

Cape Breton Regional Municipality

Special Council Meeting

AGENDA

FRIDAY, MARCH 25, 2022

10:00 A.M.

(Continuation of March 8th, 2022, Council Meeting)

Via Video Conference

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Cape Breton Regional Municipality

Special Council Meeting

Friday, March 25, 2022

10:00 a.m.

AGENDA ITEMS

Land Acknowledgement

Roll Call

1. **APPROVAL OF AGENDA:** (Motion Required)

2. **BY-LAWS & MOTIONS:**
 - 2.1 **By-laws:**
 - a) **Second / Final Reading – Public Hearing:**
 - i) **Amendments to the Taxi By-law:** Paul Burt, Manager of Building, Planning, and Licensing Laws (See page 5)

3. **CORPORATE SERVICES ISSUES:**
 - 3.1 **Request for Street Closure: District 12 - Portion of a Honey Lane, off Borden Street, Sydney (Portion of PID 15716301):** Sheila Kolanko, Property Manager (See page 18)

 - 3.2 **Request to Deem Property Surplus: Portion of PID 15282296 – District 8 - Campbells Lane, Birch Grove Road area:** Sheila Kolanko, Property Manager (See page 21)

 - 3.3 **Low Income Tax Exemption Policy:** Jennifer Campbell, Chief Financial Officer (See page 24)

Continued...

**Special Council Meeting Agenda
March 25, 2022 (Cont'd)**

4. BUSINESS ARISING:

4.1 Special Council – October 26, 2021:

- a) **CBRM Wildlife Feeding Bylaw Request:** Michael Ruus, Director of Planning and Development (See page 27)

5. FINANCIAL STATEMENTS: Jennifer Campbell, Chief Financial Officer

5.1 CBRM to January 31, 2022: (See page 43)

For Information Only.

5.2 Port of Sydney Development Corporation to January 31, 2022:
(See page 68)

For Information Only.

6. Review of Action Items from this Meeting: Mayor Amanda M. McDougall

ADJOURNMENT

Taxi Fare Increase Request

Motion:

Moved by Councillor O’Quinn, seconded by Councillor Paruch, to approve for first reading the proposed amendments to the CBRM Taxi Bylaw to implement a 30% rate increase to all fares outlined in Schedule C of the Bylaw.

Discussion:

Following Council discussion, the Mayor called for the vote.

Motion Carried, with two Councillors voting in the negative.



TO: CBRM Mayor & Council
FROM: Paul Burt
SUBJECT: Taxi By-law Rate Increase
DATE: March 18, 2022

Background

On June 15, 2021, CBRM Council directed staff to initiate a review of the Taxi By-law. Staff and the working group are continuing discussions to provide a set of recommendations to Council. Fares will be examined as part of this project. Staff intend to return to an upcoming meeting of Council with a detailed update on the work to date.

However, several taxi company owners are seeking an immediate increase to the fares provided within the Taxi By-law (Attachment A). Owners are facing rising operating costs while the rate schedule remains unchanged. Recently, there have been significant increases to both fuel prices and taxi insurance rates.

At the March 8th meeting, Council directed staff to schedule a public hearing to consider a 30% increase to all fares outlined within Schedule "C" of the Taxi By-law. If approved by Council, the increase in fares will remain in place until such time Council adopts a revised Taxi By-law.

Public Hearing

Prior to adopting an amendment to the Taxi By-law, Council is required to hold a public hearing. The March 25th public hearing was advertised in the March 10th edition of the Cape Breton Post and on the CBRM Facebook page. The notices advised CBRM residents of the public hearing and their opportunity to make a submission for Council's consideration. Given the ongoing pandemic and virtual format of the hearing, residents were invited to submit comments in writing or by voicemail.

At the time this report was written, no public hearing submissions were received.

Options

Staff have prepared an Amending By-law which would implement a 30% increase to all rates in Schedule "C" of the Taxi By-law. The Amending By-law is provided within Attachment B.

The following options are available for Council's consideration:

1. Approve the Amending By-law as presented.
2. Direct staff to schedule a public hearing to consider a revised Amending By-law, including alternative changes to the rates in Schedule "C" of the Taxi By-law.
3. Reject the Amending By-law.

Respectfully submitted by:

ORIGINAL SIGNED BY

Paul Burt
Manager, Building, Planning, and Licensing Laws

Attachment A

Schedule "C" of the Taxi By-law of the Cape Breton Regional Municipality

Schedule of Fares Within Service Areas As amended by the Protective Services Committee – July 4, 2008

All Fares include H.S.T.	Sydney (metered)	Sydney Mines (non-metered)	North Sydney (non-metered)	New Water. (non-metered)	Glace Bay (non-metered)	Florence (non-metered)	Whitney Pier (metered)
<p>Local Rate*</p> <p>Additional charge: \$1.00 per passenger for outside service area</p> <p>Applies to Sydney Only: Tendered Rates & Special Rates for the conveyance of groups may be made by private arrangement with the owner of the taxi business, owner of the vehicle, or driver of the vehicle.</p>	<p>\$4.00 initial charge</p> <p>(\$1.75 per mile or \$1.15 per kilom.)</p> <p>no extra charge</p> <p>\$22.00 per hour on metered fares when meter is running.</p>	<p>\$7.00 flat rate</p> <p>0.50 cents (per 3rd person or more)</p> <p>\$1.00 per person for outside Service area.</p>	<p>\$7.00 flat rate</p> <p>0.50 cents (per 3rd person or more)</p> <p>\$1.00 per person for outside Service area.</p>	<p>\$7.00 flat rate</p> <p>0.50 cents for each additional person;</p> <p>\$1.00 per person for outside Service area.</p>	<p>\$7.00 flat rate within Glace Bay; within Dominion; or Reserve Mines as described below this table</p> <p>\$10.00 flat rate between any two of the above communities</p> <p>0.50 cents for each additional person</p> <p>\$1.00 per passenger for outside Service area</p>	\$7.00 flat rate	
Rate for Fares outside the service area	\$1.15 per kilom.	\$1.15 per kilom.	\$1.15 per kilom.	\$1.15 per kilometer	\$1.15 per kilometer	\$1.15 per kilometer	
Waiting Time	\$30.00 per hour	\$30.00 per hour	\$30.00 per hour	\$30.00 per hour	\$30.00 per hour	\$30.00 per Hour	
Limousine Rate per hour	\$57.50	\$57.50	\$57.50	\$57.50	\$57.50	\$57.50	

Attachment A

<i>Sydney</i>		\$30.00	\$30.00	\$25.00	\$25.00	\$30.00	
<i>Glace Bay</i>	\$25.00	\$55.00	\$55.00	\$20.00	\$ 7.00	\$55.00	
<i>New Waterford</i>	\$25.00	\$55.00	\$55.00	\$ 7.00	\$20.00	\$55.00	\$20.00
<i>North Syd.</i>	\$30.00	\$10.00	\$ 7.00	\$55.00	\$55.00	\$ 10.00	
<i>Syd Mines</i>	\$30.00	\$ 7.00	\$10.00	\$55.00	\$55.00	\$10.00	
<i>Florence</i>	\$30.00	\$10.00	\$10.00	\$55.00	\$55.00	\$ 7.00	

Rates are current based on travel within and between communities noted above. Glace Bay and New Waterford - additional charges for extra passengers .50 cents per person; North Sydney and Sydney Mines additional charges for 3rd passenger or more .50 cents per person. Request for a van extra \$5.00 only if requested through dispatch (not on regular fares).

Attachment A

- - In the Sydney service area the metered rate is in effect within the area bounded by:
 - the Sydney River bridge along Keltic Drive;
 - Highway 125 by-pass intersecting King's Road, Alexandra Street, George Street and Grand Lake Road;
 - up to and including the properties fronting MacLeod Street in South Bar which intersects Victoria Road. (Briands and City Wide request) *
- - In the Sydney Mines and North Sydney service areas the local rate is in effect throughout the service areas.
- - In the New Waterford service area the local rate is in effect in New Waterford and Scotchtown. This local area is bounded by:
 - the Lingan/Phalen Colliery to the east along Hinchey Avenue;
 - Hulme's Lane to the east along Roach's Road;
 - the intersection of Ryan Street and Route 28 to the south;
 - the railroad right-of-way along May Street to the west; and
 - MacNeil's and Webb's Lane along Ellsworth Avenue to the west.
- - In the Glace Bay service area the local rate is in effect for fares where the passenger(s) ***are picked up and delivered***
 - ***within*** the boundary of the former Town of Glace Bay;
 - ***within*** the boundary of the former Town of Dominion; and
 - ***within*** Reserve Mines, bounded by the boundaries of the former towns of Glace Bay, Dominion, and the intersection of the Old Airport Road and the Sydney-Glace Bay Highway.

Attachment B

By-law
of the
Cape Breton Regional Municipality
amending the
Taxi By-law

Pursuant to Section 30S of the Motor Vehicle Act, Chapter 293 of the Revised Statutes of Nova Scotia, 199S and Section 168 of the Municipal Government Act the Council of the Cape Breton Regional Municipality hereby amends the Taxi Bylaw:

THAT: Council replaces Schedule "C" with the following:

Schedule "C"
of the
Taxi By-law
of the
Cape Breton Regional Municipality

Schedule of Fares Within Service Areas

As amended by the Council of the Cape Breton Regional Municipality on March 25, 2022

All Fares Include H.S.T.	<i>Sydney (metered)</i>	<i>Sydney Mines (non-metered)</i>	<i>North Sydney (non-metered)</i>	<i>New Water. (non-metered)</i>	<i>Glace Bay (non-metered)</i>	<i>Florence (non-metered)</i>	<i>Whitney Pier (metered)</i>
<p>Local Rate*</p> <p>Additional charge: \$1.30 per passenger for outside service area</p> <p>Applies to Sydney Only: Tendered Rates & Special Rates for the conveyance of groups may be made by private arrangement with the owner of the taxi business, owner of the vehicle, or driver of the vehicle.</p>	<p>\$5.20 initial charge</p> <p>(\$2.28 per mile or \$1.50 per kilom.)</p> <p>no extra charge</p> <p>\$28.60 per hour on metered fares</p>	<p>\$9.10 flat rate</p> <p>\$0.65 cents (per 3rd person or more)</p> <p>\$1.30 per person for outside Service area.</p>	<p>\$9.10 flat rate</p> <p>\$0.65 cents (per 3rd person or more)</p> <p>\$1.30 per person for outside Service area.</p>	<p>\$9.10 flat rate</p> <p>\$0.65 cents for each additional person;</p> <p>\$1.30 per person for outside Service area.</p>	<p>\$9.10 flat rate within Glace Bay; within Dominion; or Reserve Mines as described below this table</p> <p>\$13.00 flat rate between any two of the above communities</p> <p>\$0.65 cents for each additional person</p> <p>\$1.30 per passenger for outside Service area</p>	<p>\$9.10 flat rate</p>	

Attachment B

	when meter is running.						
Rate for Fares outside the service area	\$1.50 per kilom.	\$1.15 per kilom.	\$1.15 per kilom.	\$1.15 per kilometer	\$1.15 per kilometer	\$1.15 per kilometer	
Waiting Time	\$39.00 per hour	\$39.00 per hour	\$39.00 per hour	\$39.00 per hour	\$39.00 per hour	\$39.00 per hour	
Limousine Rate per hour	\$74.75	\$74.75	\$74.75	\$74.75	\$74.75	\$74.75	
<i>Sydney</i>		\$39.00	\$39.00	\$32.50	\$32.50	\$39.00	
<i>Glace Bay</i>	\$32.50	\$71.50	\$71.50	\$26.00	\$ 9.10	\$71.50	
<i>New Waterford</i>	\$32.50	\$71.50	\$71.50	\$ 9.10	\$26.00	\$71.50	\$26.00
<i>North Syd.</i>	\$39.00	\$13.00	\$ 9.10	\$71.50	\$71.50	\$ 13.00	
<i>Syd Mines</i>	\$39.00	\$ 9.10	\$13.00	\$71.50	\$71.50	\$13.00	
<i>Florence</i>	\$39.00	\$13.00	\$13.00	\$71.50	\$71.50	\$ 9.10	

Rates are current based on travel within and between communities noted above. Glace Bay and New Waterford - additional charges for extra passengers .65 cents per person; North Sydney and Sydney Mines additional charges for 3rd passenger or more .65 cents per person. Request for a van extra \$6.50 only if requested through dispatch (not on regular fares).

Attachment B

- - In the Sydney service area the metered rate is in effect within the area bounded by:
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- - In the Sydney Mines and North Sydney service areas the local rate is in effect throughout the service areas.

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 - the Lingan/Phalen Colliery to the east along Hinchey Avenue;
 - Hulme's Lane to the east along Roach's Road;
 - the intersection of Ryan Street and Route 28 to the south;
 - the railroad right-of-way along May Street to the west; and
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 - *within* the boundary of the former Town of Glace Bay;
 - *within* the boundary of the former Town of Dominion; and
 - *within* Reserve Mines, bounded by the boundaries of the former towns of Glace Bay, Dominion, and the intersection of the Old Airport Road and the Sydney-Glace Bay Highway.

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on March 25, 2022.

MAYOR

CLERK

THIS IS TO CERTIFY that the above amendments are a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on March 25, 2022 to amend the Cape Breton Regional Municipality's Taxi Bylaw.

Deborah Campbell Ryan, CLERK

Schedule "C"
of the
Taxi By-law
of the
Cape Breton Regional Municipality

Schedule of Fares Within Service Areas
As amended by the Protective Services Committee – July 4, 2008

All Fares include H.S.T.	Sydney (metered)	Sydney Mines (non-metered)	North Sydney (non-metered)	New Water. (non-metered)	Glace Bay (non-metered)	Florence (non-metered)	Whitney Pier (metered)
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Rate for Fares outside the service area	\$1.15 \$1.50 per kilom.	\$1.15 \$1.50 per kilom.	\$1.15 \$1.50 per kilom.	\$1.15 \$1.50 per kilometer	\$1.15 \$1.50 per kilometer	\$1.15 \$1.50 per kilometer	
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Limousine Rate per hour	\$57.50 \$74.75	\$57.50 \$74.75	\$57.50 \$74.75	\$57.50 \$74.75	\$57.50 \$74.75	\$57.50 \$74.75	

Sydney		\$30.00 \$39.00	\$30.00 \$39.00	\$25.00 \$32.50	\$25.00 \$32.50	\$30.00 \$39.00	
Glace Bay	\$25.00 \$32.50	\$55.00 \$71.50	\$55.00 \$71.50	\$20.00 26.00	\$ 7.00 \$9.10	\$55.00 \$71.50	
New Waterford	\$25.00 \$32.50	\$55.00 \$71.50	\$55.00 \$71.50	\$ 7.00 \$9.10	\$20.00 26.00	\$55.00 \$71.50	\$20.00 26.00
North Syd.	\$30.00 \$39.00	\$10.00 \$13.00	\$ 7.00 \$9.10	\$55.00 \$71.50	\$55.00 \$71.50	\$10.00 \$13.00	
Syd Mines	\$30.00 \$39.00	\$ 7.00 \$9.10	\$10.00 \$13.00	\$55.00 \$71.50	\$55.00 \$71.50	\$10.00 \$13.00	
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Rates are current based on travel within and between communities noted above. Glace Bay and New Waterford - additional charges for extra passengers .50 ~~\$0.65~~ cents per person; North Sydney and Sydney Mines additional charges for 3rd passenger or more .50 ~~\$0.65~~ cents per person. Request for a van extra \$5.00 ~~\$6.50~~ only if requested through dispatch (not on regular fares).

Proposed Rate Increase - Taxi Bylaw

March 18, 2022

Consumer Price Index

The Consumer Price Index (CPI) is a measure of price fluctuations over time (i.e. inflation). It compares the cost of a fixed time.

Month and Year	CPI	Percent Change Compared to Jan 2008
Jan 2008	111.8	N/A
Jan 2021	138.1	+23%
Feb 2022	146.8	+31%

Jurisdictional Scan – Fare Regulation

The jurisdictional scan data below was collected in the fall of 2021. The review included 10 municipalities within Nova Scotia maritime provinces.

Municipalities employ a variety of approaches to fare-setting. Most municipalities do not set fares (40% of municipalities common approach among municipalities that do regulate fares, is to use a flat rate plus a charge per distance travelled.

Approach	Number of Municipalities	Percentage of Municipalities
No regulation	6	40
Flat rate	3	20
Zone system	2	13
Flat rate plus distance travelled	4	27

Some Bylaws lay out the method for fare review. Bridgewater and Charlottetown stipulate that 50% or more of taxi owners operators vote to initiate a fare review before Council. HRM and St. John have committees which conduct an annual review Consumer Price Index increase threshold; if the threshold is passed a review is triggered.

The table below describes the fares set by each municipality. The rates below reflect basic rates; most fare regulations include for additional passengers, delivery, idling time, etc.

Municipality	Fare Regulation
Amherst	No regulation
Annapolis Royal	No regulation
Town of Antigonish	\$7.00 maximum fare anywhere in town
Bridgewater	Between \$8.00 and \$10.00 flat rate
HRM	\$3.20 plus \$0.13 per 76.7m (\$1.94/km), may charge a special rate if negotiated prior to pick-up. C are including a \$1.30 fuel surcharge.
Kentville	No regulation
New Glasgow	No regulation
Truro	\$3.10 and \$2.50/mile (\$1.56/km)
Wolfville	Companies file their rates with the municipality
Yarmouth	Between \$8.00 and \$9.00
Charlottetown	Includes 6 zones, between \$6.50 and \$13.25. A request to increase rates is before Council; Taxi ov between \$7.50 and \$17.00
Fredericton	Fare regulation is before Council; considering metered system
Moncton	No regulation
St. John	\$5.00 plus \$1.10/km
St. John's	\$3.92 plus \$2.18/km



CBRM

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Sheila Kolanko – Property Manager

SUBJECT: Request for Street Closure – District 12
Portion of a Honey Lane, off Borden Street, Sydney
(Portion of PID 15716301)

DATE: March 8th, 2022

INTRODUCTION:

An expression of interest was received from Vince Gillis Law Office on behalf of his client, Vanessa Syms (“the applicant”) seeking a street closure for a portion of a former honey lane located in Sydney. The area required and subject to this Issue Paper is shown outlined and crosshatched in red on the attached map (Attachment “A”).

BACKGROUND INFORMATION:

The applicant is seeking to move back to Cape Breton, purchase land and construct a residential dwelling. CBRM is currently working with her lawyer regarding a potential sale of 2 CBRM surplus properties abutting the honey lane. The lot parcels are identified as PID 15155757 and PID 15155807 and outlined in yellow on the attached map (Attachment “A”). In order to access one of the parcels, in particular PID 15155807, the applicant will require a small portion of the honey lane running between the 2 lots referenced herein. Ms. Syms is looking to purchase all 3 parcels and consolidate into one building lot.

The property is currently listed in the CBRM inventory as essential land labeled as an undeveloped honey lane. The comments include recognition of a possible shed encroachment by the neighboring lot (287 Borden Street – PID 15155765).

The map attached in Attachment “A” is only a graphical representation of the property boundaries which estimate the size, configuration, and location of land parcels. Attention has been taken to ensure the best possible quality; however, this map is not a land survey and is not conclusive as to the location, boundaries, or extent of the parcel. Therefore, any encroachment would have to be confirmed by a legal survey.

The legal department did send a letter to the resident of 287 Borden Street, Sydney asking that they contact our office for discussion regarding any possible encroachment. To date, our department has not received a response.

REVIEW

An internal staff evaluation was requested to determine whether CBRM required this portion of the honey lane for future use. The review concluded the subject property was not required for municipal purposes and as such could be deemed surplus.

RECOMMENDATION:

Staff is asking council to consider the applicant’s request and to pass a Motion directing the Legal Department to initiate a formal street closure pursuant to Section 31S of the Municipal Government Act, for that portion of the honey lane outlined and crosshatched red on the attached map (Attachment “A”) with the intention of deeming it surplus for sale at market value.

Respectively Submitted,

Original signed by

Sheila Kolanko
Property Manager



A

Approximately 750 square feet

PID15155757

PID15155807

Borden Street

Brookdale Street

Borden Street

60 30 0 60 Feet

107

115

275

283

287

288

300

295

299



CBRM

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Sheila Kolanko – Property Manager

SUBJECT: Request To Deem Property Surplus
Portion of PID 15282296 – District 8
Campbells Lane, Birch Grove Road Area

DATE: March 8th, 2022

REQUEST:

CBRM received a letter of interest asking CBRM to consider selling a portion of CBRM property located on Campbells Lane, off Birch Grove Road that is currently deemed essential municipal property. The CBRM property is outlined in yellow on the attached map and identified as PID 15282296 (Attachment A). The subject area the applicant is seeking is shown crosshatched in red on the said map.

BACKGROUND INFORMATION:

John Shannon Campbell (“the applicant”) currently resides at 8 Campbells Lane. In June of 2021, CBRM granted the applicant a building permit to locate a 2021 Model mobile home (16’x74’) on his property. His property is identified as PID 15282288 and outlined in blue on attached map. Mr. Campbell is requesting CBRM sell him a portion of land so that he can consolidate it with his existing property to build a garage on the consolidated parcel.

The CBRM property (PID 15282296) contains approximately 1.74 acres and is currently deemed essential for CBRM infrastructure which includes Campbells Lane together with water and sewer line infrastructure.

EVALUATION/REVIEW:

An internal staff review was completed, and it was determined that the estimated area requested by the applicant, comprising of approximately 1400 square feet, (and shown crosshatched in red on attach map in Attachment "A") could be deemed surplus and sold to the applicant without impacting the remaining lands required for municipal purposes.

Any proposed sale would be subject to staff approval of lot size and lot consolidation with existing lands of the applicant and compliance with Land Use By-law and all other applicable legislative and government regulations.

RECOMMENDATION:

It is a recommendation of staff to council to pass a motion declaring that portion of PID 15282296, as shown crosshatched in red on the attached map, surplus to the needs of the municipality and be sold at market value to the applicant, John Shannon Campbell.

All costs will be the responsibility of the proposed purchaser and subject to survey approved by staff; lot consolidation and compliance with Land Use By-law and issuance of a building development permit.

Respectively Submitted by:

Original signed by

**Shella Kolanko
Property Manager**



A

12

15

12




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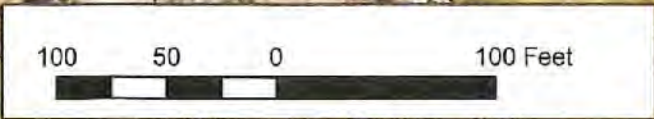
2418

2432

Campbells Lane

Legend

-  PID 15282296 (CBRM)
-  PID 15282286 (John Shannon Campbell)
-  Approximately 1,400 square feet





CBRM

A Community of Communities

Cape Breton Regional Municipality

Issue Paper

Date: February 24, 2022
To: Mayor and Council
From: Jennifer Campbell, CPA, CA Chief Financial Officer
Re: Low Income Tax Exemption Policy

During draft budget workshops it was noted that staff would be proposing amendments to the Low Income Tax Exemption Policy in order to implement an increase to the rebate amount.

The policy was last amended in June, 2018, which provided an increase to both the rebate amount and income ceiling for eligibility. While the income ceiling in the policy increases along with the ceiling for the federal government's guaranteed income supplement, the rebate amount is static.

CBRM's current low income property tax rebate is \$225. Staff are proposing that the revised rebate amount be increased to \$240/year for eligible applicants. The increase factors in CPI increases since the rebate was last amended, and also considers the proposed provincial tax rate decrease proposed during pre-budget workshops. There are no other proposed changes to the low income property tax rebate policy.

Recommended Motion:

That Council accept staff's recommendation to increase the low income tax exemption rebate to \$240/year and approve the amended Low Income Tax Exemption Policy as presented.

Jennifer Campbell, CPA, CA
Chief Financial Officer

Cape Breton Regional Municipality

“ POLICY ”

Low-Income Tax Exemption Policy

STATEMENT:

The purpose of this policy is to provide a tax exemption for low-income property taxpayers. This policy is adopted under Section 69 of the Municipal Government Act, which permits council to grant a tax exemption for a person whose income is below the amount established in policy.

DEFINITIONS:

- 1.0 “Family” includes persons related by blood or marriage, common law spouses, registered domestic partners and persons related through adoption.
- 1.1 “Family Income” means total income from all sources for the calendar year preceding the fiscal year of the Municipality excluding any allowances paid pursuant to the War Veterans Allowance Act (Canada) or military pension paid pursuant to the Pension Act (Canada) and includes the income of all members of the same family residing in the same household.
- 1.2 “Owner” means:
 - i. The person assessed for the property;
 - ii. A person who holds title, including a part owner, joint owner, tenant in common, or joint tenant of the property;
- 1.3 “Taxes” means residential property taxes, inclusive of area rates applicable to the assessed property.

CRITERIA:

The low- income exemption must be applied for in each taxation year, and is only available to persons who meet the following criteria:

- 2.1 The applicant must be a permanent resident of the Cape Breton Regional Municipality;
- 2.2 The applicant must have legal title to the property;
- 2.3 The property is the applicant(s) primary residence and is assessed in his/her name. Seasonal residences, vacant property, and income properties are not eligible for the low-income exemption.
- 2.4 The applicant's family income is less than the maximum income threshold as stipulated in the Federal Guaranteed Income Supplement program for a couple receiving full Old Aged Security Pension. This value is updated on an annual basis by the federal government for any cost of living increases.

APPLICATION:

- 3.1 An application form duly completed and sworn or affirmed to, must be submitted on or before December 31 for processing in the then current taxation year. Satisfactory proof of income must be submitted with the application. Failure to supply satisfactory proof of income shall render the application ineligible.
- 3.2 Property owners meeting eligibility criteria above and demonstrating satisfactory proof of income shall be granted a maximum tax exemption of ~~\$240.00~~ ~~225.00~~ for the taxation year applied.
- 3.3 At no time shall the exemption amount approved exceed the annual taxes levied on the subject property.
- 3.4 Notwithstanding any other provision of this policy, no exemption is conferred from obligations to remedy unsightly or dangerous premises or any other infractions against a statute, regulation or by-law, whether Municipal, Provincial, or Federal and any charges imposed upon a property arising from the enforcement of such provisions shall not be subject to a tax exemption pursuant to this Policy.

Port Morien Wildlife Association – What We Do!

Jeff McNeil, President of the Port Morien Wildlife Association (PMWA), provided a report on the activities of the Port Morien Wildlife Association, highlighting the following:

- Port Morien Wildlife Association -What we do!
- What we Advocate
- Since Acquiring the building at Sand Lake
- Incubation Sites
- Margaree Hatchery
- Morrison Lake
- Big Glace Bay Beach
- Sportsman Memorial park – River Ryan Revitalization Project
- John Bernard Croak Memorial Park
- Accessibility Aids and Devices for Fishing with Challenged Abilities
- Lead Ammo and Tackle Exchange
- Eagle Project
- Litter and Illegal Dumping
- Environmental Issues
- Fish Friends Program
- Learn 2 Fish Programs for Schools
- PMWA Stocking Projects
- Free Kids Fishing Derby
- Habitat Conservation Fund Projects
- Monitor Bat Nesting Houses
- Wood Duck Nesting Boxes
- Monitor Floating Loon Nesting: Platforms
- Grants
- Partnership

Jeff McNeil provided background information on the association's bylaw request on feeding wildlife and discussed health and safety concerns including the following:

- Issues with feeding wildlife
- Diseases carried by birds
- How pest birds harbor and spread disease
- Food and Water contamination
- Education route failed
- No medical cure for fungi infections
- Mitigate the risks
- Eagle Eye deterrents installed and funded by sustainability grant

Continued...

Port Morien Wildlife Association – What We Do! (Cont'd):

Following the presentation, some of the Council discussion included the following:

- Social education alone is not working
- Support from Ducks Unlimited
- People will disregard the signs
- Waterfowl in municipal parks
- CBRM parks and public places
- Work with Parks and Grounds to get the garbage bins
- Cameras on the waterfront and boardwalk
- Fines as a deterrent

In response to a request for an update on developing a bylaw, Michael Ruus, Director of Planning and Development, advised that an Issue paper was provided at a previous meeting where Council asked staff to work with the group on non-regulatory options. The Director explained that if Council wants to proceed with the bylaw, it is important to understand the staffing capacity and to prioritize the needs so that the bylaw can be enforced.

Motion:

Moved by Councillor Parsons, seconded by Councillor Edwards, that staff be directed to provide an Issue Paper with a comparison of non-regulatory options versus a Bylaw in regard to the feeding of wildlife, and that a staff recommendation be provided for Council consideration.

Motion Carried.

Following the motion, the Regional Solicitor discussed the legalities around video surveillance on the waterfront.

Mayor McDougall thanked the Port Morien Wildlife Association for their hard work.



ISSUE PAPER

TO: CBRM Council

DATE: February 15, 2022

FROM: Director, Planning and Development

RE: **CBRM WILDLIFE FEEDING BYLAW REQUEST**

BACKGROUND

On June 30th, the Port Morien Wildlife Association submitted a request for a new bylaw to be introduced with the intent to regulate the feeding of wildlife in public parks and CBRM grounds (Appendix A). The association indicates that there is an ongoing issue with feeding waterfowl at John Bernard Croak Memorial Park in Glace Bay, impacting resident's use of the facility.

At the Special Council Meeting of October 26th, 2021, Council passed a motion requesting a second issue paper from staff with further detail regarding non-regulatory options versus the consideration of a municipal by-law.

DISCUSSION

A comparison of non-regulatory options to a municipal by-law has been provided for Council's review with considerations for enforcement, administration, and financial implications.

OPTION	ENFORCEMENT/ ADMINISTRATION	FINANCIAL IMPLICATION	EASE OF IMPLEMENTATION
Non-Regulatory Options			
Education	Partner with stakeholder groups and CBRM for on-going public education.	Low – Staff time to promote and share educational materials.	High – Educational material is easily shared through CBRM platforms.

Signage	CBRM Parks & Grounds to install educational signage within CBRM Parks.	Medium – Purchase and installation of signage in CBRM Parks.	High – Signage purchased and installed at key gateways into CBRM parks. Resources required for purchase and installation.
Scaring Techniques	CBRM Parks & Grounds to purchase and install scaring equipment in CBRM Parks.	Medium – Purchase and installation of scaring equipment not requiring a Federal Permit.	Low – Many of the techniques and equipment likely pose a nuisance to nearby residences (propane cannons, air sirens, distress tapes).
Landscape Modification	CBRM Parks & Grounds to purchase and install barriers around water sources; Implementation of new lawn management techniques in CBRM Parks.	Medium – Purchase and installation of barriers; Implementation of lawn management techniques.	Medium – Implementation of lawn management techniques can be easily achieved (mowing less frequently around border of body of water). Barrier installation would take more resources and/or time to purchase and construct.
Regulatory Options			
Municipal By-law	Additions to by-law staff to provide enforcement on complaint basis, or contract administration of by-law.	High - Staff and operations budget increases to provide service.	Low – Requires additional operating resources (staff, fleet, equipment). May be a challenge to identify offenders and ticket.

RECOMMENDATION:

A regulatory approach focussed on investigating complaints and ticketing offenders will be costly and difficult to enforce. Given the costs of implementation of a new by-law including the addition of bylaw staff and fleet, staff recommend that non-regulatory options be exhausted before considering a regulatory path.

However, if Council is in support of operating and staff additions to the 2022/2023 Budget:

- CBRM staff initiate the By-Law Development Process (outlined in CBRM’s By-Law Development Policy) to create regulations for wildlife feeding. This includes:
 1. Identify and consult with internal/external stakeholder groups;
 2. Draft preliminary strategy for review with internal & external clients;
 3. Establish applicable fines/fees;

4. Identify associated internal costs for the strategy; and
5. Administration and Council review final strategy.

Respectfully submitted by:

Original Signed By

Michael Ruus
Director, Planning and Development

APPENDIX A – Port Morien Wildlife Association Submission

PORT MORIEN WILDLIFE ASSOCIATION



P.O. BOX 6
568 SANDLAKE ROAD,
TOWER ROAD, NS
B1B 1J6

June 30, 2021

CAPE BRETON REGIONAL MUNICIPALITY
320 ESPLANADE
SYDNEY, NS B1P 7B9

Mayor and Council,

Request for Bylaw to be introduced.

Port Morien Wildlife Association passed a resolution on June 21, 2021 to request CBRM to implement a bylaw regarding the feeding of wildlife in public parks and grounds within CBRM. This request is specific to CBRM public parks and grounds. So it doesn't encompass feeding birds at home bird feeders and hunting activities.

Currently, in many CBRM parks the general public believe they are doing a great thing by feeding wildlife and waterfowl. This Causes many issues that are well documented and can be read here on the Nova Scotia government website.
<https://novascotia.ca/natr/wildlife/living-with-wildlife/feeding-wildlife-full.asp>

The Province of Nova Scotia doesn't have a law on feeding wildlife but many municipalities have introduced bylaws to prohibit this activity. Truro, Lunenburg, New Glasgow and Yarmouth have these feeding bylaws in place. Some other areas with bylaws for not feeding Wildlife is the province of Saskatchewan that just enacted a no feeding law. BC has one related to feeding dangerous wildlife which was introduced in 2010.

APPENDIX A – Port Morien Wildlife Association Submission

Biologists have proposed changes to the department of Lands and Forestry since 2010 here in Nova Scotia but the government doesn't want the task of opening the current Wildlife Act. This change for feeding wildlife was asked to be covered in the current Biodiversity Act but the Provincial Government didn't move it forward. For this reason, many Municipalities are introducing a **No Feeding of Wildlife bylaw**.

Apart from the obvious diseases associated with wildlife and waterfowl that are more explained in the provincial wildlife link that we have attached, our request comes in response to issues that arose while building the Wheelchair Accessible Barrier Free Fishing Facility at John Bernard Croak Memorial Park in Glace Bay. This facility offers a space where people with barrier challenges can enjoy the sport of angling that many of us take for granted.

The closer we got to completing this project the more obvious it became that the domestication of wildlife in this area was a huge problem, with people feeding them daily. We contacted NS Department of Land & Forestry and were told there was nothing they could do and that our best course of action would be to request CBRM to enact a BYLAW to address the issue.

We asked for financial assistance from CBRM to purchase bird deterrents (Councillors, Parks & Recreation and Mayor McDougall) to no avail. We purchased two owl deterrents to aid in scaring off some of the nuisance birds that have crapped on our project. This doesn't address the goose problem that have killed the \$2000.00 if newly place sods we laid, by feeding and defecating on them. (See attached photos). We have recently applied through the CBRM Sustainability Grant for funding to purchase deterrents to help us deal with this issue. As if this problem wasn't bad enough there is now a duck feeding station installed at this park. **We** are not aware who installed this but it is licensed by CBRM. The amount of goose droppings at this park is discouraging people from taking advantage of the Health & Wellness provided by being physically active participants of this beautiful park.

Jeff McNeill
President
Port Morien Wildlife Association

APPENDIX A – Port Morien Wildlife Association Submission



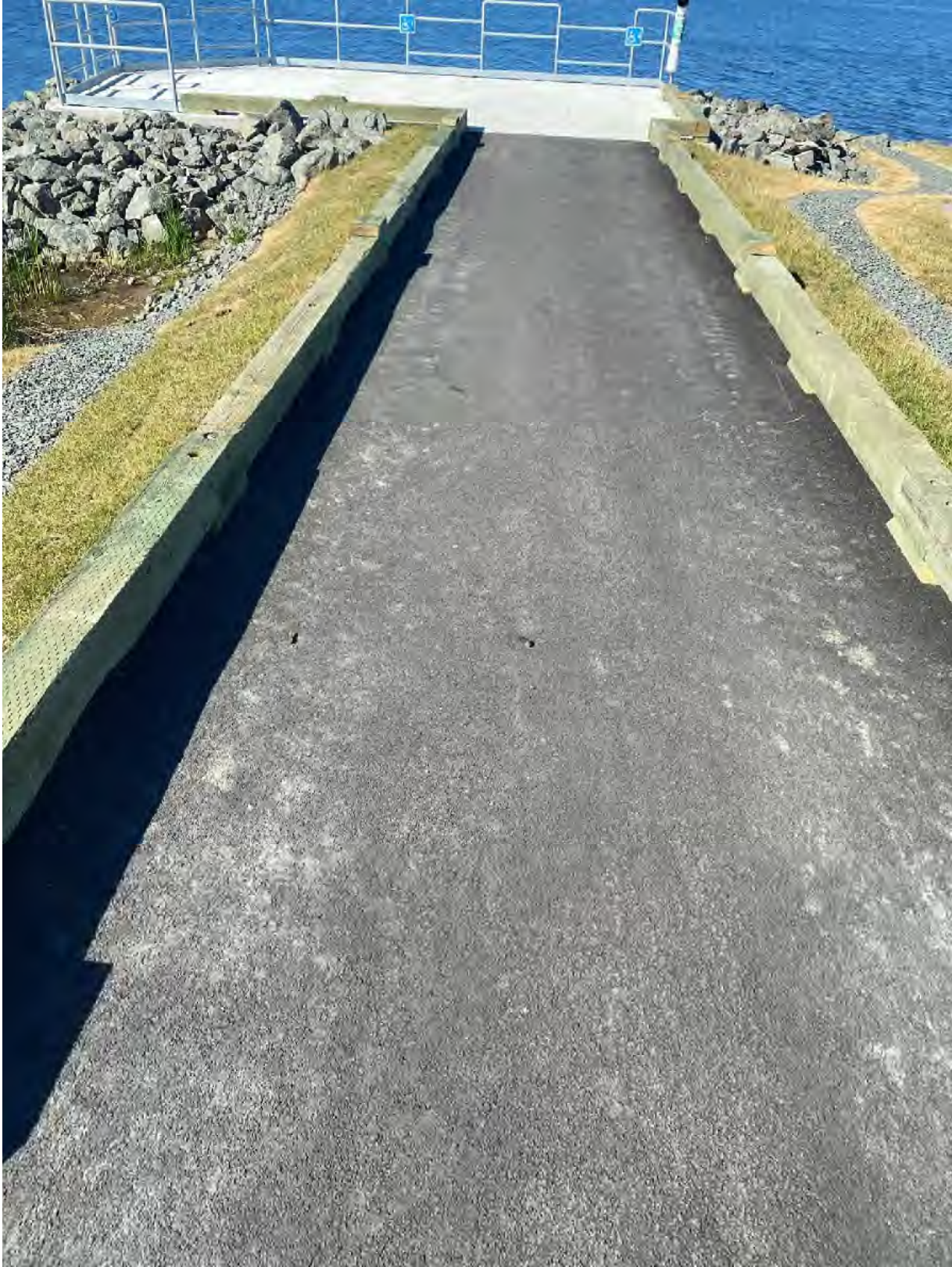
APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



APPENDIX A – Port Morien Wildlife Association Submission



Revenue	Year To Date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	98,483,769	95,812,824	\$ 2,670,945	\$ 114,975,389	\$ 16,491,620
Total Federal Government	2,627,198	2,751,122	(123,923)	3,301,346	674,148
Total Federal Government Agencies	635,612	635,612	0	762,734	127,122
Total Provincial Government	1,786,820	1,786,820	-	2,144,184	357,364
Total Provincial Government Agencies	2,817,051	2,825,437	(8,385)	3,390,524	573,473
Total Services to Other Local Government	797,238	797,238	-	956,685	159,448
Total Transit	649,979	1,057,500	(407,521)	1,255,000	605,021
Total Environmental Development Services	197,451	205,167	(7,716)	246,200	48,749
Total Licenses & Permits	112,992	125,833	(12,842)	151,000	38,008
Total Fines & Fees	489,731	712,558	(222,827)	855,070	136,653
Total Rentals	488,481	488,481	0	586,177	97,696
Total Concessions & Franchises	198,031	707,479	(509,447)	1,017,000	228,686
Total Interest on Taxes	1,307,774	1,262,500	45,274	1,515,000	207,226
Total Finance Revenue	35,226	18,750	16,476	22,500	(12,726)
Total Solid Waste Revenue	2,310,532	2,104,167	206,366	2,450,000	139,468
Total Recreation & Cultural Service Programs	489,120	815,000	(325,879)	1,041,000	1,370,848
Total Water Utility Charges	4,126,258	4,126,258	(0)	4,951,510	825,252
Total Unconditional Transfers	25,979,913	13,196,532	12,783,381	15,835,838	(10,144,075)
Total Conditional Transfers	97,307	97,308	(0)	125,000	27,692
Total Extraordinary Revenue	-	1,458,333	(1,458,333)	1,750,000	1,750,000
Year To Date Assigned	\$ 143,630,483	\$ 130,984,916	\$ 12,645,567	\$ 157,332,157	\$ 13,701,673

Departmental

Reviewed

Summary

Statement of Expenditures

January 31, 2022

Expenditures	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	\$ 1,081,351	\$ 1,287,143	\$ 205,792	\$ 1,505,992	\$ 424,641
Administration	332,558	388,263	55,705	459,094	126,536
Finance	1,932,829	2,177,495	244,666	2,654,307	721,478
Legal	1,998,984	2,095,311	96,327	2,206,286	207,302
Human Resources	1,033,746	1,141,499	107,753	1,353,103	319,357
Technology & Communications	2,486,095	2,963,248	481,950	3,710,255	1,228,957
Municipal Clerk	326,363	359,792	33,429	523,783	197,420
Fiscal Services	26,779,407	27,101,389	321,981	32,662,089	5,882,682
Police Services	20,958,642	22,676,601	1,717,959	26,836,654	5,878,012
Fire Services (Incl EMO)	15,600,171	15,596,738	(3,433)	18,260,025	2,659,854
Engineering & Public Works	42,100,599	42,020,341	(80,258)	50,899,990	8,799,391
Planning	2,700,622	2,658,167	157,545	3,392,070	691,448
Facilities C200 & Arenas	2,587,095	3,140,762	553,667	3,724,475	1,137,380
Parks & Grounds	2,601,010	2,579,466	(21,545)	2,976,699	375,689
Buildings	2,564,787	2,896,207	334,443	3,441,674	876,887
Recreation	1,690,363	2,076,547	386,184	2,755,661	963,792
Total expended to date	\$ 126,774,622	\$ 131,358,968	\$ 4,592,167	\$ 157,362,157	\$ 30,490,826

Departmental

Reviewed

Legislative

Statement of Expenditures

January 31, 2022

Legislative	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 788,036	\$ 890,824	\$ 102,789	\$ 1,049,929	\$ 261,893
6010 BENEFITS	125,362	155,984	30,622	184,344	58,982
6030 TRAVEL/CONFERENCES	15,041	65,808	50,767	78,969	63,928
6040 PROF MEM/DUES & FEES	82,495	80,000	(2,495)	80,000	(2,495)
6050 OFFICE SUPPLIES	2,325	10,333	8,008	12,400	10,075
6060 OFFICE EQUIPMENT	4,614	4,469	(145)	5,000	386
6080 ADVERTISING	4,225	12,083	7,859	14,500	10,275
6100 COURIER	21	208	187	250	229
6110 TELEPHONE/FAX	14,705	20,750	6,045	24,900	10,195
6120 PUBL./SUBSCRIPTIONS	1,431	1,750	319	2,100	669
6130 COMPUTER HARDWARE	7,373	5,767	(1,606)	6,600	(773)
6150 MEETING EXPENSES	19,106	20,833	1,727	25,000	5,894
6170 PROMOTION	16,618	18,333	1,715	22,000	5,382
Total expended to date	\$ 1,081,351	\$ 1,287,143	\$ 205,792	\$ 1,505,992	\$ 424,641

Departmental

Finance

Administration (CAO)

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
CAO					
6000 WAGES/SALARIES	\$ 232,509	\$ 237,240	\$ 4,731	\$ 279,612	\$ 47,103
6010 BENEFITS	35,793	41,128	5,335	48,607	12,814
6020 TRAINING/EDUCATION	-	2,750	2,750	3,300	3,300
6030 TRAVEL/CONFERENCES	5,212	5,000	(212)	5,000	(212)
6040 PROF MEM/DUES & FEES	636	1,500	864	1,800	1,164
6050 OFFICE SUPPLIES	197	2,333	2,136	2,800	2,603
6080 ADVERTISING	-	-	-	-	-
6110 TELEPHONE/FAX	1,342	2,500	1,158	3,000	1,658
6120 PUBL./SUBSCRIPTIONS	370	396	26	475	105
6130 COMPUTER HARDWARE	-	-	-	-	-
6150 MEETING EXPENSES	4,001	3,750	(251)	4,500	499
6170 PROMOTION	670	4,167	3,497	5,000	4,330
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	51,828	87,500	35,672	105,000	53,172
Total expended to date	\$ 332,558	\$ 388,263	\$ 55,705	\$ 459,094	\$ 126,536

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Finance					
6000 WAGES/SALARIES	\$ 1,479,014	\$ 1,655,438	\$ 176,425	\$ 1,955,897	\$ 476,883
6010 BENEFITS	316,876	322,203	5,327	380,785	63,909
6020 TRAINING/EDUCATION	8,825	12,917	4,092	15,500	6,675
6030 TRAVEL/CONFERENCES	5,044	5,833	789	7,000	1,956
6040 PROF MEM/DUES & FEES	3,171	4,438	1,267	5,325	2,154
6050 OFFICE SUPPLIES	5,825	12,083	6,258	14,500	8,675
6060 OFFICE EQUIPMENT	2,329	8,750	6,421	10,500	8,171
6080 ADVERTISING	24,207	35,542	11,335	42,650	18,443
6090 POSTAGE	148,410	150,833	2,424	181,000	32,590
6100 COURIER	25,471	27,792	2,321	33,350	7,879
6110 TELEPHONE/FAX	15,363	13,417	(1,946)	16,100	737
6130 COMPUTER HARDWARE	6,749	10,875	4,126	13,050	6,301
6140 COMPUTER SOFTWARE	278	667	389	50,000	49,722
6180 COST RECOVERY	(316,435)	(303,334)	13,101	(325,000)	(8,565)
8010 OPERATIONAL MAT/SUPP	4,271	3,750	(521)	4,500	229
8100 PROFESSIONAL SERVICE	51,008	52,000	992	52,000	992
8110 CONTRACTS/AGREEMENTS	35,388	36,833	1,445	44,200	8,812
8120 LEASES	10,288	10,792	504	12,950	2,662
8180 TAX EXEMPT/WRITE OFF	106,748	116,667	9,918	140,000	33,252
Total expended to date	\$ 1,932,829	\$ 2,177,495	\$ 244,666	\$ 2,654,307	\$ 721,478

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legal					
6000 WAGES/SALARIES	\$ 346,910	\$ 352,875	\$ 5,964	\$ 417,034	\$ 70,124
6010 BENEFITS	70,782	72,868	2,086	86,117	15,335
6020 TRAINING/EDUCATION	-	5,417	5,417	6,500	6,500
6030 TRAVEL/CONFERENCES	2,589	3,750	1,161	4,500	1,911
6040 PROF MEM/DUES & FEES	10,844	11,250	406	13,500	2,656
6050 OFFICE SUPPLIES	2,035	2,917	882	3,500	1,465
6060 OFFICE EQUIPMENT	1,968	3,500	1,532	4,200	2,232
6070 PHOTOCOPIER LEASE	1,512	2,917	1,404	3,500	1,988
6080 ADVERTISING	466	2,500	2,034	3,000	2,534
6100 COURIER	243	667	423	800	557
6110 TELEPHONE/FAX	2,757	2,833	76	3,400	643
6120 PUBL./STATUTES	15,142	13,000	(2,141)	13,000	(2,142)
6130 COMPUTER HARDWARE	43	2,917	2,874	3,500	3,457
6140 COMPUTER SOFTWARE	-	-	-	-	-
6150 MEETING EXPENSE	85	417	332	500	415
6160 LIABILITY INSURANCE	1,489,236	1,488,735	(502)	1,488,735	(501)
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	57,321	128,750	71,429	154,500	97,179
Total expended to date	\$ 1,998,984	\$ 2,095,311	\$ 96,327	\$ 2,206,286	\$ 207,302

Departmental

Finance

Human Resources

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Human Resources					
6000 WAGES/SALARIES	\$ 716,628	\$ 741,195	\$ 24,567	\$ 875,958	\$ 159,330
6010 BENEFITS	165,419	160,596	(4,824)	189,795	24,376
6020 TRAINING/EDUCATION	4,693	8,208	3,515	9,850	5,157
6030 TRAVEL/CONFERENCES	6,519	14,583	8,064	17,500	10,981
6040 PROF MEM/DUES & FEES	1,196	1,667	471	2,000	804
6050 OFFICE SUPPLIES	10,230	12,500	2,270	15,000	4,770
6060 OFFICE EQUIPMENT	978	2,083	1,105	2,500	1,522
6080 ADVERTISING	-	2,500	2,500	3,000	3,000
6110 TELEPHONE/FAX	8,828	8,333	(495)	10,000	1,172
6120 PUBL./SUBSCRIPTIONS	-	2,500	2,500	3,000	3,000
6130 COMPUTER HARDWARE	-	5,000	5,000	6,000	6,000
6140 COMPUTER SOFTWARE	-	417	417	500	500
6150 MEETING EXPENSE	4,939	4,000	(939)	4,500	(439)
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	110,409	171,667	61,258	206,000	95,591
8110 CONTRACTS/AGREEMENTS	3,907	6,250	2,343	7,500	3,593
Total expended to date	\$ 1,033,746	\$ 1,141,499	\$ 107,753	\$ 1,353,103	\$ 319,357

Departmental

Finance

Technology Including
911 Comm Centre

Statement of Expenditures

January 31, 2022

Technology/Communications	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,564,570	\$ 1,850,291	\$ 285,721	\$ 2,186,707	\$ 622,137
6010 BENEFITS	303,963	380,130	76,168	449,246	145,283
6020 TRAINING/EDUCATION	2,820	18,333	15,513	22,000	19,180
6030 TRAVEL/CONFERENCES	10,427	8,854	(1,573)	10,625	198
6040 PROF MEM/DUES & FEES	1,758	1,283	(474)	1,450	(308)
6050 OFFICE SUPPLIES	8,235	4,833	(3,402)	5,800	(2,435)
6060 OFFICE EQUIPMENT	6,540	10,833	4,294	13,000	6,460
6080 ADVERTISING	701	2,500	1,799	3,000	2,299
6100 COURIER	-	-	-	-	-
6110 TELEPHONE/FAX	90,357	122,667	32,310	147,200	56,843
6120 PUBL./SUBSCRIPTIONS	-	-	-	-	-
6130 COMPUTER HARDWARE	76,440	115,000	38,560	138,000	61,560
6140 COMPUTER SOFTWARE	320,476	312,648	(7,828)	375,177	54,701
6150 MEETING EXPENSE	93	833	741	1,000	907
7010 ELECTRICAL	6,502	8,042	1,540	9,650	3,148
7060 BLDG/FACILITY RENOV	4,797	-	-	-	-
7070 BLDG/FACILITY RENTAL	37,364	54,083	16,720	64,900	27,536
8010 OPERATIONAL MAT/SUPP	1,051	-	(1,051)	-	(1,051)
8040 COMM EQUIPMENT LINES	617	6,250	5,633	7,500	6,883
8100 PROFESSIONAL SERVICES	4,629	12,500	7,871	15,000	10,371
8110 CONTRACTS/AGREEMENTS	44,758	51,667	6,909	62,000	17,242
8120 LEASES SAP	-	(0)	(0)	95,000	95,000
8130 LICENSES/PERMITS	-	2,500	2,500	103,000	103,000
Total expended to date	\$ 2,486,095	\$ 2,963,248	\$ 481,950	\$ 3,710,255	\$ 1,228,957

Departmental

Finance

Municipal Clerk

Statement of Expenditures

January 31, 2020

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Municipal Clerk					
6000 WAGES/SALARIES	\$ 235,927	\$ 241,413	\$ 5,486	\$ 285,307	\$ 49,380
6010 BENEFITS	53,016	52,209	(807)	61,701	8,685
6020 TRAINING/EDUCATION	130	2,292	2,161	2,750	2,620
6030 TRAVEL/CONFERENCES	1,549	2,083	534	2,500	951
6040 PROF MEM/DUES & FEES	636	636	0	725	89
6050 OFFICE SUPPLIES	1,020	2,500	1,480	3,000	1,980
6060 OFFICE EQUIPMENT	909	3,333	2,424	4,000	3,091
6070 PHOTOCOPY SUPPLIES	14,362	20,000	5,638	24,000	9,638
6080 ADVERTISING	-	625	625	750	750
6100 COURIER	98	625	527	750	652
6110 TELEPHONE/FAX	1,892	2,500	608	3,000	1,108
6120 PUBL./SUBSCRIPTIONS	1,574	1,575	1	1,800	226
6130 COMPUTER HARDWARE	4,041	5,417	1,376	6,500	2,459
6140 COMPUTER SOFTWARE	10,049	12,500	2,451	12,500	2,451
6150 MEETING EXPENSES	1,159	12,083	10,924	14,500	13,341
8110 CONTRACTS/AGREEMENTS	-	0	0	100,000	100,000
Total expended to date	\$ 326,363	\$ 359,792	\$ 33,429	\$ 523,783	\$ 197,420

Departmental

Finance

Fiscal Services

Statement of Expenditures

January 31, 2022

Fiscal Services	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 162,476	\$ 485,773	\$ 323,297	\$ 582,927	\$ 420,451
9020 INT ON DEBT	1,208,170	1,208,170	0	1,328,944	120,774
9050 PRINC ON DEBT	7,965,269	7,965,269	-	8,756,070	790,801
9052 DEBT/CAP BOND DISC	(0)	(0)	(0)	98,000	98,000
9090 BANK CHARGES	46,895	50,000	3,105	60,000	13,105
9200 ALLOWANCE FOR UNCOL. TAXES	-	(0)	(0)	800,000	800,000
9420 APPROP TO CAPITAL FUND	75,000	75,000	-	90,000	15,000
9430 APPROP TO B.I.D.C.	154,440	146,866	(7,575)	176,239	21,799
9600 PROV. CORRECTIONS	888,900	892,055	3,155	1,070,466	181,566
9610 CB REG. HOUSING	1,797,627	1,797,627	(0)	2,322,687	525,060
9620 REGIONAL LIBRARY	586,500	586,500	-	703,800	117,300
9630 CB/MIC. SCHOOL BOARD	12,735,074	12,735,074	(0)	15,282,089	2,547,015
9640 PROPERTY ASSESSMENT	1,159,056	1,159,056	-	1,390,867	231,811
Total expended to date	\$ 26,779,407	\$ 27,101,389	\$ 321,981	\$ 32,662,089	\$ 5,882,682

Departmental

Finance

Police Services	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	\$ 18,451,903	\$ 19,966,747	\$ 1,514,845	\$ 23,594,829	\$ 5,142,926
6020 TRAINING/EDUCATION	50,304	83,333	33,030	100,000	49,696
6030 TRAVEL/CONFERENCES	11,371	58,333	46,962	70,000	58,629
6040 PROF MEM/DUES & FEES	2,219	2,083	(135)	2,500	281
6050 OFFICE SUPPLIES	25,040	33,333	8,293	40,000	14,960
6060 OFFICE EQUIPMENT	33,932	37,500	3,568	45,000	11,068
6070 PHOTOCOPY SUPPLIES	5,889	15,000	9,111	18,000	12,111
6080 ADVERTISING	1,913	4,167	2,254	5,000	3,087
6090 POSTAGE & 6100 CQURIER	8,709	12,500	3,791	15,000	6,291
6110 TELEPHONE/FAX	163,252	187,500	24,248	225,000	61,748
6120 PUBL./SUBSCRIPTIONS	2,471	5,000	2,529	6,000	3,529
6130 COMPUTER HARDWARE	151,896	129,167	(22,729)	155,000	3,104
6140 COMPUTER SOFTWARE	96,904	108,333	11,429	130,000	33,096
6150 MEETING EXPENSES	8,589	9,583	995	11,500	2,911
6170 PROMOTION	4,218	9,167	4,949	11,000	6,782
7000 HEAT	12,419	20,833	8,414	25,000	12,581
7010 ELECTRICAL	79,241	91,958	12,718	110,350	31,109
7020 WATER	4,086	8,333	4,247	10,000	5,914
7030 BLDG/FACILITY MAINT	80,306	69,167	(11,139)	83,000	2,695
7040 BLDG/FACILITY REPAIR	21,867	12,500	(9,367)	15,000	(6,867)
7060 BLDG/FACILITY RENOV	6,261	12,500	6,239	15,000	8,739
7070 BLDG/FACILITY RENTAL	19,306	20,833	1,527	25,000	5,694
7110 SECURITY	235	1,667	1,432	2,000	1,765
7500 VEH/EQUIP MAINT	16,830	40,017	23,187	48,020	31,190
7505 GASOLINE & DIESEL	335,506	337,500	1,994	405,000	69,494
7510 VEH/EQUIP REPAIRS	247,686	239,764	(7,922)	287,717	40,031
7530 VEH/EQUIP REPLACEMENT	481,038	483,333	2,295	580,000	98,962
7540 VEH/EQUIP RENTAL	-	1,667	1,667	2,000	2,000
7550 VEH/EQUIP TOWING	3,619	4,167	548	5,000	1,381
8000 OPERATIONAL EQUIP	99,055	112,500	13,445	135,000	35,945
8010 OPERATIONAL MATS/SUPP	102,843	112,500	9,657	135,000	32,157
8020 MAINTENANCE EQUIP	3,057	6,308	3,251	7,570	4,513
8090 UNIFORMS/CLOTHING	163,834	145,833	(18,001)	175,000	11,166
8100 PROFESSIONAL SERVICE	106,405	112,500	6,095	135,000	28,595
8110 CONTRACTS/AGREEMENTS	17,369	23,333	5,964	28,000	10,631
8125 MAJOR INVESTIGATIONS	89,071	107,640	18,569	129,168	40,097
8150 GRANTS/SUBS TQ QRG	50,000	50,000	(0)	50,000	-
Total expended to date	\$ 20,958,642	\$ 22,676,601	\$ 1,717,959	\$ 26,836,654	\$ 5,878,012

Departmental

Finance

Police Services

Statement of Revenue

January 31, 2022

Police Services Revenue	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
4751 RECORDS INQUIRIES	\$ 116,091	\$ 87,500	\$ 28,591	\$ 105,000	\$ (11,091)
5151 FINES	118,101	187,500	(69,399)	225,000	106,899
Total Revenue to date	\$ 234,192	\$ 275,000	\$ (40,808)	\$ 330,000	\$ 95,808

Departmental

Finance

Fire Services including EMO	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 5,497,241	\$ 5,193,113	\$ (304,128)	\$ 6,181,170	\$ 663,929
6010 BENEFITS	1,000,196	1,066,104	65,908	1,264,950	264,754
6011 MISC. BENEFITS	6,410	22,410	16,000	26,892	20,482
6020 TRAINING/EDUCATION	32,154	137,596	105,442	165,115	132,961
6030 TRAVEL/CONFERENCES	8,976	35,500	26,524	42,600	33,624
6040 PROF MEM/DUES & FEES	10,670	10,068	(602)	12,082	1,412
6050 OFFICE SUPPLIES	15,464	10,083	(5,381)	12,100	(3,364)
6060 OFFICE EQUIPMENT	10,255	10,792	536	12,980	2,685
6080 ADVERTISING	5,965	4,458	(1,507)	5,350	(615)
6110 TELEPHONE/FAX	29,432	33,423	3,992	40,108	10,676
6120 PUBL/SUBSCRIPTIONS	12,135	2,250	2,250	2,700	2,700
6130 COMPUTER HARDWARE	278	9,589	(2,546)	11,507	(628)
6140 COMPUTER SOFTWARE	6,071	2,005	1,727	2,406	2,128
6150 MEETING EXPENSES	12,661	3,420	(2,651)	4,104	(1,967)
7000 HEAT	61,998	19,917	7,256	23,900	11,239
7010 ELECTRICAL	60,670	81,126	19,126	97,351	35,353
7020 WATER	24,854	53,778	(6,891)	64,535	3,865
7030 BLDG/FACILITY MAINT	51,703	44,774	(6,929)	53,729	2,026
7040 BLDG/FACILITY REPAIR	11,089	18,544	7,445	22,253	11,154
7060 BLDG/FACILITY RENOV	17	4,167	4,160	5,000	4,983
7500 VEH/EQUIP MAINT.	246,802	160,458	(86,344)	192,550	(54,252)
7505 GASOLINE/DIESEL	37,584	47,750	10,166	57,300	19,716
7510 VEH/EQUIP REPAIRS	6,117	3,333	(2,783)	4,000	(2,117)
7530 VEH/EQUIP REPLACEMENT	42,274	72,917	30,643	87,500	45,226
7550 VEH/EQUIP TOWING	-	-	-	-	-
7560 VEH/EQUIP GEN SUPPLY	9,049	13,333	4,285	16,000	6,951
8000 OPERATIONAL EQUIP	185,804	336,865	151,061	404,238	218,434
8010 OPERATIONAL MAT/SUPP	120,986	88,225	(32,761)	105,870	(15,116)
8020 MAINTENANCE EQUIP	7,843	42,763	34,920	51,316	43,473
8040 COMM EQUIPMENT LINES	3,285	3,650	365	4,380	1,095
8090 UNIFORMS/CLOTHING	48,215	66,481	18,265	79,777	31,562
8100 PROFESSIONAL SERVICE	2,268	7,115	4,847	8,538	6,270
8110 CONTRACTS/AGREEMENTS	117,738	75,532	(42,207)	90,638	(27,100)
8120 LEASES	103,616	92,351	(11,266)	110,821	7,205
8130 LICENSES/PERMITS	17,446	5,187	(12,259)	5,187	(12,259)
8150 GRANTS/SUBS TO ORG	1,895,901	1,895,901	(0)	1,904,997	9,096
8185 WATER SUPPLY & HYDR	5,896,993	5,896,997	(6)	7,076,384	1,179,382
Total expended to date	\$ 15,600,171	\$ 15,596,738	\$ (3,433)	\$ 18,260,025	\$ 2,659,854

Departmental

Finance

Municipal Services Agreement

Statement of Revenue

January 31, 2022

Fire Services Revenue	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	\$ 129,621	\$ 129,621	\$ -	\$ 155,545	\$ 25,924
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	667,617	667,617	-	801,140	133,523
Total Revenue to date	\$ 797,238	\$ 797,238	\$ -	\$ 956,685	\$ 159,448

Departmental

Finance

Engineering and Public Works Actuals to Jan 31, 2022

REVENUE	Actual & Committed		Budget		Variance		Total Annual		Annual Budget		% of Annual	
	Y-T-D Jan 31, 2022	Y-T-D Jan 31, 2022	Y-T-D Jan 31, 2022	Y-T-D Jan 31, 2022	Y-T-D Jan 31, 2022	Y-T-D Jan 31, 2022	Budget	Budget	Remaining	Remaining	Budget	Budget
TRANSIT	\$649,979	\$1,035,500	\$-385,521	\$1,255,000	\$-605,021	51.79%						
SOLIDWASTE TIP FEES	1,935,532	1,729,167	206,365	2,075,000	-139,468	93.28%						
SOLIDWASTE COST RECOVERIES	375,000	375,000	0	375,000	0	100.00%						
SEWER PERMIT FEES	86,070	83,333	2,737	100,000	-13,930	88.07%						
WATER UTILITY ADMIN FEE	4,126,258	4,126,258	0	4,951,510	-825,252	83.33%						
TOTAL PW REVENUES	\$7,172,839	\$7,349,258	-\$176,419	\$8,756,510	-\$1,583,671	81.91%						
EXPENDITURES												
ADMINISTRATION	3,483,616	3,591,799	108,183	4,510,505	1,026,889	77.23%						
ENGINEERING	596,338	656,319	59,981	773,086	178,748	77.14%						
CENTRAL DIVISION	6,442,239	6,299,668	-142,571	7,821,751	1,179,512	64.52%						
EAST DIVISION	5,891,853	5,953,808	61,955	6,981,988	1,090,135	84.39%						
NORTH DIVISION	2,715,345	2,744,902	29,557	3,294,402	579,057	82.42%						
SOLID WASTE	11,592,320	11,958,940	366,620	14,518,711	2,926,391	79.84%						
MECHANICAL FLEET	3,270,630	3,049,448	-221,182	3,648,634	378,004	89.54%						
TRANSIT	5,703,207	5,280,614	-422,593	6,278,317	573,110	90.87%						
QUALITY CONTROL	2,405,051	2,504,844	99,793	3,274,598	869,545	73.45%						
TOTAL PW EXPENDITURES	\$42,100,599	\$42,020,341	-\$80,258	\$50,899,990	\$8,799,391	82.71%						

Signature: _____

Director of Engineering & Public Works

Chief Financial Officer

Planning Department	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,175,221	\$ 1,252,530	\$ 77,309	\$ 1,480,264	\$ 305,043
6010 BENEFITS	258,651	270,570	11,919	319,764	61,113
6020 TRAINING/EDUCATION	8,634	14,583	5,949	17,500	8,866
6030 TRAVEL/CONFERENCES	7,226	9,167	1,940	11,000	3,774
6040 PROF MEM/DUES & FEES	4,290	7,416	3,127	8,800	4,510
6050 OFFICE SUPPLIES	10,020	14,583	4,563	17,500	7,480
6060 OFFICE EQUIPMENT	7,068	12,083	5,015	14,500	7,432
6080 ADVERTISING	10,061	17,917	7,856	21,500	11,439
6110 TELEPHONE/FAX	11,523	16,250	4,727	19,500	7,977
6120 PUBL./SUBSCRIPTIONS	-	667	667	800	800
6130 COMPUTER HARDWARE	13,382	9,583	(3,799)	10,500	(2,882)
6140 COMPUTER SOFTWARE	9,523	12,083	2,561	14,500	4,977
6150 MEETING EXPENSE	890	1,625	735	1,950	1,060
6170 PROMOTION	19,768	33,333	13,565	40,000	20,232
7130 DEMOLITIONS	-	-	-	120,000	120,000
8000 OPERATIONAL EQUIPMENT	6,489	27,500	21,011	33,000	26,511
8010 OPERATIONAL MAT/SUPP	2,971	3,333	363	4,000	1,029
8090 UNIFORMS / CLOTHING	5,264	6,667	1,403	8,000	2,736
8100 PROFESSIONAL SERVICE	166,937	130,000	(36,938)	131,000	(35,937)
8110 CONTRACTS/AGREEMENTS	321,864	360,827	38,963	432,992	111,128
8130 LICENSES/PERMITS	78,431	76,766	(1,665)	79,000	569
8135 REGULATORY FEES	40,264	38,537	(1,728)	41,000	736
8150 GRANTS /SUBS TO ORG	542,146	542,146	0	565,000	22,854
Total expended to date	\$ 2,700,622	2,858,167	\$ 157,545	\$ 3,392,070	\$ 691,448

Departmental

Finance

	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Bylaw Revenue					
5112 Vendor Licenses	\$ 5,412	\$ 12,083	\$ (6,671)	\$ 14,500	\$ 9,088
5113 Animal Licenses	5,509	9,167	(3,658)	11,000	5,491
5114 Taxi Licenses	16,001	15,000	1,001	18,000	2,000
5115 Vending Machine Licenses	-	6,250	(6,250)	7,500	7,500
5301 Parking Meter Revenue	51,314	233,333	(182,019)	280,000	228,686
Total Bylaw Revenue	\$ 78,236	\$ 275,833	\$ (197,597)	\$ 331,000	\$ 252,764
Development / Planning Revenue					
5496 Mapping Sales	-	1,750	(1,750)	2,100	2,100
5495 Other Sales	3,290	3,417	(127)	4,100	810
5101 Building Permits	144,882	166,667	(21,784)	200,000	55,118
5102 Subdivision Fees	43,800	30,000	13,800	36,000	(7,800)
5497 LUB Amendment Fees	5,478	3,333	2,145	4,000	(1,478)
Total Develop / Planning Rev	\$ 197,451	\$ 205,167	\$ (7,716)	\$ 246,200	\$ 48,749
Total Bylaw / Dev / Planning Revenue	\$ 275,687	\$ 481,000	\$ (205,313)	\$ 577,200	\$ 301,513

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,137,895	\$ 1,320,787	\$ 182,892	\$ 1,560,930	\$ 423,035
6010 BENEFITS	219,964	252,615	32,651	298,545	78,581
6020 TRAINING	69	2,917	2,848	3,500	3,431
6030 TRAVEL/CONFERENCES	2,409	5,000	2,591	6,000	3,591
6040 PROF MEM/DUES & FEES	1,500	2,500	1,000	3,000	1,500
6050 OFFICE SUPPLIES	2,730	5,000	2,270	6,000	3,270
6060 OFFICE EQUIPMENT	351	1,667	1,315	2,000	1,649
6080 ADVERTISING	1,071	5,000	3,929	6,000	4,929
6100 COURIER	2,382	942	(1,440)	1,000	(1,382)
6110 TELEPHONE/FAX	15,531	17,083	1,552	20,500	4,969
6130 COMPUTER HARDWARE	3,643	2,500	(1,143)	3,000	(643)
6140 COMPUTER SOFTWARE	995	2,083	1,089	2,500	1,505
6150 MEETING EXPENSES	1,661	1,000	(661)	1,000	(661)
7000 HEAT	86,380	55,000	(31,380)	66,000	(20,380)
7010 ELECTRICAL	399,549	458,333	58,785	550,000	150,451
7020 WATER	28,769	35,417	6,648	42,500	13,731
7030 BLDG/FACILITY MAINT	32,401	70,833	38,433	85,000	52,599
7040 BLDG/FACILITY REPAIR	96,202	55,000	(41,202)	55,000	(41,202)
7060 BLDG/FACILITY REOV	-	-	-	-	-
7070 BLDG/FACILITY RENTAL	-	-	-	-	-
7080 PLANT MAINTENANCE	70,467	69,500	(967)	81,000	10,533
7110 SECURITY	104,924	91,667	(13,257)	110,000	5,076
7510 VEH/EQUIP REPAIRS	13,203	10,500	(2,703)	10,500	(2,703)
7540 VEH/EQUIP RENTAL	-	-	-	-	-
8000 OPERATIONAL EQUIPMENT	28,108	2,083	(26,025)	2,500	(25,608)
8010 OPERATIONAL MAT/SUPP	81,590	179,167	97,577	215,000	133,410
8050 COST OF SALES	200,114	422,917	222,803	507,500	307,386
8090 UNIFORMS/CLOTHING	12,322	7,500	(4,822)	9,000	(3,322)
8100 PROFESSIONAL SERVICE	23,230	22,083	(1,147)	26,500	3,270
8110 CONTRACTS/AGREEMENTS	19,635	41,667	22,032	50,000	30,365
Total expended to date	\$ 2,587,095	\$ 3,140,762	\$ 553,667	\$ 3,724,475	\$ 1,137,380

Departmental

Finance

	Year to date Expended	10 Month		10 Month		Annual Budget	Annual Budget	Annual Budget	Annual Budget
		Budget	Budget	Budget	Variance				
GL 5001 Ice Rentals	\$ 393,195	\$ 472,500	\$ (79,305)	\$ 630,000	\$ 236,805				
GL 5002 Public Skating	3,972	833	3,139	1,000	(2,972)				
GL 5004 Arena Rental	5,000	25,000	(20,000)	30,000	25,000				
GL 5005 Gym Rental	-	16,667	(16,667)	20,000	20,000				
GL 5006 Canteen Sales	149,277	373,583	(224,306)	500,000	350,723				
GL 5009 Major Events	-	50,000	(50,000)	60,000	60,000				
GL 5010 Other Revenue	48,754	333,895	(285,141)	517,000	468,246				
GL 5033 Program Equipment	2,217	20,833	(18,616)	25,000	22,783				
GL 5034 Facility Rentals	33,477	204,167	(170,690)	237,500	204,023				
Total Revenue To Date	\$ 635,892	\$ 1,497,478	\$ (861,586)	\$ 2,020,500	\$ 1,384,608				

Departmental

Finance

**Parks and Grounds
Operations**

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Parks & Grounds					
6000 WAGES/SALARIES	\$ 1,232,245	\$ 1,361,802	\$ 129,557	\$ 1,609,402	\$ 377,157
6010 BENEFITS	296,129	301,313	5,184	356,097	59,968
6011 MISC BENEFITS	7,150	2,083	(5,067)	2,500	(4,650)
6020 TRAINING/EDUCATION	4,562	5,417	854	6,500	1,938
6030 TRAVEL/CONFERENCES	7,568	10,625	3,057	12,750	5,182
6040 PROF MEM/DUES & FEES	-	167	167	200	200
6050 OFFICE SUPPLIES	933	1,250	317	1,500	567
6060 OFFICE EQUIPMENT	-	833	833	1,000	1,000
6080 ADVERTISING	200	-	(200)	-	(200)
6110 TELEPHONE/FAX	6,717	7,083	366	8,500	1,783
6130 COMPUTER HARDWARE	569	208	(361)	250	(319)
7000 HEAT	5,686	4,500	(1,186)	5,400	(286)
7010 ELECTRICAL	41,858	64,583	22,725	77,500	35,642
7020 WATER	22,651	20,833	(1,817)	25,000	2,349
7030 BLDG/FACILITY MAINT	4,046	4,167	121	5,000	954
7040 BLDG/FACILITY REPAIR	-	-	-	-	-
7060 BLDG/FACILITY RENOV	-	-	-	-	-
7080 PLANT MAINTENANCE	-	-	-	-	-
7110 SECURITY	10,249	8,500	(1,749)	8,500	(1,749)
7510 VEH/EQUIP REPAIRS	146	917	771	1,100	954
7530 VEH/EQUIP REPLACEMENT	13,864	20,833	6,970	25,000	11,136
7540 VEH/EQUIP RENTAL	8,632	12,500	3,868	15,000	6,368
8000 OPERATIONAL EQUIP	53,698	28,000	(25,698)	28,000	(25,698)
8010 OPERATIONAL MAT/SUPP	340,509	291,667	(48,842)	350,000	9,491
8020 MAINTENANCE EQUIP	61,740	40,000	(21,740)	40,000	(21,740)
8040 COMM EQUIP LINES (GPS)	8,906	8,333	(573)	10,000	1,094
8080 STREET LIGHTS	2,225	4,583	2,358	5,500	3,275
8090 UNIFORMS/CLOTHING	10,236	10,000	(236)	12,000	1,764
8100 PROFESSIONAL SERV	45	4,167	4,121	5,000	4,955
8110 CONTRACTS & AGRMNT	460,445	365,100	(95,345)	365,000	(95,445)
Total expended to date	2,601,010	2,579,466	(21,545)	2,976,699	375,689

Departmental

Finance

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Buildings					
6000 WAGES/SALARIES	\$ 1,126,320	\$ 1,187,829	\$ 61,508	\$ 1,403,798	\$ 277,478
6010 BENEFITS	266,205	268,295	2,090	317,076	50,871
6020 TRAINING/EDUCATION	5,093	3,542	(1,551)	4,250	(843)
6030 TRAVEL/CONFERENCES	287	1,042	754	1,250	963
6040 PROF MEM/DUES & FEES	-	-	-	-	-
6050 OFFICE SUPPLIES	237	833	597	1,000	763
6060 OFFICE EQUIPMENT	2,031	2,083	52	2,500	469
6110 TELEPHONE/FAX	12,919	7,333	(5,585)	8,800	(4,119)
6130 COMPUTER HARDWARE	793	2,500	1,707	3,000	2,207
6140 COMPUTER SOFTWARE	524	5,417	4,893	6,500	5,978
7000 HEAT	73,558	83,333	9,778	100,000	26,442
7010 ELECTRICAL	387,463	422,917	38,477	507,500	120,037
7020 WATER	29,158	23,750	(5,408)	28,500	(658)
7030 BLDG/FACILITY MAINT	13,944	35,417	21,472	42,500	28,556
7040 BLDG/FACILITY REPAIR	-	-	-	-	-
7060 BLDG/FACILITY RENOV	28,453	83,333	54,880	100,000	71,547
7070 BLDG/FACILITY RENTAL	163,765	169,167	5,401	203,000	39,235
7080 PLANT MAINTENANCE	14,577	12,917	(1,660)	15,500	923
7100 MAINT. TOOLS/EQUIP	3,256	2,917	(339)	3,500	244
7110 SECURITY	97,971	103,333	5,362	124,000	26,029
7120 PROPERTY TAXES	28,526	36,500	7,974	36,500	7,974
7540 VEH/EQUIP RENTAL	10,760	2,083	(8,677)	2,500	(8,260)
8000 OPERATIONAL EQUIP	-	2,083	2,083	2,500	2,500
8010 OPERATIONAL MAT/SUPP	99,910	100,417	507	120,500	20,590
8020 MAINTENANCE EQUIP	95	2,500	2,405	3,000	2,905
8040 COMM EQUIP LINES (GPS)	2,504	3,333	829	4,000	1,496
8090 UNIFORMS/CLOTHING	3,398	5,417	2,019	6,500	3,102
8100 PROFESSIONAL SERVICE	48,632	66,667	18,034	80,000	31,368
8110 CONTRACTS/AGREEMENTS	94,407	208,333	113,927	250,000	155,593
8120 LEASES	-	2,083	2,083	2,500	2,500
8130 LICENSES/PERMITS	-	833	833	1,000	1,000
8150 GRANTS/SUBS TQ ORG	50,000	50,000	-	60,000	10,000
Total expended to date	\$ 2,564,787	\$ 2,896,207	\$ 334,443	\$ 3,441,674	\$ 876,887

Departmental

Finance

Recreation Cultural Services

Statement of Expenditures

January 31, 2022

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Recreation/Cultural Services					
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 852,825	\$ 1,020,940	\$ 168,114	\$ 1,206,566	\$ 252,235
6020 TRAINING/EDUCATION	353	13,333	12,980	16,000	15,647
6030 TRAVEL/CONFERENCES	9,151	20,833	11,682	25,000	15,849
6040 PROF MEM/DUES & FEES	1,107	2,917	1,810	3,500	2,393
6050 OFFICE SUPPLIES	2,837	5,000	2,163	6,000	3,163
6060 OFFICE EQUIPMENT	4,527	6,667	2,140	8,000	3,473
6080 ADVERTISING	20,613	58,333	37,720	70,000	49,387
6110 TELEPHONE/FAX	6,101	9,167	3,065	11,000	4,899
6120 PUBL./SUBSCRIPTIONS	54	167	112	200	146
6130 COMPUTER HARD/SOFTWARE	3,123	5,833	2,711	7,000	3,877
7070 BLDG/FACILITY RENTAL	32,039	12,778	(19,261)	15,333	(16,706)
8000 OPERATIONAL MAT/SUPPLY	112,042	145,833	33,791	175,000	62,958
8025 COMMUNITY EVENTS	150,011	279,167	129,156	335,000	184,989
8150 SCHOLARSHIPS	20,000	20,000	(0)	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	127,714	127,714	0	356,562	228,848
8170 OPERATING GRANTS POLICY	347,867	347,866	(0)	500,500	152,633
Total expended to date	\$ 1,690,363	\$ 2,076,547	\$ 386,184	\$ 2,755,661	\$ 963,792

Departmental

Finance

Recreation/Cultural Services			Variance	Remaining
5031 PROGRAM REVENUE	\$	30,000	\$ 25,000	\$ 30,000
5034 FACILITY RENTALS		3,372	6,250	7,500
			(2,878)	
Total Revenue To Date	\$	33,372	\$ 31,250	\$ 37,500
			2,122	\$ 4,128

Departmental

Finance

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending January 31st, 2022

	Actual January 31st, 2022	Budget January 31st, 2022	Variance January 31st, 2022	Total Annual Budget 2021-2022
Revenue				
Operating:				
Metered Sales	15,928,119	16,015,516	(87,397)	19,218,619
Public Fire Protection	5,896,992	5,896,993	(0)	7,076,391
Interest on Overdue Accounts	538,258	291,667	246,591	350,000
Other Operating Revenue	4,197	55,000	(50,803)	66,000
Total Operating Revenue	22,367,566	22,259,175	108,391	26,711,010
Expenditures				
Operating Expenses				
Source of Supply	382,561	443,450	60,889	532,140
Power and Pumping	1,449,928	1,635,535	185,607	1,962,642
Water Treatment	3,514,520	4,041,703	527,183	4,850,044
Transmission & Distribution	4,125,343	4,052,507	(72,836)	4,863,008
Administration & General	2,806,450	2,773,606	(32,845)	3,328,327
Depreciation	3,208,333	3,208,333	-	3,850,000
Taxes	1,656,830	1,683,583	26,753	2,020,300
Total Operating Expenses	17,143,966	17,838,718	694,752	21,406,462
Operating Profit/(Loss)	5,223,601	4,420,457	803,144	5,304,548

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending January 31st, 2022

	Actual January 31st, 2022	Budget January 31st, 2022	Variance January 31st, 2022	Total Annual Budget 2021-2022
Non Operating Revenue				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amortization of Deferred Capital contribution	272,183	234,309	37,873	281,171
Total Non Operating Revenue	272,183	234,309	37,873	281,171
Non Operating Expenses				
Short term interest charges	168,358	168,358	0	202,030.00
Debt Charges				
Principal	2,970,417	2,970,417	0	3,564,500.00
Interest	929,363	888,202	(41,162)	1,065,842.00
Amortization of Debt Discount	27,121	26,667	(454)	32,000.00
Capital Expenditures out of operations	1,041,667	1,041,667	(0)	1,250,000.00
Total Non Operating Expenses	5,136,926	5,095,310	(41,616)	6,114,372
Non- Operating Profit/(Loss)	(4,864,743)	(4,861,001)	(3,742)	(5,833,201)
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	22,639,749	22,493,484	146,265	26,992,181
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	22,280,991	22,934,028	653,137	27,520,834
CBRM WATER UTILITY PROFIT/(LOSS)	358,858	(440,544)	799,401	(528,653)

Prepared by Amanda R. Carroll
Review by _____
Date _____

Port of Sydney Development Corporation

January 31, 2022 Income Statement

	This Year Actual	This Year Budget	Variance to Budget	Annual Budget
Wharfage and Berthage	335,210.57	294,393.60	40,816.97	360,941.00
Event Revenue	49,393.35	47,800.00	1,593.35	48,400.00
Miscellaneous Reveue	11,915.91	4,650.00	7,265.91	4,850.00
Storage and Rental	129,951.44	117,781.48	12,169.96	133,817.00
Passenger tax	0.00	0.00	0.00	0.00
Security/Traffic Control	55,440.92	49,951.75	5,489.17	57,465.00
Government Grants	68,974.95	20,000.00	48,974.95	20,000.00
Craft Market Revenue	0.00	0.00	0.00	0.00
	<u>650,887.14</u>	<u>534,576.83</u>	<u>116,310.31</u>	<u>625,473.00</u>
Wages	401,555.42	436,536.59	(34,981.17)	515,906.89
Benefits	114,879.61	85,366.02	29,513.59	100,887.11
Professional Fees	128,778.89	31,800.00	96,978.89	35,200.00
Advertising & Promotioi	6,680.78	7,910.00	(1,229.22)	10,610.00
Cruise Activities	1,135.62	17,400.00	(16,264.38)	17,650.00
Dues & Membership Fe	6,373.90	38,166.00	(31,792.10)	39,226.00
Event Expense	2,045.51	2,600.00	(554.49)	2,600.00
Insurance	37,123.96	34,000.00	3,123.96	53,300.00
Interest & Bank Charge	3,313.11	2,770.00	543.11	3,270.00
Office & Admin	5,143.01	6,504.00	(1,360.99)	7,787.00
Office Rent	43,600.00	43,600.00	0.00	52,320.00
Miscellaneous	905.00	3,500.00	(2,595.00)	4,200.00
Repairs & Maintenance	71,244.37	102,609.00	(31,364.63)	124,331.00
Repairs -JHCP	8,265.59	10,000.00	(1,734.41)	10,000.00
Travel	3,769.60	4,000.00	(230.40)	4,000.00
Utilities	110,743.85	126,500.00	(15,756.15)	157,880.00
Bad Debts	1,610.00	1,000.00	610.00	1,000.00
Security Expense	38,244.65	38,548.00	(303.35)	43,326.00
Leasehold Improvemen	0.00	10,000.00	(10,000.00)	10,000.00
	<u>985,412.87</u>	<u>1,002,809.61</u>	<u>(17,396.74)</u>	<u>1,193,494.00</u>
	(334,525.73)	(468,232.78)	133,707.05	(568,021.00)
Less Amortization	(333,333.33)	(333,333.33)	0.00	(400,000.00)
	<u>(667,859.06)</u>	<u>(801,566.11)</u>	<u>133,707.05</u>	<u>(968,021.00)</u>

