

**Cape Breton Regional Municipality**

**Council Meeting**

**AGENDA**

**TUESDAY, SEPTEMBER 14<sup>TH</sup>, 2021**

**TIME:**

**6:00 PM**

**Centre 200  
Main Concourse  
481 George Street, Sydney, NS**

# Cape Breton Regional Municipality

## Council Meeting

Tuesday, September 14, 2021

6:00 pm

### **AGENDA ITEMS**

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#### Land Acknowledgement

#### Roll Call

#### O' Canada

#### Moment of Silent Reflection

1. **APPROVAL OF MINUTES** (Previously Circulated)
  - **Special Council (Police Review) – June 30, 2021**
  - **Special Council (Strategic Plan) – June 30, 2021**
  
2. **APPROVAL OF AGENDA:** (Motion Required)
  
3. **PROCLAMATIONS & RESOLUTIONS:**
  - 3.1 **Paul's Food Factory - Pizza Burger:**  
Councillor Lorne Green (See page 5)
  
  - 3.2 **Dystonia Awareness Month:**  
Councillor Steve Gillespie (See page 7)
  
  - 3.3 **Right to Know Week:**  
Councillor Ken Tracey (See page 8)
  
  - 3.4 **Medic Monday 2021:**  
Councillor Gordon MacDonald (See page 9)

Continued...

**Council Meeting Agenda  
September 14, 2021 (Cont'd)**

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**PROCLAMATIONS & RESOLUTIONS (Cont'd):**

**3.5 Cape Breton Classic Cruisers Fall Classic Show & Shine Weekend:**

Councillor Eldon MacDonald (See page 10)

**3.6 Childhood Cancer Awareness Month:**

Councillor Eldon MacDonald (See page 11)

**3.7 British Home Child Day:**

Deputy Mayor Earlene MacMullin (See page 12)

**3.8 CMHC 2020 Data Average Market Rental Data:**

Deputy Mayor Earlene MacMullin (See page 13)

**4. DELEGATION:**

**4.1 Poverty Reduction Strategy & Transportation: Lynne McCarron,  
Executive Director – United Way Cape Breton (See page 14)**

**5. PLANNING ISSUES:**

**5.1 FINAL APPROVAL – PUBLIC HEARING: N/A**

**5.2 APPROVAL TO ADVERTISE: N/A**

**6. BUSINESS ARISING:**

**6.1 Council Meeting – July 6, 2021:**

**a) Repeal of Provision of Tax Information Policy: Jennifer Campbell,  
Chief Financial Officer (See page 25)**

**6.2 Council Meeting – August 24, 2021:**

**a) Public Report: Citizen Appointments to Various Committees:  
Deborah Campbell Ryan, Municipal Clerk (See page 30)**

Continued...

**Council Meeting Agenda  
September 14, 2021 (Cont'd)**

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**7. CORPORATE SERVICES ISSUES:**

- 7.1 Request to Deem Property Surplus, Portion of PID 15061054 York Street, Glace Bay (District 9):** Sheila Kolanko, Property Manager (See page 33)

**8. COUNCILLOR AGENDA REQUESTS:**

- 8.1 Provincial / Municipal Service Agreement, as it pertains to roads:** Councillor Steve Gillespie (See page 37)
- 8.2 Stakeholders meeting of CBRM field users:** Councillor Steve Gillespie (See page 38)

**9. BY-LAWS & MOTIONS:**

**9.1 By-laws:**

- a) **Second / Final Reading – Public Hearing:** N/A
- b) **First Reading:** N/A

- 10. Extended Absence of Councillor:** Demetri Kachafanas, Regional Solicitor (See page 39)

**11. FINANCIAL STATEMENTS:** Jennifer Campbell, Chief Financial Officer

- 11.1 CBRM to July 31, 2021:** (See page 41)

**For Information Only.**

- 11.2 Port of Sydney Development Corporation to July 31, 2021:**  
(See page 65)

**For Information Only.**

- 11. Review of Action Items from the Meeting:** Mayor Amanda M. McDougall

**ADJOURNMENT**

# **Cape Breton Regional Municipality**

## **PROCLAMATION**

### ***“Paul’s Food Factory – Pizza Burger”***

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**Whereas:** Paul Price started his business in 1978 selling novelty and confection items to Cape Breton and Newfoundland convenience stores. In 1981, Paul’s daughter, Jennifer was born, and he decided he wanted to stay closer to home, so he purchased a convenience store in Whitney Pier;

**And Whereas:** Paul's Food Factory was started in 1982 because his current supplier for subs was not showing up regularly and he was selling out. He began to make ham, turkey, roast beef and combo subs daily to keep up with the demand in his own store. He then asked his two friends who also owned stores if they would carry his subs. Overnight, he had 3 customers and within a month or so he had 25, all in the industrial area. He had a dream to supply all of Cape Breton Island and in 1986 he bought his first refrigerated van allowing him to do all of the stores in Cape Breton;

**And Whereas:** While Paul was making four kinds of subs, a confectionary sales representative informed him there was a lady in Glace Bay making sandwiches and burgers. So, Paul went to see her, and he told her that he was selling subs and was considering making pizza burgers as well. She gladly chatted and said go ahead and make them and she would purchase them from him. She was making them for her store only and said it was too much work. Paul changed the recipe a bit and that was the beginning of the Paul's Pizza Burger;

**And Whereas:** Accomplished. Proud. Honored. Paul and his team are very pleased that all the hard work that they put into this business has made such an impact. They have made a consistent product for 40 years and topping that with excellent service they have been very successful. The pizza burger is part of Cape Breton and many people feel a huge connect to them. Whether they ate them at school for lunch or after Smooth Herman’s at 3 a.m., they remember and they still love them!

**And Whereas:** With long-term relationships that were built with their staff, customers, and suppliers, they all feel like family. They have staff that have been with them for over 30 years. They have used local suppliers such as Horyl’s and McFadgen’s since the beginning and

they contribute that to part of their success. The people they meet and the connections that have been made because of this business is truly amazing.

**And Whereas:**

There are so many great stories such as kids going to a store on lunch hour, the store had to hire extra staff to not only allow so many kids in at a time and to monitor them, they also had to purchase extra microwaves to heat up the burgers faster!! Countless times there were calls to go fill up fridges to replace 50 + pizza burgers that someone purchased to take back out West. So many posts and messages on Facebook, and people asking to ship the pizza burgers to Halifax and as far as Vancouver! Paul said it has been very humbling to know that after living away from home for many years people still think of Paul's pizza burgers and crave them.

**Be It Therefore Resolved:**

That CBRM Mayor Amanda M. McDougall and Council declare Paul's Food Factory, Pizza Burger as CBRM's Official food, and ask all residents of the CBRM to congratulate Paul's Food Factory on a very deserving 40<sup>th</sup> year in Business and wish them many more years of success with CBRM's Official Pizza Burger.

*Councillor Lorne Green - CBRM District #12*

*September 14<sup>th</sup>, 2021*

# *CBRM Proclamation*

## **Dystonia Awareness Month**

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**Whereas:** Dystonia is a neurological movement disorder that is characterized by involuntary muscle contractions, which force parts of the body into abnormal as well as painful movements or positions;

**And Whereas:** It is a condition that knows no age, ethnic or racial boundaries – it can affect young children to older adults of all races and ethnicities. It is estimated that 50,000 people in Canada have dystonia. It is the third most common movement disorder following essential tremor and Parkinson’s disease;

**And Whereas:** Patients with dystonia may experience uncontrollable twisting, repetitive movements or abnormal postures and positions. These can affect any part of the body, including the arms, legs, trunk, face and vocal cords;

**And Whereas:** A recent survey conducted in 2019 indicated that for 63% of dystonia patients, it took more than one year to receive a proper diagnosis. Of those patients, 45% took over four years to receive a diagnosis and 16% took over ten years. This is due to low awareness of the condition, as well as the fact that there are a limited number of physicians who are familiar and well versed with dystonia;

**And Whereas:** In addition, individuals who have dystonia continue to report difficulty in finding physicians trained in movement disorders, particularly in more remote communities. In many cases they may have to wait months, or even years to get an appointment to be treated;

**Be it therefore Resolved:** That CBRM Mayor Amanda M. McDougall and Council join the call for better education, understanding and research about dystonia and proclaim the month of September 2021, to be “**Dystonia Awareness Month**” in the Cape Breton Regional Municipality.

*Councillor Steve Gillespie – CBRM District #4*

September 14<sup>th</sup>, 2021

# **CBRM PROCLAMATION**

## **“Right to Know Week”**

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- Whereas:** The Cape Breton Regional Municipality has adopted the principles of openness, transparency, and accountability; and
- Whereas:** Part XX of the *Municipal Government Act* gives citizens a right of access to information in the custody or under the control of the Cape Breton Regional Municipality;
- Whereas:** Access to information ensures citizens of Nova Scotia have the opportunity for meaningful participation in the democratic process; and
- Whereas:** A celebration of the right of citizens to access information will facilitate informed public participation in policy formulation, ensure fairness in government decision-making and permit the airing and reconciliation of divergent views; and
- Whereas:** Cape Breton Regional Municipality joins all other Canadian jurisdictions and democracies world – wide in acknowledging international Right to Know Week;
- Be It Therefore Resolved:** That Mayor Amanda M. McDougall and Council of the Cape Breton Regional Municipality, proclaim September 27<sup>th</sup> to October 3<sup>rd</sup>, 2021, to be “Right to Know Week” in the CBRM.

*Councillor Ken Tracey - CBRM District # 9*

September 14<sup>th</sup>, 2021

*Proclamation*  
**MEDIC MONDAY 2021**

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**WHEREAS:** Emergency medical services is a vital public service, with Paramedic teams ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS:** access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS:** the people within the system - which consists of paramedics, emergency medical dispatchers, specialists in various roles including support, education and development; and

**WHEREAS:** engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills, and they deserve to have their accomplishments and contributions recognized; and

**WHEREAS:** paramedics are on the front lines of the COVID-19 pandemic, continuing to provide high-quality and professional care ensuring the health and safety of Nova Scotians, and

**BE IT THEREFORE  
RESOLVED:** That Mayor Amanda McDougall and Council of the Cape Breton Regional Municipality proclaim Monday, September 27, 2021, as **MEDIC MONDAY** in the CBRM in appreciation for everything our paramedics do.

*Councillor Gordon MacDonald CBRM District #1*

September 14<sup>th</sup>, 2021

# Cape Breton Regional Municipality Proclamation

## *“Cape Breton Classic Cruisers Fall Classic Show & Shine Weekend”*

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**Whereas:** The Cape Breton Classic Cruisers Car Club is a group of individuals promoting to further an interest in antique and custom cars, trucks, motorcycles, and special vehicles;

**And Whereas:** The Club is open to everyone who has a mutual interest, the guiding principle of the Club is respect. Respect for each other, our communities, other automobile clubs and our neighbours;

**And Whereas:** The success level of the annual events held/hosted by the Cape Breton Classic Cruisers continues to reach new heights. The annual Wheels and Deals Show & Shine, Swap Meet, Flea Market continues to grow. These events attract participants and spectators from across Cape Breton and mainland Nova Scotia to show their vehicles and sell their wares;

**And Whereas:** The Fall Classic Events have become a signature event in Nova Scotia’s car show circuit and a must attend event. Our larges crowds have seen over 5,000 spectators in a single day and over 310 vehicles on display for one day;

**And Whereas:** The Cape Breton Classic Cruisers believe in giving back to the community. Since the startup in 2016 they were able to donate over \$20,000.00 to various charities;

**Be It Therefore Resolved:** That CBRM Mayor Amanda M. McDougall and Council proclaim September 17<sup>th</sup> – September 19<sup>th</sup>, 2021, as the “Cape Breton Classic Cruisers Fall Classic Show & Shine Weekend” in the Cape Breton Regional Municipality.

*Councillor Eldon MacDonald – CBRM District #5*

September 14<sup>th</sup>, 2021

## *CBRM Proclamation*

### **Childhood Cancer Awareness Month**

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- Whereas:** Cancer is the leading cause of death by disease among children, claiming the lives of nearly 30 per cent of those diagnosed;
- And Whereas:** significant advances in cancer therapy and research mean that more children than ever before are expected to become long-term survivors;
- And Whereas:** unfortunately, more than 75 per cent of children who survive cancer live with permanent side effects, which may include growth issues, motor impairments and cognitive difficulties;
- And Whereas:** Childhood Cancer Awareness Month aims to engage our community to help support patients and families of this disease through research, advocacy, education and awareness;
- Be it therefore Resolved:** That CBRM Mayor Amanda M. McDougall and Council proclaim September 2021 as “Childhood Cancer Awareness Month” in the Cape Breton Regional Municipality.

*Councillor Eldon MacDonald - CBRM District #5*

September 14<sup>th</sup>, 2021

## **Proclamation British Home Child Day**

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**Whereas:** From 1869 up to 1948, over 100,000 children of all ages were emigrated right across Canada, from the United Kingdom, to be used as indentured farm workers and domestics. Believed by Canadians to be orphans, only two percent truly were;

**And Whereas:** These children, known as the British Home Children (“BHC”), were sent to Canada by over 50 organizations including the well-known and still working charities: Barnardo’s, The Salvation Army and Quarrier’s;

**And Whereas:** British Home Children are an integral part of the fabric of our nation-often, rightfully, called Canada’s Nation Builders. Their vast contributions to our country should never be forgotten. Descendants of British Home Children, number in the millions in Canada alone;

**And Whereas:** The British Home Children Advocacy and Research Association (“BHCARA”) is a Canadian based not for profit organization dedicated to the British Home Children. The mandate of the organization is to promote the story of the British Home Children, to advocate for those who no longer have a voice and to provide free research help to those seeking their family histories; often providing closure from painful pasts;

**And Whereas:** This year the BHCARA is asking communities to participate in the “Beacons of Light for British Home Children Tribute” and illuminate memorials, monuments, buildings or other areas with the colours of the BHCARA; red, white and blue. The tribute is a symbolic gesture showing these children, in their sesquicentennial year they are not forgotten;

**Be It Therefore Resolved:** That CBRM Mayor Amanda M. McDougall and Council proclaim September 28<sup>th</sup>, 2021, as “British Home Child Day” in the CBRM and recognize that this year’s illumination is honoring Judy Neville, of Ontario. Judy, along with being an educator and strong advocate so that British Home Children would never be forgotten, lobbied successfully in Parliament, to bring about BHC Day. Judy passed away last month.

*Deputy Mayor Earlene MacMullin – CBRM District #2*  
September 14<sup>th</sup>, 2021

# *Resolution*

## **CMHC 2020 Data Average Market Rental Data**

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**WHEREAS:**

Housing is a pressing issue in the CBRM. As Mayor and Council we regularly hear from our constituents who are not able to access safe, adequate and affordable housing. The last five years have brought unprecedented growth to the CBRM. Although this is indisputably a positive move forward, the influx of new residents has put pressure on an already scarce supply of affordable housing in a region with some of the highest poverty and unemployment rates in the country.

**WHEREAS:**

Between October 2019 and October 2020, CMHC Average Market Rental Data shows an increase in vacancies in 2-bedroom apartments in Sydney from 5.8% to 8.4% and an overall (all bedroom types) increase in vacancies from 5.2% to 9.2%. For Cape Breton as a whole, CMHC contends and overall increase in vacancies (all bedroom types) from 4.6% to 8.2%. At the same time, CMHC data for this period shows a decrease in 2-bedroom rental rates of approximately 1% and only an overall (all bedroom types) increase in average market rents of 1%.

**WHEREAS:**

Our staff, affordable housing providers, residents, researchers, and housing advocates in CBRM tell a very different story on both the cost and availability. They tell us that costs continue to go up while availability continues to go down. This being more critical for certain populations such as individuals living with disabilities, single adults, the LGBTQ2S+ community, and people of color.

**WHEREAS:**

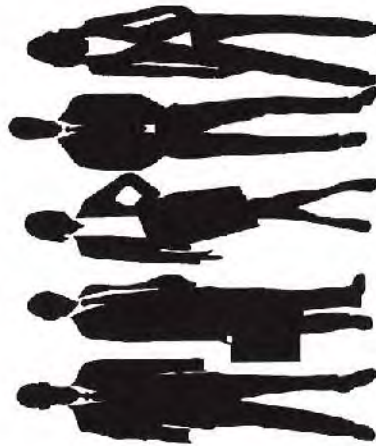
There is interest and capacity to build new affordable housing units to meet some of the needs, but these providers may require CMHC financing as many for-profit and not-for-profits do. Their ability to secure some of the financing for new affordable unit construction is paramount. With some applications poised to be submitted prior to the release of CMHC 2021 data it is worrisome to have requests evaluated based on data reflecting a decreasing need.

**BE IT THEREFORE  
RESOLVED:**

That Mayor Amanda M. McDougall and Council request staff write a letter to the Minister and Deputy Minister of Social Development Canada copied to both Cape Breton MP's, Urging the CMHC to assess the reliability of its data; and, through greater contact and connection with our staff, local affordable housing researchers and community organizations, verify that the data collection methods are appropriate and that the data collected reflects the experience of the residents in our municipality.

Councillor Earlene MacMullin  
September 7, 2021

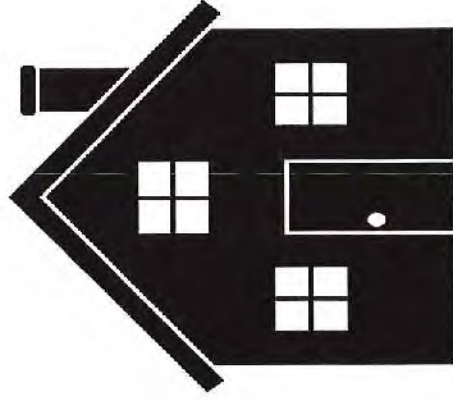
# POVERTY REDUCTION STRATEGY & Transportation



**Employment &  
Financial Security**



**Food Security**



**Housing Stability**



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# COLLABORATION AND COLLECTIVE IMPACT

## Phase 3 of the Pilot



CAPE BRETON  
REGIONAL MUNICIPALITY



District 11, Marg's Taxi, Dynasty Cabs

We hired Common Goods Solutions to assist with data collection and outcome reporting. We have recently started Phase 4 of the project.



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# BUILDING STRONGER COMMUNITIES

## Housing:

- In Halifax, 92% of persons who are clients of the Department of Community Services live within 500 meters from a bus stop.
- In CBRM, that number is 34%

## Food Security:

- We have a number of communities without a grocery store or access to public transit.
- 48% of respondents from our Transportation Pilot had been able to purchase more or healthier foods

## Employment & Financial Security:

- 85% used the free bus pass to get to work
- 54% used the free bus pass to get to education and training



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Cape Breton

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- 58% identified as a youth (under 30 years old)
- 50% identified as a newcomer or immigrant
- 33% identified as a person of colour
- 8% identified as a person living with a disability
- No one identified as African Nova Scotian or Persons of African Descent, Mi'kmaq and Indigenous Peoples, or a current Income Assistance Recipient

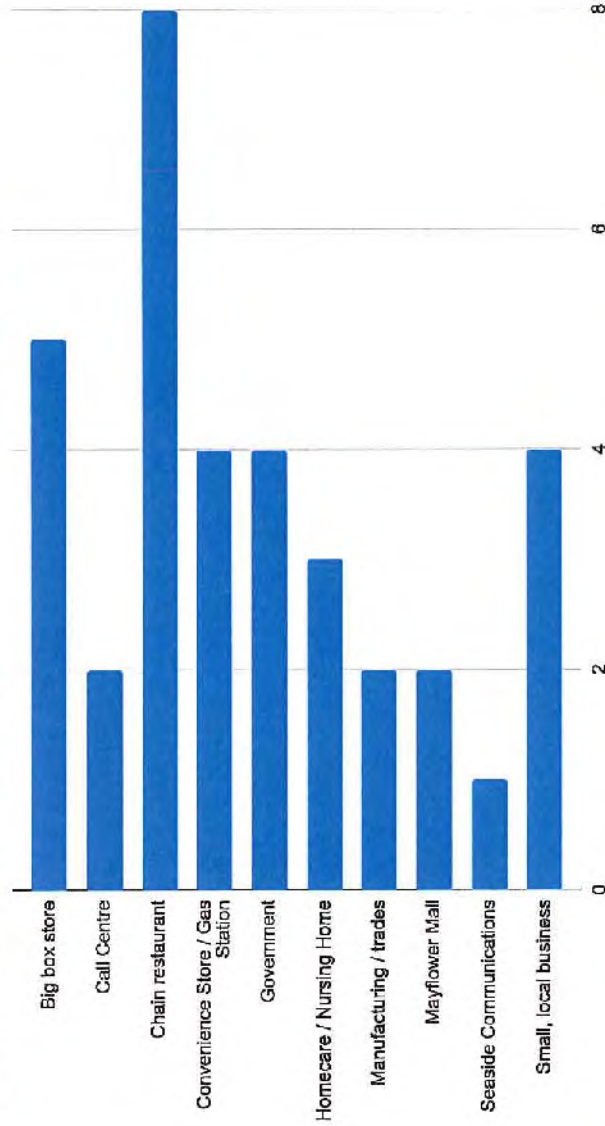


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Cape Breton

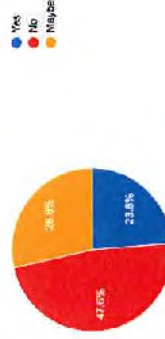
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# Employment

Types of Employment / Employers



Do you think you would be able to access work if it was not for the subsidized taxi service or free transit pass?  
21 responses



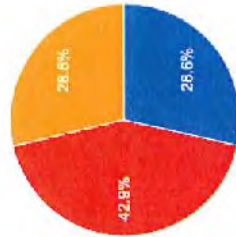
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# Pilot Data

On average, have your daily transportation costs to attend work changed since using the service (estimate based on return trip)?

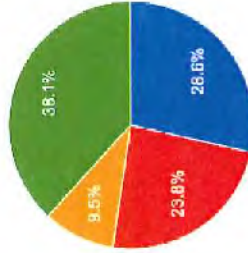
21 responses



- I save more than \$40
- I save \$21 - \$40
- I save \$0 - \$20
- It has stayed the same
- It costs 0 - 20 dollars more
- It costs 21 - 40 dollars more
- It costs over 40 dollars more

On average, has your daily travel time to attend work changed since using the service (estimate based on a return trip)?

21 responses



- I save more than 60 minutes
- I save 31 - 60
- I save 0 - 30 minutes
- It has stayed the same
- It takes me 30 minutes more
- It takes me 31 - 60 minutes more
- It takes me over 60 minutes more



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- *“Many impacts. 1. More money for my family. 2. Time saved. 3. Less stress. I can think about home payments and opportunities for my children (sports, college, university).”*
- *“I have been able to afford to go to work and buy groceries. Before entering the program I would have to decide which to spend my money on.”*
- *“I am not so worried. It makes me feel content.”*
- *“This program allows me to put the money I save in taxi fare towards my children.”*
- *“I was spending \$50 each time I needed to get to work. The taxi company was great as they would allow me to charge the taxi, but, on payday, my bill was so high that it was comparable to a heating bill in the winter!”*
- *“The money I didn’t have to put out for taxis, it helps me greatly financially. I have also been able to take other shifts that I wouldn’t have been able to before. This program is wonderful to me.”*



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### Linked Transport Summary Data

Number of Riders	Number of Rides	Total Savings fro Users	Total Subsidy Savings	Total Fare Reduction
20	10	\$8	\$132	\$140
<p>More riders could be accommodated with less budget, allowing support to last for longer for these riders.</p> <p>Ten rides instead of twenty were required to transport these users under a linked transport model, increasing efficiency, reducing costs, and generating larger impacts.</p> <p>Users saw minimal reduction in fare, but did not report any decrease in reliability or increase in time under the shared transport model. They seemed willing to participate in the shared transport model for the benefit of extending the service rather than immediate fare savings.</p> <p>The government saw a significant savings in subsidy dollars to support these users through the linking of rides. A savings of over \$13 in subsidy per ride was realized by just adding one additional user to each vehicle.</p> <p>The taxi companies saw a reduction in their overall revenues through the shared transport model, but two were motivated to make this change as it reduced their gas costs and greater efficiency in their business model. They also are motivated to create a model where government partners see long-term viability in the subsidy required.</p>				



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## Projected Outcomes for Phase 4:

- clients have control over their own lives,
- clients are able to meet their basic needs,
- clients are included in the community,
- clients are attached to the labour market,
- supports and services are delivered efficiently,
- supports and services are affordable and sustainable, and
- supports and services are accessible



# Vision



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# Support



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**Fees for the Provision of Tax Information**

**8.3 Fees for the Provision of Tax Information:**

- a) **Provision of Tax Information By-law (Draft):**
- b) **Tax Certificate Resolution (Proposed Amendment):**

Jennifer Campbell, Chief Financial Officer (CFO), provided background information on the issue as outlined in the staff Issue Paper dated June 25, 2021.

The CFO reviewed the following recommendations:

1. Increase the fee to \$15 per account per billing for the provision of tax information to financial institutions in order to align with fees charged by other municipalities;
2. Approval of a statement and bill reproduction fee of \$10 per reprint;
3. Increase the fee for the provision of tax information other than those described above to \$30, bringing CBRM's fee in line with other regional municipalities.
4. Increase the fee for tax certificates to \$75 per account to bring CBRM's fees in line with those charged by other regional municipalities;

The CFO advised that in order for the above changes to take effect, the following steps are required:

- 1) Approve the proposed By-law in accordance with the *Municipal Government Act*;
- 2) Repeal the current "Provision of Tax Information Policy" upon approval of the proposed By-law;
- 3) Pass a resolution approving the revised Tax Certificate fee of \$75.

During the discussion, some of the issues raised by Council members included:

- Review of cost recovery and service fee increases
- Timing and implementation.
- Suggestion to defer the issue to the Budget

After discussion, the following motions were put forward.

.../2

**Motion:**

Moved by Councillor Green, seconded by Councillor Eldon MacDonald, to approve the proposed increases in tax information fees and approve first reading of "T-300 Provision of Tax Information By-Law."

**Discussion:**

During discussion Councillors shared their concerns regarding the fess being passed on to CBRM taxpayers.

**Motion Carried.**

**Motion:**

Moved by Councillor Eldon MacDonald, seconded by Deputy Mayor MacMullin, to approve by resolution the revised fee for the issuance of Tax Certificates in the amount of \$75.00.

**Motion Carried.**



**CBRM**

*A Community of Communities*

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**Cape Breton Regional Municipality**

# Memo

**Date:** September 8, 2021  
**To:** Mayor and Council  
**From:** Jennifer Campbell, CPA, CA Chief Financial Officer  
**Re:** Repeal of Provision of Tax Information Policy

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The final reading of the T-300 Provision of Tax Information Bylaw was approved by Council on August 24<sup>th</sup>. With the bylaw officially effective September 15<sup>th</sup>, the final step is to repeal the now redundant Provision of Tax Information Policy.

Requested motion:

Council approve the repeal of the Provision of Tax Information Policy.

Respectfully submitted,

Jennifer Campbell, CPA, CA  
Chief Financial Officer



# **CBRM**

*A Community of Communities*

**Cape Breton Regional Municipality**

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## **Provision of Tax Information Policy**

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### **PREAMBLE:**

- **WHEREAS** the Cape Breton Regional Municipality (CBRM) receives a large number of requests for information regarding the status of property taxes from parties who, after consideration, do not feel that they require the certainty of a tax certificate.
- **BE IT THEREFORE ENACTED** by the Council of the CBRM as follows.

### **1.0 FEES**

- A nominal cost recovery fee will be charged for the provision of written tax account information asked for by any party in the following amounts:
  - A fee of \$6.00 per tax account, per tax billing, for the provision of tax information to financial institutions in relation to the payment of tax accounts in which they have a mortgage interest.
  - A fee of \$25.00 for the provision of tax information under any other circumstance.

### **2.0 TAX ACCOUNT INFORMATION**

- **By Telephone:** CBRM Staff will provide reasonable account information to taxpayers as requested. **No tax account information shall be given to any person other than the assessed owner, its officers or directors**

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**except upon payment of fees in accordance with the proposed structure above).**

- **In Person:** CBRM Staff will provide reasonable account information to taxpayers as requested. **No tax account information shall be given to any person other than the assessed owner, its officers or directors except upon payment of fees in accordance with the proposed structure above).**

**Approved by Council:      April 15, 2003**

TO BE RECALLED

**Citizen Appointments to Various Committees**

**Motion:**

Moved by Councillor Parsons, seconded by Councillor Paruch, to appoint:

- **Diversity Committee - Cape Breton University representative**
  - Candidate #1
- **Diversity Committee - Cape Breton-Victoria Regional Centre for Education representative**
  - Candidate #3
- **Port of Sydney Development Corporation Board – Professional Engineering Designation**
  - Candidate #4

**Motion Carried.**

## M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

**To:** Mayor Amanda M. McDougall and Members of Council  
**From:** Deborah Campbell Ryan, Municipal Clerk  
**Date:** September 7, 2021  
**Subject:** Public Report: Citizen Appointments to various Committees

At the August 24, 2021 Council meeting, motions were passed approving the recommendations of the Nominating Committee for the appointment of citizens to the vacant positions on the Port of Sydney Development Corporation Board and the CBRM Diversity Committee.

Further, with respect to the Cape Breton Island Housing Authority Board, the names were forwarded to the Province with a request for Ministerial approval of these appointments, and we have now received a response from the Minister's office confirming their appointments.

Therefore I am now providing Council with a public report on the successful candidates for the Port Board, Diversity Committee and Housing Authority Board, as follows:

- **Port of Sydney Development Corporation Board of Directors (2-year term):**
  - *Individual with a Professional Engineering Designation:*
    - > David Deane
  
- **CBRM Diversity Committee (2-year term):**
  - *Representative from Cape Breton-Victoria Centre for Education*
    - Marilyn Jones McNeil
  
  - *Representative from Cape Breton University*
    - Cara Jones

Continued...

- **Cape Breton Island Housing Authority Board  
(3-year term commencing July 6, 2021):**

- Ryan Brown
- Robert Harris
- Cheryl MacKinnon

This is for information purposes only.

*Original signed by:*

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**Deborah Campbell Ryan, Municipal Clerk**



# **CBRM**

*A Community of Communities*

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## **ISSUE PAPER**

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**TO:** Mayor and Council  
**FROM:** Sheila Kolanko – Property Manager

**SUBJECT:** **REQUEST TO DEEM PROPERTY SURPLUS**  
**Portion of PID 15061054**  
**York Street, Glace Bay (District 9)**

**DATE:** **September 14<sup>th</sup>, 2021**

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### **REQUEST:**

CBRM received a letter of interest from the registered owner of 458 York Street, Glace Bay (herein called “the applicant”) asking CBRM to consider selling a portion of CBRM property lying adjacent to the applicant’s existing property. The CBRM property is outlined in green on the attached map and identified as PID 15061054. (Attachment A). The applicant’s property is identified as PID 15403454 and outlined in yellow on the attached map (Attachment “A”). The property requested by the applicant is referred to as the “subject property” and outlined in red on the attached map (Attachment “A”) and on the Preliminary Survey Plan. (Attachment “B”).

### **INFORMATION:**

The subject property is a portion of lands transferred to CBRM back in 2020 from Public Works and Government Services Canada. It is a portion of the former Sydney-Louisbourg Railway. It is currently part of the Coal Town Trail and for that reason deemed essential property to the municipality.

The applicant, Cynthia Boutilier, is the registered owner of 458 York Street, Glace Bay and her property has been in her family since 1936. Presently, she has a shed and asphalt driveway encroaching on the CBRM property. The applicant has informed our office that her and her late husband, Henry Boutilier had initially contacted DEVCO in 2011 seeking to purchase that portion of the old railway lands encompassing the area the applicant is occupying. She advised they were told the subject property would be available to purchase once it was declared surplus for sale. The property was declared surplus and conveyed to CBRM in 2020 as part of

the disposition of federal property. At that time all lands conveyed to CBRM were transferred subject to existing encroachments.

## **REVIEW/EVALUATION:**

An internal staff review was conducted to determine if the lands could be sold. The following comments were received regarding the applicant's request:

**Planning Department** - the subject property does not appear to impede activity on the trail and is current being used by the applicant. They recommended CBRM retain a stand of trees to keep a visible barrier for those using the trail as well as abutting properties. It was also noted that if the subject property was to be sold to the applicant, the subject property would require a lot consolidation with the applicant's existing property to comply with the subdivision By-Law and any future development would be subject to compliance with applicable provisions of the land use By-law and the issuance of a Building Development Permit.

**Recreations/Parks Grounds Department** – Director Bill Murphy agrees with the Planning Departments comments and recommendations.

**Engineering & Public Works Department** – Staff did a site visit to confirm the exact location of existing CBRM infrastructure. Based on the site visit, they have no issue with the sale of the subject property to the applicant provided CBRM retain an access easement/right of way over portion of the subject property to excavate and provide future maintenance to CBRM's existing waterlines. It was also noted that there are other properties in this general area that seem to be encroaching on the former railway corridor.

**Water Utility Department** - Concurs with Public Works observations and comments.

## **RECOMMENDATION:**

It is staff's recommendation to council to pass a motion declaring only the subject property, (portion of PID 15061054, and outlined in red on the Attachment "B"), surplus to the needs of the municipality and to be sold at market value to the applicant (heirs and assigns) subject to the following conditions:

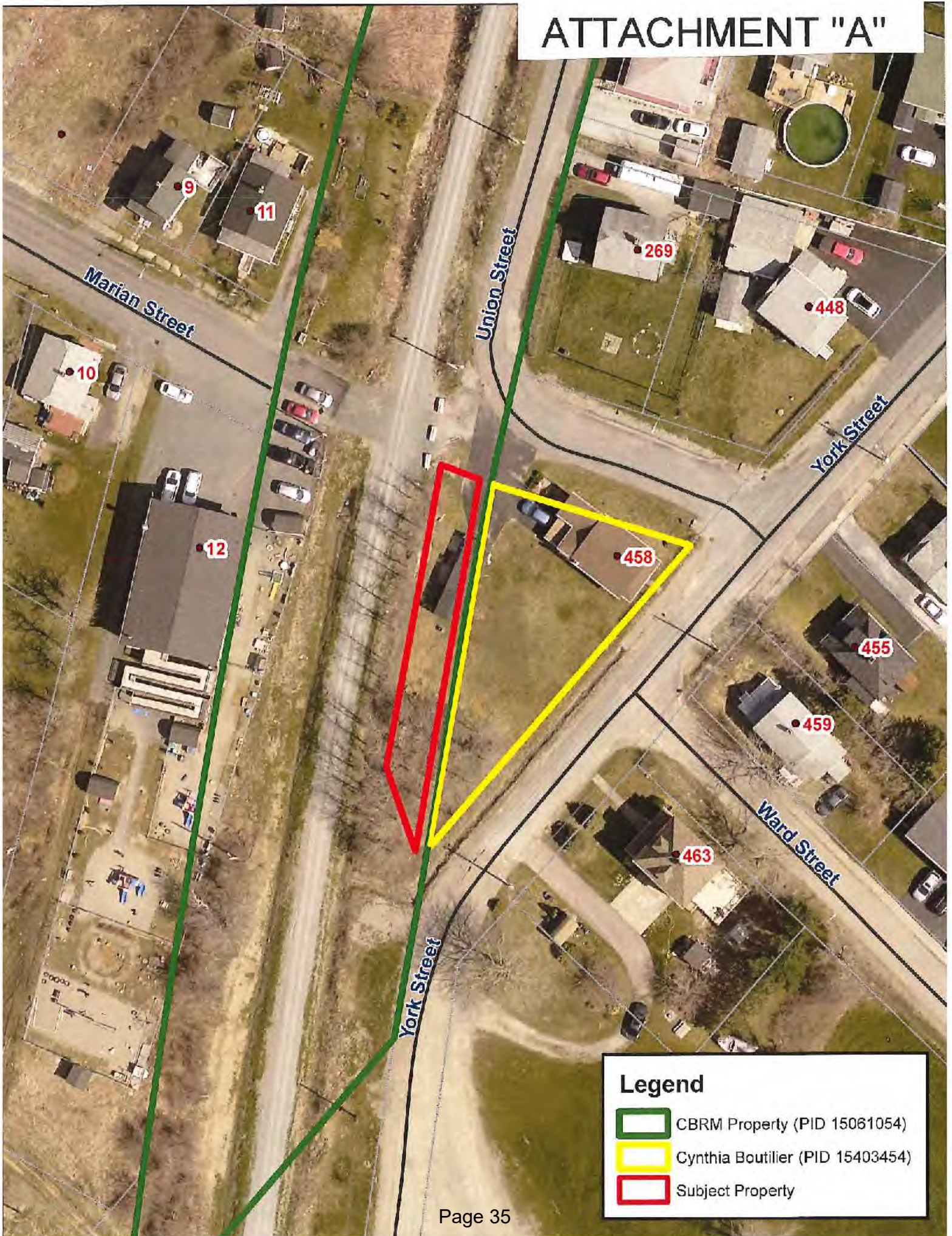
1. An Access Easement/Right-of-way across the property for the benefit of the CBRM for the purpose of future maintenance of existing waterline infrastructure; and
2. Lot consolidation with the applicants existing property (PID 15403454) and compliance with Land Use By-law and other applicable legislation and government regulations; and
3. All costs will be the responsibility of the applicant.

Respectively Submitted by:




### **ORIGINAL SIGNED BY**

Sheila Kolanko  
Property Manager

# ATTACHMENT "A"



## Legend

-  CBRM Property (PID 15061054)
-  Cynthia Boutillier (PID 15403454)
-  Subject Property





City Hall  
 320 Esplanade  
 Sydney, NS B1P 7B9

Item No.

<b>Council Agenda Request Form</b>	
<input checked="" type="checkbox"/> <b>Included on Agenda</b> (Submitted to Municipal Clerk's Office by 4:30 pm seven days before the meeting)	<input type="checkbox"/> <b>Late Item</b> (Submitted to Municipal Clerk's Office by Noon the day before the meeting)
<input type="checkbox"/> <b>Request from the Floor: (New Business)</b> - <b>Announcement</b> - <b>Referral</b> - <b>Submit Petition</b> - <b>Notice of Motion</b>	
<b>Date of Council Meeting:</b> September 2021	
<b>Subject:</b> Provincial / Municipal Service Agreement, as it pertains to roads	
<b>Motion for Council to Consider:</b> Request for an Issue Paper	
<p><b>Reason:</b> In 1993 the Province of NS started a "discussion" on a service exchange with municipalities which resulted in the release of the Provincial-Municipal Service Exchange in 1994. Within a year the province of NS merged the City of Sydney, former towns and the old County of Cape Breton into one municipal entity now known as CBRM. Because the former County of Cape Breton was included by the province to be part of the new CBRM the Service Exchange/Agreement was used for services such as education, corrections, social services, housing and specifically to this request road maintenance. Many council districts have changed in size and population since this agreement over 25 years ago but according to former councillors, MLA's and DOTIR employees I've spoken to, the funding from the province for residential road maintenance has not changed, has been reduced or is not considered a priority. In meetings the local DOTIR office has told me they are unable to do the work needed because of budgets and priorities dictated by the province and that leaves residential roads in terrible shape and not properly maintained in all seasons. I am also told other municipal units in NS are treated differently when it comes to snow removal contracts and road work.</p>	
<p><b>Outcome Sought:</b> Issue Paper from staff on the Provincial / Municipal Service Agreement, as it pertains to roads. With a recommendation to Council on how to proceed.</p>	
<i>Councillor: Steve Gillespie</i>	<i>District: 4</i>
<i>Date: September 7, 2021</i>	<i>Received by Clerk's Department (date):</i>

**Issue has been discussed with Director of Responsible Department**



# M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5777

**To:** Staff and Council  
**From:** Councillor Steve Gillespie, District #4  
**Date:** September 7, 2021  
**Subject: Request for a Stakeholders meeting**

Over the past year I have heard from many parents, organizers, coaches, volunteers, fellow Councillors and users of CBRM maintained outdoor recreation facilities such as baseball and soccer fields, tennis courts, skateboard parks and walking tracks.

Understandably the past few years can not be called "normal" when you consider the issue of COVID-19 health protocols when it comes to maintenance and usage of CBRM outdoor facilities.

It is my opinion that CBRM should engage users and give them the opportunity to express their concerns and ideas and for CBRM staff and management to explain their plan for the future use of these facilities.

It is my understanding that some CBRM outdoor facilities operate under a partnership with users while others do not, why?  
Maybe there is an opportunity to use a Benchmarking Model for those partnerships and use it for other facilities.

It is my understanding that some outdoor facilities in CBRM have been either decommissioned or not maintained, why?

Maybe there is an opportunity to have stakeholders more involved in these locations.

The desired outcome of this memo is to complete the following prior to year end:

- Obtain an up-to-date list of stakeholders
- Hold a workshop with Council and staff on the Recreation Master Plan
- Organize conversations with stakeholders on our move forward

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Councillor Steve Gillespie  
District #4



**CBRM**

*A Community of Communities*

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## MEMO

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**TO:** Mayor and Council

**FROM:** Demetri Kachafanas, QC  
Regional Solicitor

**SUBJECT:** Extended Absence of Councillor

**DATE:** September 14, 2021

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Councillor Bruckschwaiger is currently absent due to medical issues. He will be required to miss a number of council meetings.

Section 17(4) of the *Municipal Government Act* States:

A mayor or councillor who, without leave of the council, is absent from three consecutive regular meetings of the council, ceases to be qualified to serve as mayor or as a councillor.

Furthermore, the Cape Breton Regional Municipality Council Remuneration Policy states:

Any member of council who is absent more than three committee meetings in any calendar year shall have his remuneration reduced by \$200 for each unexcused meeting in excess of three meetings.

The Mayor may excuse or refuse to excuse a member of Council for their absence upon presentation of an explanation from the absent member. Acceptable explanations include illness, other municipal business, vacation or such other explanations that the Mayor may deem appropriate.

The decision of the Mayor to accept or refuse to excuse a member's absence may be appealed to the full Council pursuant to the rules of CBRM Council.

Accordingly, it would be prudent that Council determine whether to grant leave to Councillor Bruckschwaiger to miss more than three consecutive regular council meetings. In addition, the Mayor should determine whether to excuse the Councillor for his absence from committee meetings due to illness.

Respectively,

Original Signed By

~~Demetri Kachafanas, QC~~  
Regional Solicitor

Revenue	Year To Date Assigned	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	38,824,800	38,325,130	\$ 499,670	\$ 114,975,389	\$ 76,150,589
Total Federal Government	1,100,449	1,100,449	-	3,301,346	2,200,897
Total Federal Government Agencies	254,245	254,245	-	762,734	508,489
Total Provincial Government	714,728	714,728	-	2,144,184	1,429,456
Total Provincial Government Agencies	1,126,804	1,130,175	(3,370)	3,390,524	2,263,720
Total Services to Other Local Government	318,895	318,895	-	956,685	637,790
Total Transit	133,451	185,000	(51,549)	1,295,000	1,121,549
Total Environmental Development Services	66,921	82,067	(15,146)	246,200	179,279
Total Licenses & Permits	43,552	50,333	(6,782)	151,000	107,448
Total Fines & Fees	201,086	285,023	(83,938)	855,070	386,697
Total Rentals	195,392	195,392	0	586,177	390,785
Total Concessions & Franchises	10,750	-	10,750	1,017,000	267,287
Total Interest on Taxes	506,715	505,000	1,715	1,515,000	1,008,285
Total Finance Revenue	12,306	7,500	4,806	22,500	10,195
Total Solid Waste Revenue	743,557	691,667	51,890	2,450,000	1,706,443
Total Recreation & Cultural Service Programs	82,877	169,052	(86,175)	1,071,000	1,994,373
Total Water Utility Charges	1,650,503	1,650,503	-	4,951,510	3,301,007
Total Unconditional Transfers	5,280,019	5,278,613	1,407	15,835,838	10,555,819
Total Conditional Transfers	16,237	16,238	(2)	125,000	108,763
Total Extraordinary Revenue	-	583,333	(583,333)	1,750,000	1,750,000
<b>Year To Date Assigned</b>	<b>\$ 51,283,285</b>	<b>\$ 51,543,343</b>	<b>\$ (260,057)</b>	<b>\$ 157,362,157</b>	<b>\$ 106,078,872</b>

Departmental

Reviewed

Summary

Statement of Expenditures

July 31, 2021

Expenditures	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	\$ 400,936	\$ 513,570	\$ 112,634	\$ 1,505,992	\$ 1,105,056
Administration	134,819	155,823	21,004	459,094	324,275
Finance	748,904	867,050	118,146	2,654,307	1,905,403
Legal	1,684,848	1,740,536	55,688	2,206,286	521,438
Human Resources	374,521	464,698	90,177	1,353,103	978,582
Technology & Communications	1,019,931	1,289,813	269,882	3,710,255	2,690,324
Municipal Clerk	137,372	154,893	17,521	523,783	386,411
Fiscal Services	7,674,689	7,798,475	123,786	32,662,089	24,987,400
Police Services	8,445,414	9,097,895	652,481	26,836,654	18,391,240
Fire Services (Incl EMO)	6,253,779	6,481,416	227,637	18,260,025	12,006,246
Engineering & Public Works	15,540,373	16,092,722	552,349	50,899,990	35,359,617
Planning	1,016,327	1,153,034	136,707	3,392,070	2,375,743
Facilities C200 & Arenas	856,783	1,144,831	288,048	3,724,475	2,867,692
Parks & Grounds	1,036,674	1,117,766	81,092	2,976,699	1,940,025
Buildings	955,171	1,169,287	216,800	3,441,674	2,486,503
Recreation	701,425	815,852	114,427	2,755,661	1,952,730
<b>Total expended to date</b>	<b>\$ 46,981,965</b>	<b>\$ 50,057,660</b>	<b>\$ 3,078,378</b>	<b>\$ 157,362,157</b>	<b>\$ 110,278,686</b>

Departmental

Reviewed

Legislative	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 302,269	\$ 357,985	\$ 55,716	\$ 1,049,929	\$ 747,660
6010 BENEFITS	47,663	63,812	16,149	184,344	136,681
6030 TRAVEL/CONFERENCES	12,740	26,323	13,584	78,969	66,230
6040 PROF MEM/DUES & FEES	21,224	26,667	5,442	80,000	58,776
6050 OFFICE SUPPLIES	742	4,133	3,392	12,400	11,658
6060 OFFICE EQUIPMENT	2,619	2,667	48	5,000	2,381
6080 ADVERTISING	2,008	4,833	2,826	14,500	12,492
6100 COURIER	-	83	83	250	250
6110 TELEPHONE/FAX	3,803	8,300	4,497	24,900	21,097
6120 PUBL./SUBSCRIPTIONS	856	900	44	2,100	1,244
6130 COMPUTER HARDWARE	23	2,200	2,177	6,600	6,577
6150 MEETING EXPENSES	5,002	8,333	3,332	25,000	19,998
6170 PROMOTION	1,988	7,333	5,345	22,000	20,012
<b>Total expended to date</b>	<b>\$ 400,936</b>	<b>\$ 513,570</b>	<b>\$ 112,634</b>	<b>\$ 1,505,992</b>	<b>\$ 1,105,056</b>

Departmental

Finance

Administration (CAO)

Statement of Expenditures

July 31, 2021

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>CAO</b>					
6000 WAGES/SALARIES	\$ 94,976	\$ 95,337	\$ 361	\$ 279,612	\$ 184,636
6010 BENEFITS	14,088	16,825	2,737	48,607	34,519
6020 TRAINING/EDUCATION	-	1,100	1,100	3,300	3,300
6030 TRAVEL/CONFERENCES	3,071	1,667	(1,404)	5,000	1,929
6040 PROF MEM/DUES & FEES	636	636	(0)	1,800	1,164
6050 OFFICE SUPPLIES	42	933	892	2,800	2,758
6080 ADVERTISING	-	-	-	-	-
6110 TELEPHONE/FAX	632	1,000	368	3,000	2,368
6120 PUBL./SUBSCRIPTIONS	-	158	158	475	475
6130 COMPUTER HARDWARE	-	-	-	-	-
6150 MEETING EXPENSES	906	1,500	594	4,500	3,594
6170 PROMOTION	47	1,667	1,620	5,000	4,953
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	20,422	35,000	14,578	105,000	84,578
<b>Total expended to date</b>	<b>\$ 134,819</b>	<b>\$ 155,823</b>	<b>\$ 21,004</b>	<b>\$ 459,094</b>	<b>\$ 324,275</b>

Departmental

Finance

Finance	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 603,640	\$ 676,031	\$ 72,391	\$ 1,955,897	\$ 1,352,257
6010 BENEFITS	130,408	131,810	1,402	380,785	250,377
6020 TRAINING/EDUCATION	4,315	5,167	852	15,500	11,185
6030 TRAVEL/CONFERENCES	583	2,333	1,751	7,000	6,417
6040 PROF MEM/DUES & FEES	2,805	1,775	(1,030)	5,325	2,520
6050 OFFICE SUPPLIES	1,380	4,833	3,454	14,500	13,120
6060 OFFICE EQUIPMENT	190	3,500	3,310	10,500	10,310
6080 ADVERTISING	8,937	14,217	5,280	42,650	33,713
6090 POSTAGE	66,033	60,333	(5,700)	181,000	114,967
6100 COURIER	10,139	11,117	978	33,350	23,211
6110 TELEPHONE/FAX	6,772	5,367	(1,406)	16,100	9,328
6130 COMPUTER HARDWARE	140	4,350	4,210	13,050	12,910
6140 COMPUTER SOFTWARE	-	16,667	16,667	50,000	50,000
6180 COST RECOVERY	(120,734)	(108,333)	12,401	(325,000)	(204,266)
8010 OPERATIONAL MAT/SUPP	1,240	1,500	260	4,500	3,260
8100 PROFESSIONAL SERVICE	11,041	17,333	6,293	52,000	40,959
8110 CONTRACTS/AGREEMENTS	18,142	14,733	(3,408)	44,200	26,058
8120 LEASES	3,874	4,317	442	12,950	9,076
8180 TAX EXEMPT/WRITE OFF	-	-	-	140,000	140,000
<b>Total expended to date</b>	<b>\$ 748,904</b>	<b>\$ 867,050</b>	<b>\$ 118,146</b>	<b>\$ 2,654,307</b>	<b>\$ 1,905,403</b>

Departmental

Finance

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Legal</b>					
6000 WAGES/SALARIES	\$ 136,444	\$ 144,358	\$ 7,914	\$ 417,034	\$ 280,590
6010 BENEFITS	31,162	29,810	(1,352)	86,117	54,955
6020 TRAINING/EDUCATION	-	2,167	2,167	6,500	6,500
6030 TRAVEL/CONFERENCES	288	1,500	1,213	4,500	4,213
6040 PROF MEM/DUES & FEES	9,655	9,500	(155)	13,500	3,845
6050 OFFICE SUPPLIES	637	1,167	530	3,500	2,863
6060 OFFICE EQUIPMENT	719	1,400	681	4,200	3,481
6070 PHOTOCOPIER LEASE	557	1,167	609	3,500	2,943
6080 ADVERTISING	466	1,000	534	3,000	2,534
6100 COURIER	51	267	216	800	749
6110 TELEPHONE/FAX	955	1,133	178	3,400	2,445
6120 PUBL./STATUTES	5,472	5,500	28	13,000	7,528
6130 COMPUTER HARDWARE	43	1,167	1,124	3,500	3,457
6140 COMPUTER SOFTWARE	-	-	-	-	-
6150 MEETING EXPENSE	-	167	167	500	500
6160 LIABILITY INSURANCE	1,489,790	1,488,735	(1,055)	1,488,735	(1,055)
8100 PROFESSIONAL SERVICE	9,211	51,500	42,289	154,500	145,289
<b>Total expended to date</b>	<b>\$ 1,684,848</b>	<b>\$ 1,740,536</b>	<b>\$ 55,688</b>	<b>\$ 2,206,286</b>	<b>\$ 521,438</b>

Departmental

Finance

Human Resources

Statement of Expenditures

July 31, 2021

Human Resources	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 281,146	\$ 303,216	\$ 22,070	\$ 875,958	\$ 594,812
6010 BENEFITS	67,862	65,698	(2,163)	189,795	121,933
6020 TRAINING/EDUCATION	509	3,283	2,774	9,850	9,341
6030 TRAVEL/CONFERENCES	515	5,833	5,319	17,500	16,985
6040 PROF MEM/DUES & FEES	292	667	375	2,000	1,708
6050 OFFICE SUPPLIES	2,307	5,000	2,693	15,000	12,693
6060 OFFICE EQUIPMENT	-	833	833	2,500	2,500
6080 ADVERTISING	-	1,000	1,000	3,000	3,000
6100 COURIER	29	-	(29)	-	(29)
6110 TELEPHONE/FAX	3,980	3,333	(647)	10,000	6,020
6120 PUBL./SUBSCRIPTIONS	-	1,000	1,000	3,000	3,000
6130 COMPUTER HARDWARE	-	2,000	2,000	6,000	6,000
6140 COMPUTER SOFTWARE	-	167	167	500	500
6150 MEETING EXPENSE	379	1,500	1,121	4,500	4,121
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	16,746	68,667	51,921	206,000	189,254
8110 CONTRACTS/AGREEMENTS	757	2,500	1,743	7,500	6,743
<b>Total expended to date</b>	<b>\$ 374,521</b>	<b>\$ 464,698</b>	<b>\$ 90,177</b>	<b>\$ 1,353,103</b>	<b>\$ 978,582</b>

Departmental

Finance

Technology Including  
911 Comm Centre

Statement of Expenditures

July 31, 2021

Technology/Communications	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 561,459	\$ 756,937	\$ 195,478	\$ 2,186,707	\$ 1,625,248
6010 BENEFITS	118,022	155,508	37,486	449,246	331,224
6020 TRAINING/EDUCATION	64	7,333	7,269	22,000	21,936
6030 TRAVEL/CONFERENCES	3,890	3,542	(348)	10,625	6,735
6040 PROF MEM/DUES & FEES	1,340	1,450	110	1,450	110
6050 OFFICE SUPPLIES	2,800	1,933	(866)	5,800	3,000
6060 OFFICE EQUIPMENT	-	4,333	4,333	13,000	13,000
6080 ADVERTISING	356	1,000	644	3,000	2,644
6100 COURIER	-	-	-	-	-
6110 TELEPHONE/FAX	37,684	49,067	11,382	147,200	109,516
6120 PUBL./SUBSCRIPTIONS	-	-	-	-	-
6130 COMPUTER HARDWARE	68,029	69,300	1,271	138,000	69,971
6140 COMPUTER SOFTWARE	183,972	185,059	1,088	375,177	191,205
6150 MEETING EXPENSE	-	333	333	1,000	1,000
7010 ELECTRICAL	560	3,217	2,657	9,650	9,090
7060 BLDG/FACILITY RENOV	4,797	-	(4,797)	-	(4,797)
7070 BLDG/FACILITY RENTAL	18,682	21,633	2,952	64,900	46,218
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8040 COMM EQUIPMENT LINES	134	2,500	2,366	7,500	7,366
8100 PROFESSIONAL SERVICES	2,389	5,000	2,611	15,000	12,611
8110 CONTRACTS/AGREEMENTS	15,753	20,667	4,914	62,000	46,247
8120 LEASES SAP	-	(0)	(0)	95,000	95,000
8130 LICENSES/PERMITS	-	1,000	1,000	103,000	103,000
<b>Total expended to date</b>	<b>\$ 1,019,931</b>	<b>\$ 1,289,813</b>	<b>\$ 269,882</b>	<b>\$ 3,710,255</b>	<b>\$ 2,690,324</b>

Departmental

Finance

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Municipal Clerk</b>					
6000 WAGES/SALARIES	\$ 93,165	\$ 98,760	\$ 5,595	\$ 285,307	\$ 192,142
6010 BENEFITS	22,612	21,358	(1,254)	61,701	39,089
6020 TRAINING/EDUCATION	-	917	917	2,750	2,750
6030 TRAVEL/CONFERENCES	-	833	833	2,500	2,500
6040 PROF MEM/DUES & FEES	636	725	89	725	89
6050 OFFICE SUPPLIES	444	1,000	556	3,000	2,556
6060 OFFICE EQUIPMENT	-	1,333	1,333	4,000	4,000
6070 PHOTOCOPY SUPPLIES	3,952	8,000	4,048	24,000	20,048
6080 ADVERTISING	-	250	250	750	750
6100 COURIER	98	250	152	750	652
6110 TELEPHONE/FAX	814	1,000	186	3,000	2,186
6120 PUBL./SUBSCRIPTIONS	1,574	1,500	(74)	1,800	226
6130 COMPUTER HARDWARE	4,041	4,167	126	6,500	2,459
6140 COMPUTER SOFTWARE	9,964	9,967	3	12,500	2,536
6150 MEETING EXPENSES	73	4,833	4,760	14,500	14,427
8110 CONTRACTS/AGREEMENTS	-	-	-	100,000	100,000
<b>Total expended to date</b>	<b>\$ 137,372</b>	<b>\$ 154,893</b>	<b>\$ 17,521</b>	<b>\$ 523,783</b>	<b>\$ 386,411</b>

Departmental

Finance

Statement of Expenditures

Fiscal Services

Fiscal Services	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 130,368	\$ 194,309	\$ 63,941	\$ 582,927	\$ 452,559
9020 INT ON DEBT	572,117	572,116	(0)	1,328,944	756,827
9051 PRINC ON DEBT	-	-	-	8,756,070	8,756,070
9052 DEBT/CAP BOND DISC	-	-	-	98,000	98,000
9090 BANK CHARGES	16,595	20,000	3,405	60,000	43,405
9200 ALLOWANCE FOR UNCOL. TAXES	-	-	-	800,000	800,000
9420 APPROP TO CAPITAL FUND	30,000	30,000	-	90,000	60,000
9430 APPROP TO B.I.D.C.	58,746	58,746	(0)	176,239	117,493
9600 PROV. CORRECTIONS	355,560	356,822	1,262	1,070,466	714,906
9610 CB REG. HOUSING	719,051	774,229	55,178	2,322,687	1,603,636
9620 REGIONAL LIBRARY	234,600	234,600	-	703,800	469,200
9630 CB/VIC. SCHOOL BOARD	5,094,030	5,094,030	(0)	15,282,089	10,188,059
9640 PROPERTY ASSESSMENT	463,622	463,622	-	1,390,867	927,245
<b>Total expended to date</b>	<b>\$ 7,674,689</b>	<b>\$ 7,798,475</b>	<b>\$ 123,786</b>	<b>\$ 32,662,089</b>	<b>\$ 24,987,400</b>

Departmental

Finance

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Police Services</b>					
6000 WAGES/SALARIES	6,928,530	\$ 7,990,003	\$ 1,061,473	\$ 23,062,229	\$ 16,153,699
6010 BENEFITS	1,622,931	1,580,343	(42,588)	4,566,436	2,942,505
6011 WAGE RECOVERY	(871,005)	(1,351,825)	(480,820)	(3,905,272)	(3,034,267)
6180 OTHER COST RECOVERY - MEMBERTOU	-	(49,188)	(49,188)	(147,564)	(147,564)
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	\$ 7,680,456	\$ 8,169,333	\$ 488,877	\$ 23,594,829	\$ 15,914,373
6020 TRAINING/EDUCATION	(3,423)	33,333	36,757	100,000	103,423
6030 TRAVEL/CONFERENCES	3,430	23,333	19,903	70,000	66,570
6040 PROF MEMDUES & FEES	1,991	2,000	9	2,500	509
6050 OFFICE SUPPLIES	11,362	13,333	1,971	40,000	28,638
6060 OFFICE EQUIPMENT	15,442	15,000	(442)	45,000	29,558
6070 PHOTOCOPY SUPPLIES	2,985	6,000	3,015	18,000	15,015
6080 ADVERTISING	-	1,667	1,667	5,000	5,000
6090 POSTAGE & 6100 COURIER	3,834	5,000	1,166	15,000	11,166
6110 TELEPHONE/FAX	69,469	75,000	5,531	225,000	155,531
6120 PUBL/SUBSCRIPTIONS	41	2,000	1,959	6,000	5,959
6130 COMPUTER HARDWARE	42,541	51,667	9,126	155,000	112,459
6140 COMPUTER SOFTWARE	6,092	43,333	37,241	130,000	123,908
6150 MEETING EXPENSES	2,801	3,833	1,033	11,500	8,698
6170 PROMOTION	(422)	3,667	4,089	11,000	11,422
7000 HEAT	3,247	8,333	5,087	25,000	21,753
7010 ELECTRICAL	25,200	36,783	11,583	110,350	85,150
7020 WATER	1,646	3,333	1,687	10,000	8,354
7030 BLDG/FACILITY MAINT	20,295	27,667	7,372	83,000	62,705
7040 BLDG/FACILITY REPAIR	-	5,000	5,000	15,000	15,000
7060 BLDG/FACILITY RENOV	523	5,000	4,477	15,000	14,477
7070 BLDG/FACILITY RENTAL	8,215	8,333	118	25,000	16,785
7110 SECURITY	-	667	667	2,000	2,000
7500 VEH/EQUIP MAINT	1,319	16,007	14,688	48,020	46,701
7505 GASOLINE & DIESEL	127,559	135,000	7,441	405,000	277,441
7510 VEH/EQUIP REPAIRS	97,626	95,906	(1,721)	287,717	190,091
7530 VEH/EQUIP REPLACEMENT	8,827	16,500	7,673	580,000	571,173
7540 VEH/EQUIP RENTAL	-	667	667	2,000	2,000
7550 VEH/EQUIP TOWING	652	1,667	1,015	5,000	4,348
8000 OPERATIONAL EQUIP	37,426	45,000	7,574	135,000	97,574
8010 OPERATIONAL MAT/SUPP	53,750	45,000	(8,750)	135,000	81,250
8020 MAINTENANCE EQUIP	6,230	2,523	(3,707)	7,570	1,340
8090 UNIFORMS/CLOTHING	83,474	58,333	(25,141)	175,000	91,526
8100 PROFESSIONAL SERVICE	36,571	45,000	8,429	135,000	98,429
8110 CONTRACTS/AGREEMENTS	13,211	9,333	(3,877)	28,000	14,789
8125 MAJOR INVESTIGATIONS	62,756	63,056	300	129,168	66,412
8150 GRANTS/SUBS TO ORG	20,287	20,287	(1)	50,000	29,713
<b>Total expended to date</b>	<b>8,445,414</b>	<b>\$ 9,097,895</b>	<b>\$ 652,481</b>	<b>\$ 26,836,654</b>	<b>\$ 18,391,240</b>

Departmental

Finance

**Police Services**

**Statement of Revenue**

**July 31, 2021**

	Year to date Assigned	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Police Services Revenue</b>					
4751 RECORDS INQUIRIES	\$ 39,509	\$ 35,000	\$ 4,509	\$ 105,000	\$ 65,491
5151 FINES	67,174	75,000	(7,826)	225,000	157,826
<b>Total Revenue to date</b>	<b>\$ 106,683</b>	<b>\$ 110,000</b>	<b>\$ (3,317)</b>	<b>\$ 330,000</b>	<b>\$ 223,317</b>

Departmental

Finance

Statement of Expenditures

Fire Services Including EMO	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 2,048,309	\$ 2,112,529	\$ 64,220	\$ 6,161,170	\$ 4,112,861
6010 BENEFITS	463,475	433,628	(29,847)	1,264,950	801,475
6011 MISC. BENEFITS	2,476	8,984	6,489	26,892	24,417
6020 TRAINING/EDUCATION	7,374	55,038	47,665	165,115	157,741
6030 TRAVEL/CONFERENCES	1,398	14,200	12,802	42,600	41,202
6040 PROF MEM/DUES & FEES	7,025	7,028	3	12,082	5,057
6050 OFFICE SUPPLIES	3,185	4,033	848	12,100	8,915
6060 OFFICE EQUIPMENT	875	4,317	3,442	12,950	12,075
6080 ADVERTISING	331	1,783	1,453	5,350	5,019
6110 TELEPHONE/FAX	13,363	13,369	7	40,108	26,745
6120 PUBL./SUBSCRIPTIONS	-	900	900	2,700	2,700
6130 COMPUTER HARDWARE	-	3,836	3,836	11,507	11,507
6140 COMPUTER SOFTWARE	-	802	802	2,406	2,406
6170 MEETING EXPENSES	980	1,368	388	4,104	3,124
7000 HEAT	1,095	7,967	6,872	23,900	22,805
7010 ELECTRICAL	18,666	32,451	13,784	97,351	78,665
7020 WATER	13,395	21,512	8,117	64,535	51,140
7030 BLDG/FACILITY MAINT	9,627	9,909	282	29,727	20,100
7040 BLDG/FACILITY REPAIR	22,396	17,910	(4,486)	53,729	31,333
7060 BLDG/FACILITY RENOV	5,960	7,418	1,458	22,253	16,293
7500 VEH/EQUIP MAINT.	-	1,667	1,667	5,000	5,000
7505 GASOLINE/DIESEL	79,840	64,183	(15,657)	192,550	112,710
7510 VEH/EQUIP REPAIRS	8,342	19,100	10,758	57,300	48,958
7530 VEH/EQUIP REPLACEMENT	4,464	1,333	(3,131)	4,000	(464)
7550 VEH/EQUIP TOWING	1,328	29,167	27,839	87,500	86,172
7560 VEH/EQUIP GEN SUPPLY	8,004	5,333	(2,671)	16,000	7,996
8000 OPERATIONAL EQUIP	89,571	134,746	45,175	404,238	314,667
8010 OPERATIONAL MAT/SUPP	23,293	35,290	11,997	105,870	82,577
8020 MAINTENANCE EQUIP	-	17,105	17,105	51,316	51,316
8040 COMM EQUIPMENT LINES	1,460	1,460	-	4,380	2,920
8090 UNIFORMS/CLOTHING	24,492	26,592	2,101	79,777	55,285
8100 PROFESSIONAL SERVICE	1,336	2,846	1,510	8,538	7,202
8110 CONTRACTS/AGREEMENTS	19,520	30,213	10,693	90,638	71,118
8120 LEASES	43,460	36,940	(6,520)	110,821	67,361
8130 LICENSES/PERMITS	17,446	5,187	(12,259)	5,187	(12,259)
8150 GRANTS/SUBS TO ORG	952,499	952,499	(0)	1,904,997	952,498
8195 WATER SUPPLY & HYDR	2,358,797	2,358,795	(2)	7,076,384	4,717,567
<b>Total expended to date</b>	<b>\$ 6,253,779</b>	<b>\$ 6,481,416</b>	<b>\$ 227,637</b>	<b>\$ 18,260,025</b>	<b>\$ 12,006,246</b>

Departmental

Finance

Engineering and Public Works Actuals to July 31, 2021

REVENUE	Actual & Committed		Budget		Variance		Total Annual Budget	Annual Budget Remaining	% of Annual Budget
	Y-T-D July 31, 2021	Y-T-D July 31, 2021	Y-T-D July 31, 2021	Y-T-D July 31, 2021	Y-T-D July 31, 2021	Y-T-D July 31, 2021			
TRANSIT	\$133,451	\$185,000					\$1,255,000	-\$1,121,549	10.63%
SOLIDWASTE TIP FEES	\$743,557	\$691,667			\$51,890		\$2,075,000	-\$1,331,443	35.83%
SOLIDWASTE COST RECOVERIES		\$0			\$0		\$375,000	-\$375,000	0.00%
SEWER PERMIT FEES	\$30,400	\$33,333			-\$2,933		\$100,000	-\$69,600	30.40%
WATER UTILITY ADMIN FEE	\$1,650,503	\$1,650,503			\$0		\$4,951,510	-\$3,301,007	33.33%
<b>TOTAL PW REVENUES</b>	<b>\$2,557,911</b>	<b>\$2,560,503</b>			<b>-\$2,592</b>		<b>\$8,756,510</b>	<b>-\$6,198,599</b>	<b>29.21%</b>
<b>EXPENDITURES</b>									
ADMINISTRATION	\$1,298,881	\$1,309,100			\$10,219		\$4,510,505	\$3,211,624	28.80%
ENGINEERING	\$259,883	\$253,022			\$3,139		\$773,086	\$513,203	33.62%
CENTRAL DIVISION	\$2,166,451	\$2,296,532			\$130,081		\$7,621,751	\$5,455,300	28.42%
EAST DIVISION	\$2,070,847	\$2,163,434			\$92,586		\$6,981,888	\$4,911,141	29.66%
NORTH DIVISION	\$875,064	\$994,544			\$119,480		\$3,294,402	\$2,419,338	26.56%
SOLID WASTE	\$4,992,951	\$4,945,558			-\$47,393		\$14,518,711	\$9,525,760	34.39%
MECHANICAL FLEET	\$1,120,232	\$1,126,081			\$5,849		\$3,648,534	\$2,528,402	30.70%
TRANSIT	\$1,986,557	\$2,112,705			\$126,149		\$6,276,317	\$4,289,760	31.65%
QUALITY CONTROL	\$769,508	\$881,746			\$112,238		\$3,274,596	\$2,505,088	23.50%
<b>TOTAL PW EXPENDITURES</b>	<b>\$15,540,373</b>	<b>\$16,092,722</b>			<b>\$552,348</b>		<b>\$50,899,990</b>	<b>\$35,359,617</b>	<b>30.53%</b>

Signature: \_\_\_\_\_

Director of Engineering & Public Works

Chief Financial Officer

Statement of Expenditures

Planning

Planning Department	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 446,286	\$ 512,399	\$ 66,113	\$ 1,480,264	\$ 1,033,978
6010 BENEFITS	104,119	110,688	6,569	319,764	215,645
6020 TRAINING/EDUCATION	-	5,833	5,833	17,500	17,500
6030 TRAVEL/CONFERENCES	409	3,667	3,258	11,000	10,591
6040 PROF MEM/DUES & FEES	1,879	3,110	1,232	8,800	6,921
6050 OFFICE SUPPLIES	5,104	5,833	729	17,500	12,396
6060 OFFICE EQUIPMENT	3,017	4,833	1,816	14,500	11,483
6080 ADVERTISING	5,138	7,167	2,029	21,500	16,362
6110 TELEPHONE/FAX	4,498	6,500	2,002	19,500	15,002
6120 PUBL./SUBSCRIPTIONS	-	267	267	800	800
6130 COMPUTER HARDWARE	7,273	6,833	(440)	10,500	3,227
6140 COMPUTER SOFTWARE	-	4,833	4,833	14,500	14,500
6150 MEETING EXPENSE	-	650	650	1,950	1,950
6170 PROMOTION	20,941	23,851	2,911	40,000	19,059
7130 DEMOLITIONS	-	-	-	120,000	120,000
8000 OPERATIONAL EQUIPMENT	933	11,000	10,067	33,000	32,067
8010 OPERATIONAL MAT/SUPP	1,342	1,333	(9)	4,000	2,658
8090 UNIFORMS / CLOTHING	525	2,667	2,141	8,000	7,475
8100 PROFESSIONAL SERVICE	16,238	18,238	2,000	131,000	114,762
8110 CONTRACTS/AGREEMENTS	122,800	144,331	21,531	432,982	310,192
8130 LICENSES/PERMITS	78,431	79,000	569	79,000	569
8135 REGULATORY FEES	31,145	31,667	522	41,000	9,855
8150 GRANTS/SUBS TO ORG	166,250	168,333	2,083	565,000	398,750
<b>Total expended to date</b>	<b>\$ 1,016,327</b>	<b>1,153,034</b>	<b>\$ 136,707</b>	<b>\$ 3,392,070</b>	<b>\$ 2,375,743</b>

Departmental

Finance

	Year to date Assigned	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Bylaw Revenue</b>					
5112 Vendor Licenses	\$ 4,185	\$ 4,833	\$ (649)	\$ 14,500	\$ 10,315
5113 Animal Licenses	4,089	3,667	422	11,000	6,911
5114 Taxi Licenses	4,878	6,000	(1,122)	18,000	13,122
5115 Vending Machine Licenses	-	2,500	(2,500)	7,500	7,500
5301 Parking Meter Revenue	12,713	93,333	(80,621)	280,000	267,287
<b>Total Bylaw Revenue</b>	\$ 25,864	\$ 110,333	\$ (84,469)	\$ 331,000	\$ 305,136
<b>Development / Planning Revenue</b>					
5496 Mapping Sales	-	700	(700)	2,100	2,100
5495 Other Sales	1,508	1,367	141	4,100	2,593
5101 Building Permits	50,034	66,667	(16,632)	200,000	149,966
5102 Subdivision Fees	13,770	12,000	1,770	40,000	26,230
5103 Development Permits	1,609	1,333	275	-	(1,609)
<b>Total Develop / Planning Rev</b>	\$ 66,921	\$ 82,067	\$ (15,146)	\$ 246,200	\$ 179,279
<b>Total Bylaw / Dev / Planning Revenue</b>	\$ 92,785	\$ 192,400	\$ (99,615)	\$ 577,200	\$ 484,415

Departmental

Finance

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 378,307	\$ 540,322	\$ 162,015	\$ 1,560,930	\$ 1,182,623
6010 BENEFITS	84,574	103,343	18,768	298,545	213,971
6020 TRAINING	69	1,167	1,098	3,500	3,431
6030 TRAVEL/CONFERENCES	796	2,000	1,204	6,000	5,204
6040 PROF MEM/DUES & FEES	1,050	1,000	(50)	3,000	1,950
6050 OFFICE SUPPLIES	918	2,000	1,082	6,000	5,082
6060 OFFICE EQUIPMENT	-	667	667	2,000	2,000
6080 ADVERTISING	-	2,000	2,000	6,000	6,000
6100 COURIER	-	333	333	1,000	1,000
6110 TELEPHONE/FAX	7,211	6,833	(378)	20,500	13,289
6130 COMPUTER HARDWARE	3,123	3,000	(123)	3,000	(123)
6140 COMPUTER SOFTWARE	408	833	426	2,500	2,092
6150 MEETING EXPENSES	631	333	(297)	1,000	369
7000 HEAT	14,308	22,000	7,692	66,000	51,692
7010 ELECTRICAL	143,009	183,333	40,324	550,000	406,991
7020 WATER	9,531	14,167	4,635	42,500	32,969
7030 BLDG/FACILITY MAINT	11,391	28,333	16,943	85,000	73,609
7040 BLDG/FACILITY REPAIR	28,102	18,333	(9,768)	55,000	26,898
7060 BLDG/FACILITY REOV					
7070 BLDG/FACILITY RENTAL					
7080 PLANT MAINTENANCE	27,368	27,000	(368)	81,000	53,632
7110 SECURITY	32,674	36,667	3,993	110,000	77,327
7510 VEH/EQUIP REPAIRS	122	3,500	3,378	10,500	10,378
7540 VEH/EQUIP RENTAL	-	-	-	-	-
8000 OPERATIONAL EQUIPMENT	12,338	833	(11,504)	2,500	(9,838)
8010 OPERATIONAL MAT/SUPP	33,240	71,667	38,427	215,000	181,760
8050 COST OF SALES	44,204	46,667	2,463	507,500	463,296
8090 UNIFORMS/CLOTHING	365	3,000	2,635	9,000	8,635
8100 PROFESSIONAL SERVICE	4,823	8,833	4,010	26,500	21,677
8110 CONTRACTS/AGREEMENTS	18,221	16,667	(1,555)	50,000	31,779
<b>Total expended to date</b>	<b>\$ 856,783</b>	<b>\$ 1,144,831</b>	<b>\$ 288,048</b>	<b>\$ 3,724,475</b>	<b>\$ 2,867,692</b>

Departmental

Finance

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 5001 Ice Rentals	\$ 43,136	\$ 43,136	\$ -	\$ 630,000	\$ 586,864
GL 5002 Public Skating	801	250	551	1,000	199
GL 5004 Arena Rental	5,000	5,000	-	30,000	25,000
GL 5005 Gym Rental	-	6,667	(6,667)	20,000	20,000
GL 5006 Canteen Sales	2,890	-	2,890	500,000	497,110
GL 5009 Major Events	-	-	-	60,000	60,000
GL 5010 Other Revenue	7,860	-	7,860	517,000	509,140
GL 5033 Program Equipment	-	8,333	(8,333)	25,000	25,000
GL 5034 Facility Rentals	9,941	79,167	(69,226)	237,500	227,559
<b>Total Revenue To Date</b>	<b>\$ 69,627</b>	<b>\$ 142,552</b>	<b>\$ (72,925)</b>	<b>\$ 2,020,500</b>	<b>\$ 1,950,873</b>

Departmental

Finance

**Parks and Grounds  
Operations**

**Statement of Expenditures**

**July 31, 2021**

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Parks &amp; Grounds</b>					
6000 WAGES/SALARIES	\$ 500,982	\$ 557,101	\$ 56,119	\$ 1,809,402	\$ 1,108,420
6010 BENEFITS	117,396	123,265	5,868	356,097	238,701
6011 MISC BENEFITS	4,890	833	(4,057)	2,500	(2,390)
6020 TRAINING/EDUCATION	570	2,167	1,597	6,500	5,930
6030 TRAVEL/CONFERENCES	3,448	4,250	802	12,750	9,302
6040 PROF MEM/DUES & FEES	-	67	67	200	200
6050 OFFICE SUPPLIES	196	500	304	1,500	1,304
6060 OFFICE EQUIPMENT	-	333	333	1,000	1,000
6080 ADVERTISING	-	-	-	-	-
6110 TELEPHONE/FAX	3,089	2,833	(255)	8,500	5,411
6130 COMPUTER HARDWARE	-	83	83	250	250
7000 HEAT	1,078	1,800	722	5,400	4,322
7010 ELECTRICAL	13,805	25,833	12,028	77,500	63,695
7020 WATER	3,487	8,333	4,846	25,000	21,513
7030 BLDG/FACILITY MAINT	1,990	1,667	(324)	5,000	3,010
7040 BLDG/FACILITY REPAIR	-	-	-	-	-
7060 BLDG/FACILITY RENOV	-	-	-	-	-
7080 PLANT MAINTENANCE	-	-	-	8,500	8,500
7110 SECURITY	-	2,833	2,833	-	-
7510 VEH/EQUIP REPAIRS	15	367	352	1,100	1,085
7530 VEH/EQUIP REPLACEMENT	-	8,333	8,333	25,000	25,000
7540 VEH/EQUIP RENTAL	-	5,000	5,000	15,000	15,000
8000 OPERATIONAL EQUIP	46,419	28,000	(18,419)	28,000	(18,419)
8010 OPERATIONAL MAT/SUPP	185,910	186,667	757	350,000	164,090
8020 MAINTENANCE EQUIP	23,959	25,000	1,042	40,000	16,041
8040 COMM EQUIP LINES (GPS)	3,564	3,333	(230)	10,000	6,436
8080 STREET LIGHTS	288	1,833	1,545	5,500	5,212
8090 UNIFORMS/CLOTHING	2,009	4,000	1,991	12,000	9,991
8100 PROFESSIONAL SERV	-	1,667	1,667	5,000	5,000
8110 CONTRACTS & AGRMINT	123,577	121,667	(1,911)	365,000	241,423
<b>Total expended to date</b>	<b>\$ 1,036,674</b>	<b>\$ 1,117,766</b>	<b>\$ 81,092</b>	<b>\$ 2,976,699</b>	<b>\$ 1,940,025</b>

Departmental

Finance

	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
<b>Buildings</b>					
6000 WAGES/SALARIES	\$ 448,016	\$ 485,930	\$ 37,914	\$ 1,403,798	\$ 955,782
6010 BENEFITS	103,918	109,757	5,840	317,076	213,158
6020 TRAINING/EDUCATION	2,699	1,417	(1,282)	4,250	1,551
6030 TRAVEL/CONFERENCES	-	417	417	1,250	1,250
6040 PROF MEM/DUES & FEES	-	-	-	-	-
6050 OFFICE SUPPLIES	139	333	194	1,000	861
6060 OFFICE EQUIPMENT	981	833	(147)	2,500	1,519
6110 TELEPHONE/FAX	6,523	2,933	(3,590)	8,800	2,277
6130 COMPUTER HARDWARE	-	1,000	1,000	3,000	3,000
6140 COMPUTER SOFTWARE	-	2,167	2,167	6,500	6,500
7000 HEAT	20,654	33,333	12,679	100,000	79,346
7010 ELECTRICAL	138,705	169,167	33,145	507,500	368,795
7020 WATER	6,258	9,500	3,242	28,500	22,242
7030 BLDG/FACILITY MAINT	1,548	14,167	12,618	42,500	40,952
7040 BLDG/VACILITY REPAIR	-	-	-	-	-
7060 BLDG/FACILITY RENOV	16,061	33,333	17,273	100,000	83,939
7070 BLDG/FACILITY RENTAL	66,118	67,667	1,549	203,000	136,882
7080 PLANT MAINTENANCE	-	5,167	5,167	15,500	15,500
7100 MAINT. TOOLS/EQUIP	1,008	1,167	159	3,500	2,492
7110 SECURITY	37,982	41,333	3,351	124,000	86,018
7120 PROPERTY TAXES	13,613	12,167	(1,446)	36,500	22,887
7540 VEH/EQUIP RENTAL	-	833	833	2,500	2,500
8000 OPERATIONAL EQUIP	-	833	833	2,500	2,500
8010 OPERATIONAL MAT/SUPP	20,506	40,167	19,660	120,500	99,994
8020 MAINTENANCE EQUIP	95	1,000	905	3,000	2,905
8040 COMM EQUIP LINES (GPS)	1,252	1,333	81	4,000	2,748
8090 UNIFORMS/CLOTHING	2,938	2,167	(771)	6,500	3,562
8100 PROFESSIONAL SERVICE	15,539	26,667	11,128	80,000	64,461
8110 CONTRACTS/AGREEMENTS	30,619	83,333	52,714	250,000	219,381
8120 LEASES	-	833	833	2,500	2,500
8130 LICENSES/PERMITS	-	333	333	1,000	1,000
8150 GRANTS/SUBS TO ORG	20,000	20,000	-	60,000	40,000
<b>Total expended to date</b>	<b>\$ 955,171</b>	<b>\$ 1,169,287</b>	<b>\$ 216,800</b>	<b>\$ 3,441,674</b>	<b>\$ 2,486,503</b>

Departmental

Finance

Recreation Cultural Services

Statement of Expenditures

July 31, 20201

Recreation/Cultural Services	Year to date Expended	4 Month Budget	4 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 431,873	\$ 417,657	\$ (14,216)	\$ 1,206,566	\$ 673,187
6020 TRAINING/EDUCATION	17	5,333	5,316	16,000	15,983
6030 TRAVEL/CONFERENCES	1,424	8,333	6,909	25,000	23,576
6040 PROF MEM/DUES & FEES	325	1,167	842	3,500	3,175
6050 OFFICE SUPPLIES	1,394	2,000	606	6,000	4,606
6060 OFFICE EQUIPMENT	1,111	2,667	1,556	8,000	6,889
6080 ADVERTISING	4,048	23,333	19,285	70,000	65,952
6110 TELEPHONE/FAX	2,903	3,667	764	11,000	8,097
6120 PUBL./SUBSCRIPTIONS	54	67	12	200	146
6130 COMPUTER HARD/SOFTWARE	3,123	2,333	(789)	7,000	3,877
7070 BLDG/FACILITY RENTAL	11,946	5,111	(6,835)	15,333	3,387
8000 OPERATIONAL MAT/SUPPLY	47,339	58,333	10,994	175,000	127,661
8025 COMMUNITY EVENTS	21,683	111,667	89,984	335,000	313,317
8150 SCHOLARSHIPS	20,000	20,000	(0)	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	7,000	7,000	-	356,562	349,562
8170 OPERATING GRANTS POLICY	147,184	147,184	(0)	500,500	353,316
<b>Total expended to date</b>	<b>\$ 701,425</b>	<b>\$ 815,852</b>	<b>\$ 114,427</b>	<b>\$ 2,755,661</b>	<b>\$ 1,952,730</b>

Departmental

Finance

Recreation/Cultural Services			Variance	Remaining
5031 PROGRAM REVENUE	\$ 24,000	\$ 24,000	\$ -	\$ 6,000
5034 FACILITY RENTALS	-	2,500	(2,500)	7,500
<b>Total Revenue To Date</b>	<b>\$ 24,000</b>	<b>\$ 26,500</b>	<b>\$ (2,500)</b>	<b>\$ 13,500</b>

Departmental

Finance

Cape Breton Regional Municipality Water Utility  
Statement of Operations - period ending July 31st, 2021

	Actual July 31st, 2021	Budget July 31st, 2021	Variance July 31st, 2021	Total Annual Budget 2021-2022
<b>Revenue</b>				
Operating:				
Metered Sales	6,153,039	6,406,206	(253,167)	19,218,618.97
Public Fire Protection	2,358,797	2,358,797	-	7,076,391.00
Interest on Overdue Accounts	195,430	116,667	78,763	350,000.00
Other Operating Revenue	<u>2,150</u>	<u>22,000</u>	<u>(19,850)</u>	<u>66,000.00</u>
Total Operating Revenue	8,709,415	8,903,670	(194,255)	26,711,010
<b>Expenditures</b>				
Operating Expenses				
Source of Supply	167,192	177,380	10,188	532,140.18
Power and Pumping	539,572	654,214	114,642	1,962,642.17
Water Treatment	1,283,235	1,616,681	333,446	4,850,044.00
Transmission & Distribution	1,496,461	1,621,003	124,542	4,863,008.15
Administration & General	1,210,568	1,109,442	(101,126)	3,328,327.00
Depreciation	1,283,333	1,283,333	-	3,850,000.00
Taxes	<u>662,732</u>	<u>673,433</u>	<u>10,701</u>	<u>2,020,300</u>
Total Operating Expenses	6,643,093	7,135,487	492,394	21,406,462
<b>Operating Profit/(Loss)</b>	<b>2,066,322</b>	<b>1,768,183</b>	<b>298,139</b>	<b>5,304,548</b>

Cape Breton Regional Municipality Water Utility  
Statement of Operations - period ending July 31st, 2021

	Actual July 31st, 2021	Budget July 31st, 2021	Variance July 31st, 2021	Total Annual Budget 2021-2022
<b>Non Operating Revenue</b>				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amortization of Deferred Capital contribution	93,724	93,724	0	281,171
Total Non Operating Revenue	93,724	93,724	0	281,171
<b>Non Operating Expenses</b>				
Short term interest charges	67,343	67,343	0	202,030.00
<b>Debt Charges</b>				
Principal	1,188,167	1,188,167	0	3,564,500.00
Interest	413,050	355,281	(57,770)	1,065,842.00
Amortization of Debt Discount	10,848	10,667	(182)	32,000.00
Capital Expenditures out of operations	416,667	416,667	(0)	1,250,000.00
Total Non Operating Expenses	2,096,075	2,038,124	(57,951)	6,114,372
<b>Non- Operating Profit/(Loss)</b>	<b>(2,002,352)</b>	<b>(1,944,400)</b>	<b>(57,951)</b>	<b>(5,833,201)</b>
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	8,803,139	8,997,394	(194,254)	26,992,181
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	8,739,169	9,173,611	434,443	27,520,834
<b>CBRM WATER UTILITY PROFIT/(LOSS)</b>	<b>63,971</b>	<b>(176,218)</b>	<b>240,188</b>	<b>(528,653)</b>

Prepared by Amanda R. Carroll  
Review by \_\_\_\_\_  
Date \_\_\_\_\_

## Port of Sydney Development Corporation

July 31, 2021 Income Statement

	This Year Actual	This Year Budget	Variance to Budget	Annual Budget
Wharfage and Berthage	136,451.09	105,095.00	31,356.09	360,941.00
Event Revenue	9,690.76	25,150.00	(15,459.24)	48,400.00
Miscellaneous Revenue	3,693.16	850.00	2,843.16	4,850.00
Storage and Rental	46,104.78	50,847.74	(4,742.96)	133,817.00
Passenger tax	0.00	0.00	0.00	0.00
Security/Traffic Control	20,469.33	18,617.25	1,852.08	57,465.00
Government Grants	40,855.00	10,000.00	30,855.00	20,000.00
Craft Market Revenue	0.00	0.00	0.00	0.00
	<u>257,064.10</u>	<u>210,559.99</u>	<u>46,504.11</u>	<u>625,473.00</u>
Wages	151,162.88	178,583.14	(27,420.26)	515,906.89
Benefits	47,655.94	34,922.46	12,733.48	100,887.11
Professional Fees	48,990.00	8,350.00	40,640.00	35,200.00
Advertising & Promotions	1,624.95	3,700.00	(2,075.05)	10,610.00
Cruise Activities	(1,705.88)	4,000.00	(5,705.88)	17,650.00
Dues & Membership Fees	3,273.37	13,237.00	(9,963.63)	39,226.00
Event Expense	89.76	0.00	89.76	2,600.00
Insurance	17,034.94	13,600.00	3,434.94	53,300.00
Interest & Bank Charges	889.02	1,000.00	(110.98)	3,270.00
Office & Admin	885.24	2,483.00	(1,597.76)	7,787.00
Office Rent	17,440.00	17,440.00	0.00	52,320.00
Miscellaneous	905.00	1,400.00	(495.00)	4,200.00
Repairs & Maintenance	28,728.52	47,603.00	(18,874.48)	124,331.00
Repairs -JHCP	5,245.80	10,000.00	(4,754.20)	10,000.00
Travel	0.00	1,000.00	(1,000.00)	4,000.00
Utilities	27,867.76	45,960.00	(18,092.24)	157,880.00
Bad Debts	1,610.00	500.00	1,110.00	1,000.00
Security Expense	13,321.71	16,903.00	(3,581.29)	43,326.00
Leasehold Improvements	0.00	10,000.00	(10,000.00)	10,000.00
	<u>365,019.01</u>	<u>410,681.60</u>	<u>(45,662.59)</u>	<u>1,193,494.00</u>
	(107,954.91)	(200,121.61)	92,166.70	(568,021.00)
Less Amortization	<u>(133,333.32)</u>	<u>(133,333.32)</u>	<u>0.00</u>	<u>(400,000.00)</u>
	<u>(241,288.23)</u>	<u>(333,454.93)</u>	<u>92,166.70</u>	<u>(968,021.00)</u>

