Revision 2 – December 28, 2021

Document Revision: Revision 3 – January 10, 2021

Document Revision: Revision 4 – January 19, 2021

Document Revision: Revision 5 – November 1, 2021

Document Revision: Revision 6 – March 1, 2022

Executive Summary

Our youth face a host of challenges when it comes to finding their way in today's world. Technology makes it virtually impossible to enjoy any level of privacy as lives are increasingly being lived online. This has placed immense pressure on kids, contributed to increased unhappiness, depression and anxiety, and threatens a successful transition to adulthood. With astoundingly high poverty rates in many of our Cape Breton communities, a large sector of this population will struggle to become productive members of society. This directly impacts our economic prosperity and even curbs efforts in attracting new comers to settle in our area.

A thriving youth population is vital for prosperity in any jurisdiction. Opportunities must be made available for our youth to achieve personal growth and to contribute to their communities. Opportunities are made possible through new infrastructure for organized sports. For many years, organized sports have played significant roles in building strong communities, upstanding citizens and improved economies. Participating in organized sports instills a sense of purpose, belonging, and teaches individuals how to deal with setbacks, work through them, and celebrate success. Organized sport has existed for centuries and for good reason. Sport remains a pillar for everything good – healthy relationships, enhanced education, positive social change, and joy.

Tomorrow's Legends is a Canadian not-for-profit organization (NPO) devoted to empowering youth through sport and culture. Founded in January 2021, the organization was established to build a multi-sport complex in the greater Sydney area to deliver programming and organized sports to youth. Known as Legend's Arena, it will be a state-of-the-art net zero solar powered facility that will house a two-court surface with various configurations for basketball, volleyball and other indoor training programs. Through partnerships with long standing local sports organizations, the facility will be home to several indoor activities and teams, offering programs at both the recreational and competitive levels.

Today's clean energy technology, particularly solar technology, now makes it possible for public buildings to be retrofitted into low carbon footprints and even net zero dwellings. By partnering with Breton Green Solutions, a local solar power installer, and Source Atlantic, an Atlantic Canadian energy distributor, a facility capable of providing, heating, lighting and domestic hot water at zero dollars is certainly attainable and a key ingredient for operations.

Cape Breton Regional Municipality (CBRM) has nine active ice rinks. The majority of these rinks are operated by our municipal government with an estimated annual operating cost of \$1.5 million. Collectively, the nine facilities accommodate high school hockey and approximately 2400 kids enrolled in minor hockey programs. This is certainly a testament to supporting our youth by enabling them to play one of the most popular sports in the country. As well, Tomorrow's Legends loves the game and is a big supporter of hockey in our community. However, the current infrastructure falls short of addressing the demand for indoor sports that both girls and boys want to play. Ice hockey in Cape Breton is a sport that primarily caters to male youth of higher socioeconomic status. There are no community indoor facilities for 3000+ kids (comprised of 55:45 male-to-female ratio), actively enrolled in other major sports organizations in CBRM.

Legend's Arena will offer organized court related activities for all youth. This will fill a dire need for the 3000 kids wanting to continue playing court sports – many who were enrolled in programs but have been permanently displaced from temporary venues as a result of the pandemic. The arena will also enable sporting organizations to meet the growing demand for activities by expanding the delivery of programs with consistent scheduling.

Legend's Arena will immerse kids in an environment where cultural awareness is part of the delivery of programs. The facility's grand foyer will highlight Cape Breton's cultural diversity and celebrate how different people from different cultures and backgrounds come together to celebrate sport and sporting achievement. The green energy facility will run a host of affordable sports programs while serving as a welcoming space for many of the surrounding communities. A spectacular media room with the latest technology overlooking the courts will be offered to both the sports clubs occupying the facility as well as to outside organizations looking for space. Whether it's a hospitality room, boardroom, space for educational activities, or educating first responders on green technology, Legend's Arena will be a truly legendary facility.

Legend's Arena will be a world class facility showcasing our youth, low carbon technologies, and connecting our communities – an ultra-modern approach that exemplifies youth empowerment.

Cape Breton Regional Municipality

Cape Breton Regional Municipality (CBRM) has a population of approximately 92,000 spread over several communities. It's Nova Scotia's second largest municipality with Halifax Regional municipality being the only larger centre. Despite its status, it lacks sporting and youth facilities and, in turn, lacks many related opportunities for its youth.

For many years, like several communities throughout the province, CBRM has been struggling with a declining population. Each year our region loses more than 1000 residents while growth in the Halifax area continues to contribute to an overall increase in the province's population. The lack of opportunity for our youth is a contributing factor to declining population. While employment is the largest contributor to outward migration, the lack of activities for kids makes it difficult for our region to retain residents and attract others who are considering relocation.

With the Toronto Raptors winning an NBA Championship in 2019, the accelerating success of basketball athletes, including those closer to home making it to higher competitive levels, growth in youth basketball has increased. Many of our local organizations have reported an increase in demand for its sport despite a decline in the overall number of kids in our communities. However, these organizations are unable to capitalize on growth opportunities because there are no facilities to run the required programming in any consistent manner.

CBRM does hold a mandate to provide recreational activities for its citizens. Over the past decade, it has committed both human resources and financial assistance to primarily support hockey operations. It owns and operates many facilities exclusively configured for hockey. The exclusive configurations make it understandably challenging to offer programming for many other indoor sports. It is also recognized that CBRM and other levels of government invested in football, baseball and soccer fields in surrounding areas. While necessary for the sports to exist, the outdoor season is very brief and further investment is required to support the Long Term Athlete Development (LTAD)* model. Across the country, athletic training, both at recreational and competitive levels, often takes place over a 10-month period.

- LTAD <https://sportforlife.ca/long-term-development/>

Sporting Activities in Cape Breton

Cape Breton Island has a rich sporting history with many different organizations successfully running programs at various age levels. Hockey is the most prominent sport played throughout the island with approximately 2400 kids actively enrolled in associations at all age levels throughout most communities. Both recreational and competitive leagues are assembled, many with long standing programs.

In Cape Breton Regional Municipality (CBRM) there are several hockey arenas, including the recently renovated Miner's Forum in Glace Bay. Centre 200, Sydney's primary sports and entertainment facility, Coxheath Arena, Whitney Pier Rink, Dominion Rink, New Waterford & District Community Centre, the Emera Centre, Sydney Mines & District Community Centre and the Membertou Sport and Wellness Centre are all active facilities that are home to various hockey programs and teams. The Canada Games Complex at Cape Breton University is also a facility with an Olympic size ice surface. Several of the rinks are operated by CBRM. Collectively, CBRM spends an estimated \$1.5 million annually to operate the facilities and to accommodate 2417 youth hockey players.

There are several other sporting organizations on the Island, including Volleyball Cape Breton, Soccer Cape Breton, Football Cape Breton, Basketball Cape Breton, Rugby Cape Breton, Gymnastics Cape Breton, and Track & Field. There are no indoor facilities in CBRM available for these programs. There is one exception for Gymnastics Cape Breton. It rents a CBRM facility but it is, however, configured for exclusive use. Of course, some of these sports have access to outdoor fields for brief seasons but lack training and practice facilities for all other months of the year. Basketball and Volleyball, two long standing organizations, have historically been given access to school gymnasiums. However, there is difficulty in sustaining programming in a consistent manner due to competing with school teams that understandably use the majority of available gym time. Furthermore, the COVID-19 pandemic has profoundly affected decisions surrounding club team access into school gymnasiums. It is widely understood that going forward, access for the most part will be restricted. School gymnasiums are not configured for private or restricted access posing challenges related to security of premises and supervision.

Aside from hockey, it is estimated that 3000 kids are enrolled in indoor sports that require a gymnasium facility. With hockey being comprised of mostly males, there is a 50% representation for girls in Basketball, Track & Field, while Volleyball is comprised of a female membership of more than 90%.

Tomorrow's Legends

Situated in the core of CBRM, Legend's Arena will feature a modern design with all the amenities in place to offer first class youth sports programs. It will serve as a permanent home to existing sports organizations to deliver affordable programs in a consistent manner. Its location will connect surrounding communities including Sydney, Sydney River, Glace Bay, New Waterford and North Sydney, allowing kids to participate in both recreational and competitive programs. Such a location will attract more families to organized sports and enable organizations to meet the growing demand for youth sports.

The 25,000 square foot building will accommodate various sports, including basketball and volleyball while allowing for indoor training for other popular sports. A full-size regulation basketball court that can be configured as two courts will serve as the primary surface. Configurations for volleyball courts with a privacy divider will also be offered. There will be a seating capacity of 500, allowing for hosting of major events, tournaments and formal training clinics. Segregated equipment rooms will be available to permanently store equipment securely for all organizations that decide to make the facility home.

Constructed with the latest solar technology, the building will be a net zero energy building. Solar panels will be installed on the roof with batteries to store energy. Equipped with low energy LED lighting and efficient heating systems the facility will be ultra-affordable for youth organizations to offer full time programming. A media room will allow for athletes competing at provincial and national levels to be evaluated, monitored and promoted. It will also allow for coaches and trainers to incorporate technology into their training and coaching activities.

Key Features:

- Full size regulation courts
- Dedicated space for concessions and merchandising for each sports club
- A multipurpose technology and media centre with hospitality room
- Seating capacity for 500
- Four change rooms with washrooms and game time coaching area
- Room for officials with private entry access
- Segregated equipment storage rooms with secured entry
- Office space
- Net zero energy building for long-term sustainability

Full Size Regulation Courts

The primary surface for basketball will be a 50' x 94' playing area with 13' of space behind each primary net. This additional space addresses the required measures for all levels of competition. Twenty feet of space to the rear of the facility adjacent to the court's sideline will comprise the player and scorekeeping areas. Regulation volleyball courts are smaller than basketball courts and will be easily represented within the boundaries of the primary surface area.

- Regulation size courts for both basketball and volleyball
- Six nets for maximum training options for basketball related activities
- Adjustable nets to accommodate junior programs for basketball
- Easy to accommodate court lines for additional sports
- Can serve the community offering day activities

Concessions and Merchandizing

Dedicated space will be allocated for a box office, program registration, and on-premise store for concessions and merchandizing. State of the art business management software and point of sale equipment will be in play and configured for operation by all occupying organizations. The space will be accessible from within the lobby as well as from within the gymnasium. Spectators and players will not be required to leave the gym to access these services. Equally, visitors will not have to enter the gym in order to drop in to register or to do business.

- Intuitive design to provide concessions service for any event with or without direct access to gymnasium
- Provides registration and merchandising services while restricting access to gymnasium

Multipurpose Media and Technology Centre

The facility will have a second story over the change rooms overlooking the gymnasium, occupying an area that is 20' x 120'. In addition to some office space, there will be a multipurpose room equipped with the latest technology for recording games and events. Large screen monitors will be available for playback and game analysis. Media organizations will be able to assemble for regional, provincial and national events. The room can be configured for boardroom space to allow tenants and outside organizations to assemble for meetings. The large space will also serve as a hospitality room for tournaments and related activities. Additional revenue streams can be realized by offering this modern space to outside community and professional organizations.

- Overlooks gymnasium with unobstructed view
- Easily configurable as a multipurpose room
- Equipped for Internet
- Equipped with segregated Public and Private WiFi services
- Equipped with large screen display for formal presentations or meetings
- Suitable for hospitality room with food and beverage service

Seating Capacity

The facility will accommodate up to 500 spectators with bleachers to the left and right of the entrance to the gymnasium adjacent to the primary surface's sideline. The facility will lend itself to hosting first class sporting events to many different organizations.

- Spectator seating will enable facility to attract and host major events on behalf of other organizations

Facility Change Rooms

Four large change room will be available at the back of the gymnasium, all equipped with washrooms and provisions for coaches to utilize essential coaching tools prior to the commencement of games and intermissions.

- Integrated with private washrooms
- Provisioned for whiteboards or large screen display technology
- Provisioned for WiFi

Officials Room

Officials who are essential for organized sports will be provided with a private room to get ready for game time and to occupy during game intermissions. The design of the facility offers private access to the room and is situated on the opposite side of spectator seating. This subtle yet intuitive design feature will enhance the overall experience for the officials.

- Private entry access
- Private room for exclusive use during game time
- Provisioned for Internet
- Provisioned for WiFi
- Provisioned for large screen display technology

Storage Facilities

General storage will be available for all sports clubs that wish to occupy the facility on a more permanent basis. Equipment rooms will be configured in such as way that clubs can securely store equipment without the need for supervision. Keycodes will be assigned to the 1500 square foot area, allowing each occupant to quickly set up and teardown, resulting in more efficient facility scheduling.

- Segregated locker or cage access with secured keycode access
- Easy access located adjacent to baseline of primary surface
- Intuitively designed for entry away from immediate playing area

Office Space

The design of the facility allows for some office space on the second floor for future consideration. Facility partners and entities that align closely to sports and recreation can lease class-A space on either a short term or long term basis.

Key Features:

- Equipped with private Internet access
- Provisioned for private WiFi
- Provisioned for large screen display technology

Energy Efficiency

Tomorrow's Legends has partnered with Breton Green Solutions to devise and implement the solar energy plan to achieve net zero emissions. It is a Cape Breton solar energy company that provides the latest in energy efficiency including smart technology for the heating and electrical systems. This is of course significant with respect to the environment and climate change and it also provides for an ultra-affordable facility for not-for-profit sports organizations.

Furthermore, the technology that accompanies the solar technology is sophisticated software that measures kilowatt usage on a 24/7 basis with full consumption monitoring. In Nova Scotia, net metering makes it possible to store energy and optimize its use over a calendar year, yielding zero energy costs other than the standard \$18.00/monthly base charge.

Key features:

- Solar panels on entire roof for unobstructed view of the sky
- State of the art batteries for the storing of green energy
- Smart plumbing fixtures for optimal management of domestic hot water
- Smart electrical fixtures for optimal management of lighting
- Ultra efficient LED lighting
- Modern energy efficient heating system
- Ability to measure energy usage

Training Space

The arena's green energy implementation is considered by many to be a solution that uses cutting edge technology. Solar power has undergone vast improvements and is growing in popularity across the country. Aside from companies that possess the expertise to install such technology, it is not yet widely understood in the general public. Like any other source of energy there are safety considerations that first responders, fire departments, and police agencies need to consider when responding to a call. The facility can serve as a first class training facility for all responders in the field.

Community Connections

The establishment of Legends Arena aligns well with other initiatives happening in CBRM. Consultation is ongoing with planners, stakeholders, and community groups seeking infrastructure renewal projects. Sydney's Centre 200 is considering expansion to offer additional sporting activities and events. It will enable operators to bid on national, regional and other major sporting events. Cape Breton University has recently completed a major renovation and is continuing work on a high performance centre for elite athletes. The new health and education complex in New Waterford is underway and will enable the community to maintain and even enhance its long running and highly successful Coal Bowl tournament. Growing sports programs at the youth level will only better serve these types of projects, strengthening demand for these facilities. By having new infrastructure projects developing in our communities, it provides significant opportunities for all involved. New and emerging green energy technologies now make it possible to position CBRM as a world class location for hosting events for all ages and all levels of sport. The synergies address the many community needs while resulting in significant economic benefits.

Building Cost

The Legends facility will cost \$2.8M CAD to construct with an estimated annual operating budget of \$63,300. Fund raising programs will be the source of raising the necessary capital to build the facility along with assistance from government through grants and infrastructure renewal programs.

Tenancy agreements will serve as the primary source of funds for sustainable operations. Annual programs and signature events will be implemented each calendar year for the purpose building and maintaining a long-term sustainability fund.

Facility Management

Tomorrow's Legends, a federally registered not for profit corporation with a board of directors, will operate as an asset management company. Possessing extensive experience in business management, in activities will include sales and marketing activities, finance, custodial services and building maintenance.

The facility will work with various employment organizations that offer opportunities for individuals seeking experience in facility and sports management and hospitality. A full-time co-operative placement can be implemented to hire personnel to be available to serve the various sports organizations that will be using the facility. Responsibilities will include a cultural component that will be incorporated into the delivery of programs.

Technology will be a key part of the management process. Services will be offered both online and on premise, including program registration, facility bookings, tournament registration and merchandizing. Controlled access to the facility will also be in place allowing for clubs and sports organizations to gain access using pre-assigned security codes, configurable either on premise or via a secure remote connection. The facility will be having full time 24/7 monitoring by a third-party security company.

Empowering Athletes

The Legends organization will work with its tenants to incorporate youth empowerment into the delivery of programs. It will encourage organizations to be supportive of youth at not only competitive levels but also at recreational levels. It will provide access to resources to help organizations understand the impact its programs have on youth including those that are less fortunate and perhaps lack the same opportunities due to financial situations. It will support those organizations that already instill a sense of youth empowerment. It will contribute to coaching development and foster an environment where people can become more confident with short term volunteer roles and long-standing coaches can receive additional personal development. The notion that the quality of programming provided to youth will instill participants with more confidence – confidence that will carry with them into future endeavours.

Legends holds the notion that diversity is closely tied to empowerment. The more one becomes educated about the world in which they live – the communities in which they live – the more accepting one becomes of others. Acceptance leads to a more inviting and inclusive environment which elevates enjoyment and therefore a better atmosphere to learn and become more confident. Confidence is a key ingredient to empowerment.

Visitors to the facility will experience a cultural component. Cape Breton Island's diversity will be celebrated by paying tribute to small and large groups of people that came from all over the world and made the Island their home. The foyer of the facility will showcase this diversity, having an educational component and highlighting how sport brings people together from all walks of life.

Goodwill Ambassadors

Legends will appoint up to 15 goodwill ambassadors to promote the establishment of the facility and to execute a plan for long-term sustainability. Each ambassador will be carefully selected from three categories – Sports, Business and Community. These individuals will not be part of the organization's governance model but instead will be promoters that will receive guidance in the areas of technology, social media and business management.

Governing bodies in various sporting organizations throughout the province and the country will be part of the ambassador program. Alignment with such organizations will bring awareness across the entire country and will help attract and retain local organizations as facility tenants.

Fundraising

Legends will employ a comprehensive fundraising campaign beginning with a crowdfunding initiative that will serve as a primary source of raising funds. Various programs will exist within the campaign including The Brick by Brick Campaign, along with a major sponsor with naming rights to the facility.

Brick By Brick Campaign

The Brick By Brick campaign will consist of a fundraising effort where symbolic bricks are sold to various people and groups. Bricks will be made available in various categories with varying fees. Donors will be presented with a brick in one of four categories: Sporting Community, Business Community, Community Group and Individual. The brick will have the donor names inscribed and be on permanent display in the facility's main lobby.

Plaque Donors

In addition to the donor brick, a plaque will be an option to donors making larger contributions. An inscription will not only include donor names but also additional details regarding the donation. Plaques will also be on display within the facility.

Naming Rights

Naming rights will be assigned to the facility and depending on the contractual agreement, formal name assignments to the following may be available:

- Formal Court Name
- Name for the Media Room
- Names for each locker room
- Name for the officials Room

Legendary Partners Program

The Legendary Partners program will be established to seek assistance from government, business, community leaders and individuals to bring the facility to fruition. These partners will be financial contributors to infrastructure.

Ongoing advertising agreements will be signed for specific durations, and will include team sponsorships and tournament sponsorships.

Lotteries

The Lottery of Legends will be a licensed lottery established to raise money for long term sustainability. Proceeds will be used to maintain the facility and to support athletes and athletic achievements.

Revenue Streams

Tomorrow's Legends will strictly operate the facility and offer tenancy to sports organizations to offer programming. This model has been employed in the past. However, unlike similar models, the facility operator will not compete with its occupying tenants for the same court time. That is, Tomorrow's Legends will use the facility only to maintain its sustainability by reserving a few dates within each calendar year for signature events. It will not run its own sporting programs.

Formal tenancy agreements will be implemented. Each sports season a scheduling calendar will be presented to an organization that can book facility access. Once an organization takes occupancy, it will be granted Tier 1 status. Tier 1 clubs will have a right of first refusal clause that can be exercised each booking season prior to reaching out to other clubs. This will ensure consistency in programming.

Tenancy

1. Basketball – 4PM starts w/weekend slots @ \$15,000.00 per calendar year
2. Volleyball – 4PM starts w/weekend slots @ \$10,000.00 per calendar year
3. Day Programs - \$5,000.00

Other Income

- Legend's merchandizing – online and on premise - EBIT \$8,000.00
- Merchandising Commissions for sports organizations – EBIT \$3,000.00
- Annual Show Swap – Donation Based – On Premise – EBIT \$1000.00
- Concessions – Year Round on Premise – EBIT \$3500.00
- Registered Lotteries 5 Draws Each Year - \$5000.00

Annual Signature Events

- Annual Youth Banquet – EBIT \$4250.00
- Tournament Fundraiser Events – 2 weekends per year- EBIT \$18,000.00

Net Zero Passive Income

- Generation of Solar Energy Credits - \$5,000.00

Annual Sponsorship

- Building Naming Rights \$10,000.00
- Court Sponsors – \$1500.00
- Media Room Sponsor \$500.00

Total EBIT \$84,750.00

Expenses:

- Property Taxes – \$35,000.00
- Building & Liability Insurance – 6,500.00
- Annual Custodial Services - 8,400.00
- Annual Security – 1,500.00
- Sponsorship Relations – 2,000.00
- Building Maintenance – Grounds care, snow removal and building maintenance – 7,500.00
- Internet Services – 2,400.00
- Heating & Lighting – 0.00
- Salaries, Bonuses and Stipends – 0.00

Total Expenses: \$63,300.00

Projected EBIT \$21,450.00



Conclusion

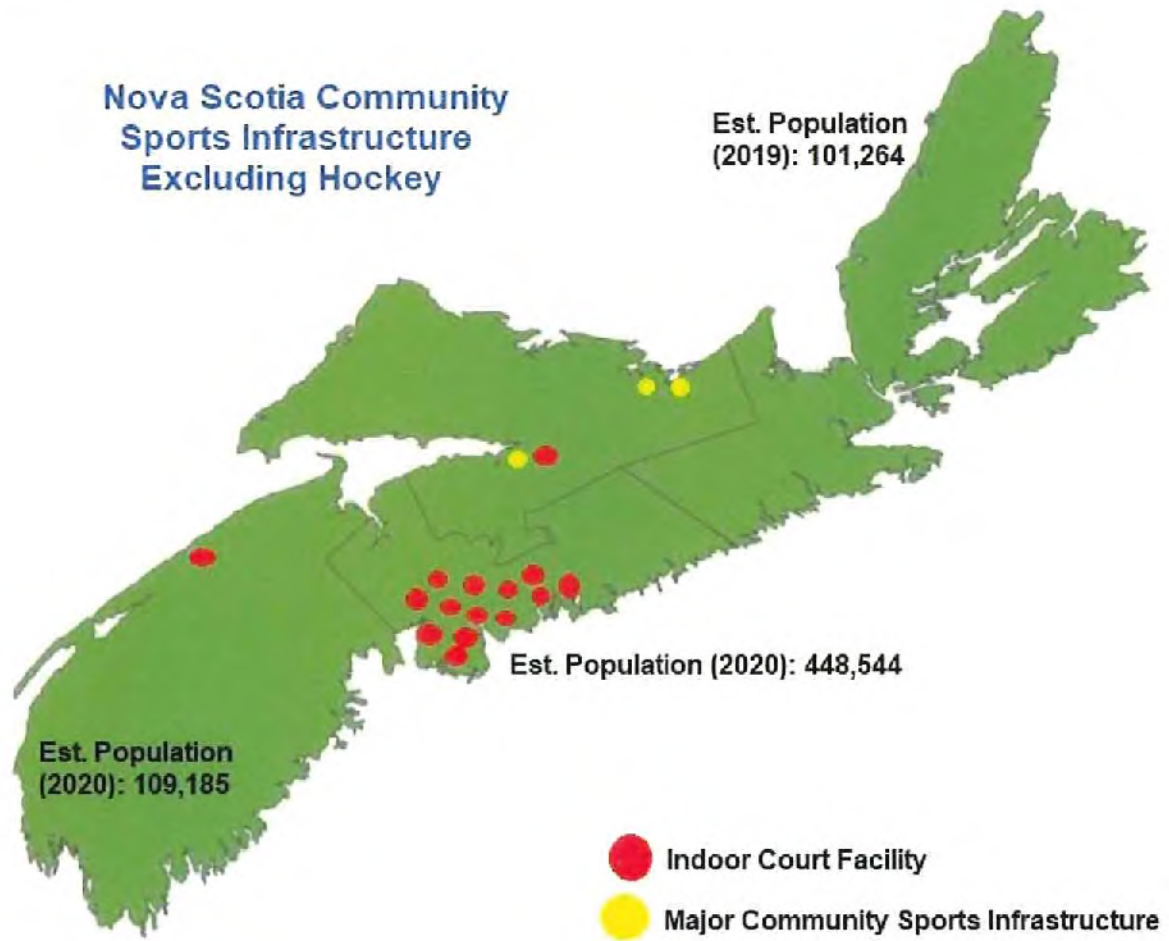
Sports have a profound impact on the lives of athletes, families and communities as a whole. They can play an important role in shaping our youth and helping them transition into young prosperous adults. The economic impact from youth sports is significant, particularly in communities that have facilities to run events on a regular basis.

Nova Scotia has several facilities throughout the province that cater to a wide range of youth organized sports. Cape Breton needs this important infrastructure to improve its economic conditions and to enrich the lives of its citizens. As a federally registered not-for-profit organization, Tomorrow's Legends will establish a first-class sustainable sports and cultural centre serve as home for many young athletes and organizations.

Through its partnerships, government, businesses and individuals will all play a vital role in the establishing a modern energy efficient facility, capable of hosting a variety of indoor activities. By aligning itself with reputable and long-standing youth sporting organizations that will have tenancy in the facility, it will fill a substantial void in the region, both in terms of youth empowerment and economic growth.

Unlike any other business model Tomorrow's Legends will focus on asset management, continuous adoption of new technologies for cost reduction measures and long-term sustainability. At the same time, youth clubs can focus on running youth programs.

Supplement 1



Supplement 2

**Cape Breton Regional Municipality:
Community Accessible Facilities for Hockey**

**2400 Kids
Enrolled in
Minor Hockey**

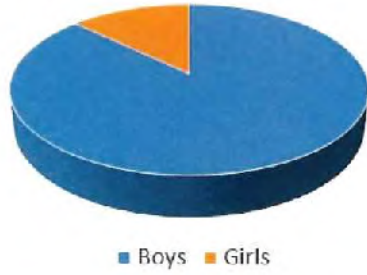
**1400 Kids
Enrolled in
Basketball
and Volleyball**



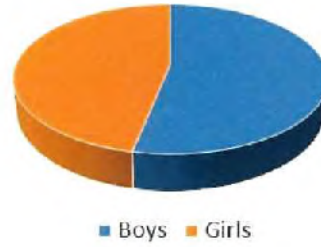
- **Community Hockey Facility**
- **Community Court Facility**

Supplement 3

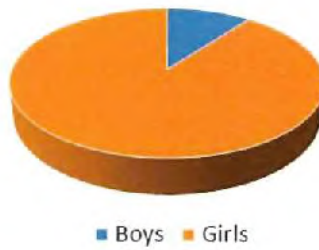
Youth Hockey Enrollment in CBRM by Gender



Youth Basketball Enrollment in CBRM by Gender Prior to Closure



Youth Volleyball Enrollment in CBRM by Gender Prior to Closure



Supplement 4

Estimated Demand for Youth Court Sports

Data Collected June 2020

- Volleyball Cape Breton, 430 youth players
- Island Volleyball, 100 youth players
- Basketball Cape Breton, 775 youth players
- Magic Basketball, 220 youth players
- Sydney Venom Soft Ball (SAGSA) – 110 youth players
- Soccer Cape Breton, 1100 youth players
- Track & Field, 100 youth athletes
- Rugby Cape Breton, 125 youth players
- Little League – 50 youth players



Prepared for:

Centennial Arena

220 Hospital St
Sydney, NS B1P 3R7



Contact us
902-549-2864
info@bretongreen.com
Come Visit Us On Instagram



BRETONGREENSOLUTIONS

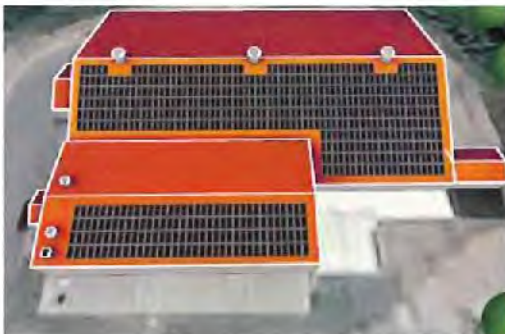


MEET A NEW FACE FOR YOUR PROPERTY

YOUR PV SYSTEM



We've run the calculations. Your property can support a well optimized **250.75 kW** solar installation. This system can help you capture and produce **264,424 kWh** of energy every year.



Estimated Investment **\$689,563**

Available Rebates **May Vary**

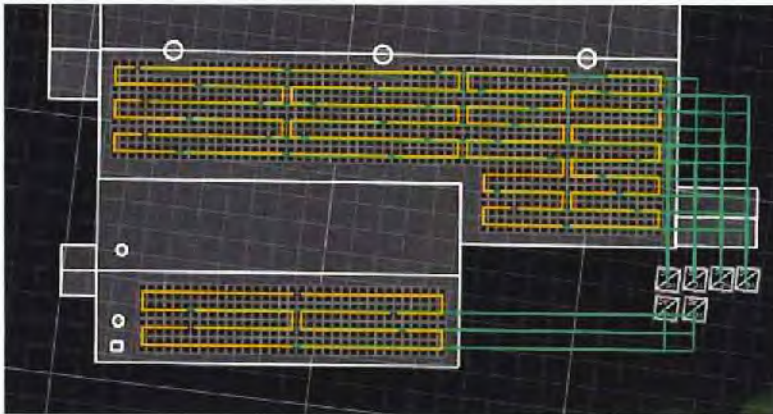
Solar Investment After Rebates **\$689,563**

Est. 25 Year Total Utility Bill Savings **\$1,325,875**

Bill Offset
305%

Energy Offset
106%

TAKE A FIRST LOOK AT EACH PART



Type	Manufacturer	Model	Quantity
Module	Hanwha Q cells	Q.PEAK DUO L-G8.3 - 425W	590
DC Optimizer	SolarEdge Technologies Inc.	P505	590
Inverter	SolarEdge Technologies Inc.	SE33.3KUS (480V)	2
Inverter	SolarEdge Technologies Inc.	SE43.2kUS	4

String wiring and layout for equipment subject to change based on exact wiring needs of the installation.

PV Array Output
250.75 kW DC

Inverter Output
239.40 kW AC

Est. Annual Production
264,424 kWh

HELP LEAD OUR COMMUNITY INTO A GREENER TOMORROW

YOUR DECISION MATTERS

Your system makes a beneficial impact on the environment.
Feel good about saving money, and saving the planet!



9,765 Barrels of Oil

The CO₂ emissions from the barrels of oil needed to produce an equivalent amount of energy as the solar installation.



107,668 Trees Planted

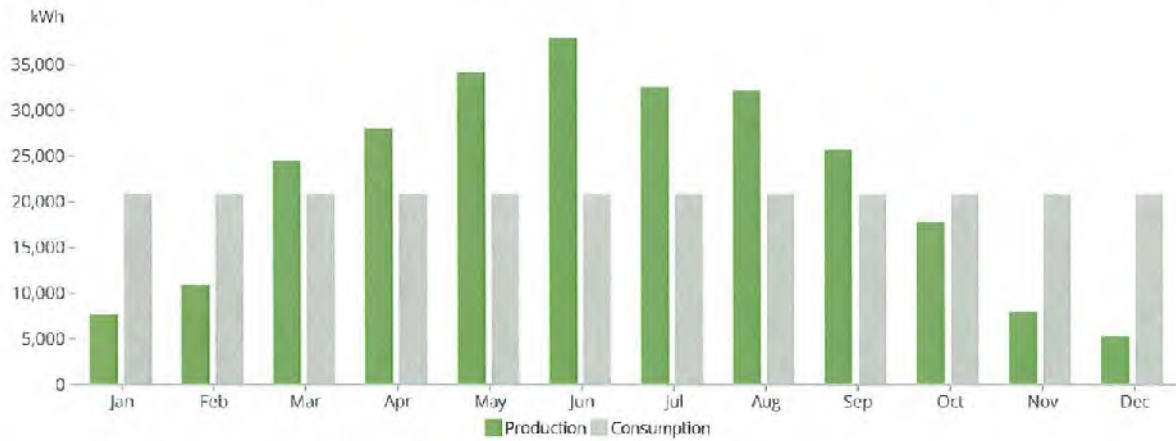
The number of trees that would have to be planted for an equivalent reduction in CO₂ emissions.



3,441.86 Acres of US Forests

The number of acres of US forest that would have to be planted for an equivalent reduction on CO₂ emissions.

YOUR SAVINGS INFORMATION



(kWh)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Utility Consumption Pre-Solar	20.8k	20.8k	20.8k	20.8k	20.8k	20.8k	20.8k	20.8k	20.8k	20.8k	20.8k	20.8k	250.1k
Utility Consumption Post-Solar	13.2k	9,984	(3,586)	(7,160)	(13.3k)	(17k)	(11.7k)	(11.3k)	(4,820)	3,006	12.9k	15.6k	(14.3k)
Solar Production	7,690	10.9k	24.4k	28k	34.1k	37.8k	32.6k	32.2k	25.7k	17.8k	7,916	5,282	264.4k

*Estimated savings after system purchase and financing costs, pre-tax. Assumes utility rate increases 3.9% per year, and cash flows discounted at 8.0%.

WHY BRETON GREEN SOLUTIONS?



WE USE ONLY THE BEST

Breton Green Solutions only partners with the leaders and innovators in the industry from their solar design software, photovoltaic cells, and DC optimized inverters, boosting the highest efficiency in the market at 99.5 percent.

WE USE THE MOST ADVANCED SOFTWARE

Not all numbers are created equal. Your system proposal was carefully modeled on the most advanced platform in the world, which conducts the most accurate performance simulations in the industry. The performance numbers we offer are what you can actually expect to get from your system.

WE BELIEVE IN QUALITY

A quality installation will generate clean energy and bill savings for years to come. We are here to help ensure that your system does just that. Our manufacturing partners offer industry leading 25 year warranties.

Disclaimer:

This proposal was prepared by and presented to you by Breton Green Solutions. The information provided in this proposal is a preliminary estimate for illustration purpose only and is not a binding agreement or obligation. Actual system production or savings is not guaranteed. The system design may change based on a detailed engineering site audit. A solar power system is customized for your home, so its pricing, actual system production and savings will vary based on the final location, system size, design, configuration, utility rates, applicable rebates, tax benefits realized, and your household's energy usage. Preliminary estimate does not reflect the cost for specialty install requirements including, but not limited to: aerial platforms, trenching, and ground mount foundations.

Financing terms may vary and are not available in all locations. Tax credits and incentives, if any, are not guaranteed. This proposal is not an approval for a loan, and all financing terms are subject to approval.

Key Proposal Assumptions: The information provided in this proposal, such as savings calculations, is based on the following assumptions:

Utility Assumptions:

Utility Company: NS Power (Region)
Current Utility Rate: Manual 0.18
Current Estimated Annual Utility Bill: 14,398
Annual Utility Price Increase Rate: 3.9

System Assumptions:

System Size: 239.40 kW
Annual System Degradation due to soiling and general wear: 0.008%
Total System Cost: \$689,563

Financial Assumptions:

Out of Pocket Cost: \$ 689,563
Federal Tax Incentive: \$0
Provincial Tax Incentive: \$0
ENSC SolarHomes Rebate: \$ 0



Contact us:
902-549-2864
info@bretongreen.com



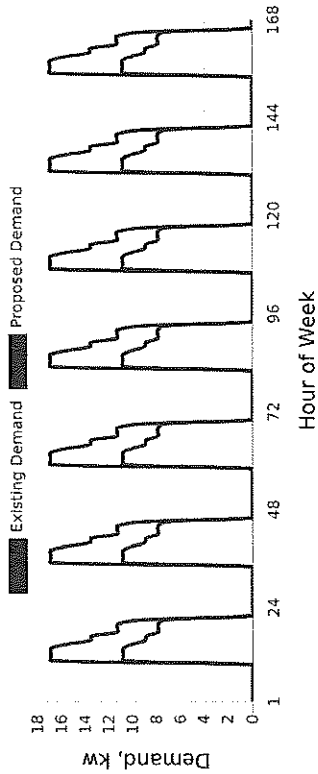
Energy Consumption Report

LED lights offer unparalleled savings in energy consumption. The chart below shows your property's weekly energy use and compares it with the solutions we are proposing. It's common to hear complaints that estimated energy savings didn't materialize as promised. Our analysis is unique in that it calculates costs like your utility, using your dynamic demand profile, instead of an average value, so you can be sure the savings presented below are real.

<p>33.2% Energy Reduction %</p>	<p>\$451 Monthly Savings</p>	<p>\$5.41K Yearly Savings</p>
--	---	--

In the lights we surveyed, we found that your current energy consumption for those lights is 56,359 kWh, costing you \$613 per month. The above numbers show the savings from installing our proposed LED solutions.

Weekly Load, per Hour





Environmental Impact Report

Converting to LED lighting isn't just good business, it's also great for the environment. Their low profile slashes both greenhouse and carbon dioxide emissions, largely due to their low energy consumption and long life. They are also mercury-free and emit almost no heat, helping to lower cooling costs.











187,274 = **291,915**
 Total Energy Savings over 10 years Equivalent CO₂ Savings

Calculations are based on the EPA Greenhouse Gas Equivalencies Calculator.


Greenhouse gas emissions from:


	28.6 Passenger vehicles driven for one year		328,562 Miles driven by an average passenger vehicle
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CO₂ emissions from:


	14,899 Gallons of gasoline consumed		13,007 Gallons of diesel consumed
	145,898 Pounds of coal burned		1.8 Tanker trucks worth of gasoline
	15.3 Homes energy use for one year		22.4 Homes electricity use for one year
	0.728 Railcars worth of coal burned		307 Barrels of oil consumed
	5,413 Propane cylinders used for home barbeques		16,886,587 Number of smartphones charged

Greenhouse gas emissions avoided by:


 **45.0**
Tons of waste recycled instead of
landfilled

 **6.4**
Garbage trucks of waste recycled
instead of landfilled

 **5,634**
Trash bags of waste recycled
instead of landfilled

 **0.029**
Wind turbines running for a year

Carbon sequestered by:

 **2,189**
Tree seedlings grown for 10 years

 **173**
Acres of U.S. forests in one year

 **0.896**
Acres of U.S. forests preserved
from conversion to cropland in
one year



Centennial Arena Net zero

Energy Efficiency LED Lighting Upgrade

DESIGNED FOR:

Ben

200 Hospital Street
Sydney, NS B1P 2J3

PREPARED BY:

Barry Sonmor

Source Atlantic
14 Akerley Blvd
Dartmouth, Nova Scotia B3B 1J3
902 719 8562



March 01, 2022

Ben

200 Hospital Street
Sydney, NS B1P 2J3

Dear Ben,

Source Atlantic has completed its analysis of Centennial Arena Net zero and estimates with great confidence that your property will save **\$18,585** over the next 10 years through the implementation of our lighting retrofit.

Our estimate is based on a thorough analysis of your current energy consumption as well as calculations performed using our proprietary software.

Savings	
Reduced expenses for 10 years	\$57,212
Total Savings	\$57,212
Costs	
Materials and labor	\$38,626.69
Less state and local incentives	\$0.00
Total Due	\$38,626.69
Net savings	\$18,585

Please provide authorization to proceed by signing below. We look forward to assisting you in the implementation of this project.

Regards,

Barry Sonmor

Proposal accepted:

By _____ Title _____ Date _____



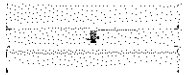
Equipment List

Information detail for proposed items.



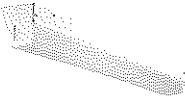
2X4 LED PANEL 40W 5K 120-277V DIMMABLE

3 pieces
50,000 hours
40 Watts



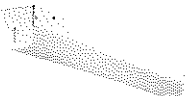
LINEAR LED HIGHBAY 155W 5K 120-277V

48 pieces
50,000 hours
155 Watts



STRIP LIGHT LED 4FT 34W 5K 120-347V

80 pieces
50,000 hours
34 Watts



STRIP LIGHT LED 8FT 68W 5K 120-347V

14 pieces
50,000 hours
44 Watts

Reference Summary

Calculated savings for energy, demand, time and money.

Financial Metrics

10 Year Net Present Value	\$9,326
Simple Payback	7.1
Savings-to-Investment Ratio	1.5
Return on Investment	14.0%
Internal Rate of Return	7.6%
Modified Internal Rate of Return	4.9%
Total Savings	\$57,212

First Year Savings Breakdown

Energy Savings	\$1,734
Demand Savings	\$768
Utility Savings	\$2,502
Lamp Glass Savings	\$778
Labor Savings	\$2,130
Maintenance Savings	\$2,908
Total Savings	\$5,410
Monthly Savings	\$451

Total Avoided Maintenance

Total Avoided Replacements	354
Hours Saved	389

Utility

Avoided Energy Charge	\$0.093
Avoided Demand Charge	\$125.88

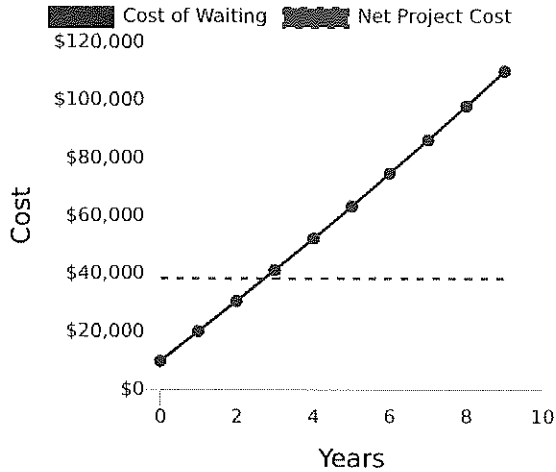
Project Costs

Total Gross Cost	\$38,626.69
Less Incentives	\$0.00
TOTAL DUE	\$38,626.69

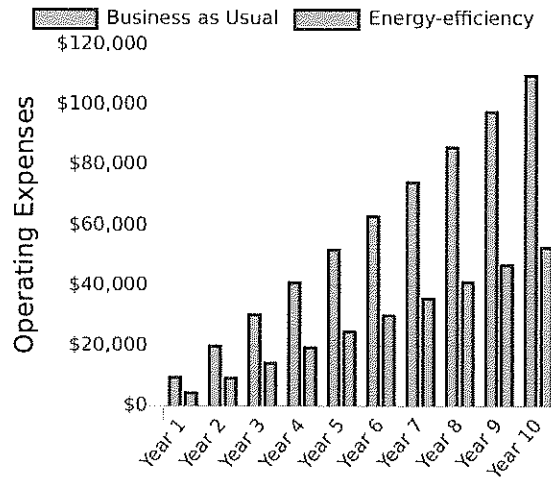


Charts

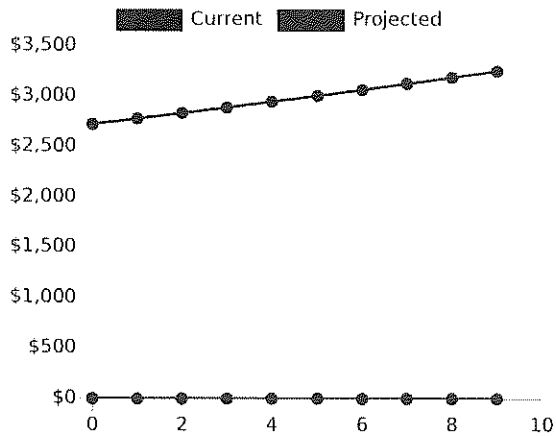
Cost of Waiting



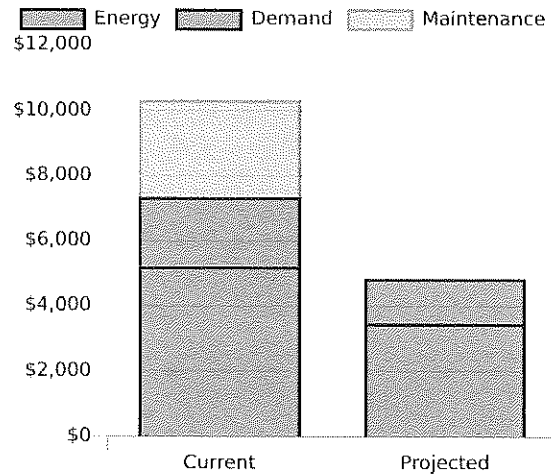
Project Cumulative Expenses

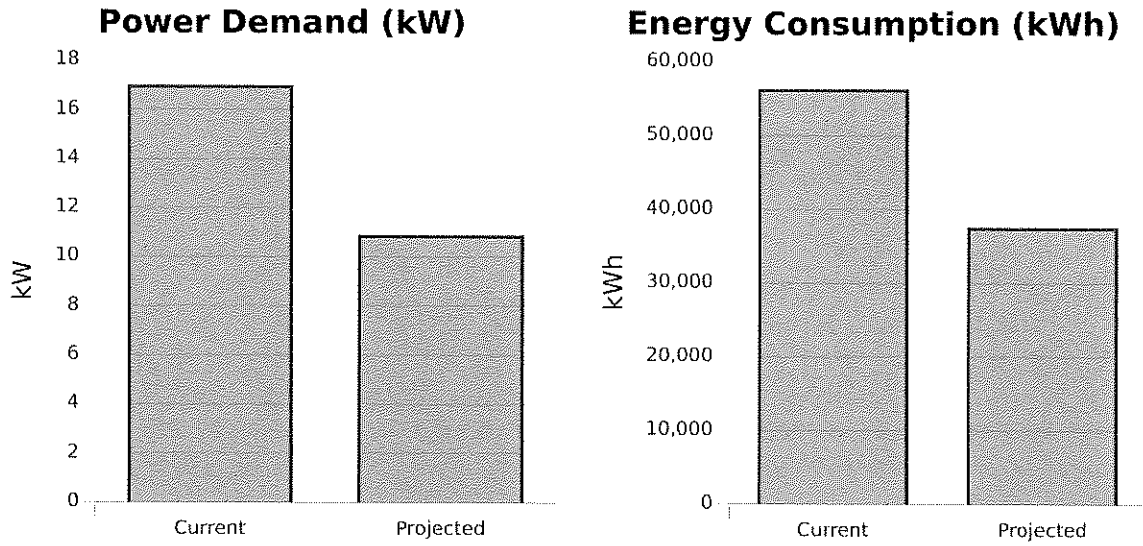


Maintenance Cost by Year Lamp Glass & Labor



Annual Operating Expenses







Highland Arts Theatre, 40 Bentinck St, Sydney NS, B1P 1G2

April 21, 2022

To the CBRM Councillors, Honourable Mayor, Staff, and anyone to whom it may concern,

Thank you so much for the productive meeting last month regarding our proposal for our Lobby Expansion Project. As requested, we are sending the package to the Clerk's Office for consideration and distribution.

This is a project that has been in process for more than six years and we are so excited to be so close to securing funding on the federal, provincial, and hopefully municipal level.

We would like to officially request funding support for this project in the amount of \$200,000 spread over two fiscal years.

This project represents a massive upgrade to our historic downtown facility with an emphasis on accessibility, much needed fire-regulation upgrades, enhanced comfort and safety, as well as necessary additions like sufficient washrooms and HVAC. The improved space will also provide new revenue stream opportunities, leading us one step close to fiscal sustainability.

Please see the attached support documents for full details. We are very grateful for your consideration and would be very happy to present to Council.

If you have any questions, feel free to contact me at (902) 565-5970 or e-mail me at admin@highlandartstheatre.com

Thank you so much,

ORIGINAL SIGNED BY

Wesley J. Colford
Artistic & Executive Director, Highland Arts Theatre

www.highlandartstheatre.com



HAT Lobby Capital Expansion Proposal – March 2021 (revised from October 2017)

When the idea of the Highland Arts Theatre was in the development, its viability was in doubt. Skeptics both in and out of the local arts scene did not think that a theatre could stand alone against the demographic and economic realities of our region. Most believed that without heavy financial commitments from all levels of government, such a venue could not stand. We proved them wrong. In less than seven years, we have grown to be a vibrant venue and producer in the Cape Breton arts scene. In 2019, we accommodated over 37,000 patrons and reached an annual operating budget of \$1.2 million dollars. When COVID-19 shut down theatres across the globe, rather than accepting what seemed like imminent bankruptcy, we revolutionized our model and made our shows freely accessible, raising \$600,000 from the local community in only four months. We defied the odds and look forward to continuing that trend.

This year, we gained the attention of North America and as we look to the future, post-pandemic, it is abundantly clear that we have reached the limit of what we can accomplish in our current space. Major concerns like a lack of fire sprinklers and a general lack of physical accessibility threaten what is otherwise a gem of a restored historic venue. It is time for us to increase our footprint and modernize our facilities. With this in mind we propose building a three-storey addition connecting our two buildings; the current theatre space and the former church hall.

The obvious advantage gained from this addition would be an improvement to the conditions for patrons as they arrive at productions. As it now stands, it is impossible to safely accommodate more than 40 people waiting for productions to begin. At the best of times, this is an unacceptable situation for a 400-seat venue. In these times of physical distancing, it has been impossible. The space added by the main floor of this proposed building would give us a proper lobby that would elevate the overall experience for our customers while creating accessibility. It would allow us to become a true cultural gathering space and hub directly in our downtown. Patrons would have streamlined access for ticket pick up and space for concessions while they waited for our doors to open and during intermission. We would also be able to diversify the types of products and services we offer to clients, strengthening our bottom line and improving our long-term fiscal viability.

As our company becomes busier, it has become more and more difficult to schedule rehearsals that do not interfere with production times. Rehearsals that cannot take place on stage are shoved into a space that is undersized, poorly ventilated, and ultimately unacceptable. A similar problem currently exists for our set design team. Without a proper shop, set building often happens directly on stage, in tight quarters in an old basement, or outside in what is essentially our staff driveway. This addition would provide purpose-built rehearsal space in the top two floors, and a workshop in a newly designed basement to better serve the needs of our growing operation.

Most excitingly, this link from the HAT to the Hall would make it possible to expand our programming with a second, smaller theatre venue next door. In 2019 we had 250 nights of programming, and could have had many more if our stage had been available (rehearsals and tech took up almost every remaining day of the year). This year, we experimented with a second off-site production in October/November which ran for 36 sold-out performances while our Mainstage production ran at the HAT for three full weeks. Two productions were completely sold out over 15 performances and unable to extend due to prior scheduling restrictions. Clearly there is a demand for content, which our Mainstage alone cannot accommodate. By connecting these spaces, we can maximize the efficiency of our staffing resources and operational expenses to make two spaces financially complimentary and ultimately sustainable.

This new space would also vastly improve the accessibility for our patrons with mobility issues. The proposed addition would offer street level entrances for our patrons. Once inside, these customers would have access to the theatre via a sheltered ramp (currently our only ramp is open air) and to the balcony of our venue by way of a newly installed industrial elevator. All floors of this addition would be equipped with bathrooms, eliminating the need for some of our less-mobile customers to tackle the stairs every time they needed the facilities (at present time, our venue has a total of 6 bathroom stalls which, again, is unacceptable for a capacity of 400).

Even more pressingly, we have been in communication with the local fire department for years about the necessity of a modern sprinkler system for the facility, without which, we are being threatened with permanent shut down. On its own, this sprinkler installation would cost almost \$1 million, but coupled with the full Lobby expansion, efficiencies in construction would lower the price to only \$300,000.

The ability to better serve the youth of our community would potentially be the greatest benefit from an expanded location. In the past four years, we have been developing an extensive Youth training program which - in 2019 - provided more than 500 youth training in singing, dancing, acting, and more. A floor dedicated completely to rehearsal and classroom spaces would allow us to expand on our educational programs even further with a full-time theatre school that educates and awakens the imaginations of young Cape Bretoners. Aside from the obvious advantage of giving those who currently live here a chance to hone their skills, it would also be a draw for migrants who are considering a move to the area. We have heard this feedback again and again from the parents of our newcomer students, "The HAT is the best thing that's happened to our family since we moved to Cape Breton."

We are optimistic. In a region with an ingrained sense that our better days are behind us, we stand apart. We know we are a positive force in our community. We are keen to grow that role, but first we need to grow our footprint. Help us arrive in 2021.



Class 'D' Budget Estimate
Highland Arts Theatre

2S-Aug-21

General Requirements (14 Months Construction Period)

- Project Management
- Site Supervision
- Vehicles, Cell Phones, Data During Construction
- Safety Program / First Aid
- Temporary Utilities
 - Electrical
 - Heating
 - Lighting
 - Sanitary
- Temporary Site Office / Set-up & Demob
- Site Office Supplies
- Temporary Dust Partitions & Barricades
- Commissioning & Close-Out

\$302,000.00

Insurance & Building Permit

\$27,000.00

Demolition

\$75,000.00

Excavation & Underpinning

\$82,500.00

<u>Concrete</u>	Foundation Slab on Grade Suspended Slab Elevator Pit Ramps, Stairs, Landings	141600.00 30500.00 447200.00 12500.00 <u>35700.00</u> 667500.00	\$667,500.00
<u>Masonry</u>	Infills Elevator Shaft	27000.00 <u>35000.00</u> 62000.00	\$62,000.00
<u>Metals</u>	Structural Steel Stairs Handrails Elevator Put Ladder Miscellaneous Metals	241800.00 85000.00 41800.00 3000.00 <u>25000.00</u> 396600.00	\$396,600.00
<u>Rough Carpentry</u>	Exterior Wall Assembly Air Barrier Sheathing Steel Stud Framing Batt Insulation Vapor Barrier		\$42,000.00

<u>Fire Code Upgrades in Hall & Existing Theatre</u>		\$302,000.00
<u>Millwork Allowance</u>		\$85,600.00
<u>Concessions & Storage Area</u>		\$175,000.00
<u>Moisture Protection</u>		\$155,000.00
Metal Siding	21500.00	
Roofing	<u>133500.00</u>	
	155000.00	
<u>Doors, Frames, Hardware</u>		\$461,950.00
Curtain Wall	325000.00	
Aluminum Entrances	35000.00	
Exit Doors	12500.00	
Interior Doors	42700.00	
Finish Hardware	<u>46750.00</u>	
	461950.00	
<u>Finishes</u>		\$342,800.00
Drywall & Framing	152000.00	
Flooring	42700.00	
Painting	89500.00	
Acoustical Ceiling Treatment	<u>58600.00</u>	
	342800.00	

<u>Specialties</u>			\$50,200.00
Toilet Partitions	11500.00		
Washroom Accessories	9500.00		
Signage	4500.00		
Branding	<u>24700.00</u>		
	50200.00		
<u>Elevator</u>			\$145,000.00
<u>Mechanical</u>			
Fire Protection (Hall & Theatre)			\$182,444.00
HVAC & Plumbing			\$378,000.00
<u>Electrical</u>		(Including Service Upgrade)	\$302,400.00
<u>Building Code Review</u>		(Included in Design Fees)	\$0.00
		Sub-Total	\$4,234,994.00

<u>Design Fees</u>	12% of Sub-Total	\$508,122.00
<u>Construction Management Fees</u>	7% of Sub-Total	\$296,451.00
<u>Contingency</u>	LS Allowance	\$500,000.00
	Total Class 'D' Budget	\$5,539,567.00

C. Bartlett

C. Bartlett, PQS
 Senior Vice President
 DORA Construction Limited

August 25, 2021

Date



TO: CBRM Mayor & Council

FROM: Kristen Knudskov

SUBJECT: Municipal Planning Strategy Request – Dwayne Fudge

DATE: April 21, 2022

Background

Dwayne Fudge of Seaview Cycle & Power Equipment Inc. has requested that CBRM Council consider amending the Municipal Planning Strategy (MPS) and Land Use Bylaw (LUB) to allow motorcycle inspections at 1S26 Keltic Drive, Leitches Creek. The application letter is provided in Attachment A.

In 2020, Mr. Fudge of Seaview Cycle & Power Equipment Inc. obtained a Building & Development Permit to convert the former propane sales building into a repair service for small engines. At that time, staff advised Mr. Fudge that motor vehicle repair is not permitted and discussed the option to proceed with an amendment to the MPS.

The property is currently zoned Rural CBRM (RCB). The RCB zone does not permit motor vehicle repair within 300 feet of a dwelling. There is a single detached dwelling (civic #1S16) located roughly 150 feet from the subject building (see Attachment B). For that reason, Planning and Development Staff are unable to approve a building & development permit application for motor vehicle repair on the subject property.

The policy direction seeks to strike a balance in rural CBRM by allowing a wide range of businesses while also ensuring that incompatible uses are separated. A motor vehicle repair business has the potential to generate noise, traffic, and aesthetic impacts that may negatively impact residential properties in the vicinity. The 300-foot setback requirement helps to mitigate possible adverse impacts.

Should Council wish to consider an amendment to the MPS, the *Municipal Government Act* requires that a Public Participation Program be held. In 2019, Council approved a preliminary public participation program in response to a similar request. The feedback included 23 submissions opposed and 1 in support of the proposed amendment. Council passed a motion to uphold the MPS and LUB and proceed with enforcement processes.

As Council is aware, Dillon Consulting is currently in the process of a comprehensive review the CBRM's MPS and LUB. The draft documents are expected to be considered by Council by the end of 2022 or early 2023. Due to the legislative requirements under the *Municipal Government Act*, the process associated with a MPS and LUB amendment takes approximately 5-6 months. The process can take longer depending on the specifics of the application. It is uncertain whether the requested amendment would be consistent with the direction of the new planning documents.

Given the potential for conflict with the expected timelines, it would be best to defer consideration of this issue as part of the comprehensive review of the MPS and LUB.

Options

1. Uphold the Municipal Planning Strategy and Land Use Bylaw.
2. Defer to the comprehensive review of the MPS and LUB, and direct Mr. Fudge to contact Dillon Consulting to discuss the proposed development.

Respectfully submitted by:

ORIGINAL SIGNED BY

Kristen Knudskov
Planning and Development Department

A

SEAVIEW CYCLE & POWER EQUIPMENT INC.
1526 KELTIC DRIVE
NORTH SYDNEY, NS
B2A 4Y1

April 8, 2022

Cape Breton Regional Municipality
Esplande, Sydney, NS

Attention: Kristen R. Knudskov

Please accept this letter as my application to amend Zoning to allow Motorcycle Inspections to be completed at Seaview Cycle & Power Equipment Inc., 1526 Keltic Drive, Leitches Creek, NS B2A 4Y1.

Attached you will find payment of \$1000.00 for the application fee.

If you require any further information, please do not hesitate to contact me.

Sincerely,

ORIGINAL SIGNED BY

Dwayne Fudge
Seaview Cycle & Power Equipment Inc.



Municipal Planning Strategy

Part 2, Policy 17

- 17.a Because of the relative sparsity of development in comparison to urban/suburban locales, coupled with the generally less apprehensive attitude of rural constituents about land use and development issues in comparison to urban/suburban residents, policy direction regarding business development in most of rural CBRM is more relaxed. It shall be a policy of Council to permit a wide variety of business developments in most of rural CBRM based on a range of regulatory provisions from as-of-right permission to the requirement for a zoning amendment.
- 17.c It shall be a policy of Council to permit automotive repair service businesses throughout rural CBRM, *except in neighbourhoods subject to Policy 18 of this Part and planned residential subdivisions*, provided all buildings and structures associated with the business are well setback from any residential dwelling and outdoor storage is setback even further with screening provisions in effect to protect residential development, as specified in the Land Use By-law.

Land Use Bylaw

Part 101 Definitions

Repair service means property associated with the maintenance, care, repair or cleaning of goods, commodities, equipment, materials other than motor vehicles and shall include the repair of clothing, jewelry, appliances, furniture, small engines, or parts of vehicles, machinery and equipment without the storage (whether within a building or outdoor) of the vehicle the part is associated with.

Motor Vehicle means a machine which is primarily constructed to move under its own power (e.g. automobile) or a wheeled vehicle intended to be hitched to an automobile which is primarily constructed to move under its own power (e.g. recreational vehicle)

Motor vehicle related means an establishment which retails, repairs, or provides fuel services to automobiles. Types of motor vehicle related establishments include:

- **motor vehicle repair service** means an establishment where the primary purpose is the repairing of motor vehicles. Motor vehicle retail may be an accessory use to the repair business in such establishments. Motor vehicle repair can be divided into three categories; the repair of the parts of the motor vehicle which are responsible for it to operate, the repair of the external body of the motor vehicle, and the repair of the glass affixed to the body.

Student Hiring:

Motion:

Moved by Councillor Cyril MacDonald, seconded by Councillor Green, that staff be directed to provide an issue paper regarding student hiring to address the inefficiencies and unfair hiring practices of the Student Job Lottery, and it is prudent that all other managers and directors be consulted if deemed necessary.

Discussion:

During discussion, with consent of the mover and seconder, it was agreed that the motion be amended to remove the words “and unfair hiring practices”.

Motion Carried.



CBRM

A Community of Communities

Cape Breton Regional Municipality

Issue Paper

Date: April 21, 2022

To: Mayor and Council

From: Kirk Durning – Manager of Recreation

Re: CBRM Student Employment Policy

BACKGROUND

As per the motion passed by Council at the April 12th meeting, staff was directed to provide an issue paper on student hiring to address the inefficiencies of the student job lottery. The current student hiring policy was implemented in 1997 and last amended in 2005. Under the current student hiring policy, to be eligible, students must:

- be in grade 12 and pursuing post-secondary education, or be a Grade 12 graduate and be entering post-secondary education
- be re-entering full-time post-secondary education in the fall of the year of summer employment, and who can provide CBRM with the necessary documentation of acceptance in a post-secondary institution.
- be returning to full time post-secondary education during the year of summer employment.
- be willing to work where the job requires, which may not always be in their home community.

The hiring occurs in two stages:

Stage 1 – Selection of Core Students

- The number of core students for the summer program will be determined by the Departmental Director in consultation with the appropriate Committee of Council and in accordance with budget allocation for summer programs.

Stage 2 - Selection of General Students (Lottery)

- The number of general student jobs will be proportionally allotted by District based upon voter population. The district allocations will be reduced by the number of core students selected in stage 1 of the process.
- The student hiring will be determined in each district by random draw or by Councilor selection.
- Each Councilor will determine the mode of selection annually, no later than the second week in April.
- Following selection in the student lotto, the students complete an information form that provides background and interests in different areas.

DISCUSSION

Currently Parks and Recreation are the only departments who are held to the student lottery process. With department activity and delivery changing since the implementation of the current student hiring policy, it creates inefficiencies for the recreation in hiring qualified staff.

Under the current structure some of the challenges include:

- It is seen as a fair and equal opportunity for students to get jobs, however, students who are studying in the field lose out on opportunities to gain work experience directly related to their studies because they are not selected in the lottery.
- The pre-covid public lottery led to an increase in complaints concerning the selection of students.
- It removes an important component for students concerning the job recruitment and selection process.
- A student can only win a position through the lottery once, which hinders the opportunity to keep good student staff in following years.
- Over the last five years minimum wage has increased from \$10.70 to \$13.35, with increases expected to continue and wages to reach \$15.00 by 2024. This paired with current level of federal funding has created budget pressure on number of student positions available.

In 2019, the recreation department completed a cross Canada survey on municipal student hiring practices that received 81 responses from municipalities of all sizes. The results showed that only one other municipality is using a lottery system to hire students.

Furthermore, hiring practices common among all municipalities for summer student positions is the use of a standard application and interview process. In some cases, returning students with strong evaluations are hired back in following years without an interview.

Some of the benefits of hiring through a standard job competition:

- It provides the ability to hire qualified staff earlier, allowing for planning and preparation for summer programs.
- Hiring trained staff gives increased opportunity for quality work experience for students from recruitment to delivery of programs.
- Hiring students who want to work within the field and with specific demographics.
- Increase in volunteerism due to recognition of experience in job competition process.
- Ability to strengthen relationship with local educational institutions to provide opportunities to their students.

OPTIONS

Given this information, staff recommends that Council consider the following options to amend the Student Employment Policy accordingly:

1. Allow for student recreation positions to become "Core Student" positions but continue to do the lottery for Parks and Grounds general summer students through an online application intake. Suggested option would be to amend section 3.1.1 as per below:

Current section reads:

3.1.1 The number of core students for the summer program will be determined by the Departmental Director ~~in consultation with the appropriate Committee of Council and~~ in accordance with budget allocation for summer programs.

Amend to read:

3.1.1 The number of recreation core students for the summer program will be determined by the Department Director or Manager in accordance with the budget allocation for summer programs.

2. Remove "or by council selection" from section 3.2.2 within the current policy.

SUBMITTED BY:

Kirk Durning
Manager of Recreation



**Cape Breton Regional Municipality
Human Resource Services
Policy**

Category: Recruitment and Selection

Ref: 2-20

Approved By Council: January 21, 1997

Page: 1 of 3

Amended: March 17, 1998

Amended: March 21, 2005

Summer Student Employment

1.0 The Municipality is committed to providing students with meaningful employment opportunities. Students eligible for summer employment must:

- be in grade 12 and pursuing post secondary education, or be a Grade 12 graduate and be entering post secondary education or be re-entering full-time post secondary education in the fall of the year of summer employment, and who can provide CBRM with the necessary documentation of acceptance in a post secondary institution.
- be returning to full time post secondary education during the year of summer employment.
- be willing to work where the job requires, which may not always be in their home community.

1.1 **Employment with CBRM**

Students shall be eligible for selection through student lottery on one (1) occasion only. A student who has demonstrated either qualifications or certification that would rank him/her as a Core Student and is necessary for the operation of continuing programs shall be eligible for employment with CBRM for more than one occasion.

2.0 **Definitions:**

- **Core Student:** A student who must have specific skills and qualifications and who will supervise, plan or assist in the development of summer programs.

Where there is any conflict between the policies adopted by the Cape Breton Regional Municipality and the collective agreement, or provincial or federal government legislation, collective agreements or the provincial or federal legislation shall supersede such other policies.

- **General Student:** A student who will work in a program or department who does not require specific skills or qualifications.
- **Co-op Education Student:** A student who is undertaking a specific educational program and requires work term experience.

3.0 Recognizing the need for the Department of Culture, Recreation and Facilities, the Department of Public Works and Engineering to employ a number of core students with specific skills and training to assist in the planning, development and supervision of various programs throughout the municipality, recruitment and selection of students will be completed in two stages

3.1.0 **Stage 1- Selection of Core Students:**

- 3.1.1 The number of core students for the summer program will be determined by the Departmental Director in consultation with the appropriate Committee of Council and in accordance with budget allocation for summer programs.
- 3.1.2 An advertisement listing the number of core student by job title and basic qualifications will be placed in the local press by the Human Resources Department in April/May of each year. The closing date for Core Student employment applications shall be determined by the Human Resources Department.
- 3.1.3 Selection will be in accordance with the municipality's recruitment and selection policy and will be based on qualifications, ability and personal suitability for each position.

3.2.0 **Stage 2 - Selection of General Students.**

- 3.2.1 The number of general student jobs will be proportionally allotted by District based upon voter population. The district allocations will be reduced by the number of core students selected in stage 1 of the process.
- 3.2.2 The student hirings will be determined in each district by random draw or by Councillor selection.
- 3.2.3 Each Councillor will determine the mode of selection annually no later than the second week in April.

- 3.2.4 An advertisement will be placed in the local press by the Human Resource Department in May, advising the mode of selection for summer students for each district. Where there is to be a random draw the date, time and location of the draw will be indicated.
- 3.2.5 Once students have been selected, interviews from among the successful applicants will be conducted to fill the required positions in the municipality.

3.3.0 Stage 3-Student Information Checks

- 3.3.1 All students selected for employment with the CBRM who are to be assigned to the Recreation Department shall consent to a search of the Child Abuse Registry and a Canadian Police Information Centre checks.
- 3.3.2 To be eligible for employment clearance must be received from both searches.

4.0 Co-op Students

- 4.1 Subject to budget and as part of the continuing process of education, development and partnership with various educational institutions, where specific educational requirements are required, and commitments may be made to hire co-op students.

5.0 Grants

- 5.1 Human Resource Services will make application to appropriate agencies for grants to support the summer student program. Union concurrence will be obtained from the appropriate bargaining units where applicable.

6.0 Affirmative Action

- 6.1 In recognition of the Memorandum of Understanding between CBRM and the Nova Scotia Human Rights Commission, action shall be taken to encourage student applications and employment of visible minorities, aboriginal peoples and persons with disabilities.

MEMO

Cape Breton Regional Municipality

To: CBRM Council and Staff
From: Mayor Amanda M. McDougall
Date: April 21, 2022
Re: ***Meeting Structure and Schedule***

Members of CBRM Council,

By way of this memo, I would like to advise Council on the following proposed changes to our meeting structure and schedule. Meetings of late have not aligned with our intended three-hour time limit. After reviewing the minutes from our Special Meeting of Council from March 30th, 2021 I offer the following changes to our current meeting structure:

- Two Regional Council meetings a month to be held on the second and fourth Tuesdays of the month. The first Tuesday meeting to commence at 6:00 pm and fourth Tuesday to commence at 9:30 am
- Themed and Special meetings to be scheduled as required and requested.

I look forward to hearing how Council would like to proceed with the proposed meeting structure and schedule changes.

In kindness,

ORIGINAL SIGNED BY

Amanda M. McDougall
Mayor – Cape Breton Regional Municipality



CAPE BRETON
REGIONAL MUNICIPALITY

Committee Meeting Structure and Schedule:

It was **agreed** to suspend the speaking time rules of the meeting to allow Councillors to offer input and share their likes and dislikes regarding Council the meeting structure and scheduling.

Mayor McDougall initiated the discussion and advised that she thought it would be a great opportunity to set quarterly specialty meetings to report on the work on the Committees. She also felt that two (2) Regional Council meetings per month work great, however there has been feedback from staff that one (1) day meeting and one (1) meeting held in the evening may work better to offset staff overtime. She also noted that monthly themed meetings to discuss items within the Strategic Planning process and economic development would be important to maintain focus. She also expressed her agreement with the recommended 3-hour time limit for meetings, with the ability to request to go beyond three hours if required.

Councillors shared their thoughts and discussion included the following:

- Consensus from all Councillors not to meet for the sake of meeting
- Special meetings of Council every 3 months was thought to be too often and that perhaps these meetings could be scheduled as needed, with a consensus of whether they would be in person or via Zoom
- Councillors shared both positive and negative comments about alternating the Chair for Committee meetings
- Standing item on agenda for Committee reports
- Consent agenda a good idea, but more information is required
- Councillors expressed pros and cons of daytime vs. nighttime meetings
- Important presentations should take place at evening televised meetings
- Reduce the number of Committee meetings
- In person meetings vs. Zoom
- Councillors agreed on three (3) hour meetings with an option to continue longer
- Monthly themed meetings
- Police and Fire Committee meetings should continue to be stand alone
- The video recordings of all open meeting proceedings are stored and can be viewed on the CBRM website

In response to how the schedules of Council affect the Clerk's Department, the Municipal Clerk explained that the main function of the Clerk's Department is to provide secretarial service to the Council and Committee meetings and the Department will work with whatever Council decides. If staff resources are an issue, then the CAO would be consulted. The Clerk advised that overtime is budgeted for annually and is approximately 5% of the wages budget.

Continued...

Committee Meeting Structure and Schedule (cont'd):

Mayor McDougall provided a summary of the discussion and the following motion was then put forward.

Motion:

Moved by Councillor Gordon MacDonald, seconded by Councillor Parsons, to approve the Council Meeting Structure and Schedule as follows:

- Hold two (2) Regional Council meetings per month; one (1) scheduled and one (1) as an option (depending on pending agenda items)
- Schedule special meetings as required to be held via Zoom or in person
- Monthly themed meeting based on the outcomes through the Strategic Planning
- Standing item on future agendas for Committee reporting

Discussion:

In response to questions, Mayor McDougall clarified that General Committee meetings are eliminated and that the Regional Council meetings will be held in the evening. She also advised that the themed meetings will be a consensus-based on the topic up for discussion.

Motion Carried.

Summary

Statement of Revenue

February 28, 2022

Revenue	Year To Date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	108,106,441	105,394,106	\$ 2,712,334	\$ 114,975,389	\$ 6,888,948
Total Federal Government	2,902,311	3,026,234	(123,923)	3,301,346	399,035
Total Federal Government Agencies	699,173	699,173	0	762,734	63,561
Total Provincial Government	1,965,502	1,965,502	-	2,144,184	178,682
Total Provincial Government Agencies	3,098,759	3,107,980	(9,221)	3,390,524	291,765
Total Services to Other Local Government	876,961	876,961	-	956,685	79,724
Total Transit	690,745	1,153,750	(463,005)	1,255,000	564,255
Total Environmental Development Services	210,758	225,683	(14,925)	246,200	35,442
Total Licenses & Permits	128,462	138,417	(9,955)	151,000	22,538
Total Fines & Fees	527,996	783,814	(255,818)	855,070	101,273
Total Rentals	537,329	537,329	0	586,177	48,848
Total Concessions & Franchises	246,272	847,500	(601,228)	1,017,000	225,801
Total Interest on Taxes	1,432,178	1,388,750	43,428	1,515,000	82,822
Total Finance Revenue	37,756	20,625	17,131	22,500	(15,256)
Total Solid Waste Revenue	2,660,181	2,277,083	383,098	2,450,000	(210,181)
Total Recreation & Cultural Service Programs	580,606	901,750	(321,144)	1,041,000	1,231,123
Total Water Utility Charges	4,538,884	4,538,884	-	4,951,510	412,626
Total Unconditional Transfers	28,577,904	14,516,185	14,061,719	15,835,838	(12,742,066)
Total Conditional Transfers	97,307	97,307	0	125,000	27,693
Total Extraordinary Revenue	-	1,604,167	(1,604,167)	1,750,000	1,750,000
Year To Date Assigned	\$ 157,915,526	\$ 144,101,200	\$ 13,814,326	\$ 157,332,157	\$ (583,369)

Departmental

Reviewed

Summary

Statement of Expenditures

February 28, 2022

Expenditures	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	\$ 1,183,268	\$ 1,396,417	\$ 213,148	\$ 1,505,992	\$ 322,724
Administration	363,637	423,678	60,041	459,094	95,457
Finance	2,132,732	2,464,318	331,587	2,654,307	521,575
Legal	2,052,185	2,150,798	98,613	2,206,286	154,101
Human Resources	1,131,310	1,247,176	115,866	1,353,103	221,793
Technology & Communications	2,764,148	3,239,251	475,103	3,710,255	946,107
Municipal Clerk	358,634	391,734	33,099	523,783	165,149
Fiscal Services	28,663,361	28,894,184	230,823	32,662,089	3,998,728
Police Services	23,009,290	24,804,961	1,811,721	26,836,654	3,843,414
Fire Services (Incl EMO)	16,935,052	16,923,834	(11,219)	18,260,025	1,324,973
Engineering & Public Works	46,969,277	46,052,186	(917,091)	50,899,990	3,930,713
Planning	2,862,975	3,060,199	197,224	3,392,070	529,095
Facilities C200 & Arenas	2,940,443	3,431,646	491,203	3,724,475	784,032
Parks & Grounds	2,833,311	2,777,762	(55,549)	2,976,699	143,388
Buildings	2,965,993	3,168,941	205,169	3,441,674	475,681
Recreation	1,842,186	2,245,295	409,844	2,755,661	818,704
Total expended to date	\$ 139,007,803	\$ 142,672,379	\$ 3,689,583	\$ 157,362,157	\$ 18,275,633

Departmental

Reviewed

Legislative

Statement of Expenditures

February 28, 2022

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative					
6000 WAGES/SALARIES	\$ 867,440	\$ 970,377	\$ 102,936	\$ 1,049,929	\$ 182,489
6010 BENEFITS	139,068	170,164	31,096	184,344	45,276
6030 TRAVEL/CONFERENCES	16,654	72,388	55,734	78,969	62,315
6040 PROF MEM/DUES & FEES	82,495	80,000	(2,494)	80,000	(2,495)
6050 OFFICE SUPPLIES	3,807	11,367	7,559	12,400	8,593
6060 OFFICE EQUIPMENT	4,931	4,583	(347)	5,000	69
6080 ADVERTISING	4,753	13,292	8,539	14,500	9,747
6100 COURIER	21	229	208	250	229
6110 TELEPHONE/FAX	17,256	22,825	5,569	24,900	7,644
6120 PUBL./SUBSCRIPTIONS	1,611	1,925	314	2,100	489
6130 COMPUTER HARDWARE	8,517	6,183	(2,334)	6,600	(1,917)
6150 MEETING EXPENSES	19,544	22,917	3,373	25,000	5,456
6170 PROMOTION	17,172	20,167	2,995	22,000	4,828
Total expended to date	\$ 1,183,268	\$ 1,396,417	\$ 213,148	\$ 1,505,992	\$ 322,724

Departmental

Finance

CAO	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 256,310	\$ 258,426	\$ 2,115	\$ 279,612	\$ 23,302
6010 BENEFITS	40,984	44,867	3,883	48,607	7,623
6020 TRAINING/EDUCATION	-	3,025	3,025	3,300	3,300
6030 TRAVEL/CONFERENCES	5,319	5,000	(319)	5,000	(319)
6040 PROF MEM/DUES & FEES	636	1,650	1,014	1,800	1,164
6050 OFFICE SUPPLIES	197	2,567	2,370	2,800	2,603
6080 ADVERTISING	-	-	-	-	-
6110 TELEPHONE/FAX	1,652	2,750	1,098	3,000	1,348
6120 PUBL./SUBSCRIPTIONS	370	435	66	475	105
6130 COMPUTER HARDWARE	548	-	(548)	-	(548)
6150 MEETING EXPENSES	5,054	4,125	(929)	4,500	(554)
6170 PROMOTION	739	4,583	3,845	5,000	4,261
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	51,828	96,250	44,422	105,000	53,172
Total expended to date	\$ 363,637	\$ 423,678	\$ 60,041	\$ 459,094	\$ 95,457

Departmental

Finance

Finance		Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000	WAGES/SALARIES	\$ 1,622,309	\$ 1,805,668	\$ 183,358	\$ 1,955,897	\$ 333,588
6010	BENEFITS	348,975	351,494	2,520	380,785	31,810
6020	TRAINING/EDUCATION	9,049	14,208	5,160	15,500	6,451
6030	TRAVEL/CONFERENCES	5,110	6,417	1,306	7,000	1,890
6040	PROF MEM/DUES & FEES	3,171	4,881	1,711	5,325	2,154
6050	OFFICE SUPPLIES	6,222	13,292	7,070	14,500	8,278
6060	OFFICE EQUIPMENT	2,824	9,625	6,801	10,500	7,676
6080	ADVERTISING	26,647	39,096	12,449	42,650	16,003
6090	POSTAGE	154,640	165,917	11,277	181,000	26,360
6100	COURIER	32,019	30,571	(1,448)	33,350	1,331
6110	TELEPHONE/FAX	16,420	14,758	(1,661)	16,100	(320)
6130	COMPUTER HARDWARE	7,660	11,963	4,303	13,050	5,390
6140	COMPUTER SOFTWARE	278	45,833	45,555	50,000	49,722
6180	COST RECOVERY	(316,106)	(297,917)	18,189	(325,000)	(8,894)
8010	OPERATIONAL MAT/SUPP	5,241	4,125	(1,116)	4,500	(741)
8100	PROFESSIONAL SERVICE	51,008	52,000	991	52,000	992
8110	CONTRACTS/AGREEMENTS	37,684	40,517	2,832	44,200	6,516
8120	LEASES	11,257	11,871	613	12,950	1,693
8180	TAX EXEMPT/WRITE OFF	108,323	140,000	31,677	140,000	31,677
Total expended to date		\$ 2,132,732	\$ 2,464,318	\$ 331,587	\$ 2,654,307	\$ 521,575

Departmental

Finance

Legal

Statement of Expenditures

February 28, 2022

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legal					
6000 WAGES/SALARIES	\$ 382,461	\$ 384,954	\$ 2,494	\$ 417,034	\$ 34,573
6010 BENEFITS	78,920	79,492	572	86,117	7,197
6020 TRAINING/EDUCATION	-	5,958	5,958	6,500	6,500
6030 TRAVEL/CONFERENCES	2,589	4,125	1,536	4,500	1,911
6040 PROF MEM/DUES & FEES	10,844	12,375	1,531	13,500	2,656
6050 OFFICE SUPPLIES	2,115	3,208	1,094	3,500	1,385
6060 OFFICE EQUIPMENT	1,968	3,850	1,882	4,200	2,232
6070 PHOTOCOPIER LEASE	1,720	3,208	1,488	3,500	1,780
6080 ADVERTISING	466	2,750	2,284	3,000	2,534
6100 COURIER	313	733	421	800	487
6110 TELEPHONE/FAX	2,995	3,117	121	3,400	405
6120 PUBL./STATUTES	16,142	13,000	(3,142)	13,000	(3,142)
6130 COMPUTER HARDWARE	591	3,208	2,617	3,500	2,909
6140 COMPUTER SOFTWARE	-	-	-	-	-
6150 MEETING EXPENSE	85	458	374	500	415
6160 LIABILITY INSURANCE	1,489,236	1,488,735	(502)	1,488,735	(501)
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	65,890	141,625	75,735	154,500	88,610
Total expended to date	\$ 2,052,185	\$ 2,150,798	\$ 98,613	\$ 2,206,286	\$ 154,101

Departmental

Finance

Human Resources

Statement of Expenditures

February 28, 2022

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Human Resources					
6000 WAGES/SALARIES	\$ 787,614	\$ 808,577	\$ 20,962	\$ 875,958	\$ 88,344
6010 BENEFITS	182,938	175,196	(7,743)	189,795	6,857
6020 TRAINING/EDUCATION	5,318	9,029	3,711	9,850	4,532
6030 TRAVEL/CONFERENCES	7,485	16,042	8,557	17,500	10,015
6040 PROF MEM/DUES & FEES	1,801	1,833	32	2,000	199
6050 OFFICE SUPPLIES	11,864	13,750	1,886	15,000	3,136
6060 OFFICE EQUIPMENT	978	2,292	1,314	2,500	1,522
6080 ADVERTISING	-	2,750	2,750	3,000	3,000
6110 TELEPHONE/FAX	9,592	9,167	(426)	10,000	408
6120 PUBL./SUBSCRIPTIONS	-	2,750	2,750	3,000	3,000
6130 COMPUTER HARDWARE	548	5,500	4,952	6,000	5,452
6140 COMPUTER SOFTWARE	-	458	458	500	500
6150 MEETING EXPENSE	4,939	4,125	(814)	4,500	(439)
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	114,326	188,833	74,508	206,000	91,674
8110 CONTRACTS/AGREEMENTS	3,907	6,875	2,968	7,500	3,593
Total expended to date	\$ 1,131,310	\$ 1,247,176	\$ 115,866	\$ 1,353,103	\$ 221,793

Departmental

Finance

Technology Including
911 Comm Centre

Statement of Expenditures

February 28, 2022

Technology/Communications	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,731,393	\$ 2,018,499	\$ 287,107	\$ 2,186,707	\$ 455,314
6010 BENEFITS	341,192	414,688	73,496	449,246	108,054
6020 TRAINING/EDUCATION	4,579	20,167	15,587	22,000	17,421
6030 TRAVEL/CONFERENCES	10,980	9,740	(1,241)	10,625	(355)
6040 PROF MEM/DUES & FEES	1,758	1,366	(391)	1,450	(308)
6050 OFFICE SUPPLIES	10,148	5,317	(4,831)	5,800	(4,348)
6060 OFFICE EQUIPMENT	6,540	11,917	5,377	13,000	6,460
6080 ADVERTISING	701	2,750	2,049	3,000	2,299
6100 COURIER	-	-	-	-	-
6110 TELEPHONE/FAX	109,055	134,933	25,878	147,200	38,145
6120 PUBL./SUBSCRIPTIONS	-	-	-	-	-
6130 COMPUTER HARDWARE	97,445	126,500	29,055	138,000	40,555
6140 COMPUTER SOFTWARE	334,777	343,912	9,135	375,177	40,400
6150 MEETING EXPENSE	93	917	824	1,000	907
7010 ELECTRICAL	7,530	8,846	1,316	9,650	2,120
7060 BLDG/FACILITY RENOV	4,797	-	(4,797)	-	(4,797)
7070 BLDG/FACILITY RENTAL	44,836	59,492	14,655	64,900	20,064
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8040 COMM EQUIPMENT LINES	670	6,875	6,205	7,500	6,830
8100 PROFESSIONAL SERVICES	6,230	13,750	7,520	15,000	8,770
8110 CONTRACTS/AGREEMENTS	51,424	56,833	5,409	62,000	10,576
8120 LEASES SAP	-	0	0	95,000	95,000
8130 LICENSES/PERMITS	-	2,750	2,750	103,000	103,000
Total expended to date	\$ 2,764,148	\$ 3,239,251	\$ 475,103	\$ 3,710,255	\$ 946,107

Departmental

Finance

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Municipal Clerk					
6000 WAGES/SALARIES	\$ 258,967	\$ 263,360	\$ 4,393	\$ 285,307	\$ 26,340
6010 BENEFITS	59,295	56,955	(2,339)	61,701	2,406
6020 TRAINING/EDUCATION	1,301	2,521	1,220	2,750	1,449
6030 TRAVEL/CONFERENCES	1,549	2,292	743	2,500	951
6040 PROF MEM/DUES & FEES	636	665	28	725	89
6050 OFFICE SUPPLIES	1,289	2,750	1,461	3,000	1,711
6060 OFFICE EQUIPMENT	909	3,667	2,757	4,000	3,091
6070 PHOTOCOPY SUPPLIES	15,626	22,000	6,374	24,000	8,374
6080 ADVERTISING	-	688	688	750	750
6100 COURIER	98	688	590	750	652
6110 TELEPHONE/FAX	2,142	2,750	608	3,000	858
6120 PUBL./SUBSCRIPTIONS	1,574	1,650	76	1,800	226
6130 COMPUTER HARDWARE	4,041	5,958	1,917	6,500	2,459
6140 COMPUTER SOFTWARE	10,049	12,500	2,452	12,500	2,451
6150 MEETING EXPENSES	1,159	13,292	12,132	14,500	13,341
8110 CONTRACTS/AGREEMENTS	-	(0)	(1)	100,000	100,000
Total expended to date	\$ 358,634	\$ 391,734	\$ 33,099	\$ 523,783	\$ 165,149

Departmental

Finance

Fiscal Services

Statement of Expenditures

February 28, 2022

Fiscal Services	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 295,289	\$ 534,350	\$ 239,060	\$ 582,927	\$ 287,638
9020 INT ON DEBT	1,208,170	1,208,170	(0)	1,328,944	120,774
9050 PRINC ON DEBT	7,965,269	7,965,269	(1)	8,756,070	790,801
9052 DEBT/CAP BOND DISC		0	0	98,000	98,000
9090 BANK CHARGES	58,612	55,000	(3,612)	60,000	1,388
9200 ALLOWANCE FOR UNCOL. TAXES	-	0	0	800,000	800,000
9420 APPROP TO CAPITAL FUND	82,500	82,500	-	90,000	7,500
9430 APPROP TO B.I.D.C.	169,648	161,552	(8,096)	176,239	6,591
9600 PROV. CORRECTIONS	977,790	981,261	3,471	1,070,466	92,676
9610 CB REG. HOUSING	1,977,389	1,977,390	0	2,322,687	345,298
9620 REGIONAL LIBRARY	645,150	645,150	-	703,800	58,650
9630 CB/MIC. SCHOOL BOARD	14,008,582	14,008,582	(0)	15,282,089	1,273,507
9640 PROPERTY ASSESSMENT	1,274,961	1,274,961	-	1,390,867	115,906
Total expended to date	\$ 28,663,361	\$ 28,894,184	\$ 230,823	\$ 32,662,089	\$ 3,998,728

Departmental

Finance

Police Services	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	\$ 20,193,908	\$ 21,780,788	\$ 1,602,930	\$ 23,594,829	\$ 3,416,971
6020 TRAINING/EDUCATION	52,978	91,667	38,689	100,000	47,022
6030 TRAVEL/CONFERENCES	11,684	64,167	52,483	70,000	58,316
6040 PROF MEM/DUES & FEES	2,239	2,292	52	2,500	261
6050 OFFICE SUPPLIES	30,935	36,667	5,731	40,000	9,065
6060 OFFICE EQUIPMENT	39,240	41,250	2,010	45,000	5,760
6070 PHOTOCOPY SUPPLIES	7,246	16,500	9,254	18,000	10,754
6080 ADVERTISING	2,495	4,583	2,088	5,000	2,505
6090 POSTAGE & 6100 COURIER	9,720	13,750	4,030	15,000	5,280
6110 TELEPHONE/FAX	183,657	206,250	22,593	225,000	41,343
6120 PUBL./SUBSCRIPTIONS	3,220	5,500	2,280	6,000	2,780
6130 COMPUTER HARDWARE	158,197	142,083	(16,113)	155,000	(3,197)
6140 COMPUTER SOFTWARE	96,904	119,167	22,263	130,000	33,096
6150 MEETING EXPENSES	9,669	10,542	872	11,500	1,831
6170 PROMOTION	4,218	10,083	5,865	11,000	6,782
7000 HEAT	16,487	22,917	6,430	25,000	8,513
7010 ELECTRICAL	88,716	101,154	12,438	110,350	21,634
7020 WATER	4,995	9,167	4,172	10,000	5,005
7030 BLDG/FACILITY MAINT	93,768	76,083	(17,684)	83,000	(10,766)
7040 BLDG/FACILITY REPAIR	24,786	13,750	(11,036)	15,000	(9,786)
7060 BLDG/FACILITY RENOV	7,688	13,750	6,062	15,000	7,312
7070 BLDG/FACILITY RENTAL	20,891	22,917	2,026	25,000	4,109
7110 SECURITY	235	1,833	1,599	2,000	1,765
7500 VEH/EQUIP MAINT	17,127	44,018	26,892	48,020	30,893
7505 GASOLINE & DIESEL	372,916	371,250	(1,666)	405,000	32,084
7510 VEH/EQUIP REPAIRS	298,991	263,741	(35,250)	287,717	(11,274)
7530 VEH/EQUIP REPLACEMENT	579,765	580,000	234	580,000	235
7540 VEH/EQUIP RENTAL	-	1,833	1,833	2,000	2,000
7550 VEH/EQUIP TOWING	4,427	4,583	156	5,000	573
8000 OPERATIONAL EQUIP	99,524	123,750	24,226	135,000	35,476
8010 OPERATIONAL MAT/SUPP	113,793	123,750	9,957	135,000	21,207
8020 MAINTENANCE EQUIP	5,297	6,939	1,643	7,570	2,273
8090 UNIFORMS/CLOTHING	171,602	160,417	(11,185)	175,000	3,398
8100 PROFESSIONAL SERVICE	117,563	123,750	6,187	135,000	17,437
8110 CONTRACTS/AGREEMENTS	19,477	25,667	6,189	28,000	8,523
8125 MAJOR INVESTIGATIONS	94,932	118,404	23,472	129,168	34,236
8150 GRANTS/SUBS TO ORG	50,000	50,000	0	50,000	-
Total expended to date	23,009,290	24,804,961	1,811,721	26,836,654	3,843,414

Departmental

Finance

Police Services

Statement of Revenue

February 28, 2022

Police Services Revenue	Year to date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
4751 RECORDS INQUIRIES	\$ 130,228	\$ 96,250	\$ 33,978	\$ 105,000	\$ (25,228)
5151 FINES	118,922	206,250	(87,328)	225,000	106,078
Total Revenue to date	\$ 249,150	\$ 302,500	\$ (53,350)	\$ 330,000	\$ 80,850

Departmental

Finance

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Fire Services Including EMO					
6000 WAGES/SALARIES	\$ 5,960,477	\$ 5,677,140	\$ (303,337)	\$ 6,161,170	\$ 180,693
8010 BENEFITS	1,116,297	1,165,528	49,232	1,264,950	148,653
6011 MISC. BENEFITS	6,620	24,651	18,031	26,892	20,272
6020 TRAINING/EDUCATION	33,631	151,355	117,725	165,115	131,484
6030 TRAVEL/CONFERENCES	8,976	39,050	30,074	42,600	33,624
6040 PROF MEM/DUES & FEES	10,321	11,075	754	12,082	1,761
6050 OFFICE SUPPLIES	16,409	11,092	(5,317)	12,100	(4,309)
6060 OFFICE EQUIPMENT	10,415	11,871	1,456	12,950	2,535
6080 ADVERTISING	6,132	4,904	(1,228)	5,350	(782)
6110 TELEPHONE/FAX	33,898	36,766	2,868	40,108	6,210
6120 PUBL/SUBSCRIPTIONS	-	2,475	2,475	2,700	2,700
6130 COMPUTER HARDWARE	12,135	10,548	(1,587)	11,507	(628)
6140 COMPUTER SOFTWARE	347	2,206	1,859	2,406	2,059
6170 PROMOTION	13,474	21,908	8,434	23,900	10,426
7000 HEAT	77,680	89,238	11,549	97,351	19,661
7010 ELECTRICAL	65,304	59,157	(6,147)	64,535	(789)
7020 WATER	26,818	27,250	431	29,727	2,909
7030 BLDG/FACILITY MAINT	55,073	49,252	(5,821)	53,729	(1,344)
7040 BLDG/FACILITY REPAIR	11,099	20,399	9,300	22,253	11,154
7060 BLDG/FACILITY RENOV	17	4,583	4,567	5,000	4,983
7500 VEH/EQUIP MAINT.	285,201	176,504	(108,697)	192,550	(92,651)
7505 GASOLINE/DIESEL	39,517	52,525	13,008	57,300	17,783
7510 VEH/EQUIP REPAIRS	6,117	3,667	(2,450)	4,000	(2,117)
7530 VEH/EQUIP REPLACEMENT	42,274	80,208	37,934	87,500	45,226
7550 VEH/EQUIP TOWING	-	-	-	-	-
7560 VEH/EQUIP GEN SUPPLY	9,049	14,667	5,618	16,000	6,951
8000 OPERATIONAL EQUIP	201,157	370,552	169,395	404,238	203,081
8010 OPERATIONAL MATS/SUPP	137,481	97,048	(40,433)	105,870	(31,611)
8020 MAINTENANCE EQUIP	7,843	47,040	39,196	51,316	43,473
8040 COMM EQUIPMENT LINES	4,015	4,015	-	4,380	365
8090 UNIFORMS/CLOTHING	55,758	73,129	17,371	79,777	24,019
8100 PROFESSIONAL SERVICE	2,593	7,827	5,233	8,538	5,945
8110 CONTRACTS/AGREEMENTS	135,255	83,085	(52,170)	90,638	(44,617)
8120 LEASES	114,637	101,586	(13,051)	110,821	(3,816)
8130 LICENSES/PERMITS	17,446	5,187	(12,259)	5,187	(12,259)
8150 GRANTS/SUBS TO ORG	1,895,901	1,895,901	1	1,904,997	9,096
8195 WATER SUPPLY & HYDR	6,466,662	6,466,665	(6)	7,076,384	589,692
Total expended to date	\$ 16,935,052	\$ 16,923,634	\$ (11,219)	\$ 18,260,025	\$ 1,324,973

Departmental

Finance

Municipal Services Agreement

Statement of Revenue

February 28, 2022

Fire Services Revenue	Year to date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	\$ 142,583	\$ 142,583	\$ -	\$ 155,545	\$ 12,962
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	734,378	734,378	-	801,140	66,762
Total Revenue to date	\$ 876,961	\$ 876,961	\$ -	\$ 956,685	\$ 79,724

Departmental

Finance

Engineering and Public Works Actuals to February 28, 2022

REVENUE	Actual & Committed		Budget		Variance		Total Annual		Annual Budget		% of Annual Budget
	Y-T-D Feb 28, 2022	Feb 28, 2022	Y-T-D Feb 28, 2022	Feb 28, 2022	Y-T-D Feb 28, 2022	Feb 28, 2022	Budget	Budget	Remaining	Remaining	
TRANSIT	\$690,746		\$1,153,750		-\$463,004		\$1,255,000		-\$564,254		55.04%
SOLIDWASTE TIP FEES	2,285,181		1,902,083		383,098		2,075,000		210,181		110.13%
SOLIDWASTE COST RECOVERIES	375,000		375,000		0		375,000		0		100.00%
SEWER PERMIT FEES	92,680		91,667		1,013		100,000		-7,320		92.68%
WATER UTILITY ADMIN FEE	4,538,884		4,538,884		0		4,951,510		-412,626		91.67%
TOTAL PW REVENUES	\$7,982,491		\$8,061,384		-\$78,893		\$8,756,510		-\$774,019		91.16%
EXPENDITURES											
ADMINISTRATION	3,813,238		3,955,585		142,347		4,510,505		697,267		84.54%
ENGINEERING	655,129		714,202		59,074		773,086		117,957		84.74%
CENTRAL DIVISION	7,103,210		6,895,190		-208,020		7,621,751		518,541		93.20%
EAST DIVISION	6,495,301		6,473,465		-21,836		6,981,988		486,687		93.03%
NORTH DIVISION	3,039,779		3,034,341		-5,438		3,294,402		254,623		92.27%
SOLID WASTE	12,864,041		13,106,726		242,685		14,518,711		1,654,670		88.60%
MECHANICAL FLEET	3,764,297		3,306,041		-458,256		3,648,634		-115,663		103.17%
TRANSIT	6,365,332		5,763,736		-601,596		6,276,317		-89,015		101.42%
QUALITY CONTROL	2,868,950		2,802,900		-66,050		3,274,596		405,646		87.61%
TOTAL PW EXPENDITURES	\$46,969,277		\$46,052,186		-\$917,091		\$50,899,990		\$3,930,713		92.28%

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Director of Engineering & Public Works

Chief Financial Officer

Statement of Expenditures

Planning

Planning Department	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,292,960	\$ 1,366,397	\$ 73,436	\$ 1,480,264	\$ 187,304
6010 BENEFITS	287,125	295,167	8,042	319,764	32,639
6020 TRAINING/EDUCATION	8,745	16,042	7,296	17,500	8,755
6030 TRAVEL/CONFERENCES	7,285	10,083	2,798	11,000	3,715
6040 PROF MEM/DUES & FEES	5,375	8,109	2,734	8,800	3,425
6050 OFFICE SUPPLIES	10,438	16,042	5,604	17,500	7,062
6060 OFFICE EQUIPMENT	7,740	13,292	5,551	14,500	6,760
6080 ADVERTISING	11,769	19,708	7,939	21,500	9,731
6110 TELEPHONE/FAX	12,774	17,875	5,101	19,500	6,726
6120 PUBL./SUBSCRIPTIONS	-	733	733	800	800
6130 COMPUTER HARDWARE	13,422	9,625	(3,797)	10,500	(2,922)
6140 COMPUTER SOFTWARE	9,523	13,709	4,186	14,500	4,977
6150 MEETING EXPENSE	890	1,788	898	1,950	1,060
6170 PROMOTION	20,190	36,667	16,476	40,000	19,810
7130 DEMOLITIONS	-	-	-	120,000	120,000
8000 OPERATIONAL EQUIPMENT	8,435	30,250	21,815	33,000	24,565
8010 OPERATIONAL MAT/SUPP	2,971	3,667	696	4,000	1,029
8090 UNIFORMS / CLOTHING	5,391	7,333	1,942	8,000	2,609
8100 PROFESSIONAL SERVICE	134,648	130,500	(4,148)	131,000	(3,648)
8110 CONTRACTS/AGREEMENTS	354,064	396,909	42,846	432,992	78,928
8130 LICENSES/PERMITS	78,431	77,516	(915)	79,000	569
8135 REGULATORY FEES	41,715	39,703	(2,012)	41,000	(715)
8150 GRANTS /SUBS TO ORG	549,085	549,085	(0)	565,000	15,915
Total expended to date	\$ 2,862,975	\$ 3,060,199	\$ 197,224	\$ 3,392,070	\$ 529,095

Departmental

Finance

	Year to date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Bylaw Revenue					
5112 Vendor Licenses	\$ 5,492	\$ 13,292	\$ (7,799)	\$ 14,500	\$ 9,008
5113 Animal Licenses	5,799	10,083	(4,284)	11,000	5,201
5114 Taxi Licenses	17,810	16,500	1,310	18,000	191
5115 Vending Machine Licenses	3,304	6,875	(3,571)	7,500	4,196
5301 Parking Meter Revenue	54,199	256,667	(202,467)	280,000	225,801
Total Bylaw Revenue	\$ 86,604	\$ 303,417	\$ (216,813)	\$ 331,000	\$ 244,396
Development / Planning Revenue					
5496 Mapping Sales	\$ -	\$ 1,925	\$ (1,925)	\$ 2,100	\$ 2,100
5495 Other Sales	3,465	3,758	(293)	4,100	635
5101 Building Permits	156,215	183,333	(27,118)	200,000	43,785
5102 Subdivision Fees	45,600	33,000	12,600	36,000	(9,600)
5497 LUB Amendment Fees	5,478	3,667	1,812	4,000	(1,478)
Total Develop / Planning Rev	\$ 210,758	\$ 225,683	\$ (14,925)	\$ 246,200	\$ 35,442
Total Bylaw / Dev / Planning Revenue	\$ 297,362	\$ 529,100	\$ (231,738)	\$ 577,200	\$ 279,838

Departmental

Finance

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,289,837	\$ 1,440,859	\$ 151,022	\$ 1,560,930	\$ 271,093
6010 BENEFITS	253,966	275,560	21,614	298,545	44,579
6020 TRAINING	69	3,208	3,139	3,500	3,431
6030 TRAVEL/CONFERENCES	3,041	5,500	2,460	6,000	2,960
6040 PROF MEM/DUES & FEES	2,228	2,750	522	3,000	772
6050 OFFICE SUPPLIES	2,970	5,500	2,530	6,000	3,030
6060 OFFICE EQUIPMENT	351	1,833	1,482	2,000	1,649
6080 ADVERTISING	1,151	5,500	4,349	6,000	4,849
6100 COURIER	3,033	1,000	(2,033)	1,000	(2,033)
6110 TELEPHONE/FAX	17,959	18,792	833	20,500	2,541
6130 COMPUTER HARDWARE	3,643	2,750	(893)	3,000	(643)
6140 COMPUTER SOFTWARE	995	2,292	1,297	2,500	1,505
6150 MEETING EXPENSES	1,922	1,000	(923)	1,000	(923)
7000 HEAT	108,448	60,500	(47,948)	66,000	(42,448)
7010 ELECTRICAL	466,522	504,167	37,644	550,000	83,478
7020 WATER	31,568	38,958	7,390	42,500	10,932
7030 BLDG/FACILITY MAINT	52,122	77,917	25,794	85,000	32,878
7040 BLDG/FACILITY REPAIR	103,133	55,000	(48,134)	55,000	(48,133)
7060 BLDG/FACILITY REOV	-	-	-	-	-
7070 BLDG/FACILITY RENTAL	-	-	-	-	-
7080 PLANT MAINTENANCE	75,058	74,250	(808)	81,000	5,942
7110 SECURITY	125,055	100,833	(24,221)	110,000	(15,055)
7510 VEH/EQUIP REPAIRS	14,421	10,500	(3,921)	10,500	(3,921)
7540 VEH/EQUIP RENTAL	-	-	-	-	-
8000 OPERATIONAL EQUIPMENT	30,059	2,292	(27,768)	2,500	(27,559)
8010 OPERATIONAL MAT/SUPP	86,643	197,083	110,441	215,000	128,357
8050 COST OF SALES	203,403	465,208	261,805	507,500	304,097
8090 UNIFORMS/CLOTHING	12,584	8,250	(4,334)	9,000	(3,584)
8100 PROFESSIONAL SERVICE	30,094	24,292	(5,802)	26,500	(3,594)
8110 CONTRACTS/AGREEMENTS	20,168	45,833	25,666	50,000	29,832
Total expended to date	\$ 2,940,443	\$ 3,431,646	\$ 491,203	\$ 3,724,475	\$ 784,032

Departmental

Finance

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 5001 Ice Rentals	\$ 476,895	\$ 525,000	\$ (48,105)	\$ 630,000	\$ 153,105
GL 5002 Public Skating	5,075	917	4,158	1,000	(4,075)
GL 5004 Arena Rental	5,000	27,500	(22,500)	30,000	25,000
GL 5005 Gym Rental	-	18,333	(18,333)	20,000	20,000
GL 5006 Canteen Sales	144,584	416,667	(272,082)	500,000	355,416
GL 5009 Major Events	-	55,000	(55,000)	60,000	60,000
GL 5010 Other Revenue	101,687	430,833	(329,146)	517,000	415,313
GL 5033 Program Equipment	5,257	22,917	(17,660)	25,000	19,743
GL 5034 Facility Rentals	33,803	224,583	(190,781)	237,500	203,697
Total Revenue To Date	\$ 772,301	\$ 1,721,749	\$ (949,448)	\$ 2,020,500	\$ 1,248,199

Departmental

Finance

**Parks and Grounds
Operations**

Statement of Expenditures

February 28, 2022

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Parks & Grounds					
6000 WAGES/SALARIES	\$ 1,389,516	\$ 1,485,602	\$ 96,086	\$ 1,609,402	\$ 219,886
6010 BENEFITS	335,823	328,705	(7,118)	356,097	20,274
6011 MISC BENEFITS	7,335	2,292	(5,043)	2,500	(4,835)
6020 TRAINING/EDUCATION	5,229	5,958	729	6,500	1,271
6030 TRAVEL/CONFERENCES	8,702	11,688	2,986	12,750	4,048
6040 PROF MEM/DUES & FEES	-	183	183	200	200
6050 OFFICE SUPPLIES	933	1,375	442	1,500	567
6060 OFFICE EQUIPMENT	-	917	917	1,000	1,000
6080 ADVERTISING	200	-	(200)	-	(200)
6110 TELEPHONE/FAX	8,263	7,792	(471)	8,500	237
6130 COMPUTER HARDWARE	569	229	(340)	250	(319)
7000 HEAT	6,571	4,950	(1,621)	5,400	(1,171)
7010 ELECTRICAL	48,362	71,042	22,680	77,500	29,138
7020 WATER	23,234	22,917	(317)	25,000	1,766
7030 BLDG/FACILITY MAINT	4,181	4,583	402	5,000	819
7040 BLDG/VACILITY REPAIR	-	-	-	-	-
7060 BLDG/FACILITY RENOV	1,458	-	(1,458)	-	(1,458)
7080 PLANT MAINTENANCE	3,201	-	(3,201)	-	(3,201)
7110 SECURITY	10,249	8,500	(1,750)	8,500	(1,749)
7510 VEH/EQUIP REPAIRS	472	1,008	536	1,100	628
7530 VEH/EQUIP REPLACEMENT	13,864	22,917	9,053	25,000	11,136
7540 VEH/EQUIP RENTAL	8,632	13,750	5,118	15,000	6,368
8000 OPERATIONAL EQUIP	53,867	28,000	(25,868)	28,000	(25,867)
8010 OPERATIONAL MAT/SUPP	356,646	320,833	(35,812)	350,000	(6,646)
8020 MAINTENANCE EQUIP	63,881	40,000	(23,882)	40,000	(23,881)
8040 COMM EQUIP LINES (GPS)	8,906	9,167	260	10,000	1,094
8080 STREET LIGHTS	2,372	5,042	2,670	5,500	3,128
8090 UNIFORMS/CLOTHING	11,118	11,000	(118)	12,000	882
8100 PROFESSIONAL SERV	45	4,583	4,538	5,000	4,955
8110 CONTRACTS & AGRMNT	459,680	364,730	(94,949)	365,000	(94,680)
Total expended to date	2,833,311	2,777,762	(55,549)	2,976,699	143,388

Departmental

Finance

Buildings (excluding Library) Statement of Expenditures

February 28, 2022

Buildings Operations	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,294,898	\$ 1,295,813	\$ 915	\$ 1,403,798	\$ 108,900
6010 BENEFITS	305,201	292,686	(12,516)	317,076	11,875
6020 TRAINING/EDUCATION	5,093	3,896	(1,197)	4,250	(843)
6030 TRAVEL/CONFERENCES	287	1,146	859	1,250	963
6040 PROF MEM/DUES & FEES	-	-	-	-	-
6050 OFFICE SUPPLIES	1,026	917	(109)	1,000	(26)
6060 OFFICE EQUIPMENT	2,205	1,833	(371)	2,000	(205)
6110 TELEPHONE/FAX	6,128	275	(5,853)	300	(5,828)
6130 COMPUTER HARDWARE	793	2,750	1,957	3,000	2,207
6140 COMPUTER SOFTWARE	524	5,958	5,434	6,500	5,976
6150 MEETING EXPENSE	-	-	-	-	-
7000 HEAT	101,986	91,667	(10,320)	100,000	(1,866)
7010 ELECTRICAL	446,046	449,167	3,121	490,000	43,954
7020 WATER	28,190	22,917	(5,274)	25,000	(3,190)
7030 BLDG/FACILITY MAINT	11,745	32,083	20,338	35,000	23,255
7040 BLDG/FACILITY REPAIR	1,797	-	(1,797)	-	(1,797)
7060 BLDG/FACILITY RENOV	33,732	91,667	57,935	100,000	66,268
7070 BLDG/FACILITY RENTAL	2,286	2,750	464	3,000	714
7080 PLANT MAINTENANCE	14,577	14,208	(369)	15,500	923
7100 MAINT. TOOLS/EQUIP	4,053	3,208	(844)	3,500	(553)
7110 SECURITY	107,099	113,667	6,568	124,000	16,901
7120 PROPERTY TAXES	28,526	36,500	7,974	36,500	7,974
7540 VEH/EQUIP RENTAL	11,280	2,292	(8,988)	2,500	(8,780)
8000 OPERATIONAL EQUIP	-	2,292	2,292	2,500	2,500
8010 OPERATIONAL MAT/SUPP	106,694	105,417	(1,277)	115,000	8,306
8020 MAINTENANCE EQUIP	95	2,750	2,655	3,000	2,905
8040 COMM EQUIP LINES (GPS)	3,130	3,667	536	4,000	870
8090 UNIFORMS/CLOTHING	3,591	5,958	2,368	6,500	2,909
8100 PROFESSIONAL SERVICE	72,804	73,333	529	80,000	7,196
8110 CONTRACTS/AGREEMENTS	86,819	210,833	124,014	230,000	143,181
8120 LEASES	-	2,292	2,292	2,500	2,500
8130 LICENSES/PERMITS	-	917	917	1,000	1,000
8150 GRANTS/SUBS TO ORG	55,000	55,000	-	60,000	5,000
8165 FLOOD COST	2,892	-	-	-	(2,892)
Total expended to date	\$ 2,738,497	\$ 2,927,858	\$ 192,252	\$ 3,178,674	\$ 440,177

Recreation Cultural Services

Statement of Expenditures

February 28, 2022

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Recreation/Cultural Services					
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 918,554	\$ 1,113,752	\$ 201,933	\$ 1,206,566	\$ 193,241
6020 TRAINING/EDUCATION	353	14,667	14,313	16,000	15,647
6030 TRAVEL/CONFERENCES	9,642	22,917	13,275	25,000	15,358
6040 PROF MEM/DUES & FEES	1,107	3,208	2,101	3,500	2,393
6050 OFFICE SUPPLIES	3,460	5,500	2,040	6,000	2,540
6060 OFFICE EQUIPMENT	5,004	7,333	2,329	8,000	2,996
6080 ADVERTISING	20,613	64,167	43,554	70,000	49,387
6110 TELEPHONE/FAX	6,796	10,083	3,288	11,000	4,204
6120 PUBL./SUBSCRIPTIONS	54	183	129	200	146
6130 COMPUTER HARD/SOFTWARE	3,671	6,417	2,746	7,000	3,329
7070 BLDG/FACILITY RENTAL	35,960	14,055	(21,905)	15,333	(20,627)
8000 OPERATIONAL MAT/SUPPLY	136,941	160,417	23,476	175,000	38,059
8100 PROFESSIONAL SERVICE	25,000	0	(25,000)	0	(25,000)
8025 COMMUNITY EVENTS	159,518	307,083	147,565	335,000	175,482
8150 SCHOLARSHIPS	20,000	20,000	0	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	127,714	127,714	(0)	356,562	228,848
8170 OPERATING GRANTS POLICY	367,799	367,799	(0)	500,500	132,701
Total expended to date	\$ 1,842,186	\$ 2,245,295	\$ 409,844	\$ 2,755,661	\$ 818,704

Departmental

Finance

Recreation/Cultural Services	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
5031 PROGRAM REVENUE	\$ 30,000	\$ 27,500	\$ 2,500	\$ 30,000	\$ -
5034 FACILITY RENTALS	3,372	6,875	(3,503)	7,500	4,128
Total Revenue To Date	\$ 33,372	\$ 34,375	\$ (1,003)	\$ 37,500	\$ 4,128

Departmental

Finance

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending February 28, 2022

	Actual February 28, 2022	Budget February 28, 2022	Variance February 28, 2022	Total Annual Budget 2021-2022
Revenue				
Operating:				
Metered Sales	18,007,404	17,617,067	390,337	19,218,619
Public Fire Protection	6,486,692	6,486,692	-	7,076,391
Interest on Overdue Accounts	601,526	320,833	280,693	350,000
Other Operating Revenue	4,197	60,500	(56,303)	66,000
Total Operating Revenue	25,099,819	24,485,092	614,727	26,711,010
Expenditures				
Operating Expenses				
Source of Supply	420,342	487,795	67,453	532,140
Power and Pumping	1,613,984	1,799,089	185,104	1,962,642
Water Treatment	3,931,593	4,445,874	514,280	4,850,044
Transmission & Distribution	4,454,451	4,457,757	3,306	4,863,008
Administration & General	3,100,032	3,050,966	(49,066)	3,328,327
Depreciation	3,529,167	3,529,167	-	3,650,000
Taxes	1,822,513	1,851,942	29,429	2,020,300
Total Operating Expenses	18,872,083	19,622,590	750,507	21,406,462
Operating Profit/(Loss)	6,227,736	4,862,503	1,365,234	5,304,548

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending February 28, 2022

	Actual February 28, 2022	Budget February 28, 2022	Variance February 28, 2022	Total Annual Budget 2021-2022
Non Operating Revenue				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amortization of Deferred Capital contribution	320,489	257,740	62,749	281,171
Total Non Operating Revenue	320,489	257,740	62,749	281,171
Non Operating Expenses				
Short term interest charges	185,194	185,194	0	202,030.00
Debt Charges				
Principal	3,267,458	3,267,458	0	3,564,500.00
Interest	1,032,626	977,022	(55,604)	1,065,842.00
Amortization of Debt Discount	29,833	29,333	(500)	32,000.00
Capital Expenditures out of operations	1,145,833	1,145,833	(0)	1,250,000.00
Total Non Operating Expenses	5,660,945	5,604,841	(56,104)	6,114,372
Non- Operating Profit/(Loss)	(5,340,456)	(5,347,101)	6,645	(5,833,201)
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	25,420,308	24,742,833	677,475	26,992,181
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	24,533,027	25,227,431	694,403	27,520,834
CBRM WATER UTILITY PROFIT/(LOSS)	887,280	(484,598)	1,371,879	(528,653)

Prepared by Amanda R. Carroll

Review by _____

Date _____

Port of Sydney Development Corporation

February 28, 2022 Income Statement

	This Year Actual	This Year Budget	Variance to Budget	Annual Budget
Wharfage and Berthage	370,759.55	323,878.20	46,881.35	360,941.00
Event Revenue	51,013.23	48,100.00	2,913.23	48,400.00
Miscellaneous Reveue	12,740.91	4,750.00	7,990.91	4,850.00
Storage and Rental	139,269.90	125,799.48	13,470.42	133,817.00
Passenger tax	0.00	0.00	0.00	0.00
Security/Traffic Control	60,469.42	52,228.75	8,240.67	57,465.00
Government Grants	68,974.95	20,000.00	48,974.95	20,000.00
Craft Market Revenue	0.00	0.00	0.00	0.00
	<u>703,227.96</u>	<u>574,756.43</u>	<u>128,471.53</u>	<u>625,473.00</u>
Wages	441,939.45	476,221.74	(34,282.29)	515,906.89
Benefits	126,553.71	93,126.57	33,427.14	100,887.11
Professional Fees	129,278.89	32,500.00	96,778.89	35,200.00
Advertising & Promotions	7,532.84	9,010.00	(1,477.16)	10,610.00
Cruise Activities	174.88	17,650.00	(17,475.12)	17,650.00
Dues & Membership Fees	6,528.79	38,546.00	(32,017.21)	39,226.00
Event Expense	2,045.51	2,600.00	(554.49)	2,600.00
Insurance	40,472.13	37,400.00	3,072.13	53,300.00
Interest & Bank Charges	3,697.82	3,020.00	677.82	3,270.00
Office & Admin	5,830.25	7,104.00	(1,273.75)	7,787.00
Office Rent	47,960.00	47,960.00	0.00	52,320.00
Miscellaneous	905.00	3,850.00	(2,945.00)	4,200.00
Repairs & Maintenance	83,639.38	112,320.00	(28,680.62)	124,331.00
Repairs -JHCP	8,265.59	10,000.00	(1,734.41)	10,000.00
Travel	5,801.58	4,000.00	1,801.58	4,000.00
Utilities	138,999.10	142,490.00	(3,490.90)	157,880.00
Bad Debts	1,610.00	1,000.00	610.00	1,000.00
Security Expense	41,378.39	39,949.00	1,429.39	43,326.00
Leasehold Improvements	0.00	10,000.00	(10,000.00)	10,000.00
	<u>1,092,613.31</u>	<u>1,088,747.31</u>	<u>3,866.00</u>	<u>1,193,494.00</u>
	(389,385.35)	(513,990.88)	124,605.53	(568,021.00)
Less Amortization	<u>(366,666.63)</u>	<u>(366,666.63)</u>	<u>0.00</u>	<u>(400,000.00)</u>
	<u>(756,051.98)</u>	<u>(880,657.51)</u>	<u>124,605.53</u>	<u>(968,021.00)</u>

