

CAPE BRETON REGIONAL MUNICIPALITY
Council Meeting – Minutes

**Tuesday,
December 8, 2020
6:00 p.m.
Centre 200
Main Concourse
481 George Street, Sydney, NS**

Deputy Mayor Earlene MacMullin called the meeting to order.

Present: Deputy Mayor Earlene MacMullin
Councillor Gordon MacDonald
Councillor Cyril MacDonald
Councillor Steve Gillespie
Councillor Eldon MacDonald
Councillor Glenn Paruch
Councillor Steve Parsons
Councillor James Edwards
Councillor Kenny Tracey
Councillor Darren Bruckschwaiger
Councillor Darren O'Quinn
Councillor Lorne Green

Staff: Marie Walsh, Chief Administrative Officer
Jennifer Campbell, Chief Financial Officer
John Mackinnon, Deputy Chief Administrative Officer
Deborah Campbell Ryan, Municipal Clerk
Demetri Kachafanas, QC, Regional Solicitor
Michael Ruus, Director of Planning and Development
Wayne MacDonald, Director of Engineering & Public Works
Sheila Kolanko, Property Manager
Karen Neville, Heritage Officer/Senior Planner
Kristen Knudskov, Planner
Sharon MacSween, Senior Administrative Assistant
Angela Ross, Recording Secretary

Absent: Mayor Amanda M. McDougall

Summary of Decisions

Roll Call

O' Canada

1. APPROVAL OF AGENDA:

Motion to approve the December 8, 2020 Council Agenda and Addendum as circulated. **Carried.**

2. PROCLAMATIONS:

2.1 10th Anniversary of Project Lifesaver Association of Nova Scotia:

Motion that Cape Breton Regional Municipality Mayor and Council extend thanks and appreciation to all members and volunteers of Project Lifesaver Association of Nova Scotia, especially the GSAR team and volunteers here in our Community, Cape Breton Search and Rescue, for their dedication, on the occasion of the 10th Anniversary of Bringing Loved Ones Home in the Province of Nova Scotia. **Carried.**

2.2 International Day of Persons with Disabilities:

Motion that Mayor Amanda M. McDougall and Council of the CBRM proclaim December 3rd, 2020 as “International Day of Persons with Disabilities” in the Cape Breton Regional Municipality. **Carried.**

ADDENDUM

2.3 Shop Local Day – Thursday, December 10th, 2020:

Motion that Mayor Amanda M. McDougall and Council of the Cape Breton Regional Municipality declare Thursday December 10th, 2020 as Shop Local Day here in the CBRM and we encourage everyone to support your local retail businesses. **Carried.**

Continued...

Summary of Decisions (Cont'd):

3. HERITAGE PROPERTY ISSUES:

3.1 FINAL APPROVAL - Requests for Municipal Heritage Property Registration:

a) Dominion Italian Hall (14 Gatto Street, Dominion):

Motion to approve the request to register the Dominion Italian Hall located at 14 Gatto Street, Dominion (PID 15376445) as a Municipal Heritage Property. **Carried.**

b) Grand Narrows Waterfront (415 Grand Narrows Drive, Grand Narrows):

Motion to approve the request to register Grand Narrows Waterfront property located at 415 Grand Narrows Drive, Grand Narrows (PID 15606445) as well as the ferry dock infrastructure as a Municipal Heritage Property. **Carried.**

c) Saint Joseph's Catholic Parish Church (2735 Trout Brook Road, Albert Bridge):

Motion to approve the request to register Saint Joseph's Catholic Parish Church located at 2735 Trout Brook Road, Albert Bridge (PID 15341035) as a Municipal Heritage Property. **Carried.**

d) Bernie's Bakery – (12 Meadow Street, Whitney Pier):

Motion to approve the request to register Bernie's Bakery located at 12 Meadow Street, Whitney Pier (PID 15136088) as a Municipal Heritage Property. **Carried.**

4. CORPORATE SERVICES ISSUES:

4.1 New Aberdeen Revitalization Affordable Housing Society:

a) Presentation:

A presentation was provided by the New Aberdeen Revitalization Affordable Housing Society.

Continued...

Summary of Decisions (Cont'd):

- b) **Request from New Aberdeen Revitalization Affordable Housing Society for PID 15440001 – Seventh Street Glace Bay (Vacant Land):**

Motion to approve the request to convey the property identified as PID 15440001, Seventh Street, Glace Bay (Vacant Land); to the New Aberdeen Revitalization society for \$1.00. The conveyance shall be subject to application for a building permit within one (1) year. All costs will be the responsibility of the society. **Carried.**

4.2 Mandatory Policy Reviews:

- a) **Hospitality Policy:**
- b) **Travel Expense Policies:**
- i **Elected Officials:**
- ii. **Staff:**
- c) **Audit Committee Policy:**

Motion that a recommendation be made to the January Council meeting to re-adopt/approve the Travel Expense Policy for Elected Officials, the Travel Expense Policy for Staff, the Cape Breton Regional Municipality Hospitality Policy, and the Audit Committee Policy as presented. **Carried.**

5. PLANNING ISSUE:

5.1 APPROVAL TO ADVERTISE (First Reading):

- a) **Case 1077 – Land Use Bylaw Map Amendment Request from John and Theresa MacNeil to Allow a Self-Storage Facility on a Portion of PID 15225733 (Upper Prince Street area, Grand Lake Road; District 6):**

Motion to approve for first reading the Land Use Bylaw Map Amendment request to allow a self-storage facility on a portion of PID 15225733 located in the Upper Prince Street area, Grand Lake Road, and to advertise notice of Public Hearing at an upcoming meeting of Council. **Carried.**

Continued...

Summary of Decisions (Cont'd):

6. BUSINESS ARISING:

6.1 Nominating Committee – December 8, 2020:

i) Council Appointments to CBRM Committees and External Agencies – 2020 to 2022:

Motion to approve the Nominating Committee recommendations to appoint the following Council Members to the CBRM Internal Committees and External Agencies for 2020 to 2022 as follows:

Pitu'paq

- Councillor Cyril MacDonald
- Councilor Steve Parsons

Heritage Advisory Committee

- Councillor Eldon MacDonald
- Councillor Glenn Paruch
- Councillor James Edwards
- Councillor Ken Tracey
- Councillor Darren O'Quinn

Charter Ad Hoc Committee

- Deputy Mayor Earlene MacMullin
- Councillor Cyril MacDonald
- Councillor Steve Gillespie
- Councillor James Edwards
- Councillor Darren O'Quinn
- Councillor Lorne Green

Fences Arbitration Committee

- Councillor Cyril MacDonald
- Deputy Mayor Earlene MacMullin (Alternate)

REN Liaison & Oversight Committee

- Deputy Mayor Earlene MacMullin
- Councillor Steve Parsons

Police Commission

- Councillor Steve Gillespie
- Councillor Eldon MacDonald
- Councillor James Edwards

Continued...

Summary of Decisions (Cont'd):

BUSINESS ARISING - Nominating Committee – December 8, 2020:

Council Appointments to CBRM Committees and External Agencies – 2020 to 2022 (Cont'd):

Fire and Emergency Services Committee

- Councillor Gordon MacDonald
- Councillor Glenn Paruch
- Councillor Darren Bruckschwaiger
- Councillor Lorne Green

Library Board

- Councillor Eldon MacDonald
- Councillor Glenn Paruch
- Councillor Darren O'Quinn

NS Solid Waste-Resource Management Regional Chairs Committee

- Councillor Cyril MacDonald

CBRM Youth Council Advisory Committee (Note: One Year Term Only)

- Councillor Ken Tracey
- Councillor Darren O'Quinn

Audit Committee

- Councillor Cyril MacDonald
- Councillor Glenn Paruch
- Councillor Steve Parsons
- Councillor Lorne Green

Motion Carried.

ii) **Regional Enterprise Network (REN) Liaison & Oversight Committee – CBRM Staff Appointments:**

Motion that Ken LeBlanc, Community Development Coordinator, be appointed as one of the CBRM staff representatives on the Liaison & Oversight Committee (LOC) for the REN, and that Jennifer Campbell, Chief Financial Officer, be reappointed as the second CBRM staff representative on the LOC. **Carried.**

Continued...

Summary of Decisions (Cont'd):

BUSINESS ARISING - Nominating Committee – December 8, 2020:

ii) Nova Scotia Affordable Housing Commission:

Motion that Marie Walsh, Chief Administrative Officer, be appointed to the new Nova Scotia Affordable Housing Commission as CBRM's representative. **Carried.**

7. COUNCILLOR AGENDA REQUEST:

7.1 Recreational Facility:

Motion that staff be directed to prepare an Issue Paper on a proposed study regarding the possibility of establishing a new recreation facility in CBRM with two Courts (for court sports such as basketball and volleyball, and for senior activities), and that the study include costing and possible funding course.

Motion to Amend that the Issue Paper include an addition to Centre 200 as the preferred site for the facility.

Motion to Amend Carried.

Motion that staff be directed to meet with appropriate school administration, CBRM MLAs and CBU administration to discuss options available to access court facilities for local groups and organizations. **Carried.**

8. REPORT:

8.1 Update on CBRM FOIPOP File 93:

Mr. Demetri Kachafanas QC, Regional Solicitor, provide an update on CBRM FOIPOP File 93.

For Information Only.

Continued...

Summary of Decisions (Cont'd):

9. FINANCIAL STATEMENTS:

9.1 CBRM to October 31, 2020:

For Information Only.

9.2 Port of Sydney Development Corporation to October 31, 2020:

For Information Only.

ADJOURNMENT

Roll Call

O' Canada

Deputy Mayor MacMullin noted that we now have a new recording of O' Canada for use at our Council meetings which is sung by Cassidy Riley and accompanied by Aaron Lewis.

1. APPROVAL OF AGENDA:

Motion:

Moved by Councillor Bruckschwaiger, seconded by Councillor Tracey, approval of the December 8th, 2020 Council Agenda and Addendum as circulated.

Motion Carried.

2. PROCLAMATIONS:

2.1 10th Anniversary of Project Lifesaver Association of Nova Scotia:

Motion:

Moved by Councillor Bruckschwaiger, seconded by Councillor Eldon MacDonald, that Cape Breton Regional Municipality Mayor and Council extend thanks and appreciation to all members and volunteers of Project Lifesaver Association of Nova Scotia, especially the GSAR team and volunteers here in our Community, Cape Breton Search and Rescue, for their dedication, on the occasion of the 10th Anniversary of Bringing Loved Ones Home in the Province of Nova Scotia and here in our own community.

Motion Carried.

2.2 International Day of Persons with Disabilities:

Motion:

Moved by Councillor Gordon MacDonald, seconded by Councillor Cyril MacDonald, that Mayor Amanda M. McDougall and Council of the CBRM proclaim December 3rd, 2020 as "International Day of Persons with Disabilities" in the Cape Breton Regional Municipality

Motion Carried.

ADDENDUM

2.3 Shop Local Day – Thursday, December 10th, 2020:

Motion:

Moved by Councillor Gillespie, seconded by Councillor Green, that Mayor Amanda M. McDougall and Council of the Cape Breton Regional Municipality declare Thursday December 10th, 2020 as Shop Local Day here in the CBRM and we encourage everyone to support your local retail businesses.

Motion Carried.

3. HERITAGE PROPERTY ISSUES:

Ms. Karen Neville, Heritage Officer/Senior Planner, advised that the Public Hearings were originally scheduled for March however were postponed due to the COVID-19 Pandemic.

Ms. Neville provided an overview of the process used when Heritage Registration is requested and advised that only the property owner is permitted to address Council at the Public Hearing.

3.1 FINAL APPROVAL - Requests for Municipal Heritage Property Registration:

a) Dominion Italian Hall (14 Gatto Street, Dominion):

Ms. Neville provided background information on the request received to register the Dominion Italian Hall as a Heritage Property and advised that the building is not an exceptional example of a particular architectural style, however the Dominion Italian Hall scores high on historical and cultural significance and has been a fixture in Dominion and a source of Italian culture since it first opened its doors and for these reasons the Municipal Heritage designation is being requested and is reasonable to consider.

Motion:

Moved by Councillor Bruckschwaiger, seconded by Councillor Eldon MacDonald to approve the request to register the Dominion Italian Hall located at 14 Gatto Street, Dominion (PID 15376445) as a Municipal Heritage Property.

Discussion:

In response to a question, Senior Planner Neville advised that once registered as a Municipal Heritage Property, the Heritage status would remain with the property even after an ownership change. Ms. Neville also discussed the grants available under the Heritage Incentive Program.

Public Hearing:

The property owners were provided notice of their opportunity to address Council at the Public Hearing, but they had no additional information to provide and will rely on their original submissions.

Motion Carried.

Continued...

FINAL APPROVAL - Requests for Municipal Heritage Property Registration (Cont'd):

b) Grand Narrows Waterfront (415 Grand Narrows Drive, Grand Narrows):

Ms. Neville advised that a request was received to register the Grand Narrows Waterfront as a Municipal Heritage Property and although extensive renovations have been done to many of the buildings on the property, however aspects of the old ferry dock and infrastructure still do exist.

Ms. Neville advised that due to the fact that many of the buildings are not being considered for registration the property did score low on the criteria. She explained that the criteria are only a guide for decision and that it is not unreasonable to request the property and the old ferry dock be considered for registration by itself, but not any of the buildings.

Motion:

Moved by Councillor Cyril MacDonald, seconded by Councillor Parsons, to approve the request to register Grand Narrows Waterfront property located at 415 Grand Narrows Drive, Grand Narrows (PID 15606445) as well as the ferry dock infrastructure as a Municipal Heritage Property.

Discussion:

In response to a question regarding baseline and scoring, Senior Planner Neville advised that the scoring was lower on this property because they did not have a building to reference and the criteria was based on the property and dock only.

Councillors spoke in support of the property and the registration.

Public Hearing:

The property owners were provided notice of their opportunity to address Council at the Public Hearing, but they had no additional information to provide and will rely on their original submissions.

Motion Carried.

Continued...

FINAL APPROVAL - Requests for Municipal Heritage Property Registration (Cont'd):

c) **Saint Joseph's Catholic Parish Church (2735 Trout Brook Road, Albert Bridge):**

Ms. Karen Neville, Senior Planner/Heritage Officer, advised that a request was received to register Saint Joseph's Catholic Parish Church in Albert Bridge as a Municipal Heritage Property.

Ms. Neville advised that the original construction of the building was a simple design with elements of Scottish and gothic building styles. In and around 1978 and 1979, the church underwent significant renovations and no longer retains the simple rural church architectural style, however due to the age of the church, Municipal Registration can be considered.

Motion:

Moved by Councillor Edwards, seconded by Councillor Tracey, to approve the request to register Saint Joseph's Catholic Parish Church located at 2735 Trout Brook Road, Albert Bridge (PID 15341035) as a Municipal Heritage Property.

Public Hearing:

The property owners were provided notice of their opportunity to address Council at the Public Hearing, but they had no additional information to provide and will rely on their original submissions.

Motion Carried.

d) **Bernie's Bakery – (12 Meadow Street, Whitney Pier):**

Ms. Karen Neville, Senior Planner/Heritage Officer, provided background information on the property and advised that the bakery is simple in design and has retained its original character since its construction and has significant cultural value for the community of Whitney Pier. Therefore, it is reasonable to consider this building for Municipal Heritage designation.

Continued...

FINAL APPROVAL - HERITAGE PROPERTY ISSUES - Request for Municipal Heritage Registration - Bernie's Bakery – (12 Meadow Street, Whitney Pier) (Cont'd):

Motion:

Moved by Councillor Green, seconded by Councillor O'Quinn, to approve the request to register Bernie's Bakery located at 12 Meadow Street, Whitney Pier (PID 15136088) as a Municipal Heritage Property.

Discussion:

In response to a question regarding the property owner's plans for the property, Senior Planner Neville advised that COVID-19 impacted that and there is no current timeline on a plan for the property.

Public Hearing:

The property owners were provided notice of their opportunity to address Council at the Public Hearing, but they had no additional information to provide and will rely on their original submissions.

Motion Carried.

4. CORPORATE SERVICES ISSUES:

4.1 New Aberdeen Revitalization Affordable Housing Society:

a) Presentation:

Mr. Allister Moore, Director and Vice Chair of the New Aberdeen Revitalization Affordable Housing Society, provided a presentation on how the Society is working to build a healthier community and outlined the following:

- Recent History
- Successful Community Revitalization
- Social Factors that shape our lives
- Partnerships established
- Community projects
- What's next?

Deputy Mayor MacMullin thanked Mr. Moore for his presentation.

Continued...

CORPORATE SERVICES ISSUES (Cont'd):

b) **Request from New Aberdeen Revitalization and Affordable Housing Society for PID 15440001 – Seventh Street Glace Bay (Vacant Land):**

Ms. Sheila Kolanko, Property Manager, provided background information on the issue and advised that CBRM is in receipt of the letter from the New Aberdeen Revitalization Affordable Housing Society requesting CBRM convey a parcel of land for consideration \$1.00. The parcel is identified in the Provincial Land Registry as PID 15440001 and outlined in red on the map attached to the Issue paper dated December 8, 2020. She also noted that Mr. Paul Burt, Manager of Buildings, Planning and Licensing Laws, supports this request.

Motion:

Moved by Councillor Bruckschwaiger, seconded by Councillor Tracey, to approve the request to convey the property identified as PID 15440001, Seventh Street, Glace Bay (Vacant Land); to the New Aberdeen Revitalization society for \$1.00. The conveyance shall be subject to application for a building permit within one (1) year. All costs will be the responsibility of the society.

Discussion:

Councillors shared their support and appreciation for the Society, volunteers and CBRM staff for their hard work on these projects.

Motion Carried.

4.2 Mandatory Policy Reviews:

Ms. Jennifer Campbell, Chief Financial Officer, advised that it is a legislative requirement that certain policies be reviewed for re-adoption or amendment following every regular municipal election.

Ms. Campbell advised that this presentation will provide an introduction to the policies. Any changes are relatively minor and are to identify and address any gaps.

Ms. Campbell noted that given the volume of information presented, Council is not being asked to approve the amendments at this time and that the presentation is intended to provide Council with the opportunity to ask questions to ensure full understanding prior to voting on same in January.

Ms. Campbell noted that the policies were attached to the Memo dated November 17, 2020 with proposed amendments highlighted in yellow and are included in the agenda package.

Continued...

CORPORATE SERVICES ISSUES - Mandatory Policy Reviews (Cont'd):

a) Hospitality Policy:

Ms. Campbell advised that CBRM's Hospitality Policy was developed and adopted two years ago following legislative amendments to the MGA in response to concerns over the appropriate and inappropriate expensing of alcohol. While this was not a specific issue with CBRM, all municipalities in Nova Scotia were required to adopt a Hospitality Policy. The following was highlighted to Council:

Requirements

- Establish eligible expenditures (including alcohol)
- Establish the approval process for authorizing expenditures
- Establish scope and applicability
- Comply with regulations (FRAM)

b) Travel Expense Policies:

i. Elected Officials:

- Requirements
- Legislative Authority
- Statement of Policy
- Travel while on Municipal business
 - Airfare
 - Lodging
 - Meals
 - Kilometer Allowance
 - Vehicle rentals
 - Parking fees
 - Travel advances
 - Non-allowable items
- Other
- Reporting Requirements
- Review Requirements
- Procedures
 - Reservation
 - Travel Advances
 - Expense Claims – Local Travel reimbursement
- Fraud, misuse, or misappropriation of municipal funds
- Authorization levels
- Meal Per Diem and Kilometer Allowance

Continued...

CORPORATE SERVICES ISSUES - Mandatory Policy Reviews – Travel Expense Policy (Cont'd):

ii. Staff:

Ms. Campbell advised that the Travel Expense Policy for Staff has been updated to reflect the same amendments to the Council Expense Policy with the following exceptions:

- It excludes reimbursement of travel from personal residence to place of work as it's not applicable.
- Applicable to management/confidential staff allows meal reimbursement in limited circumstances where employees attendance directly benefits the municipality
- Authorization levels are noted as per above (unchanged)
- Excluded are those unique to council expense policy (ie. allocation of travel budget, NSF/FCM conference attendance etc.)
- Reportable individuals defined within staff expense policy as:
CAO, Directors, and staff in Council employ and any other employees as deemed reportable by Council.

In response to a question, the Chief Financial Officer explained the process of checks and balances when expenses are submitted electronically.

c) Audit Committee Policy:

Ms. Campbell advised that the requirement to appoint an audit committee is noted in Section 44 of the MGA, however the requirement to adopt an Audit Committee Policy and its renewal are noted in FRAM.

- Requirements
- CBRM's Policy
 - Purpose
 - Scope
 - References
 - Definitions
 - Composition
 - Audit
 - Finances and Risk Management
 - Administration

Motion:

Moved by Councillor Gillespie, seconded by Councillor Parsons, that a recommendation be made to the January Council meeting to re-adopt/approve the Travel Expense Policy for Elected Officials, the Travel Expense Policy for Staff, the Cape Breton Regional Municipality Hospitality Policy, and the Audit Committee Policy as presented.

Motion Carried.

5. PLANNING ISSUES:

5.1 APPROVAL TO ADVERTISE (First Reading):

b) Case 1077 – Land Use Bylaw Map Amendment Request from John and Theresa MacNeil to Allow a Self-Storage Facility on a Portion of PID 15225733 (Upper Prince Street area, Grand Lake Road; District 6):

Ms. Kristen Knudskov, Planner, provided background information on the issue and advised that the Planning & Development Department has received a zone amendment request from John and Theresa MacNeil for a portion of PID 15225733 to allow a self-storage facility. If approved, the subject site would be purchased and consolidated with PID 15515414 and PID 15165285.

Ms. Knudskov advised that the existing 24' by 24' accessory building on the site would be converted for storage, security, maintenance, and restroom facilities and the applicants indicated their intent to install one 3,600 sq. ft self-storage building with a second building to follow.

Motion:

Moved by Councillor Paruch, seconded by Councillor Parsons, to approve for first reading the Land Use Bylaw Map Amendment request to allow a self-storage facility on a portion of PID 15225733 located in the Upper Prince Street area, Grand Lake Road, and to advertise notice of Public Hearing at an upcoming meeting of Council.

Discussion:

Discussion took place regarding buffering for houses on Green Road screening and street access to the proposed development.

Motion Carried.

6. BUSINESS ARISING:

6.1 Nominating Committee – December 8, 2020:

Ms. Deborah Campbell Ryan, Municipal Clerk, advised that the Nominating Committee met earlier this date regarding Council and staff appointments to various CBRM Internal Committees and External Agencies.

Continued...

BUSINESS ARISING - Nominating Committee – December 8, 2020:

i) **Council Appointments to CBRM Committees and External Agencies – 2020 to 2022:**

Motion:

Moved by Councillor Green, seconded by Councillor Parsons, to appoint the following Council Members to the CBRM Internal Committees and External Agencies for 2020 to 2022 as presented:

Pitu'paq

- Councillor Cyril MacDonald
- Councilor Steve Parsons

Heritage Advisory Committee

- Councillor Eldon MacDonald
- Councillor Glenn Paruch
- Councillor James Edwards
- Councillor Ken Tracey
- Councillor Darren O'Quinn

Charter Ad Hoc Committee

- Deputy Mayor Earlene MacMullin
- Councillor Cyril MacDonald
- Councillor Steve Gillespie
- Councillor James Edwards
- Councillor Darren O'Quinn
- Councillor Lorne Green

Fences Arbitration Committee

- Councillor Cyril MacDonald
- Deputy Mayor Earlene MacMullin (Alternate)

REN Liaison & Oversight Committee

- Deputy Mayor Earlene MacMullin
- Councillor Steve Parsons

Police Commission

- Councillor Steve Gillespie
- Councillor Eldon MacDonald
- Councillor James Edwards

Continued...

BUSINESS ARISING - Nominating Committee – December 8, 2020 - Council Appointments to CBRM Committees and External Agencies – 2020 to 2022 (Cont'd):

(Motion Cont'd)

Fire and Emergency Services Committee

- Councillor Gordon MacDonald
- Councillor Glenn Paruch
- Councillor Darren Bruckschwaiger
- Councillor Lorne Green

Library Board

- Councillor Eldon MacDonald
- Councillor Glenn Paruch
- Councillor Darren O'Quinn

NS Solid Waste-Resource Management Regional Chairs Committee

- Councillor Cyril MacDonald

CBRM Youth Council Advisory Committee (Note: One Year Term Only)

- Councillor Ken Tracey
- Councillor Darren O'Quinn

Audit Committee

- Councillor Cyril MacDonald
- Councillor Glenn Paruch
- Councillor Steve Parsons
- Councillor Lorne Green

Motion Carried.

ii) **Regional Enterprise Network (REN) Liaison & Oversight Committee – CBRM Staff Appointments:**

Motion:

Moved by Councillor Bruckschwaiger, seconded by Councillor Parsons, that Ken LeBlanc, Community Development Coordinator, be appointed as one of the CBRM staff representatives on the Liaison & Oversight Committee (LOC) for the REN, and that Jennifer Campbell, Chief Financial Officer, be reappointed as the second CBRM staff representative on the LOC.

Motion Carried.

Continued...

BUSINESS ARISING - Nominating Committee – December 8, 2020 (Cont'd):

Nova Scotia Affordable Housing Commission:

Motion:

Moved by Councillor Gillespie, seconded by Councillor Eldon MacDonald, that Marie Walsh, Chief Administrative Officer, be appointed to the new Nova Scotia Affordable Housing Commission as CBRM's representative.

Motion Carried.

7. **COUNCILLOR AGENDA REQUEST:**

7.1 **Recreational Facility:**

Councillor Glenn Paruch introduced the issue and moved the following motion.

Motion:

Moved by Councillor Paruch, seconded by Councillor Cyril MacDonald, that staff be directed to prepare an Issue Paper on a proposed study regarding the possibility of establishing a new recreation facility in CBRM with two Courts (for court sports such as basketball and volleyball, and for senior activities), and that the study include costing and possible funding course.

Discussion:

Some of Council discussion included the following:

- Increased public demand for use of school gyms
- The need for partnerships between CBRM and the Schools (ie. Alternate use of school gyms)
- Staff should reach out to the Dept of Education
- Costs and liability with using school facilities
- The recent government funding provided for schools
- Discussion with CBU regarding use of Canada Games Complex

The Chief Administrative Officer advised that this issue has been discussed and that having a preferred location identified would help with the study. She explained that the cost would be higher for a stand-alone building vs. a facility attached to an existing building. She added that funding for the study is not currently available however staff would look into funding sources for the study.

Motion to Amend:

Moved by Councillor Eldon MacDonald, seconded by Councillor Paruch, that the Issue Paper include an addition to Centre 200 as the preferred site for the facility.

Continued...

COUNCILLOR AGENDA REQUEST - Recreational Facility (Cont'd):

(Motion to Amend (Cont'd):

Discussion on the amendment:

- Energy currently being created from Centre 200 systems
- CBRM budget must be considered
- Costs and logistics of the study
- Discussion with CBU regarding BCB use of the facility
- Additional locations should be considered and not only Centre 200.

Motion on the amendment Carried.

Motion:

Moved by Councillor Bruckschwaiger seconded by Councillor Gillespie that staff be directed to meet with appropriate school administration, CBRM MLAs and CBU administration to discuss options available to access court facilities for local groups and organizations.

Motion Carried.

8. REPORT:

8.1 Update on CBRM FOIPOP File 93:

Mr. Demetri Kachafanas QC, Regional Solicitor, provided an update on CBRM FOIPOP File 93 related to an application for access to documents regarding Port matters.

CAO Walsh advised that Council members may review the documents in the file and should set up an appointment with the Clerk if they wish to do so.

For Information Only.

Continued...

9. FINANCIAL STATEMENTS:

9.1 CBRM to October 31, 2020:

Ms. Jennifer Campbell, Chief Financial Officer, provided clarity on questions related to wages for the Legal and Human Resource Departments and Promotions vs. Advertising for the Fire Services Budget.

For Information Only.

9.2 Port of Sydney Development Corporation to October 31, 2020:

Ms. Jennifer Campbell, Chief Financial Officer, provided clarity on the variance to the Port budget regarding operating loss and revenue net difference.

For Information Only.

Meeting adjourned at 9:39 p.m.

Mayor Amanda M. McDougall

Deborah Campbell Ryan
Municipal Clerk
/acr