Cape Breton Regional Municipality
Council Minutes
March 4, 2025
2:46 p.m. at City Hall Council Chambers

Council
Mayor Cecil P. Clarke
Councillor Gordon MacDonald
Councillor Earlene MacMullin
Councillor Steve Gillespie
Deputy Mayor Eldon MacDonald
Councillor Steve Parsons
Councillor Dave MacKeigan
Councillor Paul Nickituk
Councillor Darren O'Quinn
Councillor Kim Sheppard-Campbell

Staff
Demetri Kachafanas, KC, Interim Chief Administrative Officer
Christa Dicks, Municipal Clerk
Jennifer Campbell, Chief Financial Officer
Tyson Simms, Director of Planning and Development
Sean Tobin, Chief of Staff
Christina Lamey, Information and Communications Officer
Spencer Merrill, Information Technology Technician
Sharon MacSween, Recording Secretary

Absent
Councillor Esmond "Blue" Marshall (regrets)
Councillor Glenn Paruch (regrets)
Councillor Steven MacNeil (regrets)

The following does not represent a word for word record of the proceedings of this meeting. The agenda, reports, supporting documents, information items circulated, and video (if available) are online at www.cbrm.ns.ca.

Mayor Cecil P. Clarke called the meeting to order.

Roll Call

1. Approval of Agenda

Motion

Moved by Councillor Parsons, seconded by Deputy Mayor Eldon MacDonald, to approve March 4, 2025, special council agenda and addendum as presented.

Motion Carried

2. Business Arising

2.1 In Camera Committee of the Whole – March 4, 2025

a) Vacancies on Various Committees

Christa Dicks, Municipal Clerk, presented a report on vacancies and the Committee of the Whole recommendation. She advised that there are vacancies on the Police Commission and Library Board.

Selections have been referred by the Committee of the Whole and citizens have been referred to by number to maintain privacy. Once they have accepted the positions, their names will be made public.

Committee has referred applicants two, five and six to Council for the Police Commission.

Motion

Moved by Councillor Parsons, seconded by Councillor MacMullin, to appoint the citizen applicants two, five and six to Council to the Police Commission pending completion of a criminal record check.

Motion Carried

Christa Dicks, Municipal Clerk, advised that for the Library Board there are two positions and nine applicants. Committee has referred applicants three and six to Council to the Library Board.

Motion

Moved by Councillor Sheppard-Campbell, seconded by Councillor Nickituk, to approve the Council approve the recommended appointments to the Library Board.

Motion Carried

2.2 Committee of the Whole – March 4, 2025

a) Recommendation For Pre-Authorization of Ladder Truck Purchase in April 2026

Motion

Moved by Deputy Mayor Eldon MacDonald, seconded by Councillor Gillespie, to pre-approve the purchase of a new ladder truck as presented for the 2025-26 budget.

Motion Carried

Addendum

b) New Staff Appointment – Assistant Building Official

Motion

Moved by Councillor Gillespie, seconded by Councillor Parsons, to appoint Kyle Reynolds as Assistant Building Official responsible for the Administration and Enforcement of the CBRM Minimum Standards By-law (M-100), the CBRM Vacant and Derelict Building By-law (V-300), the CBRM Swimming Pool Fences By-law (S-600), the CBRM Licensing By-law for Shared Dwellings (L-100), and Part XV of the Municipal Government acct dealing with Dangerous and Unsightly Premises.

Motion Carried

Meeting adjourned at 2:49 p.m.

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Cecil P. Clarke
Mayor

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Christa Dicks
Municipal Clerk
/slm