

Cape Breton Regional Municipality

Heritage Advisory Committee

AGENDA

**Monday, April 9th, 2018
4:00 p.m.**

**Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS**

Committee Members:

**Councillor Clarence Prince
Deputy Mayor Eldon MacDonald
Councillor Kendra Coombes
Eleanor Anderson, Citizen Appointee, Vice-Chair
Vanessa Childs-Rolls, Citizen Appointee, Chair
Neal MacDonald, Citizen Appointee
Spyro Trifos, Citizen Appointee**

Cape Breton Regional Municipality

Heritage Advisory Committee

Monday, April 9th, 2018

4:00 p.m.

Council Chambers 2nd Floor – City Hall

AGENDA

Roll Call

1. **Approval of Minutes:** October 16th, 2017 (previously distributed)
2. **Requests for Registration as Municipal Heritage Properties:** Rick McCready, Senior Planner / Heritage Officer (See page 3)
 - a) **Christ Church, Anglican Church, 60 Church Lane, South Head**
 - b) **54 Pleasant Street, North Sydney**
3. **BUSINESS ARISING:**
 - 3.1 **Heritage Advisory Committee – October 16, 2017:**
 - a) **Facilitated Workshop on Role of CBRM Heritage Advisory Committee:** Deborah Campbell Ryan, Municipal Clerk (See page 7)
4. **Update – Heritage Incentive Program:** Rick McCready, Senior Planner / Heritage Officer (See page 12) **For Information Only**

Adjournment



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Cape Breton Regional Municipality

Rick McCready
Planning Department

April 6, 2018

MEMO TO: Chairman and members, Heritage Advisory Committee

FROM: Rick McCready, Senior Planner/Heritage Officer

RE: Requests to register Christ Church Anglican Church, 60 Church Lane, South Head and 54 Pleasant Street, North Sydney

Two requests have been received from property owners interested in having their properties registered as municipal heritage properties.

The properties are as follows:

PID # 15607914 Christ Church Anglican Church, South Head (owned by the Anglican Diocese of Nova Scotia and Prince Edward Island)

PID # 15025851 54 Pleasant Street, North Sydney (owned by Kathleen Bunin)

Christ Church, South Head

This small church is reported to have been built in the 1840s, making it one of the oldest churches in the Municipality. Staff have visited the site and have noted that there are headstones in the cemetery dating from the 1840's, so it is our feeling that the church likely does indeed date from this era.

Simple in design, the church has retained its original character, including wooden shingles on the exterior. Unique stained glass windows in the church constitute a character defining element of the property.

Although not used on a regular basis, one church service is held at Christ Church each year. A copy of the request form the owner of the property is attached.

54 Pleasant Street, North Sydney

This is a single detached dwelling located in an older residential area in North Sydney. The home is reported to have been built in the 1860s, but we have not found documentation to prove that claim. The owner has shared with staff a story that Angus MacAskill ("Giant" MacAskill) of Englishtown once visited the property and left his footprint in concrete next to the stone wall in the garden. As Angus MacAskill died in 1863, this would support the claim that the house dates from that era if the story were true but we cannot confirm that it is.

The home is built in a style typical of the mid nineteenth century and is still clad in wooden shingles, although many of them are badly deteriorated. The original verandah was removed and at some point and replaced by a nondescript structure that is now in a poor state of repair. Some wooden windows have been replaced with vinyl ones. The owner has indicated that she is interested in restoring the shingles, and possibly replacing the verandah with one that is designed to be similar to the original.

The property is surrounded by a stone wall similar to other older properties in North Sydney. The wall would constitute a character defining element of the property that should be conserved if the property is registered.

A copy of the request from Mrs. Bunin regarding registration of the property is attached.

Recommendation

I would be prepared to recommend that the Heritage Advisory Committee initiate the process of registering these properties as municipal heritage properties. The only hesitation I have is with respect to 54 Pleasant Street in North Sydney, which, as I stated above, has undergone some alterations which have diminished the property's heritage value. However, the owner is quite interested in carrying out improvements to the property to enhance its heritage value.

Yours very truly,

Original Signed by

Rick McCready, MCIP, MURP
Senior Planner/Heritage Officer

Rick McCready

From: R Cutler [REDACTED]
Sent: February-02-18 4:13 PM
To: Rick McCready
Cc: [REDACTED]
Subject: Christ Church, South Head

Dear Mr. McCready,

I am writing in connection with a request from The Anglican Parish of the Collieries to permit the designation of Christ Church, South Head as a municipal heritage building. The structure of the Anglican Church requires that the bishop give permission before any transaction takes place with respect to the real property of the church. On behalf of the Anglican Diocese of Nova Scotia and PEI I am giving permission for the parish to proceed with this process. Please let me know if I am required to sign off on any documentation.

Yours sincerely,
+Ron

The Most Rev. Ron Cutler
Archbishop of Nova Scotia and Prince Edward Island
1340 Cathedral Lane
Halifax, Nova Scotia
B3H 2Z1
(902) 420-0717
Email: bishopsoffice@nspeidiocese.ca
Website: www.nspeidiocese.ca

Rick McCready

From: Kathleen Bunin [REDACTED]
Sent: March-08-18 12:23 PM
To: Rick McCready
Subject: Re: North Sydney Heritage house

Hi Rick,

Yes, we would be interested in having you visit and give us your advice and recommendations.

Other than what I have already told you, the house was built/ or owned, by the Salter family. I was told that Joey Salter is a lawyer in Sydney. He can probably give more information.

BTW the address is 54 Pleasant St (not 4, my error).

Regards, Kathleen

On Mon, Mar 5, 2018 at 10:50 AM, Rick McCready <RGMcCready@cbrm.ns.ca> wrote:

> The main benefit is the fact that you will be eligible to apply for grants. You will also receive a plaque suitable for mounting on the exterior of the home. There is some additional information on our website:

> <http://www.cbrm.ns.ca/heritage-property-program.html>

>

> Thanks,

> Rick

>

> -----Original Message-----

> From: Kathleen Bunin [REDACTED]

> Sent: March-04-18 10:40 AM

> To: Rick McCready <RGMcCready@cbrm.ns.ca>

> Subject: Re: North Sydney Heritage house

>

> Hi Rick!

>

> What would be the benefits of registering the house?

>

> Kathleen

>

> On Sat, Mar 3, 2018 at 6:29 PM, Rick McCready <RGMcCready@cbrm.ns.ca> wrote:

>> Hi, Kathleen, just getting caught up on my email. Your home in North Sydney is not registered as a heritage property so it is not eligible for a grant. Your home on Charlotte Street was in The North End Sydney Conservation District where all buildings are eligible for a grant.

>>

>> Of course, we do have some registered properties in North Sydney and we could consider registering the house at 4 Pleasant Street if you are interested. Let me know by email if you are, and provide a bit more information on the house. I will visit to provide more info on what it means to be registered, etc. A final decision will be made by regional Council, so it will take 2-3 months.

>>

>> Tks



M·E·M·O

320 Esplanade

Sydney, Nova Scotia, B1P 7B9

902-563-5010

To: Members of the Heritage Advisory Committee
From: Deborah Campbell Ryan, Municipal Clerk
Date: April 6, 2018
Subject: Facilitated Workshop on Role of CBRM Heritage Advisory Committee

Attached is the excerpt from the draft Minutes of the October 16, 2017 meeting of the Heritage Advisory Committee, together with a copy of Rick McCready's Memo on this matter.

Following the October 16th meeting of the Committee, I contacted Shannon Bennett, Director of Governance and Advisory Services at the Department of Municipal Affairs (DMA), to inquire what, if any, facilitation services might be available to municipalities through the DMA, and in particular the role of a heritage advisory committee. I also asked Ms. Bennett if the Nova Scotia Department of Communities, Culture and Heritage (CCH) might be able to provide this type of facilitation.

I was advised by Ms. Bennett that she reached out to CCH and unfortunately they do not have someone on staff to facilitate the Heritage Advisory Committee's session. However, the Advisory team at DMA can provide that type of support to the Committee.

In consultation with Rick McCready, we agreed that it would be beneficial to have someone from the DMA facilitate the Workshop for the Committee, and that Rick would provide any background information required in preparation for the workshop.

However with the onset of the winter months, it was agreed to wait until the Spring to schedule the Workshop.

Therefore this matter is on the agenda today for discussion on possible dates/times for the Workshop, and whether to schedule it for a weekday evening or a Saturday. Once suggested dates have been identified, staff will contact DMA to coordinate same.

ORIGINAL SIGNED BY

Deborah Campbell Ryan, Municipal Clerk

Excerpt: Heritage Advisory Committee Minutes - October 16, 2017

Possible Workshop on Role of CBRM Heritage Advisory Committee:

Mr. Rick McCready, Senior Planner/Heritage Officer, advised that the information on the duties and responsibilities of the Heritage Advisory Committee are detailed in the *Nova Scotia Heritage Property Act*. He discussed additional activities the Committee might be able to pursue such as:

- Promote awareness of heritage issues in the Municipality
- Educate the public with respect to the benefits of heritage conservation
- Organize heritage related events
- Partner with community organizations

Mr. McCready recommended an informal workshop where ideas could be discussed on an action plan for the next 1 to 3 years. He recommended that the workshop be facilitated by someone external to CBRM staff and the Committee, but who has facilitation skills and an understanding of the *Heritage Property Act*.

The following motion was then put forward:

Motion:

Moved by Deputy Mayor Eldon MacDonald, seconded by Councillor Coombes that staff be directed to move forward with the planning of a workshop on the role of the Heritage Advisory Committee, and report back to the Committee with details and possible dates.

Discussion:

Some of the issues discussed included:

- Mutually convenient date/time for the Workshop (i.e. weekday evening/Saturday);
- Independent Facilitator external to CBRM to be arranged by staff, preferably with subject-matter knowledge;
- Timing for workshop dependent on availability of the Facilitator and Committee members (i.e. later this Fall or next Spring);
- Workshop topics could include the past, current and future activities of the Committee and evaluation of same;
- Funding for facilitator may be available through the Province.

Motion Carried.



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Cape Breton Regional Municipality

Rick McCready
Planning Department

October 11, 2017

MEMO TO: Chairman and members, Heritage Advisory Committee

FROM: Rick McCready, Senior Planner/Heritage Officer

RE: Possible Workshop on role of CBRM Heritage Advisory Committee

The duties and responsibilities of the Heritage Advisory Committee are clearly spelled out in the Nova Scotia *Heritage Property Act*. An excerpt from the Act is attached for the Committee's information.

Some discussion has been taking place regarding the sorts of activities the Committee might be able to pursue in addition to those specifically identified in the legislation. For example, should the committee be doing more to:

- Promote awareness of heritage issues in the Municipality
- Educate the public with respect to the benefits of heritage conservation
- Organize heritage related events
- Partner with community organizations (such as CBRM's many community museums) on heritage projects

To a certain extent, the committee has already done some of this work through activities such as the publishing of our heritage brochure, *Heritage Matters*, and the Excellence in Built Heritage Award. If the committee wishes to undertake more of these activities, consideration should be given to organizing a workshop at which ideas could be discussed, priorities established and an action plan prepared for the committee for the next 1- 3 years.

If the committee is interested in having such a workshop, I would recommend that it be facilitated by someone who is not part of the committee or CBRM staff. It should be someone with expertise in facilitation and strategic planning, and someone who has an understanding of the *Heritage Property Act*. It is very important that any plans pursued by the Committee be consistent with the role as specified in the legislation which is to advise Council. Any activities agreed upon at the workshop should be compiled in a report and forwarded to Council for approval before being pursued.

At the October 16 meeting, discussion can take place regarding the possible time, date and location of such a workshop.

Yours very truly,

Rick McCready, MCIP, MURP
Senior Planner/Heritage Officer

Powers of heritage advisory committee

13 The heritage advisory committee may advise the municipality respecting

(a) the inclusion of buildings, public-building interiors, streetscapes, cultural landscapes and areas in the municipal registry of heritage property;

(b) an application for permission to substantially alter or demolish a municipal heritage property;

(ba) the preparation, amendment, revision or repeal of a conservation plan and conservation by-law;

(bb) the administration of heritage conservation districts pursuant to the provisions of this Act;

(bc) an application for a certificate that is required by this Act or the conservation plan and conservation by-law to go to a public hearing;

(c) building or other regulations that affect the attainment of the intent and purpose of this Act;

(d) any other matters conducive to the effective carrying out of the intent and purpose of this Act. *R.S., c. 199, s. 13; 1991, c. 10, s. 3; 2010, c. 54, s. 9.*

Purpose

2 The purpose of this Act is to provide for the identification, designation, preservation, conservation, protection and rehabilitation of buildings, public-building interiors, structures, streetscapes, cultural landscapes, areas and districts of historic, architectural or cultural value, in both urban and rural areas, and to encourage their continued use. *R.S., c. 199, s. 2; 1991, c. 10, s. 1; 2010, c. 54, s. 1*



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Cape Breton Regional Municipality

Rick McCready
Planning Department

April 6, 2018

MEMO TO: Chairman and members, Heritage Advisory Committee

FROM: Rick McCready, Senior Planner/Heritage Officer

RE: Update: Heritage Incentive Program

Please find attached a spreadsheet outlining the monies disbursed to grant applicants under the Heritage Incentive Program (HIP) over the last five years. Please note that the information in the spreadsheet relates to actual funds disbursed, not the amounts approved. There were a few applicants who were approved for funding but never proceeded with the work.

For information only.

Yours very truly,

Original Signed by

Rick McCready, MCIP, MURP
Senior Planner/Heritage Officer

Heritage Program Recipients 2013 - 2017

Applicant	Community	2013	2014	2015	2016	2017
Bidart, Maurice	Sydney					\$ 3,320.00
Boudreau, Darrel	Sydney Mines				\$ 2,800.00	\$ 2,915.00
Butts, Marjorie	Sydney					\$ 3,280.00
Campbell, Malcolm	Sydney				\$ 1,487.00	
Carman United Church Manse	Sydney Mines				\$ 1,770.00	
Chiasson, Michael	Sydney				\$ 1,500.00	\$ 6,341.00
Christie, Chris (Lauren MaNeil)	Sydney			\$ 5,344.46		
Colford, Kevin (Highland Arts Theatre)	Sydney			\$ 12,000.00		\$ 546.88
Corsano, John	Sydney		\$ 1,000.00		\$ 400.00	\$ 2,250.00
Curtis, Ann Marie	Sydney					\$ 2,900.00
Dodick, Helen	Sydney	\$ 3,809.76				
Dominion Heritage Committee	Dominion		\$ 6,000.00			\$ 530.00
Frison, Marg	Sydney			\$ 1,500.00		
Glance Bay Heritage Museum	Glance Bay	\$ 4,400.00	\$ 5,000.00			\$ 7,117.00
Glance Bay UNIA	Glance Bay					\$ 4,712.50
Highland Arts Theatre	Sydney				\$ 9,276.00	
Jones, Rod	Sydney	\$ 2,000.00				
Keys, Eric	Sydney					\$ 1,952.00
LeBlanc, Hugh	Sydney	\$ 700.00	\$ 2,500.00		\$ 5,500.00	
Low Point Lighthouse Society	Low Point				\$ 1,564.29	\$ 580.04
MacDonald, James	Sydney	\$ 2,000.00		\$ 708.75		
MacDonald, Lorraine	Sydney				\$ 6,700.00	
MacKeigan, Kenneth - 84 Charlotte St.	Sydney	\$ 12,000.00				
MacKeigan, Kenneth - 79 Charlotte St.	Sydney		\$ 12,000.00			
MacNeil, Elaine	Grand Narrows	\$ 2,433.50				
MacNeil, Lauren	Sydney			\$ 6,655.54		
MacNeil, Norman	Sydney	\$ 11,999.78	\$ 9,421.00	\$ 6,090.00	\$ 8,000.00	
MacNeil, Saul	Louisbourg			\$ 1,516.00		
McCharles, Grant	Sydney				\$ 1,315.00	
McIntosh, Jodi	Sydney			\$ 5,500.00		
Moreland, Junaïta	North Sydney	\$ 1,618.50				
Navy Hut Pub	Louisbourg					\$ 6,100.00
Okish, Nancy	Sydney	\$ 4,284.50		\$ 3,877.00		\$ 2,000.00
Renzi, Joe	Sydney			\$ 600.00		
Richand Dev, Gerald Campbell	Sydney Mines					\$ 1,145.00
Richland Dev Corp Ltd	Sydney Mines		\$ 7,000.00	\$ 4,706.50		
S & L Railway Historical Society	Louisbourg					\$ 5,648.00
Sifnakis, Taso	Sydney				\$ 1,500.00	

Heritage Program Recipients 2013 - 2017

[illegible]

