

Cape Breton Regional Municipality

Council Meeting

AGENDA

TUESDAY, MARCH 8, 2022

6:00 P.M.

Via Video Conference

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Cape Breton Regional Municipality

Council Meeting

Tuesday, March 8, 2022

6:00 p.m.

AGENDA ITEMS

Land Acknowledgement

Roll Call

O' Canada

1. **APPROVAL OF MINUTES:** (Previously Distributed)
 - January 18, 2022 – Council
 - January 24, 2022 – Council (Continuation of January 18, 2022, meeting)

2. **APPROVAL OF AGENDA:** (Motion Required)

3. **PROCLAMATIONS:**
 - 3.1 **Kidney Health Month:**
Councillor Darren Bruckschwaiger (See page 7)

 - 3.2 **Transgender Day of Visibility:**
Councillor Cyril MacDonald (See page 8)

 - 3.3 **International Women's Day:**
Deputy Mayor Earlene MacMullin (See page 9)

 - 3.4 **Autism Acceptance Month:**
Councillor Steve Parsons (See page 10)

Continued...

**Council Meeting Agenda
March 8, 2022 (Cont'd)**

PROCLAMATIONS (Cont'd):

- 3.5 **World Water Day:**
Councillor Steve Gillespie (See page 11)

- 3.6 **World Down Syndrome Day:**
Mayor Amanda M. McDougall (See page 12)

- 3.7 **Stand in Solidarity with Ukraine:**
Councillor Lorne Green (See page 13)

4. DELEGATIONS:

- 4.1 **Cape Breton Music Industry Hall of Fame:** Cape Breton Music Industry Cooperative Board Members Mark Botte and Aaron Lewis; and Duane Nardocchio, Operations Manager (See page 15)

- 4.2 **The Cape Breton Miners Museum:** Mary Pat Mombourquette, Executive Director (See page 21)

- 4.3 **Horizon Achievement Centre:** Jim Davis, Board Chair - Horizon Achievement Centre; Abbey Stapleton, client of Horizon; Clayton Bartlett, Project Manager, Building Committee; and Aubrey Rogers, Treasurer of the Building Committee (See page 31)

5. PRESENTATION:

- 5.1 **Tartan Downs Development:** Kent MacIntyre, President of the Urban Neighborhood Development Association; and Miranda Bailey, Project Architect - MacKay-Lyons Sweetapple Architects. (See page 39)

6. PUBLIC HEARING – STREET CLOSING:

- 6.1 **Request for Street Closure: Portion of PID 15583164 - Portion of Undeveloped Road Parcel off Main Street, Reserve Mines (District 9):**

Public Hearing regarding the request to close a portion of PID 15583164 with the intention of deeming it surplus and to be conveyed to the owner of 75 Main Street, Reserve Mines. Sheila Kolanko, Senior Paralegal/Property Manager (See page 40)

Continued...

**Council Meeting Agenda
March 8, 2022 (Cont'd)**

7. BY-LAWS & MOTIONS:

7.1 By-laws:

- a) **Second / Final Reading – Public Hearing:**
 - i) **CBRM Building By-law:** Paul Burt, Manager of Building, Planning, and Licensing Laws (See page 44)
- b) **First Reading:** N/A

8. CORPORATE SERVICES ISSUES:

8.1 Port of Sydney Development Corporation: Marlene Usher, Chief Executive Officer

- a) Payment Deferral (See page 58)
- b) Request for Funding (See page 59)

8.2 Request for Street Closure: District 12 - Portion of a Honey Lane, off Borden Street, Sydney (Portion of PID 15716301): Sheila Kolanko, Property Manager (See page 60)

8.3 Request to Deem Property Surplus: Portion of PID 15282296 – District 8 - Campbells Lane, Birch Grove Road area: Sheila Kolanko, Property Manager (See page 63)

8.4 Low Income Tax Exemption Policy: Jennifer Campbell, Chief Financial Officer (See page 66)

8.5 COVID-19 Mandatory Vaccination Policy: Mayor Amanda M. McDougall (See page 69)

9. BUSINESS ARISING:

9.1 Special Council – October 26, 2021:

- a) **CBRM Wildlife Feeding Bylaw Request:** Michael Ruus, Director of Planning and Development (See page 74)

Continued...

**Council Meeting Agenda
March 8, 2022 (Cont'd)**

10. FINANCIAL STATEMENTS: Jennifer Campbell, Chief Financial Officer

10.1 CBRM to January 31, 2022: (See page 90)

For Information Only.

**10.2 Port of Sydney Development Corporation to January 31, 2022:
(See page 115)**

For Information Only.

11. Review of Action Items from this Meeting: Mayor Amanda M. McDougall

ADJOURNMENT

PROCLAMATION

KIDNEY HEALTH MONTH

Whereas: Each day 1 in ten Canadians learn that their kidneys have failed, and this number is on the rise, 45% of new kidney patients are under 65. Their survival will depend on dialysis treatments or a kidney transplant.

And Whereas: In 2021 kidney disease was the 10th leading cause of death in Canada. There are currently 717 people in Nova Scotia receiving hemodialysis treatments 3 or more times a week, 149 people receive peritoneal dialysis in their homes, 26 are receiving home dialysis, 42 received a kidney transplant, and 59 patients are waiting for a kidney transplant. Short term financial assistance requests increased significantly in 2021 with 200 Nova Scotians receiving close to \$25,000;

And Whereas: The Kidney Foundation of Canada is the only national health charity serving the needs of people living with kidney disease through funding research, providing educational and emotional support programs, promoting access to high quality health care, and, actively promoting awareness of and commitment to kidney health and organ donation;

And Whereas: March 10th, 2022, is World Kidney Day and the theme is “Bridge the Knowledge Gap to Better Kidney Care.” The Kidney Foundation, Atlantic Branch aims to raise awareness of the importance of our kidneys to our overall health and to reduce the frequency and impact of kidney disease and its associated health problems.

Be It Therefore Resolved: That CBRM Mayor Amanda M. McDougall and Council proclaim the month of **March** as “Kidney Month” in the CBRM. And urge all Nova Scotians to become aware of your own kidney health and learn about the role your kidneys play in your body and the kidney disease warnings signs to look for, as well as the awareness of organ donation registry.

Councillor Darren Bruckschwaiger – District #10 – CBRM

March 8th, 2022

Cape Breton Regional Municipality

Proclamation

Transgender Day of Visibility

Whereas: The Cape Breton Regional Municipality is committed to building a welcoming and inclusive community for all which strengthens and fosters mutual understanding among the transgender, non-binary and gender non-conforming community, and;

Whereas: Every resident of The Cape Breton Regional Municipality has the right to have equal access to services, employment, and facilities without discrimination, harassment, acts of verbal or physical violence or abuse, and;

Whereas: The transgender, non-binary and gender non-conforming community has fought tirelessly for equity and inclusivity, and

Whereas: The Cape Breton Regional Municipality is proud of the meaningful contributions which individuals within the transgender, non-binary and gender non-conforming community make to the region and acknowledges discrimination faced by residents due to the gender identities and/or gender expression, and;

Whereas: Transgender Day of Visibility celebrates the accomplishments of transgender, non-binary and gender non-conforming minorities while fighting transphobia, acts of verbal and physical violence, prejudice, discrimination, and abuse.

Be It Therefore Resolved: That the CBRM Mayor Amanda M. McDougall and Council proclaim, Thursday March 31st, 2022 as Transgender Day of Visibility in the CBRM.

Councillior Cyril MacDonald - CBRM District #3

March 08, 2022



Proclamation
International Women's Day

Whereas: The theme for International Women's Day 2022 is #BreakTheBias. The purpose of this theme is help people imagine a gender equal world. A world free of bias, stereotypes, and discrimination. A world that is diverse, equitable, and inclusive. A world where difference is valued and celebrated;

And Whereas: International Women's Day is a global day celebrating the social, economic, cultural and political achievements of women. The day also marks a call to action for accelerating gender parity and provides an opportunity for us all to become better informed and educated on how can we all play a role in ending gender based inequity;

And Whereas: The goal of gender parity is to eliminate discrimination based on gender in social, cultural, political, and economic aspects of life. Gender equality ensures that all people, can actively and meaningfully participate in the development of their lives, communities, and societies, free from discrimination and prejudice;

And Whereas: 73% of women experience bias at work—yet less than a third of employees are able to recognize bias when they see it. Whether deliberate or unconscious, bias makes it harder for women to get hired and promoted and negatively impacts their day-to-day work experiences. This hurts women and makes it difficult for companies to level the playing field. Knowing that bias exists isn't enough. We all need to take action to #BreakTheBias—on International Women's Day and beyond.

Be It Therefore Resolved That CBRM Mayor Amanda M. McDougall & Council proclaim March 8th, 2022 as "International Women's Day" in the Cape Breton Regional Municipality. We ask the residents of CBRM to stand as allies for women and show that together we can forge women's equality.

Deputy Mayor Earlene MacMullin
District 2

March 8, 2022

PROCLAMATION

Autism Acceptance Month

WHEREAS: It is estimated that 1 in 66 people across the country are on the autism spectrum, and 1 in 34 people approximately 30,000 individuals— in Nova Scotia are on the autism spectrum;

AND WHEREAS: Many dedicated Autistic individuals/people with autism, parents, teachers, researchers, and professionals, including those at Autism Nova Scotia and other community-based organizations, work tirelessly throughout our province to make the communities where we live accessible and inclusive for Autistics/individuals with autism, and their loved ones;

AND WHEREAS: With the support of the autism community, the Cape Breton Region Chapter of Autism Nova Scotia builds understanding, acceptance, and inclusion for Autistics/individuals on the autism spectrum and their families through leadership, advocacy, education, training, and programming across the lifespan;

AND WHEREAS: April marks Autism Acceptance Month, and Saturday, April 2nd, marks World Autism Acceptance Day, when people across the globe came together as a community to celebrate autism and promote acceptance and inclusion;

BE IT THEREFORE RESOLVED: That the CBRM Mayor Amanda. M. McDougall and Council, proclaim April 2022 as Autism Acceptance Month throughout the municipality and encourage all our citizens to recognize the individuals/people with autism, family members, caregivers, educators, and other professionals who strive to make Nova Scotia an inclusive and accessible place for us all to call home.

Councillor Steve Parsons - District #7 - CBRM

March 8th, 2022

PROCLAMATION

“World Water Day”

Whereas: The United Nations has declared Tuesday, March 22nd, 2022, as World Water Day; themed 2022 **Groundwater: making the invisible visible.**

And Whereas: Beyond the issues of pricing, this topic includes the environmental, social, and cultural value people place on water. People around the world are encouraged to celebrate by remembering our need for clean water to support the most basic human needs.

Therefore Be It Resolved: That CBRM Council proclaim Tuesday, March 22nd, 2022 as “World Water Day” in the Cape Breton Regional Municipality and residents are encouraged to practice responsible and sustainable use of water.

**Councillor Steve Gillespie
District 4**

March 8th, 2022

Cape Breton Regional Municipality

Proclamation

World Down Syndrome Day

Whereas: March 21st is World Down Syndrome Day. This is a day to raise awareness of Down Syndrome and celebrate that every person is unique and different; and

Whereas: World Down Syndrome Day is recognized throughout Canada as a day to raise awareness of and celebrate the many accomplishments, contributions and talents people with Down Syndrome bring to their communities; and

Whereas: Down Syndrome Day is a time for us to reflect on how we can better ensure individuals in our community with Down Syndrome live complete and fulfilling lives and appreciate the strengths and abilities of those with Down Syndrome; and

Whereas: People with Down Syndrome make significant contributions to the fabric of our communities. They participate in the workplace, run their own businesses, create art and music, excel in sports and recreation, and pursue studies in schools, community college and university within the CBRM;

Be It Therefore

Resolved: That the CBRM Mayor Amanda M. McDougall and Council proclaim March 21st 2022 as **World Down Syndrome Day** in the Cape Breton Regional Municipality, and encourage all residents of the CBRM and the Government of Nova Scotia to ask themselves **#whatinclusionmeans** to them and how we can work together to empower people around the world to advocate for full inclusion in society.

Mayor Amanda M. McDougall
Mayor - Cape Breton Regional Municipality

March 8, 2022

PROCLAMATION

Stand in Solidarity with Ukraine

- Whereas:** Ukraine proclaimed its independence from the Union of Soviet Socialist Republics (U.S.S.R.) on August 24, 1991, and has been a fully independent country since December 1991;
- And Whereas:** Ukraine is home to nearly 44 million citizens and is the second largest country on the European continent;
- And Whereas:** Ukraine adopted its constitution in 1996, and is a unitary republic led by a president elected by popular vote;
- And Whereas:** Ukraine is a nation rich in natural resources with a market economy, known to be a high-tech industrial base as well as having strong agricultural production;
- And Whereas:** In 2014, the Russian military under the direction of Vladimir Putin invaded and then annexed the Crimean Peninsula from Ukraine in violation of international law and agreements, resulting in the deaths of an estimated 13,000 Ukrainian soldiers and civilians;
- And Whereas:** In October 2021, Vladimir Putin began directing a buildup of Russian troops and military equipment along the border with Ukraine, escalating tensions in the region;
- And Whereas:** On February 24, 2022, Vladimir Putin and Russia launched an unprovoked invasion of Ukraine, shattering decades-long peace in Europe;
- And Whereas:** Initial reports of Ukrainian military and civilian casualties already have surpassed 100 with hundreds more wounded as Russian attacks continue;
- And Whereas:** We recognize these acts of war are greatest felt by the people of Ukraine, who we must stand with and are praying for as their personal safety and way of life are now under assault by an authoritarian regime;

And Whereas:

We must unite as a nation, and global community to condemn these actions of war from Vladimir Putin and Russia, and we must send a strong message that we will not allow aggressions against democracy anywhere;

And Whereas:

In solidarity, the Ukraine flag is being flown at City Hall, and the municipal building is lit up in blue at night in honor of Ukraine;

**Be It Therefore
Resolved:**

That the CBRM Mayor Amanda M. McDougall and Council hereby proclaim that the Cape Breton Regional Municipality stands in solidarity with the Ukrainian people. We encourage all of Nova Scotia's leaders to join in condemnation of Vladimir Putin's acts of war and Russia's invasion of a free and democratic Ukraine.

Councillor Lorne Green - CBRM District #12

March 8th, 2022



Who is CBMIC?

- The Cape Breton Music Industry Cooperative, or CBMIC is a Not for Profit organization that exists to provide support services, resources, education, direction, and program funding. All these initiatives are done in the interest of developing and sustaining a viable Cape Breton Music Industry.
- From humble beginnings to one of the five recognized Music Associations under the umbrella of the East Coast Music Association, CBMIC continues to evolve into an organization that delivers a punch way above our weight class.



What Does CBMIC Do?



- WORKSHOPS
- RESOURCES
- PROGRAM FUNDING
- SHOWCASING
- COLLABORATE
- PARTNERSHIPS
- COMMUNITY SUPPORT
- PROJECT CREATION
- RESEARCH AND DEVELOPMENT
- LOBBYING
- ARTIST DEVELOPMENT
- MUSIC TOURISM
- EVENT PLANNING
- LEGACY DEVELOPMENT
- MEMBERSHIP GROWTH
- ECONOMIC IMPACT

Cape Breton's Musical Heritage

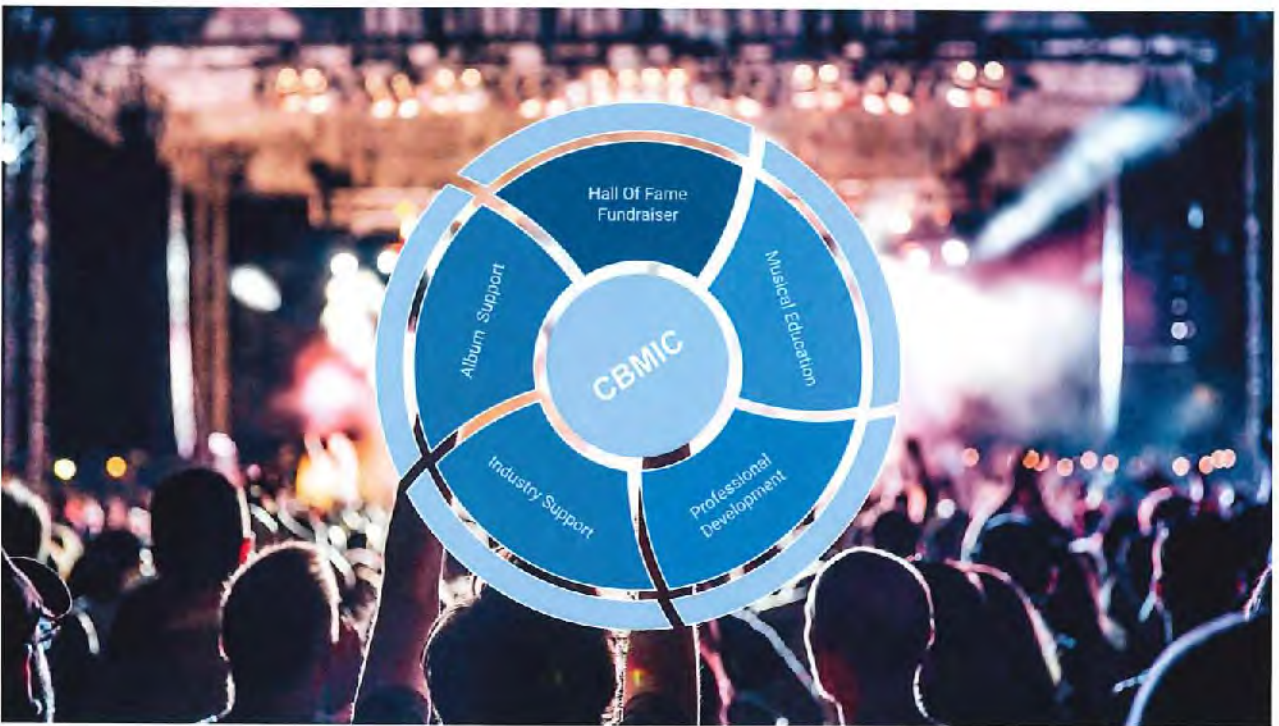


Music As An Industry

Musicians
Venues
Studios
Live Production
Lessons
Professional Services

Music As Tourism







NSCC Partnership

Location - New Waterfront Campus.
Permanent Installation Space.

Gala Support - Venue, Production,
Catering, etc.



CBRM Involvement

- Recognize The Cape Breton Music Industry Hall of Fame as the official Music Hall of Fame for CBRM.
- Include Hall Of Fame Stars in the Charlotte St. Revitalization Plan.



An aerial photograph showing the Cape Breton Miners Museum. In the foreground, there are two prominent buildings: a dark blue one on the left and a red one on the right, both with white window frames. A paved road curves around the buildings. In the background, a large orange structure, possibly a lighthouse or tower, stands on a grassy area. The ocean is visible in the distance under a blue sky with light clouds.

The Cape Breton Miners Museum

Glace Bay, Nova Scotia

Situated on one of the most picturesque coasts of our island, the **Cape Breton Miners Museum** pays tribute to the region's long and rich history of coal mining.

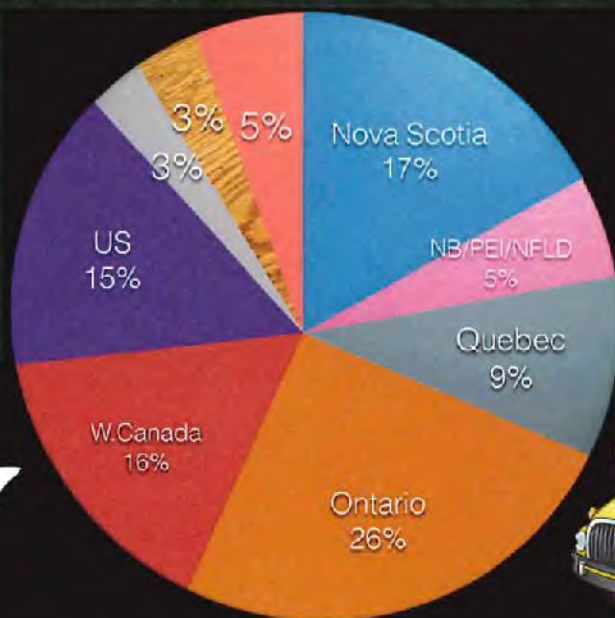


It is home to profound stories of miners and their families and the resource that helped them build a nation.

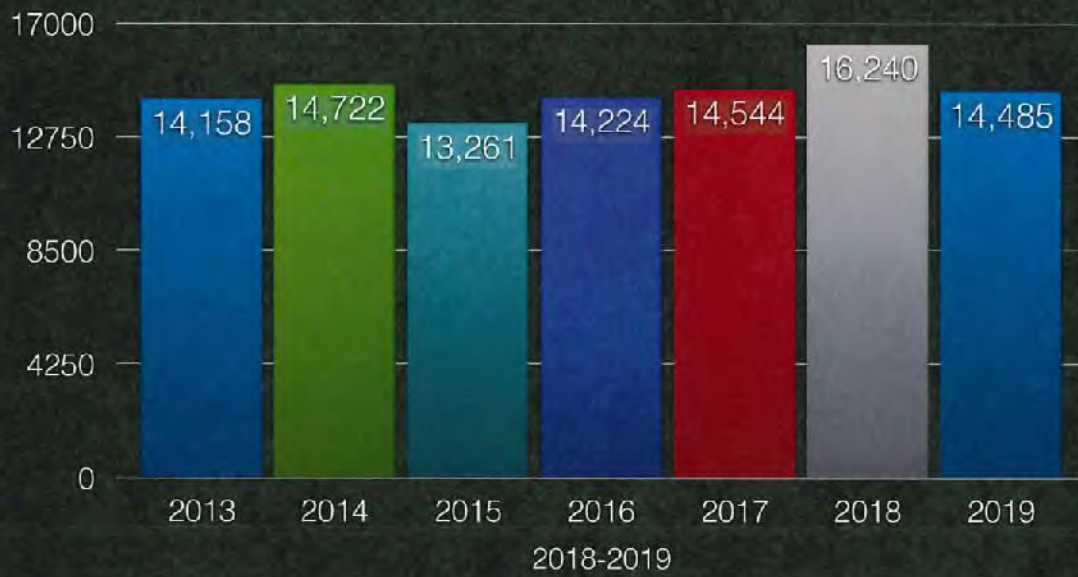


The Miners Museum attracts roughly 15,000 visitors per year.

- Nova Scotia
- Ontario
- International
- NB/PEI/NFLD
- W.Canada
- Cruise Ships
- Quebec
- US
- School Tours



C.B. Miners Museum Attendance Numbers



Future Projections



The Cape Breton Miners Museum has won
Trip Advisor's Award of Excellence
every year since 2014.



MINE TOUR

Travel deep into an authentic Cape Breton coal mine. Experience the dark and the damp of the Ocean's Deep Colliery, with an experienced miner as your guide and storyteller.





Shaylen27
Fredericton,
Canada



Amazing experience

Review of Cape Breton Miners' Museum



Reviewed July 21, 2021 via mobile

Amazing experience definitely recommend to everyone!! Eric was the best tour guide, made us all laugh and told us so many stories about his experience in the coal mines!! Eric was so welcoming and friendly and it made the experience so enjoyable! Definitely have a new respect for miners!

Date of experience: July 2021



[Ask Shaylen27 about Cape Breton Miners' Museum](#)

Thank Shaylen27



This review is the subjective opinion of a Tripadvisor member and not of TripAdvisor LLC.

[See all 518 reviews](#)

EXHIBITS



The Cape Breton Miners Museum houses between 5000-6000 artifacts, some dating back to the 1700's.

MINERS VILLAGE & RESTAURANT



MEN OF THE DEEPS

The world famous Men of the Deeps call the Cape Breton Miner's Museum their home.



MEN OF THE DEEPS

The choir rehearse and perform at the museum regularly and attract thousands of visitors from all over the globe.



TRAVELLING ROAD

MINE TOUR

EXHIBITS

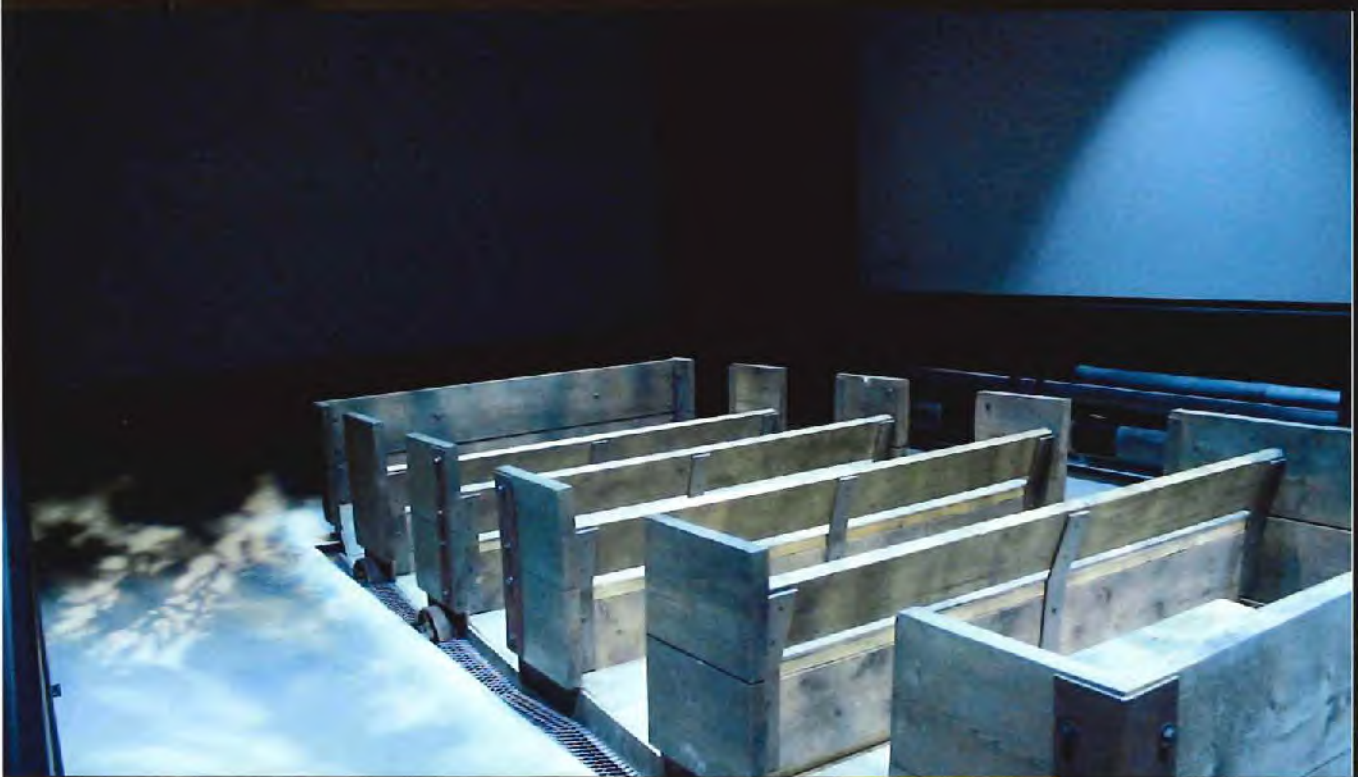
MINERS VILLAGE & RESTAURANT

MEN OF THE DEEPS



VIRTUAL MINE TOUR

A new state-of-the-art and accessible virtual mine simulator, with three viewing screens, surround sound, fog effects and more.





Phase 2 of the Miners Museum renovation plan is a 2.4 million dollar project.

Our team is working to attain the following funding amounts:

Provincial: \$800,000

ACOA: \$800,000

Fundraising: \$400,000

CBRM: \$400,000

We are hoping the CBRM will match our fundraising dollars.

THANK YOU FOR LISTENING

The Cape Breton Miners Museum

Glace Bay, Nova Scotia

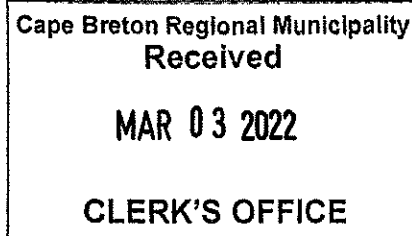


780 Upper Prince St.
Sydney, N.S.
B1P 5N6

(902) 539-8553

March 2, 2022

Deborah Campbell Ryan
Municipal Clerk
Cape Breton Regional Municipality
320 Esplanade
Sydney, Nova Scotia
B1P 7B9



Ms. Campbell:

Please accept this information package for the Horizon Achievement Centre's presentation to Council on March 8, 2022.

I will be joined by Abbey Stapleton - client of Horizon, Clayton Bartlett – Project Manager Building Committee and Aubrey Rogers – Treasurer of the Building Committee.

The purpose of this presentation will be to provide CBRM Mayor and Council with an update on the current construction and financial status of the new Horizon Achievement Centre facility located on 258 Ferry Street, Harbourside Commercial Park in Sydney and to make a formal request for funding from Council.

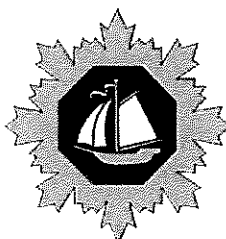
The total length of the presentation will be less than 15 minutes.

If you have any questions, comments or concerns please do not hesitate to contact me at any time. Please see attached.

Yours truly

ORIGINAL SIGNED BY

Jim Davis
Board Chair
Horizon Achievement Centre
ruhmore@hotmail.com



CAPE BRETON
REGIONAL MUNICIPALITY

Briefing Note Council Meeting

To: CBRM Mayor and Council

By: Horizon Achievement Centre Building Project Committee

Date: March 8th, 2022

ABOUT US

Horizon Achievement Centre is Cape Breton's largest provider of vocational training and employment development services for adults living with intellectual disabilities.

Our mandate is to promote and enhance the life skills and employability of those we serve. We accomplish this through training and employment opportunities in various on-site and off-site businesses, services and programs all designed to enhance individual growth, personal achievement and employment potential.

Horizon Achievement Centre is a non profit organization registered under the Societies Act of Nova Scotia and a Registered Charity under the Canada Income Tax Act. The Centre is governed by a volunteer community based Board of Directors, each bringing their own personal and professional experience to the organization.

The core values that govern this organization and form the foundation for all that we do are based on the following principles:

- Respect
- Quality Service and Products
- Safe and Supportive Work Environments
- Financial and Community Accountability
- Community Partnerships

The journey to independence, choice and inclusion began in 1984. Since then; through counselling, assessment, training, employment and life enhancement services, the organization has assisted thousands of individuals living with intellectual disabilities from throughout the CBRM.

For over 30 years, Horizon has provided a broad range of programs and services that reflect the diverse needs of clients with individualized training, integration through leisure and community based services, career development, job coaching and on the job training.

From fresh baked goods and catered meals, to mail processing and contract work, Horizon is also well known for its professional business standards, high quality products and outstanding service to our community.

Today, the organization has reached its capacity. With an aging facility facing several congestion issues and operational obstacles - the opportunities for the organizations continued growth are now severely limited.

With many on a waiting list for service - individuals from across Cape Breton now face limited opportunities for personal and professional development. Opportunities they both need and deserve. We hope you will join us as we continue to move Beyond the Horizon.

CLIENTS SERVED: 150 from across the Cape Breton Regional Municipality. Clients waiting: 93

Albert Bridge - 1
Barrie - 1
Coxheath - 3
Dominion - 2
East Bay - 3
Edwardsville - 1
Eskasoni - 1
Frenchvale - 1
Gardiner Mines - 1
Glace Bay - 22
Howier Centre - 2
Juniper Mountain - 1
Lingan - 1
Marion bridge - 2
Membertou - 1
New Waterford - 20
North Sydney - 1
Port Marien - 1
Prime Brook - 1
Reserve Mines - 5
River Ryan - 6
Scotch Lake - 1
Scotchtown - 2
South Bar - 1
South Side Bouladerie - 1
Sydney - 125
Sydney Forks - 2
Sydney Mines - 1
Sydney River - 3
Westmount - 2

*Applications are incomplete and therefore don't provide address.

HOW WE ARE FUNDED: 75% Province of Nova Scotia
25% Horizon Achievement Centre Social Enterprises.

Horizon Achievement Centre/ Cost Tracking Summary

Original Budget - Excluding HST -		13,016.50	
Original Size of Building -	30,000 sf	<u>/. 30,000 sf</u>	
			\$434.22 per sf

In 2019, one week before the Christmas Holidays, province advised our request for funding would be cut by 50%. Redesign would be required & working with the Prime Architect, task accomplished in 1 week, New HAC Building would be 20,500 sf, a reduction of 33%. Existing building is 20,500 sf & not large enough to accommodate the staff, clients, programs & new clients. Any further reduction above the 33% would have basically produced a building that would have not been suitable & would not meet the needs of the HAC clients & programs.

Note: Funding reduced by 50%, building size reduced by 33%, This meant that we, HAC, would be raising substantially more than was originally intended.

Based on the SF cost of \$434.22 x 20,500 sf, new building at reduced size.
 Net Budget - \$8,901,305.00 - Plus HST

The original budget neglected to included costs for FFE, Security System or the HST

Revised Budget - Based on 20,500 sf -	\$8,901,305.00
Kitchen Equipment -	\$472,640.00
Furnishings -	\$157,308.00
Security-	\$59,430.00
	<u>\$9,590,683.00</u>

Covid Happened

Building was tendered & constructed in the middle of a world wide pandemic. Cost affect of Covid applied to construction materials increased the material cost anywhere from a minimum of 10 % to in some cases 100% and more.

For this exercise we have used the minimum of 10% & applied this to materials costs of approximately \$2,400,000.00 (25% of Budget) \$240,000.00
 (Real affect could be double or more")

\$9,830,683.00

Forwarded \$9,830,683.00

NS Lands

Land was donated to HAC by NS Lands.

The cost to remove the unsuitable fill & replace with engineered fill, placed & compacted, suitable to support loads imposed by the new building, to a depth of 12 feet - Estimated at

\$595,000.00

\$10,425,683.00

GST Applicable to HAC - 50% of total budget

\$781,926.00

Total Budget

\$11,207,609.00

Notes:

- 1.) On receipt of trade & supplier tenders, HAC Building Committee conducted a thorough review of tenders received & through valued engineering we were able to save a total of \$898,257.00. This amount was considered in the costing summary noted above.

- 2.) In the original budget prepared by others, there was never any considering given to the cost of inflation, approximately 2% per annum. This would amount to approximately \$208,000.00 in dollars.

- 3.) Revisions to IFC Drawings to correct issues with design, estimated at \$250,000.00,

HORIZON ACHIEVEMENT CENTRE SOCIETY

NEW BUILDING PROJECT

To February 20, 2022

Estimated cost of project before H5T	\$ 10,423,649
H5T	<u>1,563,547</u>
Estimated total invoice cost	11,987,196
H5T refundable	<u>781,774</u>
Total estimated cost of project	\$ <u><u>11,205,423</u></u>

Funding Committed	<u>Committed</u>	<u>Received</u>	<u>Owing</u>
Province	\$ 2,000,000	2,000,000	0
Federal	2,680,000	2,412,000	268,000
Federal - ACOA	971,133	646,817	324,316
Provincial Accessibility Grant	20,000	16,000	4,000
CBRM	50,000	50,000	0
	\$ <u><u>5,721,133</u></u>	<u><u>5,124,817</u></u>	<u><u>596,316</u></u>

Unfunded Costs Before HAC Contribution \$ 5,484,290

HAC Contribution

HAC Donations and Fundraising	\$ 1,997,396
Borrowed from Reserve Funds	586,894
Estimated sale price of present building	<u>400,000</u>
Total anticipated HAC contribution	\$ <u><u>2,984,290</u></u>

Funding Required \$ 2,500,000

PRESENTLY

HAC's contribution by percent	26.63	%
Federal contribution by percent	32.58	%
Provincial contribution by percent	18.03	%
CBRM	0.45	%
Unfunded	<u>22.31</u>	<u>%</u>
	<u><u>100.00</u></u>	<u>%</u>

FINANCIAL ASK

We feel a contribution of up to 10% of the cost is a reasonable request from CBRM.

Deborah Campbell Ryan
Municipal Clerk
320 Esplanade, Suite 405
Sydney, NS B1P 7B9

Dear Deborah,

This is our formal application to appear before Council, March 8th. We understand our presentation is to be a maximum of 15 minutes and we will be notified Friday, March 4th if we have made the agenda for the following Tuesday Council meeting. We plan to have two presenters: Kent MacIntyre, President of the Urban Neighborhood Development Association and Miranda Bailey from the consultant team, Architect at MacKay-Lyons Sweetapple Architects. In addition to our presenters, we will have two more members of the consultant team available to answer questions: Talbot Sweetapple, Partner at MacKay-Lyons Sweetapple Architects, and Tim Smith, Principal at Urban Strategies.

Purpose

The purpose of our presentation is to advise Council of a pending major residential development in the centre of Sydney, which has a large affordable housing component. The development is located within the existing Ashby Neighbourhood on the Tartan Downs site, currently owned by Cape Breton University. We are proposing a diverse development with a mix of affordable and market residential units and community/amenity space.

Action

We are requesting a letter of support from Council which will be included in the overall funding request to the appropriate Provincial and Federal governments.

We look forward to meeting with you and discussing this exciting project. If you have any questions, please do not hesitate to reach me at 902-429-1867 ext.220 or miranda@mlsarchitects.ca.

Sincerely,

Original Signed By

Miranda Bailey, on behalf of the Tartan Downs Development Consultant Team
Architect, M. Arch, BEDS, BSc, CE, NSAA
MacKay-Lyons Sweetapple Architects

**MacKay-Lyons
Sweetapple
Architects Limited**

2188 Gottingen Street
Halifax, Nova Scotia
Canada B3K 3B4
www.mlsarchitects.ca

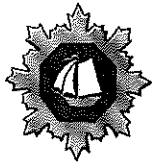
t 902.429.1867
f 902.429.6276
info@mlsarchitects.ca

Request for Street Closure – Portion of PID 15583164 - Portion of Undeveloped Road Parcel off Main Street, Reserve Mines (District 9)

Motion:

Moved by Councillor Tracey, seconded by Councillor Bruckschwaiger, that staff be directed to initiate a formal street closure pursuant to Section 315 of the *Municipal Government Act* for that portion of PID 15583164 outlined and crosshatched in red on the map (Attachment “A”) included with the staff Issue Paper dated February 8th, 2022 in the agenda package with the intention of deeming it **surplus** and to be conveyed to the owner of 75 Main Street, Reserve Mines.

Motion Carried.



CBRM

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Sheila Kolanko – Property Manager

SUBJECT: PUBLIC HEARING - Request for Street Closure
Portion of PID 15S83164
Portion of undeveloped Road Reserve off Main St,
Reserve Mines (District 9)

DATE: March 8th, 2022

As presented to Council on February 8th, 2022, CBRM received a request on behalf of the resident of 75 Main Street, Reserve Mines (“the applicant”) seeking a formal street closing for a portion of an undeveloped road reserve lying adjacent to the applicant’s property. The subject area is identified as the crosshatched area depicted in red on the attached map (Attachment “A”).

At that time, council passed a motion directing staff to begin the procedure required for a closure of a public street. We have been advised by various departments, including Engineering and Public Works, that the requested parcel is not essential for municipal purposes and staff supports the applicant’s request.

Pursuant to the Municipal Government Act a public hearing is required at which time Council will hear those in favour and those opposed to the closing of a section of the undeveloped road reserve. Notice was advertised in the Cape Breton Post on March 2nd, 2022 and on CBRM’s webpage. I confirm the legal department has not been contacted nor have we received any complaints or objections from the community.

RECOMMENDATION:

Recommendation to council is as follows:

- To pass a motion approving the closure of that portion of the undeveloped road reserve (as identified herein as the crosshatched area in red on the attached map) pursuant to MGA;
- To deem that portion of the road reserve (as identified as the crosshatched area in red on the attached map) surplus and
- To offer for sale the said parcel, at market value, to the resident of 75 Main Street, Reserve Mines. Any sale would be subject to subdivision and lot consolidation and compliance of Land Use By-Law. All costs would be the responsibility of the purchaser.

Respectively Submitted,

Original Signed By

Sheila Kolanko
Property Manager

Attachment (1)



Legend

- CBRM Property PID 15583164
- Requested Portion of CBRM Property PID 15583164
- Commercial Improvement District



Cape Breton Regional Municipality

NOTICE

**By-Law for Second
(Final) Reading by Council**

TAKE NOTICE that the following By-Law will be brought to Council for second (final) reading on **Tuesday, March 8, 2022 at 6:00 p.m.**

Due to the ongoing pandemic, the meeting will be closed to in-person public attendance. The meeting can be viewed live on the CBRM YouTube channel: <https://www.youtube.com/c/CBRMGov/live>

By-Law	Intent
CBRM Building By-law No. B-300 (with Repeal of former Building By-law S4)	<ul style="list-style-type: none"> • To comply with amendments to the <i>Nova Scotia Building Code Regulation</i> • To add a fee for work commenced without a permit • To clarify the process for the issuance of Occupancy Permits • To improve implementation of the By-law

A copy of the proposed By-law can be obtained by contacting the Municipal Clerk's Department at 902-563-5010 or emailing: clerksoffice@cbrm.ns.ca

Anyone wishing to comment on the proposed By-Law is welcome to submit a statement to the CBRM Planning Department no later than 4:00 p.m. on March 4th, 2022, either by email: PlanningConsult@cbrm.ns.ca; voicemail 902-563-5202; by Canada Post Mail or hand delivered to City Hall, 320 Esplanade, Sydney, NS B1P 7B9, and all comments must include the name and address of the submitter.

**Signed: Deborah Campbell Ryan
Municipal Clerk
February 19, 2022**

Review of Building By-law

Motion:

Moved by Councillor Gillespie, seconded by Councillor Parsons, to approve for First Reading the new Building By-law found in Attachment A of the Staff Report dated December 7, 2021, and schedule a Public Hearing to consider repealing the current Building By-law S4 and replacing it with the new Building By-law as referenced in Attachment A.

Motion Carried.



CAPE BRETON
REGIONAL MUNICIPALITY

TO: CBRM Council **DATE:** February 25, 2021

FROM: Manager of Building, Planning & Licensing By-Laws

RE: **Review of Building By-law**

BACKGROUND

Staff of the Planning and Development is putting forward a series of house keeping amendments to the CBRM's Building By-law. The purpose of these amendments is to improve the implementation of the Building By-law. These amendments are not meant to change the substance or direction of the By-law, but rather make the By-law easier to read for those who administer and those who must comply with its provisions.

In the spring of 2019, the Province of Nova Scotia, through the Office of Regulatory Affairs and Service Effectiveness, and the five municipalities on Cape Breton Island entered into a pilot partnership to improve the regulatory environment to make operation and expansion easier for Island Businesses. As a part of this partnership, Portside Law reviewed all CBRM's By-laws for issues of clarity, relevance, and enforceability. In addition to the amendments referenced above, the Building By-law will also be amended in conjunction with recommendations made by Portside Law as a part of their regulatory review of CBRM's By-laws.

DISCUSSION

CBRM is experiencing an increase in individuals commencing work on buildings prior to obtaining a permit. The intention of the Building Code is to ensure that construction meets a minimum standard for health, safety, and fire protection. Staff wants to discourage construction from occurring without a permit; therefore, it is recommended that a fee for commencing constructing prior to obtaining a permit be added to the Fee Schedule of the Building By-law (Attachment A). As you can see from the jurisdictional reference several other municipalities have fees for work without permits (Attachment B).

To support the proposed fee to address work commenced without a permit, it is being suggested the By-law be amended to clarify the issuance of Occupancy Permits. The proposed wording is also in keeping the Provincial Building Code Regulations.

The Province recently amended the *Nova Scotia Building Code Regulation*. In particular, amendments were made related to the requirements for non-structural material repairs and maintenance. Staff is recommending the Building By-law be amended to be more consistent with Provincial Regulations.

When an individual proposes to locate a mobile/mini home that does not have a valid Canadian Standards Association (CSA) number, the Building By-law requires an applicant submit a Mini/Mobile Home Information Sheet. Rather than including the information sheet in Schedule B of the By-law, staff is suggesting Schedule B be removed and replaced with a list of specific information, found in Subsection 3.5 of the By-law (Attachment A), that must be submitted with every application for a mobile home that does not contain a CSA number.

It is being proposed that By-law be reformatted in compliance with recommendations from Portside Law's regulatory review of CBRM's By-laws.

AUTHORITY

Council's authority to regulate the construction and demolition of a building comes from Section 7 of the *Building Code Act*.

RECOMMENDATION

I recommend Council give Second/Final Reading of the new Building By-law found in Attachment A and to repeal By-Law S4 (BUILDING BY-LAW).

Sincerely,

Originally Signed by

Paul Burt
Manager of Building, Planning & Licensing By-Laws
Planning and Development

Cape Breton Regional Municipality

Building By-law

By-law No. B-300

A BY-LAW TO PRESCRIBE & PROVIDE FOR CERTAIN ASPECTS OF PERMITS, APPLICATIONS, FEES AND INSPECTIONS ASSOCIATED WITH CONSTRUCTION

NOW THEREFORE the Municipal Council of the Cape Breton Regional Municipality, under the authority of vested in it by the *Municipal Government Act*, SNS 1998, c. 18, the *Nova Scotia Building Code Act*, RSNS 1989, c. 46 and amendments thereto, as well as regulations passed pursuant to the *Nova Scotia Building Code Act* and any amendments thereto, hereby adopts the following By-law:

This Bylaw shall be known as the "Building By-law" and may be cited as the "Building By-Law, No. B-300, 2022".

WHEREAS Any person planning to carry out any form of construction in this municipality is governed by the extensive provisions of the Provincial statute known as the Building Code Act and the Regulations promulgated pursuant to that Act and shall therefore be responsible to make themselves aware of all relevant provisions contained therein

Section 1. Definitions

All words not defined in this By-Law have the same meaning as in the *Nova Scotia Building Code Act* and the Regulations prescribed thereunder.

- (a) "architect" means a member or licensee of the Nova Scotia Association of Architects;
- (b) "building area" means the total area of all floors in a building based on the gross exterior dimensions of a building or addition;
- (c) "building official" means those qualified individuals appointed by Council of the Cape Breton Regional Municipality to administer and enforce the requirements of the *Nova Scotia Building Code Act* and Regulations.
- (d) "construct" means to do anything in the erection, installation, extension, relocation, material alteration or material repair of a building and includes the installation of a factory-made building fabricated or moved from elsewhere;
- (e) "demolition" means the doing of anything in the removal of a building or any material part thereof;
- (f) "full bathroom", in the case of a single detached dwelling, means a room containing three or more plumbing fixtures;

- (g) "non-structural repair permit" means any work of a non-structural nature to a value not exceeding \$10,000.00 including but not limited to:
 - i. removing and replacing roofing with similar materials,
 - ii. removing and replacing cladding with similar materials,
 - iii. replacement or repair of drywall or other interior finish,
 - iv. installation of additional insulation or replacement of insulation,
 - v. replacement of a furnace or boiler,
 - vi. installation or replacement of an air-conditioning unit or heat pump,
 - vii. replacement of windows or doors provided there is no change in location or size of the window or door and the structural support for the opening is not affected,
 - viii. installation or replacement of cabinets, shelving, millwork, or flooring,
 - ix. waterproofing or damp proofing of foundation walls or repair/replacement of foundation drainage,
 - x. replacement or installation of a new plumbing fixture that does not increase the hydraulic load of the drainage system or require alterations to an existing water distribution system or drainage system.
- (h) "occupancy" or "occupancy classification" means the use or intended use of a building, as defined in the Building Code;
- (i) "owner" includes a person controlling the property under consideration, and also includes *prima facie* the assessed owner of the property;
- (j) "plumbing fixture" means any water-supplied appliance connected to a plumbing fixture, but does not include a roof or floor drain, hot water tank or dishwasher;
- (k) "professional engineer" means a member or licensee of the Association of Professional Engineers of the Province of Nova Scotia;
- (l) "tent and air supported structures permit" shall include any tent, air supported structure or other membrane structures, erected or located;

Section 2. Interpretation

All relevant definitions are contained in either the *Nova Scotia Building Code Act* or the associated Regulations. All other interpretation will be in accordance with the Interpretation Act, RSNS 1989, c 23S.

Section 3. Permits

- 3.1 A building permit shall be in accordance with the form approved by the Manager of Building Services.
- 3.2 Every application for a permit shall identify and describe in detail the work and occupancy to be covered by the permit for which application is made.

- 3.3 Every application for a building permit shall be accompanied by three complete sets of building plans in either paper or PDF formats containing sufficient information to show that the proposed work will conform to the Building Code.
- 3.4 Building plans shall be drawn to scale and indicate the nature and extent of the work proposed in enough detail so as to determine compliance with the National Building Code of Canada.
- 3.5 Building plans that must be submitted include (but are not limited to):
- site plan
 - foundation plan
 - floor plans
 - elevations
 - structural plans
 - mechanical plan including heating, air conditioning, plumbing, electrical and fire protection
- 3.6 In addition to Subsection 3.5, every application for a mobile home that does not contain a Canadian Standards Association number must include
- Manufacture information
 - Model number
 - Serial number
 - Year Built
 - Heating type
 - Number of Bedrooms
 - Number of plumbing fixtures
 - Floor area
- 3.7 Site plans required for new construction or additions should describe the land on which the work is to be done by an up-to-date plan of the lot certified by a Nova Scotia Land Surveyor that the lot has been surveyed in the manner required by the *Nova Scotia Land Surveyors Act* and the regulations made hereunder, adequate to identify and locate the lot and determine setback lines, building separations, and building locations, and containing the following information.
- (a) the Land Information Management Service Property Identity Number of the lot;
 - (b) the name of the owner of the land;
 - (c) a location map, drawn to a scale not smaller than 1:50,000 with the same orientation as the lot;
 - (d) the length of the boundary lines of the lot including the length of arcs and chords, points of curvature and radius in the case of curved lines;
 - (e) the dimensions and total area of the lot;
 - (f) the location of the proposed and existing buildings on the lot and the relationship between the proposed building or structure and other buildings on the same or adjacent properties,

- indicating the distance from all property lines, the distances between buildings and the heights of the buildings;
- (g) the width, location and nature of any easements or rights-of-way affecting the lot;
 - (h) if a lot is on a registered plan of subdivision, the date on which the final plan of subdivision was certified with all revisions to be identified, dated and initialed;
 - (i) north point;
 - (j) the scale to which the plan is drawn;
 - (k) the names of existing and proposed public streets or highways or private roads shown on the plan;
 - (l) the civic address number for the property and adjacent properties;
 - (m) location of all existing and proposed curb cuts.
- 3.7 The survey plan may be waived and substituted by a Land Information property map with the lot number when, by calculation of the building official, spatial separation distances are complied with and property is more than one (1) acre in area.
- 3.8 Prior to the approval of any foundation for new construction or additions beyond the footing stage, and before foundation work begins, a plan showing the location of the building footings on the lot, certified by a Nova Scotia Land Surveyor that the installed footings have been surveyed in relation to the lot in the summer required by the *Nova Scotia Land Surveyors Act* and Regulations hereunder, must be provided.
- 3.9 An application for building permit shall include plans and specifications as required by the Building Code and show the occupancy of all parts of the building including existing conditions for change of use or renovations.
- 3.10 An application shall state the valuation and area in square feet of the proposed work and be accompanied by the required fee.
- 3.11 An application shall state the names, addresses and telephone numbers of the owner, architect, professional engineer or other designer and the constructor.
- 3.12 An application shall show a drainage plan indicating the surface drainage pattern for the proposed site.
- 3.13 An application for a building permit for the construction of a building requiring a new private sewage disposal system shall require a copy of a valid on-site sewage disposal system, before the application for building permit may be accepted for approval.

- 3.14 An application for a building permit for the construction of a building requiring a Road Access Permit from the Province of Nova Scotia, shall require a copy of a valid Access Permit, before the application for building permit may be accepted for approval.
- 3.15 When an application for a permit has not been completed in conformance with the requirements of the By-Law within (30) days after it is filed, the application may be deemed to have been abandoned by the Building Official.
- 3.16 A building permit for a residential building project shall be valid for (12) twelve months only from the date of issuance and a non-residential permit shall be valid for (24) months only from the date of issuance.
- 3.17 A permit that has expired in accordance with Subsection 3.15 may be renewed within 30 days of expiration at the discretion of the Building Official and subject to the conditions set forth in Subsection 3.18 and provided there has been no change made to the Building Code, Cape Breton Regional Municipality Land Use By-Law or any other by-law of the Cape Breton Regional Municipality that would affect compliance with the Code and/or the by-laws and provided that all By-Laws, regulations, standards and codes can be complied with and an inspection discloses that the project may safely be continued.
- 3.18 A permit that is renewed pursuant to Subsection 3.17 is provisional and subject to the following conditions:
- (a) Work on the subject property must begin within thirty (30) days from the time the permit is renewed and shall reasonably and seriously continue until completion.
 - (b) A person applying for a permit to be renewed shall provide to the building official a progress schedule which includes the completion date of the work.
 - (c) Any revised plans deemed necessary or required as a result of any change in the scope of the work are to be submitted to and approved by the Building Official prior to commencement of any work.
 - (d) A fee for renewal of the permit is paid in accordance with this By-law.
- 3.19 If any of the above conditions are not met or having been met are subsequently violated, the renewed permit may be suspended or cancelled at the sole discretion of the Building Official.
- 3.20 In addition to the permit requirements of the *Nova Scotia Building Code Act* and Regulations, a building permit is required for:
- (a) all accessory buildings greater than 100 Sq/ft in area; and
 - (b) non-structural alterations and repairs in excess of \$10,000 in value as may be determined by the Building Official for any of the following:
 - (i) removing and replacing roofing with similar materials,
 - (ii) removing and replacing cladding with similar materials,
 - (iii) replacement or repair of drywall or other interior finish,
 - (iv) installation of additional insulation or replacement of insulation,
 - (v) replacement of a furnace or boiler,
 - (vi) installation or replacement of an air-conditioning unit or heat pump,

- (vii) replacement of windows or doors provided there is no change in location or size of the window or door and the structural support for the opening is not affected,
- (viii) installation or replacement of cabinets, shelving, millwork, or flooring,
- (ix) waterproofing or damp proofing of foundation walls or repair/replacement of foundation drainage,
- (x) replacement or installation of a new plumbing fixture that does not increase the hydraulic load of the drainage system or require alterations to an existing water distribution system or drainage system.

- 3.21 Before issuing a building permit, a complete application shall be filed with the Chief Building Official.
- 3.22 Before issuing a building permit, where required, the Chief Building Official shall be satisfied that a development permit has been issued pursuant to any Land Use By-Law of the Cape Breton Regional Municipality.
- 3.23 Before issuing a building permit or a demolition permit the Chief Building Official shall be satisfied that the building is not designated pursuant to the *Heritage Property Act*, or, if it is subject to the *Heritage Property Act*, that necessary permission has been obtained.

Section 4. Inspections

- 4.1 The authority having jurisdiction shall be notified and given an opportunity to inspect:
- (a) the footings prior to placement of the foundation;
 - (b) the foundation before backfilling, and before a superstructure is placed on a foundation;
 - (c) basement floor slab insulation
 - (d) the framing, roof, underground and rough plumbing, heating, ventilation
 - (e) insulation before interior wall coverings is installed, and
 - (f) before occupancy.

Section 5 Plumbing Permits

- 5.1 No connection shall be made with a common public sewer, and no construction, reconstruction, or extension of any plumbing or private sewage disposal system or any part thereof shall be commenced until a permit to do so have been obtained from the building official.
- 5.2 Plumbing permits are required for all plumbing work covered under the scope of the *Nova Scotia Building Code Act* and Regulations and shall be done in accordance with the National Plumbing Code of Canada.

- 5.3 Applications for permits and all work carried out may only be made by a qualified licenced journeyman plumber on the forms prescribed.
- 5.4 Plumbing permits are not required to repair or replace any old fixture, tap or drain with a new one (to be used for the same purpose), to force out stoppages, to repair leaks or to relieve frozen pipes or fittings.
- 5.5 Every application with respect to both commercial and residential projects of four (4) units or greater) shall be accompanied by a plumbing working drawing of the proposed work, showing the size and location of the house drain and any traps and inspection pieces thereon and a schematic section showing the size of all the soil and water pipe with the size and location of branch connections and all necessary pipes and traps. Drawings for single detached dwellings and two-unit dwellings not required.
- 5.6 No deviation from a working drawing, as accepted, shall be made without the approval in writing of the Chief Building Official of the CBRM.

Section 6 Other Permits

- 6.1 A permit for a tent, air supported or other types of structures when intended for temporary use:
 - (a) shall state the date after which and the conditions under which the permit is no longer valid;
 - (b) may be extended in writing by the chief building official;
 - (c) shall be posted on the building.
- 6.2
 - (1) A permit may be issued by the Building Official of the Cape Breton Regional Municipality at the risk of the owner, with conditions to ensure compliance with the Building Code, to excavate or to construct a portion of a building before all the plans of the project have been submitted or accepted.
 - (2) The permit shall be clearly marked "At Owner's Risk".
- 6.3
 - (1) Should a permit be issued for part of a building, the holder of the permit may proceed, but without any assurance that the permit for the entire building will be granted.
 - (2) Any permit issued for part only of a building shall be clearly marked as for part only, and shall also indicate that a permit for the entire building is not assured.
- 6.4
 - (1) A permit for a whole project may be issued by the Building Official of the CBRM conditional upon the submission of additional information prior to commencing the work for which the information is pertinent, provided that the information is of such a nature that withholding the permit until the information was available would delay the work unreasonably.
 - (2) The condition shall be set out on the face of the permit.

6.5 (1) A final occupancy permit, as well as an inspection and approval, shall be required to allow the initial occupancy in accordance with the requirements of the *Nova Scotia Building Code Act*. Such permit shall be issued within twelve (12) months of substantial completion of the building as determined by the building official.

(2) The Building Official may issue an occupancy permit, subject to compliance with provisions to safeguard persons in or about the premises, to allow the occupancy of a building or part thereof for the accepted use, prior to commencement or completion of the construction work where the application is of such a nature that no unsafe condition exists and that withholding of the permit would be unreasonable.

Section 7 Demolition Permits

7.1 No demolition of a building, portion of a building, or other structure shall take place until a demolition permit has been issued.

7.2 An application for a demolition permit shall be completed and all prescribed fees submitted before any demolition permit is issued.

7.3 Every application for a demolition permit shall set out in detail the precautions to be taken to ensure that no person is exposed to undue risk. Precautions shall include (but are not limited to) provisions for fencing, barricades, covered way, fire safety and vehicular traffic.

7.4 A demolition permit shall state the date on which work is to commence and the date on which demolition will be completed, the method of demolition and the place of disposal for debris.

7.5 Demolition sites, upon completion of the demolition, shall be left in a safe and neat condition to the satisfaction of the building official.

7.6 Every owner is responsible for the costs of any damage to public property or works that may occur as a result of any demolition.

Section 8 Permit Fees

8.1 The Scale of Fees for permits shall appear in this By-Law as Appendix "A."

8.2 Fees for plumbing work are in addition to other fees.

8.3 Fees shall be refunded in situations and proportions as follows:

(a) Application never completed; permit denied;

(b) Permit revoked or abandoned before work commenced; (Fee minus \$20.00) X 70%

(c) Permit revoked or abandoned after work commenced – no refund.

Section 9 Severability

If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

Section 10 Previous By-laws Repealed

By-law No. B – 300, cited as the Cape Breton Regional Municipality Building By-law S-4 and all amendments thereto are hereby repealed.

PASSED AND ADOPTED by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipality held on _____ .

MAYOR AMANDA M. MCDUGALL

**DEBORAH CAMPBELL
MUNICIPAL CLERK**

RYAN

***THIS IS TO CERTIFY** that the attached is a true and correct copy of the Building By-law of the Cape Breton Regional Municipality including amendments to _____.*

DEBORAH CAMPBELL RYAN, MUNICIPAL CLERK

Publication Date:

First Reading:

Second (Final) Reading:

APPENDIX – A – Permit Fees

1. Plan Review

- a. Residential - \$ 30.00
- b. Commercial - \$70.00.

2. Residential:

- a. Mobile Home and Modular Home - \$200.00
- b. New Single Family Residential - \$400.00
- c. New Multiple Residential - \$200.00 per unit
- d. Addition – greater than 576 sq. ft.- \$150.00
less than 576 sq. ft. - \$20 + \$0.25 per sq. ft.
- e. Residential Renovations Change of Use - \$1.50 per \$1000 of project cost
- f. Residential Plumbing - \$50.00 per dwelling unit
- g. Residential Accessory Building/Shed, one story up to 576 sq. ft. - \$50
- h. Residential Accessory Building, two story and/or greater than 576 sq. ft. - \$100
- i. Power Connect, Pool / Fence, or Deck - \$50.00

3. Tent - \$50.00

4. Demolition - \$50.00

5. Renewal of Building Permit- \$50.00 per year

6. Commercial and all other, excluding residential:

- a. Commercial New Construction and Additions - \$20.00 plus \$0.25 per square foot of total Building Area
- b. Industrial, Institutional, Agricultural or Recreational New Construction and Additions - \$20.00 plus \$0.15 per square foot of total building Area.
- c. Commercial, Industrial, Institutional, Recreational or Agricultural Repairs and Alterations - \$20.00 plus - \$1.50 per \$1,000 of value of work
- d. Plumbing - \$15.00 per fixture
- e. Any Non-Residential Accessory building- \$150

7. Work commenced without an approved building permit – double the permit fee

Note: Additional fee where construction has been started prior to issuance of building permit does not preclude prosecution for non-compliance and does not prevent the Building Official from requiring construction work to be undone in whole or in part in order to inspect conditions not otherwise observable

MEMO

DATE: March 3rd, 2022

TO: CBRM

FROM: Port of Sydney Development Corporation

SUBJECT: Payment Deferral

CBRM Mayor and Council are being asked to consider granting a payment deferral to the Port of Sydney Development Corporation for the 2021/22 fiscal year scheduled loan repayment. The request is being presented due to the negative impacts that COVID-19 has had on the Cruise industry and the resulting financial consequences on Port revenues and cash flow.

Prior to Covid the Port was current with the repayment plan to address the outstanding balance of the expired lease agreement carried forward from the Former Sydney Ports Corporation, which now sits at \$991,966. There are 6 scheduled annual repayments of \$165,000 remaining.

Granting a deferral of the 2021/22 scheduled repayment would have no impact on CBRM's operating results, as the repayment schedule would merely be extended an additional year.

Recognizing the Port's significant economic dependence on cruise activities to sustain operations, and that existing cash reserves are needed for critical infrastructure repairs, we are asking for a deferral for this fiscal year.

MEMO

DATE: March 3rd, 2022

TO: CBRM

FROM: Port of Sydney Development Corporation

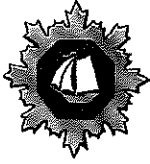
SUBJECT: Request for Funding

The Port of Sydney is requesting funding from the CBRM for the waterfront development project. This project was presented to council in detail in November 2021 by our Chair of the Board, the CEO and CBCL. The total project based on engineering estimate is 7.7 million.

The repair to the south dock owned by CBRM makes up 1.6 million of the total costs. We are seeking funding from all three levels government. There are several important points that should be highlighted.

- 1) It is difficult to leverage funding for just a repair project. That is why this project is included with the larger development. This allows CBRM's investment in the south dock to attract other funds to the waterfront.
- 2) Downtown waterfronts are popular gathering places for communities and tourists. Prime examples are Halifax, Charlottetown, and Saint John where there is extensive infrastructure to attract people. Except for the boardwalk Sydney waterfront is underdeveloped. There needs to be more things for the public to do. This project will extend the boardwalk, grow entrepreneurship, and increase visitation.
- 3) CBRM funding for this project will be contingent on funding approvals from the Provincial and Federal Governments. The proposed financing is:

CBRM	1,600,000
Port and CBRM	966,000
Province	2,567,000
Federal	<u>2,567,000</u>
	<u>7,700,000</u>



CBRM

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Sheila Kolanko – Property Manager

SUBJECT: Request for Street Closure – District 12
Portion of a Honey Lane, off Borden Street, Sydney
(Portion of PID 15716301)

DATE: March 8th, 2022

INTRODUCTION:

An expression of interest was received from Vince Gillis Law Office on behalf of his client, Vanessa Syms (“the applicant”) seeking a street closure for a portion of a former honey lane located in Sydney. The area required and subject to this Issue Paper is shown outlined and crosshatched in red on the attached map (Attachment “A”).

BACKGROUND INFORMATION:

The applicant is seeking to move back to Cape Breton, purchase land and construct a residential dwelling. CBRM is currently working with her lawyer regarding a potential sale of 2 CBRM surplus properties abutting the honey lane. The lot parcels are identified as PID 15155757 and PID 15155807 and outlined in yellow on the attached map (Attachment “A”). In order to access one of the parcels, in particular PID 15155807, the applicant will require a small portion of the honey lane running between the 2 lots referenced herein. Ms. Syms is looking to purchase all 3 parcels and consolidate into one building lot.

The property is currently listed in the CBRM inventory as essential land labeled as an undeveloped honey lane. The comments include recognition of a possible shed encroachment by the neighboring lot (287 Borden Street – PID 1S155765).

The map attached in Attachment “A” is only a graphical representation of the property boundaries which estimate the size, configuration, and location of land parcels. Attention has been taken to ensure the best possible quality; however, this map is not a land survey and is not conclusive as to the location, boundaries, or extent of the parcel. Therefore, any encroachment would have to be confirmed by a legal survey.

The legal department did send a letter to the resident of 287 Borden Street, Sydney asking that they contact our office for discussion regarding any possible encroachment. To date, our department has not received a response.

REVIEW

An internal staff evaluation was requested to determine whether CBRM required this portion of the honey lane for future use. The review concluded the subject property was not required for municipal purposes and as such could be deemed surplus.

RECOMMENDATION:

Staff is asking council to consider the applicant’s request and to pass a Motion directing the Legal Department to initiate a formal street closure pursuant to Section 315 of the Municipal Government Act, for that portion of the honey lane outlined and crosshatched red on the attached map (Attachment “A”) with the intention of deeming it surplus for sale at market value.

Respectively Submitted,

Original signed by

Sheila Kolanko
Property Manager



Approximately 750 square feet

PID15155757

PID15155807

299

295

300

288

287

283

275

115

107

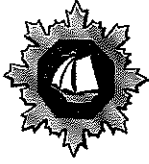
60 30 0 60 Feet

Brookdale Street

Borden Street

Borden Street

A



CBRM

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Sheila Kolanko – Property Manager

SUBJECT: Request To Deem Property Surplus
Portion of PID 15282296 – District 8
Campbells Lane, Birch Grove Road Area

DATE: March 8th, 2022

REQUEST:

CBRM received a letter of interest asking CBRM to consider selling a portion of CBRM property located on Campbells Lane, off Birch Grove Road that is currently deemed essential municipal property. The CBRM property is outlined in yellow on the attached map and identified as PID 15282296 (Attachment A). The subject area the applicant is seeking is shown crosshatched in red on the said map.

BACKGROUND INFORMATION:

John Shannon Campbell (“the applicant”) currently resides at 8 Campbells Lane. In June of 2021, CBRM granted the applicant a building permit to locate a 2021 Model mobile home (16’x74’) on his property. His property is identified as PID 15282288 and outlined in blue on attached map. Mr. Campbell is requesting CBRM sell him a portion of land so that he can consolidate it with his existing property to build a garage on the consolidated parcel.

The CBRM property (PID 15282296) contains approximately 1.74 acres and is currently deemed essential for CBRM infrastructure which includes Campbells Lane together with water and sewer line infrastructure.

EVALUATION/REVIEW:

An internal staff review was completed, and it was determined that the estimated area requested by the applicant, comprising of approximately 1400 square feet, (and shown crosshatched in red on attach map in Attachment "A") could be deemed surplus and sold to the applicant without impacting the remaining lands required for municipal purposes.

Any proposed sale would be subject to staff approval of lot size and lot consolidation with existing lands of the applicant and compliance with Land Use By-law and all other applicable legislative and government regulations.

RECOMMENDATION:

It is a recommendation of staff to council to pass a motion declaring that portion of PID 15282296, as shown crosshatched in red on the attached map, surplus to the needs of the municipality and be sold at market value to the applicant, John Shannon Campbell.

All costs will be the responsibility of the proposed purchaser and subject to survey approved by staff; lot consolidation and compliance with Land Use By-law and issuance of a building development permit.

Respectively Submitted by:



Original signed by

**Sheila Kolanko
Property Manager**

A



Legend

-  PID 15282296 (CBRM)
-  PID 15282288 (John Shannon Campbell)
-  Approximately 1,400 square feet





CBRM

A Community of Communities

Cape Breton Regional Municipality

Issue Paper

Date: February 24, 2022
To: Mayor and Council
From: Jennifer Campbell, CPA, CA Chief Financial Officer
Re: Low Income Tax Exemption Policy

During draft budget workshops it was noted that staff would be proposing amendments to the Low Income Tax Exemption Policy in order to implement an increase to the rebate amount.

The policy was last amended in June, 2018, which provided an increase to both the rebate amount and income ceiling for eligibility. While the income ceiling in the policy increases along with the ceiling for the federal government's guaranteed income supplement, the rebate amount is static.

CBRM's current low income property tax rebate is \$225. Staff are proposing that the revised rebate amount be increased to \$240/year for eligible applicants. The increase factors in CPI increases since the rebate was last amended, and also considers the proposed provincial tax rate decrease proposed during pre-budget workshops. There are no other proposed changes to the low income property tax rebate policy.

Recommended Motion:

That Council accept staff's recommendation to increase the low income tax exemption rebate to \$240/year and approve the amended Low Income Tax Exemption Policy as presented.

Jennifer Campbell, CPA, CA
Chief Financial Officer

Cape Breton Regional Municipality

“ POLICY ”

Low-Income Tax Exemption Policy

STATEMENT:

The purpose of this policy is to provide a tax exemption for low-income property taxpayers. This policy is adopted under Section 69 of the Municipal Government Act, which permits council to grant a tax exemption for a person whose income is below the amount established in policy.

DEFINITIONS:

- 1.0 “Family” includes persons related by blood or marriage, common law spouses, registered domestic partners and persons related through adoption.
- 1.1 “Family Income” means total income from all sources for the calendar year preceding the fiscal year of the Municipality excluding any allowances paid pursuant to the War Veterans Allowance Act (Canada) or military pension paid pursuant to the Pension Act (Canada) and includes the income of all members of the same family residing in the same household.
- 1.2 “Owner” means:
 - i. The person assessed for the property;
 - ii. A person who holds title, including a part owner, joint owner, tenant in common, or joint tenant of the property;
- 1.3 “Taxes” means residential property taxes, inclusive of area rates applicable to the assessed property.

CRITERIA:

The low- income exemption must be applied for in each taxation year, and is only available to persons who meet the following criteria:

- 2.1 The applicant must be a permanent resident of the Cape Breton Regional Municipality;
- 2.2 The applicant must have legal title to the property;
- 2.3 The property is the applicant(s) primary residence and is assessed in his/her name. Seasonal residences, vacant property, and income properties are not eligible for the low-income exemption.
- 2.4 The applicant's family income is less than the maximum income threshold as stipulated in the Federal Guaranteed Income Supplement program for a couple receiving full Old Aged Security Pension. This value is updated on an annual basis by the federal government for any cost of living increases.

APPLICATION:

- 3.1 An application form duly completed and sworn or affirmed to, must be submitted on or before December 31 for processing in the then current taxation year. Satisfactory proof of income must be submitted with the application. Failure to supply satisfactory proof of income shall render the application ineligible.
- 3.2 Property owners meeting eligibility criteria above and demonstrating satisfactory proof of income shall be granted a maximum tax exemption of **\$240.00** ~~225.00~~ for the taxation year applied.
- 3.3 At no time shall the exemption amount approved exceed the annual taxes levied on the subject property.
- 3.4 Notwithstanding any other provision of this policy, no exemption is conferred from obligations to remedy unsightly or dangerous premises or any other infractions against a statute, regulation or by-law, whether Municipal, Provincial, or Federal and any charges imposed upon a property arising from the enforcement of such provisions shall not be subject to a tax exemption pursuant to this Policy.



CBRM

A Community of Communities

Cape Breton Regional Municipality

MEMO

Date: March 3rd, 2022
To: CBRM Council
From: Mayor Amanda M. McDougall
Re: COVID – 19 Mandatory Vaccination Policy

Council colleagues,

As you are aware proof of vaccination for discretionary activities such as restaurants, gyms and sporting events are no longer required while restrictions remain in place for high-risk settings like hospitals and long-term care homes. I suggest it is prudent to review the current policy put in place by CBRM Council as restrictions continue to ease up with March 21st as the date remaining discretionary restrictions are lifted and the Provincial State of Emergency ends.

The current CBRM COVID policy currently reads:

Unvaccinated Employees without an approved exemption shall be placed on Leave Without Pay until such time that;

- a. The Employee becomes fully vaccinated in accordance with this policy;***
- b. Nova Scotia Public Health determines the pandemic has ended and all restrictions have lifted; or***
- c. CBRM determines that the unpaid leave is no longer feasible or in the best interest of the Municipality.***

There have been inquiries from those employees who are directly affected by the policy, therefore, given the lifting of restrictions it is the prerogative of Council to consider how to proceed with the current policy.

I recommend that Council invoke part C above for any employees who have been placed on leave without pay and allow them to return to work. This would be effective on March 21st when all restrictions are lifted.

Respectfully,

ORIGINAL SIGNED BY

Mayor Amanda M. McDougall
Cape Breton Regional Municipality

**Cape Breton Regional Municipality
Human Resource Services
Policy**

Category: Human Resources/Occupational Health & Safety

Date: November 9, 2021

Page: 1 of 3

Approved by Council: November 9, 2021

COVID – 19 Mandatory Vaccination Policy

Policy Statement/Purpose

The health and safety of Cape Breton Regional Municipality (CBRM) employees is a priority. CBRM is committed to taking every precaution reasonable in the circumstances for the protection of the health and safety of workers from the hazard of COVID-19. Vaccination is a key element in the protection of Municipal Employees against the hazard of COVID-19. This Policy is designed to maximize COVID-19 vaccination rates among Municipal Employees as one of the critical control measures for the hazard of COVID-19.

To this end Councillors, Municipal Employees, Contractors, Students, Volunteers, and any other persons working for or providing services in Municipal Buildings, are required to be vaccinated against COVID-19.

Background and Current Situation

Full vaccination has been shown to be effective in reducing COVID-19 virus transmission and protecting vaccinated individuals from severe consequences of COVID-19 and COVID-19 variants including the Delta variant currently circulating.

Given the continuing spread of COVID-19, including the Delta variant, the compelling data demonstrating a higher incidence of COVID-19 among the unvaccinated population and the increasing levels of contact between individuals as businesses, services, and activities have reopened, it is important for Municipal Employees to be fully vaccinated in order to protect themselves against serious illness from COVID-19 as well as to provide indirect protection to others, including colleagues.

Continued Compliance with all Health and Safety Precautions

Unless a legislated or regulatory exemption applies, all CBRM Employees are expected and required to continue to comply with applicable health and safety measures to reduce the hazard of COVID-19, including but not limited to compliance with established workplace access controls (e.g. screening), wearing a mask or face covering, using provided PPE, maintaining appropriate physical distancing and self-monitoring of potential COVID-19 symptoms when at work or otherwise engaged in Municipal business.

Responsibilities

All levels of management are responsible for the administration of this Policy.

Managers are expected to:

lead by example, and;

ensure Employees complete any required education or training about COVID-19, including regarding vaccinations and safety protocols.

Employees are expected to:

follow all health and safety policies and protocols, and;

complete any required education or training about COVID-19, including regarding vaccinations and safety protocols.

Vaccination Requirement

All CBRM Employees are required to be fully vaccinated with a COVID-19 vaccine series by December 31st, 2021.

New CBRM Employees are required to be fully vaccinated against COVID-19 as a condition of being hired by the CBRM.

Proof of Vaccination

The CBRM requires proof of vaccination from all employees. Proof means documentation verifying receipt of a vaccination series approved by Health Canada or the World Health Organization.

Employees must disclose their vaccination status to the CBRM no later than December 31st, 2021.

Employees will be required to update their vaccination status by the dates set out in this policy, as they obtain each dose of COVID-19 vaccine.

The CBRM will maintain vaccination disclosure information, including documentation verifying receipt of a vaccination series approved by Health Canada or the World Health Organization, in accordance with privacy legislation. This information will only be used to the extent necessary for implementation of this policy, for administering health and safety protocols, and infection and prevention control measures in the workplace.

Accommodations in Accordance with the Nova Scotia Human Rights Act

Employees who are not able to obtain a COVID-19 vaccine for a reason related to a protected ground set out in the *Nova Scotia Human Rights Act*, shall be accommodated up to the point of undue hardship, in accordance with the *CBRM's Accommodation Policy*. Each request for an exemption will be reviewed on a case-by-case basis.

All accommodation requests require written proof of the need for accommodation to be submitted to the Occupational Health and Safety Manager and/or Human Resources department along with the required supporting documentation (e.g. in the case of a request for a medical accommodation, medical documentation from a physician or nurse practitioner, including whether a medical reason is permanent or time-limited).

Employees who remain unvaccinated due to a substantiated *Nova Scotia Human Rights Act* related accommodation request, in accordance with *CBRM's Accommodation Policy*, may be required to take additional infection and prevention control measures, which may include, but not limited to:

- a. An ongoing requirement to wear a mask;
- b. Continued physical distancing;
- c. And/or mandatory twice weekly COVID-19 testing.

Ongoing Monitoring and Assessment of COVID-19 Workplace Safety Measures

The CBRM will continue to closely monitor its COVID-19 risk mitigation strategy and the evolving public health information and context, to ensure that it continues to optimally protect the health and safety of employees in the workplace and the public that they serve. To that end, and in consultation with Nova Scotia Public Health and occupational health and safety experts, the CBRM will continue to assess other available workplace risk mitigation measures.

If it is determined that additional precautions are necessary, the CAO is authorized to deploy new measures (including at an individual level) to protect employees and the public from COVID-19 and shall communicate the required precautions to Council and Employees.

Consequences of Non-Compliance with Policy

Unvaccinated Employees without an approved exemption shall be placed on Leave Without Pay until such time that;

- a. The Employee becomes fully vaccinated in accordance with this policy;
- b. Nova Scotia Public Health determines the pandemic has ended and all restrictions have lifted; or
- c. CBRM determines that the unpaid leave is no longer feasible or in the best interest of the Municipality.

Employees who do not comply with this policy may be subject to discipline, up to and including dismissal.

Port Morien Wildlife Association – What We Do!

Jeff McNeil, President of the Port Morien Wildlife Association (PMWA), provided a report on the activities of the Port Morien Wildlife Association, highlighting the following:

- Port Morien Wildlife Association -What we do!
- What we Advocate
- Since Acquiring the building at Sand Lake
- Incubation Sites
- Margaree Hatchery
- Morrison Lake
- Big Glace Bay Beach
- Sportsman Memorial park – River Ryan Revitalization Project
- John Bernard Croak Memorial Park
- Accessibility Aids and Devices for Fishing with Challenged Abilities
- Lead Ammo and Tackle Exchange
- Eagle Project
- Litter and Illegal Dumping
- Environmental Issues
- Fish Friends Program
- Learn 2 Fish Programs for Schools
- PMWA Stocking Projects
- Free Kids Fishing Derby
- Habitat Conservation Fund Projects
- Monitor Bat Nesting Houses
- Wood Duck Nesting Boxes
- Monitor Floating Loon Nesting: Platforms
- Grants
- Partnership

Jeff McNeil provided background information on the association's bylaw request on feeding wildlife and discussed health and safety concerns including the following:

- Issues with feeding wildlife
- Diseases carried by birds
- How pest birds harbor and spread disease
- Food and Water contamination
- Education route failed
- No medical cure for fungi infections
- Mitigate the risks
- Eagle Eye deterrents installed and funded by sustainability grant

Continued...

Port Morien Wildlife Association – What We Do! (Cont'd):

Following the presentation, some of the Council discussion included the following:

- Social education alone is not working
- Support from Ducks Unlimited
- People will disregard the signs
- Waterfowl in municipal parks
- CBRM parks and public places
- Work with Parks and Grounds to get the garbage bins
- Cameras on the waterfront and boardwalk
- Fines as a deterrent

In response to a request for an update on developing a bylaw, Michael Ruus, Director of Planning and Development, advised that an Issue paper was provided at a previous meeting where Council asked staff to work with the group on non-regulatory options. The Director explained that if Council wants to proceed with the bylaw, it is important to understand the staffing capacity and to prioritize the needs so that the bylaw can be enforced.

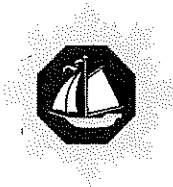
Motion:

Moved by Councillor Parsons, seconded by Councillor Edwards, that staff be directed to provide an Issue Paper with a comparison of non-regulatory options versus a Bylaw in regard to the feeding of wildlife, and that a staff recommendation be provided for Council consideration.

Motion Carried.

Following the motion, the Regional Solicitor discussed the legalities around video surveillance on the waterfront.

Mayor McDougall thanked the Port Morien Wildlife Association for their hard work.



ISSUE PAPER

TO: CBRM Council

DATE: February 15, 2022

FROM: Director, Planning and Development

RE: **CBRM WILDLIFE FEEDING BYLAW REQUEST**

BACKGROUND

On June 30th, the Port Morien Wildlife Association submitted a request for a new bylaw to be introduced with the intent to regulate the feeding of wildlife in public parks and CBRM grounds (Appendix A). The association indicates that there is an ongoing issue with feeding waterfowl at John Bernard Croak Memorial Park in Glace Bay, impacting resident's use of the facility.

At the Special Council Meeting of October 26th, 2021, Council passed a motion requesting a second issue paper from staff with further detail regarding non-regulatory options versus the consideration of a municipal by-law.

DISCUSSION

A comparison of non-regulatory options to a municipal by-law has been provided for Council's review with considerations for enforcement, administration, and financial implications.

OPTION	ENFORCEMENT/ ADMINISTRATION	FINANCIAL IMPLICATION	EASE OF IMPLEMENTATION
Non-Regulatory Options			
Education	Partner with stakeholder groups and CBRM for on-going public education.	Low – Staff time to promote and share educational materials.	High – Educational material is easily shared through CBRM platforms.

Signage	CBRM Parks & Grounds to install educational signage within CBRM Parks.	Medium – Purchase and installation of signage in CBRM Parks.	High – Signage purchased and installed at key gateways into CBRM parks. Resources required for purchase and installation.
Scaring Techniques	CBRM Parks & Grounds to purchase and install scaring equipment in CBRM Parks.	Medium – Purchase and installation of scaring equipment not requiring a Federal Permit.	Low – Many of the techniques and equipment likely pose a nuisance to nearby residences (propane cannons, air sirens, distress tapes).
Landscape Modification	CBRM Parks & Grounds to purchase and install barriers around water sources; Implementation of new lawn management techniques in CBRM Parks.	Medium – Purchase and installation of barriers; Implementation of lawn management techniques.	Medium – Implementation of lawn management techniques can be easily achieved (mowing less frequently around border of body of water). Barrier installation would take more resources and/or time to purchase and construct.
Regulatory Options			
Municipal By-law	Additions to by-law staff to provide enforcement on complaint basis, or contract administration of by-law.	High - Staff and operations budget increases to provide service.	Low – Requires additional operating resources (staff, fleet, equipment). May be a challenge to identify offenders and ticket.

RECOMMENDATION:

A regulatory approach focussed on investigating complaints and ticketing offenders will be costly and difficult to enforce. Given the costs of implementation of a new by-law including the addition of bylaw staff and fleet, staff recommend that non-regulatory options be exhausted before considering a regulatory path.

However, if Council is in support of operating and staff additions to the 2022/2023 Budget:

- CBRM staff initiate the By-Law Development Process (outlined in CBRM’s By-Law Development Policy) to create regulations for wildlife feeding. This includes:
 1. Identify and consult with internal/external stakeholder groups;
 2. Draft preliminary strategy for review with internal & external clients;
 3. Establish applicable fines/fees;

4. Identify associated internal costs for the strategy; and
5. Administration and Council review final strategy.

Respectfully submitted by:

Original Signed By

Michael Ruus
Director, Planning and Development

PORT MORIEN WILDLIFE ASSOCIATION



P.O. BOX 6
568 SANDLAKE ROAD,
TOWER ROAD, NS
B1B 1J6

June 30, 2021

CAPE BRETON REGIONAL MUNICIPALITY
320 ESPLANADE
SYDNEY, NS B1P 7B9

Mayor and Council,

Request for Bylaw to be introduced.

Port Morien Wildlife Association passed a resolution on June 21, 2021 to request CBRM to implement a bylaw regarding the feeding of wildlife in public parks and grounds within CBRM. This request is specific to CBRM public parks and grounds. So it doesn't encompass feeding birds at home bird feeders and hunting activities.

Currently, in many CBRM parks the general public believe they are doing a great thing by feeding wildlife and waterfowl. This Causes many issues that are well documented and can be read here on the Nova Scotia government website.
<https://novascotia.ca/natr/wildlife/living-with-wildlife/feeding-wildlife-full.asp>

The Province of Nova Scotia doesn't have a law on feeding wildlife but many municipalities have introduced bylaws to prohibit this activity. Truro, Lunenburg, New Glasgow and Yarmouth have these feeding bylaws in place. Some other areas with bylaws for not feeding Wildlife is the province of Saskatchewan that just enacted a no feeding law. BC has one related to feeding dangerous wildlife which was introduced in 2010.

APPENDIX A – Port Morien Wildlife Association Submission

Biologists have proposed changes to the department of Lands and Forestry since 2010 here in Nova Scotia but the government doesn't want the task of opening the current Wildlife Act. This change for feeding wildlife was asked to be covered in the current Biodiversity Act but the Provincial Government didn't move it forward. For this reason, many Municipalities are introducing a **No Feeding of Wildlife bylaw.**

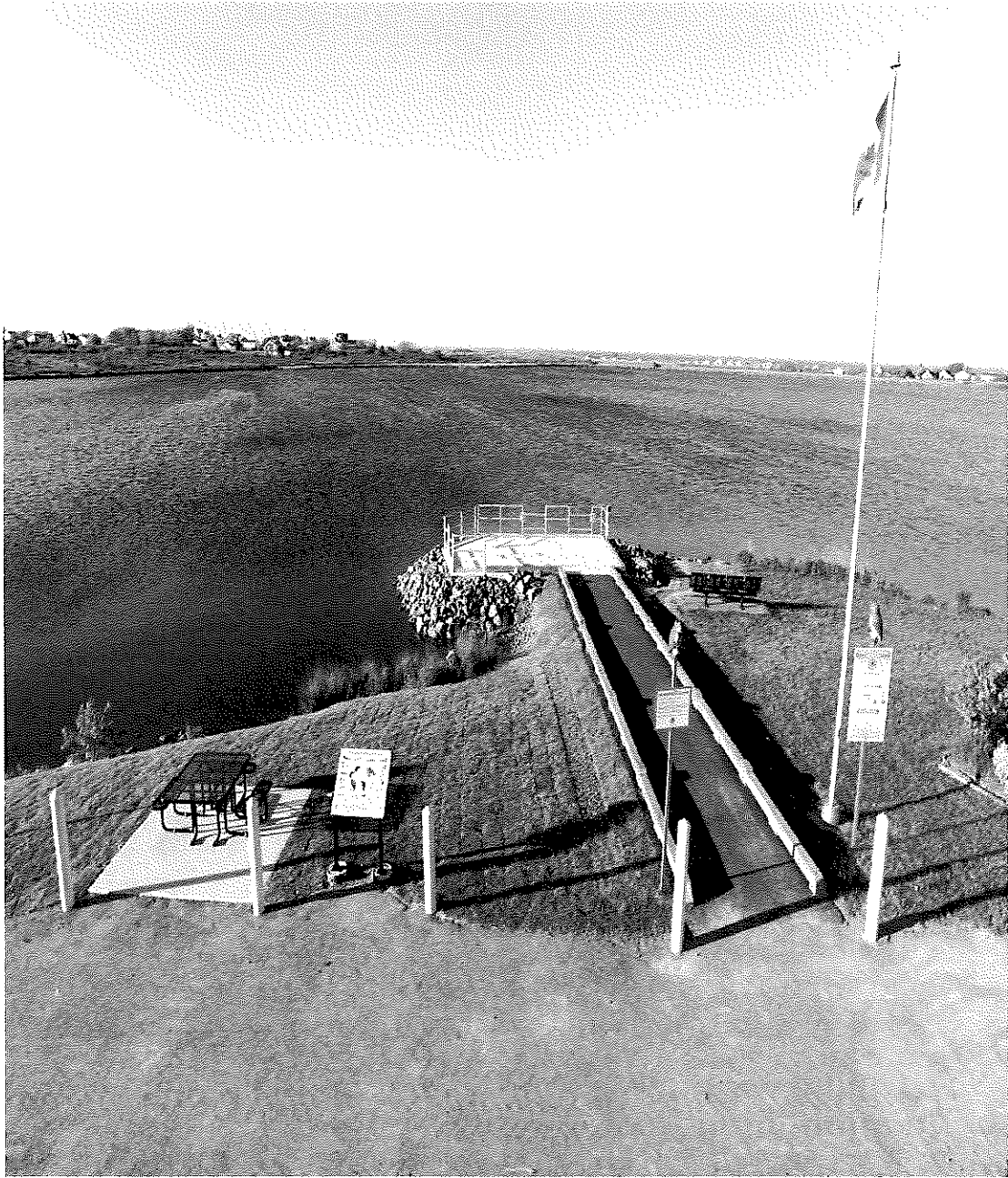
Apart from the obvious diseases associated with wildlife and waterfowl that are more explained in the provincial wildlife link that we have attached, our request comes in response to issues that arose while building the Wheelchair Accessible Barrier Free Fishing Facility at John Bernard Croak Memorial Park in Glace Bay. This facility offers a space where people with barrier challenges can enjoy the sport of angling that many of us take for granted.

The closer we got to completing this project the more obvious it became that the domestication of wildlife in this area was a huge problem, with people feeding them daily. We contacted NS Department of Land & Forestry and were told there was nothing they could do and that our best course of action would be to request CBRM to enact a BYLAW to address the issue.

We asked for financial assistance from CBRM to purchase bird deterrents (Councillors, Parks & Recreation and Mayor McDougall) to no avail. We purchased two owl deterrents to aid in scaring off some of the nuisance birds that have crapped on our project. This doesn't address the goose problem that have killed the \$2000.00 if newly place sods we laid, by feeding and defecating on them. (See attached photos). We have recently applied through the CBRM Sustainability Grant for funding to purchase deterrents to help us deal with this issue. As if this problem wasn't bad enough there is now a duck feeding station installed at this park. We are not aware who installed this but it is licensed by CBRM. The amount of goose droppings at this park is discouraging people from taking advantage of the Health & Wellness provided by being physically active participants of this beautiful park.

Jeff McNeill
President
Port Morien Wildlife Association

APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



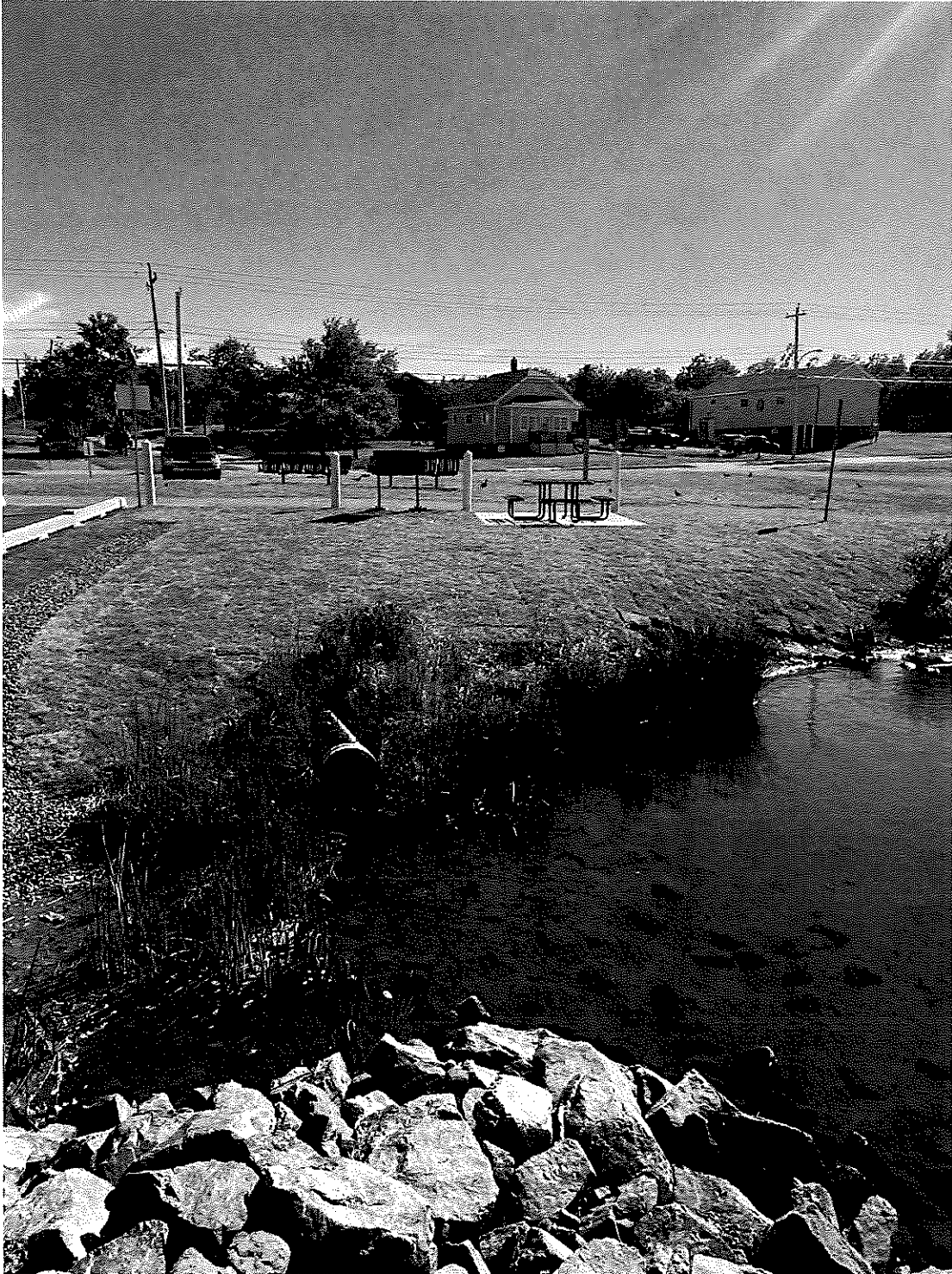
APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



Revenue	Year To Date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	98,483,769	95,812,824	\$ 2,670,945	\$ 114,975,389	\$ 16,481,620
Total Federal Government	2,627,198	2,751,122	(123,923)	3,301,346	674,148
Total Federal Government Agencies	635,612	635,612	0	762,734	127,122
Total Provincial Government	1,786,820	1,786,820	-	2,144,184	357,364
Total Provincial Government Agencies	2,817,051	2,825,437	(8,385)	3,390,524	573,473
Total Services to Other Local Government	797,238	797,238	-	956,685	159,448
Total Transit	649,979	1,057,500	(407,521)	1,255,000	605,021
Total Environmental Development Services	197,451	205,167	(7,716)	246,200	48,749
Total Licenses & Permits	112,992	125,833	(12,842)	151,000	38,008
Total Fines & Fees	489,731	712,558	(222,827)	855,070	136,653
Total Rentals	488,481	488,481	0	586,177	97,696
Total Concessions & Franchises	198,031	707,479	(509,447)	1,017,000	228,686
Total Interest on Taxes	1,307,774	1,262,500	45,274	1,515,000	207,226
Total Finance Revenue	35,226	18,750	16,476	22,500	(12,726)
Total Solid Waste Revenue	2,310,532	2,104,167	206,366	2,450,000	139,468
Total Recreation & Cultural Service Programs	489,120	815,000	(325,879)	1,041,000	1,370,848
Total Water Utility Charges	4,126,258	4,126,258	(0)	4,951,510	825,252
Total Unconditional Transfers	25,979,913	13,196,532	12,783,381	15,835,838	(10,144,075)
Total Conditional Transfers	97,307	87,308	(0)	125,000	27,692
Total Extraordinary Revenue	-	1,458,333	(1,458,333)	1,750,000	1,750,000
Year To Date Assigned	\$ 143,630,483	\$ 130,984,916	\$ 12,645,567	\$ 157,332,157	\$ 13,701,673

Departmental

Reviewed

Summary

Statement of Expenditures

January 31, 2022

Expenditures	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	\$ 1,081,351	\$ 1,287,143	\$ 205,792	\$ 1,505,992	\$ 424,641
Administration	332,558	388,263	55,705	459,094	126,536
Finance	1,932,829	2,177,495	244,666	2,654,307	721,478
Legal	1,998,984	2,095,311	96,327	2,206,286	207,302
Human Resources	1,033,746	1,141,499	107,753	1,353,103	319,357
Technology & Communications	2,486,095	2,963,248	481,950	3,710,255	1,228,957
Municipal Clerk	326,363	359,792	33,429	523,783	197,420
Fiscal Services	26,779,407	27,101,389	321,981	32,662,089	5,882,682
Police Services	20,958,642	22,676,601	1,717,959	26,836,654	5,878,012
Fire Services (Incl EMO)	15,600,171	15,596,738	(3,433)	18,260,025	2,659,854
Engineering & Public Works	42,100,599	42,020,341	(80,258)	50,899,990	8,799,391
Planning	2,700,622	2,858,167	157,545	3,392,070	691,448
Facilities C200 & Arenas	2,587,095	3,140,762	553,667	3,724,475	1,137,380
Parks & Grounds	2,601,010	2,579,466	(21,545)	2,976,699	375,689
Buildings	2,564,787	2,896,207	334,443	3,441,674	876,887
Recreation	1,690,363	2,076,547	386,184	2,755,661	963,792
Total expended to date	\$ 126,774,622	\$ 131,358,968	\$ 4,592,167	\$ 157,362,157	\$ 30,490,826

Departmental

Reviewed

Legislative

Statement of Expenditures

January 31, 2022

Legislative	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 788,036	\$ 890,824	\$ 102,789	\$ 1,049,929	\$ 261,893
6010 BENEFITS	125,362	155,984	30,622	184,344	58,982
6030 TRAVEL/CONFERENCES	15,041	65,808	50,767	78,969	63,928
6040 PROF MEM/DUES & FEES	82,495	80,000	(2,495)	80,000	(2,495)
6050 OFFICE SUPPLIES	2,325	10,333	8,008	12,400	10,075
6060 OFFICE EQUIPMENT	4,614	4,469	(145)	5,000	386
6080 ADVERTISING	4,225	12,083	7,859	14,500	10,275
6100 COURIER	21	208	187	250	229
6110 TELEPHONE/FAX	14,705	20,750	6,045	24,900	10,195
6120 PUBL/SUBSCRIPTIONS	1,431	1,750	319	2,100	669
6130 COMPUTER HARDWARE	7,373	5,767	(1,606)	6,600	(773)
6150 MEETING EXPENSES	19,106	20,833	1,727	25,000	5,894
6170 PROMOTION	16,618	18,333	1,715	22,000	5,382

Total expended to date \$ 1,081,351 \$ 1,287,143 \$ 205,792 \$ 1,505,992 \$ 424,641

Departmental

Finance

CAO	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 232,509	\$ 237,240	\$ 4,731	\$ 279,612	\$ 47,103
6010 BENEFITS	35,793	41,128	5,335	48,607	12,814
6020 TRAINING/EDUCATION	-	2,750	2,750	3,300	3,300
6030 TRAVEL/CONFERENCES	5,212	5,000	(212)	5,000	(212)
6040 PROF MEM/DUES & FEES	636	1,500	864	1,800	1,164
6050 OFFICE SUPPLIES	197	2,333	2,136	2,800	2,603
6080 ADVERTISING	-	-	-	-	-
6110 TELEPHONE/FAX	1,342	2,500	1,158	3,000	1,658
6120 PUBL./SUBSCRIPTIONS	370	396	26	475	105
6130 COMPUTER HARDWARE	-	-	-	-	-
6150 MEETING EXPENSES	4,001	3,750	(251)	4,500	499
6170 PROMOTION	670	4,167	3,497	5,000	4,330
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	51,828	87,500	35,672	105,000	53,172
Total expended to date	\$ 332,558	\$ 388,263	\$ 55,705	\$ 459,094	\$ 126,536

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Finance					
6000 WAGES/SALARIES	\$ 1,479,014	\$ 1,655,438	\$ 176,425	\$ 1,955,897	\$ 476,883
6010 BENEFITS	316,876	322,203	5,327	380,785	63,909
6020 TRAINING/EDUCATION	8,825	12,917	4,092	15,500	6,675
6030 TRAVEL/CONFERENCES	5,044	5,833	789	7,000	1,956
6040 PROF MEM/DUES & FEES	3,171	4,438	1,267	5,325	2,154
6050 OFFICE SUPPLIES	5,825	12,083	6,258	14,500	8,675
6060 OFFICE EQUIPMENT	2,329	8,750	6,421	10,500	8,171
6080 ADVERTISING	24,207	35,542	11,335	42,650	18,443
6090 POSTAGE	148,410	150,833	2,424	181,000	32,590
6100 COURIER	25,471	27,792	2,321	33,350	7,879
6110 TELEPHONE/FAX	15,363	13,417	(1,946)	16,100	737
6130 COMPUTER HARDWARE	6,749	10,875	4,126	13,050	6,301
6140 COMPUTER SOFTWARE	278	667	389	50,000	49,722
6180 COST RECOVERY	(316,435)	(303,334)	13,101	(325,000)	(8,565)
8010 OPERATIONAL MAT/SUPP	4,271	3,750	(521)	4,500	229
8100 PROFESSIONAL SERVICE	51,008	52,000	992	52,000	992
8110 CONTRACTS/AGREEMENTS	35,388	36,833	1,445	44,200	8,812
8120 LEASES	10,288	10,792	504	12,950	2,662
8180 TAX EXEMPT/WRITE OFF	106,748	116,667	9,918	140,000	33,252
Total expended to date	\$ 1,932,829	\$ 2,177,495	\$ 244,666	\$ 2,654,307	\$ 721,478

Departmental

Finance

Legal

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legal					
6000 WAGES/SALARIES	\$ 346,910	\$ 352,875	\$ 5,964	\$ 417,034	\$ 70,124
6010 BENEFITS	70,782	72,868	2,086	86,117	15,335
6020 TRAINING/EDUCATION	-	5,417	5,417	6,500	6,500
6030 TRAVEL/CONFERENCES	2,589	3,750	1,161	4,500	1,911
6040 PROF MEM/DUES & FEES	10,844	11,250	406	13,500	2,656
6050 OFFICE SUPPLIES	2,035	2,917	882	3,500	1,465
6060 OFFICE EQUIPMENT	1,968	3,500	1,532	4,200	2,232
6070 PHOTOCOPIER LEASE	1,512	2,917	1,404	3,500	1,988
6080 ADVERTISING	466	2,500	2,034	3,000	2,534
6100 COURIER	243	667	423	800	557
6110 TELEPHONE/FAX	2,757	2,833	76	3,400	643
6120 PUBL./STATUTES	15,142	13,000	(2,141)	13,000	(2,142)
6130 COMPUTER HARDWARE	43	2,917	2,874	3,500	3,457
6140 COMPUTER SOFTWARE	-	-	-	-	-
6150 MEETING EXPENSE	85	417	332	500	415
6160 LIABILITY INSURANCE	1,489,236	1,488,735	(502)	1,488,735	(501)
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	57,321	128,750	71,429	154,500	97,179
Total expended to date	\$ 1,998,984	\$ 2,095,311	\$ 96,327	\$ 2,206,286	\$ 207,302

Departmental

Finance

Human Resources

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Human Resources					
6000 WAGES/SALARIES	\$ 716,628	\$ 741,195	\$ 24,567	\$ 875,958	\$ 159,330
6010 BENEFITS	165,419	160,596	(4,824)	189,795	24,376
6020 TRAINING/EDUCATION	4,693	8,208	3,515	9,850	5,157
6030 TRAVEL/CONFERENCES	6,519	14,583	8,064	17,500	10,981
6040 PROF MEM/DUES & FEES	1,196	1,667	471	2,000	804
6050 OFFICE SUPPLIES	10,230	12,500	2,270	15,000	4,770
6060 OFFICE EQUIPMENT	978	2,083	1,105	2,500	1,522
6080 ADVERTISING	-	2,500	2,500	3,000	3,000
6110 TELEPHONE/FAX	8,828	8,333	(495)	10,000	1,172
6120 PUBL./SUBSCRIPTIONS	-	2,500	2,500	3,000	3,000
6130 COMPUTER HARDWARE	-	5,000	5,000	6,000	6,000
6140 COMPUTER SOFTWARE	-	417	417	500	500
6150 MEETING EXPENSE	4,939	4,000	(939)	4,500	(439)
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	110,409	171,667	61,258	206,000	95,591
8110 CONTRACTS/AGREEMENTS	3,907	6,250	2,343	7,500	3,593
Total expended to date	\$ 1,033,746	\$ 1,141,499	\$ 107,753	\$ 1,353,103	\$ 319,357

Departmental

Finance

**Technology Including
911 Comm Centre**

Statement of Expenditures

January 31, 2022

Technology/Communications	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,564,570	\$ 1,850,291	\$ 285,721	\$ 2,186,707	\$ 622,137
6010 BENEFITS	303,963	380,130	76,168	449,246	145,283
6020 TRAINING/EDUCATION	2,820	18,333	15,513	22,000	19,180
6030 TRAVEL/CONFERENCES	10,427	8,854	(1,573)	10,625	198
6040 PROF MEM/DUES & FEES	1,758	1,283	(474)	1,450	(308)
6050 OFFICE SUPPLIES	8,235	4,833	(3,402)	5,800	(2,435)
6060 OFFICE EQUIPMENT	6,540	10,833	4,294	13,000	6,460
6080 ADVERTISING	701	2,500	1,799	3,000	2,299
6100 COURIER	-	-	-	-	-
6110 TELEPHONE/FAX	90,357	122,667	32,310	147,200	56,843
6120 PUBL./SUBSCRIPTIONS	-	-	-	-	-
6130 COMPUTER HARDWARE	76,440	115,000	38,560	138,000	61,560
6140 COMPUTER SOFTWARE	320,476	312,648	(7,828)	375,177	54,701
6150 MEETING EXPENSE	93	833	741	1,000	907
7010 ELECTRICAL	6,502	8,042	1,540	9,650	3,148
7060 BLDG/FACILITY RENOV	4,797	-	-	-	-
7070 BLDG/FACILITY RENTAL	37,364	54,083	16,720	64,900	27,536
8010 OPERATIONAL MAT/SUPP	1,051	-	(1,051)	-	(1,051)
8040 COMM EQUIPMENT LINES	617	6,250	5,633	7,500	6,883
8100 PROFESSIONAL SERVICES	4,629	12,500	7,871	15,000	10,371
8110 CONTRACTS/AGREEMENTS	44,758	51,667	6,909	62,000	17,242
8120 LEASES SAP	-	(0)	(0)	95,000	95,000
8130 LICENSES/PERMITS	-	2,500	2,500	103,000	103,000
Total expended to date	\$ 2,486,095	\$ 2,963,248	\$ 481,950	\$ 3,710,255	\$ 1,228,957

Departmental

Finance

Municipal Clerk	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 235,927	\$ 241,413	\$ 5,486	\$ 285,307	\$ 49,380
6010 BENEFITS	53,016	52,209	(807)	61,701	8,685
6020 TRAINING/EDUCATION	130	2,292	2,161	2,750	2,620
6030 TRAVEL/CONFERENCES	1,549	2,083	534	2,500	951
6040 PROF MEM/DUES & FEES	636	636	0	725	89
6050 OFFICE SUPPLIES	1,020	2,500	1,480	3,000	1,980
6060 OFFICE EQUIPMENT	909	3,333	2,424	4,000	3,091
6070 PHOTOCOPY SUPPLIES	14,362	20,000	5,638	24,000	9,638
6080 ADVERTISING	-	625	625	750	750
6100 COURIER	98	625	527	750	652
6110 TELEPHONE/FAX	1,892	2,500	608	3,000	1,108
6120 PUBL./SUBSCRIPTIONS	1,574	1,575	1	1,800	226
6130 COMPUTER HARDWARE	4,041	5,417	1,376	6,500	2,459
6140 COMPUTER SOFTWARE	10,049	12,500	2,451	12,500	2,451
6150 MEETING EXPENSES	1,159	12,083	10,924	14,500	13,341
8110 CONTRACTS/AGREEMENTS	-	0	0	100,000	100,000
Total expended to date	\$ 326,363	\$ 359,792	\$ 33,429	\$ 523,783	\$ 197,420

Departmental

Finance

Fiscal Services

Statement of Expenditures

January 31, 2022

Fiscal Services	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 162,476	\$ 485,773	\$ 323,297	\$ 582,927	\$ 420,451
9020 INT ON DEBT	1,208,170	1,208,170	0	1,328,944	120,774
9050 PRINC ON DEBT	7,965,269	7,965,269	-	8,756,070	790,801
9052 DEBT/CAP BOND DISC	46,895	50,000	(0)	98,000	98,000
9090 BANK CHARGES	-	(0)	3,105	60,000	13,105
9200 ALLOWANCE FOR UNCOL. TAXES	75,000	75,000	(0)	800,000	800,000
9420 APPROP TO CAPITAL FUND	154,440	146,866	(7,575)	176,239	15,000
9430 APPROP TO B.I.D.C.	888,900	892,055	3,155	1,070,466	21,799
9600 PROV. CORRECTIONS	1,797,627	1,797,627	(0)	2,322,687	181,566
9610 CB REG. HOUSING	586,500	586,500	-	703,800	525,060
9620 REGIONAL LIBRARY	12,735,074	12,735,074	(0)	15,282,089	117,300
9630 CB/MIC. SCHOOL BOARD	1,159,056	1,159,056	-	1,390,867	2,547,015
9640 PROPERTY ASSESSMENT					231,811
Total expended to date	\$ 26,779,407	\$ 27,101,389	\$ 321,981	\$ 32,662,089	\$ 5,882,682

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Police Services					
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	\$ 18,451,903	\$ 19,966,747	\$ 1,514,845	\$ 23,594,829	\$ 5,142,926
6020 TRAINING/EDUCATION	50,304	83,333	33,030	100,000	49,696
6030 TRAVEL/CONFERENCES	11,371	56,333	46,962	70,000	58,629
6040 PROF MEM/DUES & FEES	2,219	2,083	(136)	2,500	281
6060 OFFICE SUPPLIES	25,040	33,333	8,293	40,000	14,960
6060 OFFICE EQUIPMENT	33,932	37,500	3,568	45,000	11,068
6070 PHOTOCOPY SUPPLIES	5,889	15,000	9,111	18,000	12,111
6080 ADVERTISING	1,913	4,167	2,254	5,000	3,087
6090 POSTAGE & 6100 COURIER	163,252	187,500	24,248	225,000	61,748
6110 TELEPHONE/FAX	2,471	5,000	2,529	6,000	3,529
6120 PUBL./SUBSCRIPTIONS	151,896	129,167	(22,729)	155,000	3,104
6130 COMPUTER HARDWARE	96,904	106,333	11,429	130,000	33,096
6140 COMPUTER SOFTWARE	8,589	9,583	995	11,500	2,911
6150 MEETING EXPENSES	4,218	9,167	4,949	11,000	6,782
6170 PROMOTION	12,419	20,833	8,414	25,000	12,581
7000 HEAT	79,241	91,958	12,718	110,350	31,109
7010 ELECTRICAL	4,066	8,333	4,267	10,000	5,914
7020 WATER	80,306	69,167	(11,139)	83,000	2,695
7030 BLDG/FACILITY MAINT	21,867	12,500	(9,367)	15,000	(6,867)
7040 BLDG/FACILITY REPAIR	6,261	12,500	6,239	15,000	8,739
7060 BLDG/FACILITY RENOV	19,306	20,833	1,527	25,000	5,694
7070 BLDG/FACILITY RENTAL	235	1,667	1,432	2,000	1,765
7110 SECURITY	16,830	40,017	23,187	48,020	31,190
7500 VEH/EQUIP MAINT	335,506	337,500	1,994	405,000	69,494
7505 GASOLINE & DIESEL	247,886	239,764	(7,922)	287,717	40,031
7510 VEH/EQUIP REPAIRS	481,038	483,333	2,295	580,000	98,962
7530 VEH/EQUIP REPLACEMENT	-	1,667	1,667	2,000	2,000
7540 VEH/EQUIP RENTAL	3,619	4,167	548	5,000	1,381
7550 VEH/EQUIP TOWING	99,055	112,500	13,445	135,000	35,945
8000 OPERATIONAL EQUIP	102,843	112,500	9,657	135,000	32,157
8010 OPERATIONAL MAT/SUPP	3,057	6,308	3,251	7,570	4,513
8020 MAINTENANCE EQUIP	163,834	145,833	(18,001)	175,000	11,166
8090 UNIFORMS/CLOTHING	106,405	112,500	6,095	135,000	28,595
8100 PROFESSIONAL SERVICE	17,369	23,333	5,964	28,000	10,631
8110 CONTRACTS/AGREEMENTS	89,071	107,640	18,569	129,168	40,097
8125 MAJOR INVESTIGATIONS	50,000	50,000	(0)	50,000	-
8150 GRANTS/SUBS TO ORG					
Total expended to date	20,958,642	22,676,601	1,717,959	26,836,654	5,878,012

Departmental

Finance

Police Services

Statement of Revenue

January 31, 2022

Police Services Revenue	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
4751 RECORDS INQUIRIES	\$ 116,091	\$ 87,500	\$ 28,591	\$ 105,000	\$ (11,091)
5151 FINES	118,101	187,500	(69,399)	225,000	106,899
Total Revenue to date	\$ 234,192	\$ 275,000	\$ (40,808)	\$ 330,000	\$ 95,808

Departmental

Finance

Fire Services Including EMO	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 5,497,241	\$ 5,193,113	\$ (304,128)	\$ 6,161,170	\$ 663,929
6010 BENEFITS	1,000,196	1,068,104	65,908	1,264,950	264,754
6011 MISC. BENEFITS	6,410	22,410	16,000	26,892	20,482
6020 TRAINING/EDUCATION	32,154	137,596	105,442	165,115	132,961
6030 TRAVEL/CONFERENCES	8,976	35,500	26,524	42,600	33,624
6040 PROF MEM/DUES & FEES	10,670	10,068	(602)	12,082	1,412
6050 OFFICE SUPPLIES	15,464	10,083	(5,381)	12,100	(3,364)
6060 OFFICE EQUIPMENT	10,255	10,792	536	12,950	2,695
6080 ADVERTISING	5,965	4,458	(1,507)	5,350	(615)
6110 TELEPHONE/FAX	29,432	33,423	3,992	40,108	10,676
6120 PUBL./SUBSCRIPTIONS	-	2,250	2,250	2,700	2,700
6130 COMPUTER HARDWARE	12,135	9,989	(2,146)	11,507	(628)
6140 COMPUTER SOFTWARE	278	2,005	1,727	2,406	2,128
6150 MEETING EXPENSES	6,071	3,420	(2,651)	4,104	(1,967)
6170 PROMOTION	12,661	19,917	7,256	23,900	11,238
7000 HEAT	61,988	81,126	19,128	97,351	35,353
7010 ELECTRICAL	60,670	53,779	(6,891)	64,535	3,865
7020 WATER	24,854	24,773	(81)	29,727	4,873
7030 BLDG/FACILITY MAINT	51,703	44,774	(6,929)	53,729	2,026
7040 BLDG/FACILITY REPAIR	11,099	18,544	7,445	22,253	11,154
7060 BLDG/FACILITY RENOV	17	4,167	4,150	5,000	4,983
7500 VEH/EQUIP MAINT.	246,802	180,458	(66,344)	192,550	(54,252)
7505 GASOLINE/DIESEL	37,584	47,750	10,166	57,300	19,716
7510 VEH/EQUIP REPAIRS	6,117	3,333	(2,783)	4,000	(2,117)
7530 VEH/EQUIP REPLACEMENT	42,274	72,917	30,643	87,900	45,226
7550 VEH/EQUIP TOWING	-	-	-	-	-
7560 VEH/EQUIP GEN SUPPLY	9,049	13,333	4,285	16,000	6,951
8000 OPERATIONAL EQUIP	185,804	336,865	151,061	404,238	218,434
8010 OPERATIONAL MATS/SUPP	120,986	88,225	(32,761)	105,870	(15,116)
8020 MAINTENANCE EQUIP	7,843	42,763	34,920	51,316	43,473
8040 COMM EQUIPMENT LINES	3,285	3,650	365	4,380	1,095
8090 UNIFORMS/CLOTHING	48,215	66,481	18,265	79,777	31,562
8100 PROFESSIONAL SERVICE	2,268	7,115	4,847	8,538	6,270
8110 CONTRACTS/AGREEMENTS	117,738	75,532	(42,207)	90,638	(27,100)
8120 LEASES	103,616	92,351	(11,266)	110,821	7,205
8130 LICENSES/PERMITS	17,446	5,187	(12,259)	5,187	(12,259)
8150 GRANTS/SUBS TO ORG	1,865,901	1,865,901	(0)	1,904,997	9,096
8195 WATER SUPPLY & HYDR	5,896,983	5,896,987	(6)	7,076,384	1,179,392
Total expended to date	\$ 15,600,171	\$ 15,596,738	\$ (3,433)	\$ 18,260,025	\$ 2,659,854

Departmental

Finance

Municipal Services Agreement

Statement of Revenue

January 31, 2022

Fire Services Revenue	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	\$ 129,621	\$ 129,621	\$ -	\$ 155,545	\$ 25,924
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	667,617	667,617	-	801,140	133,523
Total Revenue to date	\$ 797,238	\$ 797,238	\$ -	\$ 956,685	\$ 159,448

Departmental

Finance

Engineering and Public Works Actuals to Jan 31, 2022

REVENUE	Actual & Committed		Budget	Variance		Total Annual Budget	Annual Budget Remaining	% of Annual Budget
	Y-T-D Jan 31, 2022	Y-T-D Jan 31, 2022		Y-T-D Jan 31, 2022	Y-T-D Jan 31, 2022			
TRANSIT	\$649,979	\$1,035,500	\$1,255,000	-\$385,521	\$1,255,000	-\$605,021	51.79%	
SOLIDWASTE TIP FEES	1,935,532	1,729,167	2,075,000	206,365	2,075,000	-139,488	93.28%	
SOLIDWASTE COST RECOVERIES	375,000	375,000	375,000	0	375,000	0	100.00%	
SEWER PERMIT FEES	86,070	83,333	100,000	2,737	100,000	-13,930	86.07%	
WATER UTILITY ADMIN FEE	4,126,258	4,126,258	4,951,510	0	4,951,510	-825,252	83.33%	
TOTAL PW REVENUES	\$7,172,839	\$7,349,258	\$8,756,510	-\$178,419	\$8,756,510	-\$1,583,671	81.91%	
EXPENDITURES								
ADMINISTRATION	3,483,616	3,591,799	4,510,505	108,183	4,510,505	1,026,889	77.23%	
ENGINEERING	596,338	656,319	773,086	59,981	773,086	178,748	77.14%	
CENTRAL DIVISION	6,442,239	6,299,668	7,821,751	-142,571	7,821,751	1,179,512	84.52%	
EAST DIVISION	5,891,853	5,953,808	6,981,988	81,955	6,981,988	1,090,135	84.39%	
NORTH DIVISION	2,715,345	2,744,902	3,294,402	29,557	3,294,402	578,057	82.42%	
SOLID WASTE	11,592,320	11,958,940	14,518,711	386,620	14,518,711	2,926,391	79.84%	
MECHANICAL FLEET	3,270,630	3,049,448	3,648,634	-221,182	3,648,634	378,004	89.64%	
TRANSIT	5,703,207	5,260,614	6,278,317	-442,593	6,278,317	573,110	90.87%	
QUALITY CONTROL	2,405,051	2,504,844	3,274,598	99,793	3,274,598	869,545	73.45%	
TOTAL PW EXPENDITURES	\$42,100,599	\$42,020,341	\$50,899,990	-\$80,258	\$50,899,990	\$8,799,391	82.71%	

Signature:

Director of Engineering & Public Works

Chief Financial Officer

Statement of Expenditures

Planning

Planning Department	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,175,221	\$ 1,252,530	\$ 77,309	\$ 1,480,264	\$ 305,043
6010 BENEFITS	258,651	270,570	11,919	319,764	61,113
6020 TRAINING/EDUCATION	8,634	14,583	5,949	17,500	8,866
6030 TRAVEL/CONFERENCES	7,226	9,167	1,940	11,000	3,774
6040 PROF MEM/DUES & FEES	4,290	7,416	3,127	8,800	4,510
6050 OFFICE SUPPLIES	10,020	14,583	4,563	17,500	7,480
6060 OFFICE EQUIPMENT	7,068	12,083	5,015	14,500	7,432
6080 ADVERTISING	10,061	17,917	7,856	21,500	11,439
6110 TELEPHONE/FAX	11,523	16,250	4,727	19,500	7,977
6120 PUBL./SUBSCRIPTIONS	-	667	667	800	800
6130 COMPUTER HARDWARE	13,382	9,583	(3,799)	10,500	(2,882)
6140 COMPUTER SOFTWARE	9,523	12,083	2,561	14,500	4,977
6150 MEETING EXPENSE	890	1,625	735	1,950	1,060
6170 PROMOTION	19,768	33,333	13,565	40,000	20,232
7130 DEMOLITIONS	-	-	-	120,000	120,000
8000 OPERATIONAL EQUIPMENT	6,489	27,500	21,011	33,000	26,511
8010 OPERATIONAL MAT/SUPP	2,971	3,333	363	4,000	1,029
8090 UNIFORMS / CLOTHING	5,264	6,667	1,403	8,000	2,736
8100 PROFESSIONAL SERVICE	166,937	130,000	(36,938)	131,000	(35,937)
8110 CONTRACTS/AGREEMENTS	321,864	360,827	38,963	432,992	111,128
8130 LICENSES/PERMITS	78,431	76,766	(1,665)	79,000	569
8135 REGULATORY FEES	40,264	38,537	(1,728)	41,000	736
8150 GRANTS/SUBS TO ORG	542,146	542,146	0	565,000	22,854
Total expended to date	\$ 2,700,622	2,858,167	\$ 157,545	\$ 3,392,070	\$ 691,448

Departmental

Finance

	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Bylaw Revenue					
5112 Vendor Licenses	\$ 5,412	\$ 12,083	\$ (6,671)	\$ 14,500	\$ 9,088
5113 Animal Licenses	5,509	9,167	(3,658)	11,000	5,491
5114 Taxi Licenses	16,001	15,000	1,001	18,000	2,000
5115 Vending Machine Licenses	-	6,250	(6,250)	7,500	7,500
5301 Parking Meter Revenue	51,314	233,333	(182,019)	280,000	228,686
Total Bylaw Revenue	\$ 78,236	\$ 275,833	\$ (197,597)	\$ 331,000	\$ 252,764
Development / Planning Revenue					
5496 Mapping Sales	\$ -	\$ 1,750	\$ (1,750)	\$ 2,100	\$ 2,100
5495 Other Sales	3,290	3,417	(127)	4,100	810
5101 Building Permits	144,882	166,667	(21,784)	200,000	55,118
5102 Subdivision Fees	43,800	30,000	13,800	36,000	(7,800)
5497 LUB Amendment Fees	5,478	3,333	2,145	4,000	(1,478)
Total Develop / Planning Rev	\$ 197,451	\$ 205,167	\$ (7,716)	\$ 246,200	\$ 48,749
Total Bylaw / Dev / Planning Revenue	\$ 275,687	\$ 481,000	\$ (205,313)	\$ 577,200	\$ 301,513

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,137,895	\$ 1,320,787	\$ 182,892	\$ 1,560,930	\$ 423,035
6010 BENEFITS	219,964	252,615	32,651	298,545	78,581
6020 TRAINING	69	2,917	2,848	3,500	3,431
6030 TRAVEL/CONFERENCES	2,409	5,000	2,591	6,000	3,591
6040 PROF MEM/DUES & FEES	1,500	2,500	1,000	3,000	1,500
6050 OFFICE SUPPLIES	2,730	5,000	2,270	6,000	3,270
6060 OFFICE EQUIPMENT	351	1,667	1,315	2,000	1,649
6080 ADVERTISING	1,071	5,000	3,929	6,000	4,929
6100 COURIER	2,382	942	(1,440)	1,000	(1,382)
6110 TELEPHONE/FAX	15,531	17,083	1,552	20,500	4,969
6130 COMPUTER HARDWARE	3,643	2,500	(1,143)	3,000	(643)
6140 COMPUTER SOFTWARE	995	2,083	1,089	2,500	1,505
6150 MEETING EXPENSES	1,661	1,000	(661)	1,000	(661)
7000 HEAT	86,380	55,000	(31,380)	66,000	(20,380)
7010 ELECTRICAL	399,549	458,333	58,785	550,000	150,451
7020 WATER	28,769	35,417	6,648	42,500	13,731
7030 BLDG/FACILITY MAINT	32,401	70,833	38,433	85,000	52,599
7040 BLDG/FACILITY REPAIR	96,202	55,000	(41,202)	55,000	(41,202)
7060 BLDG/FACILITY REOV	-	-	-	-	-
7070 BLDG/FACILITY RENTAL	-	-	-	-	-
7080 PLANT MAINTENANCE	70,467	69,500	(967)	81,000	10,533
7110 SECURITY	104,924	91,667	(13,257)	110,000	5,076
7510 VEH/EQUIP REPAIRS	13,203	10,500	(2,703)	10,500	(2,703)
7540 VEH/EQUIP RENTAL	-	-	-	-	-
8000 OPERATIONAL EQUIPMENT	28,108	2,083	(26,025)	2,500	(25,608)
8010 OPERATIONAL MAT/SUPP	81,590	179,167	97,577	215,000	133,410
8050 COST OF SALES	200,114	422,917	222,803	507,500	307,386
8090 UNIFORMS/CLOTHING	12,322	7,500	(4,822)	9,000	(3,322)
8100 PROFESSIONAL SERVICE	23,230	22,083	(1,147)	26,500	3,270
8110 CONTRACTS/AGREEMENTS	19,635	41,667	22,032	50,000	30,365
Total expended to date	\$ 2,587,095	\$ 3,140,762	\$ 553,667	\$ 3,724,475	\$ 1,137,380

Departmental

Finance

	Year to date Expended	10 Month		10 Month		Annual		Annual Budget Remaining
		Budget	Variance	Budget	Variance	Budget	Budget	
GL 5001 Ice Rentals	\$ 393,195	\$ 472,500	\$ (79,305)	\$ 630,000	\$ 236,805			
GL 5002 Public Skating	3,972	833	3,139	1,000	(2,972)			
GL 5004 Arena Rental	5,000	25,000	(20,000)	30,000	25,000			
GL 5005 Gym Rental	-	16,667	(16,667)	20,000	20,000			
GL 5006 Canteen Sales	149,277	373,583	(224,306)	500,000	350,723			
GL 5009 Major Events	-	50,000	(50,000)	60,000	60,000			
GL 5010 Other Revenue	48,754	333,895	(285,141)	517,000	468,246			
GL 5033 Program Equipment	2,217	20,833	(18,616)	25,000	22,783			
GL 5034 Facility Rentals	33,477	204,167	(170,690)	237,500	204,023			
Total Revenue To Date	\$ 635,892	\$ 1,497,478	\$ (861,586)	\$ 2,020,500	\$ 1,384,608			

Departmental

Finance

**Parks and Grounds
Operations**

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Parks & Grounds					
6000 WAGES/SALARIES	\$ 1,232,245	\$ 1,361,802	\$ 129,557	\$ 1,609,402	\$ 377,157
6010 BENEFITS	296,129	301,313	5,184	356,097	59,968
6011 MISC BENEFITS	7,150	2,083	(5,067)	2,500	(4,650)
6020 TRAINING/EDUCATION	4,562	5,417	854	6,500	1,938
6030 TRAVEL/CONFERENCES	7,568	10,625	3,057	12,750	5,182
6040 PROF MEM/DUES & FEES	-	167	167	200	200
6050 OFFICE SUPPLIES	933	1,250	317	1,500	567
6060 OFFICE EQUIPMENT	-	833	833	1,000	1,000
6080 ADVERTISING	200	-	(200)	-	(200)
6110 TELEPHONE/FAX	6,717	7,083	366	8,500	1,783
6130 COMPUTER HARDWARE	569	208	(361)	250	(319)
7000 HEAT	5,686	4,500	(1,186)	5,400	(286)
7010 ELECTRICAL	41,858	64,583	22,725	77,500	35,642
7020 WATER	22,651	20,833	(1,817)	25,000	2,349
7030 BLDG/FACILITY MAINT	4,046	4,167	121	5,000	954
7040 BLDG/VACILITY REPAIR	-	-	-	-	-
7060 BLDG/FACILITY RENOV	-	-	-	-	-
7080 PLANT MAINTENANCE	-	-	-	-	-
7110 SECURITY	10,249	8,500	(1,749)	8,500	(1,749)
7510 VEH/EQUIP REPAIRS	146	917	771	1,100	954
7530 VEH/EQUIP REPLACEMENT	13,864	20,833	6,970	25,000	11,136
7540 VEH/EQUIP RENTAL	8,632	12,500	3,868	15,000	6,368
8000 OPERATIONAL EQUIP	53,698	28,000	(25,698)	28,000	(25,698)
8010 OPERATIONAL MAT/SUPP	340,509	291,667	(48,842)	350,000	9,491
8020 MAINTENANCE EQUIP	61,740	40,000	(21,740)	40,000	(21,740)
8040 COMM EQUIP LINES (GPS)	8,906	8,333	(573)	10,000	1,094
8080 STREET LIGHTS	2,225	4,583	2,358	5,500	3,275
8090 UNIFORMS/CLOTHING	10,236	10,000	(236)	12,000	1,764
8100 PROFESSIONAL SERV	45	4,167	4,121	5,000	4,955
8110 CONTRACTS & AGRMNT	460,445	365,100	(95,345)	365,000	(95,445)
Total expended to date	\$ 2,601,010	\$ 2,579,466	\$ (21,545)	\$ 2,976,699	\$ 375,689

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Buildings					
6000 WAGES/SALARIES	\$ 1,126,320	\$ 1,187,829	\$ 61,508	\$ 1,403,798	\$ 277,478
6010 BENEFITS	266,205	268,295	2,090	317,076	50,871
6020 TRAINING/EDUCATION	5,093	3,542	(1,551)	4,250	(843)
6030 TRAVEL/CONFERENCES	287	1,042	754	1,250	963
6040 PROF MEM/DUES & FEES	-	-	-	-	-
6050 OFFICE SUPPLIES	237	833	597	1,000	763
6060 OFFICE EQUIPMENT	2,031	2,083	52	2,500	469
6110 TELEPHONE/FAX	12,919	7,333	(5,585)	8,800	(4,119)
6130 COMPUTER HARDWARE	793	2,500	1,707	3,000	2,207
6140 COMPUTER SOFTWARE	524	5,417	4,893	6,500	5,976
7000 HEAT	73,558	83,333	9,776	100,000	26,442
7010 ELECTRICAL	387,463	422,917	38,477	507,500	120,037
7020 WATER	29,158	23,750	(5,408)	28,500	(658)
7030 BLDG/FACILITY MAINT	13,944	35,417	21,472	42,500	28,556
7040 BLDG/FACILITY REPAIR	-	-	-	-	-
7060 BLDG/FACILITY RENOV	28,453	83,333	54,880	100,000	71,547
7070 BLDG/FACILITY RENTAL	163,765	169,167	5,401	203,000	39,235
7080 PLANT MAINTENANCE	14,577	12,917	(1,660)	15,500	923
7100 MAINT. TOOLS/EQUIP	3,256	2,917	(339)	3,500	244
7110 SECURITY	97,971	103,333	5,362	124,000	26,029
7120 PROPERTY TAXES	28,526	36,500	7,974	36,500	7,974
7540 VEH/EQUIP RENTAL	10,760	2,083	(8,677)	2,500	(8,260)
8000 OPERATIONAL EQUIP	-	2,083	2,083	2,500	2,500
8010 OPERATIONAL MAT/SUPP	99,910	100,417	507	120,500	20,590
8020 MAINTENANCE EQUIP	95	2,500	2,405	3,000	2,905
8040 COMM EQUIP LINES (GPS)	2,504	3,333	829	4,000	1,496
8090 UNIFORMS/CLOTHING	3,398	5,417	2,019	6,500	3,102
8100 PROFESSIONAL SERVICE	48,632	66,667	18,034	80,000	31,368
8110 CONTRACTS/AGREEMENTS	94,407	208,333	113,927	250,000	155,593
8120 LEASES	-	2,083	2,083	2,500	2,500
8130 LICENSES/PERMITS	-	833	833	1,000	1,000
8150 GRANTS/SUBS TO ORG	50,000	50,000	-	60,000	10,000
Total expended to date	\$ 2,564,787	\$ 2,896,207	\$ 334,443	\$ 3,441,674	\$ 876,887

Departmental

Finance

Recreation Cultural Services

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Recreation/Cultural Services					
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 852,825	\$ 1,020,940	\$ 168,114	\$ 1,206,566	\$ 252,235
6020 TRAINING/EDUCATION	353	13,333	12,980	16,000	15,647
6030 TRAVEL/CONFERENCES	9,151	20,833	11,682	25,000	15,849
6040 PROF MEM/DUES & FEES	1,107	2,917	1,810	3,500	2,393
6050 OFFICE SUPPLIES	2,837	5,000	2,163	6,000	3,163
6060 OFFICE EQUIPMENT	4,527	6,667	2,140	8,000	3,473
6080 ADVERTISING	20,613	58,333	37,720	70,000	49,387
6110 TELEPHONE/FAX	6,101	9,167	3,065	11,000	4,899
6120 PUBL./SUBSCRIPTIONS	54	167	112	200	146
6130 COMPUTER HARD/SOFTWARE	3,123	5,833	2,711	7,000	3,877
7070 BLDG/FACILITY RENTAL	32,039	12,778	(19,261)	15,333	(16,706)
8000 OPERATIONAL MAT/SUPPLY	112,042	145,833	33,791	175,000	62,958
8025 COMMUNITY EVENTS	150,011	279,167	129,156	335,000	184,989
8150 SCHOLARSHIPS	20,000	20,000	(0)	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	127,714	127,714	0	356,562	228,848
8170 OPERATING GRANTS POLICY	347,867	347,866	(0)	500,500	152,633
Total expended to date	\$ 1,690,363	\$ 2,076,547	\$ 386,184	\$ 2,755,661	\$ 963,792

Departmental

Finance

Recreation/Cultural Services			Variance	Remaining
5031 PROGRAM REVENUE	\$ 30,000	\$ 25,000	\$ 5,000	\$ -
5034 FACILITY RENTALS	3,372	6,250	(2,878)	4,128
Total Revenue To Date	\$ 33,372	\$ 31,250	\$ 2,122	\$ 4,128

Departmental

Finance

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending January 31st, 2022

	Actual January 31st, 2022	Budget January 31st, 2022	Variance January 31st, 2022	Total Annual Budget 2021-2022
Revenue				
Operating:				
Metered Sales	15,928,119	16,015,516	(87,397)	19,218,619
Public Fire Protection	5,896,992	5,896,993	(0)	7,076,391
Interest on Overdue Accounts	538,258	291,667	246,591	350,000
Other Operating Revenue	4,197	55,000	(50,803)	66,000
	<u>22,367,566</u>	<u>22,259,175</u>	<u>108,391</u>	<u>26,711,010</u>
Expenditures				
Operating Expenses				
Source of Supply	382,561	443,450	60,889	532,140
Power and Pumping	1,449,928	1,635,535	185,607	1,962,642
Water Treatment	3,514,520	4,041,703	527,183	4,850,044
Transmission & Distribution	4,125,343	4,052,507	(72,836)	4,863,008
Administration & General	2,806,450	2,773,606	(32,845)	3,328,327
Depreciation	3,208,333	3,208,333	-	3,850,000
Taxes	1,656,830	1,683,583	26,753	2,020,300
	<u>17,143,966</u>	<u>17,838,718</u>	<u>694,752</u>	<u>21,406,462</u>
Total Operating Expenses				
	<u>5,223,601</u>	<u>4,420,457</u>	<u>803,144</u>	<u>5,304,548</u>
Operating Profit/(Loss)				

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending January 31st, 2022

	Actual January 31st, 2022	Budget January 31st, 2022	Variance January 31st, 2022	Total Annual Budget 2021-2022
Non Operating Revenue				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amorization of Deferred Capital contribution	272,183	234,309	37,873	281,171
Total Non Operating Revenue	272,183	234,309	37,873	281,171
Non Operating Expenses				
Short term interest charges	168,358	168,358	0	202,030.00
Debt Charges				
Principal	2,970,417	2,970,417	0	3,564,500.00
Interest	929,363	888,202	(41,162)	1,065,842.00
Amorization of Debt Discount	27,121	26,667	(454)	32,000.00
Capital Expenditures out of operations	1,041,667	1,041,667	(0)	1,250,000.00
Total Non Operating Expenses	5,136,926	5,095,310	(41,616)	6,114,372
Non- Operating Profit(Loss)	(4,864,743)	(4,861,001)	(3,742)	(5,833,201)
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	22,639,749	22,493,484	146,265	26,992,181
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	22,280,891	22,934,028	653,137	27,520,834
CBRM WATER UTILITY PROFIT/(LOSS)	358,858	(440,544)	799,401	(528,653)

Prepared by Amanda R. Carroll
Review by _____
Date _____

Port of Sydney Development Corporation

January 31, 2022 Income Statement

	This Year Actual	This Year Budget	Variance to Budget	Annual Budget
Wharfage and Berthage	335,210.57	294,393.60	40,816.97	360,941.00
Event Revenue	49,393.35	47,800.00	1,593.35	48,400.00
Miscellaneous Reveue	11,915.91	4,650.00	7,265.91	4,850.00
Storage and Rental	129,951.44	117,781.48	12,169.96	133,817.00
Passenger tax	0.00	0.00	0.00	0.00
Security/Traffic Control	55,440.92	49,951.75	5,489.17	57,465.00
Government Grants	68,974.95	20,000.00	48,974.95	20,000.00
Craft Market Revenue	0.00	0.00	0.00	0.00
	<u>650,887.14</u>	<u>534,576.83</u>	<u>116,310.31</u>	<u>625,473.00</u>
Wages	401,555.42	436,536.59	(34,981.17)	515,906.89
Benefits	114,879.61	85,366.02	29,513.59	100,887.11
Professional Fees	128,778.89	31,800.00	96,978.89	35,200.00
Advertising & Promotioi	6,680.78	7,910.00	(1,229.22)	10,610.00
Cruise Activities	1,135.62	17,400.00	(16,264.38)	17,650.00
Dues & Membership Fe	6,373.90	38,166.00	(31,792.10)	39,226.00
Event Expense	2,045.51	2,600.00	(554.49)	2,600.00
Insurance	37,123.96	34,000.00	3,123.96	53,300.00
Interest & Bank Charge	3,313.11	2,770.00	543.11	3,270.00
Office & Admin	5,143.01	6,504.00	(1,360.99)	7,787.00
Office Rent	43,600.00	43,600.00	0.00	52,320.00
Miscellaneous	905.00	3,500.00	(2,595.00)	4,200.00
Repairs & Maintenance	71,244.37	102,609.00	(31,364.63)	124,331.00
Repairs -JHCP	8,265.59	10,000.00	(1,734.41)	10,000.00
Travel	3,769.60	4,000.00	(230.40)	4,000.00
Utilities	110,743.85	126,500.00	(15,756.15)	157,880.00
Bad Debts	1,610.00	1,000.00	610.00	1,000.00
Security Expense	38,244.65	38,548.00	(303.35)	43,326.00
Leasehold Improvemen	0.00	10,000.00	(10,000.00)	10,000.00
	<u>985,412.87</u>	<u>1,002,809.61</u>	<u>(17,396.74)</u>	<u>1,193,494.00</u>
	(334,525.73)	(468,232.78)	133,707.05	(568,021.00)
Less Amortization	<u>(333,333.33)</u>	<u>(333,333.33)</u>	0.00	<u>(400,000.00)</u>
	<u>(667,859.06)</u>	<u>(801,566.11)</u>	<u>133,707.05</u>	<u>(968,021.00)</u>

