

CAPE BRETON REGIONAL MUNICIPALITY
Special Council Meeting – Minutes

**Wednesday,
September 29, 2021
1:30 p.m.
Via Video Conference**

Mayor Amanda M. McDougall called the meeting to order.

Council: Mayor Amanda M. McDougall
Councillor Gordon MacDonald
Councillor Cyril MacDonald
Councillor Steve Gillespie
Councillor Eldon MacDonald
Councillor Glenn Paruch
Councillor Ken Tracey
Councillor Darren O’Quinn

Staff: Marie Walsh, Chief Administrative Officer
John MacKinnon, Deputy Chief Administrative Officer
Jennifer Campbell, Chief Financial Officer
Deborah Campbell Ryan, Municipal Clerk
Michael Ruus, Director of Planning & Development
Sharon MacSween, Recording Secretary

Absent: Councillor Steve Parsons (Regrets)
Councillor James Edwards (Regrets)
Councillor Darren Bruckschwaiger (Leave of Absence)
Councillor Lorne Green (Regrets)

Summary of Decisions

Land Acknowledgement

Roll Call

1. APPROVAL OF AGENDA:

Motion to approve the September 29, 2021, Special Council Agenda as circulated. **Carried.**

2. BUSINESS ARISING:

2.1 Audit Committee – September 29, 2021:

a) Draft Audited Financial Statements for Year Ended March 31, 2021:

Motion to approve the CBRM Consolidated Financial Statements for the Year Ended March 31, 2021 and release same to the Province of Nova Scotia. **Carried.**

Motion to approve the CBRM Water Utility Financial Statements for the Year Ended March 31, 2021 and release same to the Province of Nova Scotia. **Carried.**

Motion to approve the CBRM Audit Findings Report for the Year Ended March 31, 2021 and the Management Letter and release same to the Province of Nova Scotia. **Carried.**

ADJOURNMENT

Land Acknowledgement

Roll Call

1. APPROVAL OF AGENDA:

Motion:

Moved by Councillor Paruch, seconded by Councillor Gordon MacDonald, to approve the September 29, 2021, Special Council Agenda as circulated.

Motion Carried.

2. BUSINESS ARISING:

2.1 Audit Committee – September 29, 2021:

a) Draft Audited Financial Statements for Year Ended March 31, 2021:

Jennifer Campbell, Chief Financial Officer (CFO), introduced this issue. She advised that at the Audit Committee meeting held earlier this date, the CBRM Auditor, MNP provided their Findings Report and Management Letter for Internal Control Efficiencies.

The Chief Financial Officer provided the following highlights from her Report to the Audit Committee:

- Operational surplus \$3.9 m
- Water Utility surplus \$2.6 m
- Clean and unqualified audit opinions reported by MNP for both statements
- Statements were presented fairly and in accordance with respective reporting frameworks

Ms. Campbell advised that the draft motions from the Audit Committee required for Council to formally approve the statements for release to the province and the public will be provided by the Clerk.

At this point in the meeting, the Clerk shared her screen with proposed motions and then the following were put forward:

Continued...

BUSINESS ARISING: Audit Committee – September 29, 2021 (Cont'd):

Motion:

Moved by Councillor Paruch, seconded by Councillor Cyril MacDonald, to approve the CBRM Consolidated Financial Statements for the Year Ended March 31, 2021 and release same to the Province of Nova Scotia.

Motion Carried.

Motion:

Moved by Councillor Eldon MacDonald, seconded by Councillor Tracey, to approve the CBRM Water Utility Financial Statements for the Year Ended March 31, 2021 and release same to the Province of Nova Scotia.

Motion Carried.

Motion:

Moved by Councillor Eldon MacDonald, seconded by Councillor O'Quinn, to approve the CBRM Audit Findings Report for the Year Ended March 31, 2021 and the Management Letter and release same to the Province of Nova Scotia.

Motion Carried.

Mayor McDougall thanked the Chief Financial Officer for her direction and the work of her team and contributions of the Audit Committee.

Meeting adjourned at 1:39 p.m.

Mayor Amanda M. McDougall

/slm

**Deborah Campbell Ryan
Municipal Clerk**