

Cape Breton Regional Municipality

General Committee Meeting

AGENDA

TUESDAY, MARCH 3RD, 2020

1:30 P.M.

Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS

Cape Breton Regional Municipality

General Committee Meeting

Tuesday, March 3rd, 2020

1:30 p.m.

AGENDA ITEMS

Roll Call

1. **APPROVAL OF MINUTES:** (Previously Distributed)
 - **General Committee – February 4, 2020**

2. **APPROVAL OF AGENDA:** (Motion Required)

3. **RESOLUTION:**
 - 3.1 **Recognition of Achievement:**
Councillor Amanda McDougall (See page 5)

4. **DELEGATIONS:**
 - 4.1 **Savoy Theatre:** Spokespersons Ms. Pam Leader, Executive Director; Ms. Jenn Sheppard, Marketing (See page 6)
 - 4.2 **East Coast Music Association:** Spokesperson Mr. Andy McLean, CEO (See page 26)

5. **PLANNING ISSUES:**
 - 5.1 **APPROVAL TO ADVERTISE:**
 - a) **Land Use Bylaw Amendment Application 1072 - by Back Beach Gardens (8 Commercial Street Extension, Louisbourg) to Permit Agriculture Business in the Wolfe Street Neighbourhood - (WSN) Zone:** Kristen Knudskov, Planner (See page 40)

Continued...

**General Committee Meeting Agenda
March 3rd, 2020 (Cont'd)**

6. CORPORATE SERVICE ISSUES:

- 6.1 Request for Quit Claim Deed – Dominion Community Hawks Property Group – PID 15380884 – 28 Lower Mitchell Avenue, Dominion:** Sheila Kolanko, Property Manager (See page 50)
- 6.2 Land Expropriation Lot 2019-1, PID 15543051 – Wash Brook Flood Mitigation Project:** Demetri Kachafanas, Regional Solicitor (See page 55)
- 6.3 2020 Municipal and CSAP Elections – Various Matters:** Deborah Campbell Ryan, Municipal Clerk (See page 57)

7. PUBLIC SERVICES ISSUES:

- 7.1 Sidewalk Plowing Priorities:** Ray Boudreau, Senior Manager of Public Works (See page 68)
- 7.2 Winter Parking Ban Enforcement:** Ray Boudreau, Senior Manager of Public Works (See page 72)

8. FINANCIAL STATEMENTS: For Information Only.

Jennifer Campbell, Chief Financial Officer

8.1 CBRM to January 31, 2020: (See page 82)

- | | |
|-------------------------------|-----------------------------------|
| ➤ Legislative | ➤ Fire Services (Including EMO) |
| ➤ Administration | ➤ Engineering & Public Works |
| ➤ Finance | ➤ Planning |
| ➤ Legal | ➤ Facilities: Centre 200 & Arenas |
| ➤ Human Resources & OHS | ➤ Parks and Grounds Operations |
| ➤ Technology & Communications | ➤ Buildings |
| ➤ Municipal Clerk | ➤ Recreation |
| ➤ Fiscal Services | ➤ Water Utility |
| ➤ Police Services | |

8.2 Port of Sydney Development Corporation to January 31, 2020: (See page 107)

ADJOURNMENT

Resolution

Recognition of Achievement

WHEREAS: the Elsevier Journal of Forest Ecology and Management is an international peer-reviewed journal publishing research manuscripts related to forest ecosystems worldwide and scientific articles linking forest ecology with forest management; and

WHEREAS: the peer-review process ensures the quality and international interest of the manuscripts accepted for publication, encouraging communication between scientists in diverse and divergent fields bridging a gap between researchers and forest managers; and

WHEREAS: an article titled "Water Quality Benefits of Acer Rubrum and Betula Alleghaniensis in the Boreal-temperate Ecotone on Eastern Cape Breton Island, Canada," which will appear in volume 460 on March 15th, 2020, was written by a team of researchers from Cape Breton University as well as CBRM's Watershed Coordinator, Anthony Mazzocca; and

WHEREAS: this is not the first time Elsevier Journal published research to which Anthony has contributed as his work has also appeared in Volumes 136 and 207.

**BE IT THEREFORE
RESOLVED:** that Mayor Cecil P. Clarke and Council of the Cape Breton Regional Municipality congratulate Mr. Mazzocca on this incredible accomplishment and thank him for his continued dedication to CBRM's residents through his diligent work with our Water Utility. We are so very pleased you are a part of our team.

Councillor Amanda McDougall
Tuesday, March 03, 2020



Jan.24th, 2020

Presentation Request March 3rd

Hello,

I am writing to request a presentation time for the Savoy Theatre at the General Committee Meeting on March 3rd.

The Savoy would like to make presentation for funding for the 94 year old Theatre

I look forward to hearing from you.

Pam Leader
Executive Director
Savoy Theatre
Direct - 902-578-7423



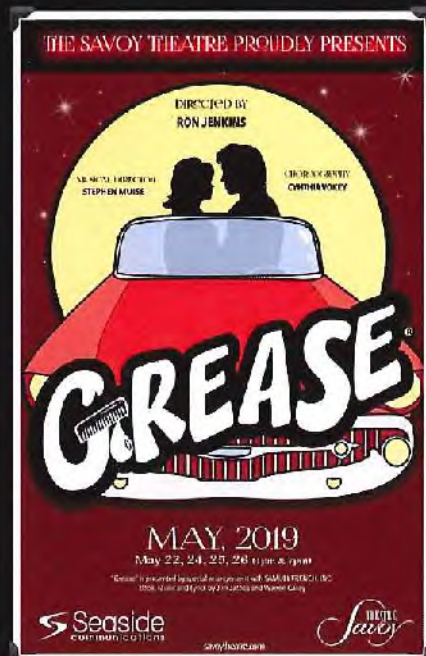
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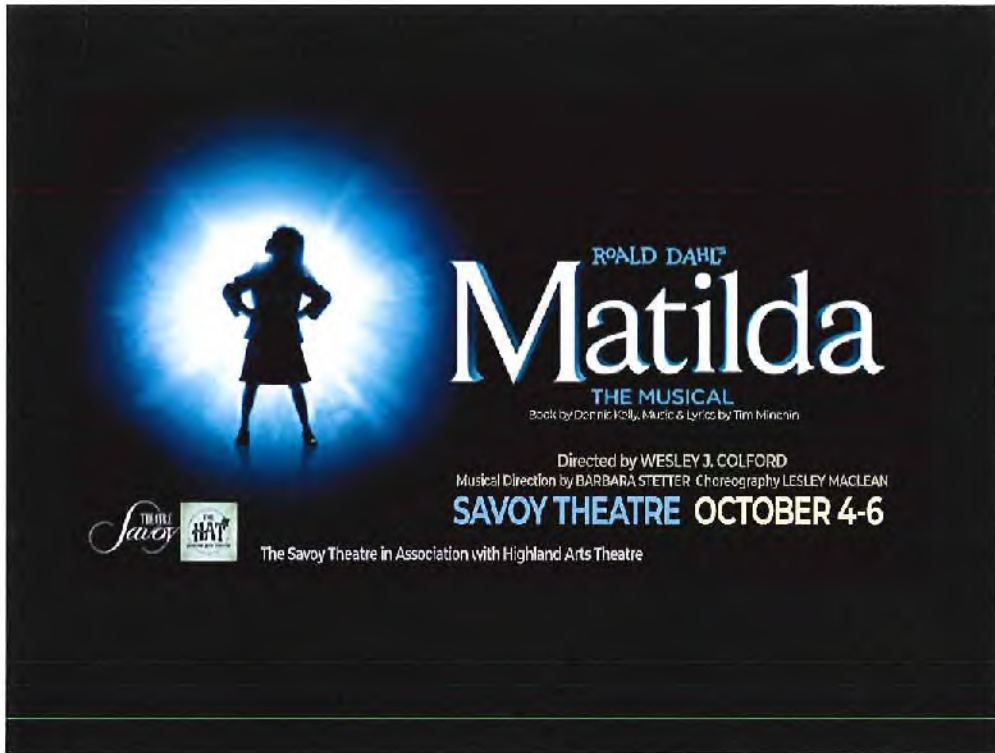
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2019 boasts more sold
out shows than ever...

3



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6

THE LEGENDS
Remembrance

A tribute to some of the most loved war-time classics...

Featuring the Music of:
The Andrew Sisters
Vera Lynn
Elvis Presley
Bob Hope
Frank Sinatra

THE SAVOY THEATRE
Saturday Nov 09 7 pm
Sunday Nov 10 7 pm
902-842-1577 tickets.savoytheatre.ca

VERA LYNN

MACKENZIE SCOTT

7

THEATRE Savoy

Hey, Pussycat!

Thank You for Being a Friend
Golden Girls Tribute
March 5 \$46.50

UP NEXT at the SAVOY THEATRE
All pricing information and show details available on our website savoytheatre.com

MAR 1-2	Taxi Cape Breton - Dinner Theatre (all dates on website)
MAR 5	Thank You for Being a Friend - Golden Girls Tribute
MAR 8	Alan Doyle
MAR 19	The Pink Floyd Experience
APR 4 & 5	The Return of Island Girls
APR 20	Mitchell Bailey
MAY 22-26	Grease the Musical
JUL 23-25	The Cape Breton Summertime Revue
AUG 6-8	The Cape Breton Summertime Revue
AUG 14-15	The Cape Breton Summertime Revue
AUG 23-25	The Cape Breton Summertime Revue
NOV 9-10	Legends Remembrance (Legends III)

902-842-1577 savoytheatre.com tickets.savoytheatre.com

PERFORMERS WANTED

The Savoy Theatre is currently seeking performers for their upcoming production of...

Tchaikovsky's
The Nutcracker
A Selection of Favourites from the Ballet

BE PART OF THE MAGIC!

If you are a performer,
18 years or older, interested in a
male actor role or a female dance
role (en pointe), please contact us!

*We also have backstage positions for crew members.

CONTACT US
902-042-1599 or savoyauditions@gmail.com

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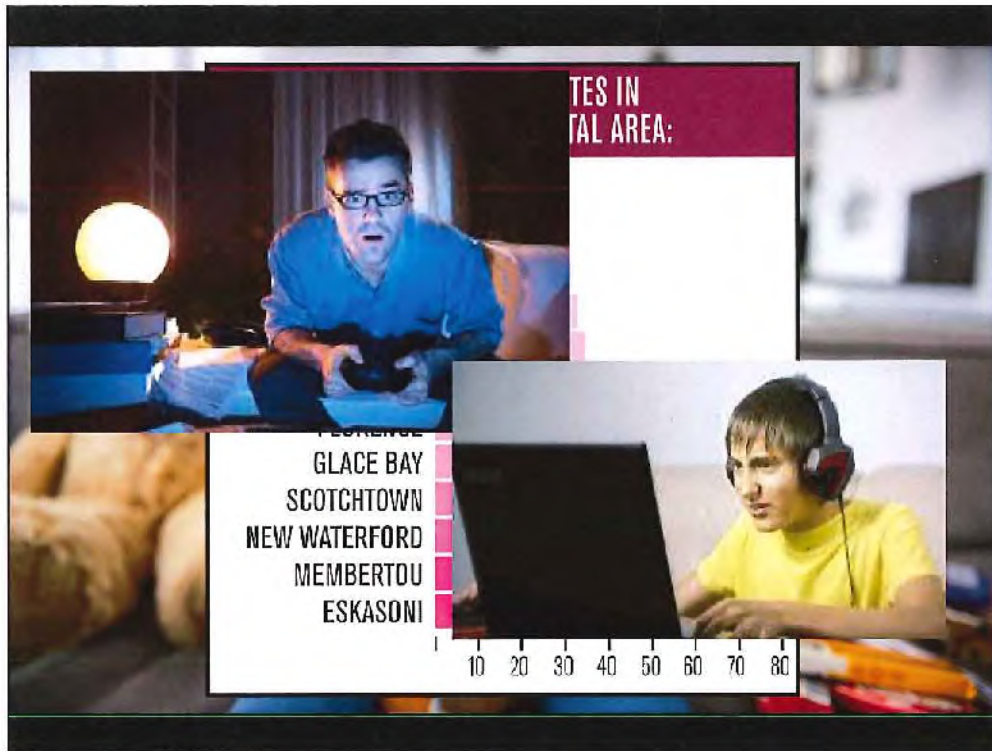
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WHY THE SAVOY NEEDS OPERATIONAL SUPPORT

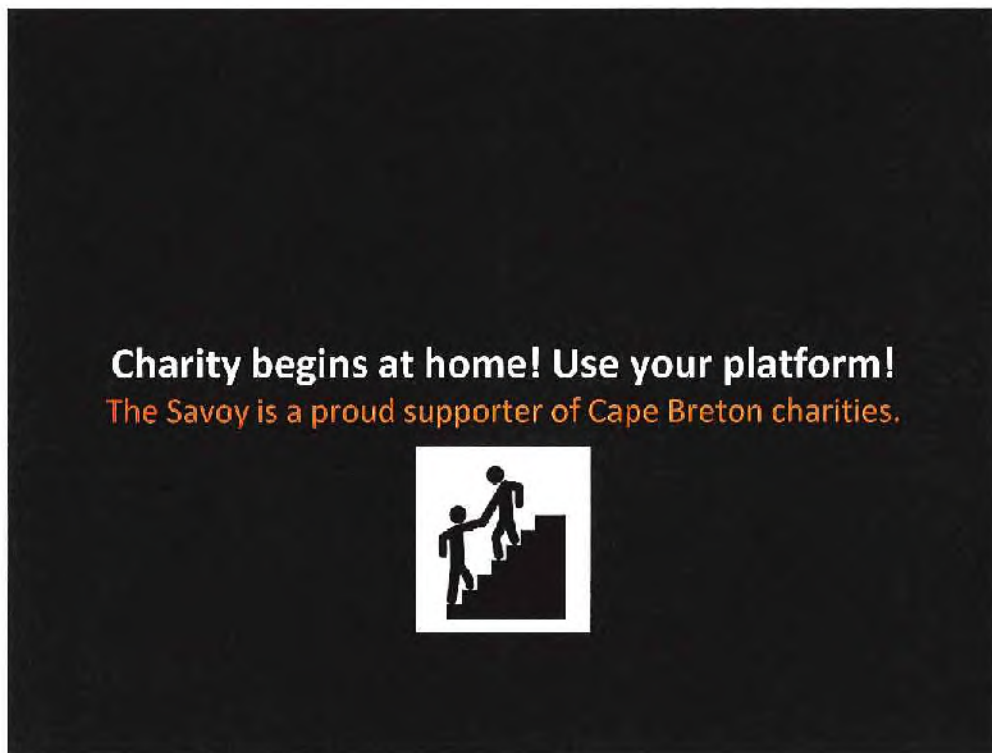
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Church of Canada may disappear by 2040, says new report

By [ohn Longhurst Reig](#)

New Waterford losing place of worship

© Premium content
Erin Pottle (erin.pottle@ctvpost.com)
Published Apr 14, 2013 at 6:02 pm.



ATLANTIC

Parishioners disappointed about Cape Breton church closures

CTV Atlantic

Published Monday, January 21, 2013 3:00PM AEST
Last Updated Monday, January 21, 2013 7:00PM AST



The Salvation Army church building in New Waterford will be put up for sale following a decision made by the local congregation and its diocesan office in Fall 2012. Erin Pottle

Salvation Army congregation to merge with existing Glace Bay church

15

Nova Scotia

Cape Breton Victoria school board bans middle school dances



School dances seen as inappropriate for students in Grade 6 to 8

Wendy Martin - CBC News - Posted: Sep 25, 2015 3:09 PM AT | Last Updated: September 25, 2015



16

VIDEO: Community watches as Mount Carmel school in New Waterford demolished

Cape Breton Post
Published: Nov 13, 2019 at 3:44 p.m.

[Facebook](#) [Twitter](#) [More](#) 333



17



18



19



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21

"Alone, we can do so little; together, we can do so much" – Helen Keller

"If you want to go quickly, go alone. If you want to go far, go together." – African Proverb

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Working together is vital to our shared success!

CHASE
the **ACE** for the Arts
Sponsored by Casino Nova Scotia

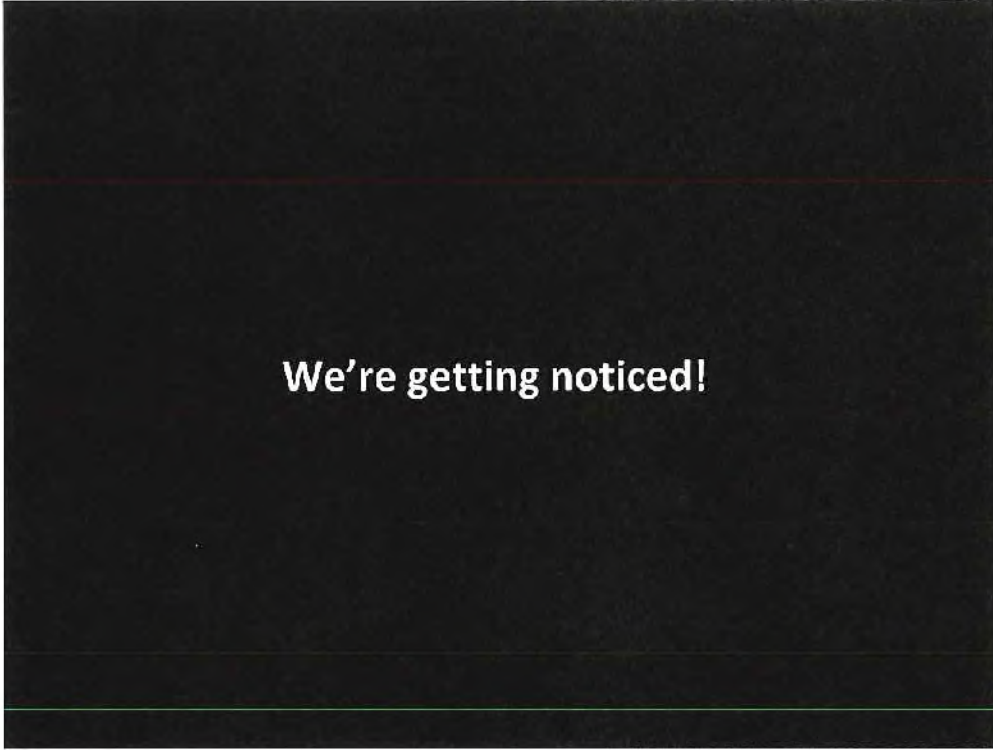
Selling subject \$10,000

TICKETS: 3 for 5⁹ 6 for 10⁹ 12 for 20⁹
6 PM SUNDAYS AT CASINO NOVA SCOTIA, SYDNEY

Marked out of the way Casino, The Highest Ace Theatre in The Maritime Playhouse
TICKETS AVAILABLE AT ALL CASINO NOVASCOTIA SITES UNTIL 10:00 PM, 22 FEBRUARY 2017, 6:00 PM
*Marked for the media to purchase. *Available in the area of the event. *See us at the event.

Logos: Casino Nova Scotia, ACE, and other partners.

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CONFEDERATION CENTRE OF THE ARTS
CENTRE DES ARTS DE LA CONFÉDÉRATION



January 29, 2020

For immediate circulation

Charlottetown Festival and The Savoy Theatre Announce *Dear Rita* is Coming Home

World Premiere production will play June to September on P.E.I., then head to Cape Breton

(Charlottetown, P.E.I.) – Rita MacNeil is coming home. Today, [The Charlottetown Festival](#), in association with [The Savoy Theatre](#), is pleased to announce that the new musical celebration *Dear Rita* will make its Nova Scotia premiere in October 2020.

Sponsored by [Key Murray Law](#), *Dear Rita* is a musical toast to Cape Breton superstar Rita MacNeil. Celebrating the life, tenacity, and music of the late singer, the production is being written by Cape Breton's own [Lindsay Kyte](#) with creative new imaginings of Rita's songs from P.E.I.'s [Mike Ross](#).

"We are so excited to be sharing this work with The Savoy Theatre," states Adam Brazier, artistic director of The Charlottetown Festival. "Rita's home and heart were in Cape Breton and the Savoy was one of her favourite theatres. It is so very appropriate for this production to be shared on Cape Breton Island."

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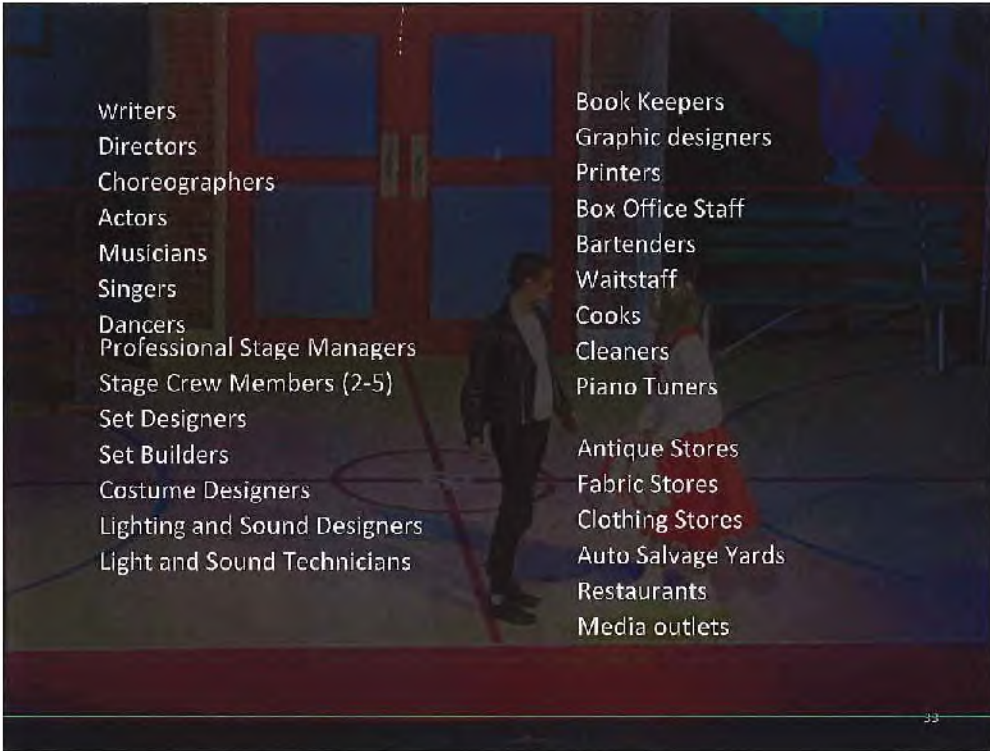
is a consistent, successful and valued contributor
and co-developer to the overall health
and well-being
of our creative economy
and to our community as a whole.

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We want to continue!

32



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34

To allow for the continuation of stable partnerships between the Savoy and other theatres, artists and production companies.



35

To allow the Savoy to keep delivering good products (shows and events) at reasonable prices.



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36

The Savoy needs the support from our
Cape Breton Regional Municipality
to continue to move forward.



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Thank you!

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October 30th, 2019

Cecil Clarke,
Mayor,
Cape Breton Regional Municipality
320 Esplanade,
Sydney, NS B1P 7B9 | Suite 403

RE: The East Coast Music Awards (ECMAs) in Sydney, Cape Breton, NS May 5-9, 2021

Dear Mayor Clarke,

It was a pleasure to meet you in at your office on October 29th, 2019 when we discussed the prospect of the ECMAs returning to Sydney in 2021. Furthermore, I would like to request an opportunity to address Council on the subject of providing municipal funding in support of the 2021 ECMAs taking place May 5-9 in Sydney.

Background

The East Coast Music Awards – Conference and Festival (ECMAs) are a non-stop music celebration showcasing and recognizing the best of East Coast artists and music. The ultimate goal of this internationally recognized event is to position and promote it as one of the premiere music events for the public and the music industry in Canada and the Buyers Market of choice for artists and industry professionals. Over the last 30 years, the ECMAs has grown from a one-day \$1,000 event staged at a Halifax bar, to a five-day international gathering, with a budget that has exceeded \$1.6 million. At the same time, it has become the premiere event of its kind in Atlantic Canada, attracting millions of dollars in economic spin offs. The event showcases 500 musical artists annually in upwards of 40 public showcase events and attracts hundreds of delegates representing national and international festivals to our host community.

ECMA: Economic Impact on the Host Community

As it relates to local economic stimulus, the ECMAs generate between \$3 and \$6+ million dollars in direct and indirect economic benefit to the host city and province, depending on the event location.

In advance of our 30th Anniversary in Halifax, 2018, the ECMAs undertook a “STEAM” report economic impact analysis. The results were as follows:

- The combined total of visitor, capital and operational spending as a result of hosting the 2018 East Coast Music Awards are estimated to total \$2,837,505. These expenditures are

East Coast Music Association
2307 Clifton St, Suite 5, Halifax, NS B3K 4T9
www.ecma.com



expected to generate a total of \$6,404,069 of economic activity in the province on Nova Scotia, of which \$4,454,360 will be in Halifax.

- The 2018 East Coast Music Awards are estimated to provide a total of 50.4 jobs for Halifax and an additional 8.6 jobs for the remainder of the province. These jobs will create a total of \$2,282,360 in wages and salaries for Nova Scotia as a whole. The net increase in economic activity in the province as a result of the initial expenditures of the event is \$3,317,641.
- The total level of taxes supported by the 2018 East Coast Music Awards are estimated at \$1,318,970. Of this, \$577,410 is allocated to the federal government, \$603,778 to the provincial government and \$137,783 to municipal governments across Nova Scotia. The level of municipal taxes supported within Halifax is estimated to be \$111,905.

Planning and preparation:

We are actively engaged in a two-year planning period to ensure the pre-requisites necessary for a successful event are in place. A request for provincial funding support was submitted on July 11th, 2019 subsequent to a positive in person meeting. ECMA has already established strong local working relationships with CBMIC and events Cape Breton. Centre 200 is on hold for the Awards Show broadcast and hotels rooms and meeting spaces are being held at downtown facilities as well as Membertou. Ideally, we would like to officially announce Sydney as the 2021 host city during this year's nominee press conference taking place in St John's, NL on January 21st, 2020.

Request for Municipal Support:

The ECMA is seeking municipal support in the form of \$150,000 as either cash or in kind towards a direct cost item for the event. This would be in addition to a federal contribution of \$250,000 and a provincial contribution of \$300,000 towards a total operating budget of \$1.3 million. These amounts are consistent with the level of funding provided for the 2018, 2019 and 2020 ECMAs.

Payment Schedule:

We request that the payment schedule of such funds be as follows:

\$100,000 by May 1st, 2020

\$50,000 by April 1, 2021

Partnership Agreement 2021 City of Sydney, NS and The East Coast Music Association (ECMA)

In return for the City of Sydney's contribution of \$150,000 cash towards the 2021 ECMAs, the ECMA will provide the City with the following entitlements:

ENTITLEMENTS:

- 30 Sponsor all Access Passes to be confirmed by March 29, 2021

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www.ecma.com



- 3 VIP tables at the 2021 East Coast Music Awards Show, May 6th, 2021. at Center 200.
- Recognition on ECMA website & social media profiles
- Logo placement for City of Sydney logo in ECMA Event Guide, and ECMA generated venue signage
- Presenter of Award: Group Recording of the Year and Pop Recording of the Year (Presenter to be designated by March 15, 2021)
- Full page ad in the ECMA Event Guide
- Speaking Opportunity at 2020 Music Awards broadcast - Thursday, April 30th.
- Speaking Opportunity at 2020 Music and Industry Awards, Sunday May 3.
- Banner placement
- Social media mentions
- Opportunity to walk the Red Carpet
- Invitation to ECMA Sponsor Reception
- Invitation to ECMA Sponsor Summit
- Invitation to the ECMA Premier's Reception

Invitation to the ECMAs 2020: St John's, NL

On behalf of the ECMA staff and Board of Directors, I would like to extend an invitation for you and your colleagues to attend the ECMAs 32nd Anniversary celebrations in St John's, NL, April 29 – May 3rd, 2020 to witness in person the impact of the event. We would also be pleased to work with your respective team to identify speaking opportunities during the 2020 event to highlight the city's support of the ECMAs 2021 in Sydney, Cape Breton NS

I look forward to hearing back from you at your earliest convenience, and I hope to be working with you and your team to make the 33rd ECMAs in Sydney, Cape Breton NS, 2021 a great success.

Best regards

ORIGINAL SIGNED BY

Andy McLean
Dean Stairs
CEO

ORIGINAL SIGNED BY

Chair of the ECMA Board

East Coast Music Association
2307 Clifton St, Suite S, Halifax, NS B3K 4T9
www.ecma.com



WHO WE ARE

ECMA Awards Show - May 2 - by James Bennett

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THE EAST COAST MUSIC ASSOCIATION

- Since 1989, the ECMA has celebrated, promoted, and developed the work of musicians from the Atlantic provinces.
- It is the ECMA's mission to develop, advance and celebrate East Coast Canadian Music throughout the region, nationally and around the world.
- We advocate for our members to ensure they can sustain music careers and music businesses while based in Atlantic Canada.
- The ECMA today represents over 1,680 musicians and industry members who showcase their work annually at the East Coast Music Awards & Festival presented by TD.

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WHAT WE BRING



Songwriters' Circle featuring Mo Kenney, Tomato/Tomato and Tim Baker by James Bennett

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ECMA ECONOMIC IMPACT REPORTS

SAINT JOHN, NB 2017	HALIFAX, NS 2018	CHARLOTTETOWN, PE 2019	*PROJECTED* ST. JOHN'S, NL 2020	*PROJECTED* SYDNEY, CB 2021
\$2.1 Million * Estimated Non-Resident Impact	\$2.3 Million Estimated Non-Resident Impact	\$2.5 Million ** Projected Non-Resident Impact	\$3 Million Projected Non-Resident Impact	\$2.5 Million Projected Non-Resident Impact
\$3.1 Million ** Estimated Total Impact	\$6.4 Million Estimated Total Impact	\$3.3 Million ** Projected Total Impact	\$3.6 Million Projected Total Impact	\$3.3 Million Estimated Total Impact

* 2017 STEAM Report Data

** Pending Final Audit Report

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STEAM REPORT / HALIFAX, NS

- The combined total of visitor, capital and operational spending as a result of hosting the 2018 East Coast Music Awards are estimated to total **\$2,837,505**. These expenditures are expected to generate a total of **\$6,404,069** of economic activity in the province, of which **\$4,454,360** will be in Halifax.
- The 2018 East Coast Music Awards are estimated to provide a total of **50.4 jobs** for Halifax and an additional **8.6 jobs** for the remainder of the province. These jobs will create a total of **\$2,282,360** in wages and salaries for Nova Scotia as a whole.
- The net increase in economic activity in the province as a result of the initial expenditures of the event is **\$3,317,641**.
- The total level of taxes supported by the 2018 East Coast Music Awards are estimated at **\$1,318,970**. Of this, **\$577,410** is allocated to the federal government, **\$603,778** to the provincial government and **\$137,783** to municipal governments across Nova Scotia. The level of municipal taxes supported within Halifax is estimated to be **\$111,905**.

STEAM® is the federally recognized economic impact assessment model used for sport tourism in Canada.

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ECMA ONLINE

SOCIAL MEDIA IMPRESSIONS

APRIL 1-MAY 31 2019:

474.9K Impressions on Facebook

518.3K Impressions on Twitter

252.3K Impressions on Instagram

**AVERAGE 400+
ENGAGEMENTS PER
PLATFORM
APRIL-MAY, 2019**

THE ECMA APP! (Launched in 2019)

2354 App Downloads
73,000 Ad views within App
4101 Song plays within App

SOCIAL MEDIA FOLLOWERS AS OF AUGUST 2019:

29,842 Facebook

31,254 Twitter

4,715 Instagram

65,811 TOTAL

The Blue Lane plays Jazz Stage by James Bennett

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ECMA 2019 ATTENDANCE

Charlottetown, Prince Edward Island

May 1-5, 2019

- 53 events over five-days and 10 venues
- 14,000 attendees including 4,000+ non-residents
- 458 performing artists representing 137 bands
- Over 1000+ music industry delegates from Canada, US, Belgium, Netherlands and beyond
- 250 volunteers



Christina Martin on Export Buyers Stage by James Bennett

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ECMA 2021 PROJECTIONS

Sydney, Cape Breton

May 5-9, 2021

- 55 events over five-days and 12 venues
- 14,000 attendees including 5,500+ non-residents
- 500 performing artists representing 200 bands
- Over 1,400+ music industry delegates from Canada, US, Belgium, Netherlands and beyond
- 275 volunteers

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In 2019, ECMA TV presented by Bell Broadcasts ECMA Showcases throughout the festival and allows artists access to their performances post-event.

35,000 VIEWS THROUGHOUT THE FESTIVAL

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THE ECMAS

Each year, ECMA takes East Coast Music Week to a different community in Atlantic Canada, bringing with it scores of musicians, industry reps, and cheering fans.

The Event Is...

- A party for music fans, bringing them up close and personal with Atlantic Canadian stars
- A celebration for artists, giving them recognition through the East Coast Music Awards
- A professional development opportunity for industry through the international industry conference



Joel Plaskett- ECMA 2018 Awards Show

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MUSIC AWARDS

SYDNEY / CB
MAY 5-9, 2021

5 days of Music and Industry events throughout Sydney including the Centre 200.

55 Music events at **12+ venues** throughout the city.

Programming highlighting local talent.

Community and Youth-focused events.



Jimmy Renkin at ECMA Friday N'ight by James Bennett

COMMUNITY OUTREACH



ECMA Hockey Cup in support of Unison Benevolent Fund



Backstage with TD Youth Music Program



Late-Night Jam Session with Flo Sampson

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ECMA COMMUNITY ENGAGEMENT

- Backstage program for youth, educational programs
- Press Conference & local pre-event promotional engagement
- Engaging sponsors to co-produce free, accessible, public events
- Special programs through partnerships with local arts organizations
- Francophone & Indigenous programming
- Airport to Host Hotel- **city-wide activation**
- Comprehensive volunteer program and outreach



Volunteers at Box Office- Samson Photography



Volunteer welcomes Leary Gallant- Samson Photography

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INDUSTRY CONFERENCE



Export Buyers One-on-One Meetings- Samson Photography

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INTERNATIONAL EXPORT BUYERS PROGRAM

- A delegation of Festival Programmers, Booking Agents, Events & Venue Managers, Promoters, Presenters, Publishers, Music Supervisors & Digital/Technology Experts partake in the ECMA Export Buyers Program.
- 2019 saw the largest contingent of Export Buyers in ECMA history including 110 National & International Delegates and 45 VIP Delegates.
- In 2019, ECMA held 1,048 pre-scheduled one-on-one meetings took place with 103 International & Canadian delegates with 105 ECMA Members including artists, managers and company representatives.

Confirmed Results from 2019 Export Buyers Program:

Artist Festival Bookings: 89

International Festival Bookings: 166

Canadian & International Tour Bookings: 104

Music Licensing Deals/Distribution/Label Deals and Publicity Contracts: 41

International Agent/Promoter Signings: 16

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THE EAST COAST MUSIC AWARDS SHOW



AWARD SHOW



Hosted in 2019 by Nova Scotian comic Jonathan Torrens, the East Coast Music Awards Show presented by Stingray & TD is the East Coast's biggest celebration of music. Featuring performances by our most-nominated artists, attended by thousands and broadcast online.

Through our partnership with Bell Aliant the Awards Show will be broadcast on Bell's TV.

PROFESSIONAL DEVELOPMENT & INFRASTRUCTURE

- Working closely with local community stakeholders
- Partnership and consultation with Cape Breton Music Cooperative
- Establishment of Local Engagement Committee in CBRM.
- Employment opportunities for CB-based industry professionals
- Professional Development for local industry and artists through Industry Conference
- Professional & Community Development for volunteers through ECMA Volunteer Program

St. Paul's Church at ECMA 2019 by James Bennett

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MUSIC AWARDS** SYDNEY / CB

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EVALUATION OF EVENT SUCCESS

The event will be evaluated in a number of ways:

- a. By the number of attendants at each ticketed event and by estimated number of attendees at free events. Ticketed attendance numbers will be calculated by Ticketpro.
- b. By the total earned revenue of Box Office sales.
- c. By the amount of people who travel to the event from 1. Outside of Cape Breton/Atlantic Region 2. The rest of Canada 3. Outside of Canada (Surveys will determine these data points)
- d. By the amount of revenue-generating business that ECMA Members contract as result of their showcasing/ networking throughout the festival & conference. This ROI Figure is calculated annually by the International Export Manager following the event.
- e. By the final reports of staff & committee chairs. This information is used to determine what initiatives worked best in respective areas and which require adjustments in the future.
- f. By online impressions, reach and engagement reporting.

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FINANCIAL SUPPORT

The East Coast Music Awards: Festival & Conference is seeking contribution from the Cape Breton Regional Municipality of **\$150,000**.

Operating Budget for ECMA 2021 is \$1.3 Million.

Provincial Contribution: \$300,000

Federal Contribution: \$250,000

Requested Municipal Contribution: \$150,000

This contribution would position the Municipality as a high-level partner for the 2021 ECMAs. We are pleased to offer a comprehensive package of benefits & entitlements throughout the event.

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TO: General Committee

FROM: Kristen Knudskov

**SUBJECT: LAND USE BYLAW AMENDMENT APPLICATION 1072
BY BACK BEACH GARDENS (8 COMMERCIAL STREET
EXTENSION, LOUISBOURG)
TO PERMIT AGRICULTURE IN THE WOLFE STREET
NEIGHBOURHOOD (WSN) ZONE**

DATE: March 3, 2020

Background

The Planning and Development Department has received a zone amendment application from Ivory and David Neal of Back Beach Gardens requesting to amend the Cape Breton Regional Municipality (CBRM) Land Use Bylaw (LUB) to permit an agricultural business at 8 Commercial Street Extension, Louisbourg (PID 15457419; see Attachment A). The business currently tends 3 main garden beds and a chicken coop containing 14 chickens and no roosters (see Attachment C). An additional garden bed is proposed to the rear of the existing garden area. At the applicant's request, the application letter is provided on Attachment D.

Back Beach Gardens was brought to our attention in July of 2019, when a CBRM Development Officer received a complaint pertaining to an agricultural business operating in an area where agriculture is not permitted. The complaint cited associated unsightliness, odour, noise, and vehicular traffic to the site due to the operation.

Livestock and crops kept for personal use are currently permitted throughout the CBRM (with the exception of roosters), and are regulated under the Responsible Animal Husbandry Bylaw, and not the LUB. However, where animals and crops are associated with an income-generating business, they are considered an agricultural use and are subject to the LUB.

The property is zoned Wolfe Street Neighbourhood (WSN), as shown on Attachment B. Agriculture is not a permitted use in the WSN Zone. Therefore, the applicants have requested that CBRM Council amend the Land Use Bylaw.

On December 10, 2019, Council moved that staff prepare an issue paper pertaining to food production and animal rearing. In order to provide timely processing of the applicant's request, the assessment of

this application will address only the WSN Zone. A full review of agricultural-related zoning practices will take place during the upcoming Municipal Planning Strategy review.

Site and Surrounding Area

The property is approximately 3.5 acres, containing a mix of vegetation including a substantial number of trees to the rear of the dwelling at 8 Commercial Street Extension. The property is steeply graded down towards Louisbourg Harbour.

The property has two frontages along Commercial Street Extension, a CBRM-owned Level 5 local road as defined in the road network hierarchy within the Municipal Planning Strategy (MPS). Commercial Street Extension is accessed by Wolfe Street and Slattery Street.

The surrounding area (outlined in blue on Attachment A) contains 7 single detached dwellings, tourist accommodations (Point of View Suites), and a restaurant (Beggar's Banquet) and associated accessory uses.

Municipal Planning Strategy

Part 2 Policy 8 of the MPS recognizes certain neighbourhoods as being unique enough to warrant distinctive policy direction, allowing a wider range of development than normally would be expected. Part 2 Policy 8.f reads:

8.f It shall also be a policy of Council to permit, by site plan approval, sales/service businesses catering to the tourism market in the neighbourhood centered on Wolfe Street in Louisbourg southwest of Main Street.

However, agriculture is not considered a sales/service use. The applicant indicated interest in making sales from a roadside stand on Commercial Street Extension near Point of View Suites in the future. The vending of fruits and vegetables grown within CBRM is currently unregulated.

The MPS also contains policy relating to primary industries, including agriculture. Part 6, Policy 1.f reads:

1.f It shall be a policy of Council to consider any agricultural livestock operations, however small, or the rearing of livestock for recreational purposes, an inappropriate type of development within urban communities, except non-kennel type of agricultural uses on unusually large lots outside of the business development zones and the higher density residential zones, as described in the Land Use By-law.

Urban areas are generally considered to be those on municipal sewer service. The property in question has an on-site septic system and is considered rural. Additionally, the property is spacious at 3.5 acres, is in a low-density area, and is not within a business development zone.

However, livestock may have adverse impacts on neighbouring properties if they are producing excessive noise or odour. For this reason, in the Residential Urban C and D (RUC and RUD) zones, where agriculture is permitted, there are additional provisions in place to protect surrounding property owners from such impacts:

- Keeping of livestock for agricultural purposes is only permitted on lots greater than 1 acre in size; and
- New buildings, which includes pens, must be set back a minimum of 200 feet from a dwelling and 50 feet from any property boundary.

The green area on Attachment A depicts the portion of the property which would meet the above setback provisions. However, as you can see on the attached map, the area may require significant clearing and fill to be usable for keeping livestock. Properties greater than 1 acre within the WSN zone are outlined in yellow on Attachment B.

However, setback provisions are crucial for agricultural operations in residential areas. Because agricultural livestock are not subject to the Responsible Animal Husbandry Bylaw, setbacks are the only instrument available to protect surrounding property owners.

Given the similarities to the RUC and RUD zones, it is reasonable to include agriculture, with the exception of kennels, as a permitted use in the WSN zone, provided setback provisions are included to mitigate the impact of noise and odour on surrounding properties. The attached Amending Bylaw (Attachment E) could implement such a change.

While the Planning Department does not solicit public input until such time as a Public Hearing is scheduled, we have received three letters of support for the application.

Options

1. Direct Council to conduct a Public Hearing on the matter.
2. Refuse the application.

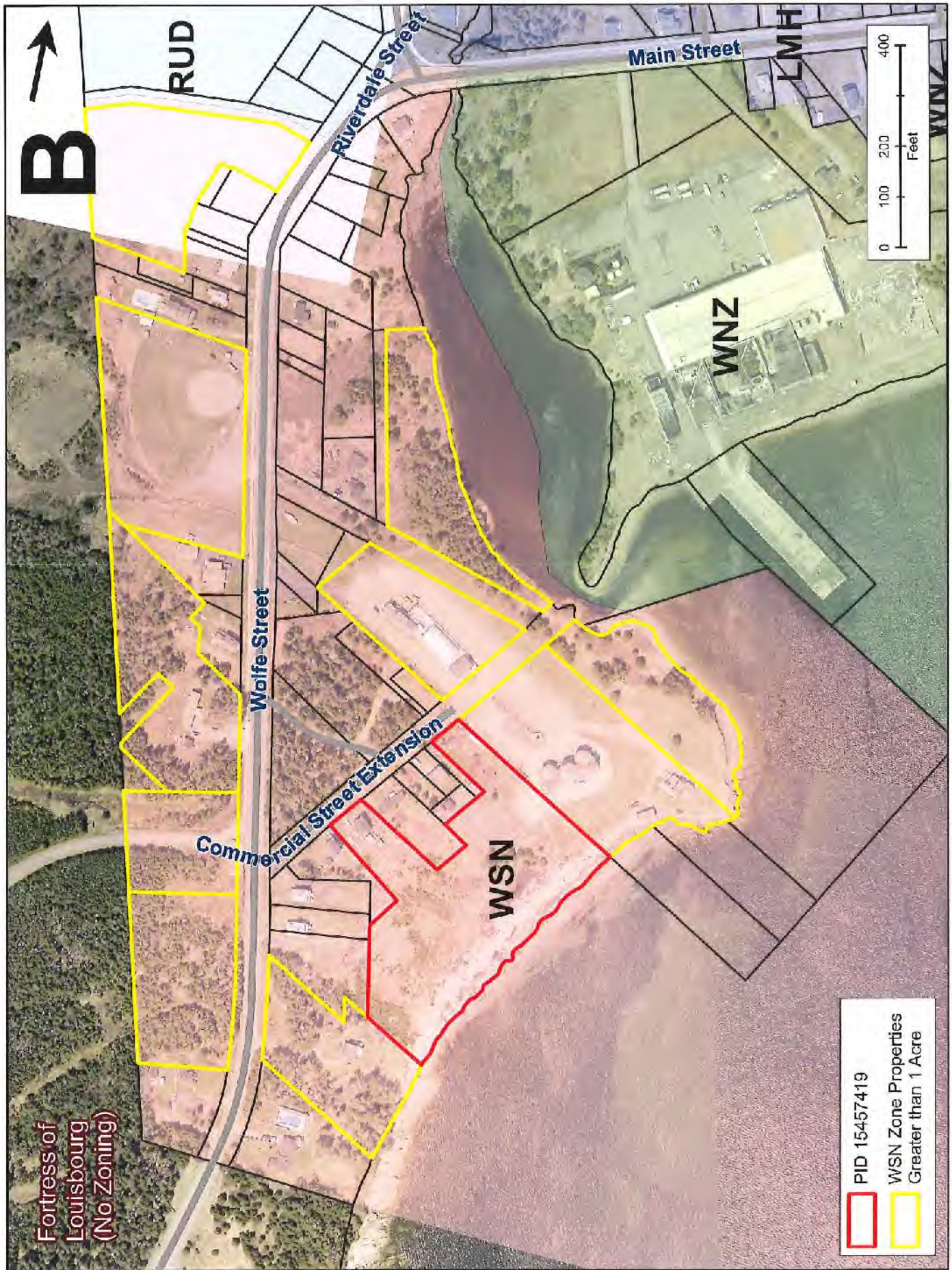
Recommendation

I recommend that General Committee accept option 1.

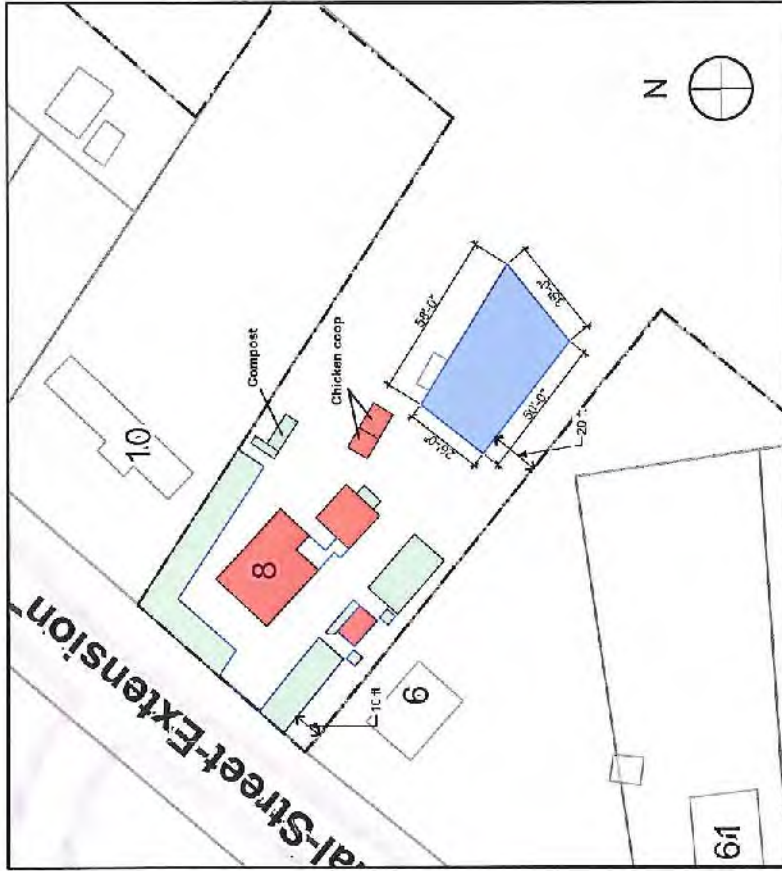
Respectfully submitted by:

Kristen Knudskov
Planning and Development Department





C



PROPOSED DEVELOPMENT
SCALE: 1" = 20'-0"

LEGEND

---	PROPERTY LINE
■ (Red)	EXIST. BUILDING/STRUCTURE
■ (Green)	EXIST. HOP-ANTHUS BED
■ (Blue)	FUTURE PLANTING BED



EXISTING SITE
SCALE: 1" = 50'-0"

BACK BEACH GARDENS, 8 COMMERCIAL ST. LOUISBOURG

NOVEMBER 16, 2019

Names: Ivory Neal and David Neal
Company: Back Beach Gardens
Address : 8 Commercial st. ext.
Louisbourg, NS
B1C 2J6
PID 15457419
Phone: [REDACTED]
Email [REDACTED]

To whom it may concern:

We would like to apply for a Zoning amendment for our property at 8 Commercial st. ext. Louisbourg, NS. in order to operate a Market Garden business. Currently there are no provisions for agricultural type businesses in this zone (WSN).

Back Beach Gardens is a small, home based, market garden business located in Louisbourg, started in 2018. Before moving here and starting our business, we called the CBRM zoning office to verify that we were within the local bylaw requirements.

Unfortunately, there was a misunderstanding, because we are not zoned for Cottage Industry, but for Food Processing Cottage Industry, and we did not realize how the difference would effect our business.

The extent of our proposed business would be a Market Garden selling primarily salad greens, baby root vegetables and herbs to local customers and businesses. We differ from a conventional farm in that we don't use, or plan to use any large machinery, pesticides or inorganic fertilizers.

Our goal as a business is to remain a small, home based market garden, offering fresh produce to locals while providing food and income for our family, and an educational setting for our children. We do not wish to become a large, conventional farming/ agricultural operation, nor would we want one move in next door to us, bringing the noise, dust, traffic, chemicals, etc. associated with standard agricultural business.

We do not use tractors or pesticides. We created our vegetable beds using an electric tiller, hand tools and manual labour. We use crop rotation, landscape fabric, organic fertilizers and other permaculture techniques for weed and pest control. We use an electric lawn mower and trimmer for home/ business landscape maintenance. Our business only has 2 employees, my husband and myself, though we hope to create a few local jobs in a year or 2, the nature of our business is to stay small and do it well.

Our gardens currently occupy 165 sq.m.(1/ 25th of an acre) on our 3.5 acre property. The entirety of our envisioned gardens would take approximately 1/12th of an acre. Our 1 greenhouse is 8 x 12 sq.ft. and is framed with pvc tubing and skinned with greenhouse plastic sheeting. We have a few hens (no roosters) in a small coop for personal/ hobby use behind our house.

We would operate standard Monday to Friday 8am-5pm hrs.

In the Digby NS Land Use bylaws they allow for Market Gardens under their Recreational Uses. Our zone (WSN) is zoned for Recreational uses however Market Garden isn't defined under the CBRM Recreational uses.

The city of Port Alberni BC has a clear definition of Market Garden as:

Market gardens are similar to community gardens with the key difference being that market gardens are private enterprises, producing food for sale. In Port Alberni a market garden is the use of land on a limited scale for the growing, harvesting and selling of fruits, vegetables, edible plants and the like but specifically excludes the growing of mushrooms.

What you should know about market gardening on your property:

- You can sell produce (excluding mushrooms) you have grown in your home garden.
- Market gardening is the only type of home-based business that can be conducted outside.
- The total area which may be under cultivation on any given parcel shall not exceed more than 600m² in area except where the lot size is greater than 2,400m², in which case an urban market garden shall not exceed 25% of the lot area.
- Production shall be limited to the growing and harvesting of fruits, vegetables and edible plants, but specifically excludes the growing of mushrooms.
- On-site sales of edible plants shall be permitted within roadside stands for products grown on site provided that:

(a) the size of the roadside stand does not exceed a Gross floor area of 9 m²;

(b) on-site sales and roadside stands are limited to no more than 120 days within a calendar year; and

(c) the roadside stand is located on the property and does not impede sight lines from the driveway.

- No artificial lighting shall be used.
- No pesticides or herbicides shall be used.
- No un-composted manure shall be used.
- The market garden does not create noise, dust, vibration, odour, smoke, glare, fire hazard, or any other hazard or nuisance, to any greater or more frequent extent than that usually experienced in the applicable zone under normal circumstances wherein no market garden exists.

- An urban market garden shall not be permitted where a property has farm status classification, as defined under the BC Assessment Act.

We would prefer to have Market Garden defined and added under the Recreational Uses section of the CBRM bylaws. Or possibly just adding the allowance for agricultural businesses in the WSN zone.

We believe that Urban Agriculture is a growing business opportunity and can be a rewarding and successful career/ industry in this unique Atlantic climate. We would like our case to help the CBRM take full advantage of it by reviewing and possibly altering/ amending its bylaws to encourage these types of businesses to come here. In Nova Scotia, there is a Statement of Provincial Interest, which directs municipalities to provide for a sustainable agriculture and food industry when amending planning documents.

We are attempting to bring a healthy, fresh product to people in a location where the time and cost of buying fresh produce is a not to be minimalized obstacle for a lot of people. The closest similar business to ours operates just outside of Glace Bay and does not deliver near to the Louisbourg area.

According to the CBRM Municipal planning strategy, Under Part 2 Sales/ Service Business Development, Sub heading Isolated Businesses Randomly Situated Throughout the Landscape, Policy 8a.5. States: "It shall be a policy of Council to identify the following neighbourhoods as being unique enough to warrant distinctive policy direction that allows a wider range of development than normally would be expected- the neighbourhood in Louisbourg centered on Wolfe St leading to the Fortress of Louisbourg National Park."

This policy makes us hopeful that our application will find the support of council.

Sincerely,

David & Ivory Neal
Back Beach Gardens, Louisbourg

By-law
of the
Cape Breton Regional Municipality
amending the
Land Use By-law

Pursuant to Section 210 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the Cape Breton Regional Municipality's Land Use Bylaw in the following manner:

THAT: Council amends Part 23 Section 1 by inserting the following

- **agricultural** - (all, except kennels) *subject to Section 7*

THAT: Council amends Part 23 by inserting the following:

Section 7 Agricultural

- a. With the exception of kennels, the use of land, buildings, or structures for the purposes of rearing and caring for animals as agriculture is defined in this By-law shall be permitted on lot parcels or tracts of land comprised of a minimum of 1 acre.
- b. Existing agricultural buildings or structures on lot parcels or tracts of land comprised of less than 1 acre may be enlarged or re-constructed.
- c. New agricultural buildings for the purposes of rearing and caring for animals as agriculture is defined in this By-law located within 200 feet from any dwelling other than a dwelling occupied by the owner of the agricultural building shall be setback a minimum of 50 feet from any lot parcel boundary.

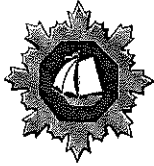
PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on **DATE**.

MAYOR

CLERK

THIS IS TO CERTIFY that the above amendments are a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on **DATE** to amend the Cape Breton Regional Municipality's Land Use By-law.

Deborah Campbell Ryan, CLERK



CBRM

A Community of Communities

ISSUE PAPER

TO: General Committee

FROM: Sheila Kolanko – Property Manager

SUBJECT: REQUEST FOR QUIT CLAIM DEED
Dominion Community Hawks Property Group
PID 15380884 – 28 Lower Mitchell Ave, Dominion

DATE: March 3rd, 2020

INTRODUCTION

CBRM received a written request from Crosby Burke Law Office, on behalf of Dominion Community Hawks Property Group (Hawks Club), asking CBRM to provide a Quit Claim Deed releasing any interest in the property registered to the Dominion Community Hawks Property Group. A copy of the letter is attached herein (Attachment "A")

INFORMATION

The property subject to this Issue Paper is identified as PID 15380884 and shown outlined in yellow on the attached map. (Attachment "B")

A search of title of the property confirms the Dominion Hawks Athletic Club purchased the property from the Dominion Coal Company back in 1964. In 1968 it was conveyed to the Town of Dominion. The next registered conveyance was in 1992, whereas a deed was registered transferring the land and building from the Dominion Athletic Club to the Community Hawks Club. However, there is no registered deed from the former Town of Dominion to the Dominion Athletic Club for the said property prior to the 1992 deed to the Hawks Club. As such, a gap in title in the club's property exist.

The executive of the Hawks Club; the former Athletic Club, and the community was always of the understanding that the property was solely owned by the Club. They believe the deed was never registered. The building was constructed by the Club. They have always maintained the building, paid the property taxes, insurance, and all expenses affiliated with the building. This is supported by an affidavit sworn by Albert Zillman, one of the original founding members. (Attachment "C").

The property is currently assessed to the Hawks Club by Property Valuation Corporation Services (PV5C). The property taxes have always been paid by the Hawks Club and their predecessors, the Dominion Athletic Club. In addition, CBRM records confirm a building permit was issued for an addition to their building in 2012.

The Club is in the process of obtaining a mortgage to do repairs and upgrades. They are not able to move forward because of the title issue. This legal issue can be resolved if CBRM releases any interest it may have in the property. It should be noted that this does not affect the current property owned by CBRM that encompasses the ballfield and recreation space, identified as PID 15493752 (outlined in red)(Attachment B).

REVIEW/EVALUATION

This request has been reviewed by Bill Murphy, Director of Recreation, Parks, Grounds & Buildings and he sees no reason why CBRM should oppose this request. CBRM has no interest in the land (PID 15380BB4) or building known as the Hawks Club.

RECOMMENDATION

I would ask General Committee to recommend to Council to pass a Motion authorizing the Mayor and Clerk to execute a deed to the Dominion Community Hawks Property Group for only the property located at 28 Lower Mitchel Ave., Dominion (PID 15380884). All cost shall be the responsibility of the Hawks Club.

Respectively Submitted by:

Original signed by

Sheila Kolanko
Property Manager

CROSBY BURKE
BARRISTERS, SOLICITORS, NOTARIES

Glace Bay Professional Centre
PO Box 86, 38 Union Street
Glace Bay, NS B1A 2P5
Tel: (902) 849-3971
Fax: (902) 849-7009

Robert M. Crosby, Q.C.
Emma Adlakha, B.A., J.D.
Gordon Gear, B.A., J.D.

18 February 2020

Cape Breton Regional Municipality
320 Esplanade
Sydney, NS

ATTACHMENT "A"

VIA EMAIL: Spkolanko@cbrm.ns.ca

Dear Sheila;

Re: Dominion Community Hawks Property Group
28 Lower Mitchell Ave., Dominion, NS

We wish to advise that we represent the Dominion Community Hawks Property Group in relation to their property located at 28 Lower Mitchell Ave., Dominion, NS.

During the course of our title search we note a gap in title. The former Town of Dominion received the parcel back from the Dominion Hawks Athletic Club in 1968. In 1992 the Dominion Athletic Club transferred the parcel to Dominion Community Hawks Club.

We are in the process of migrating the property and are asking CBRM for a deed back to The Dominion Community Hawks Property Group.

I enclose a copy of our title search for your review.

Regards,
Crosby Burke

Emma Adlakha
eadlakha@bellaliant.com
ESA/tlp

ATTACHMENT "B"

PID: 15380864
DOMINION COMMUNITY
HAWKS PROPERTY GROUP

PID: 15493752
CAPE BRETON REGIONAL
MUNICIPALITY



1:1,250

0 5 10 20 30 40



Meters

ATTACHMENT "C"

CANADA
PROVINCE OF NOVA SCOTIA
COUNTY OF CAPE BRETON

STATUTORY DECLARATION

IN THE MATTER OF THE CANADA EVIDENCE ACT; AND IN THE MATTER OF THE REGISTRY ACT; AND IN THE MATTER OF LANDS SITUATE AT 28 LOWER MITCHELL AVENUE, DOMINION, IN THE CAPE BRETON REGIONAL MUNICIPALITY, PROVINCE OF NOVA SCOTIA, BEING OWNED BY THE DOMINION COMMUNITY HAWKS PROPERTY GROUP;

I, **ALBERT ZILLMAN**, presently of Dominion, in the Cape Breton Regional Municipality, make oath and say as follows:

1. **That** all matters hereinafter deposed to are made to the best of my knowledge and belief, unless otherwise stated.
2. **That** I am presently 93 years of age and have lived my entire life at 403 Mitchell Avenue, Dominion.
3. **That** I am familiar with the property situate at 28 Lower Mitchell Ave, Dominion, NS as it is just down the street from me and I was one of the original founding members.
4. **That** this property was purchased by the Hawks Athletic Club in 1964 at such time we moved a building from Roderick Tomiczek's land to the land on Mitchell Avenue and in 1994 a new building was constructed.
5. **That** in 1968 The Athletics Club signed a deed to The Town of Dominion and I am of the opinion that we received a deed back from the said Town of Dominion before we constructed the second building on the said lands.
6. **That** the Dominion Community Hawks Club was formed in 1989 and I believe the deed was obtained sometime prior to that and the said deed was lost and never recorded in the Land Registry Office.
7. **That** the Dominion Community Hawks Club has always paid the taxes on this land and I believed they were the registered owners of the land and building.
8. **That** I make this Declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under and by virtue of the CANADA EVIDENCE ACT.

Sworn To before me at Dominion
in the Cape Breton Regional Municipality
Province of Nova Scotia
on this 25 day of February
2020
Paula MacIntyre
A Barrister/Commissioner of the
Supreme Court of Nova Scotia

Albert Zillman
ALBERT ZILLMAN

Paula MacIntyre
A Commissioner of the
Supreme Court of Nova Scotia



Cape Breton Regional Municipality

ISSUE PAPER

March 3rd, 2020

To: Mayor and Council

Re: Land Expropriation LOT 2019-1, PID 15543051 - *Wash Brook Flood Mitigation Project*

Background:

On March 12, 2019, Council passed a motion directing staff to proceed with expropriation of a portion of PID 15543051 identified as Lot 2018-1 for the purpose of installation of the Mud Lake Flow Control Structure.

Lot 2018-1 has been expropriated by CBRM, however due to an error in the available mapping data, the dimensions of Lot 2018-1 were insufficient for the project. As a result, CBRM requires a small additional portion of PID 15543051 in order to proceed with the installation of the Mud Lake Flow Control Structure, based on updated mapping data.

As with the original parcel expropriated, the result of a property title search conducted in October of 2018 concluded the property has title issues therefore, the best option is Expropriation. CBRM requires an additional 3.728 acre section of the property for the flow control structure, and this is identified as "Lot 2019-1" (See survey plan attached).

In order to proceed with the installation of this structure, CBRM is seeking ownership of Lot 2019-1 (A section of PID 15543051).

An appraisal report dated February 11, 2020 concluded that a value of Two Hundred and Twenty Five Dollars (\$225) per acre shall be utilized in the final opinion of market value for the subject property.

Recommendation:

That council passes a motion directing staff to proceed with the expropriation of Lot 2019-1 from PID 15543051 in order to proceed with the installation of the Mud Lake Flow Control Structure.

Original Signed By


Demetri Kachafanas
Regional Solicitor



M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

To: CBRM Council
From: Deborah Campbell Ryan, Municipal Clerk/Returning Officer
Date: February 24, 2020
Subject: 2020 Municipal and CSAP Elections – Various Matters

As you are aware, the 2020 Municipal and *Conseil Scolaire Acadien Provincial* (CSAP) elections will be held in Nova Scotia on Saturday, October 17th. At this time Council I would ask that Council consider the following matters pertaining to the Election:

1. Election Budget – Setting Tariff of Fees and Expenses
2. Preparation of the Voters' List
3. Alternative Voting (electronic) via Internet and Telephone
4. Polling Divisions

1. Election Budget – Setting Tariff of Fees and Expenses:

The experience at CBRM is that the general municipal election will cost in the vicinity of \$350,000. However in 2016, the total cost was \$368,000, net of cost recovery from the school boards. CBRM reserves funds each year for the administration of the election, and in 2017 increased the annual reserve amount from \$100,000 to \$120,000 to cover incremental cost increases and possible by-elections.

Further, the cost recovery amount will decrease significantly this year with the elimination of the regional school boards. In 2016, the cost recovery from the Cape Breton-Victoria Regional School Board was approximately \$39,000, with CSAP at \$13,000. Municipalities in Nova Scotia are still required to administer the CSAP elections, however if there is an acclamation, there will be no election to administer thus no cost recovery from that school board.

The *Municipal Elections Act* (MEA) authorizes Council, in Section 139(1A) to delegate authority to the Chief Administrative Officer (CAO) or Clerk to set the “tariff of fees and expenses” for the election. This provides election administrators with sufficient flexibility to set stipends for election workers, rental rates for polling stations, etc.

It is my recommendation that the CAO and her designate (Clerk/Returning Officer) be granted authority to establish the tariff of fees and expenses as per Section 139(1A) of the MEA.

2. Preparation of the Voters' List

The production of the list of electors (voters' list) is a major task and commences early in the election process. The CBRM, in the past seven (7) elections, has opted to work with the Provincial Election Officials to create its electoral list. Our CBRM Planning and IT Departments are noted as leaders in electronic voters' list maintenance and updating.

There is a requirement to sign an Information Sharing Agreement with the Province for the use of the permanent register of electors as outlined in Section 30B of the MEA. There are strict privacy and security issues related to the personal information of voters on these lists and we are diligent to comply with our statutory obligations.

Council has the option to direct that a physical enumeration of the municipality be carried out, however very few municipal units use that process anymore.

It is my recommendation that staff be authorized to utilize the Provincial permanent register of electors as outlined in Section 30(1)(c) of the *Municipal Elections Act* and that the Mayor and Clerk be authorized to sign the required Information Sharing Agreement as per Section 30B of the MEA.

3. Alternative Voting (electronic) via Internet or Telephone

Staff will be proposing that we utilize electronic voting (e-voting) [via the Internet or Telephone] again this year as it was well received by the electorate during the 2012 and 2016 general elections, as well as during the District 10 Special Election in 2014.

In 2015, the NS Association of Municipal Administrators, through the Halifax Regional Municipality, issued a Request for Proposals (RFP) for the bulk purchase of electronic voting services for interested municipalities in Nova Scotia. In 2016, CBRM Council approved the use of electronic voting during the election based on the pricing from that RFP.

In late 2019, Halifax Regional Municipality (HRM) issued an RFP for the procurement of e-voting services for the 2020 Municipal Elections. HRM has once again structured its RFP to give other municipalities the option to take advantage of the pricing, by way of a separate contact. HRM Procurement staff is currently evaluating proposals and will be in a position to take the issue to their Council in the near future.

At this point, we would recommend that Council approve, in principle, the use of electronic voting during the 2020 Municipal and CSAP Elections, with a final report to be presented at a later date. Amendments to the CBRM Alternative Voting By-Law may also be required.

4. Polling Divisions

Section 9(1) of the MEA states that on or before the 31st day of March in a regular election year, the Returning Officer shall divide the polling districts in the Municipality into divisions for the purposes of better taking the vote as (s)he deems necessary, and shall report the divisions to the Council without delay.

For Council's information, attached is a list of the CBRM Polling Districts with the corresponding Polling Divisions. The boundaries for these Polling Divisions have not changed since the 2016 Election. I would point out that, in accordance with Section 9(4) of the MEA, any nursing homes licensed under the *Homes for Special Care Act* with 10 or more residents are included in the corresponding District as a separate Polling Division.

As noted above, I am reporting this information to Council in accordance with Section 9(1) of the MEA, thus there is no action required by Council.

To summarize, the following recommendations are being presented for approval by Council:

1. That the CAO and her designate (Clerk/Returning Officer) be granted authority to establish the tariff of fees and expenses as per Section 139(1A) of the *Municipal Elections Act*.
2. That staff be authorized to utilize the Provincial permanent register of electors as outlined in Section 30(1)(c) of the *Municipal Elections Act* and that the Mayor and Clerk be authorized to sign the required Information Sharing Agreement as per Section 30B of the *Municipal Elections Act*.
3. That Council approve, in principle, the use of electronic voting during the 2020 Municipal and CSAP Elections, with a final report to be presented at a later date.

Yours truly,

Original signed by:

Deborah Campbell Ryan,
Municipal Clerk/Returning Officer

Attachment

**Polling Division Descriptions by District
CBRM Municipal Election October 2020**

Description prepared by the Planning and Development Department

District 1

District 1 is divided into two Polling Divisions and two mobile polling divisions:

Polling Division 1A is the community of Sydney Mines.

Polling Division 1B is comprised of the communities of Florence, Little Pond and Alder Point.

Mobile Polling Division MP01-01: Miners Memorial Manor

15 Lorne Street
Sydney Mines, NS B1V 3B9

Mobile Polling Division MP01-02: Harbour View Facility

22 Richard Street
Sydney Mines, NS B1V 2H7

District 2

District 2 is divided into three Polling Divisions and four Mobile Polling Divisions:

Polling Division 2A includes the communities of North Sydney and Little Bras D'Or.

Polling Division 2B includes all properties on Boularderie Island east of (i.e. not including) the properties fronting along the east side of the St. James Road. This includes the communities of Point Aconi, Mill Creek, Millville, Bras D'Or, Groves Point, and parts of the communities of Hillside Boularderie and Dalem Lake.

Polling Division 2C includes the rest of Boularderie Island within the Cape Breton Regional Municipality i.e. all of the lands beginning with (and including) the properties fronting on the east side of the St. James Road and all properties west to the boundary shared with Victoria County.

District 2 (continued)

Mobile Polling Division MP02-01: Northside General Hospital

(Level II - Harbour View Transitional Care Unit, 4th Floor)

S20 Purves Street

North Sydney, NS B2A 3M4

Mobile Polling Division MP02-02: Taigh Solas

(in Northside General Hospital - 3rd Floor)

S20 Purves Street

North Sydney, NS B2A 3M4

Mobile Polling Division MP02-03: My Cape Breton Home for Seniors (North Sydney)

77 Campbell Street

North Sydney, NS B2A 2C8

Mobile Polling Division MP02-04:

Northside Community Guest Home

11 Queen Street

North Sydney, NS B2A 1A2

and

Enriched Housing Apartments (CB Regional Housing)

9 Queen Street

North Sydney, NS B2A 1A2

District 3

District 3 is divided into nine Polling Divisions:

Polling Division 3A is comprised of the communities of Upper North Sydney, Leitches Creek, and Upper Leitches Creek.

Polling Division 3B is comprised of the communities of Georges River, Long Island, and Scotch Lake.

Polling Division 3C is comprised of Barrachois, Ironville, Boisdale, and Beaver Cove.

Polling Division 3D is comprised of the communities of Shenacadie, Big Beach, Christmas Island, Grand Narrows, Pipers Cove and Benacadie.

Polling Division 3E is comprised of the communities of Castle Bay, Islandview, and the First Nations community of Eskasoni.

Polling Division 3F is comprised of the communities of Northside East Bay, MacAdams Lake, and Gillis Lake.

Polling Division 3G is comprised of the communities of Frenchvale, Beechmont, and Balls Creek.

District 3 (continued)

Polling Division 3H is comprised of the community of Blacketts Lake, and the part of the community of Coxheath including all of the properties fronting on either side of the Mountain Road and all properties southwest of the Mountain Road in Coxheath bounded by the communities of Blacketts Lake to the southwest, Beechmont to the west, and Balls Creek to the northwest.

Polling Division 3I is comprised of the communities of North West Arm and Point Edward.

District 4

District 4 is divided into two Polling Divisions and three Mobile Polling Divisions:

Polling Division 4A is the community of Sydney River and that portion of the community of Prime Brook located to the north of Highway 125;

Polling Division 4B is comprised of the communities of Edwardsville, Westmount, and the part of the community of Coxheath outside of Polling Division 3H i.e. that portion of Coxheath northeast of the lot parcel fronting along the northeast side of the Mountain Road.

Mobile Polling Division MP04-01: Breton Ability Centre

1300 Kings Road
Sydney River, NS B1S 0H3

Mobile Polling Division MP04-02: My Cape Breton Home for Seniors (Sydney)

137 Riverdale Drive
Westmount, NS B1R 0A9

Mobile Polling Division MP04-03:

Harbourstone Enhanced Care

84 Kenwood Drive
Sydney, NS B1S 3V7

and

Parkland Retirement Living

118 Kenwood Drive
Sydney, NS B1S 0H2

District 5

District 5 is comprised of one Polling Division (i.e. the entire District) and three Mobile Polling Divisions:

Mobile Polling Division MP05-01: Celtic Court

16 St. Anthony Drive
Sydney, NS B1S 2R5

Mobile Polling Division MP05-02:

MacGillivray Guest Home

25 Xavier Drive
Sydney, NS B1S 2R9
and

RC Hines Manor

27 Xavier Drive
Sydney, NS B1S 2R9

Mobile Polling Division MP05-03:

The Cove Guest Home

320 Alexandra Street
Sydney, NS B1S 2G1
and

Williston House

6S Churchill Drive
Sydney, NS B1S 3N6
and

Carl E. Rideout House (50 beds)

49 Churchill Drive
Sydney, NS B1S 3N6

District 6

District 6 is comprised of only one Polling Division i.e. the entire District.

District 7

District 7 is divided into seven Polling Divisions:

Polling Division 7A is comprised of that portion of the community of Mira Road located to the south of Highway 125.

Polling Division 7B is comprised of the community of Caribou Marsh and that portion of the community of Prime Brook that is located south of Highway 125.

Polling Division 7C is comprised of the communities of Howie Center and Sydney Forks.

District 7 (continued)

Polling Division 7D is comprised of the communities of East Bay and Ben Eoin.

Polling Division 7E is comprised of the communities of St. Andrews Channel, Big Pond, Big Pond Center, Middle Cape, Irish Vale, Irish Cove and Enon.

Polling Division 7F is comprised of the communities of Enon, Grand Mira North, Rock Elm, Huntington, Sandfield, Marion Bridge, Big Ridge, Juniper Mountain, Grand Mira South, and French Road.

Polling Division 7G is comprised of the communities of Gabarus, Gabarus Lake, and Upper Grand Mira.

District 8

District 8 is divided into seven Polling Divisions:

Polling Division 8A is comprised of the communities of Louisbourg and Little Lorraine.

Polling Division 8B is comprised of the communities of Main-a-Dieu, Bateston, Catalone, and Catalone Gut.

Polling Division 8C is comprised of the communities of Albert Bridge, Mira Gut, and Round Island.

Polling Division 8D is comprised of the communities of Broughton and Birch Grove.

Polling Division 8E is the community of Tower Road and the southern portion of the Caledonia neighborhood of Glace Bay, bounded by Lake Road and all streets southward to the former County Boundary and including all streets south and north of Dominion Street between Civic #17 to Civic #75.

Polling Division 8F is comprised of the communities of Donkin and Port Caledonia.

Polling Division 8G is comprised of the communities of Port Morien, Black Brook, Homeville, and South Head.

District 9

District 9 is divided into two Polling Divisions and two Mobile Polling Divisions:

Polling Division 9A is entirely within the community of Glace Bay and includes all of the properties south of the centerline of Main Street beginning with civic address S01 Main Street to the east up to and including civic address 949 Main Street. From the southwest boundary of 949 Main Street, the boundary extends in a southwesterly direction south of the properties fronting along Deanna Drive and Beechwood Drive until it intersects with Phalen Road at its intersection with Beechwood Drive. The boundary extends westward just north of 287 and 296 Phalen Road (i.e. these are the first civic addresses in Polling Division 9A) until it intersects Cadegan Brook, which is the boundary of the community of Glace Bay. The boundary then goes up Cadegan Brook in a southerly direction to its intersection with Sydney Road/Reserve Street. It then follows the boundary of Glace Bay that it shares with the communities of Reserve Mines and Tower Road, excluding the southern portion of the Caledonia Neighborhood of Glace Bay, bounded by Lake Road and Dominion Street, between #17 to #7S.

Polling Division 9B is the community of Reserve Mines, with the exception of the streets listed in polling division 10B, and excluding the neighborhoods of Belgiumtown, Reserve Rows and Centreville Reserve Mines.

Mobile Polling Division MP09-01: Glace Bay Hospital

(Level II Transitional Unit – 4 North)

300 South Street

Glace Bay, NS B1A 1W5

Mobile Polling Division MP09-02: Seaview Manor

275 South Street

Glace Bay, NS B1A 1W6

District 10

District 10 is comprised of three Polling Divisions and two Mobile Polling Divisions:

Polling Division 10A is the remainder of the community of Glace Bay outside of Polling Division 9A.

Polling Division 10B is the community of Dominion and all properties along the following streets in the community of Reserve Mines:

- Official Row
- Atlantic Drive
- Neville Street
- Holland Street

Polling Division 10B (continued)

- Belgium Street
- Nicholson Drive
- Poland Street
- Center Street
- Cross Street
- All properties along Main Street north of its intersection with Haulage Road i.e. civic numbers 203 up to and including 231 on the west side and 218 and 226 on the east side.

Polling Division 10C is the community of Gardiner Mines.

Mobile Polling Division MP10-01: Victoria Haven Nursing Home

5 Third Street
Glace Bay, NS B1A 5V2

Mobile Polling Division MP10-02: Taigh Na Mara

974 Main Street
Glace Bay, NS B1A 4Z8

District 11

District 11 is divided into three Polling Divisions and two Mobile Polling Divisions:

Polling Division 11A is the community of New Waterford.

Polling Division 11B is comprised of the communities of Lingan, Scotchtown, and River Ryan.

Polling Division 11C is the community of New Victoria.

Mobile Polling Division MP11-01: Maple Hill Manor

700 King Street
New Waterford, NS B1H 3Z5

Mobile Polling Division MP11-02: Waterford Heights

(New Waterford Consolidated Hospital – 3rd Floor)
716 King Street
New Waterford, NS B1H 3Z5

District 12

District 12 is divided into three Polling Divisions and one Mobile Polling Division:

Polling Division 12A is comprised of:

- the community of Grand Lake Road with the exception of the part west of Highway 125, north of Upper Prince Street, east of Reeves Street, and south of the sector of Grand Lake Road west of Highway 125; and
- the part of the neighbourhood of Ashby in the community of Sydney west of the centerline of Welton Street/Prince Street to Prince Street's intersection with the railroad.

Polling Division 12B is comprised of the neighbourhood of Whitney Pier and the community of Lingan Road.

Polling Division 12C is comprised of the communities of South Bar and Victoria Mines.

Mobile Polling Division MP12-01: Carefield Manor

1 Dryden Avenue
Sydney, NS B1N 3K4



DISCUSSION PAPER

TO: GENERAL COMMITTEE

From: Ray Boudreau, Senior Manager Public Works

RE: Sidewalk Plowing Priorities

Date: March 3, 2020

BACKGROUND

During discussion following the Winter Operations presentation at the General Committee meeting on January 7th, 2020 the following item was noted for discussion at a future committee meeting.

- Timeframes for sidewalk plowing – Clarity on sidewalk plowing priorities.

This discussion paper describes the current sidewalk winter maintenance level of service provided throughout the Municipality.

OVERVIEW OF WINTER OPERATIONS STRATEGY

The prioritization of sidewalks that receive Winter Maintenance in CBRM is based on our current Winter Operations Strategy, which was approved by Council in 2003.

Engineering and Public Works mission is to provide efficient, cost effective and consistent winter maintenance services within the capability of the resources available. The effective implementation of the Winter Operations Strategy allows for safe passage of emergency vehicles and the public, allows for the transit system to provide timely service to the public and allows for local businesses, schools and other service providers to continue to operate.

CURRENT LEVEL OF SERVICE

The Municipality currently provides winter maintenance to a majority of sidewalks with a combination of in-house and contracted services.

Of the approximately 447 kms of sidewalk found throughout the Municipality, 194 kms of urban sidewalks are maintained using the municipality's own forces and approximately 90 kms of rural sidewalks are maintained by contractors.

This equates to the Municipality providing winter maintenance to 60% of municipally owned sidewalks within 7 days of a storm ending. The level of service for sidewalk winter maintenance is described below and summarized in Table 1. A Sidewalk Snow Clearing Map is also provided through our GIS Software for visual representation.

These sidewalks are classified as Priority 1, Priority 2 or Rural.

Priority 1

- Defined in the Winter Operations Strategy as sidewalks in designated commercial areas, around schools and near hospitals.
- Maintenance of Priority 1 sidewalks start after street plowing is complete.
- Typically, all Priority 1 sidewalks are complete within 48hrs of the storm ending
- Work after-hours (overtime) is authorized to maintain Priority 1 sidewalks

Priority 2

- Priority 2 Sidewalks are located adjacent to roads with medium traffic volumes
- Plowing / De-Icing only authorized during regular hours.
- Typically, all Priority 2 sidewalks are plowed within 7 days of the storm ending

Rural Sidewalks

- Rural Sidewalks are Municipal sidewalks adjacent to Provincially owned roads
- Generally adjacent to Level 1 - Rural Arterial Routes with higher speed limits and Provincially maintained roads in school areas. (ex. Route 4, Sydney/Glace Bay Highway, Kenwood Drive, Phillips St)
- Rural sidewalks are maintained by contractors
- Timing of rural sidewalk maintenance is dependent on Provincial Road Plowing levels of service. Generally complete within 48 hours after the storm ends.

Table 1 - SIDEWALK PLOWING LEVEL OF SERVICE

Category ⁴	Plowing to Commence after Accumulation of (cm)	Type of Operation	Time to Complete Plowing (Hrs) after Road plowing is complete
Priority 1 Sidewalks ¹	8 - 10 cm (or when de-icing is insufficient)	Full Operation (Overtime if Required)	36 - 48 hrs
Priority 2 Sidewalks ²	8 - 10 cm (or when de-icing is insufficient)	Partial Operation (Regularly Scheduled Shifts)	5 - 7 days
Rural Sidewalks ³	8 - 10 cm (or when de-icing is insufficient)	Full Operation (Contracted Service)	24 - 48 hrs ³

Notes:

1. Priority 1 Sidewalks are located on Major Arterial and Collector routes, Downtown Business Districts and Routes to schools and hospitals
2. Priority 2 Sidewalks are located on lower volume pedestrian routes.
3. These sidewalks are located adjacent to Provincially maintained roads and streets. The timing of plowing of these sidewalks is affected by the provincial levels of service for highway plowing.
4. Not all sidewalks receive winter maintenance. 60% of Sidewalks are maintained for snow and ice removal by the Municipality

HOW WAS THE CURRENT LEVEL OF SERVICE DETERMINED?

The current level of service for sidewalk Winter maintenance has been in place since at least 2003, when the current Winter Operations Strategy was approved by Council. This level of service generally represents the goals of the community as reflected by elected officials and municipal staff through the annual budget deliberation process. This process strives to balance the priority of the services delivered by the Municipality, the cost of those services and the resources available.

In the past, the results of our budgeting process have allocated resources to sidewalk winter maintenance to allow for approximately 60% of sidewalks to be maintained within 7 days of a storm ending. This level of service has been maintained in order to stay within the operational budget.

Conclusions:

- The current level of service being provided by the CBRM for sidewalk winter maintenance is on par with levels of service across Atlantic Canadian Municipalities.
- The cost to deliver the current level of service is on par with other Canadian Municipalities.
- The target level of service for winter maintenance of sidewalks could be better defined in the Winter Operations Strategy
- The current Winter Operations Strategy lacks clearly defined criteria to determine priority levels of service for sidewalks.

Recommendations:

Given the heightened interest in winter maintenance activities across the municipality, due to, among other things:

- A focus on improved accessibility across the municipality
- An increased want for active transportation options and
- An unprecedented increase in transit ridership;

Staff recommends that:

The General Committee direct staff to complete a full review of the winter operations strategy, with the objective of presenting options for alternative methods of service delivery and the associated costs for discussion.

The end goal being a transparent winter operations strategy that council can endorse as being within the financial capabilities of the municipality and that meets the needs of the community.

Respectfully submitted by:

Original Signed By

Raymond Boudreau, P.Eng.

Senior Manager of Public Works

**DISCUSSION PAPER****TO: GENERAL COMMITTEE****From: Ray Boudreau, Senior Manager Public Works****RE: WINTER PARKING BAN ENFORCEMENT****Date: March 3, 2020**

Background

During discussion after the Winter Operations presentation to General Committee on January 7, 2020, more detail was requested on CBRM's Winter Parking Ban Regulations. The discussion below describes the details of CBRM's Winter Parking Ban and how it is currently enforced, the relevant provincial legislation that provides for a Winter Parking Ban, the results of an informal survey of how other cities, towns and municipalities in Nova Scotia deal with winter parking bans, and a staff recommendation on how to proceed.

What does the Legislation say on Winter Parking Ban Enforcement?

Regulations for Winter Parking Bans in Nova Scotia fall under Subsection 202(1) of the Motor Vehicle Act which relates to Emergency or Special Conditions.

It states that a traffic authority can make and enforce temporary regulations to cover emergencies or special conditions. It specifically states that "such regulations may prohibit or restrict the parking of vehicles between the fifteenth day of November and the fifteenth day of April.

Based on the powers granted to it under this legislation, the Provincial Traffic Authority (Minister of Transportation and Infrastructure) enacts a Winter Parking Ban annually. The ban is described as the “Winter Parking Ban Regulations” and it prohibits overnight parking on provincial roads from December 15th to March 31st. It also prohibits parking from 1 hour after a snowstorm starts to 2 hours after the storm stops.

This provincial parking ban applies to any highway, street or road within the province that is located outside of the boundaries of a city or town or municipality.

For roads that are located within the jurisdiction of a Municipality, the MGA gives the same authority to municipal traffic authorities as the Motor Vehicle Act gives to Provincial Traffic Authorities.

Under this authority, the CBRM Traffic Authority (Cape Breton Regional Police Service) (CBRPS) has adopted the same parking ban as the Provincial Traffic Authority.

Attachment 1 includes a summary of the relevant legislation found in the NS Motor Vehicle Act and the Municipal Government Act.

CBRM’s Winter Parking Ban

The CBRPS enact a Winter Parking Ban across the Municipality every winter. The temporary ban is first communicated in November through traditional and social media outlets. Additional communications are also often released throughout the winter months in advance of forecasted storms to remind motorists of the ban.

The Winter Parking Ban is generally in effect from December 15th to March 31st, however weather conditions can affect these dates. The ban is enforced continuously during these dates and it prohibits motorists from parking or leaving their vehicles on any public street between the hours of 1:00 AM and 6:00 AM as well as at any time during a snowstorm and within two hours from the time snow stops falling.

Police will ticket and tow any vehicles obstructing snow removal, leaving motorists with a fine of \$15 and any costs associated with towing.

What are other jurisdictions across the Province doing?

An informal review was carried out to provide information on how other cities, towns and municipalities across the province of NS deal with winter parking. The survey was limited to those jurisdictions for which information was readily available on the internet.

Information was found for ten (10) jurisdictions in Nova Scotia. All but one (1) of these jurisdictions enact a parking ban during the winter months. The vast majority adopt the same restrictions as the provincial traffic authority. Some have slight differences in the dates and hours that the ban is in effect.

Of the nine (9) jurisdictions that do enact a ban, eight (8) enforce the ban continuously throughout the winter, regardless of whether a storm is in progress, and one (1) (Halifax Regional Municipality) enforces the ban only during declared weather events and clearing operations.

A summary of the survey results is included as **Attachment 2**.

Reasons for continuous enforcement of winter parking ban:

During discussion at the January meeting, the Committee requested that staff consider the possibility of only enforcing the Winter Parking Ban during snow events.

The bullets below describe some of the reasons why the winter parking ban in CBRM is in effect and enforced continuously as well as some challenges with enforcing a ban intermittently:

- Winter Maintenance activities occur before, during and after a winter storm event, these activities are negatively impacted when vehicles are parked alongside a road, and include:
 - Pre-Salting (Anti-Icing)
 - Widening of roads after the storm
 - Clearing snow from hydrants
 - Clearing snow from intersection
 - Clearing snow from catch basins
 - Clearing snow from bus shelters
(Vehicles parked within the street right of way have the potential to hinder these operations)
- The ability to effectively communicate with the public on short notice when maintenance activities are going to occur.
 - Winter weather, and hence winter maintenance priorities can change quickly and would impact when a parking ban would be required. Wind, snow squalls, weather forecast, breakdowns, available staff, etc also have an impact on the

day to day maintenance activities. The ability to communicate these changing public works priorities, which would impact a parking ban, is difficult if not impossible.

- The difficulty in communicating an on-again / off-again parking ban would undoubtedly lead to more parked cars on the side of the road. Having parked cars removed in the middle of the night to accommodate winter operations is difficult and time consuming and diminishes the benefits of performing winter maintenance after hours when the roads are expected to be free from vehicles.

Summary:

Due to the unpredictability of winter weather, the requirement for winter operations before, during and after a winter storm, and the difficulty in effectively communicating an “on-again / off-again” winter parking ban, it is the opinion of staff that the current practice of continuously enforcing the winter parking ban in CBRM from December 15th to March 31st is in the best interest of the residents of the Municipality and should be maintained.

Respectfully submitted by

Raymond Boudreau, P.Eng.

Senior Manager of Public Works

ATTACHMENT 1

EXCERPTS OF RELEVANT LEGISLATION

Excerpt – Section 202(1) of the Motor Vehicle Act:

“Emergency or special conditions or flammable cargo”

202 (1) The traffic authority is hereby empowered to make and enforce temporary regulations to cover emergencies or special conditions.

(2) Such regulations may prohibit or restrict the parking of vehicles between the fifteenth day of November and the fifteenth day of April.

(3) The traffic authority is hereby empowered to make and enforce regulations not inconsistent with this Act or any Act of the Parliament of Canada respecting the movements, parking, loading and storage of vehicles carrying explosives or other flammable cargo.

(4) A copy of any regulations made under this Section shall be immediately forwarded to the Provincial Traffic Authority and shall be subject to cancellation at any time by the Minister. R.S., c. 293, s. 202.”

Excerpt – Winter Parking Ban Regulation in Nova Scotia

Winter Parking Ban Regulations
made under subsection 202(1) of the
Motor Vehicle Act
R.S.N.S. 1989, c. 293

N.S. Reg. 194/2019 (effective December 15, 2019 to March 31, 2020)

Citation

1 These regulations may be cited as the *Winter Parking Ban Regulations*.

Application

2 These regulations apply to any highway that is subject to the *Public Highways Act*.

Limitation on parking

- 3** Notwithstanding that certain traffic signs have been erected which may permit motor vehicles to park or stand upon sections of highway during the hours stated thereon, an owner, driver or person having control or custody of any vehicle must not park the vehicle upon any highway in Appendix A or any highway in the communities listed in Appendix A
- (a) between 1 a.m. and 6 a.m.;
 - (b) in a manner that hinders, inconveniences or prevents the removal of snow or ice from a highway unless the vehicle is attended by a person authorized to operate and capable of operating it on a highway; or
 - (c) from 1 hour after a snowstorm starts to 2 hours after the snowstorm stops.

Determination of boundary

- 4** For the purposes of these regulations, the boundaries of a community are determined in accordance with the Geographical Names Program established by the Government of Nova Scotia.

Exception

- 5** Section 3 does not apply to any of the following vehicles:
- (a) a motor vehicle registered to a medical practitioner who is registered under the *Medical Act* if all of the following apply:
 - (i) the vehicle is parked reasonably near the medical practitioner's office or residence,
 - (ii) the vehicle is immediately available to the medical practitioner for professional calls;
 - (b) a motor vehicle parked by a medical practitioner who is registered under the *Medical Act* if all of the following apply:
 - (i) the medical practitioner is engaged in their occupation,
 - (ii) the vehicle is parked in reasonable proximity to the location where the medical practitioner is engaged in their occupation;
 - (c) a motor vehicle registered to a police department, the Royal Canadian Mounted Police or the Canadian Forces;
 - (d) a commercial vehicle parked by a driver for the purpose of loading or unloading merchandise;

- (e) a motor vehicle registered to a public utility as defined in the *Public Utilities Act* that is parked reasonably near the residence of its driver and immediately available for emergency calls.

Effective dates

6 These regulations are effective from December 15, 2019, to March 31, 2020, both dates included

Excerpt – Section 311 (8) of the Municipal Government Act:

Traffic Authority

(8) The traffic authority for a municipality has, with respect to highways in the municipality, excluding those for which the Provincial Traffic Authority has authority, the powers conferred upon a traffic authority by or pursuant to the Motor Vehicle Act, 1998, c. 18, s. 311

Definition of “highway” in the Motor Vehicle Act:

“highway” means

- (i) A public highway, street, lane, road, alley, park, beach or place including the bridges thereon, and
- (ii) Private property that is designed to be and is accessible to the general public for the operation of a motor vehicle.

ATTACHMENT 2

SUMMARY OF PROVINCIAL REVIEW OF WINTER PARKING BANS

Table 1 – Summary of Winter Parking Bans in Nova Scotia

Name of City, Town, Municipality	Winter Parking Ban Y/N	Effective Dates	Effective Hours	Enforcement Details
Halifax Regional Municipality	Y	DEC 15 – MAR 31	1 AM – 6 AM	During weather events and clearing operations
Town of Wolfville	Y	DEC 1 – MAR 31	12 AM – 6 AM	Continuous
Town of Truro	Y	DEC 15 – APR 1	1 AM – 7 AM	Continuous
Town of New Glasgow	Y		1 AM – 7 AM	Continuous
Town of Kentville	Y	DEC 1 – APR 15	1 AM – 7 AM	Continuous
Town of Antigonish	Y	DEC 1 – APR 15	12 AM – 7 AM	Continuous
Town of Yarmouth	Y	DEC 15 – MAR 31	1 AM – 6 AM	Continuous
Town of Bridgewater	N	N/A	N/A	N/A
Town of Pictou	Y	DEC 15 – MAR 31	1 AM – 7 AM	Continuous
Town of Port Hawkesbury	Y	NOV 15 – APR 15	1 AM – 7 AM	Continuous
Province of Nova Scotia	Y	DEC 15 – MAR 31	1 AM – 7 AM	Continuous
CAPE BRETON REGIONAL MUNICIPALITY	Y	DEC 15 – MAR 31	1 AM – 6 AM	Continuous

Revenue	Year To Date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	\$ 92,472,813	\$ 91,987,460	\$ 485,353	\$ 110,384,952	\$ 17,912,139
Total Federal Government	2,546,328	2,546,328	(0)	3,055,594	509,266
Total Federal Government Agencies	622,662	622,662	(0)	747,195	124,533
Total Provincial Government	1,833,665	1,833,665	-	2,200,398	366,733
Total Provincial Government Agencies	2,600,843	2,656,937	(56,094)	3,188,324	587,481
Total Services to Other Local Government	507,292	507,292	0	608,750	101,458
Total Transit	1,235,279	1,100,000	135,279	1,117,500	(117,779)
Total Environmental Development Services	243,865	205,167	38,699	246,200	2,335
Total Licenses & Permits	109,809	125,833	(16,025)	151,000	41,191
Total Fines & Fees	503,900	513,731	(9,831)	616,477	112,577
Total Rentals	491,279	497,075	(5,796)	596,490	105,211
Total Concessions & Franchises	282,426	308,333	(25,908)	370,000	87,574
Total Interest on Taxes	1,079,139	1,258,333	(179,194)	1,510,000	430,861
Total Finance Revenue	22,165	25,000	(2,835)	30,000	7,835
Total Solid Waste Revenue	2,132,483	2,300,000	(167,517)	2,700,000	567,517
Total Recreation & Cultural Service Programs	1,313,916	1,568,810	(254,894)	2,100,000	786,084
Total Water Utility Charges	4,126,258	4,126,258	(0)	4,951,510	825,252
Total Unconditional Transfers	13,186,124	13,279,865	(93,741)	15,935,838	2,749,714
Total Conditional Transfers	-	-	-	-	-
Year To Date Assigned	\$ 125,310,247	\$ 125,462,760	\$ (152,503)	\$ 150,510,228	\$ 25,199,981

Departmental

Reviewed

Summary

Statement of Expenditures

January 31, 2020

Expenditures	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Legislative	\$ 1,250,536	\$ 1,361,190	\$ 110,653	\$ 1,626,311	\$ 375,775
Administration	777,272	879,653	102,381	1,082,923	305,651
Finance	2,124,466	2,205,243	80,777	2,663,928	539,462
Legal	1,556,768	1,475,381	(81,388)	1,843,611	286,843
Human Resources	886,477	1,022,111	135,634	1,350,257	463,780
Technology & Communications	839,858	860,213	20,355	1,339,155	499,297
Municipal Clerk	331,932	356,427	24,495	544,230	212,298
Fiscal Services	28,952,824	29,036,316	83,493	32,506,114	3,553,290
Police Services	22,406,719	22,796,280	389,561	27,611,933	5,205,214
Fire Services (Incl EMO)	15,147,401	15,061,549	(85,852)	17,891,006	2,743,605
Engineering & Public Works	38,898,358	38,964,516	66,158	47,080,056	8,181,698
Planning	2,171,549	2,218,287	46,738	2,665,010	493,461
Facilities C200 & Arenas	3,188,614	2,956,094	(232,520)	3,507,642	319,028
Parks & Grounds	2,385,849	2,454,203	68,354	2,889,432	503,583
Buildings	2,659,104	2,667,127	8,023	3,253,791	594,687
Recreation	2,264,395	2,317,796	53,401	2,654,825	390,430
Total expended to date	\$ 125,842,123	\$ 126,632,386	\$ 790,263	\$ 150,510,224	\$ 24,668,101

Departmental

Reviewed

Legislative	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 870,988	\$ 881,393	\$ 10,405	\$ 1,065,900	\$ 194,912
6010 BENEFITS	105,326	167,350	62,024	202,382	97,056
6030 TRAVEL/CONFERENCES	117,481	148,532	31,051	178,238	60,757
6040 PROF MEM/DUES & FEES	68,960	61,632	(7,328)	61,632	(7,328)
6050 OFFICE SUPPLIES	6,955	15,333	8,378	18,400	11,445
6060 OFFICE EQUIPMENT	3,014	4,667	1,652	5,000	1,986
6080 ADVERTISING	12,218	12,083	(134)	14,500	2,282
6100 COURIER	174	208	34	250	76
6110 TELEPHONE/FAX	21,504	20,467	(1,037)	24,560	3,056
6120 PUBL./SUBSCRIPTIONS	1,620	1,642	22	1,849	229
6130 COMPUTER HARDWARE	2,264	6,050	3,786	6,600	4,336
6150 MEETING EXPENSES	18,289	20,833	2,544	25,000	6,711
6170 PROMOTION	21,744	21,000	(744)	22,000	256
Total expended to date	\$ 1,250,536	\$ 1,361,190	\$ 110,653	\$ 1,626,311	\$ 375,775

Departmental

Finance

Administration	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 235,027	\$ 301,096	\$ 66,069	\$ 364,126	\$ 129,099
6010 BENEFITS	32,579	53,353	20,775	64,522	31,943
6020 TRAINING/EDUCATION	-	4,800	4,800	4,800	4,800
6030 TRAVEL/CONFERENCES	17,006	24,250	7,244	36,000	18,994
6040 PROF MEM/DUES & FEES	636	2,700	2,064	2,700	2,064
6050 OFFICE SUPPLIES	374	2,333	1,959	2,800	2,426
6110 TELEPHONE/FAX	3,633	3,333	(300)	4,000	367
6120 PUBL./SUBSCRIPTIONS	307	475	168	475	168
6150 MEETING EXPENSES	4,093	3,500	(593)	3,500	(593)
6170 PROMOTION	11,680	11,875	196	15,000	3,320
8100 PROFESSIONAL SERVICES	55,268	55,268	-	105,000	49,732
8150 GRANTS/SUBS TO ORG	416,670	416,670	-	480,000	63,330
Total expended to date	\$ 777,272	\$ 879,653	\$ 102,381	\$ 1,082,923	\$ 305,651

Departmental

Finance

Finance	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,578,345	\$ 1,617,593	\$ 39,248	\$ 1,956,214	\$ 377,869
6010 BENEFITS	310,602	312,997	2,396	378,519	67,917
6020 TRAINING/EDUCATION	4,613	16,340	11,727	18,940	14,327
6030 TRAVEL/CONFERENCES	19,231	24,580	5,349	25,780	6,549
6040 PROF MEM/DUES & FEES	4,737	6,625	1,888	6,625	1,888
6050 OFFICE SUPPLIES	8,511	12,070	3,559	14,500	5,989
6060 OFFICE EQUIPMENT	4,320	13,750	9,430	14,500	10,180
6080 ADVERTISING	30,959	35,517	4,558	42,650	11,691
6090 POSTAGE	143,635	149,050	5,415	166,000	22,365
6100 COURIER	25,651	26,460	809	31,700	6,049
6110 TELEPHONE/FAX	13,400	13,250	(150)	15,900	2,500
6130 COMPUTER HARDWARE	8,070	10,200	2,130	10,500	2,430
6140 COMPUTER SOFTWARE	-	-	-	48,000	48,000
6180 COST RECOVERY	(251,263)	(282,150)	(30,887)	(322,150)	(70,887)
8010 OPERATIONAL MAT/SUPP	2,857	3,750	893	4,500	1,643
8100 PROFESSIONAL SERVICE	47,033	50,000	2,967	50,000	2,967
8110 CONTRACTS/AGREEMENTS	36,949	44,290	7,341	48,650	11,701
8120 LEASES	10,270	10,920	650	13,100	2,830
8180 TAX EXEMPT/WRITE OFF	126,545	140,000	13,455	140,000	13,455
Total expended to date	\$ 2,124,466	\$ 2,205,243	\$ 80,777	\$ 2,663,928	\$ 539,462

Departmental

Finance

Legal	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 326,659	\$ 327,666	\$ 1,006	\$ 396,258	\$ 69,599
6010 BENEFITS	64,243	65,878	1,636	79,669	15,426
6020 TRAINING/EDUCATION	3,657	6,500	2,843	6,500	2,843
6030 TRAVEL/CONFERENCES	3,922	5,667	1,744	8,500	4,578
6040 PROF MEM/DUES & FEES	13,617	13,100	(517)	13,100	(517)
6050 OFFICE SUPPLIES	1,219	2,917	1,698	3,500	2,281
6060 OFFICE EQUIPMENT	2,675	4,200	1,525	4,200	1,525
6070 PHOTOCOPIER LEASE	3,758	3,100	(658)	3,100	(658)
6080 ADVERTISING	810	833	23	1,000	190
6100 COURIER	658	667	8	800	142
6110 TELEPHONE/FAX	2,725	2,833	108	3,400	675
6120 PUBL./STATUTES	12,652	10,000	(2,652)	10,000	(2,652)
6130 COMPUTER HARDWARE	2,599	2,700	101	3,000	401
6140 COMPUTER SOFTWARE	-	-	-	2,500	2,500
6150 MEETING EXPENSE	89	417	328	500	411
6160 LIABILITY INSURANCE	1,051,840	960,903	(90,937)	1,153,084	101,244
8100 PROFESSIONAL SERVICE	65,644	68,000	2,356	154,500	88,856
Total expended to date	\$ 1,556,768	\$ 1,475,381	\$ (81,388)	\$ 1,843,611	\$ 286,843

Departmental

Finance

Human Resources	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 624,425	\$ 709,669	\$ 85,243	\$ 858,228	\$ 233,803
6010 BENEFITS	137,964	152,153	14,189	184,004	46,040
6020 TRAINING/EDUCATION	2,443	5,708	3,265	9,850	7,407
6030 TRAVEL/CONFERENCES	10,485	14,550	4,065	24,500	14,015
6040 PROF MEM/DUES & FEES	1,191	1,917	725	2,300	1,109
6050 OFFICE SUPPLIES	10,243	15,000	4,757	18,000	7,757
6060 OFFICE EQUIPMENT	-	2,500	2,500	2,500	2,500
6080 ADVERTISING	-	3,635	3,635	4,000	4,000
6110 TELEPHONE/FAX	7,799	11,146	3,347	13,375	5,576
6120 PUBL./SUBSCRIPTIONS	860	4,000	3,140	4,000	3,140
6130 COMPUTER HARDWARE	5,739	6,000	261	6,000	261
6140 COMPUTER SOFTWARE	-	-	-	500	500
6150 MEETING EXPENSE	2,066	3,750	1,684	4,500	2,434
8100 PROFESSIONAL SERVICE	76,002	81,667	5,664	206,000	129,998
8110 CONTRACTS/AGREEMENTS	7,259	10,417	3,157	12,500	5,241
Total expended to date	\$ 886,477	\$ 1,022,111	\$ 135,634	\$ 1,350,257	\$ 463,780

Departmental

Finance

Technology/
Communications

Statement of Expenditures

January 31, 2020

Technology/Communications	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 473,152	\$ 466,490	\$ (6,662)	\$ 564,143	\$ 90,991
6010 BENEFITS	94,478	94,127	(351)	113,831	19,353
6020 TRAINING/EDUCATION	4,905	5,800	895	12,000	7,095
6030 TRAVEL/CONFERENCES	15,648	16,667	1,019	20,000	4,352
6040 PROF MEM/DUES & FEES	688	1,000	312	1,000	312
6050 OFFICE SUPPLIES	1,271	1,748	477	2,000	729
6060 OFFICE EQUIPMENT	-	2,200	2,200	3,000	3,000
6080 ADVERTISING	50	417	367	500	450
6100 COURIER	47	250	203	300	253
6110 TELEPHONE/FAX	33,003	51,000	17,997	61,200	28,197
6120 PUBL./SUBSCRIPTIONS	991	1,000	9	1,000	9
6130 COMPUTER HARDWARE	60,487	61,333	846	130,000	69,513
6140 COMPUTER SOFTWARE	128,137	130,000	1,863	178,500	50,363
6150 MEETING EXPENSE	102	417	315	500	398
8100 PROFESSIONAL SERVICES	498	-	(498)	-	(498)
8110 CONTRACTS/AGREEMENTS	26,402	27,765	1,363	40,000	13,598
8120 LEASES SAP	-	-	-	106,121	106,121
8130 LICENSES/PERMITS	-	-	-	105,060	105,060
Total expended to date	\$ 839,858	\$ 860,213	\$ 20,355	\$ 1,339,155	\$ 499,297

Departmental

Finance

Municipal Clerk	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 226,142	\$ 230,826	\$ 4,683	\$ 279,146	\$ 53,004
6010 BENEFITS	49,148	49,695	547	58,284	9,136
6020 TRAINING/EDUCATION	1,962	4,641	2,679	5,500	3,538
6030 TRAVEL/CONFERENCES	3,774	5,564	1,790	6,500	2,726
6040 PROF MEM/DUES & FEES	636	1,000	364	1,000	364
6050 OFFICE SUPPLIES	1,851	3,333	1,482	4,000	2,149
6060 OFFICE EQUIPMENT	1,528	6,500	4,972	6,500	4,972
6070 PHOTOCOPY SUPPLIES	16,492	21,250	4,758	25,500	9,008
6080 ADVERTISING	-	625	625	750	750
6100 COURIER	-	625	625	750	750
6110 TELEPHONE/FAX	2,186	2,917	731	3,500	1,314
6120 PUBL./SUBSCRIPTIONS	1,486	1,800	314	1,800	314
6130 COMPUTER HARDWARE	3,942	3,942	-	4,500	558
6140 COMPUTER SOFTWARE	11,626	11,626	-	12,000	374
6150 MEETING EXPENSES	11,159	12,083	925	14,500	3,341
8110 CONTRACTS/AGREEMENTS	-	-	-	120,000	120,000
Total expended to date	\$ 331,932	\$ 356,427	\$ 24,495	\$ 544,230	\$ 212,298

Departmental

Finance

Fiscal Services	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 190,485	\$ 291,667	\$ 101,182	\$ 350,000	\$ 159,515
9020 INT ON DEBT	1,487,256	1,487,256	-	1,487,256	0
9051 PRINC ON DEBT	10,110,069	10,110,069	-	10,110,068	(1)
9052 DEBT/CAP BOND DISC	65,000	65,000	-	78,000	13,000
9090 BANK CHARGES	63,495	79,167	15,671	95,000	31,505
9200 ALLOWANCE FOR UNCOL. TAXES	500,000	500,000	-	600,000	100,000
9420 APPROP TO CAPITAL FUND	90,000	90,000	-	90,000	-
9430 APPROP TO B.I.D.C.	113,878	80,918	(32,959)	97,102	(16,776)
9600 PROV. CORRECTIONS	898,500	911,767	13,267	1,094,120	195,620
9610 CB REG. HOUSING	1,616,034	1,602,366	(13,668)	1,922,839	306,805
9620 REGIONAL LIBRARY	585,000	585,000	-	702,000	117,000
9630 CB/VIC. SCHOOL BOARD	12,065,368	12,065,368	-	14,478,442	2,413,074
9640 PROPERTY ASSESSMENT	1,167,739	1,167,739	-	1,401,287	233,548
Total expended to date	\$ 28,952,824	\$ 29,036,316	\$ 83,493	\$ 32,506,114	\$ 3,553,290

Departmental

Finance

Police Services

Statement of Expenditures

January 31, 2020

Police Services	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	\$ 19,204,774	\$ 19,694,876	\$ 490,101	\$ 23,847,758	\$ 4,642,984
6020 TRAINING/EDUCATION	162,017	147,933	(14,083)	177,520	15,503
6030 TRAVEL/CONFERENCES	62,671	67,917	5,246	105,000	42,329
6040 PROF MEM/DUES & FEES	2,180	4,167	1,986	5,000	2,820
6050 OFFICE SUPPLIES	29,569	40,000	10,431	48,000	18,431
6060 OFFICE EQUIPMENT	44,170	45,833	1,663	55,000	10,830
6070 PHOTOCOPY SUPPLIES	14,251	15,000	749	18,000	3,749
6080 ADVERTISING	1,817	4,167	2,350	5,000	3,183
6090 POSTAGE & 6100 COURIER	11,580	7,000	(4,580)	7,000	(4,580)
6110 TELEPHONE/FAX	263,357	229,167	(34,190)	275,000	11,643
6120 PUBL./SUBSCRIPTIONS	4,406	4,000	(406)	4,000	(406)
6130 COMPUTER HARDWARE	81,799	110,000	28,201	132,000	50,201
6140 COMPUTER SOFTWARE	250,024	240,000	(10,024)	240,000	(10,024)
6150 MEETING EXPENSES	6,563	14,167	7,604	17,000	10,437
6160 LIABILITY INSURANCE	1,299	-	(1,299)	-	(1,299)
6170 PROMOTION	10,506	11,000	494	11,000	494
7000 HEAT	39,365	39,167	(198)	47,000	7,635
7010 ELECTRICAL	83,333	95,833	12,501	115,000	31,667
7020 WATER	6,136	6,667	530	8,000	1,864
7030 BLDG/FACILITY MAINT	60,002	69,167	9,165	83,000	22,998
7040 BLDG/FACILITY REPAIR	14,696	12,500	(2,196)	15,000	304
7060 BLDG/FACILITY RENOV	60,428	20,000	(40,428)	20,000	(40,428)
7070 BLDG/FACILITY RENTAL	53,208	53,333	125	64,000	10,792
7110 SECURITY	954	3,083	2,129	3,700	2,746
7500 VEH/EQUIP MAINT	9,947	8,333	(1,614)	10,000	53
7505 GASOLINE & DIESEL	307,000	337,500	30,500	405,000	98,000
7510 VEH/EQUIP REPAIRS	342,044	287,717	(54,327)	287,717	(54,327)
7530 VEH/EQUIP REPLACEMENT	433,889	433,889	-	580,000	146,111
7540 VEH/EQUIP RENTAL	-	1,667	1,667	2,000	2,000
7550 VEH/EQUIP TOWING	313	4,167	3,854	5,000	4,687
8000 OPERATIONAL EQUIP	79,376	80,500	1,124	135,000	55,624
8010 OPERATIONAL MAT/SUPP	69,774	72,500	2,726	135,000	65,226
8020 MAINTENANCE EQUIP	4,671	6,308	1,637	7,570	2,899
8040 COMM EQUIPMENT LINES	3,868	6,250	2,382	7,500	3,632
8090 UNIFORMS/CLOTHING	146,469	147,667	1,198	200,000	53,531
8100 PROFESSIONAL SERVICE	191,115	95,000	(96,115)	95,000	(96,115)
8110 CONTRACTS/AGREEMENTS	116,278	114,167	(2,111)	137,000	20,722
8125 MAJOR INVESTIGATIONS	63,614	95,640	32,026	129,168	65,554
8130 LICENSES/PERMITS	-	-	-	3,000	3,000
8150 GRANTS/SUBS TO ORG	169,258	170,000	742	170,000	742
Total expended to date	\$ 22,406,719	\$ 22,796,280	\$ 389,561	\$ 27,611,933	\$ 5,205,214

Departmental

Finance

Police Services

Statement of Revenue

January 31, 2020

Police Services Revenue	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
4751 RECORDS INQUIRIES	\$ 91,636	\$ 116,667	\$ (25,031)	\$ 140,000	\$ 48,364
5151 FINES	244,367	229,167	15,200	275,000	30,633
Total Revenue to date	\$ 336,003	\$ 345,833	\$ (9,831)	\$ 415,000	\$ 78,997

Departmental

Finance

Fire Services

Statement of Expenditures

January 31, 2020

Fire Services Including EMO	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 5,154,023	\$ 4,884,396	\$ (269,627)	\$ 5,906,876	\$ 752,853
6010 BENEFITS	881,887	951,013	69,126	1,150,094	268,207
6011 MISC. BENEFITS	115,546	108,112	(7,434)	108,112	(7,434)
6020 TRAINING/EDUCATION	44,830	65,695	20,866	217,200	172,370
6030 TRAVEL/CONFERENCES	63,235	57,567	(5,668)	65,900	2,665
6040 PROF MEM/DUES & FEES	8,794	9,902	1,108	12,272	3,478
6050 OFFICE SUPPLIES	9,230	10,083	853	12,100	2,870
6060 OFFICE EQUIPMENT	2,899	10,792	7,893	12,950	10,051
6080 ADVERTISING	9,325	5,350	(3,975)	5,350	(3,975)
6110 TELEPHONE/FAX	32,928	37,499	4,572	44,999	12,071
6120 PUBL./SUBSCRIPTIONS	989	2,250	1,261	2,700	1,711
6130 COMPUTER HARDWARE	16,069	11,507	(4,562)	11,507	(4,562)
6140 COMPUTER SOFTWARE	-	13,422	13,422	16,006	16,006
6150 MEETING EXPENSES	2,657	3,670	1,013	4,404	1,747
6170 PROMOTION	18,669	32,500	13,831	39,000	20,331
7000 HEAT	68,078	85,293	17,215	102,351	34,273
7010 ELECTRICAL	40,614	52,870	12,256	64,536	23,922
7020 WATER	25,257	20,904	(4,353)	25,407	150
7030 BLDG/FACILITY MAINT	34,795	53,108	18,312	63,729	28,934
7040 BLDG/FACILITY REPAIR	22,398	22,253	(145)	22,253	(145)
7060 BLDG/FACILITY RENOV	5,586	8,333	2,748	10,000	4,414
7500 VEH/EQUIP MAINT.	211,447	149,868	(61,579)	179,841	(31,606)
7505 GASOLINE/DIESEL	49,017	66,216	17,199	79,459	30,442
7510 VEH/EQUIP REPAIRS	1,414	3,333	1,920	4,000	2,586
7530 VEH/EQUIP REPLACEMENT	42,643	78,750	36,107	87,500	44,857
7550 VEH/EQUIP TOWING	892	1,667	775	2,000	1,108
7560 VEH/EQUIP GEN SUPPLY	6,542	13,333	6,791	16,000	9,458
8000 OPERATIONAL EQUIP	295,205	313,770	18,565	376,524	81,319
8010 OPERATIONAL MAT/SUPP	42,699	38,410	(4,289)	45,870	3,171
8020 MAINTENANCE EQUIP	20,048	43,832	23,784	52,599	32,551
8040 COMM EQUIPMENT LINES	4,534	-	(4,534)	-	(4,534)
8090 UNIFORMS/CLOTHING	47,287	71,065	23,778	85,277	37,990
8100 PROFESSIONAL SERVICE	51,710	8,838	(43,172)	8,538	(43,172)
8110 CONTRACTS/AGREEMENTS	75,500	76,262	762	91,514	16,014
8120 LEASES	98,161	107,441	9,280	128,929	30,768
8130 LICENSES/PERMITS	17,282	17,335	53	17,335	53
8150 GRANTS/SUBS TO ORG	1,728,226	1,728,226	-	1,741,490	13,265
8195 WATER SUPPLY & HYDR	5,896,987	5,896,987	-	7,076,384	1,179,397
Total expended to date	\$ 15,147,401	\$ 15,061,549	\$ (85,852)	\$ 17,891,008	\$ 2,743,605

Departmental

Finance

Fire Services

Statement of Revenue

January 31, 2020

Fire Services Revenue	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	\$ 133,529	\$ 133,529	\$ -	\$ 160,235	\$ 26,706
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	373,762	373,762	-	448,515	74,753
Total Revenue to date	\$ 507,292	\$ 507,292	\$ -	\$ 608,750	\$ 101,458

Departmental

Finance

Engineering and Public Works Actuals to Jan 31, 2020

REVENUE	Actual & Committed Y-T-D Jan 31, 2020	Budget Y-T-D Jan 31, 2020	Variance Y-T-D Jan 31, 2019	Total Annual Budget	Annual Budget Remaining	% of Annual Budget
TRANSIT	\$1,235,279	\$916,667	\$318,612	\$1,100,000	\$135,279	112.30%
SOLIDWASTE TIP FEES	\$1,942,002	\$2,000,000	-\$57,998	2,400,000	-\$457,998	80.92%
SOLIDWASTE COST RECOVERIES	\$190,481	\$300,000	-\$109,519	300,000	-\$109,519	63.49%
SEWER PERMIT FEES	\$70,670	\$83,333	-\$12,663	100,000	-\$29,330	70.67%
WATER UTILITY ADMIN FEE	\$4,126,258	\$4,126,258	\$0	4,951,510	-\$825,252	83.33%
TOTAL PW REVENUES	\$7,564,690	\$7,426,258	\$138,432	\$8,851,510	-\$1,286,820	85.46%
EXPENDITURES						
ADMINISTRATION	\$3,399,748	\$3,574,746	\$174,998	4,506,923	\$1,107,175	75.43%
ENGINEERING	\$586,275	\$628,867	\$42,593	757,778	\$171,503	77.37%
CENTRAL DIVISION	\$5,765,160	\$5,956,276	\$191,115	7,324,613	\$1,559,453	78.71%
EAST DIVISION	\$5,529,905	\$5,530,296	\$391	6,677,089	\$1,147,184	82.82%
NORTH DIVISION	\$2,466,541	\$2,679,200	\$212,659	3,234,929	\$768,388	76.25%
SOLID WASTE	\$11,198,386	\$11,216,219	\$17,833	13,053,166	\$1,854,780	85.79%
MECHANICAL FLEET	\$3,497,803	\$3,227,986	-\$269,818	3,872,765	\$374,962	90.32%
TRANSIT	\$4,121,831	\$3,792,276	-\$329,555	4,560,582	\$438,751	90.38%
QUALITY CONTROL	\$2,332,708	\$2,358,650	\$25,942	3,092,211	\$759,503	75.44%
TOTAL PW EXPENDITURES	\$38,898,358	\$38,964,516	\$66,158	\$47,080,056	\$8,181,698	82.62%

Signature: ORIGINAL SIGNED BY

Director of Engineering & Public Works

ORIGINAL SIGNED BY

Chief Financial Officer

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Planning / ByLaw / Fire Inspection					
6000 WAGES/SALARIES	\$ 1,109,966	\$ 1,121,092	\$ 11,126	\$ 1,355,777	\$ 245,811
6010 BENEFITS	235,798	231,394	(4,404)	279,833	44,035
6020 TRAINING/EDUCATION	10,614	17,500	6,886	22,000	11,386
6030 TRAVEL/CONFERENCES	44,160	31,000	(13,160)	31,000	(13,160)
6040 PROF MEM/DUES & FEES	4,202	6,250	2,048	7,500	3,298
6050 OFFICE SUPPLIES	11,666	16,250	4,584	19,500	7,834
6060 OFFICE EQUIPMENT	13,809	13,750	(59)	16,500	2,691
6080 ADVERTISING	9,638	20,500	10,862	24,500	14,862
6110 TELEPHONE/FAX	13,557	16,250	2,693	19,500	5,943
6120 PUBL./SUBSCRIPTIONS	-	1,083	1,083	1,300	1,300
6130 COMPUTER HARDWARE	9,174	9,583	410	10,500	1,326
6140 COMPUTER SOFTWARE	7,179	6,500	(679)	6,500	(679)
6150 MEETING EXPENSE	116	2,667	2,551	3,200	3,084
6170 PROMOTION	704	704	-	30,000	29,296
7130 DEMOLITIONS	135,741	120,000	(15,741)	120,000	(15,741)
8000 OPERATIONAL EQUIPMENT	26,007	27,500	1,493	33,000	6,993
8010 OPERATIONAL MAT/SUPP	2,066	3,333	1,267	4,000	1,934
8090 UNIFORMS / CLOTHING	4,668	7,083	2,415	8,500	3,832
8100 PROFESSIONAL SERVICE	12,799	41,667	28,868	50,000	37,201
8110 CONTRACTS/AGREEMENTS	358,276	354,843	(3,433)	421,400	63,124
8130 LICENSES/PERMITS	66,868	73,033	6,165	74,500	7,632
8135 REGULATORY FEES	36,905	38,667	1,762	41,000	4,095
8150 GRANTS /SUBS TO ORG	57,637	57,637	-	85,000	27,363
Total expended to date	\$ 2,171,549	\$ 2,218,287	\$ 46,738	\$ 2,665,010	\$ 493,461

Departmental

Finance

	Year to date Assigned	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
Bylaw Revenue					
5112 Vendor Licenses	\$ 9,350	\$ 12,083	\$ (2,733)	\$ 14,500	\$ 5,150
5113 Animal Licenses	8,242	9,167	(924)	11,000	2,758
5114 Taxi Licenses	19,441	15,000	4,441	18,000	(1,441)
5115 Vending Machine Licenses	2,105	6,250	(4,145)	7,500	5,395
5301 Parking Meter Revenue	282,426	308,333	(25,908)	370,000	87,574
Total Bylaw Revenue	\$ 321,564	\$ 350,833	\$ (29,270)	\$ 421,000	\$ 99,436
Development / Planning Revenue					
5496 Mapping Sales	\$ 403	\$ 1,750	\$ (1,348)	\$ 2,100	\$ 1,698
5495 Other Sales	3,329	3,417	(87)	4,100	771
5101 Building Permits	198,094	166,667	31,427	200,000	1,906
5102 Subdivision Fees	42,040	33,333	8,707	40,000	(2,040)
5103 Development Permits	-	-	-	-	-
Total Develop / Planning Rev	\$ 243,865	\$ 205,167	\$ 38,699	\$ 246,200	\$ 2,335
Total Bylaw / Dev / Planning Revenue	\$ 565,429	\$ 556,000	\$ 9,429	\$ 667,200	\$ 101,771

Departmental

Finance

**Facilities (C200, Statement of Expenditures
County / Centennial Arenas)**

January 31, 2020

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,289,337	\$ 1,205,754	\$ (83,583)	\$ 1,458,162	\$ 168,825
6010 BENEFITS	216,273	222,006	5,733	268,480	52,207
6020 TRAINING	5,831	6,000	169	6,000	169
6030 TRAVEL/CONFERENCES	6,409	10,000	3,591	12,000	5,591
6040 PROF MEM/DUES & FEES	1,730	1,500	(230)	1,500	(230)
6050 OFFICE SUPPLIES	4,780	4,500	(280)	4,500	(280)
6060 OFFICE EQUIPMENT	3,603	2,000	(1,603)	2,000	(1,603)
6080 ADVERTISING	7,793	8,333	541	10,000	2,207
6100 COURIER	936	833	(103)	1,000	64
6110 TELEPHONE/FAX	16,653	15,833	(820)	19,000	2,347
6130 COMPUTER HARDWARE	2,064	2,083	20	2,500	436
6140 COMPUTER SOFTWARE	3,602	2,500	(1,102)	2,500	(1,102)
6150 MEETING EXPENSES	1,454	1,250	(204)	1,500	46
7000 HEAT	71,783	70,000	(1,783)	70,000	(1,783)
7010 ELECTRICAL	459,503	445,833	(13,669)	535,000	75,497
7020 WATER	27,152	33,750	6,598	40,500	13,348
7030 BLDG/FACILITY MAINT	53,319	68,750	15,431	82,500	29,181
7040 BLDG/FACILITY REPAIR	156,762	67,500	(89,262)	67,500	(89,262)
7080 PLANT MAINTENANCE	98,252	70,000	(28,252)	70,000	(28,252)
7110 SECURITY	63,088	64,167	1,079	77,000	13,912
7510 VEH/EQUIP REPAIRS	14,787	10,000	(4,787)	10,000	(4,787)
7540 VEH/EQUIP RENTAL	38,784	2,500	(36,284)	2,500	(36,284)
8000 OPERATIONAL EQUIPMENT	16,341	2,500	(13,841)	2,500	(13,841)
8010 OPERATIONAL MAT/SUPP	100,010	115,167	15,157	135,000	34,990
8050 COST OF SALES	491,266	466,667	(24,599)	560,000	68,734
8090 UNIFORMS/CLOTHING	6,950	7,083	134	8,500	1,550
8100 PROFESSIONAL SERVICE	20,810	10,000	(10,810)	10,000	(10,810)
8110 CONTRACTS/AGREEMENTS	9,343	39,583	30,241	47,500	38,157
Total expended to date	\$ 3,188,614	\$ 2,956,094	\$ (232,520)	\$ 3,507,642	\$ 319,028

Departmental

Finance

Facilities (C200,
County /
Centennial Arenas)

Statement of Revenue

January 31, 2020

	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 5001 Ice Rentals	\$ 405,046	\$ 575,000	\$ (169,954)	\$ 805,000	\$ 399,954
GL 5004 Arena Rental	136,125	141,667	(5,541)	170,000	33,875
GL 5006 Canteen Sales	415,493	607,143	(191,649)	850,000	434,507
GL 5009 Major Events	29,784	115,000	(85,216)	125,000	95,216
GL 5010 Other Revenue	264,784	83,333	181,451	100,000	(164,784)
GL 5033 Program Equipment	25,572	8,333	17,239	10,000	(15,572)
GL 4808 Advertising Revenue	12,833	14,250	(1,417)	17,500	4,667
Total Revenue To Date	\$ 1,289,639	\$ 1,544,726	\$ (255,087)	\$ 2,077,500	\$ 787,861

Departmental

Finance

**Parks and Grounds
Operations**

Statement of Expenditures

January 31, 2020

Parks & Grounds	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,236,507	\$ 1,303,967	\$ 67,459	\$ 1,576,934	\$ 340,427
6010 BENEFITS	285,393	287,725	2,331	347,956	62,563
6011 MISC BENEFITS	3,195	2,500	(695)	2,500	(695)
6020 TRAINING/EDUCATION	99	10,000	9,901	10,000	9,901
6030 TRAVEL/CONFERENCES	9,450	10,215	765	12,750	3,300
6040 PROF MEM/DUES & FEES	-	200	200	200	200
6050 OFFICE SUPPLIES	1,680	2,000	320	2,100	420
6060 OFFICE EQUIPMENT	74	500	426	500	426
6080 ADVERTISING	-	-	-	300	300
6110 TELEPHONE/FAX	7,158	5,000	(2,158)	6,000	(1,158)
6130 COMPUTER HARDWARE	235	250	15	250	15
7000 HEAT	4,837	3,655	(1,182)	4,500	(337)
7010 ELECTRICAL	64,216	75,950	11,734	84,150	19,934
7020 WATER	20,472	19,210	(1,262)	23,052	2,580
7030 BLDG/FACILITY MAINT	3,300	4,167	867	5,000	1,700
7040 BLDG/VACILITY REPAIR	3,095	-	(3,095)	-	(3,095)
7060 BLDG/FACILITY RENOV	2,618	-	(2,618)	-	(2,618)
7080 PLANT MAINTENANCE	1,009	-	(1,009)	-	(1,009)
7110 SECURITY	8,720	7,350	(1,370)	7,350	(1,370)
7510 VEH/EQUIP REPAIRS	-	1,125	1,125	1,350	1,350
7530 VEH/EQUIP REPLACEMENT	-	25,000	25,000	25,000	25,000
7540 VEH/EQUIP RENTAL	2,821	13,500	10,679	15,000	12,179
8000 OPERATIONAL EQUIP	20,149	24,050	3,901	28,050	7,901
8010 OPERATIONAL MAT/SUPP	280,217	288,650	8,433	340,000	59,783
8020 MAINTENANCE EQUIP	51,591	32,640	(18,951)	32,640	(18,951)
8040 COMM EQUIP LINES (GPS)	7,835	-	(7,835)	-	(7,835)
8080 STREET LIGHTS	4,752	-	(4,752)	-	(4,752)
8090 UNIFORMS/CLOTHING	9,365	11,250	1,885	13,500	4,135
8100 PROFESSIONAL SERV	4,418	350	(4,068)	350	(4,068)
8110 CONTRACTS & AGRMNT	352,641	324,950	(27,691)	350,000	(2,641)
Total expended to date	2,385,849	\$ 2,454,203	\$ 68,354	\$ 2,889,432	\$ 503,583

Departmental

Finance

Building Operations

Statement of Expenditures

January 31, 2020

Buildings	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,134,527	\$ 1,143,964	\$ 9,437	\$ 1,383,437	\$ 248,910
6010 BENEFITS	264,414	250,076	(14,338)	302,426	38,012
6020 TRAINING/EDUCATION	1,491	8,333	6,842	10,000	8,509
6030 TRAVEL/CONFERENCES	420	2,083	1,663	2,500	2,080
6040 PROF MEM/DUES & FEES	-	83	83	100	100
6050 OFFICE SUPPLIES	1,283	1,667	384	2,000	717
6060 OFFICE EQUIPMENT	2,173	3,083	910	3,700	1,527
6110 TELEPHONE/FAX	7,573	6,792	(782)	8,150	577
6130 COMPUTER HARDWARE	5,885	4,000	(1,885)	4,000	(1,885)
6140 COMPUTER SOFTWARE	-	6,667	6,667	8,000	8,000
6150 MEETING EXPENSE	-	-	-	-	-
7000 HEAT	68,369	68,665	296	100,000	31,631
7010 ELECTRICAL	372,119	363,482	(8,638)	465,000	92,881
7020 WATER	23,959	22,250	(1,709)	22,700	(1,259)
7030 BLDG/FACILITY MAINT	33,962	34,167	205	41,000	7,038
7040 BLDG/FACILITY REPAIR	369	-	(369)	-	(369)
7060 BLDG/FACILITY RENOV	75,428	83,333	7,905	100,000	24,572
7070 BLDG/FACILITY RENTAL	171,795	149,190	(22,605)	178,328	6,533
7080 PLANT MAINTENANCE	9,063	15,417	6,354	18,500	9,437
7100 MAINT. TOOLS/EQUIP	4,209	3,500	(709)	3,500	(709)
7110 SECURITY	92,436	101,250	8,814	121,500	29,064
7540 VEH/EQUIP RENTAL	1,347	3,333	1,987	4,000	2,653
8000 OPERATIONAL EQUIP	936	3,292	2,355	3,950	3,014
8010 OPERATIONAL MAT/SUPP	98,346	87,917	(10,429)	105,500	7,154
8020 MAINTENANCE EQUIP	3,587	3,333	(254)	4,000	413
8040 COMM EQUIP LINES (GPS)	3,038	-	(3,038)	-	(3,038)
8090 UNIFORMS/CLOTHING	5,165	4,583	(581)	5,500	335
8100 PROFESSIONAL SERVICE	36,917	42,500	5,583	51,000	14,083
8110 CONTRACTS/AGREEMENTS	190,293	204,167	13,874	245,000	54,707
8150 GRANTS/SUBS TO ORG	50,000	50,000	-	60,000	10,000
Total expended to date	\$ 2,659,104	\$ 2,667,127	\$ 8,023	\$ 3,253,791	\$ 594,687

Departmental

Finance

Recreation Cultural Services

Statement of Expenditures

January 31, 2020

Recreation/Cultural Services	Year to date Expended	10 Month Budget	10 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 1,040,940	\$ 1,033,985	\$ (6,955)	\$ 1,183,448	\$ 142,508
6020 TRAINING/EDUCATION	4,597	5,337	740	16,000	11,403
6030 TRAVEL/CONFERENCES	21,214	23,167	1,953	35,000	13,786
6040 PROF MEM/DUES & FEES	1,778	3,500	1,722	3,500	1,722
6050 OFFICE SUPPLIES	4,740	6,667	1,927	8,000	3,260
6060 OFFICE EQUIPMENT	5,552	6,667	1,114	8,000	2,448
6080 ADVERTISING	35,720	44,055	8,335	70,000	34,280
6110 TELEPHONE/FAX	8,095	9,167	1,072	11,000	2,905
6120 PUBL./SUBSCRIPTIONS	45	179	134	200	155
6130 COMPUTER HARD/SOFTWARE	4,788	7,000	2,212	7,000	2,212
7070 BLDG/FACILITY RENTAL	30,171	38,333	8,163	46,000	15,829
8000 OPERATIONAL MAT/SUPPLY	119,379	133,833	14,454	175,000	55,621
8025 COMMUNITY EVENTS	230,314	248,846	18,532	334,615	104,301
8150 SCHOLARSHIPS	20,000	20,000	-	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	356,562	356,562	-	356,562	-
8170 OPERATING GRANTS POLICY	380,500	380,500	-	380,500	-
Total expended to date	\$ 2,264,395	\$ 2,317,796	\$ 53,401	\$ 2,654,825	\$ 390,430

Departmental

Finance

Recreation /
Cultural Services

Statement of Revenue

January 31, 2020

Recreation/Cultural Services	Variance				Remaining	
5031 PROGRAM REVENUE	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	
5034 FACILITY RENTALS	7,111	8,333	(1,223)	10,000	2,889	
Total Revenue To Date	\$ 37,111	\$ 38,333	\$ (1,223)	\$ 40,000	\$ 2,889	

Departmental

Finance

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending January 31st, 2020

	Actual January 31st, 2020	Budget January 31st, 2020	Variance January 31st, 2020	Total Annual Budget 2019-2020
Revenue				
Operating:				
Metered Sales	16,000,476	15,883,543	116,933	19,060,251
Public Fire Protection	5,898,653	5,898,653	-	7,078,384
Interest on Overdue Accounts	421,497	291,667	129,830	350,000
Other Operating Revenue	5,162	59,167	(54,005)	71,000
Total Operating Revenue	22,325,788	22,133,029	192,759	26,559,635
Expenditures				
Operating Expenses				
Source of Supply	318,521	434,583	116,063	521,500
Power and Pumping	1,373,807	1,766,167	392,359	2,119,400
Water Treatment	3,423,174	3,095,553	(327,622)	3,714,663
Transmission & Distribution	3,501,526	3,971,477	469,951	4,765,772
Administration & General	2,318,256	2,539,903	221,647	3,047,883
Depreciation	3,443,517	3,443,517	0	4,132,220
Taxes	1,654,964	1,976,673	321,709	2,372,007
Total Operating Expenses	16,033,764	17,227,872	1,194,108	20,673,445
Operating Profit/(Loss)	6,292,024	4,905,157	1,386,867	5,886,190

Cape Breton Regional Municipality Water Utility
Statement of Operations - period ending January 31st, 2020

	Actual January 31st, 2020	Budget January 31st, 2020	Variance January 31st, 2020	Total Annual Budget 2019-2020
Non Operating Revenue				
Debt Charge Income	-	-	-	-
Interest Income	-	-	-	-
Amortization of Deferred Capital contribution	191,447	-	191,447	-
Total Non Operating Revenue	191,447	-	191,447	-
Non Operating Expenses				
Short term interest charges	98,060	98,060	(0)	141,207
Debt Charges				
Principal	2,970,417	2,970,417	0	3,564,500
Interest	936,447	936,447	(1)	1,348,483
Amortization of Debt Discount	31,688	26,667	(5,021)	32,000
Capital Expenditures out of operations	125,000	125,000	-	150,000
Total Non Operating Expenses	4,161,612	4,156,590	(5,022)	5,236,190
Non- Operating Profit/(Loss)	(3,970,165)	(4,156,590)	186,426	(5,236,190)
TOTAL UTILITY REVENUES (OPERATING & NON-OPERATING)	22,517,235	22,133,029	384,206	26,559,635
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERATING)	20,195,376	21,384,462	1,189,086	25,909,635
CBRM WATER UTILITY PROFIT/(LOSS)	2,321,860	748,567	1,573,292	650,000

Prepared by Amanda R. Carroll
Review by _____
Date _____

Port of Sydney Development Corporation

January 31, 2020 Income Statement

	This YTD Actual	This YTD Budget	Variance to Budget	Annual Budget
Wharfage and Berthage	527,048	488,920	38,128	553,305
Event Revenue	156,585	71,000	85,585	73,100
Miscellaneous Revenue	120,435	3,800	116,635	4,300
Storage and Rental	272,672	273,321	749	289,927
Passenger tax	1,324,104	1,172,691	151,413	1,172,691
Security/Traffic Control	259,173	255,356	3,817	264,436
Government Grants	265,788	103,900	161,888	153,900
Craft Market Revenue	87,726	83,515	4,183	83,515
	<u>3,013,432</u>	<u>2,452,533</u>	<u>560,900</u>	<u>2,595,284</u>
Wages and Salaries	842,008	788,846	53,162	931,041
Professional Fees	78,083	71,800	6,283	80,800
Advertising & Promotions	164,021	55,755	108,266	59,155
Cruise Activities	26,866	56,695	29,629	59,595
Dues & Membership Fees	36,935	38,166	1,231	39,176
Event Expense	8,743	7,216	1,528	7,775
Insurance	72,793	61,800	10,993	84,960
Interest & Bank Charges	15,707	5,770	9,937	6,870
Office & Admin	44,375	91,491	47,116	94,555
Office Rent	43,600	43,600	0	62,320
Miscellaneous	3,529	4,000	471	4,800
Repairs & Maintenance	258,207	395,828	137,621	426,428
Repairs -JHCP	63,977	73,000	9,023	73,000
Travel	15,807	41,460	25,653	43,630
Utilities	166,865	175,584	8,719	206,534
Bad Debts	0	1,500	1,500	1,500
Security Expense	172,864	211,848	38,984	217,696
Leasahold Improvements	1,430	11,500	10,070	11,500
Fender replacement	175,000	0	175,000	0
Transport Canada Marketing	54,396	0	54,396	0
	<u>2,245,305</u>	<u>2,135,758</u>	<u>109,548</u>	<u>2,401,385</u>
	768,127	316,775	451,352	193,689
Less Amortization	291,667	291,667	0	350,000
Less reserve for south dock	500,000	0	500,000	0
	<u>23,540</u>	<u>25,108</u>	<u>48,648</u>	<u>156,101</u>

