

Cape Breton Regional Municipality

Board of Police Commissioners

ADDENDUM

MONDAY, JUNE 20, 2022

10:00 A.M.

Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS

Cape Breton Regional Municipal Municipality

Board of Police Commissioners

Monday, June 20, 2022

10:00 a.m.

ADDENDUMS

Administration of the Oath of Office for Provincial Appointee Noelle Gouthro:
Deborah Campbell Ryan, Municipal Clerk

5. **Queen's Platinum Jubilee Medal Program:** Superintendent Reg Hutchings (See page 3)



Queen's Platinum Jubilee Medal Program

Chief Robert Walsh
Cape Breton Regional Police Service

Dear Chief Walsh,

As you may be aware, on March 30, 2022, His Honour the Honourable Arthur J. LeBlanc, Lieutenant-Governor of Nova Scotia, announced the creation of the Queen Elizabeth II's Platinum Jubilee Medal to mark the 70th anniversary of Her Majesty's Accession to the Throne as Queen of Canada.

The Province is taking the opportunity of the Platinum Jubilee to recognize the outstanding service of many Nova Scotians who, like The Queen, have dedicated themselves to the service of family, community and country.

The Medal may be awarded to a person who is a resident of Nova Scotia or a direct long term connection with the province, was alive on February 6, 2022 and has made a significant contribution to Canada, Nova Scotia or to a particular region, community or field. The following guidelines have been developed to provide guidance in selecting deserving candidates:

- The awarding of the medal should focus on the achievements of persons who have helped to build the Nova Scotia of today, including seniors, volunteers, veterans, and youth;
- A focus of the program is also to recognizing the contributions and services rendered by individuals throughout the pandemic;
- Through their achievements and sustained contribution, the candidates have distinguished themselves from others volunteering in/employed in the same field;
- Recipients should be highly respected individuals within their community. The recipients' names will be part of the public record;
- The list of recipients should be inclusive and reflect the diversity of the Province;
- The selection process should be merit-based;
- The medal is to be awarded to individuals only, not to groups or couples;
- It is not appropriate to nominate your spouse/partner or a member of your immediate family.



You may find more information on the Medal at <https://novascotia.ca/iga/jubilee/jubilee-medal.asp>

The Jubilee year will see 5,000 Medals award to worthy recipients. In order to ensure a wide and equitable distribution to the most deserving Nova Scotians in every field of endeavor, a number of partner organizations are being asked to participate and to select recipients and present them with their Medals in due course. I am pleased to invite you to be one of these partner organizations. This is a great opportunity for you to have the privilege to recognize deserving individuals who make a real difference to your organization and our community.

This would involve, depending on the size of your organization, setting up a system to solicit nominations, which would normally be public and must be open and transparent; a process to select the most worthy recipients, usually through a committee; submitting the names of the selected candidates to the project office via a standardize nomination form; and the organization of presentation ceremonies to formally present the Medal to each recipient. If you agree, you will be provided with detailed instructions on selection procedures, guidelines and suggestions to assist you in the process.

The number of Medals tentatively allocated to your organization has been set at **TWELVE**. If you respond favourably to this offer, you will be sent the package with all necessary information and guidelines within two weeks of receiving your response.

While such a project admittedly entails a certain amount of time and effort, it is a rare privilege to be able to reward in a lasting and tangible way, through an official honour, those around us who are so deserving, to motivate them to continue their good work and to create role models others will wish to emulate.

If, understanding what this entails in terms of workload and timelines, you are prepared to accept this invitation to be a trusted partner of this program, please respond to this letter by filling and submitting the attached form as indicated **no later than Thursday June 30, 2022**. If no response is received by that date, the Medals identified for your organization will be reallocated to other partners.

This recognition program's success is entirely dependent of the active participation of partner organizations like yours. We thank you for your consideration and invite you to contact us at jubileemedal@novascotia.ca should you have any questions regarding this offer.

Yours sincerely,

ORIGINAL SIGNED BY

Christopher McCreery, MVO
Executive Director

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