

CBRM Expense Claim

Steve Parsons

Oct 02, 2026

Claim ID	Status	Status Date	Created		
9453	Finance Acknowledged	07-Jul-26	06-Jul-26		
Employee					
Steve Parsons					

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
747.00	433.26	0.00	0.00	0.00	53.22	433.26	0.00	\$433.26

Mileage Inside CBRM

Date	Cost Code	Item Type	Item Description	Amount
21-Apr-26	6030	Kilometers	Council Meeting	\$46.40
23-Apr-26	6030	Kilometers	Community Neighbourhood Watch - CBRPS invite	\$55.10
14-May-26	6030	Kilometers	Port Days	\$46.40
01-Jun-26	6030	Kilometers	Fire Chief Meeting - requested by Mayor - Howie Center	\$40.60
02-Jun-26	6030	Kilometers	Deliver Sustainability Grant letter from mayor's office - Marion Bridge	\$56.26
12-Jun-26	6030	Kilometers	Home to Airport for FCM Conference	\$49.30
23-Jun-26	6030	Kilometers	Council Meeting	\$46.40
24-Jun-26	6030	Kilometers	Solid Waste Meeting	\$46.40
25-Jun-26	6030	Kilometers	AGM and Mayor Clark State of Municipality	\$46.40
Total:				\$433.26

CBRM Expense Claim

Steve Parsons

Oct 02, 2026

Claim ID	Status	Status Date	Created		
9387	Finance Acknowledged	17-Jun-26	15-Jun-26		
Employee					
Steve Parsons					

# of KM	KM Total	Per Diem	Hotel	Other	HST	Total Claim	Cash Adv	Payout Amt
0.00	0.00	340.00	750.36	64.70	141.86	1155.06	0.00	\$1,155.06

Travel Outside CBRM

Start Date	Return Date	Destination	Purpose Of Travel
03-Jun-26	06-Jun-26	Edmonton Alberta	FCM Conference

Travel Outside Claim Items

Date	Cost Code	Item Type	Item Description	Amount
03-Jun-26	6030	Hotel	DoubleTree By Hilton	\$750.36
03-Jun-26	6030	Per Diem - Breakfast		\$20.00
03-Jun-26	6030	Per Diem - Lunch		\$25.00
03-Jun-26	6030	Per Diem - Supper		\$40.00
04-Jun-26	6030	Per Diem - Breakfast		\$20.00
04-Jun-26	6030	Per Diem - Lunch		\$25.00
04-Jun-26	6030	Per Diem - Supper		\$40.00
05-Jun-26	6030	Per Diem - Breakfast		\$20.00
05-Jun-26	6030	Per Diem - Lunch		\$25.00
05-Jun-26	6030	Per Diem - Supper		\$40.00
06-Jun-26	6030	Other	Taxi	\$64.70
06-Jun-26	6030	Per Diem - Breakfast		\$20.00
06-Jun-26	6030	Per Diem - Lunch		\$25.00
06-Jun-26	6030	Per Diem - Supper		\$40.00
Total:				\$1,155.06

NAME	DATE	COST CENTER	GL ACCO	ITEM TYPE	ITEM DESCRIPTION	AMOUNT CAD
Steven Parsons	2026-06-04	Council	6030	Conference fee	FCM - Edmonton	\$1,283.10
Steven Parsons	04-Jun-26	Council	6030	Airfare	FCM Travel	\$1,141.52
					Total	\$2,424.62

NAME	DATE	COST	CE	GL	ACC	ITEM TYPE	ITEM DESCRIPTIC	AMOUNT CAD
Steven Parsons	2026-05-13	Council	6030	Conference fee	Port Days			335.40