

Nominating Committee

Agenda

Wednesday, November 17, 2021

10:00 a.m.

Via Video Conferencing

Committee Members:

**Mayor Amanda M. McDougall
Councillor Gordon MacDonald
Councillor Steve Gillespie
Councillor Eldon MacDonald
Councillor Glenn Paruch
Councillor Steve Parsons**

Cape Breton Regional Municipality

Nominating Committee

Wednesday, November 17, 2021

10:00 a.m.

AGENDA ITEMS

Land Acknowledgement

Roll Call

1. Approval of Agenda: (Motion Required)
2. Citizen Vacancies on Various Committees: Deborah Campbell Ryan, Municipal Clerk (See page 3)

Adjournment

M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

To: Mayor Amanda M. McDougall & the Nominating Committee
From: Deborah Campbell Ryan, Municipal Clerk
Date: November 12, 2021
Subject: Citizen Vacancies on various Committees

We have been advised there are citizen vacancies that currently exist or appointments due to expire in the near future which require Council's attention, as follows:

1. Diversity Committee and Accessibility Advisory Committee

We have received notification from Jenny-Rachel Lind that she recently had an employment change and has moved to Newfoundland. Ms. Lind was a citizen appointee on the CBRM Accessibility Advisory Committee and the Diversity Committee (disability community representative).

As per Council policy, citizen appointees on CBRM Committees must be residents of the Municipality; thus Ms. Lind is no longer eligible to serve on these two committees.

I have separate recommendations regarding these Committees:

a) Diversity Committee:

The Diversity Committee Governance Policy states that the Committee composition shall include one representative from the disability community. While the current Committee can attain a quorum, the vacant seat should be filled.

Recommendation:

Staff be directed to call for expressions of interest for a CBRM citizen to serve on the Diversity Committee as the representative of the disability community.

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b) Accessibility Advisory Committee:

The Terms of Reference (TOR) for the Accessibility Advisory Committee states that there shall be **up to** ten (10) members, which shall include two (2) members of Council. Further, in accordance with Section 44 the NS *Accessibility Act* (the Act), at least one half of the members must be persons with disabilities or representatives from organizations representing persons with disabilities.

When CBRM called for expressions of interest from citizens of CBRM to serve on the Accessibility Advisory Committee, we received eight (8) applications and all 8 individuals were appointed to this Committee by Council and seven (7) of those citizens represent persons with disabilities.

In terms of a replacement for Jenny-Rachel Lind, it is important to point out that this Committee can certainly operate with 9 members and still be in compliance with the TOR and the Act. Further, as noted above, everyone who applied to serve on the Committee was appointed.

Options:

1. A recommendation be made to Council that the vacant seat on the Accessibility Advisory Committee not be filled, leaving the composition of the Committee at nine (9) members, noting that six (6) are either persons with disabilities or representatives from organizations representing persons with disabilities.
2. Staff be directed to call for expressions of interest for a citizen to serve on the Accessibility Advisory Committee to fill the vacant seat.

Recommendation:

Option 1: A recommendation be made to Council that the vacant seat on the Accessibility Advisory Committee not be filled, leaving the composition of the Committee at nine (9) members.

3. Audit Committee

We have been advised that Citizen Rakesh Kochar's two-year term on the CBRM Audit Committee has come to an end. Therefore it would be in order to call for expressions of interest from CBRM citizens to fill the vacant seat on the Audit Committee.

Recommendation:

Staff be directed to call for expressions of interest for a CBRM citizen to serve on the Audit Committee for a two-year term.

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4. Cape Breton Regional Library Board

We have received notification from Lisa Mulak, Chief Librarian, that Citizen Ronald MacDonald has resigned from the Board due to personal reasons. Therefore it would be in order to call for expressions of interest to replace Mr. MacDonald for the balance of his term (i.e. to February 2023).

Recommendation:

Staff be directed to call for expressions of interest for a CBRM citizen to serve on the Cape Breton Regional Library Board until February 2023.

5. Port of Sydney Development Corporation (PSDC) Board

We have received confirmation from the Chief Executive Officer (CEO) of the PSDC that Sylvie Gerbasi's term as the representative on their Board with a professional accounting designation has expired, and James Kerr's term as a representative with business and commerce expertise will be expiring in April 2022. The CEO has asked that these positions be advertised for replacement with a term of three (3) years each.

Recommendation:

Staff be directed to call for expressions of interest for CBRM citizens to serve on the Port of Sydney Development Corporation Board; one with a professional accounting designation and one with expertise in business and commerce – both for a three (3) year term.

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If the Committee agrees with my recommendations to call for citizens, it would be my intention to place one advertisement in the Cape Breton Post and list the notice on the CBRM website and social media.

Thank you.

**Yours truly,**

*Original signed by:*

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**Deborah Campbell Ryan,  
Municipal Clerk**

