

Cape Breton Regional Municipality

Council Meeting

AGENDA

TUESDAY, JUNE 9, 2020

1:30 P.M.

**VIA
VIDEO/TELECONFERENCING**

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Cape Breton Regional Municipal Council

Council Meeting

Tuesday, June 9, 2020
1:30 p.m.

Via
Video/Teleconferencing

AGENDA ITEMS

Roll Call

1. **APPROVAL OF MINUTES:** (Previously Distributed)
 - **Council Meeting May 26, 2020**

2. **APPROVAL OF AGENDA:** (Motion Required)

3. **PROCLAMATIONS & RESOLUTIONS:**
 - 3.1 **National AccessAbility Week 2020 (for ratification):**
Councillor Eldon MacDonald (See page 7)

 - 3.2 **Human Values Day 2020 (for ratification):**
Councillor Jim MacLeod (See page 8)

 - 3.3 **100 Women Who Care CBRM:**
Councillor Earlene MacMullin (See page 9)

 - 3.4 **Community Concerns regarding the Donkin Mine:** Councillor
Amanda McDougall (See page 10)

Continued...

4. **PRESENTATION:**

- 4.1 **Cape Breton Partnership – Update:** Spokesperson Carla
Arsenault, President & CEO

5. **PLANNING ISSUES:**

5.1 **FINAL APPROVAL – PUBLIC HEARING:**

- a) **Request from Island Folk Cider House to amend the Secondary Planning Strategy and Development Agreement to permit serving of alcoholic beverages produced off site at 52 Nepean St, Sydney, District #5 (PID 15889330)**

Public Hearing to consider the amendment of the Secondary Planning Strategy and Development Agreement to permit serving of alcoholic beverages produced off site at 52 Nepean St., Sydney. Kristen Knudskov, Planner (See page 11)

- 5.2 **Renaming Harbourview Drive, Sydney River, District #4:**
Kristen Knudskov, Planner (See page 39)

6. **STREET CLOSURE – PUBLIC HEARING:**

- 6.1 **Request for Street Closure (undeveloped portion) Minto Street, Sydney, NS, District #6 – PID 15891534 (2323174 Nova Scotia Limited):** Demetri Kachafanas, QC, Regional Solicitor
(See page 43)

7. **BY-LAWS & MOTIONS:**

7.1 **By-laws:**

- a) **Second / Final Reading – Public Hearing:**
- i. **CBRM Alternative Voting By-Law - Proposed Amendments:**
Deborah Campbell Ryan, Municipal Clerk (See page 48)
- b) **First Reading:**
- i. **CBRM Tow Truck Licencing By-law:** Staff Sergeant Joe Farrell (See page 71)

Continued...

8. **BUSINESS ARISING:**

8.1 **General Committee Meeting – March 3, 2020:**

- a) **Winter Operations Strategy Review:** Ray Boudreau, Senior
Manager of Public Works (See page 100)

9. **PUBLIC SERVICES ISSUES:**

- 9.1 **Flood Risk Infrastructure Investment Program (FRIIP):** Wayne
MacDonald, Director of Engineering & Public Works (See page 116)

- 9.2 **Provincial Capital Assistance Program (PCAP):** Wayne MacDonald,
Director of Engineering & Public Works (See page 117)

- 9.3 **CBRM Capital Priorities 2021-2025 – Federal/Provincial Stimulus
Priorities:** Mayor Cecil P. Clarke (See page 118)

10. **CORPORATE SERVICES ISSUES:**

- 10.1 **Request for Street Closure (undeveloped portion) Chisholm Street,
Sydney Mines, NS, District #1 – Portion of PID 15725997:** Demetri
Kachafanas, QC, Regional Solicitor (See page 121)

- 10.2 **Borrowing Resolution, Lease Facility:** Jennifer Campbell, Chief
Financial Officer (See page 124)

- 10.3 **Borrowing Resolution, Operating:** Jennifer Campbell, Chief
Financial Officer (See page 125)

- 10.4 **Resolution for Pre-Approval of Debt Issuance:** Jennifer Campbell,
Chief Financial Officer (See page 126)

- 10.5 **High School Scholarships:** Kirk Durning, Manager of Recreation (See
page 128)

- 10.6 **Procurement Policy Changes:** Adam MacNeil, Manager of Finance
(See page 129)

- 10.7 **Notice – Proposed Amendments to Various CBRM Policies:**
Deborah Campbell Ryan, Municipal Clerk (See page 153)

Continued...

11. **REPORTS:**

- 11.1 **Statistical Complaint Report - Dangerous and Unsightly Properties:** Paul Burt, Manager of Building, Planning & Licensing Laws (See page 154)

ADJOURNMENT

Proclamation
National AccessAbility Week 2020

WHEREAS: individuals with disabilities are impacted daily by barriers to information, facilities, employment, transportation and communication supports; and

WHEREAS: such barriers often impact a person's ability to fully participate in the community; and there is a need to raise awareness and improve supports; and

WHEREAS: National AccessAbility Week was created to fill that need by promoting inclusion and accessibility in our communities and workplaces, as well as celebrating progress and to inspire governments, private enterprise and citizens to further break down barriers; and

WHEREAS: citizens like Marcie Shwery-Stanley and her colleagues have worked hard and we need to change the way we think, speak and act about barriers to participation and accessibility so it is not an afterthought but routine.

**BE IT THEREFORE
RESOLVED:** that CBRM Mayor Cecil P. Clarke and Council hereby proclaim May 31 – June 6 as AccessAbility Week in the CBRM and encourage residents to live with the spirit of inclusion and champion accessibility for all.

Councillor Eldon MacDonald - CBRM District #5
June 9, 2020

Proclamation
Human Values Day 2020

- WHEREAS:** CBRM takes a leadership role in bridging cultural, ethnic and social differences in our communities; and
- WHEREAS:** the Walk for Values is dedicated to raising awareness of basic human values and encourages individuals to be an agent of change for universal peace and harmony; and
- WHEREAS:** while virtual this year, the walk welcomes individuals, families and communities of all races, faiths and beliefs to join together and walk for the basic human values of truth, right conduct, peace, love and non-violence; and
- WHEREAS:** we are committed to building an inclusive society that serves as a model of diversity for cities across the world.
- BE IT THEREFORE RESOLVED:** That Mayor Cecil P. Clarke and CBRM Council proclaim Friday, April 24th, 2020 as **Human Values Day** in the Cape Breton Regional Municipality.

Councillor Jim MacLeod - CBRM District #12

June 09, 2020

Proclamation
100 Women Who Care CBRM

WHEREAS: 100 Women Who Care CBRM was formed in February 2014 by co-founders Deana and Samantha Lloy with the goal of bringing local women together to raise awareness of and contribute to non-profit and charitable organizations; and

WHEREAS: through awareness the women have inspired others to give of their time and talent to charities they may not have been otherwise aware of; and

WHEREAS: 6 years later the group of women have raised more than 300 thousand dollars for 24 local non-profits; and

WHEREAS: these women have made our CBRM a better, healthier and stronger place to live will add to their total this evening as they hold their first virtual meeting.

**BE IT THEREFORE
RESOLVED:** That Mayor Cecil P. Clarke and CBRM Council proclaim today, Tuesday, June 09, 2020 to be 100 Women Who Care CBRM day here in the Cape Breton Regional Municipality.

Councillor Earlene MacMullin - CBRM District #2

June 09, 2020

RESOLUTION

Community Concerns regarding the Donkin Mine

Whereas: On March 30th, 2020 the news reported that the Donkin Mine, operated by Kameron Coal would be ceasing operations permanently;

And Whereas: While the Mine brought many jobs to the area and was noted as supporting many local companies and suppliers, many people in surrounding communities have experienced issues and hardship due to the trucking of coal and more recently noise pollution emanating from the site reaching as far as South Head;

And Whereas: Local residents residing in South Head have created a website identifying many of the concerns people have been bringing forward for some time (<http://gobsmack.org/>). Understanding that many of the regulations pertaining to the Donkin Mine reside within the Provincial and Federal jurisdiction residents have asked that CBRM Council act as a voice of the people in the communities surrounding the Donkin Mine site and help find a way to make their concerns heard;

And Whereas: These concerns include but not limited to methane gas emissions/air quality control, noise pollution, impact on local seabird colonies and breeding grounds, site maintenance going forward and the possibility of remediation.

Be It Therefore resolved: That Mayor Cecil P. Clark and CBRM Council reach out to the Provincial and Federal representatives of Cape Breton Island and ask them what the intentions are in addressing the concerns of residents in the communities surrounding the Donkin Mine site.

Councillor Amanda McDougall
CBRM District #8

June 9, 2020

Request from Island Folk Cider House to Amend the Secondary Planning Strategy and Development Agreement to Permit Serving of Alcoholic Beverages Produced Off Site at 52 Nepean Street, Sydney (PID 15889330)

Motion:

Moved by Councillor Eldon MacDonald, seconded by Councillor McDougall, approval to advertise notice of a Public Hearing to be held during a future meeting of Council to consider amendments to the Secondary Planning Strategy and Development Agreement to permit serving of alcoholic beverages produced off-site at 52 Nepean Street, Sydney (PID 15889330) as outlined in the staff Issue Paper dated May 5, 2020.

Motion Carried.



TO: CBRM Council

FROM: Kristen Knudskov

SUBJECT: Request from Island Folk Cider House to amend the Secondary Planning Strategy and Development Agreement to permit serving of alcoholic beverages produced off-site at 52 Nepean Street, Sydney (PID 15889330)

DATE: June 2, 2020

Background

On February 19, 2019, Council approved amendments to the Secondary Planning Strategy (SPS), Secondary Land Use Bylaw, and entered into a Development Agreement (DA) to permit a microbrew cidery at the former St. George's Church Hall (52 Nepean Street, Sydney – see Attachment A).

Currently, under the SPS and DA, Island Folk Cider House (the applicant) may only serve alcoholic beverages which are produced on site. The applicant would like to serve other low alcohol-by-volume beverages (such as beer and wine) which they do not produce on site. Thus, the applicant has requested that Council amend the SPS and DA. Further details of the proposal are outlined in a letter from the applicant (Attachment B).

Public Participation Program

Council has the authority to amend Plan Policy under Part 8, Section 205 of the *Municipal Government Act*. Council is obligated to conduct a Public Participation Program (PPP) to gather public input on proposed changes prior to amending Plan Policy.

On February 18, 2020, CBRM Council passed a motion to conduct a PPP. In consultation with the local area Councilor, the following formats were selected:

1. Survey

The Planning Department surveyed individuals who live, work, or own property in the North End of Sydney. The survey was available online or by hard copy if so requested. The survey was open to responses between March 18th and April 1st. A copy of the survey can be found in Attachment C. The results are summarized below.

2. Open House

An Open House was scheduled for Wednesday, March 18th. Due to the restrictions on gathering due to COVID-19, the Open House was cancelled. Given that CBRM residents would have an additional opportunity to provide their input during a Public Hearing prior to any decision on the matter, the PPP was concluded.

Survey Results

There were seventy-seven (77) total survey responses received. Responses to each question are summarized below:

1. Do you live, work, or own property in the North End of Sydney? Please tick all which apply.

Response	Number	Percentage
Live	29	38%
Work	48	62%
Own Property	19	25%
None of the Above	6	8%

2. Do you support the idea that serving low alcohol-by volume beverages (such as beer and wine), which are produced off-site, be permitted at S2 Nepean Street, Sydney?

Response	Number	Percentage
Yes	74	96%
No	3	4%
Not Sure	0	0%

The individuals who responded 'No' to this question all indicated that they live in the North End of Sydney, within half of a kilometer from the subject site.

3. Do you support the idea of microbreweries being permitted in other areas of the North End Downtown Fringe Zone?

Response	Number	Percentage
Yes	70	92%
No	4	5%
Not Sure	2	3%

4. If yes to question 3, do you support the idea that microbreweries in the North End Downtown Fringe Zone be permitted to serve alcoholic beverages which are produced off-site?

Response	Number	Percentage
Yes	71	93%
No	3	4%
Not Sure	2	3%

5. Is there anything else you would like to add or comment about the proposed project?

The common themes among those who support the proposed development included:

- Encouraging small businesses will generate economic growth and enhance tourism activity for the North End and CBRM as a whole;
- This type of business will help retain younger demographics;
- The development will increase the vibrancy of the North End.

The common themes among those who do not support the proposed development included:

- Alcohol establishments are an inappropriate use for a residential area;
- The North End has a concentration of uses which deteriorate the neighbourhood character;
- Making more beverage types available will increase drinking and driving instances and vehicular accidents, particularly along Nepean Street.

Evaluation

While the feedback from the survey was generally positive, it is important to consider the concerns raised (see above), as these concerns were raised by individuals who reside close to the development.

- Alcohol establishments are an inappropriate use for a residential area;

While there are residences in proximity of the site, the North End Downtown Fringe (NEDF) Zone is intended to be a mixed-use, transitional area between the North End Residential Zone and downtown Sydney. The primary use of an alcohol processing facility is currently permitted by Development Agreement in the NEDF Zone. It is reasonable that alcoholic beverages produced off-site also be offered at a processing facility.

- The North End has a concentration of uses which deteriorate the neighbourhood character;

Provisions within the existing Development Agreement regulating the size, hours of operation, and nature of the development (ie. Limiting the type of Liquor Licences permitted) are intended to minimize nuisance impacts of the development.

- Making more beverage types available will increase drinking and driving instances and vehicular accidents, particularly along Nepean Street.

Drinking and driving offences are enforced by police services. Additionally, traffic concerns regarding Nepean Street have been forwarded to CBRM Engineering and Public Works and the Traffic Authority.

Attachment D contains an Amending Bylaw which would carry out the necessary changes to the SPS to permit the applicant's proposal. Amendments include:

- Removing the phrase "...that consumption of alcohol will be limited to products produced on-site..." from Section 4, Policy 13;
- Removing the provision that alcoholic beverages be "(1) limited to products produced on-site" from Section 4, Policy 13.2; and

- Removing “beverage room” from the list of prohibited establishment types from Section 4, Policy 13.2, Provision (3).

While Development Agreements follow a similar public process to zone amendments, the adoption process differs. Development Agreements must be registered to the subject property at the Land Registration Office. Amendments to the Development Agreement may be carried out by repealing and replacing the existing Development Agreement.

Attachment E contains amended Development Agreement terms which would carry out the necessary changes to accommodate the applicant’s proposal. Amendments include:

- Under Clause 5, removing the statement “...to ensure that the alcoholic beverages sold in the cidery tasting room are limited to those produced on-site.”
- Under Clause 9, altering the wording of the second statement to read “Activities on this property involving the serving of liquor shall be limited to a “beverage room” and under no circumstances shall a club liquor license or a license for a lounge or cabaret be granted for this property;”

Notice of Public Hearing

In accordance with the *Municipal Government Act*, notice of the application was published in the May 29th and June 1st editions of the Cape Breton Post. Flyers were sent to all properties in the North End of Sydney, and mailed to assessed property owners in the immediate vicinity of the site.

At the time that this issue paper was prepared, Planning Staff received six submissions in support of the proposed amendments and none opposed. Full copies of the submissions are provided in Attachment F.

Options

The matter before Council is whether or not alcohol processing facilities should be permitted to serve alcoholic beverages produced off-site in the NEDF Zone, subject to a signed Development Agreement. When it comes to making a decision on this amendment application, Council may:

1. Approve the amendment application and adopt the Amending Bylaw (Attachment D) and repeal and replace the existing Development Agreement with the attached Development Agreement (Attachment E). If approved, the amendments would permit the Island Folk Cider House to serve alcoholic beverages which are produced off-site;
2. Reject the amendment application. In this case, Island Folk Cider House would continue to be permitted to operate, provided it is in compliance with the terms of the existing Policy and Development Agreement. This would mean that only alcoholic beverages which are produced on site may be served.

Recommendation

That Council pass a motion to accept Option 1.

Respectfully submitted by:

ORIGINAL SIGNED BY

Kristen Knudskov
 Planning and Development Department

A





December 18, 2019

Dear Mayor and Council:

Island Folk Cider House (IFCH), located at 52 Nepean St., Sydney NS, is seeking an amendment to the North End Secondary Planning Strategy, Section 4, Policy 13.2 and the Development Agreement PID 15889330 entered and signed by the Cape Breton Regional Municipality and David Realities Limited on May 22, 2019.

Currently, as stipulated by the Development agreement, Island Folk Cider House is "to ensure that the alcoholic beverages sold in the cidery tasting room are limited to those produced on-site."

At present, Island Folk Cider House (IFCH) is producing cider only, meaning we can offer cider only. However, given the growing craft beverage sector on Cape Breton Island (e.g. Breton Brewing, Big Spruce Brewing, and Route 19) and the diverse preferences of local residents and tourists, we wish to also offer local craft beer and wine which we currently do not produce ourselves and, as such, are prohibited from selling under the current North End Secondary Planning Strategy, Section 4, Policy 13.2 and Development Agreement PID 15889330.

Based on the current development agreement, IFCH is offering the following items on location:

- 5oz samples, 12oz, 16oz, and 20oz glasses of cider to be enjoyed on site; and
- 750ml refillable bottles (or 'growlers) and 473ml cans to be enjoyed off site.

To provide these items, IFCH requires the following permits from the Nova Scotia Liquor Corporation (NSLC):

- Microbrewery Permit (which allows the production of cider);
- On-site Store Permit (which allows patrons to purchase and take away cider packaged in 750ml refillable bottles and 473ml cans); and
- Hospitality Room License (which allows patrons to enjoy 5oz to 20oz glasses of cider on site).

Island Folk Cider House is seeking an amendment to be able to offer, in addition to the cider items above:

- 16oz and 20oz glasses of local craft beer; and
- 5oz of wine to be enjoyed on site.

To offer items that are not produced on site, requires a Beverage Room License from Alcohol and Gaming Nova Scotia.

The only difference between the Beverage Room Licence and the Hospitality Room Licence is that the cidery will be able to offer other beer and wine (which is not currently produced in the facility) rather than cider only.

Cider and beer have very similar ABV measurements (Alcohol by Volume) ranging from 3% to 8%. While wine has a slightly higher ABV, it is offered and consumed in lesser quantities. Under no circumstances, will the cidery pursue the offering of liquor or spirits which contain at least 20% ABV.

Furthermore, if this amendment were to be granted, there will be no change to hours of operation as originally outlined in the Development Agreement: 11am-10pm Sunday to Thursday; and 11am-11pm Friday and Saturday.

As mentioned, to offer beer and wine, will require a Beverage Room License. This will require an additional amendment to the North End Secondary Planning Strategy, Section 4, Policy 13.2 and Development Agreement PID 15889330 which states: "Activities on this property involving the serving of liquor shall be limited to a 'tasting room' and under no circumstances shall a club liquor license or a license for a beverage room, lounge, or cabaret, be granted for this property".

In sum, Island Folk Cider House is seeking an amendment to North End Secondary Planning Strategy, Section 4, Policy 13.2 and Development Agreement PID 15889330 to enable the offering of local beer and wine to be enjoyed on site.

Rationale:

Island Folk Cider House is the first of its kind on Cape Breton Island, contributing to a high-growth sector in Nova Scotia, as well as throughout Canada and internationally. The cidery is a new business that will provide new and unique products and experiences for locals and tourists alike.

The rationale for seeking an amendment to the North End Secondary Planning Strategy, Section 4, Policy 13.2 and Development Agreement PID 15889330 is focused on business sustainability, opportunity for mutual support, and community economic development.

Business Sustainability

Across Nova Scotia, there are a growing number of craft cideries and breweries and a majority offer product that are not produced on site to cater to customer's diverse preferences thus best ensuring the business's sustainability. Similarly, offering local beer and wine products will increase the cidery's customer base which in-turn increases profitability and success.

Opportunity for Mutual Support

Offering other local products at this location will demonstrate support for other entrepreneurs and form the basis for future collaboration. For example, by offering Breton Brewing products at the cidery, in exchange Breton Brewing will offer cider products at their brewery thus mutually benefitting both businesses. Providing additional products will expose tourists to unique product offerings available across the Island and promote our Island as a craft destination.

Community Economic Development

Increasing product offerings will increase capacity and profitability enabling growth and development contributing to our much-needed commercial tax base. Furthermore, business growth will mean more full-time employment opportunities.

Risk Mitigation:

Amending the North End Secondary Planning Strategy, Section 4, Policy 13.2 and Development Agreement PID 15889330 will not impact the hours of operation. The hours of operation will remain as 11am-10pm Sunday to Thursday; and 11am-11pm Friday and Saturday.

Additionally, amending the North End Secondary Planning Strategy, Section 4, Policy 13.2 and Development Agreement PID 15889330 will not invoke increased intoxication amongst patrons as no hard liquor or alcohol will be offered. Only products with comparable ABV levels will be offered.

In closing, you may be wondering why I am seeking an amendment since I submitted an initial request to Mayor and Council in August 2018 to rezone 52 Nepean St. and amend the policy in September of 2018 with the subsequent Development Agreement PID 15889330 signed in May 2019. Since that time, I have made significant investment in the infrastructure of 52 Nepean St. and the business's progress. Through this development, I have become increasingly more aware of the challenges and opportunities that exist within the world of entrepreneurship, and specifically the local craft industry. The limitations I am hoping to amend will not only enable my business to enhance our product offerings, attract a larger customer base, and collaborate with other local micro-breweries, but it will also, most certainly, facilitate a sustainable and profitable business from day one. I am confident that the Island Folk Cider House establishment can be, and will be, given the opportunity, a destination for locals and tourists alike for years to come. This venture came about because of my interest, commitment, and passion for local community development and I will run a responsible and respectful operation that our community can be proud of.

Thank you for considering Island Folk Cider House's request to explore amending the North End Secondary Planning Strategy, Section 4, Policy 13.2 and Development Agreement PID 15889330. It is my hope that you will consider the request for amendments as outlined above and that together we can work in collaboration to explore the possibility of these amendments further.

Sincerely,



Jill McPherson
Founder/Co-owner
Island Folk Cider House
52 Nepean St., Sydney, NS



North End Sydney Amendment Survey



In February of 2019, Cape Breton Regional Municipality (CBRM) Council approved amendments to the North End Sydney Secondary Planning Strategy (Planning Strategy) and entered into a development agreement to permit Island Folk Cider House, a microbrew cidery, to operate at 52 Nepean Street, Sydney (former St George's Church hall). Currently, Island Folk Cider House is only permitted to serve alcoholic beverages which are produced on site.

Proposed Development

Island Folk Cider House would like to serve low alcohol-by-volume beverages (ie. Beer and wine) which are produced off-site. The proposed amendments would not permit serving of spirits or hard liquor.

To do so, Council would need to amend the Planning Strategy and the development agreement in effect. CBRM is seeking input from the residents of the North End of Sydney prior to making a decision on the matter.

The intent of this questionnaire is to obtain feedback on the proposed development from residents living and working in the North End of Sydney.

Please answer the following questions. Required fields and questions are indicated by a star symbol (*). Your contact information and answers to these questions will remain confidential and be used only in the evaluation of the above-noted project.

***PLEASE NOTE: SUBMISSIONS MISSING INFORMATION IN REQUIRED FIELDS WILL NOT BE CONSIDERED IN THE EVALUATION OF THE PROJECT.**

Contact Information

Name *

Company (indicate N/A if not applicable) *

Address *

Address 2

City / Town *

State / Province *

Zip / Postal Code

Country

Email Address

Phone Number *

1* Do you live, work, or own property in the North End of Sydney? Please tick all which apply.

- Live Work Own property
- None of the above (if selected,
then you are not required to
continue with the survey)

2 Do you support the idea that serving low alcohol-by volume beverages (such as beer and wine), which are produced off-site, be permitted at 52 Nepean Street, Sydney?

- Yes No Not sure

3 Do you support the idea of microbreweries being permitted in other areas of the North End Downtown Fringe Zone?

Yes

No

Not sure

4 If yes to question 3, do you support the idea that microbreweries in the North End Downtown Fringe Zone be permitted to serve alcoholic beverages which are produced off-site?

Yes

No

Not sure

5 Is there anything else you would like to add or comment about the proposed project?

Thank you for participating.

Online surveys will be automatically submitted when you click 'Finish Survey' below.

For paper copies, please return this survey by Friday March 27, 2020 at 4:00pm:

By mail or in person to:

Civic Center

320 Esplanade, Suite 200

Sydney, Nova Scotia B1P 7B9

By email to:

planningconsult@cbrm.ns.ca

By-law
of the
Cape Breton Regional Municipality
amending the
Secondary Planning Strategy

Pursuant to Section 205 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the Cape Breton Regional Municipality's Secondary Planning Strategy in the following manner:

THAT: Section 4, Policy 13 be amended by deleting:

After a review of the proposal and consultation with the neighbourhood through a well attended public participation program, it was felt that this activity could be an appropriate addition to the area, providing that measures were put in place to ensure that the scale of the project is limited to ensure that it will be reasonably compatible with nearby residential areas, that consumption of alcohol will be limited to products produced on-site and that the hours of operation will be regulated so as to ensure that late night activities are prohibited.

AND THAT: Section 4, Policy 13 be amended by inserting:

After a review of the proposal and consultation with the neighbourhood through a well-attended public participation program, it was felt that this activity could be an appropriate addition to the area, providing that measures were put in place to ensure that the scale of the project is limited to ensure that it will be reasonably compatible with nearby residential areas and that the hours of operation will be regulated so as to ensure that late night activities are prohibited.

THAT: Section 4, Policy 13.3 be amended by deleting:

It is Council's intention to permit an alcohol processing facility (such as a microbrewery) within the North End Downtown Fringe, providing that the Owner of the facility enters into a development agreement with Council which limits the scale of the facility so as to ensure that it is reasonably compatible with nearby residential areas, and in particular to ensure the serving of alcoholic beverages at the facility be (1) limited to products produced on-site, (2) not take place late at night and (3) not take place in a club, lounge, beverage room or cabaret as defined by the Province.

AND THAT: Section 4, Policy 13.2 be amended by inserting:

It is Council's intention to permit an alcohol processing facility (such as a microbrewery) within the North End Downtown Fringe, providing that the Owner of the facility enters into a development agreement with Council which limits the scale of the facility so as to ensure that it is reasonably compatible with nearby residential areas, and in particular to ensure the serving of alcoholic beverages at the facility (1) not take place late at night and (2) not take place in a club, lounge, or cabaret as defined by the Province.

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on February 18, 2020.

MAYOR

CLERK

THIS IS TO CERTIFY that the above amendments are a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on _____, 2020 to amend the Cape Breton Regional Municipality's Secondary Planning Strategy.

Deborah Campbell Ryan, CLERK

E

THIS INDENTURE made and entered into this ____ day of _____ A.D., 2020.

BETWEEN:

DAVID REALTIES LIMITED, incorporated in and under the laws for the Province of Nova Scotia

hereinafter referred to as the "Owner(s)"

Of The One Part

AND

CAPE BRETON REGIONAL MUNICIPALITY, a body corporate and politic, in the County of Cape Breton, Province of Nova Scotia;

hereinafter called the "Municipality"

Of The Other Part

WHEREAS the North End Sydney Secondary Planning Strategy provides for Development Agreements under Part VIII of the Municipal Government Act of Nova Scotia pursuant to the policies of the North End Sydney Secondary Planning Strategy.

AND WHEREAS the Municipality by this agreement, permits the Owner(s), or a tenant of the Owner(s) to convert an existing structure at 52 Nepean Street, Sydney into a microbrewery cidery and a cidery tasting room, also identified as PID 15889330, which lands are shown on Schedule "A", attached, subject to the terms and conditions herein contained.

AND WHEREAS the Owner covenants that it is the Registered Owner of the lands and premises outlined in Schedule "A", attached hereto and more particularly described in a deed to the owners dated the 10th day of April A.D., 2019, and registered in the Registry of Deeds Office at Sydney, Nova Scotia, on the 25th day of April A.D., 2019, as Document Number 114364475.

NOW THEREFORE THIS INDENTURE WITNESSETH that in consideration of the sum of ONE DOLLAR (\$1.00) paid by the Owner(s) to the Municipality, receipt of which is hereby acknowledged, the Owner(s) for and on behalf of themselves, their heirs, executors, administrators, successors, and assigns covenant and agree with the Municipality as follows:

1. To maintain the property identified in the attached Schedule "A", hereinafter described as "the lands and premises" in accordance with the provisions of this Agreement;
2. To develop the property as a microbrewery cidery and a cidery tasting room, to be housed within the existing structure as shown on the attached site plan, identified as Schedule "B", attached hereto, except under the circumstances described in Clause 10;
3. To provide on-site parking, in accordance with the requirements of the NEDF Zone, for the floor area within the existing building only;
4. To limit the cidery and tasting room to the existing structure, with no additions to allow for an expanded floor area, except that an outdoor patio area not exceeding 800 square feet may be developed at the rear (western) side of the structure for use during the period between May 1 and October 15 each year;
5. Alcoholic beverages which are produced on-site may be for on-site consumption or for taking off site;
6. To ensure that the operation of the tasting room is limited to the hours of 11 am to 10 pm, Sunday to Thursday and to 11 am to 11 pm on Friday and Saturday. Sales of food for on-site consumption will be limited to the same hours, and all food served must be consumed on site. No take-out or delivery service is permitted for food sales;
7. Except as provided for in Clause 8, below, any areas within the building not included in the cidery microbrewery or cidery tasting room must be utilized for uses accessory to the cidery operations, such as storage, washrooms, office space, kitchen facilities or a gift shop selling merchandise related to the cidery such as souvenir mugs, t-shirts, ball caps, sweaters, and similar items. No other business activity is permitted on the site;
8. The following exceptions to Clause 7 are permitted: (a) the use of the existing kitchen within the structure by the Owner as a secondary location for the preparation of food for the Meals On Wheels service provided by the Owner, on the understanding that the primary location of the Meals on Wheels operation will be elsewhere, and (b) the use of a maximum of 700 square feet of space within the existing structure as office space, providing that the number of parking spaces required by the office space and the cidery operation combined as specified in the Land Use Bylaw for the NEDF Zone do not exceed the eighteen spaces provided on the property at the time of application;
9. All activities on the property relating to the serving of alcohol or food shall be subject to any applicable regulations of the Province of Nova Scotia. Activities on this property

involving the serving of liquor shall be limited to a "beverage room" and under no circumstances shall a club liquor license or a license for a lounge or cabaret be granted for this property:

10. In the event that the cidery ceases operation for any reason, the use of the property shall be governed by the requirements of the North End Downtown Fringe (NEDF) Zone, or in the event that the Land Use Bylaw is amended so as to eliminate the NEDF Zone, by the requirements of the zone for the property lying immediately to the west of the subject property;
11. Upon the breach by the Owner(s) of any of the terms or conditions of this Agreement, the Municipality shall be entitled to specific performance by way of remedial Court Order or after fifteen (15) days notice in writing to the Owner(s), at its option enter on the lands and premises, and perform any and all covenants or conditions herein contained. Should the Municipality not choose to exercise its option to remedy, this Agreement may be terminated by the Municipality upon written notice to the Owner(s) or their successors-in-title, at which time all licenses or permissions hereby granted by the Municipality to the Owner(s) shall absolutely cease to exist.
12. Should the Municipality be required to pursue legal action to enforce all or any part of this Agreement, the Owner agrees to indemnify the Municipality for all cost associated with the legal action.
13. That all reasonable expenses incurred by the Municipality or its successors, or agents, or employees, whether arising out of the entry of the said lands and premises or from the performance of the covenants may be recovered from the Owner(s), his/her successors, or agents, or employees by direct suit and shall become a charge upon the land;
14. That this Agreement shall be registered in the Registry of Deeds Office in the County of Cape Breton and shall form a charge or encumbrance upon the said property as outlined in Schedule "A";
15. If any provisions of this Agreement shall be found to be or deemed illegal, invalid, or unenforceable, the remainder of this Agreement shall not be affected thereby.

The covenants, agreement, conditions and understandings herein contained on the part of the Owner(s) shall run with the land and shall be binding upon them, their heirs, executors, administrators, successors, assigns, mortgagees, lessees, and occupiers of the said land from time to time and shall be and form a charge and/or restrictive covenant upon the said land.

F



January 28, 2020

To whom it may concern,

On behalf of the Cape Breton Partnership, please accept this letter in support of Island Folk Cider House's (IFCH) application to amend the North End Planning Strategy.

Island Folk Cider House is the first of its kind on Cape Breton Island, contributing to a high-growth sector in Nova Scotia, as well as throughout Canada and internationally. The cidery is a new business that plans to provide new and unique products and experiences for locals and tourists alike.

The Cape Breton Partnership is the Island's private sector-led economic development organization. As such, we are excited about the private investment that IFCH is making to grow both our tourism and manufacturing sectors. Their investment is also supporting Downtown Sydney as a strong and vital Cape Breton tourist destination.

The current investment and amendment request is in alignment with the intent of the CBRM's Commercial Development District Improvement Bylaw (C-300), and will contribute to the much-needed commercial tax base. Furthermore, the business growth expected following a successful amendment will likely enable more full-time employment opportunities and more customers choosing to spend their dollars locally in Downtown Sydney.

IFCH's plan to offer other craft beverages from elsewhere in Cape Breton is an excellent way to expose local residents and tourists to the whole of Cape Breton's growing craft industry, and a practice commonly used in many other craft beverage manufacturers in Nova Scotia and throughout Canada. If permitted, this practice will contribute to the continuous success and growth of not only IFCH, but also other producers in the CBRM and elsewhere in Cape Breton.

The protection of residents is not only important to the CBRM, but also the Cape Breton Partnership, as we strive to create a vibrant community that benefits businesses, customers, and citizens. Therefore, IFCH's application amendment is required to successfully operate in the North End Downtown Fringe Zone.

If you have any questions, please feel free to contact me directly at [REDACTED] or [REDACTED]

Sincerely,

[REDACTED]

Carla Arsenault
President & CEO

285 Alexandra Street
Sydney, NS | B1S 2E8

609 Church Street, Suite 101
Port Hawkesbury, NS | B9A 2X4

capebretonpartnership.com



364 Keltic Drive
Sydney, NS, B1R 1V7



January 28, 2020

Re: Beer Service at Island Folk Cider House

Dear CBRM Council & Concerned Citizens:

We understand that on February 4th, 2020, CBRM Planning is presenting Island Folk Cider House's request to serve beer at their facility.

Island Folk Cider House is the first of its kind on Cape Breton Island, and will provide a unique experience in downtown Sydney. Island Folk will add to the positive experience in this area for both locals and tourists alike.

We at Breton Brewing have been running a taproom at our location on Keltic Drive for over four years, and this has been an important part of our business. Along with providing local employment, the taproom has become an important part of the local community in Coxheath / Westmount / Sydney River areas. Our facility has a positive effect on the social structure of our community, allowing strangers and friends alike to get together in a warm and welcoming environment.

At Breton Brewing, we have a Beverage Room License through Alcohol & Gaming, which allows us to sell products other than those produced at our facility (such as Wine, Cider, beer from other Nova Scotia Breweries, and non-alcoholic beverages). We know that the ability to sell products other than beer at our facility has been a positive attribute for taproom, and has been supported by the local community.

We would like to offer our support to Island Folk Cider House in their request to sell beer at their facility. We are confident this will add to the experience they will be offering in their space, and will be supported by locals and tourists who visit the Cider House.

Sincerely,



Bryon MacDonald, P.Eng
Co-Founder
Breton Brewing Co.



Andrew Morrow, B. Ed
Co-Founder
Breton Brewing Co.



From: Lisa MacIntyre [REDACTED]
Sent: June 2, 2020 11:53 AM
To: PlanningConsult <PlanningConsult@cbrm.ns.ca>
Subject: 52 Nepean Street, Sydney (PID 15889330)

I would like to show my support for the proposed amendment of serving alcohol that is made off site. I believe that in doing so, it will further support local businesses such as Breton Brewing and Big Spruce as well with hope of Island Cider needing to expand production, they may need to invest in an offsite facility for production. With these reasons, I give my support as a local, a North End resident, and a parent who wishes to see opportunity and success in our local business area to help encourage our children to stay and make a life for themselves on our Island.

Lisa MacIntyre

47 Fairview Street
Sydney, NS

Kristen R. Knudskov

From: Brian Cathcart [REDACTED]
Sent: June 2, 2020 10:39 AM
To: PlanningConsult
Subject: North End Sydney proposed amendment

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi there , My name is Brian Cathcart , my fiancé and I have lived in the north end for the past 8 years right at 131 George Street. I feel that the amendment should be approved to allow the serving of alcoholic beverages in the north end fringe zone. In my opinion this would be a welcomed addition to the north end community and an attraction to tourists and visitors, keeping them in the north end when they get off the cruise ships etc. Also I feel this could ultimately lead to more economic spinoffs. Thank you!

Kristen R. Knudskov

From: Gavin Andrews [REDACTED]
Sent: May 31, 2020 2:53 PM
To: PlanningConsult
Cc: Eldon MacDonald
Subject: 52 Nepean St Comment

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hello,

I would like to voice my full approval of the changes to the North End Sydney Planning Strategy to allow the cidery at 52 Nepean St to sell alcoholic beverages that are produced off-site. I believe this will be a welcomed addition to our neighbourhood.

As a tourist district that people enjoy visiting, we should be open to new businesses that build on our strengths and give people more reason to visit.

To those who worry about noise, traffic, and parking: We are so far away from this being a problem. This would actually be a nice problem to have; rather than a bunch of dilapidated buildings.

Sincerely,
Gavin Andrew
26 Fairview St
Sydney

Kristen R. Knudskov

From: nicole morrison <[REDACTED]>
Sent: June 1, 2020 10:02 AM
To: PlanningConsult; Eldon MacDonald
Subject: Fwd: 52 Nepean St Comment

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hello,

I would like to voice my full approval of the changes to the North End Sydney Planning Strategy to allow the cidery at 52 Nepean St to sell alcoholic beverages that are produced off-site. I believe this will be a welcomed addition to our neighbourhood.

As a tourist district that people enjoy visiting, we should be open to new businesses that build on our strengths and give people more reason to visit.

To those who worry about noise, traffic, and parking: We are so far away from this being a problem. This would actually be a nice problem to have; rather than a bunch of dilapidated buildings.

Sincerely,
Nicole Morrison
26 Fairview St
Sydney



TO: General Committee

FROM: Kristen Knudskov

SUBJECT: RENAMING HARBOURVIEW DRIVE, SYDNEY RIVER

DATE: June 9, 2020

Background

The Planning and Development Department has received a request to rename Harbourview Drive, Sydney River. The request is from Justin MacDonald, who has obtained Building & Development Permits to develop nine duplexes on PID 15497332 (outlined in blue on Attachment A) which fronts onto the street segment.

Another street segment also named Harbourview Drive is located approximately 1.5 (one-and-one-half) kilometer away in Sydney (see Attachment B).

Evaluation

Renaming of existing streets shall be discouraged unless the renaming will reduce the likelihood of confusion in the event of an emergency. Under the CBRM Civic Addressing Policy and Nova Scotia Civic Address User Guide, duplication of street names should be avoided to reduce the likelihood of confusion in the event of an emergency. Thus, one of the two Harbourview Drive street segments should be renamed.

The proposed renaming was circulated to representatives of CBRM Police Communications and Fire Protective Services. CBRM Police Communications have indicated support for the proposed renaming. No concerns were raised by the Sydney River Fire Department.

Where there are two unconnected sections of street with the same name, the section of street with the fewest addresses will be renamed. Currently, there are no civic addresses assigned along Harbourview Drive, Sydney River. There are currently 32 residential units addressed off of Harbourview Drive, Sydney. Thus, the renaming process was initiated for the street segment in Sydney River.

Harbourview Drive, Sydney River is owned by the Department of Transportation and Infrastructure Renewal (DOTIR). Notice of the proposed renaming was provided to the DOTIR. The DOTIR has indicated that Harbourview Drive, Sydney River is to be closed off at the railway tracks and should not be accessible via Lewis Drive, and therefore should have a unique name.

The Civic Addressing Policy states that a street renaming can only take place following a public consultation with the affected residents. While no residents would be affected by renaming Harbourview

Drive, Sydney River, name suggestions were sought from developer Justin MacDonald and the Westmount Legion. The following suggestions were received:

- Abigail;
- Shannon; and
- Trestle.

All three names meet the criteria of the Civic Addressing Policy.

Next Steps

While street renaming is subject to approval by General Committee of Council, because Harbourview Drive, Sydney River is a provincially-owned road, DOTIR must approve the new street name. According to the Nova Scotia Road Naming Policy, municipalities are encouraged to submit several names for DOTIR's consideration. If General Committee approves the renaming, notice of this decision will be forwarded to DOTIR with a request that they begin their approval process.

Options

Street renaming is subject to approval by General Committee. General Committee may:

1. Approve the request to rename Harbourview Drive, Sydney River (outlined in red on Attachment A), forward the names Abigail, Shannon, and Trestle to DOTIR for consideration, and indicate that Abigail is the preferred option;
2. Approve the request to rename Harbourview Drive, Sydney River (outlined in red on Attachment A) and forward three names to DOTIR for consideration;
3. Request that Staff initiate the renaming process for Harbourview Drive, Sydney (outlined in green on Attachment B); or
4. Refuse the request.

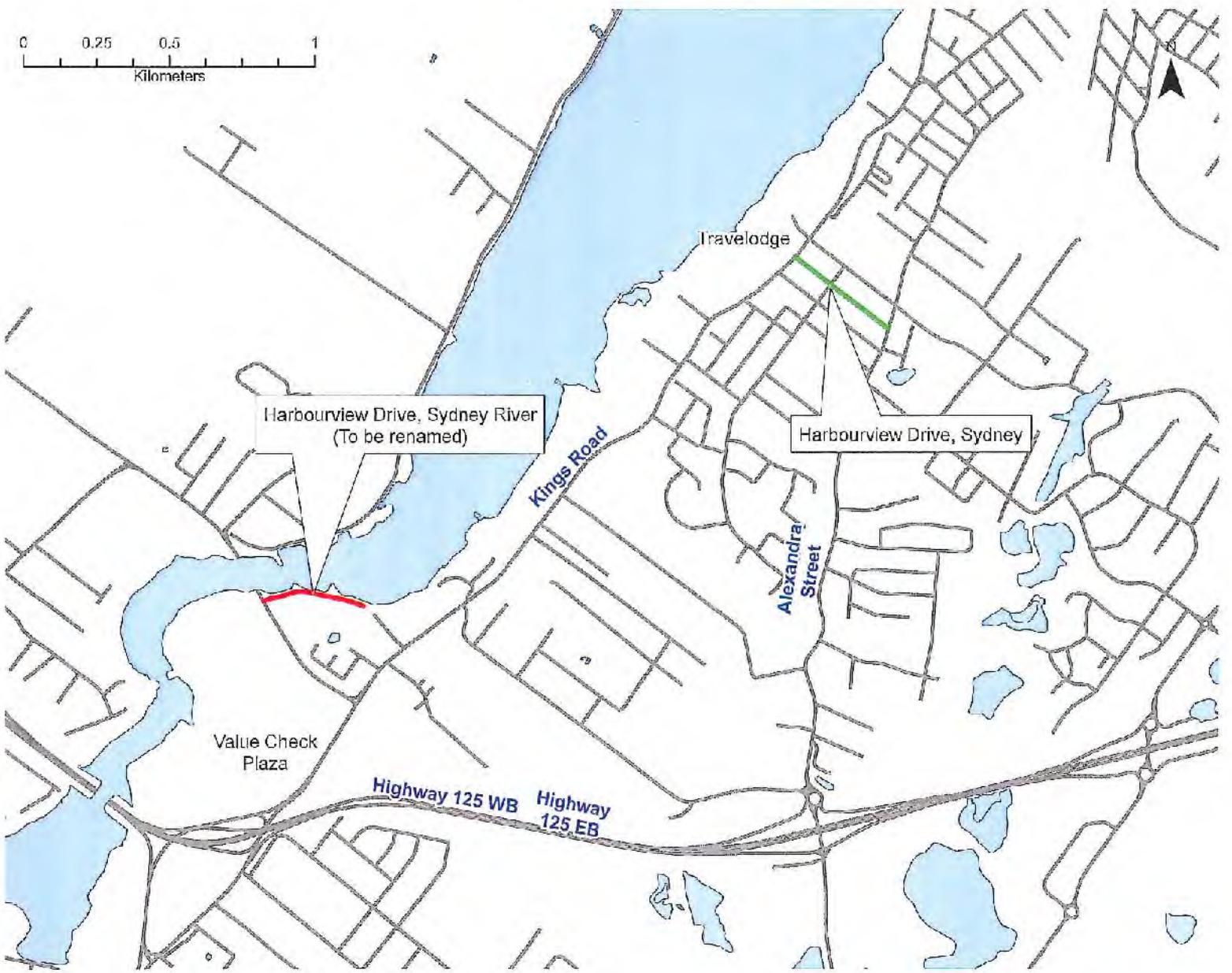
Recommendation

I recommend that Council pass a motion to rename Harbourview Drive, Sydney River and forward the names Abigail, Shannon, and Trestle to the Department of Transportation and Infrastructure Renewal for their approval.

Respectfully submitted by:

Kristen Knudskov
Planning and Development Department







CAPE BRETON REGIONAL MUNICIPALITY

NOTICE - STREET CLOSING

**Undeveloped Portion of Minto Street,
Sydney, Nova Scotia,**

Measuring Approximately 142 square feet +/-

TAKE NOTICE that the Council of the Cape Breton Regional Municipality intends to close an undeveloped portion of Minto Street, Sydney, Nova Scotia, measuring approximately 142 square feet more or less, which is more particularly delineated on a plan of survey prepared by Prendergast Surveys Limited, dated 10 December 2019.



A public hearing in relation to the closing of a portion of the said street will be held online Tuesday, the 9th day of June, 2020, at 1:30 p.m. at which time Council will hear those in favor and those opposed to the closing of a portion of this street. The hearing can be viewed by visiting: www.cbrm.ns.ca/cbrm-meeting-and-minutes. Anyone wishing to comment is welcome to submit an email or voicemail no later than 4:00 p.m., Friday June 5, 2020 by voicemail: 902-563-0865; or email: spkolanko@cbrm.ns.ca

**Signed: Deborah Campbell Ryan
Municipal Clerk**

Request for Street Closure (undeveloped portion) Minto Street, Sydney, NS - PID 15891534 (2323174 Nova Scotia Limited)

Motion:

Moved by Councillor MacLeod, seconded by Councillor Gillespie, that staff be directed to initiate a formal street closure pursuant to Section 315 of the *Municipal Government Act*, for that portion of the undeveloped section (PID 15891534) of Minto Street with the intention of releasing any interest CBRM may have in the property to 2323174 Nova Scotia Limited in order to resolve the title issues related to the subject property.

Motion Carried.



CBRM

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Demetri Kachafanas – Regional Solicitor

SUBJECT: Request for Street Closure
(undeveloped portion) Minto Street, Sydney, NS
PID 15891534 (2323174 Nova Scotia Limited)

DATE: May 12th, 2020

INTRODUCTION:

CBRM is in receipt of a request from Chris Conohan of Khattar & Khattar Law Office, solicitor on behalf of 2323174 Nova Scotia Limited, seeking a formal street closing for a portion of land formerly encompassing an unused section of Minto Street, Sydney. The area is identified as PID 15891534 on the attached map (Attachment "A").

BACKGROUND INFORMATION:

The former City of Sydney sold property, including PID 15891534, to Mr. Conohan's client back in May of 1995. The property sold was the site of the former Tartan Downs. At the time the land was conveyed by the City to his client; it included a small section of an undeveloped portion of Minto Street. The small section is the area shown outlined in yellow on the attached map and is the subject of my Issue Paper (Attachment "A"). Mr. Conohan has advised he could not find registered evidence that a proper Street Closing was done back in 1995 for that section of Minto Street that was included in his client's deed. He has acknowledged that in order for him to migrate his client's property into the Land Registration System so they can sell, a formal street closure is required.

REVIEW

The legal department has reviewed the documentation provided by Mr. Conohan's office as well as the records at the Land Registration office and confirm there is no registered Street Closure for this property. This property is not listed as a CBRM property in CBRM's Real Property Inventory. I confirm Mr. Conohan's client has paid the property taxes on this property since 1995 (25 years).

The Engineering and Public Works Department as well as the Planning Department have reviewed this request and have determined there is no reason not to allow for the street closure. The required deposit has been provided to cover processing fees and we hold that amount in trust.

RECOMMENDATION:

I recommend Council pass a Motion directing staff to initiate a formal street closure pursuant to Section 315 of the Municipal Government Act, for that portion of the undeveloped section (PID 15891534) of Minto Street with the intention of releasing any interest CBRM may have in the property to 2323174 Nova Scotia Limited in order to resolve the title issues related to the subject property.

Respectively Submitted,

Demetri Kachafanas
Regional Solicitor

Attachment (1)





CAPE BRETON REGIONAL MUNICIPALITY
NOTICE
By-Law for Second (Final) Reading by Council

TAKE NOTICE that the following By-Law will be brought to Council for second (final) reading on **Tuesday, June 9, 2020 at 1:30 p.m.** The **Public Hearing will be held online via video conferencing** and can be viewed at <http://www.cbrm.ns.ca/cbrm-meetings-and-minutes.html>

By-Law	Intent
Amendments to the CBRM Alternative Voting By-Law	<ul style="list-style-type: none">• To reflect amendments to the NS <i>Municipal Elections Act</i>, in particular the dissolution of Regional/District School Boards;• To align the By-Law with the provincial standards, including but not limited to:<ul style="list-style-type: none">- Updating various definitions, including personal computing device and procedures & forms;- Provision for electronic voting (telephone and internet) as the only means of voting for an election;- Prohibiting candidates or their representatives from providing an elector with a device to vote.

A copy of the proposed amendments to the By-law can be obtained by contacting the Municipal Clerk's Department at 902-563-5010 or emailing: clerksoffice@cbrm.ns.ca

Anyone wishing to comment on the proposed amendments is welcome to submit a statement by email or voicemail to the Municipal Clerk's Department at 902-563-5010 or e-mail clerksoffice@cbrm.ns.ca. Only statements received prior to Friday, June 5, 2020 at 4:30 p.m. which include the name and address of the submitter will be accepted for Council's consideration.

Signed: Deborah Campbell Ryan
Municipal Clerk
May 26, 2020
P48

CBRM Alternative Voting By-law – Proposed Amendments

Motion:

Moved by Councillor George MacDonald, seconded by Councillor MacMullin, to approve for first reading the proposed amendments to the CBRM Alternative Voting By-Law as outlined in the staff Issue paper dated May 6, 2020.

Discussion:

Council discussion included the following:

- The possibility of electronic voting only and that the internet may not be available in all areas of the Municipality.
- Uncertainty around the October election due to Covid-19.
- Clarification of personal computing devices to include Smart phones and cellular telephones
- The ability to vote by telephone
- Homes for Special Care, seniors' complexes and mobile polling stations.

Motion Carried.

CBRM

M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

To: CBRM Council

From: Deborah Campbell, Municipal Clerk/Returning Officer

Date: June 4, 2020

Subject: CBRM Alternative Voting By-law -- Proposed Amendments

Attached is the CBRM Alternative Voting By-Law with the proposed amendments highlighted in yellow. This amended By-law is before Council for second/final reading. The attached notice appeared in the Cape Breton Post on May 25, 2020 and was also posted on the CBRM website, Facebook and Twitter pages. At the time this report was prepared, no comments or submissions were received by the Clerk's Department.

As requested at the May 12, 2020 Council meeting, the definition of "personal computing device" has been revised so include smart phones [see section 2(ra) of the amended By-law].

As noted in my previous report, most of the amendments are housekeeping issues to update terminology and align our By-law with the provincial standard and amendments to legislation. The suggested amendments also provide Council with an option to decide, by motion, that voting by telephone or a personal computing device would be the only means of voting for a particular election (i.e. no paper ballots).

A summary of the proposed amendments is attached to this Memo as Appendix "A".

Recommendation:

I recommend that Council approve the proposed amendments to the CBRM Alternative Voting By-Law as presented in this report for second/final reading.

Yours truly,

ORIGINAL SIGNED BY

Deborah Campbell
Municipal Clerk/Returning Officer

Attachments

Appendix "A"

The following is a brief summary of the changes:

- Section 2(i): change "Education Act" to "Education (CSAP) Act": only CSAP school board elections will be held since the Regional/District School Boards were dissolved in 2018. Several sections throughout the By-law were changed to reference the CSAP school board only.
- Section 2(n): changed "computer screen" to "personal computing device" to recognize there are various devices on which an elector can vote, with the definition of personal computing device in Section 2(ra), *including, but not limited to, smart phones.*
- Section 2(na): New section to define the list of electors pursuant to the *Municipal Elections Act* (the Act), which replaces section 2(x).
- Section 2(rb): New section to define "procedures and forms" which are required as part of the electronic voting process under the Act.
- Section 3(2): New section to provide for electronic voting as the only means of voting for an election, by Council motion.
- Sections 7A (1) & (2): New sections relating to the process for adding people to the applicable list of electors, or correcting their information, during the entire alternative voting period.
- Sections 7B, 7C & 7D: New sections relating to polling stations and polling locations established by the Returning Officer if Council decides that electronic voting is the only means of voting in an election.
- Sections 9A (1) & (2) and 9B: New sections regarding the System Elections Officer, replacing Section 2(y)(iii) (renumbered) and Section 24(1), (2) & (3).
- Section 19(1) *renumbered*: If Council decides to limit the means of voting to a telephone or personal computing device, a judicial recount will not be possible.
- Section 26(A): New section prohibiting a candidate or agent/representative from providing a person with a device to cast a vote. In response to questions were raised during alternative voting in previous elections, thus this amendment will make it an offence for a candidate or someone supporting a candidate to provide a device to an elector to vote. This is consistent with the conduct at paper ballot elections where it is not permitted to post or display items in support of a candidate within 200 feet of a polling place.
- Delete the Forms 26, 26A, 31, 31A & 31b attached at the end of the By-law. These will included in the "Procedures and Forms" document that is required under Section 146A(4) of the Act, except Form 31A which is no longer relevant because the Regional/District School Boards have been dissolved.

**CAPE BRETON REGIONAL MUNICIPALITY
BY-LAW NUMBER A- 100
RESPECTING ALTERNATIVE VOTING**

BE IT ENACTED by the Council of the Cape Breton Regional Municipality, under the authority of Section 146A of the *Municipal Elections Act*, 1989 R.S.N.S. c. 300, as amended, as follows:

Short Title

1. This By-law shall be known as By-law Number A -- 100 and may be cited as the "Alternative Voting By-law".

→ **Definitions Interpretation**

2. In this by-law:
 - (a) "Act" means the *Municipal Elections Act*, 1989 R.S.N.S. c. 300, as amended;
 - (b) "Advance poll" means the Tuesday immediately preceding ordinary polling day; and either
 - (i) one other day fixed by the Council by resolution that is either Thursday, the ninth day before ordinary polling day or Saturday, the seventh day before ordinary polling day; or
 - (ii) if Council has delegated its authority to fix a day to the Returning Officer, one other day fixed by the Returning Officer that is either Thursday, the ninth day before ordinary polling day, or Saturday the seventh day before ordinary polling day;
 - (c) "alternative polling days" means any hours and dates fixed by a resolution of Council for alternative voting;
 - (d) "alternative voting" means voting by telephone or via the internet and includes a combination of telephone and internet voting;
 - (e) "ballot box" means a computer database in the system where cast internet ballots and telephone ballots are put;
 - (f) "candidate" means a person who has been nominated as a candidate pursuant to the *Act*;
 - (g) "Council" means the Council of the municipality;
 - (h) "Deputy Returning Officer" means a person appointed under the Act to preside over a polling station;

- (i) “Education **(CSAP)** Act” means the *Education (CSAP) Act*, 1995-1996 S.N.S. c. 1, as amended;
- (j) “election” means an election held pursuant to the *Act*, including a **CSAP** school board election, a special election and a plebiscite;
- (k) “Election Officer” means an “election official” under the *Act*;
- (l) “elector” means a person:
 - (i) qualified to vote pursuant to the *Act* and the *Education (CSAP) Act*; and
 - (ii) entitled to vote for an election pursuant to section 7 of this by-law;
- (m) “friend voter” means a friend who votes for an elector pursuant to section 9 of this by-law;
- (n) “internet ballot” means an image of a ballot on a screen on a **computer screen of a personal computing device**, including all the choices available to an elector and the spaces in which an elector marks a vote;
- **(na) “list of electors” means:**
 - (i) prior to the list of electors being completed and certified by the Returning Officer pursuant to section 50A of the Act, the list of electors that has been amended and corrected by the Returning Officer pursuant to subsections 2 and 3 of section 38 of the Act; or**
 - (ii) the list of electors that has been completed and certified by the Returning Officer pursuant to section 50A of the Act;**
- (o) “municipality” means the Cape Breton Regional Municipality;
- (p) “normal business hours” means the time between 8:30 a.m. and 4:30 p.m. Monday through to and including Friday;
- (q) “ordinary polling day” means the third Saturday in October in a regular election year and in the case of any other election means the Saturday fixed for the election;
- (r) “PIN” means a Personal Identification Number issued to:
 - (i) an elector for alternative voting on alternative voting polling days; or
 - (ii) to a System Elections Officer;
- **(ra) “personal computing device” means an electronic device that may access the internet (including but not limited to a computer, laptop, tablet, gaming device or smart phone).**

→ (s raa) “plebiscite” means a plebiscite directed to be held by the Council pursuant to section 53 of the *Municipal Government Act* or section 56 of the *Act*;

→ (rb) “procedures and forms” means the procedures and forms established by the Returning Officer pursuant to subsection 146A(4) of the *Act*.

(t s) “proxy voter” means an elector who votes by a proxy pursuant to the *Act*;

(u t) “regular election year” means 2012 and every fourth year thereafter;

(v u) “rejected ballot” means refusal by an electoral officer to accept a ballot in a race;

(w v) “Returning Officer” means a Returning Officer who is appointed pursuant to the *Act*;

Replaced
with Section
(na) above

(x) “revised list of electors” means the revised list of electors completed pursuant to Section 50A of the *Act*;

(y w) “seal” means to secure the ballot box and prevent internet and telephone ballots from being cast;

(z wa) “special election” means a special election held pursuant to the *Act*, including a special election for a vacancy on a the CSAP school board;

(aa wb) “spoiled ballot” means an internet ballot or telephone ballot that is accepted by the elector that:

- (i) is not marked for any candidate in a race;
- (ii) is marked by an elector indicating a refusal to cast a vote for any candidate in a race;

(bb x) “system” means the technology, including software, that:

- (i) records and counts votes; and
- (ii) processes and stores the results of alternative voting during alternative polling days;

(ee y) “System Elections Officer” means:

- (i) a person who maintains, monitors, or audits the system, and
- (ii) a person who has access to the system beyond the access necessary to vote by alternative voting.

See Section
9A & 9B

~~(iii)~~ a person who, pursuant to section 146A(3)(ed) of the Act, is appointed as auditor to audit and monitor the performance of the system of voting.

~~(d z)~~ “telephone ballot” means:

- (i) an audio set of instructions which describes the voting choices available to an elector; and
- (ii) the marking of a selection by an elector by depressing the number on a touch tone keypad.

Alternative Voting Permitted

3. (1) Subject to this by-law, alternative voting shall be permitted on alternative polling days.

→ (2) Council may, by resolution, provide that voting by a telephone or by a personal computing device shall be the only means of voting for an election.

Notification of Electors

4. (1) The Returning Officer shall cause notice of alternative polling days to be published in a newspaper circulating in the municipality.

(2) The notice of alternative polling days shall:

- (a) identify the alternative polling days for alternative voting; and
- (b) inform the elector that telephone voting and internet voting is permitted during alternative polling days.

(3) The notice may include any other information the Returning Officer deems necessary.

Form of Telephone and Internet Ballots

5. (1) A telephone ballot and internet ballot shall:

- (a) identify by the title “Election for Mayor” or “Election for Councillor” or “Election for CSAP School Board Member”, as the case may be;
- (b) identify the names or names by which they are commonly known of the candidates with given names followed by surnames, arranged alphabetically in order of their surnames and, where necessary, their given names; and

- (c) warn the elector to “vote for one candidate only” or “vote for not more than (the number of candidates to be elected) candidates”, as the case may be.
- (2) No title, honour, decoration or degree shall be included with a candidate’s name on an internet ballot or telephone ballot.

Oath

- 6. Any oath that is authorized or required shall be made:
 - (i) in the form specified by this by-law by the procedures and forms; or
 - (ii) if the form is not specified by this by-law the procedures and forms; in the form required by the Act.

Electors

- 7. No person shall vote by alternative voting unless:
 - (a) the person’s name appears on the revised list of electors pursuant to Section 50A of the Act applicable list of electors; or
 - (b) the person’s name does not appear on the revised list of electors and:
 - (i) the person appears before the Returning Officer or the Deputy Returning Officer during normal business hours during alternative polling days; and
 - (ii) the person swears an oath in the prescribed form to this by-law.
 - (b) the person is added to the applicable list of electors pursuant to section 36 of the Act or section 7A of the By-law.

7A. (1) Notwithstanding sections 33 and 38 of the Act, in addition to section 36 of the Act, a person may apply for an amendment to any list of electors by telephone after the first notice of the preliminary list of electors is given pursuant to Section 34 of the Act and before the end of alternative polling days and such amendment may be made by a revising officer or the Returning Officer in accordance with subsection 2.

(2) Notwithstanding subsection 36(2) of the Act, an application by telephone to be added to any list of electors shall be sufficiently detailed to allow the revising officer or Returning Officer to determine whether the information can be verified from other sources available to the revising officer or Returning Officer and, if the revising officer or Returning Officer determines that this is not possible, then the applicant shall be required to personally appear, at the location and time determined by the revising officer or Returning Officer, and make application accompanied by a declaration under oath

administered by the revising officer or Returning Officer of the facts that support the application.

Polling Station for Alternative Voting

7B. (1) If Council decides that voting by telephone and by a personal computing device are the only means of voting for an election, the Returning Officer shall establish at least one polling station for alternative voting and each polling station established shall be equipped with at least one device that is capable of casting either an internet ballot or telephone ballot.

(2) The polling station for alternative voting shall be:

- (a) available for electors who are voting with friend voters and for any other electors; and
- (b) open on each advance polling day and on ordinary polling day; and
- (c) on such other days and times as decided by the Returning Officer.

Polling Locations for Alternative Voting

7C. (1) In addition to establishing at least one polling station, the Returning Officer may establish one or more polling locations for alternative voting during alternative polling days.

(2) A polling location may be at such places and during such times as may be determined by the Returning Officer and such location shall be equipped with at least one device that is capable of casting either an internet ballot or telephone ballot.

(3) A polling location established by the Returning Officer is not a polling station within the meaning of the Act.

Notification and Attendance at Polling Location

7D. (1) The Returning Officer shall provide each candidate with at least forty-eight (48) hours' notice of a polling location.

(2) A candidate officially nominated or their official agent may appoint one or more agents to represent the candidate at each polling location.

(3) An agent may absent himself or herself from and return to a polling location from time to time while the polling location is open.

(4) Only one agent for each candidate shall be entitled to remain in the polling location at any one time while the polling location is open.

→ (5) Upon exhibiting the appointment to the deputy returning officer or Returning Officer and without taking an oath, the official agent, other than a candidate acting as official agent, may represent a candidate in any polling location in the same manner as, and in addition to, an agent.

Proxy Voting

8. A proxy voter shall not vote for an elector by alternative voting.

Friend Voting

9. (1) A friend voter shall only vote for an elector by alternative voting if:

(a) an elector is unable to vote because:

(i) the elector is blind

(ii) the elector cannot read; or

(iii) the elector has a physical disability that prevents him or her from voting by alternative voting.

→ (b) the elector and the friend appear, in person, before the Returning Officer or the Deputy Returning Officer and take the prescribed oaths.

(2) A candidate shall not act as a friend voter unless the elector is a child, grandchild, brother, sister, parent, grandparent, or spouse of the candidate.

(3) The elector shall take an oath in the prescribed form to this by-law providing that he or she is incapable of voting without assistance.

(4) The friend of the elector shall take an oath in the prescribed form to this by-law that:

(a) the friend has not previously acted as a friend for any other elector in the election other than an elector who is a child, grandchild, brother, sister, parent, grandparent, or spouse of the friend of the elector.

(b) the friend will mark the ballot as requested by the elector; and

(c) the friend will keep secret the choice of the elector.

(5) The Returning Officer shall enter in the poll book:

(a) the reason why the elector is unable to vote;

Replaces Sec.
2(v)(iii) -
renumbered

- (b) the name of the friend; and
- (c) the fact that the oaths were taken.

System Elections Officer

→ **9A. (1) A System Elections Officer shall have access to the system prior to the commencement of alternative voting to verify the count for each candidate is zero.**

(2) Notwithstanding the day and time set for alternative voting, alternative voting shall not commence until the counts for each of the candidates is zero.

9B. A System Elections Officer shall comply with the procedures and forms established by the Returning Officer pursuant to subsection 146A(4) of the Act.

Voting

- 10. (1) The system shall put internet ballots and telephone ballots cast by an elector in the ballot box.
- (2) The system shall put spoiled ballots in the ballot box.

Seal

- 11. (1) Where alternative voting closes before the close of the polls on ordinary polling day, the system shall seal the ballot box until after the close of the poll on ordinary polling day.
- (2) The system shall seal the ballot box even where fewer than ten persons from any polling district voted for a candidate during alternative polling days.

List of persons who voted

- 12. Where alternative voting closes before the close of the polls on ordinary polling day, the system shall:
 - (a) generate a list of all electors who voted by alternative voting; and
 - (b) on the **revised applicable** list of electors, cause a line to be drawn through the name of all the electors who voted during alternative polling days.
- 13. A printed and electronic copy of the lists under Section 12 shall be delivered to the Returning Officer within 24 hours of the close of alternative voting.

→ **14. 13A.** Where alternative voting closes at the close of the polls on ordinary polling day, the system shall generate a list of all electors who voted by alternative voting.

Counting

- 15.14. (1) At the close of ordinary polling day, the system shall generate a count of the telephone ballots and internet ballots in the ballot box that were cast for each candidate during the alternative polling days.
- (2) In counting the votes that were cast for each candidate during alternative polling days, the system shall count spoiled ballots and shall not count rejected ballots.

Tallying of Spoiled Ballots

- 16.15. At the close of ordinary polling day, the system shall tally the number of spoiled ballots that were cast during alternative polling days and the tally shall be delivered to the Returning Officer.

Recount by System

- 17.16. In the event of a recount, the system shall regenerate the election count and a printed copy of the regenerated count shall be given to the Returning Officer.
- 18.17. If the initial count and the regenerated count match, the regenerated count shall be the final count of the votes cast by alternative voting.
- 19.18. (1) If the regenerated count and the initial count do not match, the Returning Officer shall:
- (a) direct one final count be regenerated by the system of the votes cast by alternative voting, and
 - (b) attend while the final count is being regenerated.
- (2) The regenerated final count pursuant to Subsection (1) shall be the final count of the votes cast by alternative voting.

Recount by Court

- 20.19. (1) For elections for which there is no voting by paper ballot, there shall be no recount by a judge.
- (1a) For a recount, For elections for which there is voting by paper ballot and alternative voting, in respect of alternative voting, the judge shall only consider the final count by the system, as determined by Section 18.17 or 19.18, of the total number of votes that were cast by alternative voting for each candidate.

- (2) The final count by the system, as determined by Sect Section 18-17 or 19-18, of the total number of votes that were cast by alternative voting for each candidate shall be added to the judge's count of the number of votes for each candidate cast by non-alternative voting.

Secrecy

21.20. An election officer and system election officer shall maintain and aid in maintaining the secrecy of the voting.

22.21. Every person in attendance at a polling station, or at the counting of the votes, shall maintain and aid in maintaining the secrecy of the voting.

Other Methods of Voting

23.22. (1) If voting via the Internet through the unsupervised use of a personal computing device is permitted during an election, voting shall be permitted by some other means on each advance polling day and on ordinary polling day.

→ (2) Council may, by resolution, provide that voting by a telephone and by a personal computing device shall be the only means of voting for an election.

Appointment of Auditor

See Section
9A & 9B

24. (1) The Returning Officer may appoint a System Elections Officer for the purpose of auditing and monitoring the performance of the system of voting.

(2) A System Elections Officer so appointed shall carry out the duties of auditor as outlined in the procedures and forms for the conduct of voting pursuant to Section 146A(4) of the Act.

(3) Before carrying out the duties described in subsection (2), the System Elections Officer shall swear an oath in the form prescribed by the regulations.

Severability

25.23. If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

Prohibitions

→ **26.24.** No person shall:

- (a) use another person's PIN to vote or access the system unless the person is a friend voter;
- (b) take, seize, or deprive an elector of his or her PIN; or
- (c) sell, gift, transfer, assign or purchase a PIN.

27.25. No person shall:

- (a) interfere or attempt to interfere with an elector who is casting an internet ballot or telephone ballot;
- (b) interfere or attempt to interfere with alternative voting; or
- (c) attempt to ascertain the name of the candidate for whom an elector is about to vote or has voted.

28.26. No person shall, at any time, communicate or attempt to communicate any information relating to the candidate for whom an elector has voted.

→ **26A. No**

- (a) **candidate,**
- (b) **recognized agent, or**
- (c) **person acting on behalf or in support of a candidate,**

shall provide a person with a personal computing device or telephone for the purposes of casting an internet ballot or telephone ballot.

Offences and Penalty

29. (1) A person who:

- (d) violates any provision of this by-law; or

→ **(aa) makes a false statement in a declaration; or**

- (b) permits anything to be done in violation of any provision of this by-law;
is guilty of an offence.
- (2) A person who contravenes subsection (1) of this section is guilty of an offence and is liable, on summary conviction, to a penalty of not less than five thousand dollars and not more than ten thousand dollars and in default of payment, to imprisonment for a term of two years less a day, or both.
- (3) In determining a penalty under subsection (2), a judge shall take into account:
- (a) the number of votes attempted to be interfered with;
 - (b) the number of votes interfered with; and
 - (c) any potential interference with the outcome of an election.
- (4) Pursuant to Section 146A of the *Act*:
- (a) the limitation period for the prosecution of an offence under this by-law is two years from the later of the date of the commission of the offence and the date on which it was discovered that an offence had been committed; and
 - (b) *The Remission of Penalties Act*, 1989 SNS c. 397, as amended, does not apply to a pecuniary penalty imposed by this by-law.

PASSED AND ADOPTED by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipality held on the 15th day of May, 2012, and amended by Council on the 21st day of June, 2016, and on the **___ day of ___, 2020.**

Mayor Cecil P. Clarke

Municipal Clerk – Deborah Campbell

I, Deborah Campbell, Municipal Clerk of the Cape Breton Regional Municipality, hereby certify that the above noted by-law was passed at a meeting of the Cape Breton Regional Municipal Council on May 15th, 2012, and amended on the 21st day of June, 2016, on the **___ day of ___, 2020.**

Municipal Clerk – Deborah Campbell

Publication Date: _____

NOTE: Forms 26, 26A, 31, and 31B to be deleted from this By-Law and added to the Alternative Voting Procedures and Forms. Form 31A is not required because there are no longer regional/district school boards.

~~CAPE BRETON REGIONAL MUNICIPALITY BY-LAW NUMBER A-100~~

~~FORM 26
BY-LAW SECTION 9~~

~~OATH OR AFFIRMATION OF FRIEND OF ELECTOR REQUIRING ASSISTANCE
FOR ALTERNATIVE VOTING~~

~~*(For use by a person who is not a candidate and who is not related to the elector)*~~

You swear (or solemnly affirm) that:

- ~~_____ (a) _____ you have not previously acted as a friend for any other elector in the election who
_____ is not a child, grandchild, brother, sister, parent, grandparent, or spouse;~~
- ~~_____ (b) _____ you will carry out the wishes of the elector on whose behalf you act; and~~
- ~~_____ (c) _____ you will keep secret the name of the candidate or candidates for whom you mark
_____ the internet ballot or telephone ballot.~~

~~NOTE: _____ A candidate shall not act as a friend of an elector who is not a child, _____
_____ grandchild, brother, sister, parent, grandparent, or spouse of the candidate. _____
_____ A person who is not a candidate may act as a friend for one unrelated elector _____
_____ and any number of electors who are a child, grandchild, brother, sister, _____
_____ parent, grandparent, or spouse of the friend.~~

~~CAPE BRETON REGIONAL MUNICIPALITY BY-LAW NUMBER A- 100~~

~~FORM 26A
BY-LAW SECTION 9~~

~~OATH OR AFFIRMATION OF FRIEND OF ELECTOR REQUIRING ASSISTANCE
FOR ALTERNATIVE VOTING
(CANDIDATE/RELATIVE)~~

~~(For use by a person, including a candidate, who is related to the elector)~~

You swear (or solemnly affirm) that:

- ~~_____ (a) _____ the elector on whose behalf you acted is a child, grandchild, brother, sister, parent,
_____ grandparent, or spouse,~~
- ~~_____ (b) _____ you will carry out the wishes of the elector on whose behalf you act; and~~
- ~~_____ (c) _____ you will keep secret the name of the candidate or candidates for whom you mark
_____ the internet ballot or telephone ballot.~~

~~NOTE: _____ A candidate shall not act as a friend of an elector who is not a child,
_____ grandchild, brother, sister, parent, grandparent, or spouse of the candidate.
_____ A person who is not a candidate may act as a friend for one unrelated elector
_____ and any number of electors who are a child, grandchild, brother, sister,
_____ parent, grandparent, or spouse of the friend.~~

~~CAPE BRETON REGIONAL MUNICIPALITY BY-LAW NUMBER A- 100~~

**FORM 31A
BY-LAW SECTION 7**

**~~OATH OR AFFIRMATION OF ELECTOR NOT ON LIST OF ELECTORS
FOR USE WHEN ELECTOR CAN VOTE ONLY FOR
REGIONAL/DISTRICT SCHOOL BOARD~~**

I swear (or solemnly affirm) that:

1. On this date I actually reside in Polling Division Number _____ of the Cape Breton
Regional Municipality.
2. I have been ordinarily resident in the Province of Nova Scotia for a period of six months
immediately preceding the first advance polling day in this election, and have been
ordinarily resident in the school region/district in which my polling division is located
since immediately before the first advance polling day.
3. I have not voted before in this election.
4. I am a Canadian citizen and of the full age of eighteen years, or will be on the first
advance polling day.
5. I am not the returning officer, a person serving a sentence in a penal or reform institution,
or a person convicted of bribery under the *Municipal Elections Act* in the six years
preceding ordinary polling day.

Address of Elector	Elector's Date of Birth	Signature of Elector	Consents to Name Being added to Voters List*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(*write "yes" or "no")

Sworn (or affirmed) at _____
in the Cape Breton Regional Municipality;
this ____ day of _____, _____ before me

Returning Officer or
Deputy Returning Officer

The Voters List may be used in future municipal, provincial or federal elections.

~~CAPE BRETON REGIONAL MUNICIPALITY BY-LAW NUMBER A-100~~

**FORM 31B
BY-LAW SECTION 7**

**~~OATH OR AFFIRMATION OF ELECTOR NOT ON LIST OF ELECTORS
FOR USE WHEN ELECTOR CAN VOTE ONLY FOR
CONSEIL SCOLAIRE ACADIEN PROVINCIAL~~**

I swear (or solemnly affirm) that:

1. ~~On this date I actually reside in Polling Division Number _____ of the Cape Breton
Regional Municipality.~~
2. ~~I have been ordinarily resident in the Province of Nova Scotia for a period of six months
immediately preceding the first advance polling day in this election.~~
3. ~~I have not voted before in this election.~~
4. ~~I am a Canadian citizen and of the full age of eighteen years, or will be on the first
advance polling day.~~
5. ~~I am not the returning officer, a person serving a sentence in a penal or reform institution,
or a person convicted of bribery under the *Municipal Elections Act* in the six years
preceding ordinary polling day.~~

Address of Elector	Elector's Date of Birth	Signature of Elector	Consents to Name Being added to Voters List*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Sworn (or affirmed) at _____
in the Cape Breton Regional Municipality,
this ____ day of _____, _____ before me

Returning Officer or
Deputy Returning Officer

(Le present formulaire est également disponible en français)
The Voters List may be used in future municipal, provincial or federal elections.
(Date of Birth will be removed from final list of electors).



CBRM

A Community of Communities

Cape Breton Regional Municipality

Issue Paper

Date: June 4 , 2020

To: CBRM Council

From: Staff Sgt. J. Farrell

Re: CBRM Tow Truck Licencing By-Law

Purpose

A meeting was held in March 2019 in relation to the CBRM getting out of the Towing tender and administration. Currently the CBRPS has been administering the Towing Tender, invoices and storage fees for collisions over the past number of years which consumes a great deal of time for the Traffic Safety Unit Sergeant and clerical staff which in turn translates into administrative costs.

This meeting was attended by the CAO, CBRM Legal, CFO, Deputy Chief of Police and Purchasing.

The threshold for cost of the tender for the CBRM is currently \$10,000 and therefore no tender is required for Towing services and has since been removed. However with no tender in place there would be no policies and procedures in place or penalties for contravening any rules or regulations since there are no current violations under the NS Motor Vehicle Act pertaining to Towing vehicles.

At that time a committee was formed to create a Towing By-Law to regulate towing and storage fees for the general public and to create a Central CBRPS storage compound at CBRPS headquarters to reduce the cost of storage fees for Police for vehicles requiring further investigation.

Background : Towing issues

The CBRPS facilitated the Towing Tender since 2005. Over the years, the CBRPS has been overcharged for towing of vehicles, overcharged for storage, not informed of vehicles that have been in storage and had been stolen and resold.

The towing industry has drastically changed in the last couple of decades. At one time it was the local service station providing services for the police. Now towing is an industry of its own. At one time, tow operators could operate free from government compliance such as environmental regulations, OHS, vehicle compliance rules and Department of Labour requirements. This is no longer the case.

At that time there were no policy and procedures in place. The companies were placed on a rotation on a call by call basis. This had resulted in one tow operator with one business establishment receiving multiple spots on the rotation making it infeasible for the others to participate. So the Tender was formed in an attempt to combat this issue.

Another issue is that Towing companies are submitting payment for towing and storage services into the insurance companies and to the court because in many cases it is next to impossible to strike a valid contract agreement with a vehicle owner at an accident scene for various reasons. For example, a vehicle towed under the Tender is towed from a collision scene for the tender price of \$45.00. However due to the lack of regulations, the tow from the Towing compound to the body shop for repair can be upward of \$1500.00, which basically affects whether the vehicle will be repaired or not and is considered salvage.

The insurance industry also use this legislation for their own advantage when they forget to pick up a vehicle at an impound yard and they don't want to pay for the accumulated storage, or the vehicle is beyond repair and worthless.

Analysis

There is an immediate need to create policies and procedures for established towing operators to work with the police to avoid accident chasing and price gouging

Conclusion

There needs to be guidelines and procedures within the CBRM as a result of the towing fees because we presently have some of the highest insurance rates in the Province. Not only are local residents effected but it also has a direct effect on Insurance rates for the Province of Nova Scotia.

Recommendation

A By Law should be passed requiring licencing for Towing company owners, their vehicles and operators as well as requirements for Owner and Operators including all duties. In addition, there should be prohibitions on certain behaviors or actions that are not permitted and penalties for contravening the by bylaw with a set fine schedule. Finally, a set amount should be established for towing and storage fees that is consistent with the Roadside Association of Nova Scotia, who took an average of all towing services within the Province.

Staff Sgt. J. Farrell.

CAPE BRETON REGIONAL MUNICIPALITY

By-Law No: T-_____

Tow Truck Licencing By-law

1. DEFINITION

(1) In this by-law:

"*CBRM*" means the Cape Breton Regional Municipality;

"*Collision*" means the unintended contact resulting from the motion of a Motor Vehicle and/or its load;

"*Collision Scene*" means the general location or place where a Collision occurred;

"*Collision Towing*" means the towing of a disabled Vehicle as the result of a Collision;

"*Commercial Motor Vehicle*" means a Motor Vehicle having permanently attached thereto a truck or delivery body and includes an ambulance, hearse, casket wagon, fire apparatus, bus and tractors used for hauling purposes on the highway;

"*Council*" means the Council for CBRM;

"*Dolly*" means a four-wheeled carriage used in towing to support the trailing end of the Towed Vehicle;

"*Driver*" means any Person who Drives or operates a Tow Truck;

"*Drop Fee*" means any fee or commission paid to the Owner or Driver of a Tow Truck or to a Tow Truck Broker in return for the towing or otherwise conveying of a Vehicle to a particular place, which fee is in addition to the amount which the Owner or Driver of the Tow Truck is authorized to charge to the Hirer;

"*Flatbed*" means a platform body with a winch for loading;

"*Gross Vehicle Weight Rating (GVWR)*" means the maximum total Vehicle rated capacity, measured at the tire ground interface, as rated by the chassis manufacturer;

"*Hirer*" means the Registered Owner of a Vehicle, to be towed or being towed, his/her agent or any Person lawfully in possession of the Vehicle to be towed or being towed;

"*Inspector*" means an inspection officer duly appointed by Council;

"*Licence*" means the certificate issued under this by-law as proof of licencing under this by-law;

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

"*Licence Renewal Sticker*" means the coloured consecutively numbered sticker issued with the renewal of the Owner's Licence, to be attached to the Owner's Plate. The sticker indicates the expiry year of the Owner's Licence;

"*Licence Sticker*" means the stamp or seal issued to an Owner under this by-law;

"*Monoger*" means the Manager responsible for administration and enforcement of this By-law, as appointed by Council, and includes his or her designates.

"*Motor Vehicle*" includes an automobile, truck, trailer, motorcycle and any other Vehicle propelled or driven otherwise than by muscular power, but does not include a motorized snow Vehicle or motor-assisted Vehicle;

"*Municipol Boundory*" means the boundary encompassing CBRM;

"*Nuisonce*" means:

(a) the obstruction or interference with Persons involved in a Motor Vehicle Collision or otherwise in need of the service of a Tow Truck,

(b) the obstruction or interference with emergency services personnel responding to a Motor Vehicle Collision, which personnel would include, but not be limited to peace officers, members of a fire department and members of an ambulance service, and

(c) the obstruction or interference with other Tow Truck Drivers or Owners and pedestrian or vehicular traffic;

"*Owner*" means the holder of the plate portion of the Permit issued under the *Motor Vehicle Act*;

"*Owner's Plote*" means a number plate issued to an Owner Licenced under this by-law;

"*Permission to Tow a Vehicle Form*" means a form supplied to a Driver or Owner by CBRM which must be completed and signed by the Tow Truck Driver and the Hirer prior to a tow commencing in CBRM where such tow is requested by the Hirer;

"*Permit*" means the Licence or certificate issued under this by-law;

"*Person*" includes a firm or Corporation to whom the context can apply;

"*Registered Owner*" means the Person shown to be the Owner of a Motor Vehicle according to the records maintained by the Registrar of Motor Vehicle for the Province of Nova Scotia;

"*Tow Bor*" means a device for positioning a Towed Vehicle behind a towing Vehicle;

"*Tow Sling*" means a device used for lifting and towing Vehicles with a partial load supported on rubber belts;

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

"*Tow Truck*" means a Vehicle used for towing or otherwise conveying Vehicle(s) which shall include a Wrecker Body;

"*Tow Truck Broker*" means a Person who in pursuance of a trade, calling business or occupation arranges for the provision for hire to a Hirer of the services of a Tow Truck not owned by such Person;

"*Towed Vehicle*" means a Vehicle or any part thereof towed or otherwise conveyed by a Tow Truck, under an agreement between the Owner of the Vehicle to be towed and the Driver or Owner of a Tow Truck;

"*Underlift*" means a device used for towing Vehicles by lifting one end of the Towed Vehicle from under the axle or structural member of the Towed Vehicle;

"*Vehicle*" includes a Motor Vehicle, or Commercial Motor Vehicle;

"*Vehicle Pound Facility*" means land, buildings or structures or part thereof, used for the temporary storage of impounded Vehicles within a secure area which is fenced and gated or inside a building and where a storage fee is charged and may include property held under police or other government authority. An office shall be located on the property;

"*Wheel lift*" means a device used for towing Vehicles by lifting one end of the Towed Vehicle by the wheels;

"*Work Order*" includes any for, order, invoice, written authorization or any other document that when signed by a Hirer provides authorization to any Person, Vehicle Pound Facility, Licenced Automobile Service Station, or any other business or Person, to carry out any work to the Hirer's Vehicle, which includes any repair or maintenance to the Vehicle;

"*Wrecker Body*" means a manufacturer's box designed to be attached to the frame of a cab and chassis and used with an Underlift, Tow Bar or Tow Sling or Wheel lift or flat bed carrier or other similar device and which is equipped with a winching and hoisting mechanism and maintained in a manner to ensure the safe lifting and conveying of a Vehicle to be towed;

(2) (a) For the purposes of this by-law a Person shall be acting as the Driver or Owner of a Tow Truck if that Person conveys or seeks to convey, for hire, or holds himself out, by his actions or words, as being available to convey, for hire, a Vehicle from a point within the municipality of CBRM, to either a point also within the municipality of CBRM or to any point beyond its limits whether such conveyed Vehicles are intact or inoperable;

(b) Section 1 (2) does not apply where a Vehicle is towed from a point within the municipality of CBRM to a point beyond its limits with the prior consent of the Owner of the Vehicle or that Person's authorized agent;

(c) In the absence of any evidence to the contrary, the tow will be deemed to originate in CBRM.

2. MANAGER

(1) The Manager shall:

(a) receive, establish the material to be filed in support of an application for, and process all applications for Licences and for the renewal of Licences to be issued under this by-law;

(b) issue Licences to and renew Licences for Persons who meet the requirements of this by-law;

(c) impose terms and conditions on a Licence where the Manager is of the opinion that a term or condition of a Licence should be imposed;

(d) refuse to issue, renew a Licence or revoke or suspend a Licence, where the Manager is of the opinion that the Applicant is disentitled to a Licence under Section 10;

(e) enforce the provisions of this by-law;

(f) generally perform all the administrative functions conferred upon it by this by-law.

(g) issue a conditional Licence for a term of not more than six (6) months, to be reviewed by the Manager with the possibility of renewal, when an applicant has met all the requirements of Section 4 of this by-law and is awaiting decision from the Parole Board of Canada for a record suspension in accordance with Subsection 4(3)(d).

(2) When an Owners Plate is defaced, destroyed or lost, the Licenced Owner shall apply to the Manager for a replacement and on payment of the appropriate fee under Schedule 1 the Manager shall issue a replacement Owner's Plate as required.

3. LICENSING

(1) No Person shall act as or be the Owner of a Tow Truck in CBRM unless he/she is licenced as an Owner under this by-law.

(2) No Person shall drive, or act as the Driver of a Tow Truck in CBRM unless he is licenced as a Driver under this by-law.

(3) Unless provided otherwise in this by-law a Person who is the Owner of more than one Vehicle shall take out a separate Licence for each Vehicle owned by him/her which is to be used in CBRM.

4. AREAS OF JURISDICTION

The jurisdiction of this Towing By-law is the Cape Breton Regional Municipality. CBRM shall be divided into zones for the purpose of this By-Law as set out in Schedule II. A Driver's Licence is valid throughout the Municipality, but an Owner's Licence is only valid for one zone. No Driver's Licence and/or Vehicle Owner's Licence shall be issued unless the business address of the towing business to be hiring the applicant, or owning the tow truck, is in the service area intended to be served by the driver or taxi vehicle.

5. REQUIREMENTS TO OPERATE A TOW TRUCK BUSINESS

Every person engaged in the business of operating a tow truck or owning a tow truck vehicle shall be in the employ of a taxi business:

- a. which has a separate address and phone number other than the proprietor's place of residence;
- b. which has a place of business that allows for off-street parking or storage of all tow trucks operated by the business and that is in compliance with the provisions of the CBRM Land Use By-law in effect for the property on which the place of business is located;
- c. which is registered in good standing with the Nova Scotia Registry of Joint Stock Companies.

6. LICENCE

(1) (a) No person shall be licenced under this by-law unless he/she:

(i) has at least five years driving experience after completing the requirements of a full Nova Scotia Class 4 driver's licence;

(ii) is a citizen of Canada or a landed immigrant, or has a valid employment authorization issued by the Government of Canada to work as a Driver; and

(iii) has a working knowledge of English.

(b) Any Driver who does not meet the requirements as stated in subsection 6(1)(a) of this By-law on or before the date that subsection 6(1)(a) was enacted and passed shall be grandfathered, provided that they maintain a clear driver abstract until they have fulfilled the requirements of subsection 6(1)(a).

(2) The provisions of subsection 1 do not apply to a Corporation.

(3) No Person shall be Licenced under this by-law as a Driver unless:

(a) He/she has a current valid Class 4 Driver Licence issued by the Province of Nova Scotia;

(b) He/she produces a criminal record search issued within the past thirty (30) days by the Cape Breton Regional Police Service, or other police service in Nova Scotia, which contains no convictions for five (5) years prior to the date of application or renewal.

(c) He/she produces a driver's abstract issued within the past thirty (30) days which contains not more than six (6) demerit points or any one *Nova Scotia Motor Vehicle Act* conviction with a value of four (4) or more demerit points or similar convictions from outside of the Province of Nova Scotia.

(d) If applicable, he/she produces documentation proving a current application to the Parole Board of Canada for a record suspension in accordance with the *Criminal Records Act*, is actively being pursued.

(e) he/she has his/her photograph taken by the Manager.

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

(4) No Person shall be licenced as an Owner unless:

(a) he/she produces for each Tow Truck to be used, a current valid Motor Vehicle Permit issued by the Registry of Motor Vehicles issued in the applicant's name; or if a Tow Truck is a leased Vehicle, provides a copy of the lease agreement for the Tow Truck;

(b) he/she produces and files with the Manager either:

(i) a Nova Scotia Motor Vehicle Inspection report showing that the Tow Truck has been accepted within the previous sixty (60) days of this submission; or

(ii) a Safety Standard Certificate issued under the *Motor Vehicle Act*

within sixty (60) days of this submission.

(c) he/she produces and files with the Manager a copy of the certificate of insurance for the Tow Truck for which he/she is the Owner endorsed to provide that the Manager shall be given at least ten (10) days' notice in writing of the cancellation or expiration or variation in the amount of the policy and insuring each such Tow Truck in at least the following amounts:

(i) in respect to any one claim, in the amount of at least two million (\$2,000,000) exclusive of interest and costs, against liability resulting from bodily injury to or the death of one or more Persons and loss or damage to property;

(ii) in respect of any one claim, in the amount of at least \$100,000 against liability for damage to a customer's Motor Vehicle while in his/her care, custody or control and caused by Collision, upset, fire, lightning, theft or attempt thereat, malicious mischief, windstorm, hail, explosion, riot, civil commotion or rising water; and

(iii) in respect of any one claim, cargo liability insurance in the amount of at least \$50,000 to indemnify the applicant against loss by reason of his/her legal liability indirect physical loss or damage to Vehicles and other items of property accepted by the applicant for towing or conveyance;

(d) he/she states in writing whether he/she has any interest either directly or indirectly, in a Vehicle pound, yard or building used for the storage or impounding of Vehicles, a Vehicle body shop or other kind of public garage or any other yard, shop, building or place used for the storage, repair or servicing of Vehicles, provide and filed with the Manager full information as to the location and the type of facilities in which he/she has an interest and the nature and extent of the interest.

7. REPRESENTATION

No Person shall publish or cause to be published any representation that he/she is licenced under this by-law if he/she is not.

8. SUBMISSION OF APPLICATION TO MANAGER

(1) Every Person applying to obtain or renew for a Licence under this By-law shall file with the Manager a duly completed application form provided by the Manager, in which the applicant shall provide all information sought in such application form.

(2) The applicant shall, at the time of the filing of the application form required under subsection (1), deliver to the Manager the following:

(a) a non-refundable payment in the amount of ten (10) per cent of the total Licence fee prescribed in Schedule I to this By-law. The minimum payment due at the time of filing a Licence application shall be ten (10) dollars. The maximum payment due at the time of filing a Licence application shall be one hundred and fifty (150) dollars;

(b) The balance of the fee prescribed in Section 1 to Schedule 1 of this By-law, that is the total Licence fee minus the deposit made at the time of filing the Licence application, plus all other applicable charges as established by Section 2 of Schedule 1 shall become due and payable prior to the issuance of the Licence;

(c) if the applicant is a Corporation, a copy of the incorporating document and a copy of the last annual information return which has been filed with the appropriate government department; and,

(d) if the applicant is a registered partnership, a copy of the registered declaration of partnership.

(3) Every application/renewal form shall include a requirement that the applicant provide at least the following information:

(a) the name and address of the applicant;

(b) the address of the applicant to which CBRM or its Manager may send or deliver any notice or other document required or authorized by this by-law

(c) any trade or business description to be used in relation to the business;

(d) the address and telephone number used in connection with such business;

(e) a record of all offences under any by-law provincial statute or federal statute of which the applicant; if the applicant is an individual; any of the partners, if the applicant is a partnership; or any of the directors, shareholders and officers of a Corporation, if the applicant is a Corporation, has or have been convicted.

(f) a Driver's History from the Registry of Motor Vehicles at the applicant's expense.

(4) In addition to the above requirements, on an application for renewal of a Licence the previous year's Licence and, when required by the Manager, the Owner's Plate, shall be returned to the Manager.

(5) If the applicant is not an individual, the application form shall be completed and updated from time to time as this By-law requires, by an individual duly authorized by the applicant to execute such form on behalf of the applicant and binding upon it, and the individual completing such form shall sign the form, certifying the truth and completeness of the information provided therein.

(6) The provisions of this by-law relating to an application for a Licence shall apply, with necessary modifications, to an application for the renewal of a Licence or to amend a Licence or a condition of such Licence, except that where the applicant notifies the Manager that the information on file with the Manager has not changed, the applicant shall not be required to complete a new application form or amendment thereto in respect of an application for renewal.

9. THE MANAGERS POWER TO REFUSE TO ISSUE, RENEW A LICENCE OR REVOKE OR SUSPEND A LICENCE

(1) The powers and authority to refuse to issue or renew a Licence, to cancel, revoke or suspend a Licence, or to impose terms and conditions on a Licence, are hereby delegated to the Manager and his or her delegates.

(2) Where the Manager is of the opinion that:

(a) an application for a licence ore renewal of a licence should be refused.

(b) a reinstatement should not be made,

(c) a licence should be revoked,

(d) a licence should be suspended, or

(e) a term or condition of a licence should be imposed, he or she shall make that decision

(3) After a decision is made by the Manager, written notice of that decision shall be given to the Applicant or Licencee advising the Applicant or Licencee of the Manager's decision with respect to the application or licence.

(4) The written notice to be given under subsection (1) shall:

(a) set out the grounds for the decision;

(b) give reasonable particulars of the grounds;

(c) be signed by the Manager; and

(d) state that the Applicant or Licencee is entitled to a hearing by the Appeals Standing Committee if the Applicant or Licencee delivers to the Manager, within seven (7) days after the Notice under subsection (1) is served, a notice in writing requesting a hearing by the Appeals Standing Committee and the appeal fee as set out in Schedule 1 of this By-law. The Manager shall forward the request for appeal to the Clerk.

(5) Where no appeal is registered within the required time period, the decision of the Manager shall be final.

(6) No Person shall re-apply with the Manager to obtain or renew a Licence for a minimum of one year from the later of:

(a) the date of the Manager's decision to refuse to issue, renew or revoke a Licence; or

(b) where the decision of the Manager is appealed, the date of the Appeals Standing Committee's decision if the Appeals Standing Committee upholds the decision to refuse to issue, renew or revoke a Licence.

(7) An applicant for a Licence who complies with the provisions of this By-law is, subject to the provisions of this By-law, entitled to be issued a Licence, except where:

(a) there are reasonable grounds for belief that any application or other document provided to the Manager by or on behalf of the applicant contains a false statement or provides false information; or

(b) the past or present conduct of the applicant, or of any partner, in the case of an applicant which is a partnership, or of any director, shareholder or officer of the Corporation, if the applicant is a Corporation, affords reasonable grounds for belief that the business in respect of which the application is made will not be carried on in accordance with the law and with integrity and honesty; or

(c) there are reasonable grounds for belief that the carrying on of the said business will result in a breach of this By-law or any other law, including any applicable requirement of the CBRM Land Use By-Law; or

(d) the financial position of the applicant affords reasonable grounds to believe that the business will not be carried on in a financially responsible manner; or

(e) there are reasonable grounds for belief that the application does not meet all the requirements of this By-law, or that the business is carried on or intended to be carried on in area of CBRM where such business is prohibited by this By-law from being carried on, or in respect of which the issuing of a Licence in respect of the business is not permitted by this By-law; or

(f) the conduct of the applicant or of one or more of the Persons referred to in paragraph (2) of this section affords reasonable grounds for belief that the carrying on of the business in respect of which the Licence is sought would infringe the rights, or endanger the health or safety, of one or more members of the public; or

(g) the amount payable in respect of the Licence applied for has not been paid; or

(h) the applicant has failed to pay the fine or fines imposed by a court as a sentence arising from convictions for breach of a By-law enacted by CBRM.

(i) the applicant has failed to pay a penalty imposed by CBRM arising from a contravention of a By-law.

(j) Any driver's abstract which indicates more than six (6) demerit points or contains any one (1) conviction with a value of four (4) or more demerit points will not be approved to be Licenced.

10. THE HEARING BEFORE THE APPEAL COMMITTEE

(1) The powers and authority to conduct appeal hearings under this By-law are hereby delegated to the Appeals Standing Committee.

(2) When the Applicant or Licencee who has been given written notice of the hearing does not attend at the appointed time and place, the Appeals Standing Committee may proceed with the hearing in his absence and the Applicant or Licencee shall not be entitled to any further notice of the proceedings.

(3) At the conclusion of a hearing, the Appeals Standing Committee may give its decision orally or reserve its decision, but in any case it shall provide its decision in writing within fourteen (14) days of the hearing to the Applicant or Licencee and the Manager.

11. COMMITTEE DECISION FINAL

(1) In making its decision the Appeals Standing Committee may uphold or vary the decision of the Manager, or make any decision that the Manager was entitled to make in the first instance. The decision of the Appeals Standing Committee issued under this By-law is final.

(2) A Licence issued under this By-law is personal to the licencee, and cannot be transferred.

(3) Where a Licence has been revoked, the licencee is entitled to a refund of a part of the licence fee proportionate to the unexpired part of the term for which it was granted.

12. NOTICE

(1) Any notice required to be given by CBRM under this By-law is sufficiently given if delivered personally or sent by registered mail addressed to the Person to whom delivery is required to be made at the last address for delivery appearing on the records of the Manager.

(2) Where service is effected by registered mail, it shall be deemed to be made on the third day after the date of mailing, unless the Person on whom service is being made establishes that he/she did not, acting in good faith, through absence, accident, illness or other cause beyond his or her control, receive the notice or order until a later date.

13. CHANGES IN INFORMATION

(1) Every licencee shall notify the Manager in writing within seven days after the event, of any change in any of the information contained in the application form.

(2) Where a change has occurred in the name or business name of a licencee, the licencee shall attend within seven days of the date of the change at the office of the Manager, to have the Licence and Licence records amended accordingly.

14. ISSUE OF LICENCE

(1) Where an application for an Owner's Licence is made in accordance with the provisions of this By-law and the applicant meets all the requirements of this By-law, the Manager shall issue a Licence and an Owner's Plate both of which shall set out the expiry date of the Licence and the applicant shall thereby be licenced.

(2) Where an application for a Driver's Licence is made in accordance with the provisions of this By-law and the applicant meets all the requirements of this By-law, the Manager shall issue a Licence which shall set out the expiry date of the Licence and the applicant shall thereby be licenced.

15. RENEWAL OF LICENCE

(1) Every application for renewal of a Driver's Licence, or an Owner's Licence must be delivered to the Manager before the expiry of the term of Licence.

(2) Where a Driver's Licence is renewable, the Manager shall issue a Licence which shall set out the expiry date of the Licence and the Driver's Licence is thereby renewed.

(3) Where an Owner's Licence is renewable, the Manager shall issue a Licence and an Owner's Plate or if applicable a Licence Sticker, all of which shall set out the expiry date of the Licence and the Owner's Licence is thereby renewed.

(4) No Licence may be renewed more than sixty (60) days after the date upon which it expires.

16. OWNER LESSEE FROM MOTOR VEHICLE DEALER OR LEASING COMPANY

Where the applicant for an Owner's Licence has leased a Vehicle to be used as a Tow Truck from a Motor Vehicle dealership or leasing company, the Owner's Licence shall be issued in the applicant lessee's name provided that a copy of the lease has been filed with the Manager and the applicant shall thereby be licenced.

17. TERM OF LICENCE

(1) Every Licence issued to a Tow Truck Driver, shall be valid for a period of one year effective from his/her birthday except where:

(a) the initial Licence issued to a Driver, is issued within ninety-one (91) days prior to his/her birthday, such Licence shall be valid until the next following birthday; or

(b) the initial Licence issued to a Driver, is issued on a date which is greater than ninety-one(91) days prior to his/her birthday, such Licence shall be valid until the next birthday; or

(c) the Driver's birthday is February 29th, the expiry date for such Driver's Licence shall be February 28th, for licensing purposes only.

(2) Section 21(1) does not apply to a Driver who is also the Owner of a Tow Truck, such Driver's Licence shall expire on the same date as the Owner's Licence.

(3) Where the Licenced Owner is a Corporation, the individual Person holding the shares carrying at least 51% of the voting rights attached to all shares of the Corporation, shall be deemed to be the Owner and his/her Driver's Licence shall expire on the same date as the Corporation's Owner's Licence.

23. Every Licence issued to an Owner of a Tow Truck shall be valid for a period of one year effective from the first (1st) day of July up to and including the last day of June of the following year.

18. RETURN OF THE LICENCE AFTER REVOCATION OR SUSPENSION

(1) When a Licence has been revoked, deemed unrenovable, cancelled or suspended, the holder of the Licence shall return the Licence to the Licensing Unit within twenty four (24) hours of service of written notice of the decision of the Manager or, where an appeal has been filed, the decision of the Appeals Standing Committee, and the Manager may enter upon the business Premises of the Licencee for the purpose of receiving, taking, or removing the said Licence.

(2) When a Person has had his or her Licence revoked or suspended under this by-law, he or she shall not refuse to deliver up or in any way obstruct or prevent the Manager from obtaining the Licence in accordance with subsection (1).

19. RIGHT OF INSPECTION OF LICENCED PREMISES OR VEHICLES

(1) An Inspector or the Manager may at any reasonable time enter upon and inspect the business premises or Vehicles of any licencee to insure that the provisions of this By-law have been complied with, and an Inspector on completion of an inspection shall complete and file with the Manager a written report on the inspection.

(2) Upon an inspection under subsection (1), the Person inspecting is entitled access to the invoices, vouchers, appointment books or trip sheets or like documents of the Person being inspected provided such documents are relevant for the purposes of the inspection and the Person inspecting may remove with the licencee's consent any of the aforementioned documents for the purpose of photocopying provided a receipt is given the licencee and the documents are returned to the licencee within forty-eight (48) hours of removal.

20. VEHICLE INSPECTION

(1) The Manager may require an Owner to submit his/her Tow Truck for inspection at any time and at an appointed place and the Owner shall submit each Tow Truck for inspection when required to do so by the Manager.

(2) When a Tow Truck and its equipment have been examined by the Registry of Motor Vehicles or licenced mechanic and the Tow Truck or its equipment is found to be mechanically defective, the Tow

Truck Owner shall not operate the Tow Truck or Permit it to be operated, until the Tow Truck has been reinspected and approved by the Registry of Motor Vehicles or other inspecting authority.

(3) When a Tow Truck is examined by the Registry of Motor Vehicles or licenced mechanic and a report states that the Tow Truck or equipment is dangerous or unsafe, the Owner shall remove and return to the Manager the Owner's Plate to be held until the Tow Truck and the equipment are certified to be safe by the Registry of Motor Vehicles or licenced mechanic.

(4) When an Owner is unable to obtain a Safety Standard Certificate issued under the *Motor Vehicle Act* for the Tow Truck following an inspection as required under subsection 1, the Owner shall remove and return to the Manager the Owner's Plate and the Owner shall not operate the Tow Truck until he/she obtains and produces a Safety Standard Certificate.

21. LICENCE PRODUCTION

Every Person licenced under this By-law, when requested by an Inspector, the Manager or a peace officer shall produce his/her Licence, photograph and other relevant documents required under this by-law.

22. OWNER AND DRIVER DUTIES

Every licenced Owner and Driver shall:

- (1) take due care of all Vehicles and property delivered or entrusted to him/her for towing;
- (2) comply with all reasonable instructions from the Hirer;
- (3) be civil and behave courteously;
- (4) keep a permanent daily record of work performed by the Tow Truck owned or operated by him/her or his/her behalf either in a continuous log sheet or by consecutively numbered bills or invoices showing:
 - (a) the name and address of every Hirer;
 - (b) a description of the Vehicle towed or conveyed including the Provincial Motor Vehicle Permit number of any such Vehicle;
 - (c) the rate charged, and,
 - (d) the total fee collected.
- (5) keep every Tow Truck and its equipment clean, in good repair, free from exterior body damage with a well maintained exterior paint finish;
- (6) before demanding payment for services, present to the Hirer an itemized bill for the services setting out the cost of all services and equipment provided or to be provided on the basis of the rate set out in

the schedule of rates filed by the Owner with the Manager, or as set out in Schedule 3 under this By-law;
(7) convey the Vehicle to the Hirer's Vehicle Pound Facility or the Hirer's home and if the Hirer's desired Vehicle Pound Facility is closed, the Tow Truck Owner or Driver must take the Vehicle to the Hirer's home, if desired by the Hirer, or to the Tow Truck Owner's or Driver's Vehicle Pound Facility and may only charge the general mileage rate as set out in Schedule 3 of the By-law for a re-tow from the Tow Truck Owner's or Driver's Vehicle Pound Facility to the Hirer's desired Vehicle Pound Facility when it opens;

(8) register with the Manager the name of the licenced Vehicle Pound Facility used by the Owner and Driver where a Vehicle is towed when a Hirer has not directed or instructed the Owner and Driver to tow the Vehicle to a specific Vehicle Pound Facility, the Hirer's home or other location.

(9) accept payment (by way of a functioning device where applicable) for any services provided under this By-law using a payment method of the Hirer's choice including credit card, debit, cash or any other prescribed method of payment; and

(10) provide the Hirer (or his/her agent) with access to the Vehicle that is the subject of the tow services, in order to permit the removal of all property contained in the Vehicle, including money, valuables, documents and records, unless otherwise directed by a member of a police force; (39-18)

23. OWNER AND DRIVER PROHIBITIONS

(1) No Licenced Owner or Driver shall operate or Permit to be operated a Tow Truck which lacks any of the following equipment which is in a good state of repair:

(a) a winching or hoisting device of sufficient capacity to safely lift the Vehicle to be towed;

(b) Wheel lift or an Underlift equipped and maintained in a manner to ensure the safe lifting and conveying of a Vehicle to be towed;

(c) one device for securing the steering wheel of a Vehicle;

(d) two dry chemical fire extinguishers having an effective total rating equivalent to at least 4-B C, and at least each weighing 2.27 kg (approximately 5 lbs.);

(e) a minimum of two tow safety chains having a minimum length of 2.7432 metres (approximately 9 feet) each with links of at least 7.9375mm steel (5/16 inches);

(f) four (4) safety pylons;

(g) an intermittent amber warning light system consisting of at least one light which would be clearly visible in all directions for a distance of least 100 metres (approximately 328 feet);

(h) a broom;

(i) a shovel;

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

- (j) a general purpose first aid kit;
 - (k) a crowbar/prybar at least 152.4 cm (60 inches) in length;
 - (l) at least two wheel blocks;
 - (m) flares or reflector kits;
 - (n) wheel wrenches;
 - (o) light bar for a rear extension carrier;
 - (p) and any other provision as may be required under the *Motor Vehicle Act*; and
 - (q) a Dolly.
- (2) No licenced Owner or Driver shall:
- (a) interfere with any contract for hiring of a Tow Truck where a Person has hired or has indicated his/her intention to hire a Tow Truck;
 - (b) induce any Person to employ or hire a Tow Truck by making any false representation to any Person such as the location of or distance to any place or any other matter;
 - (c) use or permit to be used a Tow Truck which has been found to be unsafe or defective after examination and inspection as required under this By- law;
 - (d) demand or request payment for his/her services other than in accordance with the applicable schedule of rates filed with the Manager, or as set out in Schedule 3 under this by-law;
 - (e) demand, request or receive a Drop Fee;
 - (f) charge a Hirer for time lost through defects or inefficiency of the Tow Truck, or the incompetence of the Tow Truck Owner or Driver;
 - (g) suggest or recommend to any Hirer that any Motor Vehicle in respect of which his/her services are to be given or requested, be towed, conveyed, driven or delivered to any particular salvage yard, body shop, storage yard, Vehicle Pound Facility, or any other public garage, building or place, unless he/she has been requested to do so by the Hirer, and may at no time suggest or recommend a salvage yard, body shop, storage yard or any other public garage, building or place located outside of the Municipal Boundary;
 - (h) permit a Person to be a passenger in a Tow Truck, except under the following circumstances;
 - (i) the passenger is the Hirer of the Tow Truck; or
 - (ii) the passenger is either the spouse, son, daughter or parent or similar relation in law of the Tow Truck Driver and in such cases the Driver is not to solicit a tow, engage in any form of towing or have his or her

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

Tow Truck within 200 metres (approximately 653 feet) of the scene of a Collision nor shall the Driver cause or permit his or her passenger to solicit a tow or take any actions to engage in any form of towing while the passenger is in the Tow Truck; or

(iii) the passenger has filed any application with the Manager for a Tow Truck Driver's Licence, or has recently been issued his or her initial Tow Truck Driver's Licence, and in either of these circumstances is receiving instructions on Driver training as to the operation of a Tow Truck while a passenger.

(i) operate or permit to be operated a Tow Truck with a Gross Vehicle Weight Rating of less than 4,536 kg (10,00 lbs.);

(j) operate or permit to be operated a Tow Truck without a Wrecker Body;

(k) operate or permit to be operated a Tow Truck without the Owner's Plate;

(l) operate or permit to be operated a Tow Truck without the Licence Renewal Sticker attached to the Owner's Plate;

(m) keep any Work Orders in the Tow Truck;

(n) provide any Work Orders to a Hirer;

(o) induce, pressure, suggest, recommend or in any way cause a Hirer to sign or agree to a Work Order or otherwise induce, pressure, suggest, recommend or in any way cause a Hirer to agree to any work to the Hirer's Vehicle, which work includes any repairs or maintenance.

(p) operate or permit to be operated a Tow Truck where the windshield or any window to the direct left or right of the driver's seat has been coated with any coloured spray or other coloured or reflective material that substantially obscures the interior of the Tow Truck when viewed from outside the Tow Truck except where the windshield or windows are tinted as per the original manufacturer specifications for the Motor Vehicle;

24. DRIVER'S DUTIES

Every Licenced Driver shall:

(1) drive the Tow Truck which is towing or otherwise conveying a Vehicle by the most direct route to the destination requested by the Hirer, and in the most expeditious manner, unless otherwise directed by the Hirer;

(2) clean up any debris, fragments of glass, Vehicle parts or other materials (excluding loads dumped during the Collision) and which may be a danger to the public from any highway or roadway prior to towing the Vehicle from the Collision Scene;

(3) At all times be neat and clean in personal appearance and properly dressed which must include but is not limited to:

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

(a) a blaze orange, a blaze yellow or a combination of both orange and yellow safety vest with two fluorescent stripes, five centimetres in length in the shape of an "X" on both the front and the back of the vest;

(b) patch green safety boots;

(c) pants with a silver reflective stripe down the side of both legs or a silver reflective band encircling each leg; and

(d) an identification badge showing the Driver's first initial and last name.

(4) (a) retain all signed Permission to Tow a Vehicle Form for at least ninety (90) days from the tow date indicated on the Permission to Tow a Vehicle Form; and

(b) make available to the Manager a copy of all signed Permission to Tow a Vehicle Form to the Manager within thirty (30) days of the date indicated on the Permission to Tow a Vehicle Form and make them available for inspection upon request by a Police Officer, the Manager or an Inspector at any time.

(5) take a minimum of four (4) photographs, digital or otherwise, of every Vehicle before commencing a tow and said photographs shall:

(a) capture all angles of the Vehicle include the front, back and sides of the Vehicle to identify all damage; and

(b) be kept by the Driver for a minimum of six (6) months which shall be made available to the Manager upon request.

(6) where the Hirer refuses to sign the Permission to Tow a Vehicle Form, indicate such on the form and retain the form for the period prescribed in subsection 4 above.

25. DRIVER PROHIBITION

No Licenced Driver shall:

(1) commence to tow or otherwise convey or move any Vehicle, or hook, lift or connect the Vehicle to the Tow Truck, or perform any other services unless first requested so to do by a Hirer, or a peace officer or any member of a municipal fire department, or any Person authorized by law to direct the removal of the Vehicle from private or public property;

(2) where the request to tow a Vehicle outlined in Sub-Section (1) is from a Hirer, and where the tow is required as a result of a Motor Vehicle Collision, the Driver shall not commence to tow or otherwise convey or move any Vehicles, hook, lift or connect the Vehicle to the Tow Truck unless the Tow Truck Driver has a completed Permission to Tow a Vehicle Form and it has been dated and signed by the Hirer and he/she has provided a copy thereof to the Hirer;

(3) alter or provide any information on the Permission to Tow a Vehicle Form;

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

- (4) stop, or park within 200 metres (approximately 653 feet) of a Collision location but this does not apply where the Tow Truck Driver has been summoned to the location of the Collision by one of the Persons referred to in sub-section (1) or where there are fewer Tow Trucks at the Collision location than Vehicles apparently requiring the services of a Tow Truck;
- (5) ask or seek out a Hirer or allow or direct an agent to ask or seek out a Hirer, at a Collision location or within 200 metres (approximately 653 feet) of a Collision location, where the actions of the Driver or agent constitutes a Nuisance;
- (6) tow or otherwise convey or move any Vehicle which is to be towed outside the Municipal Boundary unless requested by the Owner or operator of the Vehicle or a peace officer or member of the municipal fire department;
- (7) drive or act as a Driver unless the Registered Owner or where applicable, the lessee, of the Tow Truck is licenced under this by-law;
- (8) commence to Driver or act as a Driver for any Registered Owner or, where applicable, any lessee, without first providing the Manager with a letter from that Person stating that the Owner or, where applicable, the lessee consents to the Driver operating their Licenced Tow Truck(s);
- (9) commence to tow or otherwise convey or move any Vehicle or perform any other services unless first disclosing to the Hirer any interest (either direct or indirect) that the Driver has in any location or facility to which a Vehicle may be towed for repair, storage, appraisal or similar purpose in accordance with any prescribed standards.

26. OWNER DUTIES

Every Licenced Owner shall:

- (1) immediately notify the Manager in writing when he/she gives possession and control of the Tow Truck for which he/she is licenced under this By-law to another Person or Permits the use of said Tow Truck by another Person other than through a bona fide contract of hiring for a period greater than one day;
- (2) charge a flat rate for Collision Towing as set out in Schedule 3;
- (3) file with the Manager a schedule of rates to be charged to Hirers for the towing or other conveyance of Vehicles and for other services offered or to be performed by him/her or his/her Driver for towing services other than Collision Towing;
- (4) charge the rates, as set out in the schedule of rates filed with the Manager for towing and services other than Collision Towing;
- (5) keep in the Tow Truck and show to the Hirer a copy of a tariff card showing the Schedule 3 flat rate, the applicable schedule of rates filed with the Manager in accordance with section 35 of this By-law, and

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

also showing, if applicable that the Hirer may be charged additional fees for storage by the operator of any storage facility or business to which the Hirer's Vehicle is to be towed;

(6) in the carrying out his/her business use only stationery, forms, bills, invoices, statements and any other printed or written advertising material including any published advertisement in a newspaper, periodical, directory or other publication, which has printed therein in clearly legible figures and letters: his/her name, address, phone number and the name of any Tow Truck Broker (as approved by the Manager) offering the services of said Tow Truck.

(7) retain for a period of sixty (60) days copies of all advertising matter used by him/her and shall produce the same to the Manager if and when requested;

(8) have attached to or painted on both sides of the body of the Tow Truck in a location close to the middle of the body panels or as near as possible and as approved by the Manager, the name and telephone number of the business as shown on the Owner's Business Licence. The letters and figures for the name and telephone number shall be:

(a) of solid contrasting colour to the colour of the vehicle;

(b) of material which will be visible in low light conditions from a distance of 15 metres (approximately 50 feet); and

(c) a minimum of eight centimetres (approximately three inches) in height and a minimum of two centimetres (approximately .78 inch) in thickness.

(9) only use the service of a Tow Truck Driver who is licenced as a Driver under this by-law;

(10) have affixed to the Tow Truck rear window, on the driver's side, the Owner's Plate issued for that Tow Truck and have the municipal licence number painted or attached to both front fenders in letters and figures which shall be:

(a) of solid contrasting colour to the colour of the vehicle;

(b) a minimum of eight centimetres (approximately three inches) in height and a minimum of two centimetres (approximately .78 inch) in thickness;

(c) of material which will be visible in low light conditions from a distance of 15 metres (approximately 50 feet); and

(d) include a designation with the letters "ML" as a precursor to the number.

(11) notify forthwith the Manager in writing of the particulars of such agreement or arrangement to transfer possession and control of a Tow Truck for which he/she has an Owner's Plate to another Person and where such agreement or arrangement is in writing shall file it with the Manager;

(12) give written notice of the sale or other disposition of a Tow Truck to the Manager within seven (7) days of any such sale or disposition.

27. OWNER PROHIBITION

No Owner shall:

- (1) permit any Owner's Plate issued to him/her under this by-law to be affixed to any Tow Truck, other than the Tow Truck for which the Licence was issued under this By-law;
- (2) alter or amend the schedule of rates filed with the Manager under Section 35 without first giving at least 30 days written notice to the Manager.

28. SCHEDULE OF RATES

(1) The schedule of rates filed with the Manager for all types of towing, except for those set out in Schedule 3 shall be based only on the following factors or a combination thereof:

(a) Time:

- (i) time required to perform services;
- (ii) standby time;

(b) Distances:

- (i) distance to travel to reach scene after hiring;
- (ii) distance Vehicle is towed or conveyed;

(c) Additional Services:

- (i) changing more than one wheel;
- (ii) disconnecting drive shaft;
- (iii) moving Vehicle to towing position;
- (iv) opening locked Vehicles without keys;
- (v) provision and use of Dolly;
- (vi) other specified services where a fee is charged.

(2) Where rates vary according to time of day or geographical zones or a combination of different factors, the exact formula for determining the rate shall be set out in the schedule of rates filed with the Manager.

(3) Notwithstanding the provisions of any other section of this By-law, where an estimate is given to the Hirer of the cost of services or equipment to be provided by a Tow Truck Owner or Driver, the charge to the Hirer shall not exceed the charges indicated in the schedule of rates filed with the Manager under this By-law or the amount of the estimate, whichever is lower.

(4) The Owner of a Tow Truck may enter into a written agreement with a Tow Truck Broker, an automobile association, motor league, a government, government agency or local board thereof, or any limited Corporation, for the provision of towing services (hereinafter described in this section as "towing contract") provided that the Tow Truck Owner provides a copy of all such towing contracts to the Manager prior to supplying any services thereunder.

29. NEW AND REPLACEMENT VEHICLE APPROVAL

An applicant for an Owner's Licence or an Owner licenced under this by-law who disposes of the Tow Truck or otherwise ceases to use his/her Tow Truck for the purpose permitted under this By-law, shall before using the newly acquired Tow Truck under this By-law:

- (1) attend at the Manager and produce a copy of the current Motor Vehicle Permit in good standing issued by the Registry of Motor Vehicles issued in the plate Owner's name, Owner's Licence, a copy of the current Motor Vehicle Liability Insurance Card endorsed to show the change of Vehicle;
- (2) if an applicant, submit the newly acquired Tow Truck for inspection and approval by the Manager forthwith;
- (3) if a licenced Owner, submit the newly acquired Tow Truck for inspection by the Manager within 24 hours of replacement;
- (4) produce and file with the Manager either:
 - (i) a Nova Scotia Registry of Motor Vehicles Vehicle Inspection report showing that the Tow Truck has been accepted within the previous sixty (60) days, or
 - (ii) a Safety Standard Certificate issued under the Nova Scotia *Motor Vehicles Act* within thirty-six (36) days of this submission.
- (5) before using the newly acquired Tow Truck, and immediately after obtaining approval from the Manager, file with the Manager all documents required to report the change.

Notwithstanding the provisions of Sections 35, 36 and 37, the Collision Tow Rates as set out in Schedule 3 to the By-law shall be the rate charged for Vehicles being towed from the Collision Scene.

30. PENALTY

- (1) Every person who contravenes or fails to comply with any provisions of this By-law shall, for each offence, be liable to a penalty of not less than \$200.00 and not more than \$600.00 for each offence; and, in default of payment, the Manager responsible for this By-law may cancel or suspend the licence of such person/company and a mandatory Suspension on the third offence.
- (2) Every person who does not have a valid Owner's Licence or Driver's Licence in compliance with this By-law who contravenes or fails to comply with any provisions of this By-law shall, for each offence, be liable to a penalty of not less than \$200.00 and not more than \$600.00.

(3) Every proprietor of a tow truck business who:

(i) hires an individual to operate a tow truck who is not properly licenced in compliance with this By-law;

or

(ii) allows an independent tow truck owner to operate from their place of business using a vehicle which is not properly licenced in compliance with this By-law;

shall be liable to a penalty of not less than \$200.00 and not more than \$600.00 per individual offence.

(4) Any person who commits an offence under this By-Law shall be liable to a penalty as follows:

1st Offence -\$237.50

2nd Offence -\$352.59

3rd Offence -\$582.50

(5) The Manager may cancel or suspend the licence of any person who commits an offence under this By-Law and fails to make payment of the penalty for such offence..

(6) Upon a person's third offence under this By-Law, the Manager shall suspend such person's licence.

(7) Any person whose licence has been canceled or suspended may appeal to the Appeals Standing Committee of the Municipality which may confirm or disallow the action of the Manager responsible for this By-law.

SCHEDULES

All schedules referred to in this by-law and attached to this by-law shall be deemed to be a part of the by-law .

31. SEVERABILITY

Notwithstanding that any section or sections of this By-law, or any part or parts thereof, may be found by any court of law to be invalid or beyond the power of the Council to enact, such section or sections or part or parts thereof shall be deemed to be severable, and all other sections of this By-law, or parts thereof, are separate and independent there from and enacted as such.

32. INTERPRETATION

The provisions of the Interpretation Act RSNS 1989, c 235, shall apply to this By-law as required.

33. SHORT TITLE

This By-law may be known as the Tow Truck Licensing By-law.

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

PASSED AND ADOPTED by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipality held on the day of , 2020.

Mayor Cecil P. Clarke

Municipal Clerk – Deborah Campbell Ryan

I, Deborah Campbell Ryan, Municipal Clerk of the Cape Breton Regional Municipality, hereby certify that the above noted by-law was passed at a meeting of the Cape Breton Regional Municipal Council on _____ 2020.

Municipal Clerk – Deborah Campbell Ryan

Publication Date: 2020

SCHEDULE II - ZONES

Zone #1 Central Sydney area

Sydney area to Grand Lake Rd at the Lights

Hwy #22 to Louisbourg

Hwy #4 to Irish Vale

Hwy #216 from Hwy #4 to Eskasoni

Hwy #28 up to and including Victoria Mines.

Keltic Drive to Frenchvale Road

Lingan Road to the Sydney Side of the tracks

Zone#2 East #1 Glace Bay area

Glace Bay /Dominion /Reserve and surrounding areas. Including

Grand Lake Rd at Gardiner Road

Seaside Drive Gardiner Mines to the bridge.

Zone#3 East #2 New Waterford area

New Waterford , Scotchtown, Lingan

HWY 28 up to and including New Victoria

Lingan Rd to the New Waterford side of the tracks.

Union Hwy to the bridge.

Zone#4 Northside area

North Sydney, Sydney Mines

Bras d'Or , Florence , Boularderie

Hwy #105 to St James Road

Hwy #223 to Christmas Island.

Hwy #216 to Eskasoni.

Fee structure

SCHEDULE III - Fees –Maximum Rates permitted to charged

Towing Recovery, Storage.	Light Duty under 3000kg	Medium Duty 3000-6300kg	Heavy Duty 6300kg -9072	Heavy Duty 9073kg
Towing within 5 km	\$105.30	\$142.90	\$230.38	263.84
Mileage over 5k	\$2.50 per km	\$2.65 per km	\$4.73 per km	\$5.00 per km
Winching	\$104.70 per hour	157.65 per hour	\$250 per hour	\$260.39 per hour
Dollies	\$40.25	\$40.25	Nil	Nil
Flatbed Fee	\$50.00	\$50.00	\$50.00	\$50.00
Daily Storage rate	\$30.00	\$30.00	\$45.00	\$45.00
Administration fee	\$35.00	\$35.00	\$35.00	\$35.00
Disposal Fee	\$123.64	\$123.64	\$440.00	\$440.00

CBRM By-Law No. T-_____
Tow Truck Licencing By-law

Fees (cont'd)

Motor Vehicle collisions	Light Duty under 3000kg	Medium Duty 3000-6300kg	Heavy Duty 6300kg -9072	Heavy Duty 9073kg
Towing Single unit within 5k	\$254.17	270.25	\$278.75	\$293.34
Mileage over 5km	\$2.61 per km	\$2.75 per km	\$5.00 per km	\$5.23 per km
Winching per 30min	\$148.24	\$176.25	\$189.07	\$189.07
Debris clean up	\$60	\$60	\$60	\$60
Dollies	\$30	\$30	\$30	\$30
Flatbed	\$50.00	\$50.00	\$50.00	\$50.00
Storage per calendar day	\$30.00	\$30.00	\$45.00	\$45.00
Administration fee	\$36.67	\$36.67	\$36.67	\$36.67
Disposal fee	\$120.00	\$120.00	\$120.00	\$120.00

Sidewalk Plowing Priorities

Motion:

Moved by Councillor Eldon MacDonald, seconded by Councillor George MacDonald, that staff be directed to complete a full review of the Winter Operations Strategy, with the objective of presenting options for alternative methods of service delivery and the associated costs for discussion, with the end goal being a transparent winter operations strategy that Council can endorse as being within the financial capabilities of the municipality and that meets the needs of the community.

Motion to Amend:

Moved by Councillor MacMullin, seconded by Councillor Marshall, that the full review of the Winter Operations Strategy be brought back to Council in April.

Discussion on the Amendment:

In response to a question, staff indicated that April would not provide enough time to do a complete review.

Further discussion included the following items:

- The amount of time needed to complete the Review
- Current Council make the decision before the Election
- Public Works currently providing a high level of service
- The 2020/21 budget will include current service levels
- Priority on surplus or reserve funds
- Sidewalk Accessibility and priority now clearing

With the consent of the mover and seconder of the motion to amend, it was **agreed** to direct staff to complete the review of the Winter Operations Strategy by the regular Council meeting in June.

Motion to Amend Carried.

Discussion on main motion as amended:

- Type of equipment contractors use for snow plowing
- Cost per kilometer for snow removal and maintenance
- Comparable levels of service in all areas of CBRM
- Ability to reinstate sidewalks to the priority list for snow clearing
- Sidewalk plowing service levels should be available on the website
- Area rates

Main Motion Carried.

**DISCUSSION PAPER****TO: Mayor and Council****From: Ray Boudreau, Senior Manager Public Works****RE: Winter Operations Strategy Review****Date: June 9, 2020****BACKGROUND**

During discussion following the Winter Operations presentation at the General Committee meeting on January 7th, 2020 General Committee requested additional information regarding timeframes for sidewalk plowing as well as clarity on plowing priorities.

On March 3, 2020, staff presented a discussion paper to the General Committee outlining the details of the Municipality's Winter Operations Strategy. It was agreed at that time that staff would review the Winter Operations Strategy to include better defined levels of service for winter maintenance operations as well as clearly defined criteria for priority levels.

The attached revised strategy with appendices represents the results of staff's review of the Winter Operation's Strategy and is being presented to Mayor and Council today for review and discussion.

Respectfully submitted by:

Raymond Boudreau, P.Eng.

Senior Manager of Public Works



WINTER OPERATIONS STRATEGY

CAPE BRETON REGIONAL MUNICIPALITY
DEPARTMENT of
ENGINEERING AND PUBLIC WORKS

JUNE 2020



TABLE OF CONTENTS

1.	PART 1 – PLAN OVERVIEW.....	3
2.	PART 2 – ROADWAY ICE CONTROL.....	6
3.	PART 3 – ROADWAY PLOWING.....	6
4.	PART 4 – SIDEWALK PLOWING AND ICE CONTROL.....	8
5.	PART 5 – SNOW CLEARING / REMOVAL.....	10



1. PART 1 – PLAN OVERVIEW

1.1. MISSION STATEMENT

- 1.1.1. The mission of this strategy is to provide efficient, cost effective and consistent winter maintenance services within the capability of the resources available, for the safe passage of vehicular and pedestrian traffic on streets and sidewalks under the operational jurisdiction of the Cape Breton Regional Municipality.
- 1.1.2. Many elements including temperature, wind, forecast, time frame and available equipment must be considered with each snowfall, which may dictate slight variations to the snow plowing and/or de-icing operation. The overall intent, however, should remain intact.

1.2. RESPONSIBILITY

- 1.2.1. The CBRM Public Works Department shall be responsible for the administration of the Winter Operations Strategy.
- 1.2.2. This strategy will be reviewed formally with Council every 3 – 5 years to correspond with municipal snow removal contracts.

1.3. OBJECTIVES

- 1.3.1. Develop and implement policies and procedures on snow and ice related operational priorities,
- 1.3.2. Document well defined levels of service for winter maintenance.
- 1.3.3. Maintain reasonable and safe flow of vehicular and pedestrian traffic.
- 1.3.4. Minimize disruption to local businesses and service providers during and after winter storm events.
- 1.3.5. To be responsive to the needs of the citizens of CBRM and prioritize resources accordingly.
- 1.3.6. Encourage citizen participation in snow clearing operations by encouraging citizens to clear snow and ice from neighbourhood fire hydrants, walkways, and catch basins.

1.4. JURISDICTIONS

- 1.4.1. Cape Breton Regional Municipality
 - 1.4.1.1. Streets and sidewalks in the former city of Sydney and former towns of Glace Bay, New Waterford, Dominion, Louisbourg, North Sydney, and Sydney Mines, as well as sidewalks and designated



unlisted roads in the former County of Cape Breton are covered directly by this policy.

1.4.2. Nova Scotia Department of Transportation and Infrastructure Renewal

1.4.2.1. All Provincial roads and highways, in the former county of Cape Breton, including J-Class roads are *not* directly covered by this policy.

1.4.2.2. Where mutual agreement occurs between CBRM and NSTIR and sections of plowing routes are swapped, the responsibility for plowing resides as indicated above in section 1.4.1 and 1.4.2.

1.5. STREET CLASSIFICATIONS

1.5.1. Levels of service for winter maintenance operations must be realistic and be chosen to provide a suitable travel surface at a reasonable cost. This cost should be in balance with the need and the benefit derived. Street classifications are often used to delineate different levels of service. Higher traffic streets will usually require and can afford higher standards of winter maintenance than less travelled ones. Table 1 below summarizes the hierarchy of streets owned and maintained by the Municipality. Streets and their hierarchy are mapped as a layer in CBRM's ArcGIS.



Table 1 - CBRM Street Hierarchy

<p>Level 1 – Primary Urban Arterials</p> <ul style="list-style-type: none">▪ Arterial streets emanating from the central business district of the four major urban concentrations leading directly to a Level 1 road.▪ Main streets within the central business district in any of the four major urban concentrations
<p>Level 2 – Major Urban / Suburban Collectors</p> <ul style="list-style-type: none">▪ streets emanating from the core of one of the four major urban concentrations to intersect a level 1 road at a ramped intersection or one that is serviced with a fully actuated traffic signal▪ streets emanating from the core of one of the four major urban concentrations that become a secondary regional route▪ collector streets/roads linking two or more communities within one of the four urban concentrations▪ collector streets/roads linking a minor urban community to a Level 1 Road▪ main streets of a central business district with a significant commercial assessment base in a minor urban community that become a secondary regional route▪ urban/suburban collectors that link a Level 1 or 2 Road with a Level 1 or 2 Road
<p>Level 3 – Minor Urban / Suburban Collectors</p> <ul style="list-style-type: none">▪ collector streets channeling neighbourhood traffic to a primary urban/suburban collector▪ minor collectors in the central business district of one of the four major urban concentrations
<p>Level 4 – Neighbourhood Through Streets</p> <ul style="list-style-type: none">▪ streets mainly used by local traffic that also channel through traffic because they are direct routes linking two or more higher level streets or linking a higher-level street with a significant public complex▪ the one main street leading out of a very large subdivision/neighbourhood▪ all other downtown streets other than dead end streets▪ main streets through minor urban communities that are no larger than the neighbourhoods in the major urban concentrations▪ streets directly linking a main street with a working waterfront
<p>Level 5 – Local Urban / Suburban Streets</p> <ul style="list-style-type: none">▪ streets that only service local traffic



2. PART 2 – ROADWAY ICE CONTROL

1.6. GENERAL OBJECTIVES

- 1.6.1. During the winter season, it can be expected that streets and roads may be slippery due to ice and snow presence and further that the public must drive accordingly. Therefore, the objective is to make the streets and roads as safe and passable as can be reasonably expected under prevailing conditions.

1.7. POLICY

- 1.7.1. To facilitate practical, safe and cost-effective anti-icing, de-icing, and traction control operations, the following factors shall be taken into consideration:
 - 1.7.2. Meteorological forecasts,
 - 1.7.3. Time of day,
 - 1.7.4. Intensity of storm,
 - 1.7.5. Temperature,
 - 1.7.6. Other pertinent data.
- 1.7.7. Salt trucks, equipped with snowplows, will be utilized whenever possible to minimize the quantity of salt or sand required
- 1.7.8. Not all streets are salted every storm.
- 1.7.9. Anti-Icing of Primary Arterials, Major Collectors, Routes to Emergency Services, and designated hills will commence up to 4 hrs before the onset of a storm. Anti-Icing Routes are identified on CBRM's ArcGIS Mapping.
- 1.7.10. In situations where icy conditions persist and are creating an unsafe condition (i.e. on hills or sharp curves) and de-icing has proven ineffective due to weather conditions, a sand or salt/sand mix will be 'spot' applied.
- 1.7.11. The levels of service for Roadway Anti-Icing and De-Icing are summarized in Appendix1):

3. PART 3 – ROADWAY PLOWING

3.1. GENERAL OBJECTIVES

- 3.1.1. The objective of street plowing is to allow for the safe passage of emergency vehicles and the public, to allow for the transit system to provide timely service to the public and to allow for local businesses, schools and other service providers to continue to operate.



- 3.1.2. As soon as a snowstorm subsides, the priority is to plow all streets in a practical and cost-efficient manner. However, should a snowstorm persist for an extended period, efforts will be focused on maintaining emergency routes and Major Urban Arterials reasonably passable.

3.2. POLICY

- 3.2.1. Street plowing shall have priority over all other snow-related tasks.
- 3.2.2. In order to be as efficient as possible, plows shall follow designated routes as specified by the divisional Public Works Operations Manager or designate. Snow plowing routes are identified on CBRM's ArcGIS Mapping
- 3.2.3. Only for emergency fire or health situations, processed through the 911 System, shall the Manager or his designate instruct Plow Operators to break away from their designated route.
- 3.2.4. Generally, plows will be dispatched from central operations sites as close to the end of the storm as possible.
- 3.2.5. Plowing of Primary Arterials, Major Collectors and Routes to Emergency Services will commence after 5 – 8 cm of accumulation and snow is still falling.
- 3.2.6. To facilitate a practical, safe and cost-effective snow plowing procedure, plowing of all other street levels will commence after 8 – 10 cm of snow accumulation just prior to the conclusion of snowfall, after taking into consideration meteorological forecasts, time of day, intensity of storm, temperature, etc.
- 3.2.7. All Unlisted Roads which the Municipality provides winter maintenance on, as well as Municipally owned roads that are accessed via a Provincially owned and maintained road will be plowed within 8 hours after the Provincial Road has been plowed.
- 3.2.8. In the event of an extended storm, plowing will commence after 15 – 20 cm if snow is still falling.
- 3.2.9. In the event of an equipment breakdown, the remaining equipment available will provide mutual aid as they become available.
- 3.2.10. Should weather conditions deteriorate such that plowing becomes dangerous, the Public Works Operations Manager or his designate may suspend plowing operations until conditions improve.
- 3.2.11. Generally, streets and roads should be plowed to their full width during “normal” plowing operations. Winging back snow to widen a street after the



normal plowing process is complete is sometimes necessary for safety and/or to make room for future snowfall.

- 3.2.12. The levels of service for the various classes of streets for street plowing operations are summarized in Appendix 2

4. PART 4 – SIDEWALK PLOWING AND ICE CONTROL

4.1. GENERAL OBJECTIVES

- 4.1.1. During the winter season, streets can be expected to be restricted by snow accumulation and at times slippery. Therefore, efforts to provide access for pedestrians to sidewalks on streets with high volumes of vehicle traffic is important.
- 4.1.2. Sidewalk service levels cannot match the service level provided to streets. This is due to the limited width of sidewalks, limited available space to store snow that is removed from sidewalks, no designated drainage system for sidewalks and the capabilities of the equipment.
- 4.1.3. The objective of establishing sidewalk priority levels is to allow for pedestrian traffic on the busiest sidewalks as quickly as possible after a storm, and then to continue plowing lower priority sidewalks as time and resources allow.

4.2. POLICY

- 4.2.1. Like roads, levels of service for winter maintenance of sidewalks must be realistic and chosen to provide a suitable travel surface at a reasonable cost. This cost should be in balance with the need and the benefit derived. Sidewalk Priority Levels are used to delineate different levels of service. Higher traffic sidewalks will usually require and can afford higher standards of winter maintenance than less travelled ones.
- 4.2.2. To the extent that financial and physical resources will allow, sidewalk priority levels are determined based on the objective criteria described below.
- 4.2.3. Objective Criteria for Sidewalk Priority Levels:
- 4.2.4. Priority 1 Sidewalks are identified on CBRM's Arc GIS Map and include:
- 4.2.4.1. Both sides of Level 1 – Major Arterial Routes.
 - 4.2.4.2. One side of Level 2 – Major Collector Routes
 - 4.2.4.3. One side of streets in designated Central Business Districts
 - 4.2.4.4. Sidewalks adjacent to schools and hospitals



- 4.2.5. Priority 2 Sidewalks are identified on CBRM's Arc GIS Map and include:
 - 4.2.5.1. The other side of Level 2 - Major Collector Routes
 - 4.2.5.2. Remaining sidewalks in designated commercial areas
- 4.2.6. Priority 3 Sidewalks are identified on CBRM's Arc GIS Map and include:
 - 4.2.6.1. Remaining sidewalks on designated Transit Routes
 - 4.2.6.2. Sidewalks on less busy streets, based on available resources.
 - 4.2.6.3. Are mostly located in residential areas to provide access corridor for residents.
- 4.2.7. Rural Sidewalks are identified as a layer on CBRM's Arc GIS Map and include:
 - 4.2.7.1. Sidewalks adjacent to Provincially owned Level 1 and Level 2 roads.
 - 4.2.7.2. Sidewalks adjacent to Provincially owned roads in school zones
 - 4.2.7.3. Select sidewalks adjacent to Provincially owned roads determined to be key transportation corridors for significant populations
 - 4.2.7.4. These sidewalks are generally maintained by contractors.
- 4.2.8. The levels of service for sidewalk plowing / de-icing are summarized in Appendix 3.
- 4.2.9. In the interest of efficiency and continuity, routes will be designated by the Public Works Manager of Operations. Sidewalk routes are identified as a layer in CBRM's ArcGIS mapping.
- 4.2.10. The designated route will be followed to provide continuity. If another snow event occurs before all priority sidewalks are plowed, equipment will start over at the beginning of the highest priority designated route
- 4.2.11. Sidewalk routes will be routinely checked for sanding/salting requirements.
- 4.2.12. Rural sidewalks maintained by contractors shall be completed following the terms and conditions of the contract, including the coordination of their plowing and/or salting/sanding with the Nova Scotia Department of Transportation and Public Works to avoid conflicts and the necessity to re-plow, etc.



5. PART 5 – SNOW CLEARING / REMOVAL

5.1. GENERAL OBJECTIVES

- 5.1.1. The process of plowing streets results in snow accumulation, which restricts lane widths and sight distances. Access to other Municipal infrastructure can also become hindered due to excessive snowfall and/or the plowing procedure.
- 5.1.2. Therefore, some areas will require that excessive snow accumulation be cleared or removed, due to their physical layout and volume of traffic.
- 5.1.3. When the location of the infrastructure allows for it, snow will be cleared (moved to an area adjacent to the infrastructure) to allow access to the affected infrastructure. Examples where clearing is generally used would be bus shelters, catch basins and fire hydrants, intersections).
- 5.1.4. When the location does not allow for clearing, snow accumulation will be removed. (trucked away). Snow is removed from downtown business districts.

5.2. POLICY

- 5.2.1. Snow clearing / removal activities will take place when accumulation warrants and as soon as time, equipment and materials allow.
- 5.2.2. Snow clearing / removal levels of service are summarized in Appendix 4
- 5.2.3. Areas that receive snow clearing / removal service are identified on CBRM's ArcGIS Map.

APPENDIX 1 - ROADWAY ANTI-ICING AND DE-ICING LEVELS OF SERVICE

Road Category	Example	Winter Service Level ¹	Product	Application Rate kg/km Anti-icing / (De-icing)	Application Timing
Level 1 (Primary Arterial)	Central - Welton St, Syd East - Reserve St, GB? North - Commercial St., NS	Bare Pavement	100% Rock Salt	70 / (140)	Anti-ice up to 4hrs before the onset of a storm De-ice 'only' Up to 5 cm of Accumulation De-ice after plowing complete 1-2 hrs to Complete Route
Level 2 (Major Collector)	Central - Lingan Rd, Syd East - Heelen St., NW North - Queen St., NS	Bare Pavement	100% Rock Salt	70 / (140)	Anti-ice up to 4hrs before the onset of a storm De-ice 'only' Up to 5 cm of Accumulation De-ice after plowing complete 1-2 hrs to Complete Route
Level 3 (Minor Collector)	Central - Cottage Road East - Sterling Road North - Peppett Street	Centerline Bare	100% Rock Salt	70 / (140)	De-icing will start after plowing is complete as conditions warrant. All Level 3 Roads will not be salted every storm.
All Other Levels		Safe and Passable	100% Rock Salt	70 / (140)	Generally, No De-icing on these Roads. De-icing only when extreme conditions warrant and after plowing.
Designated Hills	Roads with > XX% slope Ex. Church St, Syd	Bare Pavement	100% Rock Salt	70 / (140)	Anti-ice up to 4hrs before the onset of a storm De-ice 'only' Up to 5 cm of Accumulation De-ice after plowing complete 1-2 hrs to Complete Route
Routes to Emergency Services	Martha Boulevard, Syd (Route to Regional Hospital)	Bare Pavement	100% Rock Salt	70 / (140)	Anti-ice up to 4hrs before the onset of a storm De-ice 'only' Up to 5 cm of Accumulation De-ice after plowing complete 1-2 hrs to Complete Route
All Levels		Passable	Sand or Salt / Sand Mix		Sand or Salt/Sand mix applied on an as needed basis where icy conditions are creating a safety hazard for motorists.

Notes:

1. This is the desired condition. The time to achieve these conditions will vary depending on weather conditions

APPENDIX 2 - URBAN ROADWAY PLOWING LEVELS OF SERVICE

Road Category	Pavement Condition at Completion of Plowing	Plowing to Commence after Accumulation of (cm)	Target Time to Complete Plowing (Hrs) after snowfall has stopped ^{4,5}
Level 1 (Primary Arterial)	Bare Pavement	5 - 8 cm and still snowing ¹	4 - 6 hrs
Level 2 (Major Collectors)	Bare Pavement	5 - 8 cm and still snowing ¹	4 - 6 hrs
Routes to Emergency Services	Bare Pavement	5 - 8 cm and still snowing ¹	8 - 12 hrs
All Other Levels	Safe and Passable	8 - 10 cm snow stopped ² 15 - 20 cm and still snowing ³	8 - 12 hrs
Unlisted Roads	Safe and Passable	8 - 10 cm snow stopped ²	8 hrs ⁶

Notes:

1. Primary Arteries, Major Collectors and Routes to Emergency Services are plowed continuously during a snow event.
- 2, 3. As a general rule, plows are not dispatched to these roads until snowfall has stopped. When Major Storms (30 + cm) are forecast, these roads will be started after 15 - 20 cm of accumulation when it is still snowing.
4. These are target levels of service. Extreme weather events (30 + cm) may lengthen these times
5. This does not include wing back of windrows and widening of travel way after initial plowing
6. Unlisted Roads and Municipally owned roads accessed by Provincially owned / maintained roads will be plowed within 8 hours of the Provincial Road being plowed.

APPENDIX 3 - SIDEWALK PLOWING / DE-ICING LEVEL OF SERVICE

Category ⁴	Plowing to Commence after Accumulation of (cm)	Type of Operation	Time to Complete Plowing (Hrs) after Road plowing is complete
Priority 1 Sidewalks ¹	8 - 10 cm (or when de-icing is insufficient)	Full Operation (Overtime if Required)	24 hrs
Priority 2 Sidewalks ²	8 - 10 cm (or when de-icing is insufficient)	Full Operation (Overtime if Required)	36 - 48 hrs
Priority 3 Sidewalks ³	8 - 10 cm (or when de-icing is insufficient)	Partial Operation (Regularly Scheduled Shifts)	5 - 7 days
Rural Sidewalks ⁴	8 - 10 cm (or when de-icing is insufficient)	Full Operation (Contracted Service)	24 - 48 hrs

Notes:

1. Priority 1 Sidewalks are located on Major Arterial and Collector routes, Downtown Business Districts and Routes to schools and hospitals
2. Priority 2 Sidewalks include additional sidewalks on Major Collector routes and Business Districts, as well as Transit Routes.
3. Priority 3 Sidewalks are located in residential areas and provide access corridors for residents.
4. Rural sidewalks are located adjacent to Provincially maintained roads and streets. The timing of plowing of these sidewalks is affected by the provincial levels of service for highway plowing.
5. Not all sidewalks receive winter maintenance. Approximately 60% of Sidewalks are maintained for snow and ice removal by the Municipality

APPENDIX 4 - SNOW CLEARING / REMOVAL LEVEL OF SERVICE

Category	Net Snow Accumulation for Clearing / Removal	Type of Operation	Time to complete removal after road plowing is complete
Bus Shelters	15 - 20 cm	Partial Operation (Regularly Scheduled Shifts)	24 – 36 hrs
Downtown Business Districts	60 + cm	Full Operation (Overtime if Required)	3 days
School Frontages	60 + cm	Full Operation (Overtime if Required)	1 week
Dead Ends / Cul de Sacs	When lack of storage area starts to impact traffic.	Partial Operation (Regularly Scheduled Shifts)	2 weeks
Intersections	When traffic sight lines are affected	Partial Operation (Regularly Scheduled Shifts)	2 weeks
Fire Hydrants	30 + cm	Partial Operation (Regularly Scheduled Shifts)	2 weeks
Catch Basins	When melting can be expected, and flow would be restricted	Partial Operation (Regularly Scheduled Shifts)	2 weeks



Cape Breton Regional Municipality

ISSUE PAPER

June 9th, 2020

To: Mayor and Council

Re: Flood Risk Infrastructure Investment Program (FRIIP)

Background:

In recent years, CBRM has adopted Public Safety Canada's National Disaster Mitigation Program (NDMP) Framework to reduce flood risks within the Municipality. Various levels of flood reduction work has taken place, for instance; flood risk assessments have been conducted in six major watersheds including the Prime Brook Watershed and the installation of flood mitigation structures is on-going in the Wash Brook Watershed.

Objective:

During the 2020-21 fiscal year, EPW will continue to follow the NDMP framework in major watersheds, specifically the Prime Brook Watershed. This watershed is one of two watersheds that were ranked top priority in the 2018-19 NDMP Flood Risk Assessment project completed by WSP. The next step according to WSP and the NDMP Framework is to perform a flood risk assessment at the watershed level including a water crossing (i.e. culvert) inventory and condition assessment. The likelihood of completing this work is highly dependent on receiving financial assistance. In order to conduct NDMP step 2 in the Prime Brook Watershed this year funding assistance from the Provincial Flood Risk Infrastructure Investment Program (FRIIP) is required.

Recommendation:

That Council pass a motion directing staff to apply for funding from the 2020 FRIIP Program in the total amount of \$150,000 with a direct cost to CBRM of \$0. CBRM's 50% share of \$75,000 will be paid for under the gas tax program.

Wayne H. MacDonald, P.Eng
Director, EPW

Cc. Matt Viva, P.Eng., Manager, Wastewater Operations



Cape Breton Regional Municipality

ISSUE PAPER

June 9th, 2020

To: Mayor and Council

Re: Provincial Capital Assistance Program (PCAP)

Background:

Over the last few years, a large number of sanitary sewer improvement projects focusing on storm water separation have been identified through CBRMs stormwater inflow and infiltration (I/I) reduction program. The purpose of this program is to identify and carry out infrastructure improvement initiatives that will reduce treatment and pumping costs.

Objective:

During the 2020 construction season, EPW will continue to improve the condition and function of underground sewer infrastructure through stormwater separation work. To date, projects have been identified in areas of Sydney, Dominion and Glace Bay. Considering the age of our sewer systems and historical installation techniques, stormwater separation work will be an ongoing endeavor for CBRM for many years to come. It is our objective to obtain financial assistance from the Provincial PCAP program to perform stormwater separation work in Area 6 – Whitney Pier.

Recommendation:

That Council pass a motion directing staff to apply for funding from the 2020 PCAP Program in the total amount of \$150,000 with a direct cost to CBRM of \$0. CBRMs 50% share of \$75,000 will be paid for under the gas tax program.

Wayne H. MacDonald, P.Eng
Director, EPW

Cc. Matt Viva, P.Eng., Manager, Wastewater Operations

MEMORANDUM - MAYOR'S OFFICE

DATE: June 5, 2020
TO: All Council
FROM: Mayor Cecil P. Clarke
RE: CBRM Capital Priorities 2021-2025 – Federal/Provincial Stimulus Priorities

Dear Colleagues:

Attached please find the CBRM Capital Priorities 2021-2025 for Federal/Provincial Stimulus Priorities as identified through Council and staff. This is the result of recent and ongoing federal and provincial government announcements to advance and expand infrastructure and development programs.

To be prepared for any possible opportunities, Council's approval is being sought to enable the Municipality to apply and advance municipal priorities within the Council-approved CBRM's 5-year Capital Plan and other community initiatives.

RECOMMENDATION:

Council approve the CBRM Capital Priorities 2021-2025 Federal/Provincial Stimulus Priorities list and authorize application being made by the CBRM on behalf of the Municipality or community partners as opportunities arise.

Kind personal regards,

ORIGINAL SIGNED BY

MAYOR CECIL P. CLARKE

CBRM Capital Priorities 2021 to 2025 – Federal/Provincial Stimulus Priorities

Federal/Provincial Infrastructure Programs (\$100 Million)

- \$21.5 mil Arterial/Collector Roads (Tender Ready)
- \$30.0 mil Local Roads (Tender Ready)
- \$36.7 mil ICIP Underground Infrastructure (Tender Ready for 2021)
- \$3.0 mil Large Roadway Culverts (\$1 mil ready for 2021)
- \$10.0 mil Sidewalks (Tender Ready)
- \$2.5 mil Stone Revetments (Tender Ready)

Outstanding Fed/Provincial Wastewater Regulator Compliance Projects (\$450 Million)

Northside Facility (\$158 Million)

- \$79.0 mil 1 new Treatment Plant
 - \$50.0 mil 13 new Lift Stations & 22 kilometers of pipe
 - \$29.0 mil significant upgrades
- (completes compliance requirements for Sydney Harbour)

Remaining Facilities (New Waterford/Louisbourg/Donkin/New Victoria/Battery Point) (\$232 Million)

Additional Wastewater System Upgrades Central Division (\$60 Million)

Inflow/Infiltration Reduction Program (CBRM Wide) - (\$10 Million)

Transit (\$55 Million)

- \$12.0 mil EV (Electrification) Bus Pilot Project
- \$16.0 mil new Transit depot/maintenance facility
- \$27.0 mil Handi-Trans/rolling stock/community Transit infrastructure/Transit Hubs 2021 - 2025

FLEET (\$45 Million)

- \$10.0 mil CBRM Fleet Electrification Plan 2020 - 2030 Phase 1
- \$15.0 mil CBRM Fleet Maintenance Facility
- \$20.0 mil EPW Fleet Replacement Program 2021-2025

Solid Waste (\$5 Million)

\$2.5 mil Transfer Station Upgrades

\$2.5 mil CBRM Post 2025 Construction & Demolition Landfill Expansion

Community Infrastructure

\$17.0 mil Centre 200 Revitalization/expansion

\$26.0 mil New Central Library

\$16.0 mil Mainstreet Program (Major projects: Charlotte St. Sydney \$6 mil, Commercial St. Glace Bay, Commercial St. North Sydney)

\$5.0 mil New Fire Station #1/NSCC Trades Facility Re-purposing

\$15.0 mil Sydney Downtown Parkade (NSCC parking pressure of 250+vehicles)

\$TBD mil District Energy Project for Sydney Waterfront Complexes (Provincially-led process)

\$0.5 mil City Hall Glass Replacement

\$1.0 mil City Hall HVAC System Replacement (likely tied to District Energy Program)

\$0.4 mil CBRP Headquarters Uninterrupted Power Supply

\$500,000 CBRM Wide Wayfinding/Community Signage Program/CBRM Branding

\$500,000 EMO Emergency Generator Program

\$1.0 mil Parks, sports fields, recreational site rehabilitation and upgrades

\$10 mil CBRM Building Rehabilitation Program 2021-2025

\$1.0 mil Hawks Dream Field, Dominion

\$2.0 mil Community Energy Efficiency Upgrades

\$2.0 mil Active Transportation/Active Communities Plan

Community-based Projects

\$ Atlantic Memorial Park, Sydney Mines

\$ Victory Park, North Sydney

\$ S&L Railway Museum, Louisbourg

\$ Gateways to Opportunities/George D. Lewis School, Louisbourg

\$ Louisbourg Playhouse, Louisbourg

\$250,000 Community Broadband Projects

\$10.0 mil Accessibility Legislative Compliance Initiatives

\$0.3 mil Municipal Grant Applications (Capital Projects)



CBRM

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Demetri Kachafanas – Regional Solicitor

SUBJECT: Request for Street Closure
(undeveloped portion) Chisholm Street, Sydney Mines,
NS – Portion of PID 15725997

DATE: June 9th, 2020

INTRODUCTION:

CBRM is in receipt of a request from David Iannetti, solicitor on behalf of Ernest and Lillian Saunders, seeking a formal street closing for an unused portion of Chisholm Street, Sydney Mines. The area is shown crosshatched and outlined in red and identified as a portion of PID 15725997 the attached map (Attachment "A").

BACKGROUND INFORMATION:

Ernest and Lillian Saunders purchased property on Chisholm Street in 2002. Their property is identified as PID 15601263 and PID 15565294 and shown outlined in yellow on the attached map. (Attachment "A"). The Saunders thought their property boundary extended to the eastern boundary of PID 15185374. A title search and survey discovered the Saunders property abuts an undeveloped portion of Chisholm Street as opposed to the western boundary of PID 15185374. As you will note on the attached map, the undeveloped portion of Chisholm Street runs between PID 15185374 and the Saunders property. The Saunders wish to acquire title to that portion of the undeveloped street and consolidate it with their existing property to gain access to their property so they can develop the lot.

REVIEW

The legal department has reviewed the documentation provided by Mr. Iannetti as well as the records at the Land Registration office and confirm the title to the undeveloped road parcel vest within the municipality.

The Engineering and Public Works Department as well as the Planning Department have reviewed this request and have determined there is no reason not to allow for the street closure. The required deposit has been provided to cover processing fees and we hold that amount in trust.

RECOMMENDATION:

I recommend Council pass a Motion directing staff to initiate a formal street closure pursuant to Section 31S of the Municipal Government Act, for that portion of the undeveloped section of Chisholm Street with the intention of deeming it surplus for sale to Ernest and Lillian Saunders. All cost shall be the responsibility of the purchaser.




Respectively Submitted,

Demetri Kachafanas
Regional Solicitor

Attachment (1)



Legend

-  Undeveloped Portion of PID 15725997
-  Properties owned by Ernest and Lillian Saunders
-  PID 15185374



CBRM

A Community of Communities

Cape Breton Regional Municipality

MEMO

Date: June 4, 2020
To: Mayor and Council
From: Jennifer Campbell, CPA, CA Chief Financial Officer
Re: Borrowing Resolution, Lease Facility

CBRM has in place a lease facility that carries a limit of \$2,000,000. Our financial institution, the Bank of Montreal, requires CBRM to renew this lease facility annually. CBRM will from time to time, opt to finance equipment purchases through a capital lease agreement that carries a shorter term than borrowing through the traditional debenture process. Lease payments are included in the respective departments' operating budgets and does not affect borrowing capacity.

The Bank of Montreal requires a motion from Council to renew this lease facility for the 2020/2021 fiscal year.

Sincerely,

Jennifer Campbell, CPA, CA Chief Financial Officer



CBRM

A Community of Communities

Cape Breton Regional Municipality

MEMO

Date: June 4, 2020
To: Mayor and Council
From: Jennifer Campbell, CPA, CA Chief Financial Officer
Re: Borrowing Resolution, Operating

CBRM has in place a borrowing resolution for a \$44,000,000 line of credit. Our financial institution, the Bank of Montreal, requires CBRM to renew this operating line of credit annually. This represents the overdraft that is used to finance short term operations and bridge financing for capital projects.

The Bank of Montreal requires a motion from Council to renew this borrowing resolution for the 2020/2021 fiscal year.

Sincerely,

Jennifer Campbell, CPA, CA Chief Financial Officer



MEMO

Date: June 4, 2020
To: Mayor and Council
From: Jennifer Campbell, CPA, CA Chief Financial Officer
Re: Resolution for Pre-Approval of Debt Issuance

CBRM requires a pre-approval for Debenture Issuance for the MFC Fall Debenture. The amount of borrowing required is \$8,808,140. This borrowing is for capital projects approved and completed in the fiscal year 2019/20. A summary of the borrowing was included as part of the 2019/20 Annual Financial Report presented in September 2019 and is included for reference:

CBRM Capital Program 2018-19	Budget	Cost	Funding	Borrowing
Land and buildings	2,397,000	2,461,700	279,786	2,181,914
Fire Equipment	1,300,000	1,374,917	-	1,374,917
Streets and Sidewalks	5,154,300	4,648,950	3,940,197	708,753
Fleet Replacement	1,500,000	1,225,402	650,000	575,402
Sewer	6,068,155	4,391,438	3,117,702	1,273,735
Solid Waste	100,000	111,765	100,000	11,765
Parks, Grounds and Arenas	4,975,000	996,982	529,695	467,288
Active Transportation	588,400	620,286	407,528	212,758
Transit	1,350,000	990,644	746,412	244,232
2nd Berth	10,500,000	4,004,735	2,247,360	1,757,375
Total	33,932,855	20,826,819	12,018,680	8,808,139

Due to the fact that longer than 12 months have elapsed since the original borrowing resolution approval, a current resolution must be passed. The original motion of Council from the May 15, 2019 Special Council meeting is attached for reference.

Sincerely,

Jennifer Campbell, CPA, CA Chief Financial Officer

Summary of Decisions

1. BUSINESS ARISING:

1.1 Council Budget Session – March 6, 2019:

a) Proposed Capital Budget 2019-2020:

Motion to approve the 2019-2020:

- Capital Budget totaling \$59,536,544 ;
- Associated required Borrowing Resolutions for \$10,178,724; and
- \$1,457,000 withdrawal from Capital Reserve.
- In principle the proposed multi-year capital plan with associated funding partnerships pending funding confirmation from the Province of Nova Scotia incorporating federal, provincial and municipal infrastructure commitments necessary for CBRM municipal infrastructure and regulatory wastewater projects by June 2019.

Carried.

Motion to approve the withdrawal of \$300,000 from the Gas Tax Reserve for the Glace Bay Police Station construction project, if funding from ACOA is not forthcoming.

Carried.

Motion to delay the Wastewater Treatment Upgrades – 2019-2028 (Lagoons) project if there is no Provincial and Federal funding partnerships. **Carried.**

Motion that in the event the approved multi-year plan does not receive funding confirmation as of June 2019, Council approve the Scenario and Capital Budget without Funding Partnerships (as amended). **Carried.**

Adjournment



CBRM

A Community of Communities

Cape Breton Regional Municipality

MEMO

Date: June 4, 2020

To: Mayor and Council

From: Kirk Durning – Manager of Recreation

Re: High School Scholarships

BACKGROUND

CBRM contributes \$20,000 annually from the Recreation Department operating budget to bursaries and scholarships for graduating students at each school within the municipality. The total allotment is divided between all schools and sent in early June each year.

RECOMMENDATION

Given that budget approval is not scheduled until late June, I am requesting that Council approve the regular allotment for the scholarship program. This will allow these funds to be distributed prior to graduation dates for each school.

Respectfully submitted by:

Kirk Durning
Manager of Recreation



CBRM

"A Community of Communities"

CAPE BRETON REGIONAL MUNICIPALITY
320 Esplanade, Sydney, N.S. B1P 7B9

To: Mayor & Council

From: Adam MacNeil, Manager of Finance

Subject: Procurement policy changes

Date: June 3, 2020

For the last several months, even prior to COVID, Procurement staff have been researching potential improvements to CBRM's Procurement Policy. An update to certain sections of the policy was required due to the changes in domestic trade agreement regulations however, it also provides an opportunity to review all aspects of the policy and recommend improvements.

The CBRM is often criticized for the amount of goods, services and contracts sourced off-island. In reviewing the provincial protocols, trade agreements and procurement thresholds for other Municipal Units throughout NS, CBRM's policy imposes procurement thresholds that are far more strict than what is required. We felt it important to bring forward a revised policy as quickly as possible so that CBRM can further support the private sector's economic recovery efforts post-covid by increasing thresholds to limits that will continue to ensure the best value for money while maintaining compliance with procurement regulations. The listing of proposed changes are as follows:

Threshold Changes *(See chart on page 2)*

The thresholds in the current policy have not changed in many years and require revision to align with business needs. Smaller MU's including East Hants (\$5,000) and Lunenburg (\$2,500) have thresholds that are greater than our current limits for low value purchases. CBRM's current thresholds require the procurement sections involvement for purchases that could be considered routine. The increases outlined below would increase the autonomy of the user department for items with minimal budgetary impact.

- **Section 6.1** - Departments may now purchase goods and services with a value of up to \$7,500, increased from the prior limit of \$2,000.

- **Section 6.1** - A minimum of three quotes are required on purchases exceeding \$2,000, increased from the prior requirement of two quotes on purchases over \$500.
- **Section 6.2** – Removed
- **Section 6.3** - At least three quotations solicited by the procurement section for any good/services exceeding \$7,500, but less than \$20,000, increased from prior range of \$2,000 to \$10,000. *(Section 6.2 in proposed policy)*
- **Section 6.4** - An advertised request for public submissions will be required for all purchases in excess of \$20,000, increased from the prior limit \$10,000. *(Section 6.3 of proposed policy)*
- **Section 7.6** – All requests for quotations (RFQ's) exceeding \$7,500 must be in writing, increased from the prior limit \$2,000.

Threshold Reference Chart

Threshold	Departments Involved	Quotes Required?	Public Request for Submissions?	Description
\$0 - \$2,000	User Department	N	N	User department can acquire goods/services without keeping record of quotes. (only in absence of a standing offer or availability at the warehouse)
\$2,001 - \$7,500	User Department	Y	N	User department can acquire goods/services and must retain record of three quotations.
\$7,501 - \$20,000	User Department - Procurement Section	Y	N	Three quotations must be solicited by the procurement section in consultation with the user department.
Exceeding \$20,000	User Department - Procurement Section	Y	Y	The procurement section in consultation with the user department will advertise a public request for submissions.

Other Changes

Section 6.4 – Public openings will no longer be required and have been discontinued by most MU's and replaced by posting results online. Procurement advisory groups have recommended the change to limit the risk of vendor influence on the process, such as vendor collusion, intimidation etc. *(Section 6.3 of proposed policy)*

Section 7.8 – Sole source purchases to include any scenario presented on the Alternative Procurement Practices list outlined in the Nova Scotia Procurement Protocols document.

Section 12.4 – General banking services will be acquired when management, in consultation with the audit committee identify the need. The revision removes the requirement to change banking at a regular five-year interval, which would cause unnecessary disruption to operations at a significant cost. HRM is in the process of changing their policy to remove the requirement to solicit these services at regular intervals. Additionally, East Hants has opted to make banking services a permanent exemption to their regular procurement for services. Banking services is explicitly noted as an exception in the Canada Free Trade Agreement.

Section 13 & 14 - Local bidder preference has been removed in accordance with changes in procurement regulations. However, the proposed increases in procurement thresholds provide user departments with greater flexibility to obtain competitive pricing from local suppliers before having to issue a public call for tender.

A draft copy of the original policy with proposed amendments is attached to this issue paper. At this time, the draft policy is presented for feedback, with a final policy for council consideration to be presented at the June 23 Council Meeting.

Cape Breton Regional Municipality

Procurement Policy

Procurement Policy

Table of Contents

	<u>PAGE</u>
1. Policy Statement	3
2. Guiding Principles	3
3. Definitions	4
4. General	4
5. Authority of the Chief Administrative Officer	5
6. Purchasing Process	6
7. Methods of Procurement	7
7.1 Low Value	
7.2 Price Agreements	
7.3 Tenders	
7.4 Two Phase (Envelope) Tender	
7.5 Request for Proposal	
7.6 Request for Quotation	
7.7 Negotiation	
7.8 Sole Source Purchases	
7.9 Emergency Purchases	
8. Award of Contracts	11
9. Supplier Performance and By-law Compliance	12
10. Disposal of Surplus Equipment	13
11. Tender and Contract Documents, Bid and Performance Securities and Specifications	14
12. Special Services	14
13. Tie Bids	15
14. Local Bidder Preference	15
15. 14. Purchases from/by CBRM Employees	16
16. 15. Suppliers/Contractors indebted to CBRM	16 17

1. Policy Statement

The Cape Breton Regional Municipality Council directs the operation of the Regional Municipality through its approved programs and policy. The purpose of this policy is to establish guidelines to ensure the best value in the purchase goods and services for the Regional Municipality in the manner approved by Council.

2. Guiding Principles

The following principles will guide the procurement practices of the Cape Breton Regional Municipality:

- Procurement policy provides a direction for the expenditure of funds to complete the programs approved by Council in the annual Operating and Capital Budget.
- Procurement policy and procedures must provide the best value in the purchase and disposal of all goods and services for operations of the Cape Breton Regional Municipality.
- The procurement process is to be open, fair and consistent.
- The total cost of acquisition is to be considered which includes the initial investment and costs incurred throughout the life cycle. (Repair costs, staff training, operation cost, and disposal are to be considered rather than just the lowest initial price).
- Procurement methods are to encourage competitive bidding for the supply of goods and/or services.
- To use suppliers, who are expected to provide satisfactory performance, based on:
 - Performance
 - Previous contracts
 - Financial and other resources to complete the contract bid upon
 - References
- To encourage opportunities to collaborate with the business community to provide services to and for the Cape Breton Regional Municipality at the best possible value.

3. Definitions

Bid - refers to a competitive bid received from either a Request for Quotation, Tender or Request for Proposal.

Contract – a written instrument or electronic document containing the elements of offer, acceptance and consideration to which an agency is a party.

Request for Proposals – a solicitation in which it is not advantageous to set forth the actual detailed requirements at the time of the solicitation and responses may be subject to negotiation. Price must be a factor in the award, but not the sole factor.

Procurement Section – refers to the Procurement Section of the Finance Department under the direction of the Manager of Financial Services.

Public Request for Submission – refers to Tenders, Requests for Proposals, Two Phase Bids etc. over the value of ~~\$20,000~~ **\$10,000**.

Lowest Total Cost (best value) – shall be the bid price and may also include costs such as repair cost, staff training, operation cost, and disposal. These are to be considered rather than just the lowest price, when deemed appropriate and when they can be substantiated by the user department.

Responsible Bidder – refers to a bidder whose reputation, past performance, and business and financial capabilities as such that the bidder would be judged by an appropriate authority as capable of satisfying an organization's needs for a specific contract.

4. General

4.1 This policy applies to all Departments, Agencies, Boards and Commissions over which the Cape Breton Regional Municipality has jurisdiction.

4.2 The procurement of goods and services will be facilitated by the Procurement Section according to this policy.

4.3 The Cape Breton Regional Municipality will be under no obligation to accept the lowest bid or any bid received in response to a verbal or written request.

4.4 The Cape Breton Regional Municipality may remove a supplier name from consideration for a contract for up to three years based on poor performance or non-performance on a contract or conviction for a violation of any CBRM By-Laws or the Dangerous and Unsanitary Premises Provisions of the *Municipal Government Act*. It is the responsibility of the department for whom the goods or service are provided to provide the supplier written notification (copied to the Purchasing Dept) of poor or

substandard work, failure to complete work as contracted, inferior or defective goods etc., before any supplier may be disqualified under this clause.

4.5 The Procurement Section shall work with the user departments to combine requirements where possible and encourage overall standardization of items, to reduce the overall cost to the Municipality.

4.6 The Procurement Section shall work with other levels of government, other agencies, boards and commissions, associations such as the F.C.M. (Federation of Canadian Municipalities) and the U.N.S.M. (Union of Nova Scotia Municipalities) to encourage standardization of items and reduce overall cost to the Municipality.

5. Authority of the Chief Administrative Officer

5.1 The duties of the Chief Administrative Officer are governed by the *Municipal Government Act* which states in PartII:

Paragraph 30 (1):

“The chief administrative officer is the head of the administrative branch of the government of the municipality and is responsible to council for the proper administration of the affairs of the municipality in accordance with the by-laws of the municipality and the policies adopted by council.”

And Paragraph 31 (2) (d):

“subject to the policies adopted by council

- (i) make or authorize expenditures, and enter into contracts on behalf of the municipality, for anything required for the municipality where the amount of the expenditure is budgeted or within the amount determined by the council by policy, and may delegate this authority to employees of the municipality,*
- (ii) sell personal property belonging to the municipality that, in the opinion of the chief administrative officer, is obsolete, unsuitable for use, surplus to the requirements of, or no longer needed by the municipality, and may delegate this authority to the employees of the municipality,*
- (iii) personally, or by an agent, negotiate and execute leases of real property owned by the municipality, that are for a term not exceeding one year, including renewals,”*

5.2 The Chief Administrative Officer has the authority to award or purchase all goods and/or services that are within the budgets approved by Council and as guided by the Procurement Policy as approved by Council.

5.3 The C.A.O. may authorize procedures consistent with this policy and may

delegate authority under this policy.

6. Purchasing Process

The following guidelines will be followed for the purchase of goods and services for the Cape Breton Regional Municipality:

General: All purchases of goods and most services (Professional Services excluded) must be covered by a CBRM Purchase Order (Order# structure 4500xxxxxx), issued before the acquisition of the goods or service, or by a Purchase Card (in compliance with the Purchase Card Policy). Anyone procuring goods or services by other means will be personally responsible for payment to the supplier.

6.1 Up to ~~\$7,5002,000~~ the department in accordance with the principles set out in this policy may purchase goods and services having a value up to ~~\$7,5002,000~~, not covered by a Price Agreement or supplied by Central Stores. The department shall obtain a minimum of ~~threetwo~~ quotes on all purchases over ~~\$2,000500~~ and maintain a record of these quotes.

~~6.2 For all bids in excess of \$2,000, the user department will be required to advise the Procurement Section in writing of any requests that are not contained in their budget. All purchases shall be made by authority of the Department Director or his/her delegate, being a Manager or Supervisor and subject to all conditions of this policy.~~

~~6.2~~ ~~6.3~~ More than ~~\$7,5002,000~~ but less than ~~\$20,00010,000~~

~~6.3~~ **6.2.1 Contained in Budget** – For the acquisition of goods and services with a value of at least ~~\$7,5002,000~~ but less than ~~\$20,00010,000~~, at least three (3) quotations will be solicited by the Procurement Section in consultation with the user department. These quotations shall be in written form. Requests for Quotations will be advertised weekly in the Cape Breton Post Classified Section, or other publication or media as deemed necessary, except in cases of insufficient time or when public safety or protection of property is deemed a factor. Quotations will be accepted by FAX or EMAIL, purchase@cbrm.ns.ca.

6.2.2 ~~6.5~~ **Not contained in Budget** – All details in 6.3.1 apply. Additionally, written approval by the C.A.O will be required prior to the acceptance of any offer received.

6.36.4 More than \$20,000~~10,000~~

6.3.1 Contained in the Budget – For the acquisition of goods and services with a value greater than \$~~20,000~~**10,000** the Procurement Section in consultation with the user department will issue a public request for submissions. These requests will be advertised weekly in the Cape Breton Post Classified Section, the NS tenders website and other publications or media as deemed necessary. ~~These submissions shall be acknowledged at a public opening at a designated date and time, except as directed by the C.A.O in special circumstances, where public safety or protection of property is deemed a factor.~~ All submissions must be in writing and subject to any or all requirements contained in this policy.

6.3.2 ~~6.6~~ Not contained in the Budget – All details in 6.4.1 apply. Additionally, written approval by Council or Committee of Council will be required prior to the acceptance of any offer received.

7. Methods of Procurement (see also Section 12 for exceptions)

The following are the Methods of Procurement to be used under this policy;

7.1 Low Value: Purchases that are random in nature and not included in a **Standing Offer**~~Price Agreement~~ or available through Central Stores. They are under the value of \$~~7,500~~**2,000** and may be purchased by the user department using Purchase Order, or Cheque.

7.2 ~~Standing Offers~~Price Agreements: In order to guarantee a continuous supply of various goods and services, which are required on a day-to-day basis, while at the same time assuring that the competitive bidding system is followed, the Procurement Section shall establish Standing Offers. These arrangements between the Regional Municipality and the supplier, commits the seller to provide goods and services at a specific price for a specific period of time. These agreements reduce the number of individual bids and reduce overall cost due to higher volume gained by combining the requirements of a number of departments. User departments can then draw supplies directly from these agreements. Standing Offers are governed by the purchasing guidelines listed in this policy.

7.3 Tenders: An invitation to tender solicits competitive bids. It is used when detailed specifications are available that permit the evaluation of tenders against clearly stated criteria and specifications. A request for tenders is a formal, competitive, sealed bidding process. It is normally used for the procurement of goods, services, equipment and construction. Normally, bid deposits and performance security are required. The bids and prices are provided without condition or reservation and where an award can be made without negotiation. Submissions are compared to a specification and requirements contained in the tender documents. The award is normally to the lowest total cost bid received from a responsible bidder meeting the requirements of the tender. Where lowest total cost is not the sole

determining factors on which the award will be made, the tender documents will contain a description of the method to be used to evaluate the bids as well as the weighted scale of each factor to be assessed.

7.4. Two Phase (Envelope) Proposal Tender: Where detailed specifications are not available, it is impractical to prepare a specification based on price, a two phase bid may be issued, inviting bids as follows:

- **Phase One:** one or more steps in which bidders submit proposals, for evaluation without prices. All Two Phase Tender calls must include evaluation criteria that will be used to score the respondents proposals.
- **Phase Two:** Only those bidders whose bids were determined to be acceptable will be entitled to have priced bids considered.
- **Award:** Award shall be made based on combined scoring of phase one and phase two bids at the ratios set out in the Proposal call.

7.5 Request for Proposal:

7.5.1 A Request for Proposal is a formal invitation to suppliers to describe how their services, methods, equipment or products can address and/or meet specific needs of the municipality. It is used when a supplier is invited to propose a solution to a problem, requirement or objective. Unlike tenders, Request for proposals are compared to each other or to stated criteria to assess the best proposal. All RFPs must include an evaluation criteria that will be used to score the respondents proposals.

7.5.2 Negotiations may be conducted with bidders after the date for receipt of proposals provided such discussions, negotiations are conducted to:

- Award equitable treatment to each acceptable offeror with respect to an opportunity for discussion and the revision of the proposal.
- Prevent the disclosure of the content of the discussion or negotiation with one offeror to another offeror.

7.5.3 Proposals submitted in response to a Request for Proposal need not be opened in public, but may be opened in the presence of at least one witness. A list of submissions (excluding pricing) will be available to the public and the proponents of the request. ~~In cases where a public opening is held, pricing information shall not be read at the opening.~~ Pricing information of the awarded proponent will only be released to the public following award of the proposal.

7.5.4 An award of a contract based upon a Request for Proposal will be made to the supplier, whose proposal is determined to be the most advantageous and/or the best value to the municipality based upon the criteria for evaluation set out in the Request for Proposal and equitably applied to all proposals.

7.6 Request for Quotation: an informal request for prices for goods and services, normally used where bid deposit and performance bonds are not required and where the cost of the work does not warrant the time and level of effort required for a formal tender process. All quotations must be in writing when the value exceeds **\$7,5002,000**. For lesser amounts verbal quotations may be obtained. Where verbal quotations are received the individual obtaining the quotation is responsible for recording and retaining a record of quote including the supplier name, name of the person providing the quote and the price.

7.7 Negotiation: conducted with one or more suppliers for the supply of goods and/or services would take place when any of the following conditions exist:

- Due to market conditions, goods and/or services are in short supply
- There is only one source of the goods or service
- Efforts at breaking identical bids have previously been unsuccessful and the same goods or services are required again
- None of the bids received are acceptable or exceed the amounts budgeted for the purchase and there is not sufficient time to re-draft specifications and/or call for proposals
- The extension, or reinstatement of, and existing contracts would be more cost effective or beneficial to the municipality. The extension or reinstatement of existing contracts are subject to the approvals listed in section 8.0, Award of Contracts
- When authorized by council

7.8 Sole Source Purchases:

Sole source purchases occur when there is only one available supplier of a required product or service that meets the needs of the municipality. Negotiation is the method of purchase used to complete the terms and conditions for this purchase. A single source purchase occurs:

- Where the compatibility of a purchase with existing equipment, facilities or service is a paramount consideration and the purchase must be made from a single source;

- Where an item is purchased for testing or trial use;
- Where the municipality purchases supplies for resale;
- Where the municipality has a rental contract with a purchase option, and such purchase option could be beneficial to the municipality;
- Notwithstanding anything in this policy, where a purchase is determined by council to be fair and reasonable and is made from a nonprofit corporation supported by the municipality, it may make such a purchase as a single source purchase;
- Where items are offered for sale by tender, auction or negotiation such purchase will be deemed to be a single source purchase and the C.A.O. may authorize the submission of a bid or conduct of negotiations where the C.A.O. determines the purchase to be clearly in the best interest of the municipality;
- For matters involving security, municipal emergencies (EMO), police matters, or confidential issues, a purchase may be made in a manner that protects the confidentiality of the contractor or the municipality. Such purchases may be made as a single source purchase. Purchases of this nature must be approved by the C.A.O. Contracts over the value of -\$10,000 must be reported to council.
- Where the purchase falls under one of the Alternative Procurement Practices outlined under the Nova Scotia Procurement Protocols document.

7.9 Emergency Purchases:

7.9.1 An emergency purchase occurs when a situation creates immediate and serious need, which may not be reasonably met by any other procedure and includes without limitation:

- A condition where lack of supplies or services may adversely affect the functioning of civic government, threaten public or private property or the environment, or jeopardize the health and safety of the public;
- Interim contractual arrangements following the expiration; or breach of contract; or receipt of unacceptable or uncompetitive bids

7.9.2 Emergency purchases are completed using the most expedient method, but will take economy into consideration.

7.9.3 Limits for emergency purchases by personnel shall be as indicated in Section 6. However, in each case the authorizing person is required to report the emergency purchase, in writing, to the next level of authority.

8. Award of Contracts

8.1 All publicly advertised tenders and request for proposals shall be presented to the department Director or his/her designate for review, recommendation (Recommend to Council/Committee/CAO where appropriate based on the policy and where not applicable, to Purchasing as administrators of the policy.) and approval in accordance with the conditions of this policy, except as noted below. A report shall be prepared and submitted to the Procurement Section prior to the award notification being issued. Award shall be subject to conditions contained in Section 6.1 as it related to Budget approval.

8.2 Cape Breton Regional Council would award contracts:

- When the procurement will result in an over expenditure of the entire budget
- Where the award is subject of dispute best dealt with by Council
- The Council has requested a report prior to award
- For the contracting of Audit Services
- For leases of real property owned by the Regional Municipality that are, either directly or by right of renewal, for a term exceeding one year
- For Non-Profit organizations as a sole source purchase
- When recommended by the C.A.O.

9. Supplier Performance and By-Law Compliance

9.1 Suppliers may be subject to disqualification if there is sufficient evidence of consistent failure to meet the standards required by the Cape Breton Regional Municipality and those set out under the Nova Scotia Occupational Health & Safety Act, or where the supplier has been found to be in violation of any CBRM By-Laws or the Dangerous and Unightly Premises provisions of the *Municipal Government Act*. All Bidders will be required to fill out CBRM's Occupational Health & Safety Questionnaire and the Successful Bidder will be required to submit a copy of their Occupational Health & Safety Policy prior to Tender/Proposal award.

All Bidders for contract to be in effect for a specified period of time to provide a primary service which the CBRM could provide directly (e.g. garbage collection) or an ancillary service that supports a primary service provided by the CBRM (e.g. motor vehicle towing service to support public street/road snow removal) shall provide confirmation of compliance with the current provisions of the CBRM Land Use By-law in effect for the site of any of their business operations within CBRM. For the purposes of interpreting this Policy, any such sites on lands owned by either the Province of Nova Scotia, or the Federal Government shall not be considered in compliance solely by virtue of the fact they are located on Provincial or Federal Government land. Bidders awarded a contract with CBRM are not permitted to relocate to a new site within the CBRM unless the new site is appropriately zoned in compliance with the CBRM Land Use By-law in effect.

The Procurement Section will maintain supplier performance files. The user departments, stores clerks or procurement staff shall supply information in this file. Suppliers may be evaluated based on competitive price, quality of product, contract adherence and performance, after sales service and replies to invited tenders. Suppliers must be notified in writing of any deficiencies as indicated above and a copy of the notification placed in their file. Upon reasonable notice in writing to the supplier involved, and after a 30 day period in which to respond in writing, a supplier may be disqualified for a period not exceeding three (3) years from participation in a solicitation for goods and services.

9.2 Suppliers may be disqualified when:

- Conviction for a criminal offence of a person or a director or official or such person relating to or attempting to obtain a contract or sub-contract; Indication of lack of business integrity or honesty which directly and seriously effects the responsibility of the contractor;
- Breach of contract indicating an unwillingness to perform a contract in accordance with the terms and conditions or specifications or unsatisfactory performance of one or more contracts or portions thereof, in accordance with the terms and conditions thereof or in accordance with its specifications or both;
- The offer of any gratuity to an official or employee of the municipality by a supplier or contractor for consideration
- Convicted of a violation of:
 - a) any By-Laws of the CBRM; and/or
 - b) the Dangerous and/or Unightly Premises provision of the *Municipal Government Act*, 1999, as amended to date.

9.3 A written decision shall be issued to the person or business disqualified or suspended, setting out the reasons for disqualification or suspension, to the usual business address of that person or business as in the records of the Procurement Section.

9.4 Disqualification or suspension will be approved by the C.A.O.

10. Disposal of Surplus Equipment

10.1 The Procurement Section shall accumulate surplus assets from the user departments. Items that are likely to be of use to other departments of the municipality may be transferred, after notice is given to all departments of the availability of these items. A cost factor, based on wholesale value of the item transferred may be assigned by the department disposing of the equipment.

10.2 Surplus assets shall be disposed of by trade in (vehicles & equipment), request for quotation, by public tender or by public auction. Sale shall be to the highest bidder, meeting all qualifications of the quotation, tender or auction.

10.3 The C.A.O. may award the disposal of surplus material without competition to any non-profit corporation, association, or entity, or any Municipality, Crown Corporation, School Board or level of government. Disposal shall be at market or appraised value.

11. Tender and Contract Documents, Bid and Performance Securities and Specifications

11.1 The C.A.O. may from time to time approve such standard forms including bids and performance securities if any, for purchases by Invitation to Tender, Request for Proposals, Request for Quotations, single sources or emergency purchases as well as forms of contract for types of purchases including but not limited to construction, supplies and installation or service as they may deem advisable.

11.2 Bid bonds, Performance bonds and other securities including Labour and materials bonds shall be required for such purchases in such form and in such amounts, as the C.A.O. deems advisable. (SEE: CBRM Contract Security Policy approved May 1996)

12. Special Services

12.1 Legal Services (External)

- General External Legal Services - A Request for Proposals for external legal services will be advertised, at a minimum, every three (3) years. The selection of a lawyer from the respondent firm(s), in each individual case

shall be made by the Regional Solicitor based upon the particular expertise required for that case. Work will be assigned and monitored by the Regional Solicitor, based upon work requirements, qualifications, experience, services offered, past performance, proposed fees and other relevant considerations as deemed necessary in the particular case.

- Specialized Legal Services maybe assigned by the Regional Solicitor in consultation with the CAO, to provincially or nationally recognized law firms specializing in a particular field.
- Legal services as per collective agreements – Where a collective agreement provides for legal services for employees, these services shall be obtained in accordance with the terms of the collective agreement.

12.2 Insurance Services – All insurance requirements will be acquired by public advertisement. Insurance services shall be contracted for a one-year term renewable on an annual basis up to a five (5) year maximum on term satisfactory to the Cape Breton Regional Municipality.

12.3 Architectural, Engineering, Surveying and Real Estate Services:

Value less than \$50,000: Consultants will be acquired by staff from a roster of consultants selected through a publicly advertised Request for Proposal. Consultants will be selected, by project, based upon qualifications, experience, service offered, past performance, proposed fees, and other relevant considerations. A request for Proposal for these services will be publicly advertised, at a minimum, every three (3) years.

When the scope of a project is sufficiently detailed, the contracting department will establish criteria in order to select or short list prospective consultants from the list. The contracting department will then apply the criteria to identify one or more consultants from the list. Where more than one firm meets the criteria for the identified project, one of the following shall be used to complete the evaluation process:

- Request for additional information (RFI)
- Request for Price Quote (RFQ)
- Request for Proposal (RFP)

When the project estimated value is less than \$10,000 or when only one consulting firm conforms to the selection criteria, the department may award the work on a sole source basis with the written approval of the appropriate Director.

Value greater than \$50,000: Required services over the value of \$50,000 will be publicly advertised as a Standard Tender (Section 7.3), a Two Phase or Two Envelope Tender (Section 7.4), or an RFP. (Section 7.5).

12.4 Banking Services – General Banking services will be acquired at the discretion of management in consultation with the audit committee, by public advertisement at intervals not greater than every five (5) years. These services shall be contracted for a one-year term renewable on an annual basis up to a five (5) year maximum on term satisfactory to the Cape Breton Regional Municipality.

12.5 Auditing Services – Services of External Auditors will be acquired by public advertisement at intervals not greater than every five (5) years. These services shall be contracted for a one-year term renewable on an annual basis up to a five (5) year maximum on term satisfactory to the Cape Breton Regional Municipality. Selection of an auditor shall be completed by the Audit Committee of Council who will recommend the selection of an Auditor to Council. Annual renewal of the contract for audit services will be made by the Audit Committee.

13. Tie Bids

In the case of a tie bid, the Manager of Financial Services is to request the tie bidders submit a final offer. If this is not successful and a tie bid still occurs, the contract will be awarded to the local bidder. Where both bidders are either local or non-local, both will be invited to a meeting where the successful bidder will be selected in a draw.

14. Local Bidder Preference

14.1 When bids are received from suppliers/contractors located outside the boundaries of the Cape Breton Regional Municipality, as well as from within its boundaries, these regional suppliers may be entitled to a 5% preference over the suppliers outside the region.

14.2 Regional suppliers qualify for the 5% price preference if they are a commercial or residential taxpayer registered with the Registry of Joint Stocks of Nova Scotia whose primary business address is within the district boundaries of the Cape Breton Regional Municipality and the assessed property is the registered business address of the bidder.

14.3 Due to restrictions imposed by the Atlantic Procurement Agreement on the MASH (Municipalities, academic institutions, school boards, hospitals) sector within the Province of Nova Scotia, local Bidder preference may only be applied on goods, services and construction whose price does not exceed the following thresholds:”

Type	Amount	5% LBP limit
Goods:	\$ 25,000	\$1,250
Services:	\$ 50,000	\$2,500
Construction:	\$100,000	\$5,000

145. Purchases from/by CBRM Employees

145.1 The Cape Breton Regional Municipality shall not purchase any goods or services from any employee, any employee operating as a sole proprietorship, or any employee who is in a partnership. Purchases may be made from limited companies in which employee hold shares.

145.2 Employees or immediate family members (husband, wife, son, daughter) of employees of the Cape Breton Regional Municipality are not permitted to purchase personal use items through the purchasing system except where employee purchase plans are being offered, nor are they permitted to purchase surplus items which may be for sale under the terms of this policy.

156. Suppliers/Contractors indebted to CBRM

Any supplier/contractor having a customer account with the Cape Breton Regional Municipality, which is in arrears, will have such arrears deducted from any payments due the supplier/contractor. Such deduction may be waived by the Manager of Financial Services, where the supplier/contractor has entered into a payment arrangement suitable to the Financial Services Department.

Approved by CBRM Council – September 23, 1997;
 amended March 10, 2005; November 21, 2006; April 15, 2008; February 16, 2010;
 October 19, 2010, November 28, 2017.

SCHEDULE "A"

MUNICIPAL BY-LAW COMPLIANCE CERTIFICATE

This document forms part of and is incorporated in to the Tender. Bidders convicted of violations of any By-Laws of the Cape Breton Regional Municipality, or found in contravention of the Dangerous and Unsightly Provision of the *Municipal Government Act*, S.N.S. 1998, c. 18 shall be precluded from bidding on the tender. Successful bidders who subsequently are found guilty of violation of any By-Laws of the Cape Breton Regional Municipality or are found to have contravened the Dangerous and Unsightly Provision of the *Municipal Government Act* S.N.S. 1998, c. 18 shall have the tenders revoked and shall be precluded from bidding on subsequent tenders for a period of thirty-six months.

_____ (hereinafter referred to as "The Bidder") does hereby certify that the Bidder has not been found guilty of violation of any By-Laws of the Cape Breton Regional Municipality, and has not been found to have contravened the Dangerous and Unsightly Provision of the *Municipal Government Act* S.N.S. 1998, c. 18 and furthermore hereby agrees to comply with all By-Laws of the Cape Breton Regional Municipality and the Dangerous and Unsightly provision of the *Municipal Government Act*, S.N.S. 1998, c. 18. The Bidder understands and agrees that any finding of guilt or contravention of the aforementioned by-laws and provisions will result in the Tender being revoked and the Bidder being precluded from bidding on any subsequent Tender for a period of thirty-six months.

Witness

Bidder

SCHEDULE "B"

TRADE AGREEMENTS ACKNOWLEDGEMENT

All Public Sector Entities in Nova Scotia have trade agreement obligations under the Public Procurement Act. Trade agreements play a vital role in our economy. They create market access for our goods and services by reducing barriers to, among others things, labour mobility, investments, energy, agriculture, and government procurement. Agreements can be comprehensive, covering a number of different issues, or more concentrated, covering individual issues. Each agreement has unique language, exemptions, rules, and requirements.

Municipalities, Academic Institutions, School Boards, Health Authorities (MASH) and Crown Corporations that have their own procurement groups and policies must ensure they are consistent with the principles of the Province of Nova Scotia Procurement Policy, and the obligations of the Public Procurement Act.

Trade Agreements that impact government procurement in Nova Scotia include the Canadian Free Trade Agreement and the Atlantic Procurement Agreement (APA). The CFTA includes all provinces, Northwest Territories, Yukon, and the Federal Government as well as their respective MASH sectors and Crown Corporations.

The APA is an agreement among Nova Scotia, New Brunswick, Prince Edward Island, and Newfoundland and Labrador and their respective MASH sectors and Crown Corporations. The key to being compliant with multiple trade agreements is to ensure you are meeting the obligations of the one with the lowest thresholds, which in this case is the APA. Table A outlines the thresholds for these two agreements.

TABLE A – Domestic Agreements

Agreement	Coverage	MASH
Atlantic Procurement Agreement (APA) Signed 1992; updated 1996 & 2008	Equal access to Atlantic suppliers. Includes NS, NB, PEI, & NFD, their respective MASH and Crowns	Goods: \$25K+ Services: \$50K+ Construction: \$100K+
Canadian Free Trade Agreement	Equal access to Canadian suppliers. Includes all CDN Provinces, NWT, YUK, their respective MASH and Crowns, and the Federal Government	Goods: \$100K+ Services: \$100K + Construction: \$250K+

_____ (hereinafter referred to as "The Bidder") does hereby acknowledges the understanding that this tender falls under the Domestic Trade Agreements, Atlantic Procurement Agreement (APA) and Agreement on Internal Trade. As part of these agreements and under the Nova Scotia Public Procurement Act, CBRM is included as part of the MASH Sector. This document forms part of and is incorporated in to the Tender.

Witness

Bidder

APPENDIX "A"

**CONSULTANT, CONTRACTOR, SUPPLIER HEALTH & SAFETY
QUESTIONNAIRE**

Consultants, Contractors or Suppliers wishing to submit proposals to the Cape Breton Regional Municipality must complete this questionnaire and submit it to CBRM Finance Department with their bid information.

GENERAL INFORMATION:

Company Name: _____

Company Address: _____

Telephone Number: _____

INSURANCE/WORKERS' COMPENSATION COVERAGE:

Is your company covered by general liability insurance, automotive insurance umbrella policies, etc., that would cover the cost of damages to, and incidents involving third parties? * Yes * No

Is your company in good standing with the Workers' Compensation Board for the Province of Nova Scotia? * Yes * No

If no, please explain

SAFETY PERFORMANCE:

Does your company have any non compliance or outstanding issues with the Nova Scotia Labour and Workforce Development, such as stop work orders, pending charges/prosecutions, or recent (within the last year) convictions or fines?

* Yes * No

If yes, please attach a note explaining the details, including current status or resolution.

SAFETY PROGRAM:

Does your company have a written health and safety policy signed by management?

* Yes * No

Does your company have written safety policies, procedures and safe work practices applicable to the scope of work to be performed, including clearly defined safety responsibility for managers, supervisors and workers? * Yes * No

How do you communicate your safety policies and procedures?

How often do managers/ executive officers visit the worksite?

Please explain how you conduct on site inspections, including how often they are conducted, what they cover and who conducts them?

Does your company have a risk assessment procedure? * Yes * No

Does your company have a procedure in place for investigating incidents, accidents and near misses? * Yes * No

Please attach a list and contact information of all supervisors you will be using on site, as well as any safety coordinator or persons responsible for job site safety.

Do you provide on the job training to all employees? * Yes * No

Please indicate how you inform your workers, other workers or persons at or near the workplace of any workplace hazards to which they may be exposed.

Do you have a disciplinary policy in place for anyone committing health and safety violations? * Yes * No

Please Describe:

Do you have a Joint Occupational Health and Safety Committee or Representative?

* Yes * No

Do you have a preventative maintenance program for tools and machinery?

* Yes * No

Do you have a health and safety policy in place for incorporating sub contractors into the workplace? * Yes * No

Please provide any other information relating to other programs or activities that you believe demonstrate your company conducts their projects safely and in accordance with all health and safety requirements.

NOTE:

PLEASE BE ADVISED THAT DURING THE TENDERING PROCESS OR AT ANYTIME DURING THE CONTRACTED WORK, CBRM MAY REQUEST COPIES OF POLICIES, PROCEDURES, RECORDS OR DOCUMENTATION OF PROOF FOR ANY QUESTIONS ANSWERED ON THIS QUESTIONNAIRE.

DO YOU AGREE TO PROVIDE THIS INFORMATION IF REQUESTED? * Yes * No

Signature

Date

Position/ Title

CBRM

M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

To: CBRM Council
From: Deborah Campbell, Municipal Clerk/Returning Officer
Date: June 4, 2020
Subject: Notice - Proposed Amendments to Various CBRM Policies

I am writing to provide notice that at the June 23, 2020 meeting of Council, I will be bringing proposed amendments to the following Policies:

- Committees RC4 Policy: suggested amendments will include deleting the clause relating to the Pension (Retirement) Committee as the associated By-law has been repealed by Council; and updating the Terms of Reference for the Appeals Standing Committee.
- Council Agenda Policy: suggested amendments will include clarification on use of the Councillor Agenda Request Form; responsibility for review of meeting agendas; matters outside CBRM's jurisdiction; and Petitions presented to Council.
- Rules of Order Policy: suggested amendments will include a new clause relating to rescinding or amending something previously adopted by Council, which complements the clause on *Reconsideration*.

The Policies with the proposed amendments will be circulated to Council by June 16, 2020 in accordance with Section 48(1) of the *Municipal Government Act*.

Thank you.

Yours truly,

ORIGINAL SIGNED BY

Deborah Campbell
Municipal Clerk/Returning Officer



CBRM

A Community of Communities

Cape Breton Regional Municipality

*Paul Burt,
Manager Building, Planning &
Licensing Laws*

320 Esplanade, Room 103
Sydney, NS B1P 7B9
Phone: 902 563 5175
Fax: 902 563 0833
Email: pburt@cbrr.ns.ca

Memo

TO: CBRM Council

FROM: Paul Burt, Manager Building, Planning & Licensing Laws

DATE: June 2, 2020

RE: Statistical Complaint Report-Dangerous and Unsightly Properties

Attached is the statistical complaint report which outlines all the complaint files opened since the last report that was presented at the January 9th, 2018 meeting of General Committee.

This is for information purposes only and if you have any questions about the report or regarding the administration and enforcement of Dangerous and Unsightly Properties I am open to questions.

Respectfully Submitted,

Original signed by

Paul Burt,
Manager Building, Planning & Licensing Laws

FILE #	Date Received	PID	District	Property Address	Inspector	Complaint Category	Status
10963	Jan 03, 2019	15194210	1	3 Bushells Lane, North Sydney, B2A3L6	Angelo Canova	Unsanitary Premises	Active
10964	Jan 04, 2019	15649999	10	156 Neville Street, Dominion, B1G1P6	Jason MacDonald	Unsanitary Premises	Closed
10965	Jan 07, 2019	15424971	9	66 Water Street, Glace Bay, B1A1R9	Jason MacDonald	Unsanitary Premises	Active
10966	Jan 08, 2019	15319122	3	2 Second Street, Northside East Bay, B1J1B4	Angelo Canova	Structure Fire	Closed
10967	Jan 09, 2019	15490022	11	287 Ling Street, New Waterford, B1H2W5	Jason MacDonald	Structure Fire	Closed
10968	Jan 10, 2019	15019672	2	20 Peppett Street, North Sydney, B2A2M9	Angelo Canova	Unsanitary Premises	Closed
10969	Jan 14, 2019	15229784	12	455 Grand Lake Road, Grand Lake Road, B1P5T2	Ian O'Neill	Unsanitary Premises	Closed
10970	Jan 14, 2019	15406549	9	239 York Street, Glace Bay, B1A2M1	Jason MacDonald	Unsanitary Premises	Closed
10971	Jan 14, 2019	15179559	1	47 Convent Street, Sydney Mines, B1V1K1	Angelo Canova	Unsanitary Premises	Closed
10972	Jan 15, 2019	15428303	8	163 Maple Avenue, Glace Bay, B1A2H9	Jason MacDonald	Unsanitary Premises	Closed
10973	Jan 16, 2019	15416621	9	15 Winona Street, Glace Bay, B1A2C3	Ian O'Neill	Unsanitary Premises	Active
10974	Jan 16, 2019	15069818	5	133 Argyle Street, Sydney, B1S2V4	Ian O'Neill	Unsanitary Premises	Closed
10975	Jan 17, 2019	15093149	6	189 Cottage Road, Sydney, B1P2E7	Ian O'Neill	Unsanitary Premises	Closed
10977	Jan 22, 2019	15170376	1	103 Fraser Avenue, Sydney Mines, B1V2C8	Angelo Canova	Unsanitary Premises	Closed

Dangerous & Unsanitary Premises
 Report to Council

Jan 03, 2019 - Jun 02, 2020

Protective Services
 June 02, 2020

Case No.	Date	Address	Inspector	Issue	Status
10978	Jan 22, 2019	105 Fraser Avenue, Sydney Mines, B1V2C8	Angelo Canova	Unsanitary Premises	Closed
10979	Jan 22, 2019	136 Stanley Street, North Sydney, B2A1W3	Duncan MacQueen	No Building Permit	Closed
10980	Jan 23, 2019	245 York Street, Glace Bay, B1A2M1	Jason MacDonald	Unsanitary Premises	Closed
10981	Jan 24, 2019	138 Stanley Street, North Sydney, B2A1W3	Duncan MacQueen	No Building Permit	Closed
10982	Jan 25, 2019	21 Row Street, Glace Bay, B1A4T8	Jason MacDonald	Unsanitary Premises	Active
10983	Jan 28, 2019	735 Mahon Street, New Waterford, B1H3K2	Jason MacDonald	Minimum Standards	Active
10984	Jan 28, 2019	11 Union Street, Sydney, B1P4X6	Ian O'Neill	Unsanitary Premises	Closed
10985	Jan 28, 2019	18 MacDonald Lane, Mira Road, B1P3J6	Ian O'Neill	Unsanitary Premises	Closed
10986	Jan 28, 2019	4 Brown Street, Sydney Mines, B1V1E6	Angelo Canova	Structure Fire	Closed
10987	Jan 28, 2019	42 Dragatis Street, Glace Bay, B1A2B5	Jason MacDonald	Unsanitary Premises	Closed
10988	Jan 29, 2019	1481 George Street, Mira Road, B1P1P2	Mark Jessome	No Building Permit	Closed
10989	Jan 30, 2019	27 Harrington Place, Sydney, B1P1R4	Ian O'Neill	Unsanitary Premises	Active
10990	Jan 30, 2019	16 Hanway Street, Port Morien, B1B1B8	Jason MacDonald	Unsanitary Premises	Active
10991	Jan 30, 2019	830 Victoria Road, Sydney, B1N1K1	Ian O'Neill	Minimum Standards	Closed
10992	Feb 05, 2019	6 Hill Street, Glace Bay, B1A5L4	Jason MacDonald	Unsanitary Premises	Closed

**Protective Services
June 02, 2020**

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

**Cape Breton Regional Municipality
Inspection & By-law Division**

10993	Feb 07, 2019	15333461	7	3879 East Bay Highway, East Bay, B1J1M1	Ian O'Neill	Unsanitary Premises	Active
10994	Feb 07, 2019	15160286	12	62 Dominion Street, Sydney, B1N2V2	Greg MacPhee	No Building Permit	New
10995	Feb 08, 2019	15058076	5	63 Dolbin Street, Sydney, B1P1S4	Ian O'Neill	Unsanitary Premises	Closed
10996	Feb 08, 2019	15219702	4	231 Bungalow Road, Coxheath, B1R1T3	Angelo Canova	Unsanitary Premises	Closed
10997	Feb 08, 2019	15488760	11	3523 Spruce Avenue, New Waterford, B1H2C4	Greg MacPhee	No Building Permit	New
10998	Feb 13, 2019	15422173	9	5 George Street, Glace Bay, B1A1B1	Jason MacDonald	Unsanitary Premises	Closed
10999	Feb 15, 2019	15180078	1	46 Church Street, Sydney Mines, B1V2R9	Angelo Canova	Unsanitary Premises	Closed
11000	Feb 15, 2019	15108558	6	382 Chestnut Drive, Sydney, B1P4Y8	Ian O'Neill	Minimum Standards	Active
11002	Feb 19, 2019	15105836	6	27 Park Street, Sydney, B1P4W3	Ian O'Neill	Unsanitary Premises	Closed
11003	Feb 19, 2019	15124969	12	195 Vulcan Avenue, Sydney, B1P5W9	Ian O'Neill	Unsanitary Premises	Closed
11004	Feb 20, 2019	15134414	12	760 Victoria Road, Sydney, B1N1J6	Ian O'Neill	Unsanitary Premises	Closed
11005	Feb 20, 2019	15177413	1	52 Guy Street, Sydney Mines, B1V2N7	Angelo Canova	Unsanitary Premises	Closed
11006	Feb 20, 2019	15066202	5	9 Douglas Street, Sydney, B1P1V2	Ian O'Neill	Minimum Standards	Closed
11007	Feb 21, 2019	15561715	10	51 Connaught Avenue, Glace Bay, B1A5S1	Jason MacDonald	Minimum Standards	Closed
11008	Feb 21, 2019	15058092	5	55 Dolbin Street, Sydney, B1P1S4	Ian O'Neill	Unsanitary Premises	Active

Jan 03, 2019 - Jun 02, 2020

Property ID	Date	Address	Count	Inspector	Notes	Status
11009	Feb 22, 2019	824 Upper Prince Street, Sydney, B1P5N7	6	Ian O'Neill	Unsanitary Premises	Closed
11010	Feb 22, 2019	185 Bungalow Road, Coxheath, B1R1T3	4	Angelo Canova	Unsanitary Premises	Closed
11011	Feb 26, 2019	135 Centre Avenue, Donkin, B1A6N5	8	Jason MacDonald	Unsanitary Premises	Closed
11012	Feb 28, 2019	271 Pitt Street, Sydney Mines, B1V1S4	1	Angelo Canova	Minimum Standards	Closed
11013	Mar 01, 2019	41 Villa Nova Road, Dominion, B1G1W8	10	Jason MacDonald	Structure Fire	Active
11014	Mar 06, 2019	26 Dipersio Street, Sydney Mines, B1V3A4	1	Angelo Canova	Minimum Standards	Closed
11015	Mar 06, 2019	298 Convent Street, New Waterford, B1H2Z1	11	Jason MacDonald	Unsanitary Premises	Closed
11016	Mar 07, 2019	6 Essex Street, Sydney, B1P5C4	6	Ian O'Neill	Unsanitary Premises	Active
11017	Mar 08, 2019	4 Essex Street, Sydney, B1P5C4	6	Ian O'Neill	Unsanitary Premises	Active
11018	Mar 11, 2019	104 Richmond Street, Sydney, B1P2V2	12	Ian O'Neill	Minimum Standards	Closed
11019	Mar 12, 2019	136 Mansfield Street, Glace Bay, B1A3N7	8	Angelo Canova	Structure Fire	Closed
11020	Mar 12, 2019	134 Mansfield Street, Glace Bay, B1A3N7	8	Angelo Canova	Structure Fire	Closed
11021	Mar 12, 2019	134 Mansfield Street, Glace Bay, B1A3N7	8	Angelo Canova	Structure Fire	Closed
11022	Mar 12, 2019	144 Mansfield Street, Glace Bay, B1A3N7	8	Angelo Canova	Structure Fire	Closed
11023	Mar 12, 2019	142 Mansfield Street, Glace Bay, B1A3N7	8	Angelo Canova	Structure Fire	Closed
11024	Mar 12, 2019	18 Martina Drive, Howie Center, B1L1H1	7	Ian O'Neill	Structure Fire	Closed
11025	Mar 12, 2019		7	Ian O'Neill	Unsanitary Premises	Closed

Jan 03, 2019 - Jun 02, 2020

Property No.	Date	Address	Inspector	Category	Status
11026	Mar 13, 2019	388 Bentinck Street, Sydney, B1S2Y4	Ian O'Neill	Unsanitary Premises	Active
11027	Mar 14, 2019	370 Chestnut Drive, Sydney, B1P4Y6	Ian O'Neill	Unsanitary Premises	Closed
11028	Mar 15, 2019	45 Breigh Park, Dominion, B1G1C9	Jason MacDonald	Unsanitary Premises	Closed
11029	Mar 18, 2019	32 Golden Drive, Sydney Mines, B1V3K4	Angelo Canova	Unsanitary Premises	Closed
11030	Mar 18, 2019	27 Brookland Street, Sydney, B1P5B1	Ian O'Neill	Unsanitary Premises	Closed
11031	Mar 18, 2019	2194 Sydney Road, Reserve Mines, B1E1K1	Jason MacDonald	Unsanitary Premises	Closed
11032	Mar 19, 2019	47 Church Street, Florence, B1Y1E9	Angelo Canova	Unsanitary Premises	Closed
11033	Mar 19, 2019	80 Fraser Avenue, Sydney Mines, B1V2C5	Angelo Canova	Unsanitary Premises	Closed
11034	Mar 20, 2019	225 Villa Drive, Little Bras D'Or, B1Y2Y8	Ian O'Neill	Structure Fire	Active
11035	Mar 20, 2019	535 Charlotte Street, Sydney, B1P1E6	Ian O'Neill	Unsanitary Premises	Closed
11036	Mar 20, 2019	573 Charlotte Street, Sydney, B1P1E6	Ian O'Neill	Unsanitary Premises	Closed
11037	Mar 22, 2019	121 Centre Avenue, Donkin, B1A6N5	Jason MacDonald	Minimum Standards	Active
11038	Mar 22, 2019	11 Lilac Terrace, Sydney, B1P2N4	Ian O'Neill	Unsanitary Premises	Active
11039	Mar 22, 2019		Ian O'Neill	Unsanitary Premises	Closed
11040	Mar 25, 2019	64 Clyde Avenue, Sydney Mines, B1V2G1	Angelo Canova	Unsanitary Premises	Active

Protective Services
June 02, 2020

Dangerous & Unsightly Premises
Report to Council
Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality
Inspection & By-law Division

Property ID	Date	Address	Inspector	Status
11041	Mar 26, 2019	63 Sherbrooke Street, Glace Bay, B1A3A3	Jason MacDonald	Unsightly Premises
11042	Mar 26, 2019	65 Sherbrooke Street, Glace Bay, B1A3A3	Jason MacDonald	Unsightly Premises
11043	Mar 26, 2019	49 Convent Street, Sydney Mines, B1V1K2	Angelo Canova	Closed
11044	Mar 26, 2019	21 Currie Street, Glace Bay, B1A5E2	Angelo Canova	Closed
11045	Mar 27, 2019	6 Cameron Street, Glace Bay, B1A2E9	Jason MacDonald	Closed
11046	Mar 27, 2019	8 Cameron Street, Glace Bay, B1A2E9	Jason MacDonald	Closed
11047	Mar 28, 2019	20 Cottage Street, Dominion, B1G1C1	Jason MacDonald	Closed
11048	Mar 29, 2019	48 Hay Street, Glace Bay, B1A5L8	Jason MacDonald	Closed
11049	Mar 29, 2019	7 Winona Street, Glace Bay, B1A2C3	Ian O'Neill	Unsightly Premises
11050	Mar 29, 2019	70 Queen Street, North Sydney, B2A1A3	Angelo Canova	Closed
11051	Apr 01, 2019	109 Ferry Street, Sydney	Ian O'Neill	Structure Fire
11052	Apr 01, 2019	242 Columbia Street, Sydney, B1P4J6	Ian O'Neill	Unsightly Premises
11053	Apr 01, 2019	3589 Wilson Avenue, New Waterford, B1X1X5	Jason MacDonald	Unsightly Premises
11054	Apr 01, 2019	32 Havelock Street, Sydney, B1P1R7	Ian O'Neill	Unsightly Premises
11055	Apr 02, 2019	97 Manse Street, Sydney, B1N1C8	Ian O'Neill	Unsightly Premises

Property ID	Date	Address	Inspector	Issue	Status		
11056	Apr 02, 2019	15073737	5	15 Beechwood Crescent, Sydney, B1S1V9	Ian O'Neill	Unsanitary Premises	Active
11057	Apr 02, 2019	15097884	6	26 Grove Street, Sydney, B1P3MB	Greg MacPhee	No Building Permit	New
11058	Apr 03, 2019	15642366	5	5 Walker Street, Sydney, B1P1R9	Ian O'Neill	Unsanitary Premises	Closed
11059	Apr 04, 2019	15380330	10	2 Church Street, Dominion, B1G1A7	Jason MacDonald	Unsanitary Premises	Closed
11060	Apr 04, 2019	15182736	1	7 MacAulay Lane, Sydney Mines, B1V2TB	Angelo Canova	Unsanitary Premises	Closed
11061	Apr 04, 2019	15102973	5	41 Colby Street, Sydney, B1P3P9	Ian O'Neill	Unsanitary Premises	Closed
11062	Apr 04, 2019	15062029	5	193 Charlotte Street, Sydney, B1P1C4	Ian O'Neill	Unsanitary Premises	Active
11063	Apr 04, 2019	15472582	11	438 Twelfth Street, New Waterford, B1H4A1	Jason MacDonald	Unsanitary Premises	Closed
11064	Apr 05, 2019	15315013	11	3221 Hinchey Avenue, New Waterford, B1H2L2	Jason MacDonald	Unsanitary Premises	Closed
11065	Apr 05, 2019	15040512	7	505 Meadows Road, Sydney Forks, B1L1A6	Ian O'Neill	Unsanitary Premises	Closed
11066	Apr 05, 2019	15021371	2	102 Peppett Street, North Sydney, B2A2P1	Angelo Canova	Unsanitary Premises	Closed
11067	Apr 08, 2019	15137292	12	41 Ferris Street, Sydney, B1N2M9	Ian O'Neill	Unsanitary Premises	Closed
11068	Apr 08, 2019	15175540	1	581 Main Street, Sydney Mines, B1V2K9	Angelo Canova	Unsanitary Premises	Closed
11069	Apr 08, 2019	15057482	5	181 George Street, Sydney, B1P1J1	Ian O'Neill	Unsanitary Premises	Closed
11070	Apr 09, 2019	15654775	8	2275 Trout Brook Road, Albert Bridge, B1K2N1	Jason MacDonald	Unsanitary Premises	Closed

Dangerous & Unsanitary Premises
Report to Council
Jan 03, 2019 - Jun 02, 2020

Protective Services
June 02, 2020

Case No.	Date	Address	Count	File No.	Inspector	Status
11071	Apr 09, 2019	38 Ninth Street, Glace Bay, B1A4L4	10	15437981	Jason MacDonald	Unsanitary Premises
11072	Apr 10, 2019	17 Detheridge Drive, Westmount, B1L1B8	4	15221021	Angelo Canova	Unsanitary Premises
11073	Apr 10, 2019	158 Crescent Street, Sydney Mines, B1V2P8	1	15180862	Angelo Canova	Unsanitary Premises
11074	Apr 11, 2019		2	15024631	Angelo Canova	Unsanitary Premises
11075	Apr 11, 2019	261 Church Road, Little Bras D'Or, B1Y2Z9	2	15252166	Angelo Canova	Minimum Standards
11076	Apr 12, 2019	33 Macguire Drive, Grand Lake Road, B1P3E2	6	15224983	Ian O'Neill	Unsanitary Premises
11077	Apr 12, 2019	94 Dorchester Street, Glace Bay, B1A3P4	8	15430457	Jason MacDonald	Unsanitary Premises
11078	Apr 12, 2019	119 Dorchester Street, Glace Bay, B1A3P3	8	15430598	Jason MacDonald	Unsanitary Premises
11079	Apr 15, 2019	425 Main-A-Dieu Road, Catalone, B1C1S9	8	15359284	Jason MacDonald	Unsanitary Premises
11080	Apr 15, 2019	177 Peppett Street, North Sydney, B2A2P7	2	15023245	Angelo Canova	Unsanitary Premises
11081	Apr 15, 2019	8 Milton Street, Louisbourg, B1C1K9	8	15462765	Jason MacDonald	Unsanitary Premises
11082	Apr 16, 2019	232 Braemar Drive, Westmount, B1R1V9	4	15575996	Angelo Canova	Unsanitary Premises
11083	Apr 16, 2019	27 Macaulays Lane, Sydney, B1P3Z8	6	15122963	Greg MacPhee	No Building Permit
11084	Apr 16, 2019	123 Caledonia Street, North Sydney, B2A2V6	2	15570591	Angelo Canova	Unsanitary Premises
11085	Apr 16, 2019	168 Reserve Street, Glace Bay, B1A4W5	9	15397078	Jason MacDonald	Unsanitary Premises

**Cape Breton Regional Municipality
Inspection & By-law Division**

Dangerous & Unsanitary Premises

**Report to Council
Jan 03, 2019 - Jun 02, 2020**

**Protective Services
June 02, 2020**

Case No.	Date	Address	Inspector	Status
11086	Apr 16, 2019	6658 Seaside Drive, Gardiner Mines, B1H5P3	Jason MacDonald	Unsanitary Premises
11087	Apr 17, 2019	101 Upper McLean Street, Glace Bay, B1A2L1	Jason MacDonald	Unsanitary Premises
11088	Apr 18, 2019	33 Marconi Street, Glace Bay, B1A2P4	Jason MacDonald	Active
11089	Apr 23, 2019	28 Blowers Street, North Sydney, B2A2Y5	Angelo Canova	Closed
11090	Apr 23, 2019	10 Roost Street, Glace Bay, B1A5J7	Jason MacDonald	Closed
11091	Apr 23, 2019	3459 Wood Avenue, New Waterford, B1H1V4	Jason MacDonald	Closed
11092	Apr 23, 2019	227 Bay Street, Sydney, B1N2K2	Ian O'Neill	Closed
11093	Apr 24, 2019	109 Pierce Street, North Sydney, B2A1P1	Angelo Canova	Closed
11094	Apr 24, 2019	24 Sterling Road, Glace Bay, B1A3X5	Jason MacDonald	Closed
11095	Apr 25, 2019	2990 Roaches Road, Lingan, B1H1N2	Jason MacDonald	Active
11096	Apr 25, 2019	26 Riverside Drive, Sydney River, B1S1G4	Ian O'Neill	Closed
11097	Apr 26, 2019	27 Rankin Street, Little Bras D'Or, B1Y2Z8	Angelo Canova	Closed
11098	Apr 26, 2019	3521 Ross Avenue, New Waterford, B1H1M9	Jason MacDonald	Closed
11099	Apr 26, 2019	442 Cottage Road, Sydney, B1P6W5	Ian O'Neill	Active
11100	Apr 29, 2019	49 Kitchener Street, Sydney, B1N1X6	Ian O'Neill	Closed

Property ID	Date	Address	Count	Inspector	Notes	Status
11101	Apr 29, 2019	93 Coxheath Road, Coxheath, B1R1R4	4	Angelo Canova		Closed
11102	Apr 29, 2019	1925 Louisbourg Highway, Mira Road, B1P1P5	7	Ian O'Neill		Closed
11103	Apr 30, 2019	83 Park Road, Florence, B1Y1N3	1	Angelo Canova		Closed
11104	Apr 30, 2019		7	Jason MacDonald		Closed
11105	Apr 30, 2019		12	Ian O'Neill		Closed
11106	May 01, 2019	68 Reservoir Avenue, Glace Bay, B1A4M4	10	Jason MacDonald		Closed
11107	May 01, 2019	108 Pitt Street, Florence, B1Y1N7	1	Angelo Canova		Closed
11108	May 02, 2019	9 Lyons Lane, Grand Mira North, B1K1R2	7	Ian O'Neill		Active
11109	May 02, 2019	142 Mansfield Street, Glace Bay, B1A3N7	8	Jason MacDonald		Closed
11110	May 02, 2019	2520 New Waterford Highway, South Bar, B1N3J1	12	Ian O'Neill		Active
11111	May 03, 2019	1949 Louisbourg Highway, Mira Road, B1P1P5	7	Ian O'Neill		Closed
11112	May 03, 2019	823 Victoria Road, Sydney, B1N1J9	12	Ian O'Neill		Closed
11113	May 06, 2019	15 Oxford Avenue, Sydney Mines, B1V2H8	1	Angelo Canova		Closed
11114	May 06, 2019	81 Posure Street, Howie Center, B1L1H1	7	Ian O'Neill		Closed
11115	May 06, 2019	545 Esplanade, Sydney, B1P1B4	1	Ian O'Neill		Closed

Protective Services

June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Property ID	Date	Address	Count	Inspector	Issue	Status
11116	May 06, 2019	15019458 13 Lorne Street, North Sydney, B2A2K8	2	Angelo Canova	Unsanitary Premises	Closed
11117	May 07, 2019	15495690 28 Huron Avenue, Sydney Mines, B1V2H3	1	Angelo Canova	Structure Fire	Closed
11118	May 07, 2019	15076953 688 Alexandra Street, Sydney, B1S2G8	5	Ian O'Neill	Unsanitary Premises	Closed
11119	May 07, 2019	15104839 1188 George Street, Sydney, B1P1N2	5	Ian O'Neill	Unsanitary Premises	Active
11120	May 07, 2019	15296049 1188 Gabarus Highway, Prime Brook, B1L1E5	7	Ian O'Neill	Unsanitary Premises	Closed
11121	May 08, 2019	15664071 2895 Eskasoni Road, Islandview, B1J1J8	3	Angelo Canova	Unsanitary Premises	Closed
11122	May 08, 2019	15000870 17 Archibald Avenue, North Sydney, B2A2W4	2	Angelo Canova	Minimum Standards	Closed
11123	May 08, 2019	15057748 30 Havelock Street, Sydney, B1P1R7	5	Ian O'Neill	Unsafe Pool	Closed
11124	May 09, 2019	15279656 605 Donkin Highway, Donkin, B1A6N7	8	Jason MacDonald	Unsanitary Premises	Closed
11125	May 09, 2019	15532450 9 Canso Drive, Sydney, B1P6X7	5	Ian O'Neill	Unsanitary Premises	Closed
11126	May 09, 2019	15689789 555 Terrace Street, Sydney, B1P6N1	6	Ian O'Neill	Unsafe Pool	Closed
11127	May 10, 2019	15430689 101 Dorchester Street, Glace Bay, B1A3P3	8	Jason MacDonald	Unsanitary Premises	Active
11128	May 13, 2019	15474513 3384 Pellatt Avenue, New Waterford, B1H1S6	11	Jason MacDonald	Unsanitary Premises	Closed
11129	May 13, 2019	15128705 42 Richmond Street, Sydney, B1P2T9	12	Ian O'Neill	Unsanitary Premises	Closed
11130	May 13, 2019	15128713	12	Ian O'Neill	Unsanitary Premises	Closed
11131	May 13, 2019	15022759 67 Peppett Street, North Sydney, B2A2N7	2	Angelo Canova	Unsanitary Premises	Closed

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality
Inspection & By-law Division

Case No.	Date	Address	Inspector	Status
11132	May 14, 2019	96 Main Street, Reserve Mines, B1E1E5	Jason MacDonald	Closed
11133	May 14, 2019	56 King Street, North Sydney, B2A2T1	Angelo Canova	Closed
11134	May 15, 2019	82 York Street, Sydney, B1P6B4	Ian O'Neill	Closed
11135	May 15, 2019	17 Guy Street, Sydney Mines, B1V2N5	Angelo Canova	Closed
11136	May 16, 2019	50 King Street, North Sydney, B2A2S8	Angelo Canova	Closed
11137	May 16, 2019	9 Douglas Street, Sydney, B1P1V2	Ian O'Neill	Closed
11138	May 16, 2019	64 King Street, North Sydney, B2A2T1	Angelo Canova	Closed
11139	May 17, 2019	46 Fulton Avenue, Westmount, B1R1J7	Angelo Canova	Closed
11140	May 17, 2019	3063 Grand Mira North Road, Marion Bridge, B1K1B7	Ian O'Neill	Closed
11141	May 21, 2019	194 South Street, Glace Bay, B1A1W1	Jason MacDonald	Closed
11142	May 22, 2019	19 Tenth Street, Glace Bay, B1A4L6	Jason MacDonald	Closed
11143	May 22, 2019	245 George Street, Sydney, B1P1J5	Roger Rose	New Permit
11144	May 22, 2019	23 Dominion Street, Glace Bay, B1A1M3	Jason MacDonald	Active
11145	May 22, 2019	2435 Eskasoni Road, Northside East Bay, B1J1J4	Angelo Canova	Closed
11146	May 28, 2019	726 Main Street, Glace Bay, B1A4Y5	Jason MacDonald	Closed

Jan 03, 2019 - Jun 02, 2020

11147	May 28, 2019	15025802	2	Angelo Canova	Unsanitary Premises	Closed
11148	May 29, 2019	15187826	1	Angelo Canova	Minimum Standards	Closed
11149	May 29, 2019	15244015	1	Angelo Canova	Unsanitary Premises	Closed
11150	May 30, 2019	15110117	6	Ian O'Neill	Unsanitary Premises	Closed
11151	May 30, 2019	15105836	6	Ian O'Neill	Unsanitary Premises	Active
11152	May 31, 2019	15129562	12	Ian O'Neill	Unsanitary Premises	Active
11153	May 31, 2019	15129554	12	Ian O'Neill	Unsanitary Premises	Active
11154	Jun 03, 2019	15101686	6	Ian O'Neill	Unsanitary Premises	Closed
11155	Jun 03, 2019	15101686	6	Ian O'Neill	Unsanitary Premises	Active
11156	Jun 03, 2019	15091192	6	Ian O'Neill	Unsanitary Premises	Closed
11157	Jun 03, 2019	15015035	2	Angelo Canova	Unsafe Pool	Closed
11158	Jun 04, 2019	15607054	2	Angelo Canova	Unsanitary Premises	Closed
11159	Jun 04, 2019	15241052	9	Jason MacDonald	Unsanitary Premises	Closed
11160	Jun 04, 2019	15424229	9	Jason MacDonald	Unsanitary Premises	Closed
11161	Jun 05, 2019	15141153	12	Ian O'Neill	Unsanitary Premises	Closed

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Property ID	Date	Address	Inspector	Issue	Status
11162	Jun 05, 2019	24 Lower McLean Street, Glace Bay, B1A2K7	Jason MacDonald	Unsanitary Premises	Closed
11163	Jun 06, 2019		Greg MacPhee	No Building Permit	New
11164	Jun 06, 2019	1288 Main Street, Glace Bay, B1A5A4	Jason MacDonald	Unsanitary Premises	Closed
11165	Jun 06, 2019	33 Kitchener Street, Sydney, B1N1X6	Ian O'Neill	Minimum Standards	Closed
11166	Jun 07, 2019	1194 Gabarus Highway, Prime Brook, B1L1E5	Ian O'Neill	Unsanitary Premises	Closed
11167	Jun 10, 2019	16 Edgewater Drive, Sydney Forks, B1L1C1	Ian O'Neill	Unsanitary Premises	Closed
11168	Jun 10, 2019	32 McKeen Street, Glace Bay, B1A5B9	Jason MacDonald	Unsanitary Premises	Closed
11169	Jun 10, 2019	1161 Victoria Road, Sydney, B1N1L3	Ian O'Neill	Unsanitary Premises	Closed
11170	Jun 12, 2019	1169 Victoria Road, Sydney, B1N1L3	Ian O'Neill	Unsanitary Premises	Active
11171	Jun 12, 2019	592 Upper Prince Street, Sydney, B1P5M5	Ian O'Neill	Structure Fire	Closed
11172	Jun 13, 2019	519 Atlantic Street, Sydney, B1P3S4	Ian O'Neill	Minimum Standards	Closed
11173	Jun 13, 2019	176 Alexander Street, New Waterford, B1H2W8	Jason MacDonald	Unsanitary Premises	Closed
11174	Jun 14, 2019	7 Official Row, Glace Bay, B1A2W6	Greg MacPhee	No Building Permit	New
11175	Jun 14, 2019	73 Oxford Street, Sydney, B1P4C7	Ian O'Neill	Unsanitary Premises	Closed
11176	Jun 17, 2019	108 Oakville Drive, Sydney, B1N3A4	Jason MacDonald	Unsanitary Premises	Closed

**Protective Services
June 02, 2020**

**Dangerous & Unsanitary Premises
Report to Council**

Jan 03, 2019 - Jun 02, 2020

**Cape Breton Regional Municipality
Inspection & By-law Division**

Property Number	Date	Address	Inspector	Inspection Status	Disposition
11177	Jun 17, 2019	8 First Street, Northside East 8ay, B1J1A9	Angelo Canova	Unsanitary Premises	Closed
11178	Jun 17, 2019	3237 Nicholson Avenue, New Waterford, B1H1N9	Jason MacDonald	Unsanitary Premises	Closed
11179	Jun 17, 2019		Jason MacDonald	Unsanitary Premises	Closed
11180	Jun 18, 2019	44 Fourth Street, Glace Bay, B1A4H4	Jason MacDonald	Unsanitary Premises	Closed
11181	Jun 18, 2019	74 Fifth Street, Glace Bay, B1A4J1	Jason MacDonald	Unsanitary Premises	Closed
11182	Jun 18, 2019	76 Fifth Street, Glace Bay, B1A4J1	Jason MacDonald	Unsanitary Premises	Closed
11183	Jun 18, 2019	307 Douglas Avenue, Glace Bay, B1A1C2	Jason MacDonald	Unsanitary Premises	Closed
11184	Jun 19, 2019	28 Hillside Court, Sydney, B1P6M3	Ian O'Neill	Unsafe Pool	Closed
11185	Jun 19, 2019	97 Pierce Street, North Sydney, B2A1N9	Angelo Canova	Unsanitary Premises	Closed
11186	Jun 20, 2019	16 Seaview Street, Sydney, B1N2X1	Ian O'Neill	Unsanitary Premises	Closed
11187	Jun 21, 2019	130 Church Street, Sydney Mines, B1V2S2	Angelo Canova	Unsanitary Premises	Closed
11188	Jun 21, 2019		Angelo Canova	Unsanitary Premises	Closed
11189	Jun 24, 2019	299 Whitney Avenue, Sydney, B1P5A5	Ian O'Neill	Unsanitary Premises	Closed
11190	Jun 24, 2019	239 Wallace Road, Glace Bay, B1A4P5	Jason MacDonald	Unsanitary Premises	Closed
11191	Jun 25, 2019	616 Rotary Drive, Mira Road, B1P4S8	Ian O'Neill	Unsanitary Premises	Closed

Property ID	Date	Address	Inspector	Issue	Status
11192	Jun 25, 2019	5 78 Townsend Street, Sydney, B1P5C8	Ian O'Neill	Unsanitary Premises	Closed
11193	Jun 27, 2019	10 9 Beacon Street, Glace Bay, B1A5G3	Jason MacDonald	Unsanitary Premises	Closed
11194	Jul 01, 2019	10 176 Cottage Street, Glace Bay, B1A3T6	Jason MacDonald	Fire Hazard	Closed
11195	Jul 02, 2019	5 27 Brookland Street, Sydney, B1P5B1	Ian O'Neill	Minimum Standards	Active
11196	Jul 02, 2019	9 21 McKenzie Street, Glace Bay, B1A3G2	Jason MacDonald	Unsanitary Premises	Active
11197	Jul 02, 2019	12 311 Borden Street, Sydney, B1N1H2	Ian O'Neill	Unsanitary Premises	Active
11198	Jul 03, 2019	6 115 Brookland Street, Sydney, B1P5B3	Ian O'Neill	Unsanitary Premises	Closed
11199	Jul 03, 2019	9 5 Athlone Street, Glace Bay, B1A1N2	Greg MacPhee	No Building Permit	New
11200	Jul 03, 2019	2 177 Peppett Street, North Sydney, B2A2P7	Duncan MacQueen	No Building Permit	Closed
11201	Jul 04, 2019	9 37 George Street, Glace Bay, B1A1B1	Jason MacDonald	Unsanitary Premises	Closed
11202	Jul 04, 2019	9 1 Duke Street, Glace Bay, B1A3A1	Jason MacDonald	Unsanitary Premises	Closed
11203	Jul 04, 2019	12 166 Victoria Road, Sydney, B1P2V6	Ian O'Neill	Unsanitary Premises	Closed
11204	Jul 04, 2019	5 114 Edgewood Drive, Mira Road, B1P2C3	Jason MacDonald	Unsanitary Premises	Active
11205	Jul 05, 2019	10 15446420	Jason MacDonald	Unsanitary Premises	Closed
11206	Jul 08, 2019	2 69 King Street, North Sydney, B2A2T3	Angelo Canova	Minimum Standards	Closed

Protective Services

June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Case No.	Date	Address	Inspector	Issue	Status
11207	Jul 08, 2019	5 Beatrice Street, Louisbourg, B1C1A8	Jason MacDonald	Unsanitary Premises	Closed
11208	Jul 09, 2019	99 Monteith Avenue, Westmount, B1R1K7	Angelo Canova	Unsanitary Premises	Closed
11209	Jul 09, 2019	2000 Gabarus Highway, Dutch Brook, B1L1E9	Ian O'Neill	Structure Fire	Closed
11210	Jul 09, 2019	1036 Coxheath Road, Coxheath, B1L1B2	Angelo Canova	Unsanitary Premises	Closed
11211	Jul 09, 2019	306 Charlotte Street, Sydney, B1P1C7	Ian O'Neill	Unsanitary Premises	New
11212	Jul 10, 2019	40 Halliday Street, Westmount, B1R2A9	Angelo Canova	Unsanitary Premises	Closed
11213	Jul 10, 2019	5779 Union Highway, River Ryan, B1H5J9	Jason MacDonald	Minimum Standards	Closed
11214	Jul 11, 2019	117 Peppett Street, North Sydney, B2A2N9	Duncan MacQueen	No Building Permit	Closed
11215	Jul 11, 2019	52 Church Street, Sydney Mines, B1V2R9	Angelo Canova	Unsanitary Premises	Closed
11216	Jul 11, 2019	31 Church Street, Florence, B1Y1E8	Angelo Canova	Unsanitary Premises	Closed
11217	Jul 11, 2019	54 Church Street, Florence, B1Y1G1	Angelo Canova	Unsanitary Premises	Closed
11218	Jul 11, 2019	9 Church Street, Florence, B1Y1E8	Angelo Canova	Unsanitary Premises	Closed
11219	Jul 11, 2019	11 Peach Street, Port Morien, B1B1E4	Jason MacDonald	Unsanitary Premises	Closed
11220	Jul 12, 2019	48 Church Street, Dominion, B1G1A9	Greg MacPhee	No Building Permit	New
11221	Jul 16, 2019	717 Mahon Street, New Waterford, B1H3K6	Jason MacDonald	Unsanitary Premises	Closed
11222	Jul 17, 2019	58 Alexandra Street, Sydney, B1S2E1	Ian O'Neill	Unsanitary Premises	Closed

Cape Breton Regional Municipality
Inspection & By-law Division

Dangerous & Unsanitary Premises
Report to Council
Jan 03, 2019 - Jun 02, 2020

Protective Services
June 02, 2020

Case No.	Date	Address	Inspector	Issue	Status
11223	Jul 17, 2019	47 Blowers Street, North Sydney, B2A2Y6	Angelo Canova	Unsanitary Premises	Closed
11224	Jul 17, 2019	112 Inglis Street, Sydney, B1P1W8	Ian O'Neill	Unsanitary Premises	Active
11225	Jul 17, 2019	134A King Street, Sydney Mines, B1V1M5	Angelo Canova	Unsanitary Premises	Closed
11226	Jul 17, 2019	8 Egan Street, Sydney Mines, B1V2A8	Angelo Canova	Minimum Standards	Closed
11227	Jul 17, 2019	3224 New Waterford Highway, Victoria Mines, B1N3J6	Greg MacPhee	No Building Permit	New
11228	Jul 18, 2019	29 Swan Street, Sydney, B1N2L9	Ian O'Neill	Unsanitary Premises	Active
11229	Jul 18, 2019		Jason MacDonald	Unsanitary Premises	Closed
11230	Jul 22, 2019	1361 Grand Lake Road, Grand Lake Road, B1M1A1	Jason MacDonald	Unsanitary Premises	Closed
11231	Jul 22, 2019	561 St Joseph Street, New Waterford, B1H4G3	Jason MacDonald	Structure Fire	Closed
11232	Jul 22, 2019	98 Caledonia Street, North Sydney, B2A2V5	Angelo Canova	Unsanitary Premises	Closed
11233	Jul 23, 2019	29 West Street, Donkin, B1A6T2	Jason MacDonald	Unsanitary Premises	Closed
11234	Jul 23, 2019	31 West Street, Donkin, B1A6T2	Jason MacDonald	Unsanitary Premises	Closed
11235	Jul 23, 2019	23 Second Street, Glace Bay, B1A4E7	Jason MacDonald	Unsanitary Premises	Closed
11236	Jul 24, 2019	668 Alexandra Street, Sydney, B1S2G8	Ian O'Neill	Unsanitary Premises	Closed
11237	Jul 25, 2019	1042 George Street, Sydney, B1P1M8	Jason MacDonald	Unsanitary Premises	Closed

Protective Services

June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Property Number	Date	Address	Inspector	Status
11238	Jul 30, 2019	15340235 533 Caribou Marsh Road, Caribou Marsh, B1M1B5	Jason MacDonald	Unsanitary Premises
11239	Aug 02, 2019	15486483 3524 Wilson Avenue, New Waterford, B1H1X1	Jason MacDonald	Unsanitary Premises
11240	Aug 06, 2019	15873177	Angelo Canova	Closed
11241	Aug 06, 2019	15385198 189 Wallace Road, Glace Bay, B1A4N8	Jason MacDonald	Closed
11242	Aug 06, 2019	15240393 21 Tompkinsville Road, Reserve Mines, B1E1K8	Jason MacDonald	Closed
11243	Aug 06, 2019	15115124 238 Herbert Street, Sydney, B1P3T2	Jason MacDonald	Closed
11244	Aug 06, 2019	15856859 15 Brown Street, Sydney Mines, B1V1E7	Angelo Canova	Closed
11245	Aug 07, 2019	15132434 236 Henry Street, Sydney, B1N2H6	Jason MacDonald	Closed
11246	Aug 07, 2019	15114325 461 Atlantic Street, Sydney, B1P351	Duncan MacQueen	Closed
11247	Aug 08, 2019	15216658 484 Coxheath Road, Coxheath, B1R1R9	Angelo Canova	Closed
11248	Aug 08, 2019	15015001 5 Stanley Street, North Sydney, B2A1S7	Angelo Canova	Closed
11249	Aug 08, 2019	15086952 87 Brookland Street, Sydney, B1P583	Ian O'Neill	Active
11250	Aug 08, 2019	15014988 9 Stanley Street, North Sydney, B2A1S7	Angelo Canova	Closed
11251	Aug 09, 2019	15278161 119 Centre Avenue, Donkin, B1A6N5	Jason MacDonald	Active
11252	Aug 12, 2019	15026602 25 Caledonia Street, North Sydney, B2A2T7	Angelo Canova	Closed

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises
Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality
Inspection & By-law Division

Property Number	Date	Address	Inspector	Inspection Status	Disposition
11253	Aug 12, 2019	74 Gritton Avenue, Sydney, B1S2X9	Jason MacDonald	Unsanitary Premises	Closed
11254	Aug 12, 2019	52 Church Street, Sydney Mines, B1V2R9	Angelo Canova	Unsanitary Premises	Closed
11255	Aug 12, 2019	33 Birchwood Drive, Sydney Mines, B1V3M3	Angelo Canova	Unsanitary Premises	Closed
11256	Aug 12, 2019	3786 Eskasoni Road, Islandview, B1A4A3	Angelo Canova	Unsanitary Premises	Closed
11257	Aug 13, 2019	196 Townsend Street, Sydney, B1P5E5	Angelo Canova	Unsanitary Premises	Closed
11258	Aug 13, 2019	59 Guy Street, Sydney Mines, B1V2N8	Angelo Canova	Unsanitary Premises	Closed
11259	Aug 14, 2019	26 Blowers Street, North Sydney, B2A2Y5	Angelo Canova	Unsanitary Premises	Closed
11260	Aug 14, 2019	155 Donkin Highway, Port Caledonia, B1A6V8	Jason MacDonald	Unsafe Pool	Closed
11261	Aug 16, 2019	120 Union Street, Sydney, B1P4X8	Angelo Canova	Unsanitary Premises	Closed
11262	Aug 16, 2019	67 Fraser Avenue, Sydney Mines, B1V2C4	Angelo Canova	Unsanitary Premises	Closed
11263	Aug 19, 2019	47 Swan Street, Sydney, B1N2M1	Ian O'Neill	Unsanitary Premises	Active
11264	Aug 20, 2019	154 Kennedy Avenue, Sydney, B1P3K8	Angelo Canova	Unsanitary Premises	Closed
11265	Aug 20, 2019	28 Eleventh Street, Glace Bay, B1A4M1	Jason MacDonald	Unsanitary Premises	Closed
11266	Aug 20, 2019	49 Beachview Drive, Little Pond, B1Y1V6	Jason MacDonald	Structure Fire	Closed
11267	Aug 21, 2019	54 Riverdale Street, Louisbourg, B1C2J1	Jason MacDonald	Unsanitary Premises	Closed
11268	Aug 21, 2019	316 Douglas Avenue, Glace Bay, B1A1C4	Greg MacPhee	No Building Permit	New

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Protective Services		Dangerous & Unsanitary Premises		Cape Breton Regional Municipality	
June 02, 2020		Report to Council		Inspection & By-law Division	
11269	Aug 21, 2019	15317399	3	1792 Eskasoni Road, Northside East Bay, B1J1G5	Angelo Canova Unsanitary Premises Closed
11270	Aug 21, 2019	15328073	7	7532 East Bay Highway, Big Pond, B1J1Y2	Ian O'Neill Unsanitary Premises Active
11271	Aug 21, 2019	15398480	9	364 King Edward Street, Glace Bay, B1A3W6	Jason MacDonald Unsanitary Premises Closed
11272	Aug 22, 2019	15485790	11	3540 Duggan Avenue, New Waterford, B1H1P8	Jason MacDonald Unsanitary Premises Closed
11273	Aug 22, 2019	15485782	11	3538 Duggan Avenue, New Waterford, B1H1P8	Jason MacDonald Unsanitary Premises Closed
11274	Aug 23, 2019	15416639	9	9 Winona Street, Glace Bay, B1A2C3	Ian O'Neill Unsanitary Premises Active
11275	Aug 26, 2019	15873995		224 Newlands Avenue, Sydney, B1S3L9	Ian O'Neill Unsanitary Premises Closed
11276	Aug 26, 2019	15128705	12	42 Richmond Street, Sydney, B1P2T9	Ian O'Neill Unsanitary Premises Closed
11277	Aug 26, 2019	15206220	4	90 Monteith Avenue, Westmount, B1R1K8	Angelo Canova Unsanitary Premises Closed
11278	Aug 28, 2019	15174360	5	291 Esplanade, Sydney, B1P1A8	Ian O'Neill Unsanitary Premises Active
11279	Aug 30, 2019	15491889	11	298 Convent Street, New Waterford, B1HZZ1	Jason MacDonald Unsanitary Premises Closed
11280	Aug 30, 2019	15161920	12	236 Roberts Street, Sydney, B1N1C4	Angelo Canova Unsanitary Premises Closed
11281	Sep 03, 2019	15440795	10	19 Tenth Street, Glace Bay, B1A4L6	Jason MacDonald Unsanitary Premises Closed
11282	Sep 03, 2019	15152937	12	16 Campbell Lane, Sydney, B1N1P3	Jason MacDonald Unsanitary Premises Closed
11283	Sep 03, 2019	15019664	2	18 Peppett Street, North Sydney, B2A2M9	Angelo Canova Unsanitary Premises Closed

Dangerous & Unsanitary Premises
Report to Council
Jan 03, 2019 - Jun 02, 2020

Protective Services
June 02, 2020

11284	Sep 03, 2019	15019672	2	20 Peppett Street, North Sydney, B2A2M9	Angelo Canova	Unsanitary Premises	Closed
11285	Sep 03, 2019	15019649	2	24 Pleasant Street, North Sydney, B2A1K6	Angelo Canova	Unsanitary Premises	Closed
11286	Sep 03, 2019	15165590	1	4 Pero Street, Sydney Mines, B1V2W7	Angelo Canova	Unsanitary Premises	Closed
11287	Sep 03, 2019	15090913	6	257 Columbia Street, Sydney, B1P4J5	Angelo Canova	Unsanitary Premises	Closed
11288	Sep 03, 2019	15014061	2	4 Regent Street, North Sydney, B2A2E4	Angelo Canova	Unsanitary Premises	Closed
11289	Sep 04, 2019	15019565	2	31 Brook Street, North Sydney, B2A2J3	Angelo Canova	Unsanitary Premises	Closed
11290	Sep 05, 2019	15055361	5	78 George Street, Sydney, B1P1H7	Ian O'Neill	Unsanitary Premises	Closed
11291	Sep 05, 2019	15270358	11	5559 Union Highway, River Ryan, B1H1B5	Roger Rose	No Building Permit	Closed
11292	Sep 08, 2019	15175540	1	581 Main Street, Sydney Mines, B1V2K9	Angelo Canova	Unsanitary Premises	Closed
11293	Sep 09, 2019	15404593	9	324 York Street, Glace Bay, B1A2M7	Jason MacDonald	Unsanitary Premises	Active
11294	Sep 09, 2019	15130933	12	101 Laurier Street, Sydney, B1N2B6	Angelo Canova	Unsanitary Premises	Closed
11295	Sep 09, 2019	15128549	12	102 Richmond Street, Sydney, B1P2V2	Ian O'Neill	Unsanitary Premises	Active
11296	Sep 09, 2019	15110166	6	78 Sutherland Street, Sydney, B1P2X2	Ian O'Neill	Unsanitary Premises	Active
11297	Sep 10, 2019	15245277	1	31 Church Street, Florence, B1Y1E8	Angelo Canova	Unsanitary Premises	Closed
11298	Sep 10, 2019	15267388	11	2894 Hinchey Avenue, New Waterford, B1H2M4	Jason MacDonald	Unsanitary Premises	Closed
11299	Sep 10, 2019	15398761	9	341 King Edward Street, Glace Bay, B1A3W5	Jason MacDonald	Unsanitary Premises	Closed

Protective Services
June 02, 2020

Dangerous & Unsightly Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Property Number	Date	Address	Inspector	Issue	Status
11300	Sep 10, 2019	728 Maple Street, New Waterford, B1H3R7	Jason MacDonald	Unsightly Premises	Closed
11301	Sep 11, 2019	63 Willow Street, Sydney, B1P3A2	Angelo Canova	Unsightly Premises	Closed
11302	Sep 11, 2019	1400 Victoria Road, Sydney, B1N1M5	Ian O'Neill	Minimum Standards	Active
11303	Sep 16, 2019	979 Main Street, Glace Bay, B1A4Z6	Jason MacDonald	Unsightly Premises	Closed
11304	Sep 16, 2019	3386 Wood Avenue, New Waterford, B1H1V3	Jason MacDonald	Unsightly Premises	Active
11305	Sep 17, 2019	967 Main Street, Sydney Mines, B1V3AB	Angelo Canova	Unsafe Pool	Closed
11306	Sep 17, 2019	979 Main Street, Sydney Mines, B1V2MB	Angelo Canova	Unsightly Premises	Closed
11308	Sep 19, 2019	18 DeMarco Street, Sydney Mines, B1V2A3	Angelo Canova	Unsightly Premises	Closed
11309	Sep 24, 2019		Angelo Canova	Unsightly Premises	Closed
11310	Sep 24, 2019		Angelo Canova	Unsightly Premises	Closed
11311	Sep 24, 2019	48 Colonial Drive, Bras D'Or, B1Y2L5	Angelo Canova	Unsightly Premises	Closed
11312	Sep 25, 2019	854 Keltic Drive, Point Edward, B2A4X2	Angelo Canova	Minimum Standards	Closed
11313	Sep 25, 2019	37 Cameron Street, Sydney, B1N1E4	Angelo Canova	Unsightly Premises	Closed
11314	Sep 25, 2019	55 Furnace Street, Sydney, B1N2P8	Angelo Canova	Unsightly Premises	Closed
11315	Sep 26, 2019	9 Brodie Avenue, Glace Bay, B1A6B9	Jason MacDonald	Unsightly Premises	Closed

Property ID	Date	Address	Inspector	Issue	Status
11316	Sep 26, 2019	30 Wesley Street, Sydney, BIN2M6	Ian O'Neill	Unsanitary Premises	Closed
11317	Sep 26, 2019	3422 MacLeod Avenue, New Waterford, B1H1K4	Greg MacPhee	No Building Permit	New
11318	Sep 26, 2019	185 Brookland Street, Glace Bay, B1A1N4	Jason MacDonald	Unsanitary Premises	Closed
11319	Sep 27, 2019	102 Kings Road, Dominion, B1G1H6	Angelo Canova	Unsanitary Premises	Closed
11320	Sep 30, 2019	14 Arthur Street, Glace Bay, B1A3Y4	Jason MacDonald	Unsanitary Premises	Closed
11321	Oct 02, 2019	453 Prince Street, Sydney, B1P5L3	Ian O'Neill	Unsanitary Premises	Active
11322	Oct 02, 2019	616 Rotary Drive, Mira Road, B1P4S8	Ian O'Neill	Unsanitary Premises	Active
11323	Oct 03, 2019	239 York Street, Glace Bay, B1A2M1	Jason MacDonald	Unsanitary Premises	Closed
11324	Oct 04, 2019	13 Kennel Lane, South Bar, B1N3J2	Angelo Canova	Unsanitary Premises	Closed
11325	Oct 04, 2019	29 Third Avenue, Florence, B1Y1S1	Angelo Canova	Minimum Standards	Closed
11326	Oct 07, 2019	226 Dillon Street, Sydney, B1P5C2	Angelo Canova	Unsanitary Premises	Closed
11327	Oct 07, 2019	26 Macaulays Lane, Sydney, B1P3Z7	Angelo Canova	Unsanitary Premises	Closed
11328	Oct 08, 2019	702 Victoria Road, Sydney, B1N1J2	Ian O'Neill	Minimum Standards	Closed
11329	Oct 08, 2019	5 Beatrice Street, Louisbourg, B1C1A8	Jason MacDonald	Unsanitary Premises	Closed
11330	Oct 09, 2019	86 Catherine Street, Glace Bay, B1A2K3	Jason MacDonald	Unsanitary Premises	Closed

Cape Breton Regional Municipality

Inspection & By-law Division

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Protective Services

June 02, 2020

Case No.	Date	Address	Inspector	Issue	Status
11331	Oct 09, 2019	42 Richmond Street, Sydney, B1P2T9	Ian O'Neill	Unsanitary Premises	Closed
11332	Oct 09, 2019	194 Commercial Street, North Sydney, B2A1B7	Angelo Canova	Unsanitary Premises	Closed
11333	Oct 10, 2019	44 Glencairn Avenue, Westmount, B1R1L4	Angelo Canova	Unsanitary Premises	Closed
11334	Oct 15, 2019	118 Queen Street, North Sydney, B2A1A8	Angelo Canova	Unsanitary Premises	Closed
11335	Oct 16, 2019	119 Cottage Road, Sydney, B1P2E2	Ian O'Neill	Minimum Standards	Closed
11336	Oct 16, 2019	126 Shaft Street, Glace Bay, B1A1H4	Jason MacDonald	Unsanitary Premises	Active
11337	Oct 17, 2019	8 Arthur Crescent, Sydney Mines, B1VZZ4	Angelo Canova	Unsanitary Premises	Closed
11338	Oct 17, 2019		Jason MacDonald	Unsanitary Premises	Closed
11339	Oct 18, 2019	19 Tenth Street, Glace Bay, B1A4L6	Jason MacDonald	Unsanitary Premises	Closed
11340	Oct 22, 2019	38 Foundry Street, Glace Bay, B1A2X3	Jason MacDonald	Unsanitary Premises	Active
11341	Oct 22, 2019	99 Fairmount Street, Westmount, B1R1G5	Angelo Canova	Unsanitary Premises	Closed
11342	Oct 23, 2019	3447 MacLeod Avenue, New Waterford, B1H1K5	Jason MacDonald	Unsanitary Premises	Closed
11343	Oct 29, 2019	12 West Street, Sydney, B1N1R7	Ian O'Neill	Minimum Standards	Closed
11344	Oct 20, 2019	23 Rear Main Street, Reserve Mines, B1E1H4	Ian O'Neill	Structure Fire	Active
11345	Oct 30, 2019	3208 Mt Carmel Avenue, New Waterford, B1H1T7	Jason MacDonald	Unsanitary Premises	Active
11346	Oct 30, 2019	50 Mechanic Street, Glace Bay, B1A2T1	Jason MacDonald	Unsanitary Premises	Closed

Dangerous & Unsanitary Premises
Report to Council
Jan 03, 2019 - Jun 02, 2020

Protective Services
June 02, 2020

Property Number	Inspection Date	Address	Inspector	Issue	Status
11347	Oct 31, 2019	69 Fraser Avenue, Sydney Mines, B1V2C4	Angelo Canova	Unsanitary Premises	Closed
11348	Nov 01, 2019	51 Holland Street, Reserve Mines, B1E1C4	Jason MacDonald	Unsanitary Premises	Active
11349	Nov 01, 2019	67 Fraser Avenue, Sydney Mines, B1V2C4	Angelo Canova	Unsanitary Premises	Closed
11350	Nov 01, 2019	27 Caledonia Street, North Sydney, B2A2T7	Angelo Canova	Minimum Standards	Closed
11351	Nov 01, 2019	100 Manse Street, Sydney, B1N1E1	Ian O'Neill	Unsanitary Premises	New
11352	Oct 28, 2019	67 Duffell Drive, Mira Road, B1P3G7	Ian O'Neill	Minimum Standards	Active
11353	Nov 04, 2019	767 Victoria Road, Sydney, B1N1J5	Ian O'Neill	Unsanitary Premises	New
11354	Nov 05, 2019	3401 Ellsworth Avenue, New Waterford, B1H2E6	Jason MacDonald	Minimum Standards	Closed
11355	Nov 05, 2019	32 Second Street, Glace Bay, B1A4E8	Jason MacDonald	Unsanitary Premises	Active
11356	Nov 05, 2019	603 Heelan Street, New Waterford, B1H3E4	Jason MacDonald	Minimum Standards	Active
11357	Nov 06, 2019	151 Beaton Road, Coxheath, B1L1A9	Angelo Canova	Unsanitary Premises	Closed
11358	Nov 07, 2019	50 Centre Avenue, Donkin, B1A6N3	Greg MacPhee	No Building Permit	New
11359	Nov 07, 2019	65 Tompkinsville Road, Reserve Mines, B1E1K8	Jason MacDonald	Unsanitary Premises	Active
11360	Nov 14, 2019	26 Hanway Street, Port Morien, B1B1B8	Jason MacDonald	Unsanitary Premises	Closed
11361	Nov 14, 2019	27 Second Street, Glace Bay, B1A4E7	Jason MacDonald	Unsanitary Premises	Closed

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises
Report to Council

Cape Breton Regional Municipality
Inspection & By-law Division

Jan 03, 2019 - Jun 02, 2020

Property No.	Date	Address	Inspector	Issue	Status
11362	Nov 15, 2019	9 Tobin Road, North Sydney, B2A3K5	Duncan MacQueen	No Building Permit	New
11363	Nov 15, 2019	110 Pond Road, Sydney Mines, B1V2X4	Angelo Canova	Unsanitary Premises	Closed
11364	Nov 15, 2019	176 Cottage Street, Glace Bay, B1A3T6	Jason MacDonald	Unsanitary Premises	Closed
11365	Nov 18, 2019	285 Coronation Avenue, New Waterford, B1H2V5	Jason MacDonald	Unsanitary Premises	Closed
11366	Nov 18, 2019	69 Fourth Street, Glace Bay, B1A4H3	Jason MacDonald	Unsanitary Premises	Closed
11367	Nov 18, 2019	9 Tobin Road, North Sydney, B2A3K5	Duncan MacQueen	No Building Permit	Closed
11368	Nov 19, 2019	9 Pitt Street, Dominion, B1G1S4	Jason MacDonald	Unsanitary Premises	Active
11369	Nov 19, 2019	119 Catherine Street, Sydney, B1N2W2	Ian O'Neill	Unsanitary Premises	Active
11370	Nov 19, 2019	19 Foundry Street, Glace Bay, B1A2X2	Jason MacDonald	Minimum Standards	Active
11371	Nov 19, 2019	124 Catherine Street, Sydney, B1N2W3	Ian O'Neill	Unsanitary Premises	Active
11372	Nov 19, 2019	55 St Peters Road, Sydney, B1P4P5	Ian O'Neill	Unsanitary Premises	Active
11373	Nov 19, 2019	45 Pleasant Street, Sydney, B1P6E8	Ian O'Neill	Unsanitary Premises	New
11374	Nov 20, 2019	65 Turner Street, Glace Bay, B1A5W5	Jason MacDonald	No Building Permit	Closed
11375	Nov 21, 2019	15033863	Angelo Canova	Unsanitary Premises	Closed
11376	Nov 22, 2019	8 Eighth Street, Glace Bay, B1A4K9	Jason MacDonald	Unsanitary Premises	Closed

Protective Services

June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Case No.	Date	Phone No.	Address	Inspector	Issue	Status
11377	Nov 26, 2019	15184294	489 Atlantic Street, Sydney Mines, B1V1X2	Angelo Canova	Unsanitary Premises	Closed
11378	Nov 27, 2019	15871403	35 Norwood Street, Glace Bay, B1A3M4	Jason MacDonald	Unsanitary Premises	Closed
11379	Nov 27, 2019	15567142	3 Harrington Street, Glace Bay, B1A3R6	Jason MacDonald	Unsanitary Premises	Closed
11380	Nov 27, 2019	15130453	90 Laurier Street, Sydney, B1N2B5	Ian O'Neill	Minimum Standards	Active
11381	Nov 28, 2019	15389620	786 Main Street, Glace Bay, B1A4Y9	Jason MacDonald	Unsanitary Premises	Active
11382	Nov 28, 2019	15393739	311 Upper North Street, Glace Bay, B1A3S3	Jason MacDonald	Unsanitary Premises	Closed
11383	Nov 29, 2019	15160419		Ian O'Neill	Active	Active
11385	Nov 29, 2019	15212202	50 Ravanellio Lane, Albert Bridge, B1K2K9	Jason MacDonald	Unsanitary Premises	Active
11386	Nov 29, 2019	15089139	216 Park Street, Sydney, B1P4W9	Ian O'Neill	Unsanitary Premises	Active
11387	Nov 29, 2019	15089147	218 Park Street, Sydney, B1P4W9	Ian O'Neill	Unsanitary Premises	Active
11388	Nov 30, 2019	15261936	3208 New Waterford Highway, Victoria Mines, B1N3J6	Angelo Canova	Structure Fire	Closed
11389	Dec 01, 2019	15057763	54 Ferry Street, Sydney, B1P6A3	Angelo Canova	Fire Hazard	Closed
11390	Dec 01, 2019	15057763	54 Ferry Street, Sydney, B1P6A3	Angelo Canova	Fire Hazard	Closed
11391	Dec 02, 2019	15473200	3459 Wood Avenue, New Waterford, B1H1V4	Jason MacDonald	Unsanitary Premises	Active
11392	Dec 03, 2019	15020852	42 Stanley Street, North Sydney, B2A1T7	Angelo Canova	Unsanitary Premises	Closed
11393	Dec 03, 2019	15020985	17 Inghram Street, North Sydney, B2A2M2	Angelo Canova	Unsanitary Premises	Closed
11394	Dec 03, 2019	15582471	22 Martina Drive, Howie Center, B1L1H1	Ian O'Neill	Unsanitary Premises	Active

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality
Inspection & By-law Division

Case No.	Date	Address	Inspector	Issue	Status
11397	Dec 04, 2019	73 MacLeod Street, Sydney, B1N1B4	Ian O'Neill	Unsanitary Premises	Closed
11398	Dec 04, 2019	112B Victoria Road, Sydney, B1N1L2	Ian O'Neill	Unsafe Pool	Closed
11399	Dec 05, 2019	194 South Street, Glace Bay, B1A1W1	Jason MacDonald	Unsanitary Premises	Active
11400	Dec 06, 2019	377 Gibbon Street, New Waterford, B1H3N3	Jason MacDonald	Unsanitary Premises	Closed
11401	Dec 09, 2019	3245 Miner Avenue, New Waterford, B1H2J5	Jason MacDonald	Structure Fire	Active
11402	Dec 10, 2019	17 Beech Street, North Sydney, B2A1H4	Angelo Canova	Minimum Standards	Closed
11403	Dec 10, 2019		Jason MacDonald	Unsanitary Premises	Closed
11404	Dec 10, 2019	104 Ocean Avenue, Dominion, B1G1R3	Jason MacDonald	Unsanitary Premises	Closed
11405	Dec 11, 2019	24 Ashby Road, Sydney, B1P2R8	Ian O'Neill	Minimum Standards	Closed
11406	Dec 11, 2019	297 Rotary Drive, Sydney, B1P6L5	Ian O'Neill	Minimum Standards	Active
11407	Dec 12, 2019	128 Shaft Street, Glace Bay, B1A1H4	Jason MacDonald	Unsanitary Premises	Active
11408	Dec 16, 2019	26 Pleasant Street, Glace Bay, B1A3Z9	Jason MacDonald	Unsanitary Premises	Active
11409	Dec 18, 2019	1192 Victoria Road, Sydney, B1N1L4	Ian O'Neill	Unsanitary Premises	Active
11410	Dec 20, 2019	111 Park Street, Sydney, B1P4W6	Ian O'Neill	Unsanitary Premises	Closed
11411	Dec 30, 2019	296 George Street, Sydney, B1P1J8	Ian O'Neill	Unsanitary Premises	Active
11412	Jan 03, 2020	664 Main Street, Glace Bay, B1A4Y1	Jason MacDonald	Unsanitary Premises	Closed

Dangerous & Unsanitary Premises
Report to Council
Jan 03, 2019 - Jun 02, 2020

Protective Services
June 02, 2020

Case No.	Date	Address	Inspector	Status
11413	Jan 06, 2020	380 Townsend Street, Sydney, B1P5G4	Ian O'Neill	Unsanitary Premises Active
11414	Jan 08, 2020	14 Convent Street, Sydney Mines, B1V1J5	Angelo Canova	Unsanitary Premises Closed
11415	Jan 15, 2020	53 Memorial Drive, North Sydney, B2A3S8	Angelo Canova	Unsanitary Premises Closed
11416	Jan 16, 2020	39 Duke Street, Glace Bay, B1A3A2	Jason MacDonald	Unsanitary Premises Closed
11417	Jan 16, 2020	41 Duke Street, Glace Bay, B1A3A2	Jason MacDonald	Unsanitary Premises Closed
11418	Jan 18, 2020	23 David Street, Glace Bay, B1A3Y6	Jason MacDonald	Unsanitary Premises Active
11419	Jan 20, 2020	298 Commercial Street, Glace Bay, B1A3C6	Ian O'Neill	Structure Fire Active
11420	Jan 20, 2020	172 Mansfield Street, Glace Bay, B1A3N8	Jason MacDonald	Unsanitary Premises New
11421	Jan 28, 2020	20 Drew Street, Glace Bay, B1A1A7	Greg MacPhee	No Building Permit Active
11422	Jan 28, 2020	85 Commercial Street, Dominion, B1G1B3	Roger Rose	No Building Permit Active
11423	Jan 28, 2020	545 Bras D'Or - Florence Road, Florence, B1Y1E1	Jason MacDonald	Structure Fire Closed
11424	Jan 29, 2020	5309 East Bay Highway, Ben Eoin, B1J1P3	Ian O'Neill	Unsanitary Premises Active
11425	Jan 29, 2020	1054 Keltic Drive, Point Edward, B2A4W8	Angelo Canova	Unsanitary Premises Closed
11426	Jan 30, 2020	17 Mackenzie Street, Sydney, B1P1W4	Ian O'Neill	Unsanitary Premises Active
11427	Jan 30, 2020	955 Main Street, Sydney Mines, B1V2M4	Angelo Canova	Unsanitary Premises Closed
11428	Jan 30, 2020	955 Main Street, Sydney Mines, B1V2M4	Angelo Canova	Unsanitary Premises Active

Protective Services

June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Case No.	Date	Address	Inspector	Issue	Status
11429	Jan 30, 2020	68 Peck Street, Sydney Mines, B1V1V3	Angelo Canova	Unsanitary Premises	Active
11430	Jan 30, 2020	979 Main Street, Sydney Mines, B1V2MB	Angelo Canova	Unsanitary Premises	Active
11431	Jan 30, 2020	931 Main Street, Sydney Mines, B1V2M4	Angelo Canova	Unsanitary Premises	Active
11432	Jan 31, 2020	188 Convent Street, New Waterford, B1H2Y7	Jason MacDonald	Unsanitary Premises	Closed
11433	Feb 03, 2020	800 St Joseph Street, New Waterford, B1H4G6	Jason MacDonald	Minimum Standards	Closed
11434	Feb 04, 2020	25 Caledonia Street, North Sydney, B2A2T7	Angelo Canova	Unsanitary Premises	New
11435	Feb 05, 2020	530 Seaview Drive, Upper North Sydney, B2A3N8	Roger Rose	No Building Permit	Active
11436	Feb 06, 2020	8 Point Aconi Road, Bras D'Or, B1Y2M6	Angelo Canova	Unsanitary Premises	New
11437	Feb 11, 2020	702 Victoria Road, Sydney, B1N1J2	Ian O'Neill	Minimum Standards	Closed
11438	Feb 12, 2020	5 Young Street, Grand Lake Road, B1P3C9	Ian O'Neill	Unsanitary Premises	Active
11439	Feb 18, 2020	18 Macaulays Lane, Sydney, B1P3Z7	Ian O'Neill	Unsanitary Premises	Closed
11440	Feb 18, 2020	26 Macaulays Lane, Sydney, B1P3Z7	Ian O'Neill	Unsanitary Premises	Closed
11441	Feb 18, 2020	75 Dorchester Street, Sydney, B1P5Z2	Angelo Canova	Structure Fire	Closed
11442	Feb 20, 2020	15 Beech Street, North Sydney, 82A1H4	Angelo Canova	Minimum Standards	Closed
11443	Feb 21, 2020	74B Sidella Drive, Sydney, B1P4A5	Ian O'Neill	Minimum Standards	Closed

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises
Report to Council

Jan 03, 2019 - Jun 02, 2020

Protective Services		Dangerous & Unsanitary Premises		Cape Breton Regional Municipality			
June 02, 2020		Report to Council		Inspection & By-law Division			
11444	Feb 21, 2020	15231665	9	2421 Sydney Road, Reserve Mines, B1E1K6	Jason MacDonald	Minimum Standards	Closed
11445	Feb 24, 2020	15072051	5	28 Bayview Street, Sydney, B1S2C5	Ian O'Neill	Unsanitary Premises	Closed
11446	Feb 26, 2020	15849235	1	3 Egan Street, Sydney Mines, B1V2A7	Angelo Canova	Unsanitary Premises	Active
11447	Feb 28, 2020	15426810	9	14 Gallant Street, Glace Bay, B1A1T3	Angelo Canova	Active	Active
11448	Mar 03, 2020	15175227	1	725 Main Street, Sydney Mines, B1V2L3	Angelo Canova	Unsanitary Premises	Active
11449	Mar 03, 2020	15176555	1	696 Main Street, Sydney Mines, B1V2L2	Angelo Canova	Minimum Standards	Active
11450	Mar 03, 2020	15022536	2	17 Peppett Street, North Sydney, B2A2M6	Angelo Canova	Minimum Standards	New
11451	Mar 06, 2020	15263189	11	152 Daley Road, New Victoria, B1H4Z8	Jason MacDonald	Minimum Standards	New
11452	Mar 06, 2020	15263197	11	158 Daley Road, New Victoria, B1H4Z8	Jason MacDonald	Unsanitary Premises	New
11453	Mar 09, 2020	15449531	10	7 Hartley Street, Glace Bay, B1A5T2	Jason MacDonald	Minimum Standards	Closed
11454	Mar 10, 2020	15471550	11	3247 Miner Avenue, New Waterford, B1H2J5	Jason MacDonald	Unsanitary Premises	Closed
11455	Mar 12, 2020	15183536	1	70 Ocean Street, Sydney Mines, B1V1X9	Angelo Canova	Structure Fire	Active
11456	Mar 13, 2020	15071442	5	71 Richardson Avenue, Sydney, B1S2Z3	Ian O'Neill	Unsanitary Premises	Active
11457	Mar 17, 2020	15444300	10	8 Third Street, Glace Bay, B1A4G7	Jason MacDonald	Unsanitary Premises	Closed
11458	Mar 18, 2020	15349145	4	63 Fairmount Street, Westmount, B1R1G4	Angelo Canova	Unsanitary Premises	Active
11459	Mar 20, 2020	15065410	5	448 Charlotte Street, Sydney, B1P1E4	Jason MacDonald	Minimum Standards	Closed

Protective Services
June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality
Inspection & By-law Division

Property Number	Date	Address	Inspector	Status
11460	Mar 20, 2020	69 King Street, North Sydney, B2A2T3	Angelo Canova	Unsanitary Premises
11461	Mar 20, 2020	67 King Street, North Sydney, B2A2T3	Angelo Canova	Unsanitary Premises
11462	Mar 23, 2020	39 Stanley Street, North Sydney, B2A1T5	Jason MacDonald	Structure Fire
11463	Mar 24, 2020	39 Stanley Street, North Sydney, B2A1T5	Jason MacDonald	Structure Fire
11464	Mar 25, 2020	3439 Victoria Avenue, New Waterford, B1H1M2	Jason MacDonald	Unsanitary Premises
11465	Mar 25, 2020	3534 Bay Avenue, New Waterford, B1H2P3	Jason MacDonald	Structure Fire
11466	Mar 26, 2020	11 Mitchell Avenue, Dominion, B1G1M3	Jason MacDonald	Unsanitary Premises
11467	Mar 26, 2020	19 Mitchell Avenue, Dominion, B1G1M3	Jason MacDonald	Unsanitary Premises
11468	Mar 26, 2020	240 Commercial Street, Glace Bay, B1A3C2	Jason MacDonald	Unsanitary Premises
11469	Mar 27, 2020	344 Ninth Street, New Waterford, B1H3T9	Angelo Canova	Structure Fire
11471	Mar 29, 2020	411 Charlotte Street, Sydney, B1P1E3	Angelo Canova	Structure Fire
11472	Apr 01, 2020	198 Royal Avenue, Sydney, B1P4M8	Ian O'Neill	Unsanitary Premises
11473	Apr 02, 2020	337 Charlotte Street, Sydney, B1P1E1	Angelo Canova	Unsanitary Premises
11474	Apr 03, 2020	115 South Street, Donkin, B1A6T6	Jason MacDonald	Unsanitary Premises
11475	Apr 03, 2020	123 Main Street, Reserve Mines, B1E1E7	Jason MacDonald	Minimum Standards
11476	Apr 06, 2020	23 Havelock Street, Sydney, B1P1R6	Ian O'Neill	Unsanitary Premises
11477	Apr 07, 2020	103 Bay Street, Sydney, B1N2J6	Ian O'Neill	Unsanitary Premises

Property ID	Date	Address	Inspector	Category	Status
11478	Apr 09, 2020	57 Union Street, Sydney, B1P4X6	Ian O'Neill	Minimum Standards	New
11479	Apr 14, 2020	24 Marchand Lane, Caribou Marsh, B1L1G2	Ian O'Neill	Unsanitary Premises	Active
11480	Apr 14, 2020	5 Burke Street, Sydney Mines, B1V1Z1	Angelo Canova	Unsanitary Premises	Closed
11481	Apr 14, 2020	1 Cole Avenue, Glace Bay, B1A6L9	Jason MacDonald	Unsanitary Premises	Closed
11482	Apr 14, 2020	53 Hillside Avenue, Glace Bay, B1A4B7	Jason MacDonald	Unsanitary Premises	Closed
11483	Apr 14, 2020	100 Third Street, Glace Bay, B1A4G1	Jason MacDonald	Unsanitary Premises	Active
11484	Apr 15, 2020	11 Argyle Street, Glace Bay, B1A3Z4	Jason MacDonald	Unsanitary Premises	Closed
11485	Apr 15, 2020	1144 Victoria Road, Sydney, B1N1L2	Jason MacDonald	Unsanitary Premises	Closed
11486	Apr 16, 2020	8 Eighth Street, Glace Bay, B1A4K9	Jason MacDonald	Unsanitary Premises	Closed
11487	Apr 16, 2020	176 Bay Street, Sydney, B1N2J8	Ian O'Neill	Unsanitary Premises	Active
11488	Apr 16, 2020	180 Bay Street, Sydney, B1N2J8	Ian O'Neill	Unsanitary Premises	Active
11489	Apr 16, 2020	3 Burchell Street, Sydney Mines, B1V2P9	Angelo Canova	Unsanitary Premises	Closed
11490	Apr 16, 2020	181 George Street, Sydney, B1P1J1	Ian O'Neill	Unsanitary Premises	Active
11491	Apr 16, 2020	149 Argyle Street, Sydney, B1S2V5	Ian O'Neill	Unsanitary Premises	Active
11492	Apr 17, 2020	12 Beverly Drive, Mira Road, B1P3K2	Ian O'Neill	Unsanitary Premises	Active

Protective Services
June 02, 2020

Dangerous & Uninsightly Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality
Inspection & By-law Division

Case No.	Date	Address	Inspector	Issue	Status
11493	Apr 17, 2020	1001 George Street, Sydney, B1P1M5	Jason MacDonald	Uninsightly Premises	Closed
11494	Apr 17, 2020	102 Victoria Road, Sydney, B1P2V6	Ian O'Neill	Uninsightly Premises	Active
11495	Apr 21, 2020	50 Prince Street, North Sydney, B2A1J7	Angelo Canova	Minimum Standards	Active
11496	Apr 21, 2020	1 Huron Avenue, Sydney Mines, B1V2G9	Jason MacDonald	Structure Fire	Closed
11497	Apr 21, 2020	56 Young Street, Sydney Mines, B1V1V5	Jason MacDonald	Fire Hazard	Active
11498	Apr 22, 2020	1 Napoleon Street, North Sydney, B2A3G3	Angelo Canova	Uninsightly Premises	Active
11499	Apr 22, 2020	15 Napoleon Street, North Sydney, B2A3G3	Angelo Canova	Uninsightly Premises	Active
11500	Apr 23, 2020	857 Trout Brook Road, Marion Bridge, B1K2G7	Jason MacDonald	Uninsightly Premises	Active
11501	Apr 23, 2020	284 Lingan Road, Sydney, B1N1W3	Angelo Canova	Structure Fire	Active
11502	Apr 20, 2020	129 Birch Street, Dominion, B1G1A3	Jason MacDonald	Minimum Standards	Active
11503	Apr 27, 2020	11 Kilmuir Drive, Sydney Mines, B1V3E4	Angelo Canova	Uninsightly Premises	Closed
11504	Apr 27, 2020	8 Park Street Extension, Sydney Mines, B1V1Z7	Angelo Canova	Uninsightly Premises	Active
11505	Apr 27, 2020	21 Currie Street, Glace Bay, B1A5E2	Angelo Canova	No Building Permit	Active
11506	Apr 27, 2020	446 Whitney Avenue, Sydney, B1P5A7	Ian O'Neill	Uninsightly Premises	Active
11507	Apr 29, 2020	38 Birch Street, Sydney, B1P3B8	Ian O'Neill	Uninsightly Premises	Active
11508	Apr 30, 2020	595 Main Street, Sydney Mines, B1V2K9	Angelo Canova	Uninsightly Premises	Closed

Property ID	Date	Address	Count	Inspector	Status
11509	Apr 30, 2020	201 Victoria Road, Sydney, B1P2V7	12	Jason MacDonald	Unsanitary Premises
11510	May 01, 2020	30 Summer Street, North Sydney, B2A1J1	2	Angelo Canova	Unsanitary Premises
11511	May 01, 2020	105 Connaught Avenue, Glace Bay, B1A5S3	10	Jason MacDonald	No Building Permit
11512	May 01, 2020	74 Furnace Street, Sydney, B1N2P9	12	Ian O'Neill	Unsanitary Premises
11513	May 04, 2020	2506 New Waterford Highway, South Bar, B1N3J1	12	Ian O'Neill	Unsanitary Premises
11514	May 04, 2020	7 Walsh Lane, Glace Bay, B1A4S7	10	Jason MacDonald	Unsanitary Premises
11515	May 06, 2020	15 Jacob Street, Sydney Mines, B1V2N9	1	Angelo Canova	Unsanitary Premises
11516	May 06, 2020	2917 Highway 255, Port Morien, B1B1V2	8	Jason MacDonald	Unsanitary Premises
11517	May 06, 2020	101 Young Street, Sydney Mines, B1V1V6	1	Angelo Canova	Unsanitary Premises
11518	May 06, 2020	55 Pitt Street, Sydney Mines, B1V1R7	1	Angelo Canova	Unsanitary Premises
11519	May 06, 2020	43 Beacon Street, North Sydney, B2A1R3	2	Angelo Canova	Unsanitary Premises
11520	May 06, 2020	188 Colby Street, Sydney, B1P3R5	6	Ian O'Neill	Unsanitary Premises
11521	May 07, 2020	372 Townsend Street, Sydney, B1P5G4	6	Ian O'Neill	Unsanitary Premises
11522	May 08, 2020	193 Brookland Street, Glace Bay, B1A1N4	9	Jason MacDonald	Unsanitary Premises
11523	May 08, 2020	110 Cornishtown Road, Sydney, B1P2Y2	6	Ian O'Neill	Unsanitary Premises

Protective Services

June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Property Number	Inspection Date	Address	Inspector	Inspection Status	Notes
11524	May 11, 2020	510 Seaview Drive, Upper North Sydney, B2A3N8	Angelo Canova	Unsanitary Premises	Closed
11525	May 11, 2020	359 Fourteenth Street, New Waterford, B1H4C9	Jason MacDonald	Unsanitary Premises	Active
11526	May 11, 2020	361 Fourteenth Street, New Waterford, B1H4C9	Jason MacDonald	Unsanitary Premises	Active
11527	May 11, 2020	458 Seaview Drive, Upper North Sydney, B2A3N6	Angelo Canova	Unsanitary Premises	Active
11528	May 11, 2020	450 Rudderham Road, Point Edward, B2A4V7	Angelo Canova	Unsanitary Premises	Active
11529	May 12, 2020	53 Hillside Avenue, Glace Bay, B1A4B7	Jason MacDonald	Minimum Standards	Active
11530	May 12, 2020	11 West Street, Donkin, B1A6T2	Jason MacDonald	Unsanitary Premises	Closed
11531	May 12, 2020	80 MacLean Street, Donkin, B1A6R1	Jason MacDonald	Unsanitary Premises	Active
11532	May 12, 2020	59 Brook Street, Dominion, B1G1A4	Jason MacDonald	Unsanitary Premises	Closed
11533	May 12, 2020	193 Mapleview Drive, North Sydney, B2A3K4	Angelo Canova	Structure Fire	Active
11534	May 13, 2020	386 St Peters Road, Sydney, B1P4R3	Ian O'Neill	Unsanitary Premises	Active
11535	May 13, 2020	104 Taylor Street, Sydney, B1N2W4	Ian O'Neill	Unsanitary Premises	Active
11536	May 13, 2020	59 Connaught Street, Sydney, B1N2V7	Ian O'Neill	Unsanitary Premises	Active
11537	May 13, 2020	489 Atlantic Street, Sydney Mines, B1V1X2	Angelo Canova	Unsanitary Premises	Active
11538	May 11, 2020	3 Harpers Lane, Sydney Mines, B1V3H8	Angelo Canova	Unsanitary Premises	Active

11539	May 14, 2020	15185937	1	31 Dipersio Street, Sydney Mines, B1V2Z7	Angelo Canova	Unsanitary Premises	Active
11540	May 14, 2020	15638802	1	26 Dipersio Street, Sydney Mines, B1V3A4	Angelo Canova	Unsanitary Premises	Active
11541	May 14, 2020	15443666	10	157 West Avenue, Glace Bay, B1A5R1	Jason MacDonald	Unsanitary Premises	Active
11542	May 14, 2020	15572704	10	18 Sixth Street, Glace Bay, B1A4J5	Jason MacDonald	Unsanitary Premises	Active
11543	May 15, 2020	15216658	4	484 Coxheath Road, Coxheath, B1R1R9	Angelo Canova	Unsanitary Premises	Active
11544	May 15, 2020	15455124	9	58 Mcleods Road, Glace Bay, B1A2Z2	Jason MacDonald	Unsanitary Premises	Active
11545	May 15, 2020	15675028	7	50 Marchand Lane, Caribou Marsh, B1L1G2	Ian O'Neill	Unsafe Pool	Active
11546	May 19, 2020	15414907	9	13 Brookside Street, Glace Bay, B1A1K2	Jason MacDonald	Unsanitary Premises	Closed
11547	May 19, 2020	15438443	10	38 Second Street, Glace Bay, B1A4E8	Jason MacDonald	Unsanitary Premises	Active
11549	May 19, 2020	15390545	10	214 King Edward Street, Glace Bay, B1A3V8	Jason MacDonald	Unsanitary Premises	Active
11550	May 19, 2020	15390586	10	226 King Edward Street, Glace Bay, B1A3V8	Jason MacDonald	Unsanitary Premises	Active
11551	May 20, 2020	15318397	3	77 Nichols Road, Northside East Bay, B1J1C3	Angelo Canova	Minimum Standards	Active
11552	May 20, 2020	15167109	1	7 Barrington Street, Sydney Mines, B1V1P8	Angelo Canova	Unsanitary Premises	Active
11553	May 16, 2020	15261175	12	176 Armada Drive, Victoria Mines, B1N3J4	Ian O'Neill	Unsanitary Premises	Active
11554	May 21, 2020	15396815	9	77 Gannon Street, Glace Bay, B1A3A6	Jason MacDonald	Fire Hazard	Active
11555	May 21, 2020	15443997	10	25 Fourth Street, Glace Bay, B1A4H5	Jason MacDonald	Unsanitary Premises	Active

Protective Services
June 02, 2020

Dangerous & Unsightly Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality
Inspection & By-law Division

Case No.	Date	Address	Inspector	Category	Status
11556	May 21, 2020	119 Poplar Street, Glace Bay, B1A4M7	Jason MacDonald	Unsightly Premises	Active
11557	May 21, 2020	23 Row Street, Glace Bay, B1A4T8	Jason MacDonald	Unsightly Premises	Active
11558	May 22, 2020	3437 Pellatt Avenue, New Waterford, B1H1S5	Jason MacDonald	Unsightly Premises	Active
11559	May 22, 2020	3439 Pellatt Avenue, New Waterford, B1H1S5	Jason MacDonald	Unsightly Premises	Active
11560	May 22, 2020	3413 Wood Avenue, New Waterford, B1H1V4	Jason MacDonald	Minimum Standards	New
11561	May 21, 2020	493 Atlantic Street, Sydney Mines, B1V1X2	Angelo Canova	Unsightly Premises	Active
11562	May 22, 2020	29 Third Avenue, Florence, B1Y1S1	Angelo Canova	Unsightly Premises	New
11563	May 25, 2020	32 Midgley Drive, Westmount, B1R1Z5	Angelo Canova	Unsightly Premises	Active
11564	May 25, 2020	70 Crestdale Drive, Sydney Forks, B1L1A1	Ian O'Neill	Unsightly Premises	Active
11565	May 25, 2020	140 Victoria Street, Glace Bay, B1A2Z8	Jason MacDonald	Unsightly Premises	Active
11566	May 25, 2020	191 West Avenue, Glace Bay, B1A5P8	Jason MacDonald	Unsightly Premises	Active
11567	May 26, 2020	208 Mansfield Street, Glace Bay, B1A3N8	Angelo Canova	Structure Fire	Active
11568	May 26, 2020	197 Brookland Street, Glace Bay, B1A1N4	Angelo Canova	No Building Permit	Active
11569	May 26, 2020	201 Columbia Street, Sydney, B1P4J4	Ian O'Neill	Unsafe Pool	Active
11570	May 26, 2020	172 Ashby Road, Sydney, B1P2S6	Ian O'Neill	Unsightly Premises	New
11571	May 26, 2020	361 Royal Avenue, Sydney, B1P4N3	Ian O'Neill	Unsightly Premises	New

Protective Services

June 02, 2020

Dangerous & Unsanitary Premises

Report to Council

Jan 03, 2019 - Jun 02, 2020

Cape Breton Regional Municipality

Inspection & By-law Division

Case No.	Date	Address	Inspector	Structure Fire	Active
11572	May 26, 2020	15431695 8 210 Mansfield Street, Glace Bay, B1A3N8	Angelo Canova	Structure Fire	Active
11573	May 27, 2020	15440811 10 15 Tenth Street, Glace Bay, B1A4L6	Jason MacDonald	Unsanitary Premises	New
11574	May 27, 2020	15178130 1 3 Burchell Street, Sydney Mines, B1V2P9	Angelo Canova	Unsanitary Premises	Active
11575	May 27, 2020	15057227 5 27 Armstrong Court, Sydney, B1P1R8	Ian O'Neill	Unsanitary Premises	New
11576	May 28, 2020	15131998 12 169 Muggah Street, Sydney, B1N2E5	Greg MacPhee	No Building Permit	New
11577	May 29, 2020	15172075 1 6 Beech Street, Sydney Mines, B1V1H4	Angelo Canova	Unsafe Pool	Active
11578	May 25, 2020	15873128	Ian O'Neill	Unsanitary Premises	Active
11579	Jun 01, 2020	15471584 11 3233 Miner Avenue, New Waterford, B1H2J5	Jason MacDonald	Structure Fire	Active
11580	Jun 01, 2020	15109747 6 394 Whitney Avenue, Sydney, B1P5A7	Ian O'Neill	Unsafe Pool	New
11581	Jun 01, 2020	15201353 4 96 Braemar Drive, Westmount, B1R1V9	Angelo Canova	Unsanitary Premises	New
11582	Jun 02, 2020	15019920 2 22 Forman Street, North Sydney, B2A2L5	Angelo Canova	Unsanitary Premises	New

