

Cape Breton Regional Municipality

Council Meeting

AGENDA

TUESDAY, NOVEMBER 14TH, 2023

6:00 P.M.

Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS

Cape Breton Regional Municipality

Council Meeting

Tuesday, November 14th, 2023

6:00 p.m.

AGENDA ITEMS

Land Acknowledgement

6:00 p.m.

Roll Call

O' Canada

1. APPROVAL OF AGENDA: (Motion Required) 6:05 p.m.
2. APPROVAL OF MINUTES: (Previously circulated) 6:10 p.m.
 - Council Minutes – August 22, 2023
3. PROCLAMATIONS: 6:15 p.m.
 - 3.1 YMCA Peace Week
Councillor Eldon MacDonald (See page 5)
 - 3.2 Restorative Justice Week
Councillor Gordon MacDonald (See page 6)
 - 3.3 Transgender Day of Remembrance
Councillor Cyril MacDonald (See page 7)
 - 3.4 Economic Abuse Awareness Day
Councillor Earlene MacMullin (See page 8)
 - 3.5 Giving Tuesday
Councillor Steve Gillespie (See page 9)

Continued...

**Council Meeting Agenda
November 14th, 2023 (Cont'd)**

4. BY-LAWS & MOTIONS: **6:25 p.m.**

4.1 By-laws:

a) Second / Final Reading:

- i) CBRM Fee Policy: Planning, Development, and Building (Building By-law B – 300): Karen Neville, Senior Planner
(See page 11)**

5. DELEGATION: **6:35 p.m.**

- 5.1 Keep Coxheath Clean – Issue Response Presentation: Spokespersons: Laura MacNeil, Cheryl MacInnis, Rubin Binder, and Erin Thompson (See page 43)**

6. PLANNING ISSUE: **7:05 p.m.**

- 6.1 Development Agreement Discharge – 001093 – Lisa and Dave Penny 165 Peppett St., North Sydney (PID 15681588): Peter Vandermeulen, Planner (See page 56)**

7. BUSINESS ARISING: **7:15 p.m.**

7.1 Heritage Advisory Committee – October 12, 2023:

- a) Deregistration of 2734 Lingan Road (PID 15268188) – St. Joseph’s Church: Karen Neville, Senior Planner / Heritage Officer (See page 60)**

8. CORPORATE SERVICES ISSUE: **7:30 p.m.**

- 8.1 CUPE 759 Illegal Strike: Demetri Kachafanas, KC, Regional Solicitor**

Report to be circulated prior to meeting.

Continued...

**Council Meeting Agenda
November 14th, 2023 (Cont'd)**

9. COUCILLOR AGENDA REQUEST: 7:45 p.m.

9.1 Evening Parades: Councillor Glenn Paruch (See page 62)

10. COMMITTEE REPORT: 8:00 p.m.

10.1 Fire & Emergency Services Committee: Deputy Mayor James Edwards

Report to be circulated prior to meeting.

11. FINANCIAL STATEMENTS: 8:30 p.m.

Jennifer Campbell, Chief Financial Officer

11.1 CBRM to September 30, 2023: (See page 63)

For Information Only.

11.2 Port of Sydney Development Corporation to September 30, 2023: (See page 88)

For Information Only.

12. REVIEW OF ACTION ITEMS FROM THIS MEETING: 8:40 p.m.

Mayor Amanda M. McDougall-Merrill

ADJOURNMENT



PROCLAMATION

YMCA Peace Week

- WHEREAS:** The YMCA of Cape Breton is a charity committed to nurturing the potential of children, youth and seniors, promoting healthy living, and fostering social responsibility. The YMCA ensures that every individual has access to the essentials needed to learn, grow and thrive; and
- WHEREAS:** YMCA Peace Week is a time when we celebrate the presence of peace in our communities and reflect on the peace-building work that happens all year both inside and outside the YMCA; and
- WHEREAS:** As part of YMCA Peace Week, YMCAs across Canada present the YMCA Peace Medal to individuals or groups who, without any special resources, status, wealth, or position, demonstrate a commitment to the values of PEACE (Participation, Empathy, Advocacy, Community & Empowerment) through contributions made within their local, national, or global community. We look forward to honoring members of our community; and
- WHEREAS:** YMCA Peace Week calls people to Build Community. Act for Peace. When we act for peace, together we build stronger and healthier communities.
- BE IT THEREFORE
RESOLVED:** That CBRM Mayor Amanda M. McDougall-Merrill and Council proclaim the week of November 19th to 25th, 2023, as **YMCA Peace Week** in the Cape Breton Regional Municipality.

Councillor Eldon MacDonald - CBRM District #5

November 14th, 2023



PROCLAMATION

Restorative Justice Week

WHEREAS: In the face of crime or conflict, restorative justice offers a philosophy and approach that views these matters principally as harm done to people and relationships; and

WHEREAS: Restorative Justice approaches strive to provide support and opportunities for the voluntary participation and communication between those affected by crime and conflict (victims, offenders, community) to encourage accountability, reparation and movement towards understanding, feelings of satisfaction, healing and sense of closure; and

WHEREAS: Restorative Justice Week provides an opportunity to learn about restorative justice and to educate and celebrate along with other communities across the country during the week; and

WHEREAS: A Flag Raising Ceremony will be held on Friday, November 17th, 2023, at 12:15 p.m. to raise awareness about Restorative Justice.

BE IT THEREFORE RESOLVED: That CBRM Mayor Amanda M. McDougall-Merrill and Council proclaim the week of November 19th to 25th, 2023, as **Restorative Justice Week** in the Cape Breton Regional Municipality.

Councillor Gordon MacDonald - CBRM District #1

November 14th, 2023



PROCLAMATION

Transgender Day of Remembrance

- WHEREAS:** November 20th, 2023, is recognized as Transgender Day of Remembrance; and
- WHEREAS:** The Transgender Day of Remembrance was set aside to memorialize those who were killed due to anti-transgender hatred, or prejudice. The event is held in November to honor Rita Hester, whose murder on November 28th, 1998, kicked off the “Remembering Our Dead” web project and a San Francisco candlelight vigil in 1999. Rita Hester’s murder like most anti transgender murder cases has yet to be solved; and
- WHEREAS:** Transgender Day of Remembrance raises public awareness of hate crimes against transgender people within the CBRM and around the world, an action that current media doesn’t perform; and
- WHEREAS:** Transgender Day of Remembrance publicly mourns and honors the lives of all Trans people who might otherwise be forgotten. Through the vigil, we express love and respect for our people in the face of indifference and hatred. Day of Remembrance reminds non-transgender people that we are their sons, daughters, parents, friends and lovers. Transgender Day of Remembrance gives our allies a chance to step forward with us and stand in vigil, memorializing those of us who’ve died by anti-transgender violence.
- BE IT THEREFORE RESOLVED:** That CBRM Mayor Amanda M. McDougall-Merrill and Council proclaim the Monday, November 20th, 2023, as Transgender Day of Remembrance in the Cape Breton Regional Municipality.

Councillor Cyril MacDonald – CBRM District #3

November 14th, 2023



PROCLAMATION

Economic Abuse Awareness Day

- WHEREAS:** Domestic Economic Abuse is a common but overlooked form of domestic violence that limits an individual's financial autonomy, including denying access and control over resources or constraining economic freedom; and
- WHEREAS:** Barriers to economic resources undermine a survivor's independence, including the ability to flee abusive relationships. Economic Abuse has detrimental effects on a survivor's mental and physical well-being and other social determinants of health; and
- WHEREAS:** Economic Abuse happens across socio-economic status, race, and age and is exacerbated by intersectional and systemic factors; and
- WHEREAS:** Economic Abuse survivors have the right to be free from violence and must feel empowered to regain control over their lives; and
- WHEREAS:** All levels of government must work to prevent Economic Abuse; and
- WHEREAS:** The Cape Breton Regional Municipality commits to supporting victim-survivors of Economic Abuse and encourages everyone to inform themselves about the signs and impacts of Economic Abuse.
- BE IT THEREFORE RESOLVED:** That CBRM Mayor Amanda M. McDougall-Merrill and Council proclaim November 26th of each year as **Economic Abuse Awareness Day** in the Cape Breton Regional Municipality.

Councillor Earlene MacMullin - CBRM District #2

November 14th, 2023



PROCLAMATION

GivingTuesday

- WHEREAS:** It is the mission of the United Way of Cape Breton to improve lives and build communities by engaging individuals and mobilizing collective action in Cape Breton; and
- WHEREAS:** GivingTuesday is a “Global Day of Giving” taking place after Black Friday and Cyber Monday; and
- WHEREAS:** GivingTuesday is a time to celebrate and encourage activities that support charities and non-profits; and
- WHEREAS:** Whether it’s making a donation, volunteering time, helping a neighbour or spreading the word, GivingTuesday is a movement for everyone who wants to give something back; and
- WHEREAS:** This year GivingTuesday takes place on Tuesday, November 28th and so far there have been forty-three Mayoral Proclamations approved across Canada. United Way Cape Breton staff have been promoting GivingTuesday in various capacities for the last few years; and
- WHEREAS:** United Way Cape Breton plans to celebrate Giving Tuesday by promoting charitable acts across the CBRM and asking folks to give a “Hand up” for those in need. If you are not sure where to give, United Way Cape Breton is accepting donations to support programs helping the most vulnerable of our neighbours and friends; and
- WHEREAS:** A Flag Raising Ceremony will be held on Tuesday, November 28th at 9:00 a.m. at CBRM City Hall to raise awareness about Giving Tuesday.

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BE IT THEREFORE That CBRM Mayor Amanda M. McDougall-Merrill and
RESOLVED: Council proclaim November 28th, 2023, as **GivingTuesday** in
the Cape Breton Regional Municipality.

Councillor Steve Gillespie - CBRM District #4

November 14th, 2023

CBRM Fee Policy: Planning, Development, and Building:

Motion

Moved by Councillor Paruch, seconded by Deputy Mayor Edwards, approval of First Reading of the proposed amendments to the Building By-law found in Attachment H of the staff report dated September 18, 2023, and schedule a Public Hearing for an upcoming meeting of Council.

Motion Carried





Cape Breton Regional Municipality

NOTICE

By-Law for Second (Final) Reading by Council

TAKE NOTICE that the following By-Law will be brought to Council for second (final) reading on **Tuesday, November 14, 2023 at 6:00 p.m.**, Council Chambers, 2nd Floor, City Hall, 320 Esplanade, Sydney, NS:

By-Law	Intent
Building By-law B-300	<ul style="list-style-type: none">• Add reference to the new CBRM Fee Policy: Planning, Development, and Building• Remove the fees from the Building By-law• Reduce the number of building plans required with an application

A copy of the proposed By-law can be obtained by contacting the Municipal Clerk's office, 4th Floor, Room 405, City Hall, 320 Esplanade, Sydney, NS, telephone 902-563-5010, or email clerksoffice@cbrm.ns.ca

**Signed: Christa Dicks
Municipal Clerk
October 28, 2023**

CBRM Fee Policy: Planning, Development, and Building:

Motion

Moved by Councillor Bruckschwaiger, seconded by Councillor Tracey, to direct staff to bring the CBRM Fee Policy: Planning, Development, and Building to an upcoming Council meeting for their consideration along with the repeal of the CBRM Fees to Process Land Use Bylaw amendments, Development Agreements, and Municipal Planning Strategy Amendments Policy.

Discussion:

During discussion, cost recovery and existing fees were discussed.

Motion Carried

DRAFT

advertising costs, it is being recommended that in addition to the application fee, applicants requesting amendments to the Municipal Planning Strategy, Land Use By-law, Subdivision By-law or Development Agreement Applications should be required to pay the advertising costs for public notification as required by the *Municipal Government Act*. With the cost of advertising being included, it is reasonable to leave the fees charge for Land Use By-law Amendments and Development Agreement unchanged.

The *Municipal Government Act* requires amendments to the Municipal Planning Strategy to have a Public Participation Program, where the requirement for a Public Participation Program for amendments to the Land Use By-law and Development Agreements are at Council's discretion. In accordance with Subsection 271(9) of the *Municipal Government Act*, amendments to a Subdivision By-law should follow the same procedure as amendments to the Municipal Planning Strategy. Due to the requirement of a Public Participation Program, the fees for charge for Municipal Strategy Amendment and Subdivision By-laws applications should be the same. It is recommended the fees for Municipal Planning Strategy and Subdivision By-law Amendments be increased to \$1,500 to address the additional legislative requirement of the Public Participation Program.

While the fees charged for processing Subdivision Applications were increased in 2020, another jurisdictional review was done in relation to the development of the new CBRM Fee Policy (Attachment C). CBRM's fees for subdivision application include Land Registration Fees. Upon the completion of this review, it was determined CBRM's fees for Subdivision Applications are competitive with other jurisdictions in Nova Scotia; therefore, staff are not recommending a change in Subdivision Application Fees.

When an individual makes an application for a Building Development Permit, they are receiving two applications. A Development Permit which is issued in compliance with the Land Use By-law and a Building Permit with is issued in compliance with the Building By-law and Building Code. Similar to other land use planning fees, there is a range of fees charge throughout Nova Scotia for Development Permits. The average fee being charge is \$61, compared to the \$20 charge in the CBRM. Therefore, based on the jurisdictional, it is being recommended that the fee for Development Permits be increased to \$50.

Under the new planning documents, there are more instances for where Site Plan Approval is required. The process to undergo Site Plan Approval is unique to the property owner; therefore, there applicant is receiving a benefit that other properties may not. The same is true for Variance Applications. The procedure for these types of applications as required by the *Municipal Government Act* is similar; therefore, it is reasonable to charge the same fee for both applications. Based on the jurisdictional review (Attachment E), it is recommended that a fee of \$100 be applied for both Site Plan Approval and Variance Applications

When individuals are inquiring about specific properties, they often ask for a Zoning Confirmation Letter and/or Municipal Clearance Letters. These letters are often required by financial institutions or for Provincial licencing requirements. During the jurisdictional review, it was determined there is a range of fees being charged, with the Municipality of Chester not charging a fee for such requests (Attachment F). The fee charge by CBRM is low in comparison to other municipalities, for this reason, it is being recommend the fee for Zoning Confirmation Letter and/or Municipal Clearance Letters be increased from \$25 (plus HST) to \$50 (plus HST).

The Building By-law was amended by Council in 2023. At that time, a jurisdictional review of various Nova Scotia was undertaken (Attachment G). It was determined that CBRM's fees for Building Permits was competitive; therefore, no change is being recommended.

Refund

In addition to outlining fees for land use planning and building development for permits, application, and services offered by the Planning and Development Department, the CBRM Fee Policy contains policies for the remission of fees. The intention of these policies is to ensure a fair and consistent approach when setting parameters for refunding fees for the various services. The provisions for refunds found in both the Subdivision and Building By-laws have been included in the CBRM Fee Policy. The practise for refunds for Municipal Planning Strategy Amendment, Land Use By-law Amendment, Subdivision By-law Amendment, and Development Agreement Applications along with Zoning Confirmation Letter and/or Municipal Clearance Letters is now formalized and included in the CBRM Fee Policy. As the fees for Site Plan Approval and Variance Applications are new, a process for refunds was developed and added to the CBRM Fee Policy. The development of this process was based on practise used for Municipal Planning Strategy Amendment, Land Use By-law Amendment, Subdivision By-law Amendment, and Development Agreement Applications.

Amendments to the Building By-law

As a result of the new CBRM Fee Policy, amendments are required to the Building By-law. A copy of the proposed Amending By-law can be found in Attachment H. The intention of the Amending By-law is to add reference to new CBRM Fee Policy and remove the fees from the Building By-law.

In addition to the proposed amendments to the Building By-law referenced above, staff are recommending Council consider two additional amendments to the Building By-law. The first is to the numbering sequence for Section 3 Permits. Currently there are two Subsection 3.7; therefore, Section 3 should be renumbered to be in sequential order. The second amendment reduces the number of sets of building plans from three to two. The proposed amendment would require the applicant supply one set complete of building plans in paper and one digital as opposed to the three set of plans currently required.

Recommendation

To proceed with the new CBRM Fee Policy: Planning, Development, and Building, two motions are required from Council; therefore, there are two staff recommendations:

1. For Council to pass a motion to adopt the CBRM Fee Policy: Planning, Development, and Building and repeal of the CBRM Fees to Process Land Use Bylaw Amendments, Development Agreements, and Municipal Planning Strategy Amendments Policy; and
2. For Council to give Second/Final Reading of the amendments to the Building By-law.

A copy of the CBRM Fee Policy: Planning, Development, and Building can be found in Attachment A

A copy of the Amending By-law to the Building By-law found in Attachment H.

Submitted by:

Originally Signed by

**Karen Neville
Planning and Development Department**



CBRM

A Community of Communities

Cape Breton Regional Municipality

CBRM FEE POLICY: PLANNING, DEVELOPMENT, AND BUILDING

1. LEGISLATIVE AUTHORITY

- (1) This policy derives its authority from Sections 49, 211, 220 (4)(l), 221(2), 232(4), 237(3), 270(3)(e), 271(3)(f), and 282(1)(b) of the *Municipal Government Act* and Section 7 of the *Building Code Act* of the Province of Nova Scotia

2. PURPOSE

- (1) The purpose of this policy is to outline fees for permits, applications, and services associated with land use planning and building development offered by the Planning and Development Department.
- (2) The purpose of this policy is to ensure fair and consistent approach when setting parameters for refunding fees for the various services identified in Schedule A.

3. STATEMENTS OF POLICY

- (1) The *Municipal Government Act* provides clear direction for the recovery of municipal costs incurred with respect to applications for various permits and changes needed for permission for land use planning and building development.

4. ADVERTISEMENT

- (1) In addition to the application fees identified in Schedule A, an applicant requesting an amendment Municipal Planning Strategy Amendment, Land Use By-law Amendment, Subdivision By-law Amendment, or Development Agreement Application shall be required to provide a deposit for costs related to public notification. Should the actual costs associated with public notification be greater than the deposit, then the applicant shall be responsible for the outstanding balance. However, if the actual costs are less than the deposit, then the Municipality shall refund the balance to the applicant.
- (2) For greater clarity, all costs incurred related to public notification for Municipal Planning Strategy Amendment, Land Use By-law Amendment, Subdivision By-law Amendment, or Development Agreement Application must be paid even if an application is refused.

5. REMISSION OF FEES

- (1) If a person submits a written request to withdraw or discontinue an application for a planning service identified in Schedule A, refunds of application fees are available in accordance with the following:

CBRM FEE POLICY: PLANNING, DEVELOPMENT AND BUILDING

- (a) For Municipal Planning Strategy Amendment Applications (which may or may not include a Land Use By-law Amendment or Development Agreement):
 - i. 90% refund prior to a presentation to Council or if Council decides to uphold policy prior to proceeding with a Public Participation Program;
 - ii. 70% refund prior to a Public Participation Program;
 - iii. 50% refund prior to First Reading;
 - iv. No refund shall be available upon the completion of the Public Hearing;
 - v. No refund shall be available for any costs incurred related to public notification.

- (b) For Land Use By-law Amendment or Development Agreement Applications:
 - i. 90% refund prior to a presentation to Council;
 - ii. 50% refund prior to First Reading;
 - iii. No refund shall be available upon the completion of the Public Hearing;
 - iv. No refund shall be available for any costs incurred related to public notification.

- (c) For Subdivision By-law Amendment Applications:
 - i. 90% refund prior to a presentation to Council;
 - ii. 70% refund prior to a Public Participation Program;
 - iii. 50% refund prior to First Reading;
 - iv. No refund shall be available upon the completion of the Public Hearing;
 - v. No refund shall be available for any costs incurred related to public notification.

- (d) For Variance Applications:
 - i. 90% refund shall be available only if the application is withdrawn prior the application being circulated to neighbouring property owners.
 - ii. No refund shall be available after notice of the application has been circulated to neighbouring property owners.

- (e) For Site Plan Approval Applications:
 - i. 90% refund shall be available only if the application is withdrawn prior the application being circulated to neighbouring property owners.
 - ii. No refund shall be available after the site plan has been circulated to neighbouring property owners.

- (f) Refunds on Zoning Confirmation Letters and Municipal Clearance Letters shall not be granted.

- (g) For Subdivision Applications:
 - i. No refund shall be available for Preliminary Approval.
 - ii. 90% refund shall be available for Tentative Approval only if the application is withdrawn prior the application being circulated.
 - iii. No refund shall be available for Tentative Approval after the application has been circulated.
 - iv. 90% refund shall be available for Final Approval only if the application is withdrawn prior the application being circulated.
 - v. If the Development Officer refuses to approve or repeal a Final plan of subdivision, the Development Officer shall return the submitted fees charged

by the Province under the *Costs and Fees Act* for filing an approved plan of subdivision in the Registry of Deeds back to the subdivider after the appeal period has lapsed.

- (h) No refunds shall be available for mapping costs after a map has been printed.
- (i) For Development Permit:
 - i. 90% refund if a complete application is not received within one year of the original submission;
 - ii. 90% refund if the application was denied;
 - iii. No refund shall be available for an approved Development Permit.
- (j) For Building Permit Application:
 - i. 90% refund if a complete application is not received within one year of the original submission;
 - ii. 90% refund if the application was denied;
 - iii. 70% refund if Building Permit revoked or abandoned before work commenced (fee for the Development Permit is retained);
 - iv. No refund shall be available if a Building Permit is revoked or abandoned after work commenced;
 - v. No refund shall be available if a Building Permit is expired.

Approved by Council:

Amended by Council:

Schedule A
Fee Schedule – Planning and Development

Category		Fee	
Municipal Planning Strategy Amendment (may/may not include a Land Use By-law Amendment or Development Agreement)		\$1,500*	Plus, Total Cost of Advertising (\$500 Deposit plus remainder invoiced)*
Land Use By-law Amendment		\$1,000*	Plus, Total Cost of Advertising (\$500 Deposit plus remainder invoiced)*
Development Agreement (Adoption, Amendment, or Discharge)		\$1,000*	Plus, Total Cost of Advertising (\$500 Deposit plus remainder invoiced)*
Subdivision By-law Amendments		\$1,500*	Plus, Total Cost of Advertising (\$500 Deposit plus remainder invoiced)*
Development Permit		\$50.00	
Renewal of Development Permit		\$50.00 per year	
Variance		\$100.00	
Site Plan Approval		\$100.00	
Zoning Confirmation		\$50.00 Plus HST	Per PID No.
Municipal Clearance Letter		\$50.00 Plus HST	Per PID No.
Subdivision	Preliminary	\$50.00	
	Tentative	\$70.00	
	Final	\$300.00	
	Repeal	\$300.00	
Mapping	Single copies of 8.5x11 and 11x17	No fee	
	Maps larger than 11x17	\$25.00, plus HST	

* All costs incurred related to advertisement must be paid even if an application is refused

Schedule A
Fee Schedule – Building

Category		Fee
Plan Review	Residential	\$30.00
	Commercial	\$70.00
Residential	Mobile Home and Modular Home	\$200.00
	New One Unit Dwelling Residential	\$400.00
	New Multiple Residential	\$200.00 per unit
	Addition - greater than 53.5m ² (576 ft ²)	\$150.00
	Addition - less than 53.5m ² (576 ft ²)	\$2.69 per m ² (\$0.25 per ft ²)
	Residential Renovations	\$20 construction base plus \$1.50 per \$1000 of project cost
	Change of Use	\$20 construction base plus \$1.50 per \$1000 of project cost
	Accessory Dwelling Unit	\$400.00
	Secondary Suite	\$200.00
	Residential Plumbing	\$50.00 per dwelling unit
	Residential Accessory Building, one storey up to 53.5m ² (576 ft ²)	\$50.00
	Residential Accessory Building, two storey and/or greater than 53.5m ² (576 ft ²)	\$100.00
	Power Connect	\$50.00
	Pool and Fence	\$50.00
Deck	\$50.00	
Tent		\$50.00
Demolition		\$50.00
Renewal of Building Permit		\$50.00 per year
Commercial and all other, excluding residential	Commercial New Construction and Additions	\$20 construction base plus \$2.69 per m ² (\$0.25 per ft ²) of total Building Area
	Industrial, Institutional, Agricultural or Recreational New Construction and Additions	\$20 construction base plus \$1.61 per m ² (\$.15 per ft ²) of total Building Area
	Repairs and Alterations	\$20 construction base plus \$1.50 per \$1,000 of value of work
	Change of Use	\$20 construction base plus \$1.50 per \$1000 of project cost
	Plumbing	\$15.00 per fixture
	Any Non-Residential Accessory building	\$150
Work commenced without an approved building permit**		double the permit fee

**The additional fee applied where construction has been started prior to issuance of Building permit does not preclude prosecution for non-compliance and does not prevent the Building Official from requiring construction work to be undone in whole or in part in order to inspect conditions not otherwise observable.

Municipal Planning Strategy Amendment, Land Use By-law Amendment, and Development Agreement Fees – Other Jurisdictions

Eastern District Planning Commission	Municipal Planning Strategy, Land Use By-law Amendment, Development Agreement	\$400	
Chester	Municipal Planning Strategy Amendment	\$500	Refundable if within drawn in 7 business days. Plus \$500 deposit toward advertisement
	Land Use By-law Amendment	\$300	Refundable if within drawn in 7 business days. Plus \$500 deposit toward advertisement
	Development Agreement	\$400	Refundable if within drawn in 7 business days. Plus \$500 deposit toward advertisement
	Development Agreement - Non substantive Amendment	\$400	Refundable if within drawn in 7 business days. Plus \$500 deposit toward advertisement
	Development Agreement - Substantive Amendment	\$100	Plus \$500 deposit toward advertisement
HRM	Pre-Planning Application	\$500	
	Municipal Planning Strategy Amendment along with a Development Agreement	\$5,000	Cancellation of the pre public consultation will result in a 50% refund. No refunds will be issued post public consultation. Where public consultation does not apply, a cancellation within 30 calendar days will result in a full refund. No refunds will be issued after 30 calendar days.
	Land Use By-law Amendment	\$3,000	
	Municipal Planning Strategy Amendment along with a Land Use By-law Amendment	\$5,000	
	Land Use By-law Amendment along with a Development Agreement	\$4,000	
	Development Agreement	\$3,000	
	Discharge of a Development Agreement (in whole or in part)	\$500	Non-refundable
	Amendments to Development Agreements unless all the amendments are listed as non-substantive in the development agreement*	\$4,000	Non-refundable
	Amendments to Development Agreements where all the amendments are listed as Non-Substantive*	\$3,000	Non-refundable
	Please note: In addition to the above noted fees, the applicant shall be responsible for advertising costs, and the Municipality may require the deposit of an appropriate amount too cover such costs. These costs are refundable if not required. * Amendments defined within contract		

B

Annapolis County	Municipal Planning Strategy Amendment	\$1,000	*in the process of reviewing. Recommendation \$2,000-\$2,500
	Land Use By-law Amendment	\$1,000	*in the process of reviewing. Recommendation \$2,000-\$2,501
	Development Agreement	\$500	*in the process of reviewing. Recommendation \$1,200-\$1,500
Municipality of the District of Lunenburg	Amendments to a Planning Strategy or a Land Use By-law	\$525	+ advertising fee
	Development Agreement	\$525	+ advertising fee
East Hants	Rezoning Application Admin fee: Major industrial, commercial or institutional proposals, building footprint greater than 15,000 square feet; multiple unit dwellings and townhouses over 50 units; and proposals involving WCDD or RCDD land:	\$750	
	Non-commercial, non-multi-unit residential: \$200,	\$200	
	All other application	\$500	
	Deposit: All applications	\$750	
	MPS Application Admin fee: Major industrial, commercial or institutional proposals, building footprint greater than 15,000 square feet; multiple unit dwellings and townhouses over 50 units; and proposals involving WCDD or RCDD land:	\$750	
	Non-commercial, non-multi-unit residential: \$200,	\$200	
	All other application	\$500	
	Deposit: All applications	\$1,000	
	Development Agreement Application Admin fee: Major industrial, commercial or institutional proposals, building footprint greater than 15,000 square feet; multiple unit dwellings and townhouses over 50 units; and proposals involving WCDD or RCDD land:	\$750	
	Non-commercial, non-multi-unit residential: \$200,	\$200	
	All other application	\$500	
	Deposit: All applications	\$750	

B

Town of Wolfville	Municipal Planning Strategy Amendment	\$2,000	Includes advertising costs
	Land Use By-law Amendment	\$2,000	Includes advertising costs
	Development Agreement	\$2,000	Includes advertising costs
Municipality of the District of Guysborough	Municipal Planning Strategy Amendment		Total Cost of Advertising (\$500 Deposit plus remainder invoiced)
	Land Use By-law Amendment		Total Cost of Advertising (\$500 Deposit plus remainder invoiced)
	Development Agreement		Cost Billed to the Applicant
Region of Queens Municipality	rezoning, amendment to a planning document or development agreement	\$700	The fee for a rezoning request, amendment to a planning document or a development agreement shall be the actual cost of advertising, printing of materials and postage as required by the Municipal Government Act. Should the actual costs associated with these processes be greater than the deposit, then the applicant shall be responsible for the outstanding balance. However, if the actual costs are less than the deposit, then the Municipality shall refund the balance to the applicant.
Town of Amherst	Application to Amend the Land Use Bylaw	\$200	
	Application for a Development Agreement	\$200	
	Application to Amend the Municipal Planning Strategy	\$300	
	Deposit for Amendments to Municipal Planning Strategy		Deposit includes application fee and advertising and notifications cost for the amendment. (Un-used portion is refundable)
West Hants	LUB Amendment	\$500.00	processing fee
		\$1,100.00	deposit for direct costs such as notice (excess is refunded)
	Development Agreement	\$500.00	processing fee
		\$1,100.00	deposit for direct costs such as notice (excess is refunded)
	Substantive Amendment to a Development Agreement	\$500.00	processing fee
		\$1,100.00	deposit for direct costs such as notice (excess is refunded)
	non-Substantive Amendment to a Development Agreement	\$300.00	processing fee
\$600.00		deposit for direct costs such as notice (excess is refunded)	
Deposit for Amendments to Municipal Planning Strategy		Deposit includes application fee and advertising and notifications cost for the amendment. (Un-used portion is refundable)	

B

Municipality of the District of Yarmouth	Amendments, Rezoning & Development Agreements	\$800	down payment. covers cost of ads
Town of Yarmouth	Municipal Planning Strategy Amendment	\$780.75	plus Advertising Deposit Fee
	Land Use By-law Amendment	\$780.75	plus Advertising Deposit Fee
	Development Agreement	\$780.75	plus Advertising Deposit Fee
Windsor	LUB Amendment	\$500.00	processing fee
		\$1,100.00	deposit for direct costs such as notice (excess is refunded)
	Development Agreement	\$500.00	processing fee
		\$1,100.00	deposit for direct costs such as notice (excess is refunded)
	Substantive Amendment to a Development Agreement	\$500.00	processing fee
		\$1,100.00	deposit for direct costs such as notice (excess is refunded)
	non-Substantive Amendment to a Development Agreement	\$300.00	processing fee
\$600.00		deposit for direct costs such as notice (excess is refunded)	
Deposit for Amendments to Municipal Planning Strategy		Deposit includes application fee and advertising and notifications cost for the amendment. (Un-used portion is refundable)	
Hansport	LUB Amendment	\$500.00	processing fee
		\$1,000.00	deposit for direct costs such as notice (excess is refunded)
	Deposit for Amendments to Municipal Planning Strategy		Deposit includes application fee and advertising and notifications cost for the amendment. (Un-used portion is refundable)
Town of Oxford	LUB Amendment	\$500.00	processing fee. Non refundable. Processing fee will be waived for charitable or non-profit organizations if agreement of amendment is for the benefit of the organization
		\$500.00	Advertising deposit payable at the time application is filed. When the actual costs of advertising or providing notice is know, the difference the deposit and the actual cost will be refunded or billed to the applicant
Municipality of the District of Guysborough		\$500.00	Deposit for advertising. If advertising costs exceed \$500, the balance due will be invoiced and must be paid prior to the issuance of any permits.
Municipality of the District of St. Mary's		\$500.00	Deposit for advertising. If advertising costs exceed \$500, the balance due will be invoiced and must be paid prior to the issuance of any permits.
Town of Truro	LUB and Development Agreement	\$600.00	Deposit for advertng. Clerk will invoice outstanding or refund surplus costs.

B

Municipality of the District of Yarmouth	Development Agreement or Amendment to Development Agreement	\$1,000.00	payment to accompany an application in advance as a deposit on such costs as advertising, sending notices to neighboring property owners by post, posting a sign and notifying affected landowners (if required by Land Use By-law)
	Land Use By-law Amendment	\$800.00	payment to accompany an application in advance as a deposit on such costs as advertising, sending notices to neighboring property owners by post
Municipality of Kings County	Land Use By-law Amendment	\$500.00	non-refundable plus \$400 advertising fee which is refunded if the application is withdrawn or refused before the application is advertised in the newspaper, or if the application results in a general text amendment that benefits multiple properties
	Development Agreement or Substantial Amendment to Development Agreement	\$700.00	non-refundable application fee (including property registration costs).
	Non-Substantial Amendment to Development Agreement	\$300.00	non-refundable application fee (including property registration costs). Plus \$400.00 advertising fee refunded if the application is withdrawn or refused before the application is advertised in the newspaper.
Town of Bridgewater	Development Agreement	\$1,200.00	
	Development Agreement Amendment - Substantial	\$1,200.00	
	Development Agreement Amendment – Non-Substantial	\$700.00	
	Concurrent Development Agreement and Municipal Planning Strategy Amendment and/or Land Use Bylaw Amendment	\$1,700.00	
	Municipal Planning Strategy Amendment, Land Use By-Law Amendment or Concurrent Amendments	\$1,200.00	
Municipality of Chester	Municipal Planning Strategy Amendment	\$600.00	
	Land Use By-law Amendment	\$600.00	
	Development Agreement	\$600.00	
Town of Pictou	Rezoning (advertising deposit)	\$1,100.00	
	Development Agreement (advertising deposit)	\$1,300.00	
Municipality of Argyle	Development Agreement	\$700.00	
	Land Use By-law Amendment	\$400.00	

B

Municipality of the District of Digby	Development Agreement	\$1,000.00	plus advertising
	Municipal Planning Strategy Amendment	\$500.00	plus advertising
	Land Use By-law Amendment	\$500.00	plus advertising
Region of Queens Municipality	Amendments to Planning Documents		The actual cost of advertising, printing of materials and postage as required by the Municipal Government Act. Applications for a rezoning or amendment to a planning document shall be accompanied by a deposit of \$750.00. Should the actual costs associated with these processes be greater than the deposit, then the applicant shall be responsible for the outstanding balance. However, if the actual costs are less than the deposit, then the Municipality shall refund the balance to the applicant.
	Development Agreements		The actual cost of advertising, printing of materials, postage and registry fee as required by the Municipal Government Act. Applications for a development agreement shall be accompanied by a deposit of \$850.00. Should the actual costs associated with this processes be greater than the deposit, then the applicant shall be responsible for the outstanding balance. However, if the actual costs are less than the deposit, then the Municipality shall refund the balance to the applicant.
Town of Trenton	Rezoning	\$1,100.00	plus advertising
	Development Agreement	\$1,300.00	plus advertising
Town of New Glasgow	Rezoning	\$1,100.00	plus advertising
	Development Agreement	\$1,300.00	plus advertising
Town of Westville	Rezoning	\$1,100.00	plus advertising
	Development Agreement	\$1,300.00	plus advertising
Municipality of the District of Lunenburg	Development Agreement	\$525.00	
	Municipal Planning Strategy Amendment	\$525.00	
	Land Use By-law Amendment	\$525.00	
Town of Digby	Development Agreement	\$750.00	
	Municipal Planning Strategy Amendment	\$1,000.00	
	Land Use By-law Amendment	\$500.00	
Municipality of the District of Clare	Development Agreement	n/a	
	Municipal Planning Strategy Amendment	n/a	
	Land Use By-law Amendment	n/a	

Subdivision Application Fees – Other Jurisdictions

Annapolis County	Preliminary	\$0	
	Tentative	\$0	
	Final	\$225	in the process of reviewing.
Eastern District Planning Commission	Preliminary	\$0	
	Tentative	\$50	
	Final -first 5 lots	\$200	
	Final - additional lots	\$25	
Chester	Tentative	\$50	
	final (six or few lots)	\$200	plus recording fees and public open space dedication
	final (seven or more)	\$400	plus recording fees and public open space dedication
HRM	Concept	\$600	
	Tentative	\$400	
	Final with new infrastructure	\$500	Plus Registration fees
	Final without new infrastructure	\$2,000	Plus Registration fees
	Final	\$100	
St. Mary's	Preliminary/Tentative	\$0	
	Final	\$350	
Town of Wolfville	Final	\$100	plus \$10 for each additional lot beyond one
Municipality of the District of Lunenburg	Final (+ each lot after 2 lots)	\$105	plus \$26
East Hants	Preliminary	\$100	
	Tentative	\$50	per lot
	Final	\$100	
Region of Queens Municipality	Final	\$100	Plus \$213.35 for non-migrated properties Plus \$113.35 for migrated properties
Municipality of the District of Yarmouth	Final	\$175	plus registration cost. For subdivision applications which will result in the creation of a private or public road, an additional \$2000 payment is required
Town of Yarmouth	Final	\$136.65	for the first 5 lots. Plus registration fees
		\$34.45	for each additional lot.
West Hants	Tentative	\$25	
	Final	\$75	plus \$4.00 for each lot for which approval is requested. Plus Land Registration fees
	Final with public/private road	\$200	Plus Land Registration fees
Town of Oxford	Tentative, Final, and Repeal	\$75	non-refundable
	Additional fee public or private road	\$200	non-refundable
	Open Space/Recreational Capital Fund Fee	\$100	per lot, payable prior to approved - refundable if lot(s) not approved

C

Municipality of the District of Guysborough	Preliminary/Tentative	\$0	
Town of New Glasgow	Preliminary	\$0	
	Tentative	\$0	
	Final	\$100	
Municipality of East Hants	Preliminary	100	
	Tentative	\$50	per lot (does not include the road parcel or remainder)
	Final	\$100	plus \$13.35 for certified plan
Municipality of Kings County	Tentative	\$50	per lot
	Final	\$150	per plan
Region of Queens Municipality	Final	\$100	
Town of Bridgewater	Subdivision (Preliminary, Tentative or Final Plan)	100	Plus registration fees
	Subdivision (Concept)	\$200	
Municipality of the District of Lunenburg	Final	\$105	plus \$26 after 2 lots
Town of Pictou	Final	\$100	Plus Registration fees
Municipality of Chester	Tentative	\$75	
	Final	\$25	per lot to a max of \$250
Town of Mahone Bay	Preliminary	\$0	
	Tentative	\$0	
	Final	\$250	Plus Registration fees
Town of Truro	Preliminary	\$0	
	Tentative	\$0	
	Final	\$75	plus \$4.00 for each lot for which approval is requested. Plus Land Registration fees
Municipality of Kings	Tentative	\$50	
	Final	\$150	
Town of Pictou	Preliminary	0	
	Concept	0	
	Tentative	0	
	Final	100	Plus registration fees
Town of Trenton	Preliminary	0	
	Concept	0	
	Tentative	0	
	Final	100	Plus registration fees
Town of Westville	Preliminary	0	
	Concept	0	
	Tentative	0	
	Final	100	Plus registration fees

Development Permits – Other Jurisdictions

Annapolis County	\$10	in the process of reviewing. Recommendation \$20-\$25
Eastern District Planning Commission	\$40	
Chester	\$0	Construction over \$5,000
	\$10	Construction under \$5,001
HRM	\$200	Residential Development Permit Fee (includes: New Residential-up to 2 units, enclosed additions, Residential or Multi-use, Industrial, Commercial or Institutional (MICI) renovations , and lease hold improvements) Non-refundable
	\$500	Commercial Development Permit Fee (includes: Multi-use, Industrial, Commercial or Institutional (MICI)) Non-refundable
	\$50	Basic Development Permit Fee (includes: Home Occupation, Occupancy Only and Accessory Structures such as Decks, Pools, Sheds, and Fence) Non-refundable
Town of Wolfville	\$50	
Municipality of the District of Lunenburg	\$26	
Municipality of East Hants	\$100	
Region of Queens Municipality	\$10	
Municipality of the District of Yarmouth	\$20	
Town of Yarmouth	no fee	
Town of Amherst	\$50	
Town of Oxford	\$25	
Region of Queens Municipality	\$10	
Municipality of the District of Lunenburg	\$26	
Municipality of Chester	no fee	
Municipality of Kings County	\$20	
Hansport	\$25	
Town of Pictou	\$25	
Town of Trenton	\$25	
Town of New Glasgow	\$25	
Town of Westville	\$25	

D

Town of Digby	\$50	for accessory structures etc
	\$100	<2500 sq.ft
	\$100	>2500 sq.ft
Municipality of the District of Clare	\$25	
	\$100	Commercial
Municipality of the District of Digby	\$50	<2500 sq.ft
	\$100	>2500 sq.ft
Municipality of Argyle	\$25	

Site Plan Approval Applications

Chester	\$200	
HRM	\$500	Non-Substantive Site Plan Approval OR Level 1 (I) Site Plan Approval
	\$1,000	Level 2 (II) Site Plan Approval
	\$2,000	Downtown Substantive Site Plan Approval OR Level 3 (III) Site Plan Approval
Town of Wolfville	\$150	
Municipality of East Hants	\$50	
Town of Amherst	\$75	
Town of Oxford	\$100	
Region of Queens Municipality	\$25	
Town of Bridgewater	\$100	
Municipality of the County of Kings	\$100	
Town of Yarmouth	\$100	
Municipality of the District of Lunenburg	n/a	
Town of Digby	n/a	
Municipality of the District of Yarmouth	n/a	
Municipality of the District of Clare	n/a	
Municipality of the District of Digby		Notification Cost
Municipality of Argyle	\$100	

Variance Applications

HRM	Variance	\$1,000	\$500 refundable if not appealed
	Appeal of a Variance	\$1,000	non-refundable
Municipality of East Hants		\$100	
Municipality of the District of Yarmouth		\$15	
Town of Yarmouth		\$53	
Town of Amherst		\$75	
Town of Oxford		\$25	
Region of Queens Municipality		\$25	
Town of Bridgewater		\$50	
Municipality of the District of Lunenburg		\$79	
Hansport		\$25	
Town of Digby		\$125	
Municipality of the District of Clare		n/a	
Municipality of the District of Digby			Notification Cost
Municipality of Argyle		\$50	

Zoning Confirmation Letters

Annapolis County	\$50	
Eastern District Planning Commission	\$50	
Chester	\$30	
HRM	\$150	Per lot parcel
Town of Wolfville	\$50	
Municipality of the District of Lunenburg	\$53	
East Hants	\$75	Zoned Area
	\$25	Unzoned Area
Municipality of the District of Yarmouth	\$20	
Town of Yarmouth	\$54.50	
Town of Amherst	\$50	
Town of Oxford	\$25	
Region of Queens Municipality	\$25	Per lot parcel
Town of Bridgewater	\$100	
Municipality of the District of Lunenburg	\$53	
Municipality of Chester	\$0	no charge
Hantsport	\$50	
Town of Lunenburg	\$50	Per lot parcel
Mahone Bay	\$25	
Municipality of Kings County	\$50	
West Hants	\$50	
Town of Pictou	\$100	
Town of Trenton	\$100	
Town of New Glasgow	\$100	
Town of Westville	\$100	
Town of Digby	\$50	
Municipality of the District of Clare	n/a	
Municipality of the District of Digby	\$50	
Municipality of Argyle	\$30	

Building Permit Fees – Other Jurisdictions

Eastern District Planning Commission

Development Permit (zoned areas only)	\$40.00
Residential Construction: Including Modular and Mobile Homes (Part 9 National Building Code)	\$40.00 + \$0.16 per sq. ft. (Each Floor including basement)
Commercial/Institutional/Industrial Construction (Assembly Buildings - Part 3 National Building Code)	\$40.00 + \$0.20 / sq. ft.
Agricultural Buildings	\$40.00 + \$0.10 per sq. ft.
Additions and Alterations	\$40.00 + \$2.75 per \$1000
Accessory Buildings (One storey in height and less than 55 sq. m)	\$50.00 flat fee
Demolition Permit	\$40.00
Occupancy Permit	nil
Refund for Unused Permit (within 30 days of issuance only)	50% of permit fee
Permit Renewal Fee	\$40.00
All Construction/Repairs/Alterations commenced without benefit of permit	double the standard fee

Truro

Administration Fee		\$25.00*
Construction	Residential	\$0.06 per ft ²
	Non-Residential	\$0.10 per ft ²
Renovation Residential	Less than 1000 ft ²	\$25.00
	Over 1000 ft ²	\$50.00
	Over 5000 ft ²	\$250.00
Renovation Non-Residential	Less than 1000 ft ²	\$100.00
	Over 5000 ft ²	\$250.00
Demolition	Residential	\$25.00
	Non-Residential	\$100.00
Repair		\$25.00
Sign Requiring Building Permit		\$25.00
Occupancy Deposit	Residential up to 4 units	\$100.00**
	Non-Residential up to 600m ²	\$100.00**
	Residential-5 Units or more	\$500.00**
	Non-Residential 600m ² or more	\$500.00**
Temporary Structure		\$50.00
Minimum Fee		\$25.00
Permit Cancellation		75% of fee refunded

***New Construction Only**

****Returned upon issuance of Occupancy Permit**

New Glasgow

PERMIT	FEE	PARTICULARS
Administration Fee	\$25.00	
New Residential Construction	\$25.00	Plus \$0.14/sf/fl & \$0.08/sf (b)
Mobil Homes	\$75.00	
Swimming Pools	\$50.00	
Commercial, Institutional and Industrial construction	\$25.00	Plus \$0.18/sf
Agricultural Buildings	\$25.00	Plus \$0.08/sf
Building Renovations	\$25.00	Plus \$2.50/\$1,000 estimated value of construction
Building Additions, Residential	\$25.00	Plus \$0.14/sf
Building Renovations, Commercial, Institutional, Industrial	\$25.00	Plus \$0.18/sf
Accessory Buildings	\$50.00	
Demolition	\$25.00	
Permit Renewal fee	\$25.00	
Unavailability or Not prepared for Inspections	\$25.00	
All construction, repairs, alterations commenced without permit	Double to required permit fee	
Fee refund Provisions	If not issued, \$25.00 fee retained If permit issued, no refund	

Stellarton

Fees for Building Permits shall be as Follows	\$25.00 plus \$0.10 (10 cents) per square foot for new construction plus additions excluding unfinished basements for residential buildings. community centers and churches.
	\$25.00 plus \$0.14(14 cents) per square foot of new construction plus additions for commercial, industrial and other buildings not otherwise specified.
	\$25.00 plus \$0.04 (4 cents) per square foot for the sheds. garages. barns and other accessory buildings
	\$25.00 plus \$2.00 per \$1,000.00 of estimated value for repairs, alterations. and renovations to all existing buildings.
	\$75.00 flat fee for location or relocation of an existing structure or mobile home.
	\$50.00 flat fee for construction or location of swimming pools. including required fencing.
	\$15.00 flat fee for the renewal of an approved permit
Occupancy Permit	NIL
Demolition Permit	\$25.00

Pictou

BUILDING PERMITS		
Administration Fee	\$25.00	
New Residential Construction	\$25.00	plus \$0.14 per sq. ft. (per floor) plus \$0.08 per sq. ft. (basement)
Mobile Homes	\$75.00	
Swimming Pools	\$50.00	
Commercial, Institutional and Industrial Construction	\$25.00	plus \$0.18 per sq. ft.
Agricultural Buildings	\$25.00	plus \$0.08 per sq. ft.
Building Renovations	\$25.00	plus \$2.50 per \$1,000 of estimated value of construction
Building Additions		
Residential	\$25.00	plus \$0.14 per sq. ft.
Commercial/Institutional /Industrial	\$25.00	plus \$0.18 per sq. ft.
Accessory Buildings	\$50.00	
Demolition Permit	\$25.00	
Permit Renewal Fee	\$25.00	
Unavailable or Not Prepared for Inspection	\$25.00	
All Construction/Repairs/Alterations		
Begun Without a Permit	Double the Required Fee	
Fee Refund Provisions	Not Issued	\$25 Fee Retained
	Permit Issued	No Refund

Trenton

Administration Fee	\$25.00	
New Residential Construction	\$25.00	plus \$0.14 per sq. ft. (per floor) plus \$0.08 per sq. ft. (basement)
Mobile Homes	\$75.00	
Swimming Pools	\$50.00	
Commercial, Institutional & Industrial Construction	\$25.00	plus \$0.18 per sq. ft.
Agricultural Buildings	\$25.00	plus \$0.08 per sq. ft.
Building Renovations	\$25.00	plus \$2.50 per \$1000 of estimated value of construction
Building Additions		
Residential	\$25.00	plus \$0.14 per sq. ft.
Commercial/Institutional/Industrial	\$25.00	plus \$0.18 per sq. ft.
Accessory Buildings	\$50.00	
Demolition Permit	\$25.00	
Permit Renewal Fee	\$25.00	
Unavailable or Not Prepared for Inspection All	\$25.00	
Construction/Repairs/Alterations		
Begun Without a Permit	Double the Required Fee	
Fee Refund Provisions	Not Issued	\$25 Fee Retained
	Permit Issued	No Refund

Westville

Administration Fee	\$25.00	
New Residential Construction	\$25.00	plus \$0.14 per sq. ft. (per floor) plus \$0.08 per sq. ft. (basement)
Mobile Homes	\$75.00	
Swimming Pools	\$50.00	
Commercial, Institutional & Industrial Construction	\$25.00	plus \$0.18 per sq. ft.
Agricultural Buildings	\$25.00	plus \$0.08 per sq. ft.
Building Renovations	\$25.00	plus \$2.50 per \$1000 of estimated value of construction
Building Additions		
Residential	\$25.00	plus \$0.14 per sq. ft.
Commercial/Institutional/Industrial	\$25.00	plus \$0.18 per sq. ft.
Accessory Buildings	\$50.00	
Demolition Permit	\$25.00	
Permit Renewal Fee	\$25.00	
Unavailable or Not Prepared for Inspection All Construction/Repairs/Alterations	\$25.00	
Begun Without a Permit	Double the Required Fee	
Fee Refund Provisions	Not Issued	\$25 Fee Retained
	Permit Issued	No Refund

Windsor/West Hants/Hantsport

New Construction of, and additions to:	
Residential buildings, community centres, cottages, and churches	\$25.00 + \$0.12ft ²
Commercial, industrial and other building not otherwise specified	\$50.00 + \$0.15ft ²
Sheds, decks, storage buildings, garages, barns, and other farm, forestry, or fishing buildings not designed for human occupancy	\$25.00 + \$0.06ft ²
Repairs, renovations, or alterations to all existing buildings	\$25.00 + \$2.50 per \$1,000 of value of construction except that for non-structural repairs, renovations, or alterations where the estimated value of construction is less than \$5,000 the fee is \$25.00
Relocation of mobile homes and mini-homes where there is not finished basements	\$50.00
Additional fee where construction has been started prior to issuance of building permit. Note: It does not preclude prosecution for non-compliance and does not prevent the Building Official from requiring construction work to be undone in whole or in part in order to inspect conditions not otherwise observable	\$50.00 + applicable building permit fees
Tents or air support structures	\$50.00
Pools	\$25.00
Demolition of building/structure	\$25.00
Renewal or amendment of an approved permit, whether construction has commenced	\$25.00

Yarmouth

Commercial Development	\$0.20 per sq. ft. or 1% (\$10) per \$1000 estimated cost of construction, whichever is less.
Residential Development	\$0.10 per sq. ft. or 1% (\$10) per \$1000 estimated cost of construction, whichever is less.
Demolition Permit	\$50.00 + \$10.00 (non-refundable processing fee) = \$60.00
Occupancy Permit	\$25.00 + \$10.00 (non-refundable processing fee) = \$35.00

HRM

Building Fees	
Building Fees Minimum Fee \$25.00 For new construction or addition to existing buildings; fees are based on the floor area.	
Description	Fee
All floors at or above the average finished grade surrounding the building (Residential, 4 units or less)	\$3.23 per square metre (\$0.30 a square foot)
All floors below the average finished grade, not more than 1.67 meters (5.5 ft) (Residential, 4 units or less)	\$2.69 per square metre (\$0.25 a square foot)
Basements - finished/unfinished at greater than 1.67 meters (5.5 ft) (Residential, 4 units or less)	\$1.08 per square metre (\$0.10 a square foot)
Attached and detached garages (Residential, 4 units or less)	\$1.08 per square metre (\$0.10 a square foot)
All Renovations and Repairs	\$5.50 per \$1000.00 of the estimated value of construction
Mobile Home Application Fee (Private or Park Lots)	Mobile Home Application Fee \$25, Residential Development Permit Fee \$200
Sheds & Accessory Buildings	\$1.08 per square metre (\$0.10 a square foot) - \$50 Development Permit fee Depending on the complexity of your project, additional fees may be required. If the property is located in Bedford, a Grade Alteration Permit is required. A \$200 Engineering Review fee may also apply.
Demolition Permit	\$50.00 (engineering related fees may apply)
Swimming Pools	\$5.50 per \$1000.00 of the estimated value of the project with a minimum \$25.00 fee Development Permit fee of \$50.00. Depending on the complexity of your project, additional fees, including engineering related fees, may be required.
Decks	\$5.50 per \$1000.00 of the estimated value of your project with a minimum fee of \$25.00, Development Permit fee of \$50.00 and depending on the complexity of your project, additional fees, including engineering related fees, may be required. If the property is located in Bedford a lot grading permit is required.
Solar (Roof & Ground Mounted Collectors)	\$150.00 (engineering related fees may apply)
Other Residential and All Commercial Construction	\$5.50 per \$1000.00 of the estimated value of construction (engineering related fees may apply)

HRM

Plumbing Fees	
Description	Fee
New residential construction to contain four units or less	\$50.00 per unit
Other multiple unit residential buildings	\$25.00 per unit
Additions or renovations to residential buildings (no new units)	\$25.00
Non-residential buildings - 5 or less fixtures	\$25.00
Non-residential buildings - 6 or more fixtures	\$50.00
Development fees	
Description	Fee
Residential: New Res-up to 2 units, enclosed adds, Res or Multi-use, Ind, Comm or Institutional (MICI) renovations, and leasehold improvements)	\$200.00
Commercial Development Permit Fee (includes: Multi-use, Industrial, Commercial or Institutional (MICI))	\$500.00
Basic Development Permit Fee(includes: Home Occupation, Occupancy Only and Accessory Structures such as Decks, Pools, Sheds, and Fence)	\$50.00

Town of Wolfville

New Construction of and addition to residential buildings, community centres and churches.	\$50.00 plus 15 cents per sq. ft.
New construction of and additions to commercial, industrial and other buildings not otherwise specified.	\$75.00 plus 20 cents per sq. ft.
New construction of and additions to sheds, decks, shell storage buildings, garages, barns, and other farm, forestry or fishing buildings not designed for human occupancy.	\$25.00 plus 10 cents per sq. ft.
Repairs, renovations, or alterations to all existing buildings.	\$50.00 plus \$4.00 per \$1000 of estimated value of construction work.
Location or relocation of an existing structure.	\$75.00
Construction or location of a swimming pool including required fencing.	\$100.00
Renewal of an approved permit.	\$25.00
Erection of a business or general sign.	\$50.00
Building or structure demolition.	\$50.00
Development Permit Only (i.e. signage)	\$50.00

Town of Digby

Application for a Development Permit pursuant to the Town of Digby's Land Use By-law (change of Use, small buildings, accessory uses)	\$50 per application
Application for a Development Permit pursuant to the Town of Digby's Land Use By-law (Residential/Commercial activities to 2500 Sq. Ft)	\$100 per application
Application for a Development Permit pursuant to the Town of Digby's Land Use By-law (All uses 2500 Sq. Ft and over)	\$150 per application
New construction & Additions to Residential, buildings, community centres, cottages and churches	\$20 processing charge plus \$0.10 per sq.ft. based on all usable floor area of the new construction or addition
New construction & Additions to Commercial, Industrial and other buildings not otherwise specified.	\$20 processing charge plus \$0.14 per sq.ft. based on all usable floor area of the new construction or addition
Sheds, Decks , Shell Storage buildings, garages, barns and forestry or fishing buildings not designed for human occupancy	\$10 processing charge plus \$0.05 per sq.ft. based on all usable floor area of the new construction or addition
Repairs, Renovations or Alterations to all Existing buildings	\$25 processing charge plus \$2.00 per \$1000 of estimated value of construction work
Location or Relocation of an existing structure or mobile home	\$75
Building or Structure Demolition	\$30

Municipality of Cumberland

Demolition	\$10.00 total fee
Residential	
Minimum Fee	\$10.00
New Dwelling	\$0.06 per square foot
New Decks	\$0.02 per square foot
New Sheds	\$0.02 per square foot
New Garages	\$0.02 per square foot
Renovations	\$1.00 per \$1,000.00 of Value
Commercial	
Minimum Fee	\$10.00
New Construction	\$2.00 per \$1,000.00 of Value (.2% of Value)
Renovations	\$2.00 per \$1,000.00 of Value (.02% of Value)

By-law
of the Cape Breton Regional Municipality

amending the

**Cape Breton Regional Municipality's
Building By-law**

Pursuant to Section 168 of the *Municipal Government Act* of Nova Scotia and Section 7 of the *Nova Scotia Building Code Act, RSNS 1989, c. 46* and amendments thereto, the Council of the Cape Breton Regional Municipality hereby amends the text of the Cape Breton Regional Municipality's Building By-Law, No. B-300, 2022 in the following manner:

THAT: The subtitle of the Building By-law is hereby amended by deleting the term "Fees".

THAT: Section 3 Permits Subsection 3.3 of the Building By-law is hereby repealed and replaced with the following:

Every application for a building permit shall be accompanied by two complete sets of building plans containing sufficient information to show that the proposed work will conform to the Building Code. One set of building plans must be paper, and the other set of building plans must be digital.

THAT: Section 3 Permits Subsection 3.10 of the Building By-law is hereby repealed and replaced with the following:

An application shall state the valuation and area in square metres of the proposed work and be accompanied by the required fee outlined in CBRM Fee Policy: Planning, Development and Building.

THAT: Section 3 Permits Subsection 3.18 (d) of the Building By-law is hereby repealed and replaced with the following:

A fee for renewal of the permit is paid in accordance with CBRM Fee Policy: Planning, Development and Building.

THAT: Section 3 Permits of the Building By-law is hereby amended to ensure the subsections are in a sequential order.

THAT: Section 7 Demolition Permits Subsection 7.2 of the Building By-law is hereby repealed and replaced with the following

An application for a demolition permit shall be completed and all prescribed fees, outlined CBRM Fee Policy: Planning, Development and Building, be submitted before any demolition permit is issued.

THAT: Section 8 Permit of the Building By-law is hereby repealed and replaced with the following:

8.1 The Scale of Fees for permits shall appear in CBRM Fee Policy: Planning, Development and Building.

THAT: APPENDIX – A – Permit Fees of the Building By-law is hereby repealed.

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on _____.

MAYOR

CLERK

THIS IS TO CERTIFY that the attached is a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on _____ to amend the Cape Breton Regional Municipality's Building By-law.

Christa Dicks, CLERK

Keep Coxheath Clean

Issue Response Presentation



Land sale for proposed copper/metals mine

November 14, 2023



Gillis Lake
Credit: James Forsey



Beechmont Wildlife
Credit: James Forsey



Coxheath Wildlife
Credit: James Forsey



Hidden Waterfall - 870 metres from CBRM Land
Credit: James Forsey

Issue Response Topics

- 1 What is Keep Coxheath Clean?
- 2 Environmental concerns
- 3 Economic concerns
- 4 Alternative options

What is the Keep Coxheath Clean Association?

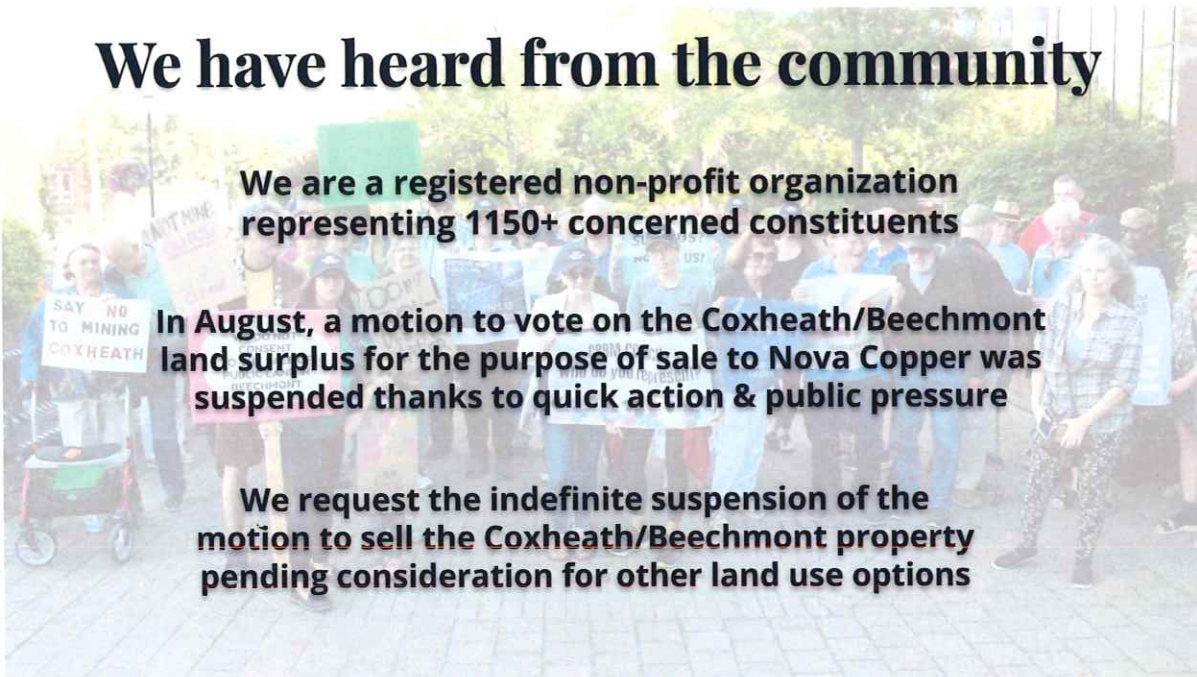


We have heard from the community

We are a registered non-profit organization representing 1150+ concerned constituents

In August, a motion to vote on the Coxheath/Beechmont land surplus for the purpose of sale to Nova Copper was suspended thanks to quick action & public pressure

We request the indefinite suspension of the motion to sell the Coxheath/Beechmont property pending consideration for other land use options



ISSUE PAPER

TO: Mayor and Council

FROM: Wayne MacDonald, P.Eng.
Director of Engineering and Public Works

SUBJECT: Properties at Beechmont, CBRM
PID's: 15085996; 15320682; 15774755; 15774748;
15774763; 15774771; 15774789 and 15774797
Request to Deem CBRM Property Surplus

DATE: August 22nd, 2023

INFORMATION:

The applicant is requesting to purchase the subject properties for development of a mineral extraction operation. The subject properties are identified as PID 15085996; 15320682; 15774755; 15774748; 15774763; 15774771; 15774789 and 15774797 and outlined in red on the attached map (Attachment "A").

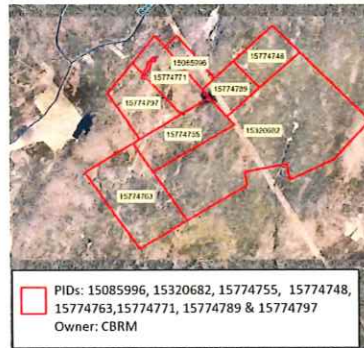
Currently the Cape Breton Partnership has been working on CBRM's behalf with Nova Copper Mines Limited, and options for land acquisition have been discussed. For land acquisition to occur, CBRM Council would be required to deem the identified properties surplus to the needs of the municipality.

The properties contain a total of approximately 1002 acres and a total assessed value for \$140,300.

RECOMMENDATION:

Staff is seeking a motion from Council to deem the subject properties identified surplus to the needs of the municipality and sell at market value to Nova Copper Mines Inc., subject to:

1. Development of a mining operation within 20 years from date of conveyance. Should the properties not be developed within that time frame; the properties shall be sold back to the municipality at the same price as sold to the applicant.
2. The sale is subject to a right of first refusal in favor of the municipality; purchase price to be at the same price as sold to the applicant.



We speak for the community

1150+ individuals have signed a petition, with their contact information, specifically in opposition of the sale of the land for mining purposes

We have have spoken to experts

Dr. Steven H. Emerman - Geophysics, Hydrology and Mining Expert

Mi'kmaw Elders and Knowledge Keepers

Local Hydrogeologist

Local Economist

CBU Chemistry, Biology and Environmental Studies

NS Department of Natural Resources and Renewables

NS Department of Environment and Climate Change

Ecology Action Centre

Nature Photographers Kris Tynski and James Forsey



Environmental Concerns

Mines will always be needed, though should not be located and operated in proximity to watersheds and species at risk



Photo by Kris Tynski
Beechmont

Background - Historical mine site

- The old Coxheath mine site operation periods of 1878-1891, 1899-1901, and 1928-1930
- Much less than 1 sq km in size, historically a small drilled mine site
- Limited environmental impact and little nearby population
- Facilities no longer exist



1893



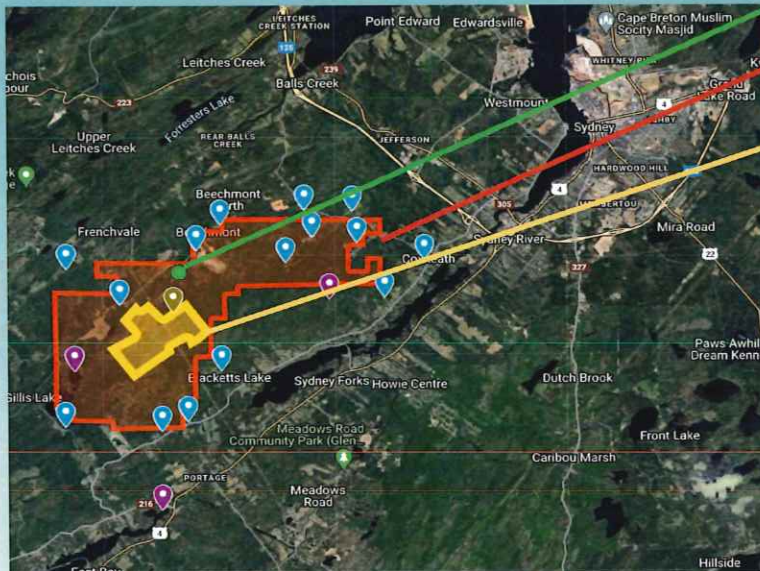
1925



2003

Sources:
<https://www.mindat.org/loc-206381.html>
<http://nsm Minerals.alspace.com/Coxheath.html>

Exploration and CBRM Land Areas

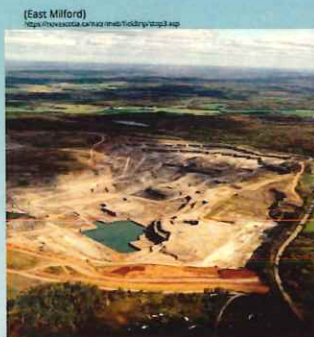


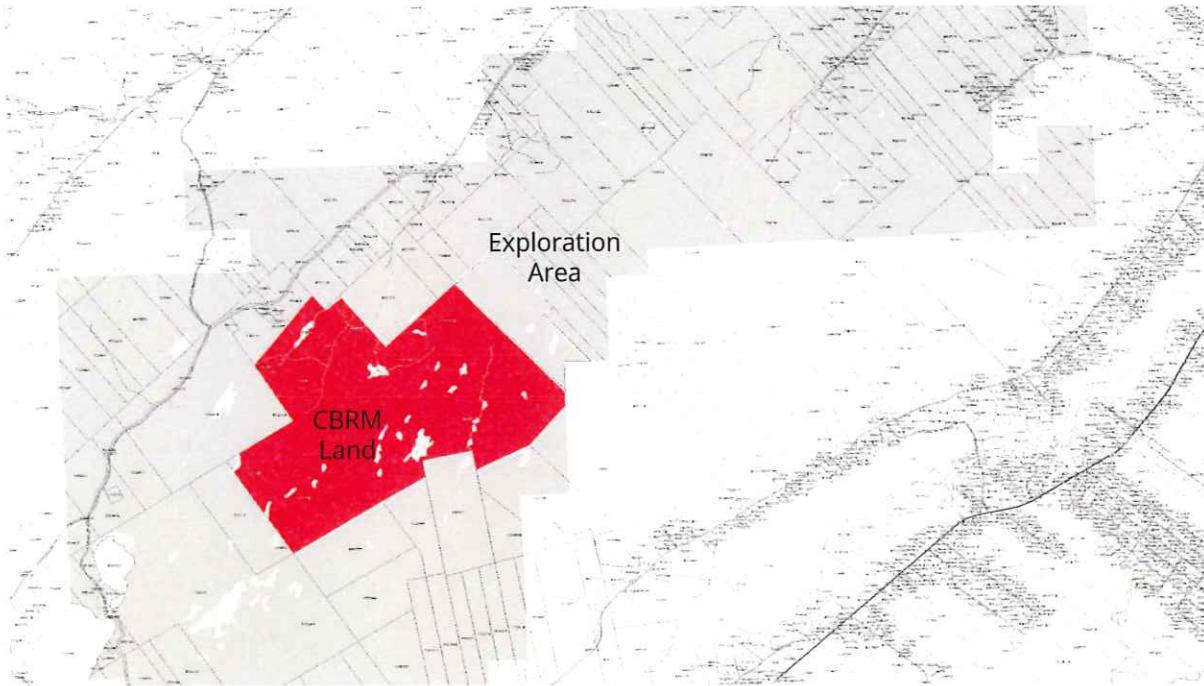
Original mine site
 < 1 sq km

Nova Copper Proposed
 Exploration Area
 ~ 30 sq km

CBRM's Beechmont PIDs
 ~ 4 sq km

Largest strip-mine in NS
 ~ 3 sq km, for reference:

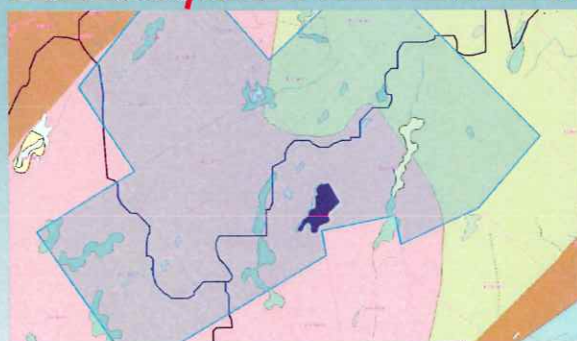
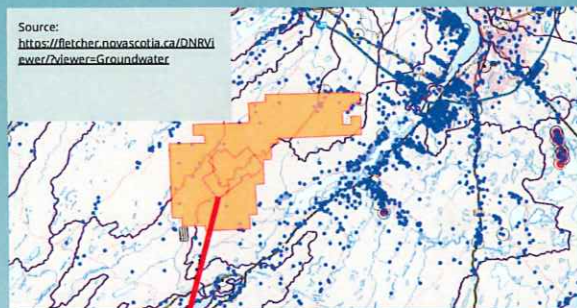




Hundreds of residents with drilled wells (blue dots) as well as rivers and sensitive lakes. The Bras D'Or Lakes Biosphere is within 3 km of the exploration outline.

This data does not include hundreds of dug wells used by nearby residents.

The CBRM land and proposed mining areas are **on a hill** and directly located on **watersheds** (Sydney River, Mira, Gillis Brook) nearby to aquifers and other water sources.



Open-pit mining and impacts

The proposed mine will be an open-pit (strip) mine.

Consequences of this type of mining include:

- Deforestation and land degradation
- Fractured bedrock (water table)
- Water, air and soil pollution
- Human health risks
- Depletion of local water sources
- Displacement of and risk to wildlife
- Infrastructure problems (e.g. damaged roads)
- Loss of nearby property values



Source: safewater.org

Tailings

All mining produces tailings: waste including substances such as arsenic, acids, asbestos-like fibers, metals, sulfides and radioactive content.

Tailings have traditionally been kept in ponds prone to leakage. Dry stacking (suggested by Nova Copper¹) removes water through filtration and stores the waste material in piles.

Dry Stacking hazardous material only works well under ideal dry conditions. If conditions are not ideal (e.g. heavy rain), impacts become even more serious due to highly concentrated waste.²

Our area has one of the highest levels of precipitation in the country at 1500 mm per year.³



Sources:

¹ CBC Maritime Noon interview August 22, 2023
<https://www.keepcohealthclean.org/media/>

"Mining industry releases first standard to improve safety of waste storage". *Mongabay Environmental News*. 6 August 2020. Retrieved 16 April 2021.

² <https://tailings.info/disposal/drystack.htm>

<https://www.savetheboundarywaters.org/risks-human-health-sulfide-ore-copper-mining>

<https://www.nps.gov/articles/aps-v13-i2-c8.htm>

³ <https://www.sydney-nova-scotia.climatemps.com/>

Endangered and at-risk species identified



Photo: Jefferson County Conservation

Little brown bat



Photo: @naturalist

Yellow lampmussel



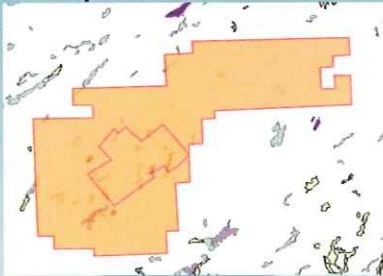
Photo: Atlantic Salmon Federation

Atlantic salmon



Photo: Nature Conservancy of Canada

Canada lynx



Wetlands

Why is this important at the municipal level?

Mining regulations will not sufficiently protect the watersheds in the area

Levels of water-borne contaminants are **self-monitored by the mine**

Damage is to be handled in the form of reparations after the mine closes

Mines often enter an indefinite "care & maintenance phase" meaning that they are not officially closed and reparations are not required

The province has identified 68 sites it plans to assess and remediate. Two sites believed to be most contaminated will cost an estimated \$60+ million to remediate.

Source: <https://www.cbc.ca/amp/1.6367300>

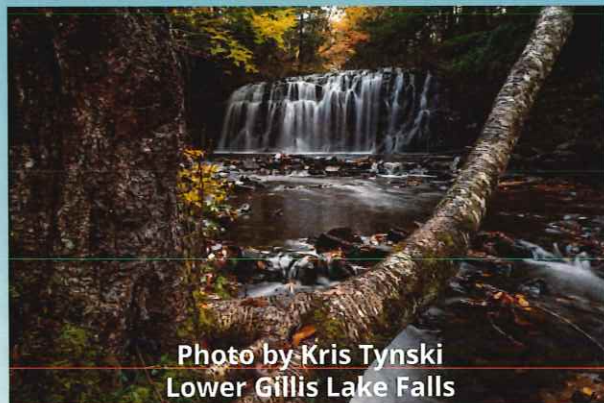


Photo by Kris Tynski
Lower Gillis Lake Falls

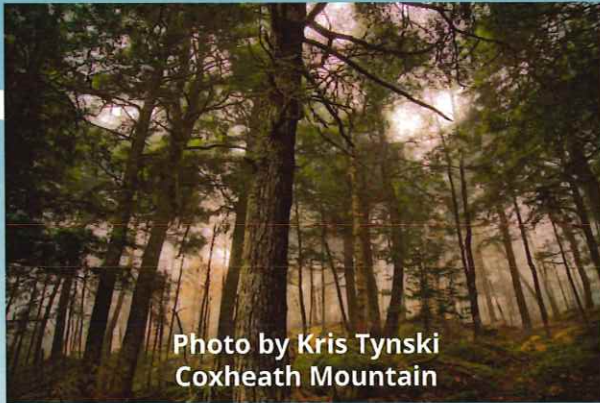


Photo by Kris Tynski
Coxheath Mountain

Economic Concerns

Understanding the true cost



The myth of economic growth from mining

Myth: mining will result in a windfall of tax revenue for all levels of government

Reality: mining companies can exploit loopholes to avoid paying taxes

Moose River mining company paid \$0 in taxes to any level of government from 2017-2019

The real winners are the private company, stakeholders and investors – not the local community or municipality

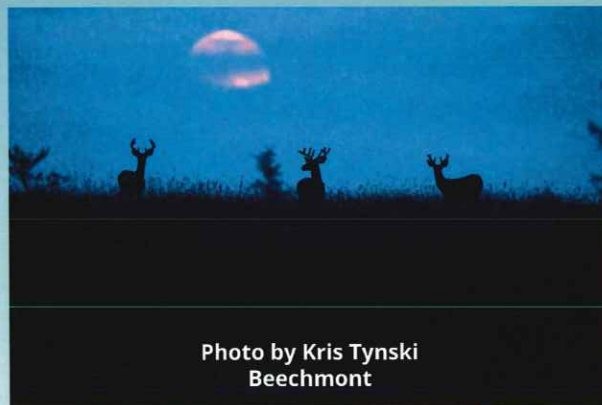


Photo by Kris Tynski
Beechmont

Source:

<https://www.halifaxexaminer.ca/economy/natural-resources/mining/atlantic-gold-paid-0-in-taxes-in-2019/>




Myth of economic growth, cont'd



Myth: mining will bring money into the local community.

Reality: an analysis of over 300 studies on the economic benefits of mining concluded that there is "no scientific basis for accepting the widespread obvious assumption that mining will lead to economic improvement."

Source: Freudenburg, W.R. & Wilson, L. J. (2002). *Mining the Data: Analyzing the Economic Implications of Mining for Nonmetropolitan Areas*. *Sociological Inquiry*, Vol. 72 (4), 549-75.



There is currently no protection available to citizens with well water until damage is already done. When taxpayers detect contaminated water in their private wells, there would be no recourse.

Can the CBRM commit to immediately supplying municipal water to each Coxheath/Beechmont home at no cost?



Economic value of wildlands

Protected forests provide important ecosystem goods and services ("natural capital"), including: water filtration and purification, flood control, nutrient recycling, air filtration, pollination, and carbon storage.

The value of these services has been calculated to be worth **\$26,250 per hectare per year** in a recent study by TD Bank and the Nature Conservancy of Canada.

Protected lands also provide cultural, social, and recreational value.



Photo by Kris Tynski
Gillis Lake

Source: Putting a Value on the Ecosystem Services Provided by Forests in Canada: Case Studies on Natural Capital and Conservation. TD Bank Group and the Nature Conservancy of Canada, 2017.



Photo by Kris Tynski
Coxheath

Alternative Options for Land Use



Photo by Kris Tynski
Beechmont

Convey the land to First Nations for conservation and land-based education/training and traditional use

Convey the land to the Province for conservation

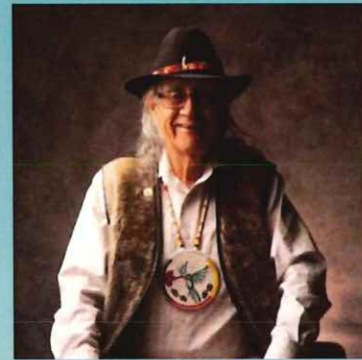
Open the purchase of land to private parties specifically for conservation (three distinct potential buyers have been identified)

Albert Marshall

Elder & Knowledge Keeper

Co-creator of Etuaptmunk (Two-Eyed Seeing)

"Mother Earth needs to be protected and cared for by all. As elected leaders, you have a responsibility to ensure that the possibility of 'economic development'... does not come at the cost of a toxic legacy that lasts generations."



"True reconciliation involves understanding and promoting the values of the Mi'kmaq People and protecting their interests. The proposed copper/metals mine does not fit with our beliefs or hopes for the future of Unama'ki."

Thank you Wela'lioq

info@KeepCoxheathClean.org
KeepCoxheathClean.org



Photo by Kris Tynski
Bechmont



TO: CBRM Council
FROM: Peter Vandermeulen
SUBJECT: DEVELOPMENT AGREEMENT DISCHARGE – 001093
Lisa and Dave Penny
165 Peppett St, North Sydney
(PID 15681588)
DATE: November 7th, 2023

Introduction

The Planning and Development Department has received a request from Lisa and Dave Penny to discharge the Development Agreement in effect for PID 15681588 (165 Peppett St, North Sydney) [Attachment A]. A Development Agreement is contract entered into between the property owner and the Municipality that specifically regulate a development on a parcel of land. The Development Agreement in effect for PID 15681588 was approved by CBRM Council pursuant to the *Municipal Government Act* and the North Sydney Municipal Planning Strategy in August 1997. This Development Agreement permits the operation of a hair salon and three residential apartments in the existing building located on the property. The property was purchased by Lisa and Dave Penny in 2022. The property owner's do not intend on operating a hair salon on this property. Therefore, the property owners have requested the Development Agreement be discharged to permit the construction of additional residential units.

Evaluation

The Municipal Planning Strategy contains a policy (A-13) that states Council shall continue to retain a select list of Development Agreements adopted prior to the Municipal Planning Strategy coming into effect. The Development Agreement subject to PID 15681588 is included Subsection 2.9 Existing Development Agreement of the Land Use By-law. According to the *Municipal Government Act*, Council may discharge a Development Agreement, in whole or in part, in accordance with the terms of the agreement or with the concurrence of the property owner. After the Development Agreement is discharged, the property will be subject to the zoning in the Land Use By-law.

The entirety of Peppett St. is comprised of residential development and is zoned Low Density Residential (Attachment A). Given the fact the hair salon is no longer being operated on this property, the property contains a residential dwelling, and the property owner is requesting its discharge, it is reasonable for Council to discharge the Development Agreement.

Next Steps

If Council wishes to discharge this Development Agreement, the Land Use By-law should be amended to remove the reference of the Development Agreement. The *Municipal Government Act* requires that Council hold a public hearing prior to considering an amendment to the Land Use Bylaw. If Council agrees to proceed with the discharge of the Development Agreement and subsequent amendment to the Land Use By-law, notice of the required Public Hearing would be placed in the Cape Breton Post in accordance with requirements of the *Municipal Government Act*. In addition, notice would be posted to the CBRM Facebook page and mailed to assessed property owners in the vicinity of the proposed development.

Recommendation

This application requires two motions of Council, therefore, there are two staff recommendations.

1. I recommend that Council pass a Motion to discharge the Development Agreement in effect for PID 15681588.
2. I recommend that Council schedule a public hearing to consider the removal of reference to the Development Agreement for PID 15681588 from Subsection 2.9 Existing Development Agreements for an upcoming meeting of Council.

A copy of the draft Amending By-law can be found in Attachment B.

Submitted by:

Peter Vandermeulen
Planning and Development Department

ATTACHMENT A



DEVELOPMENT AGREEMENT DISCHARGE
Lisa and Dave Penny
165 Peppett St, North Sydney
(PID 15681588)

CR ZONE
Regional Commercial

SUBJECT SITE
PID: 15681588

UR2 ZONE
Low Density Urban Residential

Legend
CBRM Forward Zones
NewLUZone
CR (Blue)
DA (Green)
UR2 (Yellow)

For general reference only. Features and calculations are approximate.

By-law
of the Cape Breton Regional Municipality
amending the

**Cape Breton Regional Municipality's
Land Use Bylaw**

Pursuant to Section 210 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the Cape Breton Regional Municipality's Land Use By-law in the following manner:

THAT: Chapter 2 Administration, Subsection 2.9 Existing Development Agreements of the Land Use By-law is hereby amended by deleting the second G-712 with the following

G-712
PID# 15681588
165 Peppett St, North Sydney
Personal Service Business, apartments up to a maximum of 3 units.

THAT: Council amends the CBRM's Land Use Bylaw map by deleting reference to the Development Agreement (DA) in effect for PID 15681588 replacing it with the Low Density Urban Residential (UR2) Zone.

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on _____.

MAYOR

CLERK

THIS IS TO CERTIFY that the above text amendment and Land Use Bylaw map amendment are a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on _____ to amend the Cape Breton Regional Municipality's Land Use By-law.

Christa Dicks, CLERK

Excerpt – Heritage Advisory Committee Minutes: October 12, 2023

Deregistration of 2734 Lingan Road (PID 15268188) – St. Joseph’s Church:

Motion

Moved by Councillor O’Quinn, seconded by Councillor Tracey, that a recommendation be made to Council to initiate the process for deregistering the 2734 Lingan Road, Lingan (PID 15268188) St. Joseph’s Church as Municipal Heritage Property.

Motion Carried

DRAFT

City Hall
 320 Esplanade
 Sydney, NS B1P 7B9

Item No.

Councillor Agenda Request Form – Staff Report		
<input checked="" type="radio"/> Included on Agenda (Submitted to Municipal Clerk's Office by 4:30 pm seven days before the meeting)	<input type="radio"/> Late Item (Submitted to Municipal Clerk's Office by Noon the day before the meeting)	<input type="radio"/> Request from the Floor: (New Business) - Announcement - Referral - Submit Petition - Notice of Motion
Date of Council/Committee Meeting: November 14, 2023		
Subject: Evening Parades		
Motion requesting Staff Report and for Council/Committee to Consider:		
<p>To rescind the motion of Council October 19, 2019, banning nighttime parades in the CBRM; and</p> <p>That staff review and recommend changes, and amend the Parade Safety & Rules as needed to permit the safe hosting of community parades during evening hours</p> <p>Reason: The community has been asking for the return of nighttime light-up parades for the Holiday Season.</p> <p>Local organizers have invested considerable time and efforts for a revamped nighttime CBRM Christmas Parade while considering safety of residents and participants and the inclusion of all former parade routes through neighbourhoods in CBRM.</p> <p>Outcome Sought: To permit the safe hosting of community parades in the evening for the holiday season.</p>		
<i>Councillor: Glenn Paruch</i>	<i>District 6</i>	
<i>Date: November 7th, 2023</i>	<i>Received by Clerk's Department (date):</i>	

Issue has been discussed with Director of Responsible Department

Summary

Statement of Revenue

September 30, 2023

Revenue	Year To Date Assigned	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	65,534,703	65,205,542	329,161	130,411,084	64,876,381
Total Federal Government	1,599,693	1,599,693	-	3,199,385	1,599,693
Total Federal Government Agencies	387,336	387,336	-	774,672	387,335
Total Provincial Government	1,075,953	1,075,953	-	2,151,906	1,075,953
Total Provincial Government Agencies	2,012,752	2,012,687	65	4,025,373	2,012,621
Total Services to Other Local Government	585,580	585,580	-	1,171,159	585,580
Total Transit	1,169,562	1,053,500	116,062	2,107,000	937,438
Total Environmental Development Services	197,489	125,250	72,239	250,500	25,080
Total Licenses & Permits	94,333	74,250	20,083	148,500	54,167
Total Fines & Fees	408,216	455,655	(47,440)	911,310	354,878
Total Rentals	252,972	261,639	(8,667)	523,277	270,305
Total Concessions & Franchises	222,495	220,711	1,783	795,500	148,217
Total Interest	1,858,246	757,500	1,100,746	1,515,000	(343,246)
Total Finance Revenue	21,375	17,500	3,875	35,000	13,625
Total Solid Waste Revenue	1,442,931	1,317,500	125,431	3,010,000	1,567,069
Total Recreation & Cultural Service Programs	235,685	360,557	(124,872)	1,661,500	1,998,820
Total Water Utility Charges	2,525,270	2,525,270	-	5,050,540	2,525,270
Total Unconditional Transfers	7,888,851	7,917,919	(29,068)	15,835,838	7,946,987
Total Conditional Transfers	209,000	209,000	-	418,000	209,000
Total Extraordinary Revenue	1,309,435	-	1,309,435	-	(1,309,435)
Year To Date Assigned	\$ 89,031,875	\$ 86,163,041	\$ 2,868,834	\$ 173,995,545	\$ 84,935,740

Departmental

Reviewed

Summary

Statement of Expenditures

September 30, 2023

Expenditures	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	719,922	785,344	65,422	1,629,933	910,011
Administration	223,582	240,722	17,140	462,452	238,870
Finance	1,032,924	1,169,166	136,242	3,419,887	2,386,963
Legal	2,235,531	2,282,488	46,957	2,717,266	480,435
Human Resources	588,839	698,710	109,871	1,487,476	898,637
Technology & Communications	1,793,459	1,982,794	189,335	4,187,983	2,394,524
Municipal Clerk	154,797	238,354	83,556	576,707	421,910
Fiscal Services	12,862,777	12,849,176	(13,601)	33,986,180	21,123,403
Police Services	13,708,021	15,060,277	1,352,256	30,500,486	16,792,465
Fire Services (Incl EMO)	9,753,992	9,349,310	(404,682)	18,875,742	9,121,750
Engineering & Public Works	29,530,747	27,987,009	(1,543,738)	58,165,336	28,634,589
Planning	1,735,324	1,889,922	154,598	3,589,859	1,854,535
Facilities C200 & Arenas	1,919,127	1,940,819	21,692	4,409,505	2,490,378
Parks & Grounds	1,654,931	1,650,752	(4,180)	3,318,875	1,663,944
Buildings	1,600,753	1,675,694	74,941	3,611,363	2,011,776
Recreation	1,609,697	1,428,739	(180,957)	3,056,495	1,446,798
Total expended to date	\$ 81,124,423	\$ 81,229,275	\$ 104,851	\$ 173,995,545	\$ 92,870,988

Departmental

Reviewed

Legislative

Statement of Expenditures

September 30, 2023

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative					
6000 WAGES/SALARIES	511,236	545,278	34,042	1,107,164	\$ 595,928
6010 BENEFITS	81,595	100,075	18,480	200,149	118,554
6030 TRAVEL/CONFERENCES	48,365	55,000	6,635	110,000	61,635
6040 PROF MEM/DUES & FEES	24,783	26,184	1,401	88,495	63,712
6050 OFFICE SUPPLIES	4,138	6,200	2,062	12,400	8,262
6060 OFFICE EQUIPMENT	1,903	2,750	847	5,500	3,597
6080 ADVERTISING	2,718	7,250	4,532	14,500	11,782
6100 COURIER	49	125	76	250	201
6110 TELEPHONE/FAX	16,324	14,750	(1,574)	29,500	13,176
6120 PUBL./SUBSCRIPTIONS	1,250	1,438	187	2,875	1,625
6130 COMPUTER HARDWARE	45	45	-	6,600	6,555
6150 MEETING EXPENSES	10,336	13,750	3,414	27,500	17,164
6170 PROMOTION	14,088	12,500	(1,588)	25,000	10,912
8100 PROFESSIONAL SERVICE	3,092	-	(3,092)	-	(3,092)
Total expended to date	\$ 719,922	\$ 785,344	\$ 65,422	\$ 1,629,933	\$ 910,011

Departmental

Finance

CAO	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	143,377	147,488	4,111	294,976	151,599
6010 BENEFITS	18,595	25,801	7,205	51,601	33,006
6020 TRAINING/EDUCATION	-	-	-	3,300	3,300
6030 TRAVEL/CONFERENCES	6,399	10,000	3,601	20,000	13,601
6040 PROF MEM/DUES & FEES	1,747	1,747	-	1,800	53
6050 OFFICE SUPPLIES	615	1,400	785	2,800	2,185
6080 ADVERTISING	-	-	-	-	-
6110 TELEPHONE/FAX	961	1,500	539	3,000	2,039
6120 PUBL./SUBSCRIPTIONS	-	238	238	475	475
6150 MEETING EXPENSES	1,589	2,250	661	4,500	2,911
6170 PROMOTION	2,965	2,965	-	5,000	2,035
8100 PROFESSIONAL SERVICE	47,334	47,334	-	75,000	27,666
Total expended to date	\$ 223,582	\$ 240,722	\$ 17,140	\$ 462,452	\$ 238,870

Departmental

Finance

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Finance					
6000 WAGES/SALARIES	932,770	1,031,746	98,976	2,066,571	1,133,801
6010 BENEFITS	199,165	219,186	20,021	438,371	239,206
6020 TRAINING/EDUCATION	7,353	6,250	-	13,000	5,647
6030 TRAVEL/CONFERENCES	3,780	7,704	3,924	13,500	9,720
6040 PROF MEM/DUES & FEES	688	2,025	1,337	4,050	3,362
6050 OFFICE SUPPLIES	7,236	8,659	1,423	11,900	4,664
6060 OFFICE EQUIPMENT	1,156	4,000	2,844	8,000	6,844
6080 ADVERTISING	17,590	18,750	1,160	37,500	19,910
6090 POSTAGE	74,078	77,890	3,812	186,000	111,922
6100 COURIER	13,701	9,125	(4,576)	18,250	4,549
6110 TELEPHONE/FAX	7,590	8,193	603	16,100	8,510
6130 COMPUTER HARDWARE	5,517	6,265	748	13,700	8,183
6140 COMPUTER SOFTWARE	400	400	-	50,280	49,880
6180 COST RECOVERY	(329,555)	(325,000)	4,555	(325,000)	4,555
8010 OPERATIONAL MAT/SUPP	1,687	3,500	1,813	7,000	5,313
8100 PROFESSIONAL SERVICE	27,962	28,583	621	57,165	29,203
8110 CONTRACTS/AGREEMENTS	27,491	27,491	-	48,400	20,909
8120 LEASES	7,466	7,550	84	15,100	7,634
8180 TAX EXEMPT/WRITE OFF	26,850	26,850	-	740,000	713,150
Total expended to date	\$ 1,032,924	\$ 1,169,166	\$ 137,344	\$ 3,419,887	\$ 2,386,963

Departmental

Finance

Legal

Statement of Expenditures

September 30, 2023

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legal					
6000 WAGES/SALARIES	216,980	256,567	39,587	513,133	296,153
6010 BENEFITS	45,639	56,067	10,428	112,133	66,494
6020 TRAINING/EDUCATION	-	-	-	6,500	6,500
6030 TRAVEL/CONFERENCES	2,372	2,372	-	4,500	2,128
6040 PROF MEM/DUES & FEES	12,591	12,591	-	15,000	2,409
6050 OFFICE SUPPLIES	830	1,750	920	3,500	2,670
6060 OFFICE EQUIPMENT	231	1,100	869	2,200	1,969
6070 PHOTOCOPIER LEASE	691	1,750	1,059	3,500	2,809
6080 ADVERTISING	-	1,250	1,250	2,500	2,500
6100 COURIER	198	400	202	800	602
6110 TELEPHONE/FAX	2,086	2,000	(86)	4,000	1,914
6120 PUBL./STATUTES	10,809	10,809	-	15,000	4,191
6130 COMPUTER HARDWARE	-	-	-	4,000	4,000
6150 MEETING EXPENSE	-	250	250	500	500
6160 LIABILITY INSURANCE	1,938,822	1,930,000	(8,822)	1,930,000	(8,822)
8100 PROFESSIONAL SERVICE	5,583	5,583	-	100,000	94,417
Total expended to date	\$ 2,235,531	\$ 2,282,488	\$ 45,656	\$ 2,717,266	\$ 480,435

Departmental

Finance

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Human Resources					
6000 WAGES/SALARIES	419,795	506,837	87,042	1,013,674	593,879
6010 BENEFITS	90,952	110,226	19,275	220,452	129,501
6020 TRAINING/EDUCATION	829	829	-	9,850	9,021
6030 TRAVEL/CONFERENCES	420	420	-	17,500	17,080
6040 PROF MEM/DUES & FEES	1,646	1,646	-	2,000	354
6050 OFFICE SUPPLIES	9,157	9,157	-	15,000	5,843
6060 OFFICE EQUIPMENT	250	1,250	1,000	2,500	2,250
6080 ADVERTISING	331	1,500	1,169	3,000	2,669
6110 TELEPHONE/FAX	5,955	5,000	(955)	10,000	4,045
6120 PUBL./SUBSCRIPTIONS	-	-	-	3,000	3,000
6130 COMPUTER HARDWARE	4,553	4,553	-	6,000	1,447
6140 COMPUTER SOFTWARE	-	-	-	500	500
6150 MEETING EXPENSE	672	3,250	2,578	6,500	5,828
8100 PROFESSIONAL SERVICE	50,292	50,292	-	170,000	119,708
8110 CONTRACTS/AGREEMENTS	3,988	3,750	(238)	7,500	3,513
Total expended to date	\$ 588,839	\$ 698,710	\$ 109,871	\$ 1,487,476	\$ 898,637

Departmental

Finance

**Technology Including
911 Comm Centre**

Statement of Expenditures

September 30, 2023

Technology/Communications	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	1,061,457	1,231,548	170,091	2,463,095	1,401,638
6010 BENEFITS	225,286	264,887	39,601	529,773	304,487
6020 TRAINING/EDUCATION	12,610	16,403	3,793	24,500	11,890
6030 TRAVEL/CONFERENCES	20,842	11,474	(9,368)	17,000	(3,842)
6040 PROF MEM/DUES & FEES	1,032	1,288	256	2,200	1,168
6050 OFFICE SUPPLIES	5,873	5,369	(504)	5,800	(73)
6060 OFFICE EQUIPMENT	7,374	8,139	765	13,000	5,626
6080 ADVERTISING	-	2,000	2,000	4,000	4,000
6110 TELEPHONE/FAX	57,964	57,964	-	150,200	92,236
6130 COMPUTER HARDWARE	56,473	59,984	3,511	180,000	123,527
6140 COMPUTER SOFTWARE	245,471	247,164	1,693	444,000	198,529
6150 MEETING EXPENSE	1,313	750	(563)	1,000	(313)
7010 ELECTRICAL	5,905	5,905	-	10,500	4,595
7070 BLDG/FACILITY RENTAL	26,155	25,000	(1,155)	50,000	23,845
8040 COMM EQUIPMENT LINES	493	4,250	3,757	8,500	8,007
8100 PROFESSIONAL SERVICES	495	495	-	10,000	9,505
8110 CONTRACTS/AGREEMENTS	64,715	40,175	(24,540)	63,350	(1,365)
8120 LEASES SAP	-	-	-	101,365	101,365
8130 LICENSES/PERMITS	-	-	-	109,700	109,700
Total expended to date	\$ 1,793,459	\$ 1,982,794	\$ 189,335	\$ 4,187,983	\$ 2,394,524

Departmental

Finance

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Municipal Clerk					
6000 WAGES/SALARIES	106,048	150,488	44,441	300,976	194,929
6010 BENEFITS	22,927	31,853	8,926	63,706	40,779
6020 TRAINING/EDUCATION	-	-	-	5,500	5,500
6030 TRAVEL/CONFERENCES	965	3,250	2,285	6,500	5,535
6040 PROF MEM/DUES & FEES	292	363	71	725	433
6050 OFFICE SUPPLIES	1,198	1,500	302	3,000	1,802
6060 OFFICE EQUIPMENT	1,652	1,652	-	2,000	348
6070 PHOTOCOPY SUPPLIES	6,958	12,000	5,042	24,000	17,042
6080 ADVERTISING	661	661	-	750	89
6100 COURIER	-	375	375	750	750
6110 TELEPHONE/FAX	1,664	1,750	86	3,500	1,836
6120 PUBL./SUBSCRIPTIONS	1,740	1,740	-	1,800	60
6130 COMPUTER HARDWARE	2,187	2,187	-	6,500	4,313
6140 COMPUTER SOFTWARE	5,160	5,160	-	42,500	37,340
6150 MEETING EXPENSES	3,347	3,346	-	14,500	11,154
8110 CONTRACTS/AGREEMENTS	-	-	-	100,000	100,000
Total expended to date	\$ 154,797	\$ 216,325	\$ 61,527	\$ 576,707	\$ 421,910

Departmental

Finance

Fiscal Services

Statement of Expenditures

September 30, 2023

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Fiscal Services					
9010 INT SHRT TERM BORROW	33,568	33,568	-	400,000	366,432
9020 INT ON DEBT	611,937	611,937	-	1,346,399	734,462
9050 PRINC ON DEBT	880,814	880,814	-	8,796,065	7,915,251
9052 DEBT/CAP BOND DISC	-	-	-	98,000	98,000
9090 BANK CHARGES	37,123	30,000	(7,123)	60,000	22,877
9200 ALLOWANCE FOR UNCOL. TAXES	-	-	-	700,000	700,000
9420 APPROP TO CAPITAL FUND	45,000	45,000	-	90,000	45,000
9430 APPROP TO B.I.D.C.	98,131	91,654	(6,478)	183,307	85,176
9600 PROV. CORRECTIONS	567,873	567,874	-	1,135,747	567,874
9610 CB REG. HOUSING	1,290,622	1,290,622	-	2,581,244	1,290,622
9620 REGIONAL LIBRARY	351,900	351,900	-	703,800	351,900
9630 CB/VIC. SCHOOL BOARD	8,265,154	8,265,154	-	16,530,308	8,265,154
9640 PROPERTY ASSESSMENT	680,655	680,655	-	1,361,310	680,655
Total expended to date	\$ 12,862,777	\$ 12,849,176	\$ (13,601)	\$ 33,986,180	\$ 21,123,403

Departmental

Finance

Police Services

Statement of Revenue

September 30, 2023

	Year to date Assigned	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Police Services Revenue					
4751 RECORDS INQUIRIES	67,728	100,000	(32,272)	200,000	132,272
5151 FINES	145,549	112,500	33,049	225,000	79,451
Total Revenue to date	\$ 213,277	\$ 212,500	\$ 777	\$ 425,000	\$ 211,723

Departmental

Finance

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Police Services					
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	12,212,333	13,524,958	1,312,625	27,049,916	14,837,583
6020 TRAINING/EDUCATION	79,289	85,000	5,711	170,000	90,711
6030 TRAVEL/CONFERENCES	31,120	35,000	3,880	70,000	38,880
6040 PROF MEM/DUES & FEES	1,993	2,500	507	5,000	3,007
6050 OFFICE SUPPLIES	16,038	22,500	6,462	45,000	28,962
6060 OFFICE EQUIPMENT	42,415	42,415	-	53,000	10,585
6070 PHOTOCOPY SUPPLIES	4,642	5,000	358	10,000	5,358
6080 ADVERTISING	6,380	2,500	(3,880)	5,000	(1,380)
6090 POSTAGE & 6100 COURIER	5,701	7,500	1,799	15,000	9,299
6110 TELEPHONE/FAX	102,183	105,000	2,817	210,000	107,817
6120 PUBL./SUBSCRIPTIONS	6,061	3,000	(3,061)	6,000	(61)
6130 COMPUTER HARDWARE	63,312	63,312	-	217,000	153,688
6140 COMPUTER SOFTWARE	22,979	22,979	-	120,000	97,021
6150 MEETING EXPENSES	4,692	5,750	1,058	11,500	6,808
6170 PROMOTION	2,285	5,500	3,215	11,000	8,715
7000 HEAT	6,963	16,000	9,037	32,000	25,037
7010 ELECTRICAL	49,604	56,250	6,646	112,500	62,896
7020 WATER	2,736	3,500	764	7,000	4,264
7030 BLDG/FACILITY MAINT	49,125	49,125	-	83,000	33,875
7040 BLDG/FACILITY REPAIR	86,410	15,000	(71,410)	15,000	(71,410)
7060 BLDG/FACILITY RENOV	2,538	7,500	4,962	15,000	12,462
7070 BLDG/FACILITY RENTAL	12,989	14,000	1,031	28,000	15,031
7110 SECURITY	1,499	1,499	-	2,000	501
7500 VEH/EQUIP MAINT	17,088	17,088	-	23,000	5,932
7505 GASOLINE & DIESEL	258,575	250,000	(8,575)	500,000	241,425
7510 VEH/EQUIP REPAIRS	147,160	150,000	2,840	300,000	152,840
7530 VEH/EQUIP REPLACEMENT	101,029	101,029	-	580,000	478,971
7540 VEH/EQUIP RENTAL	-	1,000	1,000	2,000	2,000
7550 VEH/EQUIP TOWING	292	2,500	2,208	5,000	4,708
8000 OPERATIONAL EQUIP	104,732	104,732	-	135,000	30,268
8010 OPERATIONAL MAT/SUPP	31,286	67,500	36,214	135,000	103,714
8020 MAINTENANCE EQUIP	916	3,785	2,869	7,570	6,654
8090 UNIFORMS/CLOTHING	61,282	87,500	26,218	175,000	113,718
8100 PROFESSIONAL SERVICE	120,433	120,433	-	135,000	14,567
8110 CONTRACTS/AGREEMENTS	8,040	15,000	6,960	30,000	21,960
8125 MAJOR INVESTIGATIONS	31,442	31,442	-	130,000	98,558
8150 GRANTS/SUBS TO ORG	12,500	12,500	-	50,000	37,500
Total expended to date	\$ 13,708,021	\$ 15,060,277	\$ 1,352,256	\$ 30,500,486	\$ 16,792,465

Departmental

Finance

Statement of Expenditures

Fire Services Including EMO	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	3,593,108	3,248,989	(344,138)	6,497,936	2,904,828
6010 BENEFITS	731,962	701,215	(30,747)	1,402,430	670,468
6011 MISC. BENEFITS	3,387	13,491	10,105	26,982	23,595
6020 TRAINING/EDUCATION	19,025	19,025	-	172,264	153,239
6030 TRAVEL/CONFERENCES	23,293	23,700	407	47,400	24,107
6040 PROF MEM/DUES & FEES	4,603	6,150	1,546	12,289	7,686
6050 OFFICE SUPPLIES	5,565	6,565	-	12,050	5,485
6060 OFFICE EQUIPMENT	5,633	5,633	-	8,450	2,818
6080 ADVERTISING	831	2,675	1,844	5,350	4,519
6110 TELEPHONE/FAX	20,627	20,187	(440)	40,374	19,747
6120 PUBL/SUBSCRIPTIONS	-	1,350	1,350	2,700	2,700
6130 COMPUTER HARDWARE	15,433	8,000	(7,433)	8,000	(7,433)
6140 COMPUTER SOFTWARE	400	400	-	40,500	40,100
6150 MEETING EXPENSES	747	2,550	1,803	5,100	4,353
6170 PROMOTION	9,291	10,650	1,359	21,300	12,009
7000 HEAT	31,842	46,050	14,208	92,100	60,258
7010 ELECTRICAL	43,440	46,097	2,657	92,194	48,754
7020 WATER	14,319	26,144	11,825	52,288	37,969
7030 BLDG/FACILITY MAINT	61,173	48,296	(12,878)	48,295	(12,878)
7040 BLDG/FACILITY REPAIR	17,256	17,256	-	29,149	11,893
7060 BLDG/FACILITY RENOV	197	197	-	7,738	7,541
7500 VEH/EQUIP MAINT.	177,560	177,560	-	200,000	22,440
7505 GASOLINE/DIESEL	34,644	29,082	(5,562)	58,163	23,519
7530 VEH/EQUIP REPLACEMENT	8,156	8,156	-	52,500	44,344
7560 VEH/EQUIP GEN SUPPLY	2,009	8,000	5,991	16,000	13,991
8000 OPERATIONAL EQUIP	105,675	202,119	96,444	404,238	298,563
8010 OPERATION MAT/SUPPLU	163,361	23,170	(140,191)	46,340	(117,021)
8020 MAINTENANCE EQUIP	1,964	1,964	-	50,000	48,036
8040 COMM EQUIPMENT LINES	2,190	2,190	-	4,380	2,190
8090 UNIFORMS/CLOTHING	48,331	49,699	1,368	77,375	29,044
8100 PROFESSIONAL SERVICE	390	8,250	7,860	16,500	16,110
8110 CONTRACTS/AGREEMENTS	54,683	32,628	-	102,938	48,255
8120 LEASES	63,723	63,724	-	101,147	37,424
8130 LICENSES/PERMITS	1,546	1,546	-	20,387	18,841
8150 GRANTS/SUBS TO ORG	948,432	948,433	-	2,024,491	1,076,059
8195 WATER SUPPLY & HYDR	3,538,196	3,538,192	(4)	7,076,384	3,538,189
Total expended to date	\$ 9,753,992	\$ 9,349,310	\$ (382,626)	\$ 18,875,742	\$ 9,121,750

Departmental

Finance

Municipal Services Agreement

Statement of Revenue

September 30, 2023

Fire Services Revenue	Year to date Assigned	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	72,972	72,972	-	145,944	72,972
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	512,608	512,608	-	1,025,215	512,608
Total Revenue to date	\$ 585,580	\$ 585,580	\$ -	\$ 1,171,159	\$ 585,580

Departmental

Finance

**Engineering and Public Works Expenditures
to September 30, 2023**

REVENUE	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining	% of Annual Budget
TRANSIT	1,169,562	1,053,500	116,062	2,100,000	(930,438)	0.56
SOLIDWASTE TIP FEES	1,442,931	1,317,500	125,431	2,450,000	(1,007,069)	0.59
SOLIDWASTE COST RECOVERIES		-	-	375,000	(375,000)	-
SEWER PERMIT FEES	62,880	50,000	12,880	100,000	(37,120)	0.63
WATER UTILITY ADMIN FEE	2,525,270	2,525,270	-	4,951,510	(2,426,240)	0.51
TOTAL PW REVENUES	5,200,643	4,946,270	254,373	9,976,510	(4,775,867)	0.52
EXPENDITURES						
ADMINISTRATION	2,123,818	2,130,499	6,681	4,418,960	2,295,142	0.48
ENGINEERING	362,045	384,541	22,496	787,624	425,579	0.46
CENTRAL DIVISION	4,464,575	4,427,229	(37,346)	8,343,710	3,879,135	0.54
EAST DIVISION	3,897,184	3,629,064	(268,120)	7,423,644	3,526,460	0.52
NORTH DIVISION	1,501,328	1,619,180	117,852	3,431,329	1,930,001	0.44
SOLID WASTE	9,489,732	8,256,596	(1,233,136)	14,431,318	4,941,586	0.66
MECHANICAL FLEET	2,279,222	2,214,624	(64,598)	4,172,889	1,893,667	0.55
TRANSIT	3,940,385	3,793,606	(146,779)	6,855,813	2,915,428	0.57
QUALITY CONTROL	1,472,458	1,531,670	59,212	3,061,764	1,589,306	0.48
TOTAL PW EXPENDITURES	29,530,747	27,987,009	(1,543,738)	52,927,051	23,396,304	0.56

Signature:

Director of Engineering & Public Works

Chief Financial Officer

	Year to date Assigned	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Bylaw Revenue					
5112 Vendor Licenses	\$ 7,400	\$ 7,250	\$ 150	\$ 14,500	\$ 7,100
5113 Animal Licenses	4,003	5,500	(1,497)	11,000	6,997
5114 Taxi Licenses	16,050	10,000	6,050	20,000	3,951
5115 Vending Machine Licenses	4,000	1,500	2,500	3,000	(1,000)
5301 Parking Meter Revenue	51,783	100,000	(48,217)	200,000	148,217
Total Bylaw Revenue	\$ 83,236	\$ 124,250	\$ (41,014)	\$ 248,500	\$ 165,264
Development / Planning Revenue					
5496 Mapping Sales	\$ -	\$ 250	\$ (250)	\$ 500	\$ 500
5495 Other Sales	1,644	2,500	(856)	5,000	3,356
5497 Lun Amendment Fees	-	2,500	(2,500)	5,000	5,000
5101 Building Permits	175,426	100,000	75,426	200,000	24,574
5102 Subdivision Fees	20,420	20,000	420	40,000	19,580
Total Develop / Planning Rev	\$ 197,489	\$ 125,250	\$ 72,239	\$ 250,500	\$ 53,011
Total Bylaw / Dev / Planning Revenue	\$ 280,725	\$ 249,500	\$ 31,225	\$ 499,000	\$ 218,275

Departmental

Finance

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Planning Department					
6000 WAGES/SALARIES	696,649	811,792	115,142	1,623,583	926,934
6010 BENEFITS	166,180	184,139	17,960	368,279	202,099
6020 TRAINING/EDUCATION	3,770	10,250	6,480	20,500	16,730
6030 TRAVEL/CONFERENCES	25,106	24,500	(606)	24,500	(606)
6040 PROF MEM/DUES & FEES	2,315	2,844	529	6,500	4,185
6050 OFFICE SUPPLIES	11,225	12,406	1,181	15,500	4,275
6060 OFFICE EQUIPMENT	7,676	8,500	824	14,500	6,824
6080 ADVERTISING	27,519	23,750	(3,769)	26,500	(1,019)
6110 TELEPHONE/FAX	7,116	8,750	1,634	17,500	10,384
6120 PUBL./SUBSCRIPTIONS	473	600	127	800	327
6130 COMPUTER HARDWARE	10,243	10,750	507	13,500	3,257
6140 COMPUTER SOFTWARE	8,901	9,901	1,000	14,500	5,599
6150 MEETING EXPENSE	1,000	3,100	2,100	6,200	5,200
6170 PROMOTION	5,368	15,000	9,632	30,000	24,632
7130 DEMOLITIONS	-	-	-	120,000	120,000
8000 OPERATIONAL EQUIPMENT	2,031	2,400	369	33,000	30,969
8010 OPERATIONAL MAT/SUPP	1,512	2,000	488	4,000	2,488
8090 UNIFORMS / CLOTHING	3,358	4,000	642	8,000	4,642
8100 PROFESSIONAL SERVICE	417	417	-	46,000	45,583
8110 CONTRACTS/AGREEMENTS	212,874	212,874	-	530,000	317,126
8130 LICENSES/PERMITS	71,947	71,947	-	85,497	13,550
8135 REGULATORY FEES	33,642	34,000	358	41,000	7,358
8150 GRANTS /SUBS TO ORG	436,002	436,002	-	540,000	103,998
Total expended to date	\$ 1,735,324	1,889,922	\$ 154,598	\$ 3,589,859	\$ 1,854,535

Departmental

Finance

	Year to date Expended	6 Month		6 Month		Annual		Annual Budget Remaining
		Budget	Budget	Budget	Budget	Budget	Budget	
			Variance					
GL 4808 Advertising Revenue	-	82,500	(82,500)	165,000	165,000	165,000	165,000	
GL 5001 Ice Rentals	67,567	67,567	-	1,010,000	1,010,000	942,433	942,433	
GL 5002 Public Skating	240	240	-	6,000	6,000	5,760	5,760	
GL 5005 Gym Rental	14,609	26,000	(11,391)	52,000	52,000	37,391	37,391	
GL 5006 Canteen Sales	197,510	189,211	-	732,500	732,500	534,990	534,990	
GL 5010 Other Revenue	24,984	31,500	(6,516)	63,000	63,000	38,016	38,016	
GL 5033 Program Equipment	17,637	15,500	2,137	31,000	31,000	13,363	13,363	
GL 5034 Facility Rentals	115,442	150,000	(34,558)	360,000	360,000	244,558	244,558	
Total Revenue To Date	\$ 437,990	\$ 562,518	\$ (132,828)	\$ 2,419,500	\$ 2,419,500	\$ 1,981,510	\$ 1,981,510	

Departmental _____ Finance _____

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	858,070	920,036	61,966	1,840,072	982,002
6010 BENEFITS	162,860	190,217	27,356	380,433	217,573
6020 TRAINING	2,256	2,256	-	4,500	2,244
6030 TRAVEL/CONFERENCES	11,788	7,000	(4,788)	7,000	(4,788)
6040 PROF MEM/DUES & FEES	957	2,000	1,043	4,000	3,043
6050 OFFICE SUPPLIES	1,508	2,500	992	5,000	3,492
6060 OFFICE EQUIPMENT	-	1,750	1,750	3,500	3,500
6080 ADVERTISING	34	3,750	3,716	7,500	7,466
6110 TELEPHONE/FAX	11,326	15,000	3,674	30,000	18,674
6130 COMPUTER HARDWARE	5,505	2,500	(3,005)	2,500	(3,005)
6140 COMPUTER SOFTWARE	-	500	500	1,000	1,000
6150 MEETING EXPENSES	1,737	1,500	(237)	3,000	1,263
7000 HEAT	32,870	32,870	-	309,000	276,130
7010 ELECTRICAL	280,628	280,628	-	630,000	349,372
7020 WATER	25,443	25,750	307	51,500	26,057
7030 BLDG/FACILITY MAINT	21,593	21,593	-	96,000	74,407
7040 BLDG/FACILITY REPAIR	77,107	77,107	-	75,000	(2,107)
7080 PLANT MAINTENANCE	23,914	23,914	-	110,000	86,086
7110 SECURITY	58,916	60,698	1,782	111,000	52,084
7510 VEH/EQUIP REPAIRS	18,330	7,250	(11,080)	14,500	(3,830)
8000 OPERATIONAL EQUIPMENT	23,757	7,250	(16,507)	14,500	(9,257)
8010 OPERATIONAL MAT/SUPP	95,744	102,500	6,756	205,000	109,256
8050 COST OF SALES	148,509	102,500	(46,009)	405,000	256,491
8090 UNIFORMS/CLOTHING	1,623	4,750	3,127	9,500	7,877
8110 CONTRACTS/AGREEMENTS	54,649	45,000	(9,649)	90,000	35,351
Total expended to date	\$ 1,919,127	\$ 1,940,819	\$ 21,693	\$ 4,409,505	\$ 2,490,378

Departmental

Finance

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Parks & Grounds					
6000 WAGES/SALARIES	817,383	861,446	44,063	1,722,891	905,508
6010 BENEFITS	185,995	199,342	13,347	398,684	212,689
6011 MISC BENEFITS	7,260	1,250	(6,010)	2,500	(4,760)
6020 TRAINING/EDUCATION	1,028	3,250	2,222	6,500	5,472
6030 TRAVEL/CONFERENCES	3,053	6,375	3,322	12,750	9,697
6040 PROF MEM/DUES & FEES	-	100	100	200	200
6050 OFFICE SUPPLIES	556	600	44	1,200	644
6060 OFFICE EQUIPMENT	-	500	500	1,000	1,000
6080 ADVERTISING	-	100	100	200	200
6110 TELEPHONE/FAX	4,911	5,000	89	10,000	5,089
6130 COMPUTER HARDWARE	8,888	2,500	(6,388)	2,500	(6,388)
7000 HEAT	1,024	6,000	4,976	12,000	10,976
7010 ELECTRICAL	38,370	41,425	3,055	82,850	44,480
7020 WATER	18,464	12,500	(5,964)	25,000	6,536
7030 BLDG/FACILITY MAINT	1,161	4,750	3,589	9,500	8,339
7110 SECURITY	-	-	-	10,200	10,200
7510 VEH/EQUIP REPAIRS	56	550	494	1,100	1,044
7530 VEH/EQUIP REPLACEMENT	27,688	27,688	-	50,000	22,312
7540 VEH/EQUIP RENTAL	62,785	15,000	(47,785)	15,000	(47,785)
8000 OPERATIONAL EQUIP	49,622	35,000	(14,622)	35,000	(14,622)
8010 OPERATIONAL MAT/SUPP	250,461	280,000	29,539	400,000	149,539
8020 MAINTENANCE EQUIP	11,572	11,572	-	65,000	53,428
8040 COMM EQUIP LINES (GPS)	5,340	5,500	160	11,000	5,660
8080 STREET LIGHTS	2,354	2,900	546	5,800	3,446
8090 UNIFORMS/CLOTHING	4,139	6,500	2,361	13,000	8,861
8100 PROFESSIONAL SERV	730	2,500	1,770	5,000	4,270
8110 CONTRACTS & AGRMNT	118,404	118,404	-	420,000	301,596
8165 STORM RECOVERY COST	33,687	-	(33,687)	-	(33,687)
Total expended to date	1,654,931	\$ 1,650,752	\$ (4,180)	\$ 3,318,875	\$ 1,663,944

	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
Buildings					
6000 WAGES/SALARIES	712,733	753,445	40,712	1,506,890	794,157
6010 BENEFITS	157,230	172,647	15,417	345,295	188,065
6020 TRAINING/EDUCATION	2,173	4,250	2,077	8,500	6,327
6030 TRAVEL/CONFERENCES	-	625	625	1,250	1,250
6050 OFFICE SUPPLIES	-	500	500	1,000	1,000
6060 OFFICE EQUIPMENT	1,104	1,104	-	2,000	896
6110 TELEPHONE/FAX	6,476	6,975	499	13,950	7,474
6130 COMPUTER HARDWARE	-	1,500	1,500	3,000	3,000
6140 COMPUTER SOFTWARE	5,944	6,500	556	6,500	556
7000 HEAT	33,044	33,044	-	120,000	86,956
7010 ELECTRICAL	237,361	239,462	2,101	561,228	323,867
7020 WATER	19,782	20,196	414	32,500	12,718
7030 BLDG/FACILITY MAINT	3,560	3,561	1	42,500	38,940
7060 BLDG/FACILITY RENOV	17,986	17,986	-	100,000	82,014
7070 BLDG/FACILITY RENTAL	99,043	102,550	3,507	205,100	106,057
7080 PLANT MAINTENANCE	-	7,500	7,500	15,000	15,000
7100 MAINT. TOOLS/EQUIP	2,040	2,040	-	3,500	1,460
7110 SECURITY	25,303	28,750	3,447	57,500	32,197
7120 PROPERTY TAXES	13,734	19,000	5,266	38,000	24,266
7540 VEH/EQUIP RENTAL	2,109	1,250	(859)	2,500	391
8000 OPERATIONAL EQUIP	4,837	1,250	(3,587)	2,500	(2,337)
8010 OPERATIONAL MAT/SUPP	38,288	38,289	1	120,500	82,212
8020 MAINTENANCE EQUIP	-	1,000	1,000	2,000	2,000
8040 COMM EQUIP LINES (GPS)	1,878	2,200	322	4,400	2,522
8090 UNIFORMS/CLOTHING	461	2,250	1,789	4,500	4,039
8100 PROFESSIONAL SERVICE	46,270	50,000	3,730	100,000	53,730
8110 CONTRACTS/AGREEMENTS	137,940	127,194	(10,746)	250,000	112,060
8130 LICENSES/PERMITS	193	500	307	1,000	807
8150 GRANTS/SUBS TO ORG	30,000	30,000	-	60,000	30,000
8165 STORM RECOVERY COST	1,166	-	(1,166)	-	(1,166)
Total expended to date	\$ 1,600,753	\$ 1,675,694	\$ 74,941	\$ 3,611,363	\$ 2,011,776

Departmental

Finance

Recreation/Cultural Services	Year to date Assigned	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
5031 PROGRAM REVENUE	15,000	15,000	-	30,000	15,000
5034 FACILITY RENTALS	5,190	3,750	1,440	7,500	2,310
Total Revenue To Date	\$ 20,190	\$ 18,750	\$ 1,440	\$ 37,500	\$ 17,310

Departmental

Finance

Recreation Cultural Services

Statement of Expenditures

September 30, 2023

Recreation/Cultural Services	Year to date Expended	6 Month Budget	6 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	852,132	656,366	(195,766)	1,312,733	460,601
6020 TRAINING/EDUCATION	5,644	8,000	2,356	16,000	10,356
6030 TRAVEL/CONFERENCES	4,751	12,500	7,749	25,000	20,249
6040 PROF MEM/DUES & FEES	3,599	3,500	(99)	3,500	(99)
6050 OFFICE SUPPLIES	4,493	4,493	-	6,000	1,507
6060 OFFICE EQUIPMENT	4,252	4,252	-	8,000	3,748
6080 ADVERTISING	42,759	42,759	-	70,000	27,241
6110 TELEPHONE/FAX	4,435	4,500	65	9,000	4,565
6120 PUBL./SUBSCRIPTIONS	150	150	-	200	50
6130 COMPUTER HARD/SOFTWARE	2,103	3,500	1,397	7,000	4,897
7070 BLDG/FACILITY RENTAL	19,659	23,000	3,341	46,000	26,341
8000 OPERATIONAL MAT/SUPPLY	170,244	170,244	-	175,000	4,756
8025 COMMUNITY EVENTS	217,251	217,251	-	501,000	283,749
8150 SCHOLORSHIPS	20,000	20,000	-	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	149,341	149,341	-	356,562	207,221
8170 OPERATING GRANTS POLICY	108,883	108,883	-	500,500	391,617
Total expended to date	\$ 1,609,697	\$ 1,428,739	\$ (180,957)	\$ 3,056,495	\$ 1,446,798

Departmental

Finance

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending September 30 2023

	Actual Sept 30, 2023	Budget Sept 30, 2023	Variance Sept 30, 2023	Total Annual Budget 2023-24
Revenue				
Operating:				
Metered Sales	10,150,910	9,609,309	541,600	19,218,619
Public Fire Protection	3,538,196	3,538,196	-	7,076,391
Interest on Overdue Accounts	353,593	175,000	178,593	350,000
Other Operating Revenue	4,620	33,000	(28,380)	66,000
Total Operating Revenue	14,047,318	13,355,505	691,813	26,711,010
Expenditures				
Operating Expenses				
Source of Supply	196,325	271,499	75,174	542,997
Power and Pumping	793,961	1,001,343	207,382	2,002,686
Water Treatment	2,647,475	2,474,500	(172,975)	4,949,000
Transmission & Distribution	2,355,643	2,481,114	125,470	4,962,228
Administration & General	1,633,845	2,078,644	444,799	4,157,287
Depreciation	1,925,000	1,925,000	0	3,850,000
Taxes	947,760	1,030,760	83,000	2,061,520
Total Operating Expenses	10,500,009	11,262,859	762,850	22,525,718
Operating Profit/(Loss)	3,547,309	2,092,646	1,454,663	4,185,292

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending Sept., 2023

	Actual Sept 30, 2023	Budget Sept 30, 2023	Variance Sept 30, 2023	Total Annual Budget 2023-24
Non Operating Revenue				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amorization of Deferred Capital contribution	149,252	149,252	-	298,504
Total Non Operating Revenue	149,252	149,252	-	298,504
Non Operating Expenses				
Short term interest charges	102,041	102,041	(1)	204,081
Debt Charges				
Principal	1,782,250	1,782,250	-	3,564,500
Interest	532,921	532,921	-	1,065,842
Amortization of Debt Discount	18,556	18,556	-	37,112
Capital Expenditures out of operations	625,000	625,000	-	1,250,000
Total Non Operating Expenses	3,060,768	3,060,768	(1)	6,121,535
Non- Operating Profit/(Loss)	(2,911,516)	(2,911,516)	(1)	(5,823,031)
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	14,196,570	13,504,757	691,813	27,009,514
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	13,560,777	14,323,626	762,849	28,647,253
CBRM WATER UTILITY PROFIT/(LOSS)	635,793	(818,869)	1,454,663	(1,637,739)

Prepared by Beverly Candelora

Review by Adam Mac Neil/Jennifer Campbell

Date October 31, 2023

Port of Sydney Development Corporation

September 30, 2023 Income Statement

	This Year Actual	This Year Budget	Variance to Budget	Annual Budget
Wharfage and Berthage	443,939.07	413,255.67	30,683.40	708,360.70
Event Revenue	113,659.60	157,350.00	(43,690.40)	198,800.00
Miscellaneous Revenue	5,322.23	2,900.00	2,422.23	4,800.00
Storage and Rental	233,714.98	207,873.87	25,841.11	324,735.43
Passenger tax	1,050,972.75	931,901.64	119,071.11	1,489,595.05
Security/Traffic Control	225,853.25	209,890.11	15,963.14	336,529.19
Government Grants	3,957.48	-	3,957.48	-
Craft Market Revenue	76,913.03	44,500.00	32,413.03	70,500.00
	<u>2,154,332.39</u>	<u>1,967,671.29</u>	<u>186,661.10</u>	<u>3,133,320.37</u>
Wages & Benefits	409,712.60	433,659.09	(23,946.49)	922,968.14
Professional Fees	47,119.73	50,100.00	(2,980.27)	86,300.00
Advertising & Promotions	5,263.83	6,500.00	(1,236.17)	12,775.00
Cruise Activities	38,528.26	47,920.00	(9,391.74)	69,140.00
Dues & Membership Fees	20,445.25	17,097.00	3,348.25	28,327.00
Event Expense	52,405.10	95,000.00	(42,594.90)	97,600.00
Insurance	38,605.28	45,315.00	(6,709.72)	87,375.00
Interest & Bank Charges	2,788.81	2,370.00	418.81	4,720.00
Office & Admin	10,511.46	16,221.00	(5,709.54)	21,087.00
Office Rent	26,160.00	26,160.00	-	34,880.00
Miscellaneous	8,053.73	6,410.00	1,643.73	8,610.00
Repairs & Maintenance	137,861.54	130,764.96	7,096.58	201,069.44
Major Repairs	-	30,000.00	(30,000.00)	75,000.00
Travel	2,855.61	10,000.00	(7,144.39)	19,500.00
Utilities	88,147.77	96,710.00	(8,562.23)	224,520.00
Bad Debts	-	500.00	(500.00)	2,000.00
Security Expense	144,167.88	141,026.33	3,141.55	227,699.86
Leasehold Improvements	5,102.18	13,000.00	(7,897.82)	13,000.00
	<u>1,037,729.03</u>	<u>1,168,753.38</u>	<u>(131,024.35)</u>	<u>2,136,571.44</u>
	1,116,603.36	798,917.91	317,685.45	996,748.93
	(160,585.40)	(160,585.40)	-	(385,405.00)
	<u>956,017.96</u>	<u>638,332.51</u>	<u>317,685.45</u>	<u>611,343.93</u>

