

Cape Breton Regional Municipality

Council Meeting

AGENDA

TUESDAY, APRIL 11TH, 2017

6:00 P.M.

NOTE DATE CHANGE

Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS

Cape Breton Regional Municipal Council

Tuesday, April 11th, 2017

6:00 p.m.

AGENDA ITEMS

- **ROLL CALL**
- *O' Canada*
- **Moment of Silent Reflection**

1. VOLUNTEER WEEK:

1.1 Presentation of 2017 Volunteer Awards: (See page 6)

- a) Gary McDonald Memorial Award** – Johnathan Penny, Recreation Program Coordinator
Awarded in recognition of an outstanding community project.
- b) Anne Holland Memorial Award** – Charlotte MacDonald, Recreation Program Coordinator
Awarded in recognition of an outstanding community volunteer.
- c) Youth Volunteer Award-** Joe Costello, Recreation Program Coordinator
Awarded in recognition of an outstanding youth volunteer.

1.2 2017 Volunteer Week Proclamation Councillor Darren Bruckschwaiger (See page 7)

2. PROCLAMATIONS & RESOLUTIONS:

- a) Walk for Values:**
Councillor Jim MacLeod (See page 8)
- b) National Organ and Tissue Donation Week:**
Councillor Clarence Prince (See page 9)

Continued...

Proclamations & Resolutions (Cont'd):

- c) **Multiple Sclerosis Awareness Month - 2017:**
Councillor Kendra Coombes (See page 10)
 - d) **North American Occupational Safety and Health Week:**
Councillor Amanda McDougall (See page 11)
 - e) **Sexual Assault Awareness Month - April 2017:**
Councillor Amanda McDougall (See page 12)
 - f) **Landscape Architecture Day:**
Councillor Ivan Doncaster (See page 13)
 - g) **St. Theresa's Catholic Women's League - 95th Annual Spring Convention:**
Councillor Ray Paruch (See page 14)
 - h) **National Campaign in Favor of Plain & Standardized Packaging for Tobacco Products:**
Councillor Earlene MacMullin (See page 15)
3. **REPORTS:**
- 3.1 **2016 Census of Canada:** Malcolm Gillis, Director of Planning and Development (See page 16)
4. **PLANNING ISSUES:**
- 4.1 **Final Approval – Public Hearings:** N/A
 - 4.2 **Public Participation Program and Approval to Advertise:**
 - a) **Municipal Planning Strategy and Land Use By-law Amendment Part Two: Application 1034 - Annual Review 2017:**

Staff recommends that Council schedule a Public Participation Program for the May meeting of the General Committee to consider the amendments to the Municipal Planning Strategy; and schedule a Public Hearing to be held at the June 2017 meeting of Council to consider the amendments to the Municipal Planning Strategy and Land Use By-law as outlined in the staff report dated April 5th, 2017. Karen Neville, Planner (See page 22)

5. BUSINESS ARISING:

5.1 Fire and Emergency Services Committee – March 29th, 2017:

a) Implementation of the CBRM Fire Services Review:

Committee recommends Council establish a Fire Advisory Working Committee comprised of the Minister Appointee, Chief Financial Officer, Fire Service Administration/Management, CBRM Fire Chiefs Association (representing the volunteer component), and IAFF (representing career firefighters). This committee will work on the development and recommendations for implementation of a plan within the fire service. The committee will report to Council through the Fire & Emergency Services Committee. Councillor Kendra Coombes (See page 45)

6. CORPORATE SERVICES ISSUES:

6.1 2019 Scotties Tournament of Hearts - Funding Request:

Paul MacDonald, Manager of Facilities, on behalf of Bid Committee
(See page 63)

6.2 Kameron Coal's - Request For an Easement

Malcolm Gillis, Director of Planning and Development on behalf of Staff Committee (See page 82)

7. FINANCIAL STATEMENTS TO FEBRUARY 28, 2017:

Marie Walsh, Chief Financial Officer (See page 86)

- | | |
|--------------------------------|-----------------------------------|
| ➤ Legislative | ➤ Police Services |
| ➤ Administration | ➤ Fire Services (Including EMO) |
| ➤ Finance | ➤ Engineering & Public Works |
| ➤ Legal | ➤ Planning |
| ➤ Human Resources | ➤ Facilities: Centre 200 & Arenas |
| ➤ Technology & Communications | ➤ Parks and Grounds Operations |
| ➤ Municipal Clerk | ➤ Building Operations |
| ➤ Fiscal Services | ➤ Recreation / Cultural Services |
| ➤ Occupational Health & Safety | |

For Information Only.

ADJOURNMENT



Cape Breton Regional Municipality Special Volunteer Awards Criteria



Anne Holland Memorial Award

(in recognition of an Outstanding Community Volunteer)

To recognize an individual who has made an outstanding contribution to the inception and growth of community opportunities within the field of recreation/leisure.

Nominees must have made a significant contribution in one or more of the following criteria:

- exhibited high standards of voluntary performance (e.g. dedication, commitment, time, energy, attitude and motivation)
- contributed to a broad range of activities within the field of community volunteerism
- shown a unique and original leadership approach

Gary McDonald Memorial Award

(in recognition of an Outstanding Community Project)

Presented to a volunteer group to recognize an outstanding project that improves recreation/leisure opportunities, locally or regionally.

Projects must have accomplished one or more of the following:

- increased available opportunities that have proven to be innovative or unique
- included a significant number of participants
- endeavored to encompass all-inclusive services for community members

Youth Volunteer Award

(in recognition of an Outstanding Youth Volunteer)

Students throughout the Cape Breton Regional Municipality who attend area schools or post-secondary institutions will be considered for this Youth Volunteer Award. Open to students age 25 and younger.

The award is based on the following criteria:

- demonstrated a balance between volunteering for school, community projects and/or community organizations
- shown that his/her volunteer activities have taken place in a variety of areas or for a variety of purposes
- volunteers a significant number of hours on a regular basis for specific major projects
- shown that his/her leadership has had an impact through volunteering

PROCLAMATION

2017 Volunteer Week

- WHEREAS:** A sense of caring and a desire to share have motivated hundreds of men and women, and boys and girls to volunteer their time and services to the needs of others in the community whether it be by helping the sick, the needy or the disabled, children, students or the elderly, or by enriching the lives of all through the arts, recreation and cultural activities, or by serving on boards and committees; and
- WHEREAS:** Volunteer action is a powerful force for the solution of problems; and
- WHEREAS:** Volunteers are increasingly recognized as an important partner with government and industry in providing services to citizens; and
- WHEREAS:** Anyone can be a volunteer and reap the rich rewards that come from doing for others while improving one's own skills and widening one's horizons; and
- WHEREAS:** Volunteering offers all Nova Scotians, young and old, the opportunity to participate in the life of their community and to link their talents and resources to address some of the major issues facing our communities; and
- WHEREAS:** It is fitting for all Nova Scotians to join in this celebration of our rich volunteer heritage and to give special recognition to the dedicated volunteers and volunteers programs which contribute immeasurably to communities throughout the province;
- BE IT THEREFORE RESOLVED:** That the CBRM Council proclaim April 23rd to April 29th, 2017 as "Volunteer Week" in recognition of the splendid efforts of our volunteers who provide yeoman service to our residents and communities.

Councillor Darren Bruckschwaiger
April 11th, 2017



PROCLAMATION

“Walk for Values”

- Whereas:** CBRM takes a leadership role in bridging cultural, ethnic and social differences in our communities;
- And Whereas:** The Walk for Values is dedicated to raising awareness of basic human values and encourages individuals to be an agent of change for universal peace and harmony.
- And Whereas:** The walk welcomes individuals, families and communities of all races, faiths and beliefs to join together and walk for the basic human values of truth, right conduct, peace, love and non-violence.
- And Whereas:** CBRM is a community committed to building an inclusive society that serves as a model of diversity for cities across the world.
- Be it Therefore Resolved:** That the CBRM Council proclaim April 24th, 2017 as Walk for Values Day in the Cape Breton Regional Municipality.

Councillor Jim MacLeod
CBRM District #12
April 11th, 2017

PROCLAMATION

National Organ and Tissue Donation Week

- Whereas:** More than 3,700 Canadians are awaiting organ transplants for kidneys, hearts, lungs, or livers, and thousands of others are in need of replacements for tissues such as corneas, heart valves, bone grafts, and skin;
- And Whereas:** Every year, hundreds of Nova Scotians benefit from Organ and Tissue Donation;
- And Whereas:** The gift of a kidney, pancreas, liver, heart or lung is truly a gift of life;
- And Whereas:** Organ donation can often bring comfort to a grieving family, when a loved one dies;
- And Whereas:** The importance of providing more public education and awareness on organ donation across Canada is recognized;
- And Whereas:** It is desirable to encourage all Canadians to pledge to organ donation;
- Be It Therefore** That CBRM Council proclaim the week of April 23rd to 29th, 2017 as “National Organ and Tissue Donation Week” in the Cape Breton Regional Municipality.

Councillor Clarence Prince

April 11th, 2017

Proclamation

Multiple Sclerosis Awareness Month - 2017

- Whereas:** Multiple Sclerosis is a chronic, often disabling neurological disease affecting an estimated 100,000 Canadians;
- And Whereas:** Multiple Sclerosis symptoms vary widely and may lead to problems with numbness, coordination, vision and speech, as well as extreme fatigue and even paralysis;
- And Whereas:** There is no known cause or cure for Multiple Sclerosis;
- And Whereas:** The Multiple Sclerosis Society of Canada, founded in 1948 is the only national voluntary organization in Canada that supports both MS research and services for people with MS and their families;
- And Whereas:** The MS Society has provided more than \$100 million for MS research in sixty years, as well as a wide range of programs and services for people with MS and social action;
- And Whereas:** At least 100,000 people in Canada suffer from Multiple Sclerosis and Canada has the largest incidents of MS in the world;
- Be It Therefore Resolved:** That CBRM Mayor and Council hereby declare the month of May, 2017 as “Multiple Sclerosis Awareness Month” and encourage residents to attend a Flag Raising on Monday, May 1st at 11:00 a.m. at City Hall Civic to raise more awareness to finding a cure.

Councillor Kendra Coombes – District #11 – CBRM

Dated this 11th day of April, 2017

PROCLAMATION

NORTH AMERICAN OCCUPATIONAL SAFETY AND HEALTH WEEK “Make Safety a Habit”

<u>Whereas:</u>	The residents of the Cape Breton Regional Municipality value safe and healthy workplaces for all of our citizens;
<u>And Whereas:</u>	The majority of workplace injuries and fatalities are preventable, however more than 800 workers in Canada and 19 in Nova Scotia die each year from job related injuries, and thousands more suffer occupational injuries and illnesses;
<u>And Whereas:</u>	Businesses spend \$245 million a year on the costs of the most disabling workplace injuries tied to occupational injuries, health care and illnesses in Nova Scotia;
<u>And Whereas:</u>	Safer organizations enjoy increased productivity, higher employee satisfaction and a better reputation, while recording less lost time, and lower workers’ compensation and healthcare costs;
<u>And Whereas:</u>	During the week of May 7 to 13, 2017 North American Occupational Safety and Health Week (NAOSH), Government, businesses and corporate/association partners representing businesses will mobilize in an effort to increase employer, employee and public awareness of being safe and healthy at work and encourage all industries, organizations, community leaders, employers and employees to support activities designed to increase the importance of safe workplaces for all;
<u>Be It Therefore Resolved:</u>	That CBRM Council proclaim the week of May 7 th to May 13 th , 2017 as “North American Occupational Safety and Health Week” in the Cape Breton Regional Municipality.

Councillor Amanda McDougall – CBRM District #8

April 11th, 2017

Proclamation

“Sexual Assault Awareness Month April 2017”

- Whereas:** Sexual assault is a violent crime that could impact every citizen in the Cape Breton Regional Municipality; and
- And Whereas:** Through community partnerships we can work to improve sexual assault response and to provide community awareness; and
- And Whereas:** No one can eliminate sexual violence on their own – with leadership and commitment, we can increase support for specialized sexual assault services, thus creating a future where all women, men and children can live safe from violence and exploitation. Together we can STOP! Sexual Assault!
- Be It Therefore Resolved:** That the Mayor and CBRM Council, do hereby proclaim the month of April 2017 as Sexual Assault Awareness Month in the Cape Breton Regional Municipality.

Councillor Amanda McDougall
District # 8 - CBRM

April 11th, 2017

Proclamation

“LANDSCAPE ARCHITECTURE DAY”

- Whereas:** Whereas the Atlantic Provinces Association of Landscape Architects (APALA) is the professional organization that regulates the profession of landscape architecture in PE, NS, NB and NL;
- And Whereas:** The scope of the landscape architecture profession encompasses the design of anything imaginable in the space around, between, or even on top of buildings, to transform the face of urban and rural spaces in Atlantic Canada and around the globe;
- And Whereas:** There is a growing appreciation of the work done by landscape architects who serve an important role in environmental protection by designing and implementing projects that respect the needs of people and of the environment while ensuring health, safety, and welfare of the public;
- And Whereas:** International professional associations representing landscape architecture have joined together to honour the profession in April, a month notable for Earth Day (April 26th), founder of the landscape architecture profession in North America;
- Be It Therefore Resolved:** That CBRM Mayor & Council do hereby proclaim Wednesday, April 26th, 2017 as “Landscape Architecture Day” in the Cape Breton Regional Municipality.
- .

Councillor Ivan Doncaster – District #7 – CBRM

April 11th, 2017

RESOLUTION

“St. Theresa’s Catholic Women’s League – 95th Annual Spring Convention”

Whereas:

The Catholic Women’s League of Canada, is a national organization, rooted in gospel values calling its members to holiness through service to the people of God;

And Whereas:

The Catholic Women’s League is part of the largest organization of Catholic Women in Canada with a tradition of service to others as expressed in its motto “For God and Canada”;

And Whereas:

The League contributes to the life and vitality of the church, family and community, both at home and abroad;

And Whereas:

Members of the League are dedicated to the preservation of Christian family life and the rights of the unborn, as well as many other social justice issues;

And Whereas:

St. Theresa’s Catholic Women’s League in Sydney will be hosting their 95th Annual Spring Convention of the Antigonish Diocesan Council of the Catholic Women’s League of Canada this from April 21st to 23rd;

And Whereas:

It will be “CWL Weekend” and the members are proud of the dedicated work of all members of St. Theresa’s Parish and of all the CWL members in the Cape Breton Regional Municipality;

Be It Therefore Resolved:

That CBRM Mayor and Council extend a sincere welcome to the visiting members of the Catholic Women’s League to our industrial area and thank the members of the St. Theresa’s CWL for hosting the 95th Annual Spring Convention of the Antigonish Council of the Catholic Women’s League of Canada taking place on April 21st to 23rd, 2017 in Sydney.

Councillor Ray Paruch – District #6 - CBRM

April 11th, 2017

Resolution

“National Campaign in Favor of Plain & Standardized Packaging for Tobacco Products”

- Whereas:** Tobacco is the number one cause of preventable disease and death in Canada, killing 37,000 people every year;
- And Whereas:** The Tobacco Industry uses any means at its disposal to make its deadly products more attractive;
- And Whereas:** Packaging has become the most promotional vehicle for the Tobacco Industry;
- And Whereas:** Australia, France and the United Kingdom have all passed laws requiring plain and standardized packaging for tobacco products, and many others have announced their intention to follow suit;
- And Whereas:** Plain and standardized packaging would prohibit all promotional features on all tobacco packaging, including the use of colors, images, logos, slogans, distinctive fonts, and finishes;
- And Whereas:** Only the brand name would be allowed and it will also be subject to restrictions and health warnings would remain on packages, the size and the shape of the package would be standardized, thus prohibiting specialty package formats such as slim and superslim cigarette packages that reduce warning signs and overtly target women;
- And Whereas:** The appearance of cigarettes would also be standardized at a minimum prohibiting the use of branding, logos, colors and special finishes and establishing standards for cigarette length and diameter;
- Be It Therefore Resolved:** That CBRM Mayor & Council join in the National Campaign in favor of plain & Standardized Packing for Tobacco Products, an initiative of the Canadian Coalition for Action on Tobacco in Collaboration with Provincial Tobacco Control Coalitions.

Councillor Earlene MacMullin – District #2 – CBRM

April 11th, 2017

2016 CENSUS OF CANADA

- Taken May 2016
- Published population and dwelling counts February 8th, 2017
- May 3, 2017 will publish age and sex population

CANADA'S POPULATION 35,151,725

- Increase of 1,675,037 in 5 years
- 5% increase in 5 years
- That's more than the COMBINED population of Nova Scotia and New Brunswick

Nova Scotia

- ▣ Population increased by 1,871 to 923,598
- ▣ That's approximately the population of the Town of Middleton
- ▣ 0.2% increase in 5 years
- ▣ The Country's population rate of growth is **25 TIMES** greater than Nova Scotia's

Cape Breton County

i.e. CBRM + Membertou and Eskasoni

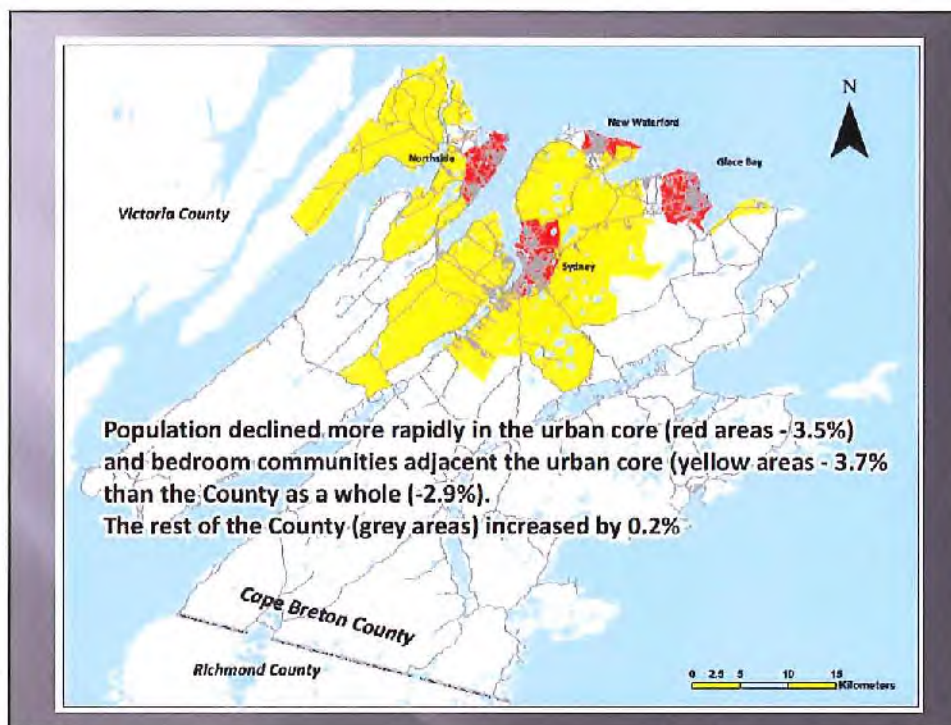
- ▣ Population declined by 2,897 to 98,722
- ▣ Below 100,000 for the first time since 1931
- ▣ -2.9% decrease in 5 years
- ▣ Smallest decrease in real and % numbers since 1996 (*i.e. lower than last 3 census*)
- ▣ Population peaked 55 years ago (1961) and has been declining ever since

Cape Breton County

divided between CBRM and First Nations reserves

- ▣ CBRM population declined by 3,113 to 94,285
- ▣ -3.2% decrease in 5 years

- ▣ Population of First Nations people residing in Eskasoni and Membertou increased by 216 to 4,437
- ▣ 5.1% increase



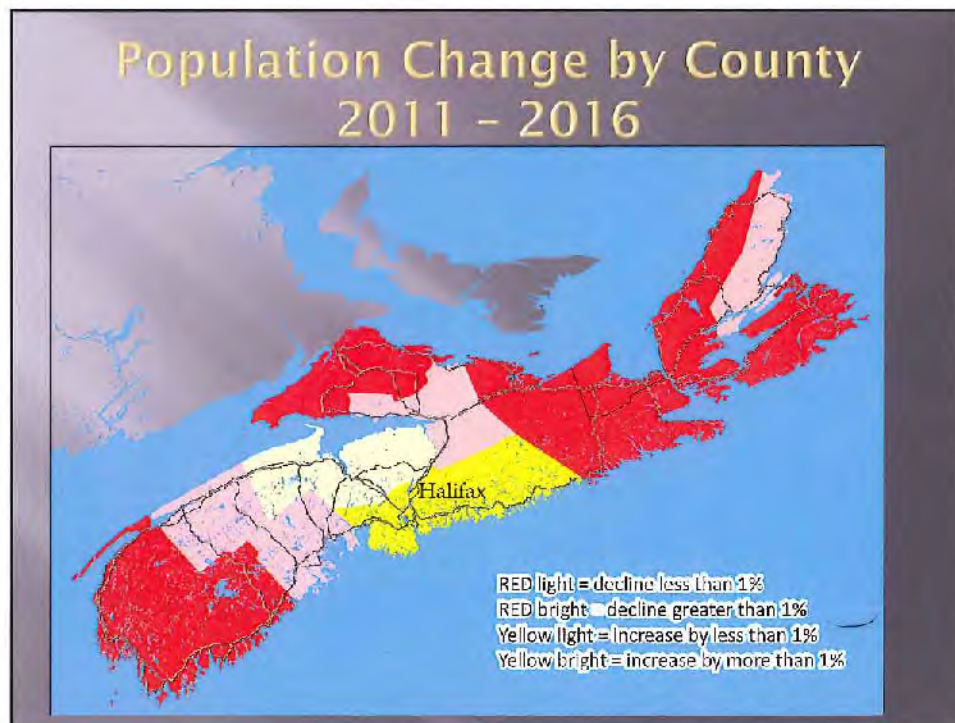
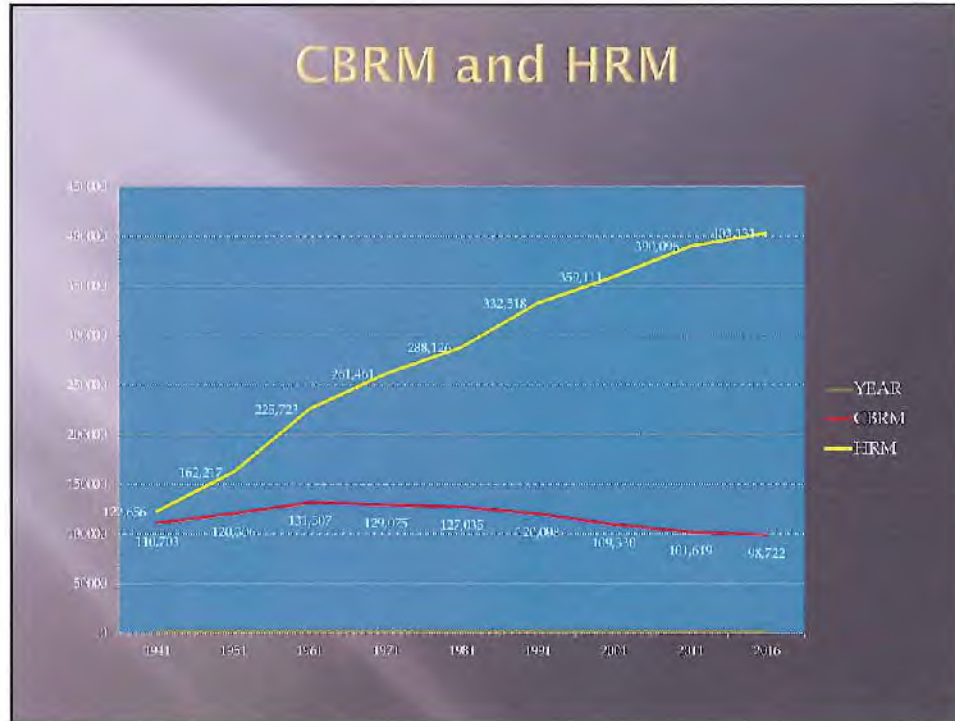
Cape Breton Island

- ▣ Cape Breton Island's population declined at the same rate as Cape Breton County's i.e. 2.9%
- ▣ The population of the community of Inverness increased slightly

	2,011	2,016	DIFFERENCE	% DIFFERENCE
CBRM	101,619	98,722	-2,897	-2.9%
Richmond	9,293	8,964	-329	-3.5%
Inverness	17,947	17,235	-712	-4.0%
Victoria	7,115	7,089	-26	-0.4%
Cape Breton Island	135,974	132,010	-3,964	-2.9%

CBRM and HRM

- ▣ The 1941 population of Halifax County was just 11,953 greater than that Cape Breton County i.e. *Cape Breton 110,703 Halifax 122,656*
- ▣ By 2016 the difference in population was 304,449
- ▣ In 2016, for the first time, the population of Cape Breton County was below 100,000
- ▣ In 2016, for the first time, the population of Halifax County exceeded 400,000



Population Change by County 2011 – 2016

COUNTY	2,011	2,016	DIFFERENCE	% DIFFERENCE
Annapolis	20,756	20,591	-165	-0.8%
Antigonish	19,589	19,301	-288	-1.5%
Cape Breton	101,619	98,722	-2,897	-2.9%
Colchester	50,968	50,585	-383	-0.8%
Cumberland	31,353	30,005	-1,348	-4.3%
Digby	18,036	17,323	-713	-4.0%
Guysborough	8,143	7,625	-518	-6.4%
Halifax	390,328	403,390	13,062	3.3%
Hants	42,304	42,558	254	0.6%
Inverness	17,947	17,235	-712	-4.0%
Kings	60,589	60,600	11	0.0%
Lunenburg	47,313	47,126	-187	-0.4%
Pictou	45,643	43,748	-1,895	-4.2%
Queens	10,960	10,351	-609	-5.6%
Richmond	9,293	8,964	-329	-3.5%
Shelburne	14,496	13,966	-530	-3.7%
Victoria	7,115	7,089	-26	-0.4%
Yarmouth	25,275	24,419	-856	-3.4%
	921,727	923,598	1,871	

TO: CBRM Council

FROM: Karen Neville and Malcolm Gillis

**SUBJECT: Municipal Planning Strategy and Land Use By-law Amendment: Part Two
Application – 1034
Annual Review 2017**

DATE: April 5th, 2017

Introduction

The CBRM's first Municipal Planning Strategy (MPS) and Land Use By-law (LUB) were adopted in the summer of 2004, since that time it has been the practise of the Planning and Development Department to undertake an annual review of each document. The purpose of these annual reviews was to put forth amendments initiated by staff at the end of each building season to improve the implementation of planning documents for the next building season beginning in the spring.

The proposed amendments are not meant to change the direction of these documents, but rather make them easier to read for those who administer and those who must comply with their policies and provisions. Part One of the Annual Review was presented in detail to the General Committee of Council on March 7th. Part Two of the Annual Review includes amendments to the MPS and LUB as well as necessary amendments to the LUB Zone Map.

Proposed Municipal Planning Strategy Amendments

Grand Lake Road/Sydney Road

The CBRM and the Department of Transportation and Infrastructure Renewal jointly commissioned a traffic study of Grand Lake Road/Sydney Road. As a result of this study, the MPS has policy related to development for the sector of Grand Lake Road/Sydney Road just west of Grand Lake Road's intersection with the Junction Road in the community of Grand Lake Road to the western extremity of the Reserve Mines sewer main. Part 2, Policy S.b identifies this sector of Grand Lake Road/Sydney Road as the sector within the jurisdiction of the 80 kilometres per hour speed limit. The Department of Transportation and Infrastructure Renewal has reduced the speed limit for a portion of this sector of Grand Lake Road/Sydney Road; therefore the Policy should be amended to reflect this change.

It is recommended that Part 2, Policy S.b.3 of the MPS be amended by deleting '80 kilometre per hour speed limit' and replacing it with 'a speed limit greater than 60 kilometres per hour'.

Provisions in the LUB which implement Policy S.b also reference the 80 kilometre per hour speed limit and should also be amended.

It is recommended that Part 18 Residential Urban C (RUC) Zone, Section 7 Special Provision for Grand Lake Road/Sydney Road, Part 42 Rural CBRM (RCB-NM) Zone, Section 10 Special Provision for Grand Lake Road/Sydney Road and Part 51 Sales and Services Subject to Part 2, Policy S of the Municipal Planning

Strategy be amended by deleting reference to the 80 kilometres per hour speed limit and replacing it with a speed limit greater than 60 kilometres per hour.

Conversion of Community and Educational Service Buildings

As the result of changing economic, demographic, and social conditions many community and educational service buildings are no longer being used for the purposes for which they were originally intended. To prevent these buildings from remaining empty, the MPS has several policies that state the LUB should have provisions to allow these buildings to be converted to a range of optional uses.

During last year's annual review of the LUB, it was recommended that municipally owned buildings should be considered similar to community and educational service buildings and therefore have the same opportunity for conversion as those buildings. As a results, amendments were approved for Part 2 of the LUB; however, the related policies with in the MPS were not amended to reflect this change.

It is recommended that Part 2, Policy 9.d, Part 4, Policy 1.d.7, and Part 4, Policy 1.d.10 of the MPS be amended to include municipal buildings.

In addition, Part 4, Policy 1.d.10 of the MP5 has a ratio requirement for the conversion of these buildings into apartments which should be included in the affected zones of the LUB.

It is recommended that Section 1 Permitted Uses of Part 41 Rural CBRM (RCB) Zone, Part 42 Rural CBRM (RCB-NM) Zone, and Part 43 Rural Gravel Deposit (GDR) Zone of the LUB be amended by adding apartments in a converted community, educational or municipal service building at a ratio of 1 apartment per 1,000 sq. ft. of floor space.

Development Permits

In many cases, the focus of a Development Permit is the construction of a structure. However, there are other aspects of a development associated with a Development Permit in addition to the construction of a structure. These aspects can include the installation of a driveway, paving of a parking area, landscaping requirements, and screening requirements. A development is not deemed to be in compliance with the LUB until all of the aspects associated with a Development Permit, in particular those identified on a site plan, are completed. A policy should be added to Part 10 of the MPS requiring a provision within the LUB establishing a timeline for the completion of all aspects of a development associated with a Development Permit.

It is recommended that a policy be added to Part 10 of the MP5 which speaks to establishing a timeline for the completion of all aspects of a development associated with a Development Permit.

In addition to adding a provision to Part 2 General Provisions for all Zones, a landscaping provision should be added to the zones that are predominantly residential.

It is recommended that a provision for such timeline be added to Part 2 of the LUB.

It is recommended that a landscaping provision be added to Part 15 Central Urban Neighbourhood (NCU), Part 16 Residential Urban A (RUA) Zone, Part 17 Residential Urban B (RUB) Zone, Part 18 Residential Urban C (RUC) Zone, Part 19 Residential Urban D (RUD) Zone, Part 20 Residential Heritage Dwelling (RHD) Zone, Part 21 Waterfront Neighbourhood (WNZ) Zone, Part 23 Wolfe Street Neighbourhood (WSN) Zone, Part 44 Rural Residential Subdivision (RRS) Zone, and Part 45 Rural Country Estate (RCE) Zone.

Proposed Land Use By-law Amendments

Part 2 General Provisions for All Zones

Section 1 Accessory Buildings

The provisions associated with accessory buildings are some of the most implemented in the LUB. Section 1 Accessory Buildings states that an accessory building shall not meet the definition of a dwelling unit. The LUB states that a dwelling unit has one or more habitable rooms designed or intended for use by one or more individuals as an independent and separate housekeeping establishment in which separate kitchen and sanitary facilities are provided. To aid implementation of Section 1 and the distinction between an accessory building and a dwelling unit, it is suggested that the definition of accessory building be amended to limit the number of plumbing fixtures it can contain.

It is recommended that the definition of accessory building be amended to limit the number of plumbing fixtures it can contain.

Section 16 Frontage on a Public Street/Road

According to the LUB, Development Permits shall not be issued unless the lot parcel has frontage on a public street. That being said, the LUB does identify a number of exceptions to that rule. While the LUB does permit exceptions, it is still important for an existing landlocked parcel of land to have clear legal access to a public street. Because of this, Subsection 16. b. 2 should be amended include the requirement for an expressly granted right-of-way or easement to landlocked parcels.

It is recommended that Subsection 16 b. 2 be amended to include the need for an existing landlocked parcel to have an expressly granted right-of-way or easement prior to the issuance of a Development Permit.

Section 27 One Main Residential Building on a Lot Parcel

The LUB has provisions which regulate the number of main residential buildings on a lot parcel. In addition to having provisions for conventional residential development, Section 27 recognizes condominium developments. That being said, it is not clear how condominium development are regulated in unserviced areas therefore Section 27 should be amended.

It is recommended that Section 27 One Main Residential Building on a Lot Parcel be amended to articulate how the number of residential buildings is to be regulated on a lot parcel, in particular those within a condominium development.

Section 31 Parking of Motor Vehicles Owned by Business Development

The LUB currently regulates the parking of motor vehicles owned by a business development. Subsection a. regulates business vehicles in zones that do not permit business development; however, this provision does not apply to large vehicles not associated with a business. It is recommended that a provision be added Section 31 to specifically limit the number of large vehicles (no more than 2 axles, or a length exceeding 23 of feet) in zones with 'Residential' in their title. As a result of this change, it is also recommended that the title of Section 31 be amended to include the term 'Large Motor Vehicles'.

It is recommended that a provision regulating large vehicles on lot parcels within zones with 'Residential' in their title be added to Section 31 and the title of Section 31 be amended to 'Parking of Motor Vehicles Owned by Business Development and Large Motor Vehicle'.

Part 41 Rural CBRM (RCB) Zone

In recent months Staff have had inquiries from the Georges River Boat Club and the Mira River Boat Club regarding new developments associated with their existing operations. Both boat clubs are zoned Rural CBRM (RCB) and were in operation prior to the adoption of the By-law in 2004. A boat club would be considered a marina under the LUB, and a marina is not permitted under the RCB. Since both boat clubs have been existence prior to the adoption of the LUB it is reasonable to recognize them by PID number in the list of permitted uses in the RCB zone.

It is recommended that the list of service uses within the RCB Zone be amended by adding 'marina at PID 15190614 (Long Island Road, Georges River) and PIDs 15634462 and 15289390 (Hillside Road, Albert Bridge)'.

Part 41 Rural CBRM (RCB) Zone and Part 42 Rural CBRM (RCB-NM) Zone

Part 41 Rural CBRM (RCB) Zone and Part 42 Rural CBRM (RCB-NM) Zone permits a range of uses provided that they are not serviced by a CBRM sanitary sewer main. To clarify the intent of the provisions within these zones, it is suggested this wording be amended to read 'provided the development is not capable of being serviced by a CBRM sanitary sewer main'.

It is recommended that Part 41 Rural CBRM (RCB) Zone and Part 42 Rural CBRM (RCB-NM) Zone of the LUB be amended by replacing 'serviced by a CBRM sanitary sewer main' with 'capable of being serviced by a CBRM sanitary sewer main'.

Part 96 Definitions

For the purposes of clarification several definitions are proposed to be added or revised to the LUB. It is proposed a definition for Micro Brewery, Distillery or Winery be added to the LUB.

The LUB recognizes alcohol processing as a manufacturing use and limits the location where such use is permitted. Micro breweries have become increasingly popular in recent years, responding to changing consumer demands and tastes. Micro breweries are small scale and often have retail uses and a tasting room associated with their operation. Based on proposed definition for 'Micro Brewery, Distillery or Winery' it is reasonable that this use be permitted in zones that also permits restaurants and alcohol beverage establishments.

It is proposed that the following definitions found in the LUB be revised:

Accommodation Business	Day Care Facility
Arena	Hotel
Art/entertainment Studio	Motel
Boathouse	Recycling facility
Convenience Store	Unlisted Road

To review the definitions in their entirety please see the LUB Amending By-law found in Attachment C.

Land Use By-law Zone Map

Convenience Store and Optional Use Zone (COZ)

At one time, the convenience store was common place in most residential neighbourhoods. However, since the inception of the CBRM in 1995, not one permit has been issued to establish a new convenience

store. In fact, most of the permits associated with convenience stores have been for their conversion or demolition. Staff have reviewed all of the properties with the zoning Convenience Store and Optional Use (COZ) and have determined that 14 properties no longer contain convenience store. All of the affected property owners were contacted offering them the opportunity to provide input on the possible change in zoning for their property. As a result of this consultation, the zoning on several properties should be changed from Convenience Store and Optional Use Zone (COZ) to the surrounding zone.

It is recommended that PID 1S080484 (402 Alexandra Street, Sydney) be rezoned from Convenience Store and Optional Use to Residential Urban A (RUA).

It is recommended that the following PIDs be rezoned from Convenience Store and Optional Use to Residential Urban C (RUC).

PIDS	Civic Address
1S090533	226 St. Peters Road, Sydney
15552508, 15654742 and 15441843	Corner of West Avenue and Connaught Avenue, Glace Bay
1S481898	King Street and Hinchey Avenue, New Waterford
1S681547	Stanley Street, North Sydney
1S205545	56 Fulton Avenue, Westmount
1S022007	121 Brook Street, North Sydney
1S414303	162 Seaview Street, Glace Bay
1S120496	Corner of St. Peters Road and Upper Prince Street, Sydney
1S295819	182 Kenwood Drive, Sydney

It is recommended that the following PIDs be rezoned from Convenience Store and Optional Use to Residential Urban D (RUD).

PIDS	Civic Address
15247042	48S Main Street, Florence
15273154	Corner of Emerald Street and Catherine Street, New Waterford
1S180920	Property between 17 and 25 Convent Street, Sydney Mines

It is recommended that PID 15087877 (356 Townsend Street, Sydney) be rezoned from Convenience Store and Optional Use to Service Business/Residential Corridor (SBR).

Rural Zones with Municipal Water and Sewer

Overtime, municipal water and sewer mains have been extended in areas that have Rural zoning. Areas with municipal water and sewer should not be located in a rural zone, but rather an urban residential zone.

It is recommended that area that are zoned Rural CBRM (RCB) identified on Schedule A-1 and Schedule A-2 that have Municipal sewer mains be replaced with the adjacent Urban Residential Zone.

Arterial Business Corridor (ABC) Zone – Sydney Road, Reserve Mines

The property located at 2248 Sydney Road is zoned Residential Urban C but a case can be made that it should have been zoned Arterial Business Corridor (ABC). At the time the LUB was adopted in 2004, a take-out restaurant (Reserve Drive-in) was in operation on this property. While the restaurant is no longer in operation, inquiries have been made to reopen. Given that the property immediately adjacent as well

as for the Tim Horton's directly across the street are zoned ABC and the fact a restaurant was in operation in until at least 2013, the zoning for PID 1S241623 should be ABC.

It is recommended that PID 1S241623 be rezoned from Residential Urban C (RUC) Zone to Arterial Business Corridor (ABC) Zone.

Recommendation

In accordance with the *Municipal Government Act*, I recommend Council schedule a public participation program for the May meeting of the General Committee to consider the amendments to the Municipal Planning Strategy. The draft amendments to the Municipal Planning Strategy and associated amendments to the Land Use By-law can be found in Attachment A and B.

I recommend Council schedule a Public Hearing for the June meeting of Council to consider the amendments to the Municipal Planning Strategy and Land Use By-law found in Attachments A, B, and C.

Submitted by:

Originally Signed By

**Karen Neville and Malcolm Gillis
Planning and Development Department**

By-law

of the Cape Breton Regional Municipality
amending the

Cape Breton Regional Municipality's Municipal Planning Strategy

Pursuant to Section 205 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the Cape Breton Regional Municipality's Municipal Planning Strategy in the following manner:

THAT: Part 2, Policy S.b of the Municipal Planning Strategy is hereby amended by deleting Subsection 3. and replacing it with the following:

3. The sector of Grand Lake Road/Sydney Road within the jurisdiction of a speed limit greater than 60 kilometres per hour (i.e. just west of Grand Lake Road's intersection with the Junction Road in the community of Grand Lake Road to the western extremity of the Reserve Mines sewer main). The CBRM and the Nova Scotia Department of Transportation and Infrastructure Renewal jointly commissioned a traffic study of Grand Lake Road/Sydney Road by a consultant specializing in traffic management. The purpose of the corridor study was to make recommendations on how the both levels of Government can manage the flow of motor vehicle traffic along Grand Lake Road between Sydney and Glace Bay because of the two conflicting uses of this corridor i.e.

- as a commuter route between the two largest urban communities in the CBRM; and
- as a highly sought out business development corridor because of its significant volumes of motor vehicle traffic.

The following recommendations of that study are to be implemented as provisions in the CBRM Land Use Bylaw.

- Minor expansions, or an additional use, and/or a change in use, may be permitted at the sites of existing business developments provided there is no significant increase in traffic volumes generated;
- No new business developments on previously undeveloped sites, or sites unoccupied with business development, shall be permitted, unless the site can be accessed via a signalized intersection;
- No residential developments large enough to generate more than a minimum use generation of motor vehicle traffic, unless the site can be accessed via a signalized intersection.
- Flag shaped lot development is banned.
- Although the above mentioned consultant recommended a minimum lot parcel public street/road frontage of 150 meters, this Municipal Planning Strategy is advocating a significantly reduced frontage requirement in the Land Use Bylaw.

THAT: Part 2, Policy 9.d of the Municipal Planning Strategy is hereby deleted and replaced with the following:

It shall be a policy of Council to facilitate the re-use of abandoned community, educational, or municipal service buildings located in urban/suburban neighbourhoods outside business

districts/corridors. The building and site of these former facilities may be converted, by site plan approval, into one or more of the following service businesses (also refer to Part 4, Policy 1.d.7):

- studios of artists or artisans;
- business offices; and
- personal care and service businesses.

The site plan approval provisions should stipulate that:

- adjacent low density residential uses are buffered and screened from the starker ancillary components of the site (e.g. parking spaces, driveways, utility facilities, etc.);
- an on-site parking and vehicular maneuvering plan which does not exacerbate traffic movement problems along any public street/road abutting the site be included;
- an on-site landscaping plan be included that improves the development's compatibility with the streetscape.

THAT: Part 2 of the Municipal Planning Strategy hereby is amended by adding the following:

9.e. It shall be a policy of Council that if a community, educational, or municipal service building located in an urban/suburban neighbourhood outside business district/corridor is converted to a use permitted within the zone in effect, it is no longer eligible to be converted in accordance with Part 2, Policy 9.d.

THAT: Part 4, Policy 1.d.7 of the Municipal Planning Strategy is hereby deleted and replaced with the following:

Apartment building development shall also be a permitted optional use for abandoned community, educational, or municipal service buildings. In rural areas such conversions are permitted pursuant to Policy 1.d.10 below. In urban/suburban neighbourhoods outside business districts/corridors the building and site of these former facilities may be so converted by site plan approval. The site plan approval provisions should stipulate that:

- adjacent low density residential uses are buffered and screened from the starker ancillary components of the site (e.g. parking spaces, driveways, utility facilities, etc.);
- an on-site parking and vehicular maneuvering plan which does not exacerbate traffic movement problems along any public street/road abutting the site be included;
- an on-site landscaping plan be included that improves the development's compatibility with the streetscape.

THAT: Part 4, Policy 1.d.10 of the Municipal Planning Strategy is hereby deleted and replaced with the following:

Apartment building development shall be prohibited in all areas of the CBRM not serviced with a Municipal piped sanitary sewer main, except for the following two scenarios. To facilitate the re-use of abandoned, community, educational, or municipal service buildings, their conversion into an apartment building shall be permitted at the ratio of 1 apartment per 1,000 sq. ft. of floor space. This Municipal Planning Strategy supports the mandate of the Province of Nova Scotia to provide public housing for seniors. Such projects shall be permitted even in rural service areas.

THAT: Part 10. General Provision Policies of the Municipal Planning Strategy is hereby amended by deleting the text associated with 'Development Permits' and replacing it with the following:

Development Permits

A Development Permit is the authority to proceed with a particular development proposal from the Cape Breton Regional Municipality because it has been deemed to be in compliance with the Land Use By-law by the Development Officer. The Development Officer is the employee of the CBRM appointed by Council to administer the Land Use By-law. Unless specifically excluded from this requirement in the By-law, a Development Permit must be obtained before any development begins.

In many cases, the focus of a Development Permit is the construction of a structure. However, there are other aspects of a development associated with a Development Permit in addition to the construction of a structure. These aspects can include the installation of a driveway, paving of a parking area, landscaping requirements, and screening requirements. A development is not deemed to be in compliance with the Land Use By-law until all of the aspects associated with a Development Permit, in particular those identified on a site plan, are completed.

Policy

15. It shall be a policy of Council to include a provision in the Land Use By-law establishing a timeline for the completion of all aspects of a development associated with a Development Permit.

THAT: Part 10. General Provision Policies of the Municipal Planning Strategy is hereby amended renumbering Policy 15, Policy 16, and Policy 17 to Policy 16, Policy 17, and Policy 18 respectively.

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on _____.

MAYOR

CLERK

THIS IS TO CERTIFY that the attached is a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on _____ to amend the CBRM's Municipal Planning Strategy.

Deborah Campbell, CLERK

By-law
of the Cape Breton Regional Municipality
amending the

Cape Breton Regional Municipality's
Land Use Bylaw

Pursuant to Section 219 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the Cape Breton Regional Municipality's Land Use Bylaw in the following manner:

THAT: Part 2 General Provisions For All Zones of the Land Use By-law is hereby amended by adding the following:

Section 40 Timeline for Completion of Aspects Associated with a Development Permit

Unless there is a specific section in the text of a zone, all aspects of development required for the development to conform with this By-law, including but not limited to the installation of a driveway, paving of a parking area, landscaping requirements, and screening requirements, must be completed:

- within one year of receiving Final Occupancy Permit which is issued when all phases of the construction project have been completed in compliance with the Building Code; or
- if no Final Occupancy Permit is required, before the expiration of the Development Permit (i.e. two years from the date of issuance).

THAT: Part 2 General Provisions For All Zones of the Land Use By-law is hereby amended by renumbering Section 40 Temporary Use Permitted to Section 41.

THAT: Part 2 General Provisions For All Zones of the Land Use By-law is hereby amended by renumbering Section 41 Traffic Impact Study to Section 42.

THAT: Part 2 General Provisions For All Zones of the Land Use By-law is hereby amended by renumbering Section 42 Utility Scale Wind Turbines to Section 43.

THAT: Part 2 General Provisions For All Zones of the Land Use By-law is hereby amended by renumbering Section 43 Utility Transmission and Treatment Facilities to Section 44.

THAT: Part 2 General Provisions For All Zones of the Land Use By-law is hereby amended by renumbering Section 44 Vendors Subject to the Vendors By-law to Section 45.

THAT: Part 1S Central Urban Neighbourhood (NCU) of the Land Use By-law hereby amended by adding the following:

Section 6 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 16 Residential Urban A (RUA) Zone of the Land Use By-law hereby amended by adding the following:

Section 5 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 16 Residential Urban A (RUA) Zone of the Land Use By-law hereby amended by adding the following:

Section 5 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 17 Residential Urban B (RUB) Zone of the Land Use By-law hereby amended by adding the following:

Section 5 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 18 Residential Urban C (RUC) Zone, Section 7 Special Provision for Grand Lake Road/Sydney Road of the Land Use By-law is hereby amended by deleting Subsection a. and replacing it with the following:

a. The existing business developments and the properties they are located on which are mutually:

- in this Zone; and along the sectors of Grand Lake Road and Sydney Road where the speed limit is greater than 60 kilometres per hour;

are listed in Part S1 of this Bylaw under the title “Grand Lake Road/Sydney Road Corridor Greater than 60 Kilometres Per Hour”. Pursuant to Policy S.b.3 of Part 2 of the Municipal Planning Strategy, Development Permits for the expansion of these business developments, or change in the use of the property, shall only be permitted in compliance with the provisions in Part S1 specific to each site. However, no Development Permits shall be issued for any of the types of land uses listed below on lot parcels on which are not identified in Part S1 as referenced above:

- all sales
- all service
- recreational business establishment
- all manufacturing
- sales as an accessory use to an agricultural use, forestry, or fishery.

THAT: Part 18 Residential Urban C (RUC) Zone of the Land Use By-law hereby amended by adding the following:

Section 8 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 19 Residential Urban D (RUD) Zone of the Land Use By-law hereby amended by adding the following:

Section 5 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT Part 20 Residential Heritage Dwelling (RHD) Zone of the Land Use By-law is hereby amended by adding the following:

Section 7 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 21 Waterfront Neighbourhood (WNZ) Zone of the Land Use By-law hereby amended by adding the following:

Section 7 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 23 Wolfe Street Neighbourhood (W5N) Zone of the Land Use By-law hereby amended by adding the following:

Section 6 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 42 Rural CBRM (RCB-NM) Zone, Section 10 Special Provision for Grand Lake Road/Sydney Road of the Land Use By-law is hereby amended by deleting Subsection a. and replacing it with the following:

a. The existing business developments and the properties they are located on which are mutually:

- in this Zone; and
- along the sectors of Grand Lake Road and Sydney Road where the speed limit is greater than 60 kilometres per hour;

are listed in Part 51 of this Bylaw under the title "Grand Lake Road/Sydney Road Corridor Greater than 60 Kilometres Per Hour". Pursuant to Policy 5.b.3 of Part 2 of the Municipal Planning Strategy, Development Permits for the expansion of these business developments, or change in the use of the property, shall only be permitted in compliance with the provisions in Part 51 specific to each site. However, no Development Permits shall be issued for any of the types of land uses listed below on lot parcels on which are not identified in Part 51 as referenced above:

- all sales
- all service
- recreational business establishment
- all manufacturing

- sales as an accessory use to an agricultural use, forestry, or fishery.

THAT Part 44 Rural Residential Subdivision (RRS) Zone of the Land Use By-law is hereby amended by adding the following:

Section 4 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT Part 4S Rural Country Estate (RCE) Zone of the Land Use By-law is hereby amended by adding the following:

Section 2 Landscaping Provisions

There is no requirement to provide a minimum landscaped open area. However, all exposed ground shall comply with the definition of this By-law for landscaped open area.

THAT: Part 51 Sales and Services Subject to Part 2, Policy S of the Municipal Planning Strategy, List of Existing Uses, Addresses, and Permitted Optional Conversion Uses of the Land Use By-law is hereby amended by deleting “Grand Lake Road/Sydney Road 80 kilometer per hour corridor” and replacing it with the following:

Grand Lake Road/Sydney Road Corridor Greater than 60 kilometres per hour

THAT: Part 41 Rural CBRM (RCB) Zone, Section 1 RCB Uses Permitted of the Land Use By-law is hereby amended by deleting ‘apartments in a converted community or educational service building’ and replacing it with the following:

apartments in a converted community, educational or municipal service building at a ratio of 1 apartment per 1,000 sq. ft. of floor space

THAT: Part 42 Rural CBRM (RCB-NM) Zone, Section 1 RCB Uses Permitted of the Land Use By-law is hereby amended by deleting ‘apartments in a converted community or educational service building’ and replacing it with the following:

apartments in a converted community, educational or municipal service building at a ratio of 1 apartment per 1,000 sq. ft. of floor space

THAT: Part 43 Rural Gravel Deposit (GDR) Zone, Section 1 GDR Uses Permitted of the Land Use By-law is hereby amended by deleting ‘apartments in a converted community or educational service building’ and replacing it with the following:

apartments in a converted community, educational or municipal service building at a ratio of 1 apartment per 1,000 sq. ft. of floor space

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on _____.

THIS IS TO CERTIFY that the attached is a true and correct copy of the Land Use Bylaw amendment Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on _____ to amend the Cape Breton Regional Municipality's Land Use By-law.

Deborah Campbell, CLERK

By-law
of the Cape Breton Regional Municipality
amending the
Cape Breton Regional Municipality's
Land Use Bylaw

Pursuant to Section 210 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the text of the Cape Breton Regional Municipality's Land Use By-law in the following manner:

THAT: Part 2 General Provisions For All Zones, Section 1 Accessory Buildings of the Land Use By-law is hereby amended by deleting Subsection f. and replacing it with the following:

- f. In addition to those provisions listed above, an accessory building to a residential use:
 1. shall not be, or have been originally, a motor vehicle, a mobile home, a construction trailer, bulk shipping containers, a trailer from a semi-trailer (a.k.a. 18-wheeler), or similar prefabricated structure converted used for such purposes, unless the conversion incorporates more than one of these structures as construction materials in the design of the residential accessory building prepared by an architect;
 2. the total floor area of a detached accessory building to a residential use shall not exceed the greater of 576 sq. ft. in total area or 10% of the lot parcel area, except for a swimming pool, or a residential accessory building in a Zone with the word "Industrial" in its title. The dimensions of all detached accessory buildings, even those 100 sq. ft or less, will be used to calculate the total floor area;
 3. an accessory building attached to a dwelling shall be considered part of the dwelling for purposes of this Section and shall be used to calculate maximum lot parcel coverage and measuring setbacks; and
 4. shall not exceed 300ft² when it is accessory to a travel trailer.

THAT: Part 2 General Provisions For All Zones, Section 16 Frontage on a Public Street/Road of the Land Use By-law is hereby amended by deleting Subsection b.2. and replacing it with the following:

2. in a zone with the word rural in its title, a Development Permit for a single detached dwelling, mobile home (where permitted in the Zone), travel trailer, 1 two-unit dwelling, including accessory buildings or home business, any primary industry land use, or any recreational use permitted in the Zone the lot parcel is located in, in compliance with all other provisions of this By-law may be issued on a lot parcel:
 - existing before April 16, 1987 which has access to a public street/road by means of: frontage on an unlisted road as identified in the CBRM centerline database; or an expressly granted right-of-way or easement filed in the Land Registry Office or proof from a solicitor licensed to practice in Nova Scotia that the applicant has a permanent right-of-way to a public street/road, except over property owned by a railway in which case no proof of permission is required; or
 - which fronts along a private road approved in a plan of subdivision; or

- in a rural zone created in a plan of subdivision approved in compliance with the Section of the Subdivision By-law which allows for the altering of boundaries of an existing landlocked parcel of land with frontage on an unlisted road identified in the CBRM centerline database or an expressly granted right-of-way or easement filed in the Land Registration Office or proof from a solicitor licensed to practice in Nova Scotia that the applicant has a permanent right- of- way to a public street/road, except over property owned by a railway in which case no proof of permission is required; or;
- a lot parcel in a rural zone approved by the Development Officer in accordance with the Subdivision By-law for this Municipality to approve the creation of a maximum of one lot parcel that does not meet the frontage requirements of the Land Use By-law because it is either:
 - severed by a railway with or without a private crossing agreement from the owner of the railway; and/or
 - it is so far from a public street/road (as determined in the Subdivision By-law) that an extension of the public street/road to service the lot parcel is impractical;
 provided in all cases the lot parcel is accessible by means of an easement granted by deed, filed in the Land Registry Office from the lot parcel to the public street/road with the exception of the railway right-of-way; or
- Lot parcels created pursuant to the waiver provision for extremely large lot parcels in Section 268 (2) of the *Municipal Government Act* with frontage on an unlisted road identified in the CBRM centerline database; or with an expressly granted right-of-way or easement filed in the Land Registration Office or proof from a solicitor licensed to practice in Nova Scotia that the applicant has a permanent right- of- way to a public street/road, except over property owned by a railway in which case no proof of permission is required or;
- Lot parcels created by will executed prior to the year 2000 with frontage on an unlisted road identified in the CBRM centerline database or with an expressly granted right-of-way or easement filed in the Land Registration Office or proof from a solicitor licensed to practice in Nova Scotia that the applicant has a permanent right- of- way to a public street/road, except over property owned by a railway in which case no proof of permission is required; or

THAT: Part 2 General Provisions For All Zones, Section 16 Frontage on a Public Street/Road of the Land Use By-law is hereby amended by adding the following to Subsection b.:

11. the expansion of existing developments (as defined by this By-law) with frontage on an unlisted road identified in the CBRM centerline database or with an expressly granted right-of-way or easement filed in the Land Registry Office or proof from a solicitor licensed to practice in Nova Scotia that the applicant has a permanent right- of- way to a public street/road, except over property owned by a railway in which case no proof of permission is required.

THAT: Part 2 General Provisions For All Zones, Section 27 One Main Residential Building on a Lot Parcel of the Land Use By-law is hereby deleted and replaced with the following:

- a. Conventional Development:
 - i. No single detached dwelling shall be permitted on the same lot parcel as any other dwelling, except within a Mobile Home Park Zone.

- ii. Two or more two-unit dwellings, apartment buildings or townhouses, or any combination of these three residential land use types, shall be permitted on the same lot parcel provided they are serviced by both a CBRM water main and a sanitary sewer main.
- iii. A travel trailer used as a dwelling shall only be permitted on a lot parcel with another dwelling for a continuous period not exceeding 30 days within a 365 day period.

b. Condominium Development

- i. Two or more single detached dwellings, two-unit dwellings, apartment buildings or townhouses, or any combination of these residential land use types, shall be permitted on the same lot parcel provided they are serviced by both a CBRM water main and a sanitary sewer main and they are within a condominium development registered pursuant to the *Condominium Act*.
- ii. Two or more single detached dwellings and/or two-unit dwellings shall be permitted on the same lot parcel in partially serviced, or unserved areas when they are within a condominium development registered pursuant to the *Condominium Act*

THAT: Part 2 General Provisions For All Zones, Section 31 Parking of Motor Vehicles Owned by Business Development of the Land Use By-law is hereby amended by deleted and replaced with the following:

Section 31 Parking of Motor Vehicles Owned by Business Development and Large Motor Vehicle

a. Parking of Motor Vehicles Owned by Business Development

- i. Unless the type of business is a permitted use within the zone, no motor vehicle associated with a business development shall be kept in a zone except for one vehicle with a total of no more than two axles, one of which is the front axle (e.g. this excludes the trailer from a semi-trailer truck colloquially known as an 18-wheeler), which is used by the owner or occupant of the lot parcel and does not include a refrigeration unit or other noise producing equipment.
- ii. No more than two business vehicles associated with the home business shall be kept on, or be dispatched from the residential lot where the home business is located.

b. Parking of Motor Vehicles in Residential Neighbourhoods

- i. In a zone with the word "Residential" in its title, no more than one motor vehicle with more than 2 axles, or a length exceeding 23 of feet shall be permitted to be parked, or stored, on a lot parcel provided the one motor vehicle is not operating a refrigeration unit or other noise producing equipment. This provision is in effect whether or not the motor vehicle is used in the operation of a business development or for personal use.

THAT: Part 2 General Provisions For All Zones, Section 33 Prohibited Conversions of Pre-fabricated Structures of the Land Use By-law is hereby amended by deleting Subsection b. and replacing it with the following:

b. Other pre-fabricated structures

The conversion/use of construction trailers, bulk shipping containers, travel trailers, a trailer from a semi-trailer (a.k.a. 18-wheeler), or any other motor vehicle accessory converted for such

purposes, are prohibited from being used as a place of residence or a main building of a place of business throughout the jurisdiction of this Bylaw, unless the conversion of the pre-fabricated structure to a main building is designed by an architect.

THAT: Part 3 Downtown Central Business District (CBD) Zone, Section 1 CBD Uses Permitted of the Land Use By-law is hereby amended by adding 'micro brewery, distillery or winery' to the list of uses under 'service – only the following'.

THAT: Part 4 Downtown Sydney Waterfront (DWZ) Zone, Section 1 DWZ Uses Permitted of the Land Use By-law is hereby amended by adding 'micro brewery, distillery or winery' to the list of uses under 'service – only the following'.

THAT: Part 7 Harbourside Kings Road Business Corridor (HBC) Zone, Section 1 HBC Uses Permitted of the Land Use By-law is hereby amended by adding 'micro brewery, distillery or winery' to the list of uses under 'service – only the following'.

THAT Part 20 Residential Heritage Dwelling (RHD) Zone, Section 4 Performance Zoning Provisions of the Land Use By-law is hereby amended by deleting the introductory text and replacing it with the following:

For **1½ and 2 storey main buildings**, the roof designs, ornamental embellishments, protuberances, or adjuncts on the main building or single detached dwelling must = a minimum of **5 points** by incorporating any combination of the types of protuberances, embellishments, or adjuncts listed below into the overall main building/dwelling design.

For **two-unit dwellings**, the roof designs, ornamental embellishments, protuberances, or adjuncts on the dwelling must = a per building minimum average of **6 points** by incorporating any combination of the types of protuberances, embellishments, or adjuncts listed below into the overall dwelling design.

THAT: Part 41 Rural CBRM (RCB) Zone, Section 1 RCB Uses Permitted of the Land Use By-law is hereby amended by deleting the introductory text and replacing it with the following:

Development Permits shall only be issued in the RCB Zone for one or more of the following uses in compliance with any relevant section of the General Provisions Part, and any specific section of this Part devoted to the use, **provided the development is not capable of being serviced by a CBRM sanitary sewer main**. Developments capable of being serviced by a CBRM sanitary sewer main shall be subject to the provisions of the Zone in effect from where the sanitary sewer main is being extended, or subject to any General Provision that would otherwise come into effect.

THAT: Part 41 Rural CBRM (RCB) Zone, Section 1 RCB Uses Permitted of the Land Use By-law is hereby amended by adding the following to 'service – only the following':

- marina at PID 1S190614 (Long Island Road, Georges River) and PIDs 1S634462 and 1S289390 (Hillside Road, Albert Bridge)

THAT: Part 41 Rural CBRM (RCB) Zone, Section 10 Provisions when development is serviced by CBRM Sewer of the Land Use By-law is hereby deleted and replaced with the following:

Section 10 Lot Parcels Capable of Being Serviced by CBRM Sewer

A Development Permit to permit any of the uses listed as permitted in Section 1 of this Zone shall only be issued if the use proposed is not capable of being serviced by a CBRM sanitary sewer main. Any proposed development in this Zone capable of being serviced by a CBRM sanitary sewer main must also be a permitted use in the adjacent urban zone from which the sanitary sewer main is being extended, or it is permitted as a General Provision in all zones.

THAT: Part 42 Rural CBRM (RCB-NM) Zone, Section 1 RCB Uses Permitted of the Land Use By-law is hereby amended by deleting the introductory text and replacing it with the following:

Development Permits shall only be issued in the RCB-NM Zone for one or more of the following uses in compliance with any relevant section of the General Provisions Part, and any specific section of this Part devoted to the use, **provided the development is not capable of being serviced by a CBRM sanitary sewer main**. Developments capable of being serviced by a CBRM sanitary sewer main shall be subject to the provisions of the Zone in effect from where the sanitary sewer main is being extended, or subject to any General Provision that would otherwise come into effect.

THAT: Part 42 Rural CBRM (RCB-NM) Zone, Section 11 Provisions when development is serviced by CBRM Sewer of the Land Use By-law is hereby deleted and replaced with the following:

Section 11 Lot Parcels Capable of Being Serviced by CBRM Sewer

A Development Permit to permit any of the uses listed as permitted in Section 1 of this Zone shall only be issued if the use proposed is not capable of being serviced by a CBRM sanitary sewer main. Any proposed development in this Zone capable of being serviced by a CBRM sanitary sewer main must also be a permitted use in the adjacent urban zone from which the sanitary sewer main is being extended, or it is permitted as a General Provision in all zones.

THAT: Part 44 Rural Residential Subdivision (RRS) Zone, Section 1 RRS Uses Permitted of the Land Use By-law is hereby amended by adding boathouse to the list of uses under 'recreational – only the following'.

THAT: Part S8 The Florence – Bras d'Or Business District (FBZ) Zone, Section 1 FBZ Uses Permitted of the Land Use By-law is hereby amended by adding 'micro brewery, distillery or winery' to the list of uses under 'service – only the following'.

THAT: Part 82 Harbourside Business Park (HBZ) Zone of the Land Use By-law is hereby amended by deleting the use of 'HBC' and replacing it with 'HBZ'.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by adding the following:

Micro Brewery, Distillery or Winery means a small brewery, winery or distillery operated in conjunction with an alcohol beverage service establishment or restaurant where beer, wine or liquor produced onsite may be consumed on the premises, or sold or distributed.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Accessory Building and replacing it with the following:

Accessory Building means a building or structure that:

- (a) is not used for overnight accommodation or as a place of residence and is not a dwelling unit as defined by this Bylaw;
- (b) is located on the same lot as the main building;
- (c) is naturally and normally incidental, subordinate and exclusively devoted to the main use of the land or the main building;
- (d) does not contain more than two plumbing fixtures and these fixtures shall only be permitted on the main floor of the building; and
- (e) is separate from a main building (i.e. does not share a common wall) or is only connected by a pedway, breezeway, carport, mudroom or other similar indoor corridor with dimensions less than either the main building or the accessory building.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Accommodations Business and replacing it with the following:

Accommodations business means a service providing overnight or temporary lodging within a building and may include hotels, motels, inns, bed and breakfast establishments, tourist cottages, and hostels, but does not include property used to provide outdoor facilities for overnight or temporary lodging (i.e. campgrounds, camper trailer hookups). An accommodations business, other than a bed & breakfast establishment, may include complementary uses such as restaurants, meeting rooms, pools, and fitness centres.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Arena and replacing it with the following:

Arena means a recreation building containing one or more ice surfaces used primarily for purposes of skating, hockey and other sports activities and which may include complementary uses such as spectator seating, assembly halls, concession booths for the provision of food and refreshments to the general public, and other recreational uses considered to be complementary thereto (e.g. walking track, fitness center, etc.).

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Arts/entertainment studio and replacing it with the following:

Arts/entertainment studio means a service facility used by artists or broadcasters to conduct their work for purposes of public consumption either by direct broadcast from the studio, or by mass production (e.g. compact disc, books).

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Boathouse and replacing it with the following:

Boathouse means a personal private recreational building which does not contain a toilet, shower room or kitchen facilities and which is used for the shelter or storage of boats, watercraft and associated marine accessories and equipment, but not for the accommodation of persons or animals, or for commercial purposes and does not include a garage. The boathouse must be erected on a lot parcel with frontage on a navigable body of water or on lot parcel adjacent to

or directly across the street from the lot parcel with frontage on a navigable body of water which is held in common ownership.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Convenience Store and replacing it with the following:

Convenience store means a business outlet offering a wide variety of primarily grocery goods and prepared food in limited quantities for sale with a floor area less than 200 sq. meters.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Day Care Facility and replacing it with the following:

Day care facility means a community service establishment which provides nursery and/or pre-school care for all children and also for adults who are mentally and/or physically debilitated to a level which requires a care provider. A day care facility is operated on a daily or hourly basis during all or part of the day but does not provide overnight accommodation.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Hotel and replacing it with the following:

Hotel means an accommodations business providing en-suite rental rooms where access to the rooms is primarily from within the building.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Motel and replacing it with the following:

Motel means an accommodations business where rental rooms having their own en-suites are provided direct access from a parking area.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Recycling Facility and replacing it with the following:

Recycling facility means a service establishment, the primary purpose of which is to accept used materials, equipment, machinery and parts thereof to be either sold on-site or shipped elsewhere to be processed into new products. There are three broad types of recycling facilities:

- **recycling facility collection depot** means an establishment which only collects used goods, materials, products, etc. and ships them to another facility for processing into other products (e.g. Enviro depots, bottle exchange).
- **recycling facility and parts separation** means an establishment where used materials, equipment, machinery, motor vehicles etc. are accepted and parts are separated on-site to be either sold on-site or shipped to another establishment for processing.
- **recycling facility using outdoor storage** means a recycling facility incorporating any combination of the two above types which uses an impound yard to store the used materials, equipment, machinery. For clarification auto salvage yard is a recycling facility using outdoor storage.

THAT: Part 96 Definitions of the Land Use Bylaw is hereby amended by deleting Unlisted Road and replacing it with the following:

Unlisted road means any existing road, street, avenue, drive, lane, walk, place, or extension which is NOT:

- a public street/road as defined in this Bylaw;
- owned by the CBRM or the Province and subject to Schedule B of the Subdivision Bylaw; or
- a private road as defined by this Bylaw;

but it is used to provide motor vehicle access to lot parcels from its intersection with a public street/road with a range of civic addresses assigned to it for 911 purposes. Unlisted roads may not have a defined right-of-way reserve, may or may not be receiving Public Works services from CBRM, and the range of services can vary from one unlisted road to another.

THAT: Council amends the CBRM's Land Use Bylaw map by deleting the Convenience Store and Optional Use (COZ) Zone for PID 15080484 and replacing it with the Residential Urban A (RUA) Zone.

THAT: Council amends the CBRM's Land Use Bylaw map by deleting the Convenience Store and Optional Use (COZ) Zone for PIDs 15090533, 15552508, 15654742, 15441843, 15481898, 15681547, 15205545, 15022007, 15414303, 15120496, and 15295819 and replacing it with the Residential Urban C (RUC) Zone.

THAT: Council amends the CBRM's Land Use Bylaw map by deleting the Convenience Store and Optional Use (COZ) Zone for PIDs 15247042, 15273154, and 15180920 and replacing it with the Residential Urban D (RUD) Zone.

THAT: Council amends the CBRM's Land Use Bylaw map by deleting the Convenience Store and Optional Use (COZ) Zone for PID 15087877 and replacing it with the Service Business/Residential Corridor (5BR) Zone.

THAT: Council amends the CBRM's Land Use Bylaw map by deleting the Residential Urban C (RUC) Zone for PID 15444359 and replacing it with the Convenience Store and Optional Use (COZ) Zone.

THAT: Council amends the CBRM's Land Use Bylaw map by deleting the Residential Urban C (RUC) Zone for PID 15241623 and replacing it with the Arterial Business Corridor (ABC) Zone.

THAT: The Land Use Bylaw map is hereby amended by deleting and replacing the Rural CBRM with the zones identified on Schedule A-1 to Schedule A-2 inclusive.

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on _____.

MAYOR

CLERK

MAYOR

CLERK

THIS IS TO CERTIFY that the above text amendments and Land Use Bylaw map amendments on the next page referencing this amending Bylaw are a true and correct copy of the Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on _____ to amend the Cape Breton Regional Municipality's Land Use By-law.

Deborah Campbell, CLERK

Implementation of the CBRM Fire Services Review:

Motion:

Moved by Councillor Doncaster, seconded by Councillor McDougall, that a recommendation be made to Council to establish a Fire Advisory Working Committee comprised of the Minister Appointee, Chief Financial Officer, Fire Service Administration/Management, CBRM Fire Chiefs Association (representing the volunteer component), and IAFF (representing career firefighters). This committee will work on the development and recommendations for implementation of a plan within the fire service. The committee will report to Council through the Fire & Emergency Services Committee.

Motion Carried.

IMPLEMENTATION OF THE CBRM FIRE SERVICES REVIEW

Report by George Muise,
Appointee of Minister

CBRM Fire & Emergency Services Committee
March 21, 2017

FIRE SERVICES REVIEW

INTRODUCTION - Recommendation Implementation

Many of the recommendations made in the report from Manitou will require data collection and/or research to ensure that informed decisions are made in regards to the recommendations as presented. Some will require significant time before recommendations can be made to Council for consideration.

Recommended Action:

CBRM Council establish a Fire Advisory Working Committee comprised of the Minister Appointee, Chief Financial Officer, Fire Service Administration/Management, CBRM Fire Chiefs Association (representing the volunteer component), and IAFF (representing career firefighters). This committee will work on the development and recommendations for implementation of a plan within the fire service. The committee will report to Council through the Fire & Emergency Services Committee.

FIRE SERVICES REVIEW

1. A municipal bylaw or regulation to empower Fire Administration to fulfill their duties;

- Direct authority brings responsibility which could be a major financial impact;
- Current career volunteer ratio (13:1) ;
- Supervision/monitoring would be a challenge for current management structure;

Recommended Action:

This issue should be deferred pending CBRM-wide consultation and consideration.

FIRE SERVICES REVIEW

2. Setting of standards for service delivery to include training requirements, staffing, and response times objectives

- Essential to the future of CBRM Fire Services
- Data collection and review required
- Developed with understanding of the various service delivery models (Urban vs Rural)

Recommended Action

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop policy and implement a program for data collection with the end goal being the development of Service Delivery Standards to be presented to Council for consideration.

FIRE SERVICES REVIEW

3. A path toward greater integration of service, to include reducing the number of departments and fire halls in accordance with a set of transparent and agreed upon criteria.

- Reducing the number of fire stations at this time is premature.
- Data collection and review is required.

Recommended Action:

CBRM Council direct staff to conduct an infrastructure assessment of existing fire stations. This assessment would include but not be limited to facility condition, location in relation to area served, proximity to neighboring stations.

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop a policy for automatic aid for responding to structure fires or other major incidents.

FIRE SERVICES REVIEW

4. A centralized recruitment capability should be launched to assist departments in making contact with potentially interested future members.

- Recruitment is an identified challenge facing the fire service today.
- Also recognized during the initial provincial fire service review.
- Recruitment should not be hampered by fire service boundaries.
- Recruitment efforts should identify and target additional community demographics.
- Recruitment efforts should be in conjunction with the Provincial review.

Recommended Action

CBRM Council provide \$10,000 annually for fire service promotion aimed at targeting new recruits. This fund should be vetted through the CBRM Fire Chiefs Association.

FIRE SERVICES REVIEW

5. "The CBRM should provide funding for a recording secretary and establishment of a web page for the Chief's Association. A web page should be established that would contain copies of minutes and other documents of interest. Social media should be used to facilitate information sharing between fire department members, Fire Administration and the public."

- Funding for a recording secretary is not required.
- Web page would greatly enhance information sharing.

Recommendation

CBRM Council provide a grant of \$5000.00 annually to the CBRM Fire Chiefs Association to be used for association business and the maintenance of an association web page.

FIRE SERVICES REVIEW

6. "Evaluate the feasibility of implementing an on-duty platoon in rural areas of CBRM. When personnel are unable to commit, the next closest agency should be dispatched on the initial alarm. This could be pursued after regional or CBRM-wide operating procedures are produced and adopted by the affected organizations."

Additional data is required as well as research into the costing of implementation.

Recommended Action:

This issue should be deferred for future consideration.

FIRE SERVICES REVIEW

7. "Use NFPA 1710/1720 to determine minimum staffing levels for structural fire response. Performance criteria may be locally developed, but should be informed by collection and analysis of data on numbers of personnel responding and their time of arrival on the scene of incidents."

- Sufficient staffing levels for structure fire response is essential to response efficiency, effectiveness and firefighter safety.
- Standards must be achievable.

Recommended Action:

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop an issue paper which will research NFPA 1710/1720 and make recommendations to council on service delivery tailored for CBRM.

FIRE SERVICES REVIEW

8. "Begin standardizing specifications for critical equipment including SCBA, turnout gear, hose, and identification. Departments must be required to purchase the approved equipment."

- Standardized equipment has budget advantages as well as advantages with interoperability and familiarization.
- Equipment of the fire service manufactured with the same basic specifications. Different brands may offer unique features.
- Currently fire departments make purchases based past experience, brand loyalty, best price.

FIRE SERVICES REVIEW

8. continued...

Recommended Action:

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop policy for standardizing specifications for critical equipment.

CBRM Council direct staff to develop an issue paper which researches the issue of “warehousing” and make recommendations to council.

FIRE SERVICES REVIEW

9. “CBRM Fire Services need to move toward regional credentialing, permitting command officers to serve outside their Department. The integration of services requires that departments think of themselves as part of CBRM Fire Services, even if they retain shared identity of their Department. Standardization of procedures, equipment, and personnel qualifications are basic steps that need to be completed as soon as practical.”

Personnel resources should be able to move within the regional municipality. Sharing experience and knowledge will add great value to the service being delivered.

Recommended Action:

CBRM council direct staff, in collaboration with the Fire Advisory Committee, to develop guidelines in regards to establishing a Command Team which would be available to assist with the command function at major fires and/or incidents.

FIRE SERVICES REVIEW

10. "Conduct a needs analysis for all records and relevant criteria to be maintained by each department. The list should encompass, at a minimum, the categories of personnel records, budget, calendar and activities, incident reporting, training and certification, vehicle and equipment inventory and maintenance, and shift scheduling module."

This information is critical to reducing liability and will help with any decision process aimed at improving fire service delivery. The system used must be user friendly and supported by administration.

Recommended Action:

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop an issue paper that researches related programs which could be implemented to address the issue of records management and provide recommendations to Council.

FIRE SERVICES REVIEW

11. "Evaluate simple measures for capturing critical 9-1-1 data, including individual unit response time, staffing on each apparatus, and outcomes of incidents (actual situation found). Some of this information is recorded now, but in a free text format, making it difficult for analysis."

"Evaluate feasibility and challenges to integrating volunteer status monitoring software into system management. Knowing the availability of volunteers and their proximity to alarms can help mobilize mutual aid and keep management informed of areas that may need support. If collected over time, could inform automatic aid policies and potential staffing decisions for career personnel. Monitoring this information in real time could fall to the 9-1-1 Centre, the Platoon Chief, and Deputy Chief of Operations."

FIRE SERVICES REVIEW

11. continued...

Recommended Action:

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop an issue paper on implementing software to capture the data required.

FIRE SERVICES REVIEW

12. "While we recognize the concerns of "downloading" fiscal responsibility by the Council, we believe that MFR is a valuable community service and consistent with their neighbour-helping-neighbour orientation. At a minimum, the fire service in CBRM should respond at Level 2: Notify my department/agency if requested by the responding paramedics. We believe the cost of providing the service, especially when viewed as an increment above current costs being spent (regardless of source), is worthwhile."

- Fire service support to EMS is a valuable service which augments emergency care to residents especially in rural areas.
- Equipment and training associated with MFR is paid by the province.
- Currently the province provides funds to help support the volunteer fire service, MFR, License Plate, Tax Credit, ESP Fund, TMR2, etc.

FIRE SERVICES REVIEW

12. continued...

Recommended Action:

CBRM Council should consider rescinding the current motion.

FIRE SERVICES REVIEW

13. "The SAA has committed to continued compliance with federal mandates in regards to emergency planning. A significant event on the aerodrome or land-side property would involve response of multiple fire departments. As such, these aspects of the emergency planning must be included and exercised in a robust fashion. These commitments should include training for those personnel reasonably expected to respond to an incident."

We agree that response to an incident at the Sydney aerodrome or surrounding area involving an aircraft requires specialized equipment and training. This type of response is outside of the "normal" response provided by the departments which may be called upon to respond.

Recommended Action:

CBRM Council direct staff to work , in collaboration with the Fire Advisory Committee, on issues regarding support or service delivery to the Sydney Airport Authority.

FIRE SERVICES REVIEW

14. "Work with the Nova Scotia Fire School to assemble a minimal set of props that would enable CBRM to host their own Firefighter 1 classes using existing facilities. This is an important step to improve local capacity."

We agree that firefighter training should be done at the local level. We believe that we have the ability to provide qualified and experienced instructors. The investment in the additional props required would result in future savings.

Recommended Action:

CBRM Council provide \$100,000.00 to acquire the additional props and installation needed to conduct all aspects of Level One Firefighter here in CBRM.

FIRE SERVICES REVIEW

15. "In the medium term, if a funding model can be developed, the municipality may opt to go forward with construction of a dedicated training facility. Based on our analysis we believe that a basic facility could be constructed, possibly utilizing an existing fire hall and adjacent land."

- Live Fire Training Unit already purchased;
- Existing facility may be available to reduce cost;

Recommended Action:

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop an issue paper in regards to this recommendation which would present options and cost analysis for the construction of a dedicated training facility.

FIRE SERVICES REVIEW

16. "The Municipality should consider implementing a residential sprinkler system bylaw for new construction. In addition, a voluntary retrofit program to install sprinklers in rural areas should be evaluated."

- Residential sprinkler systems have been proven to have a significant impact on fire losses in the areas that have implemented such a by-law. In many areas damage has been limited to 10% of the property and many areas have reported no fire fatalities.

Recommended Action:

CBRM Council direct appropriate staff to develop an issue paper which will identify the pros and cons of a residential sprinkler system and make recommendations to Council.

FIRE SERVICES REVIEW

17. "CBRM should start a dual-specification program, whereby an urban/suburban and a rural specification are developed. This would create a de facto standard for new apparatus in the Municipality. It would also assure that specifications appropriate to rural areas were appropriately considered. Such specifications should be developed for engines and tankers, and a new apparatus should be specified to standardized details to allow more standardized training and more common operations."

- Geographic differences in response areas in CBRM means that one apparatus type may not be applicable to all situations.
- A dual specification program would allow for the differing needs between urban and rural to be addressed.

FIRE SERVICES REVIEW

17. continued...

Recommended Action:

- Council direct staff to work, in collaboration with the Fire Advisory Committee, to develop a specification program for both urban and rural fire apparatus.

FIRE SERVICES REVIEW

18. "A capital replacement plan for fire apparatus should be developed and funded appropriately. Based on a rough analysis, 3-4 major apparatus and 2 support vehicles would need to be purchased annually. Assuming new vehicles were purchased using a CBRM specification or minimum standard, and assuming purchase of some administrative or support vehicles, this would amount to \$1.3 million annually. Over time, the plan may be adjusted to account for a reduced apparatus fleet."

- This recommendation is subject to the dual specification policy mentioned previously.
- Long term planning is critical to ensure the most efficient and effective policy.
- Current process of cascading has worked but may not be the most beneficial over the long term.

FIRE SERVICES REVIEW

18. continued...**Recommended Action:**

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop a 5 year plan for apparatus replacement. This plan should include pumpers, tankers and support vehicles. The plan should also reflect the difference in specifications between rural and urban vehicles.

CBRM Council direct staff to explore the benefits of a long term purchasing agreement for the life of the plan.

CBRM should prepare to commit up to \$1.5 million annually over the life of the 5 year plan.

FIRE SERVICES REVIEW

19. "Based on the evolving model of service delivery, we recommend that fire tax rates be reduced to three rates:

- Urban. The urban rate would continue to reflect much of the costs of the all-career Sydney Fire Department.
- Suburban. The suburban rate would encompass those departments with composite staff, and those adjacent to Sydney that receive regular response.
- Rural. The remaining fire departments within the system.

Recommended Action:

CBRM Council direct staff to develop an issues paper in relation to the fire tax rate and make recommendations to Council.

FIRE SERVICES REVIEW

20. “Although CBRM has not established service-level standards, we recommend that they do, and offer the following as a starting point. Departments that want to offer interior fire suppression services must:

- Provide and average of 5 interior-trained firefighters on reported structure fire incidents on scene within 5 minutes of the first unit arriving on scene.
- Maintain a roster of 10 interior-trained personnel in their department.
- Certify that breathing apparatus are serviced and inspected regularly per manufacture’s requirements.

FIRE SERVICES REVIEW

20. continued...

Agencies that are unable or unwilling to meet these requirements should be designated as “exterior/defensive” fire services. They should not be dispatched to reported structural fires unless another department that can provided the service is sent on the initial alarm. Such departments do not need elaborate firefighting equipment and should have apparatus to support the missions they have, including exposure protection, brush fires, and outside fires.”

Recommended Action:

CBRM Council direct staff, in collaboration with the Fire Advisory Committee, to develop guidelines for service level standards for interior (offensive) and exterior (defensive) operations.

FIRE SERVICES REVIEW

21. "Hire two civilian positions. Both positions could be titled as "Management Analysts". These two positions would be devoted to volunteer liaison, apparatus specification development, and providing direct support to training efforts."

Recommended Action:

CBRM should consider hiring an individual to administer the Fire Service Training program.

FIRE SERVICES REVIEW

22. "A great deal of knowledge about the system and its administration is resident in the Administrative Assistant. It is important that a transition process be developed to capture that knowledge held by the current Administrative Assistant."

Recommended Action:

CBRM should take action for succession planning for the Fire Service Administrative Assistant.

FIRE SERVICES REVIEW

23. "Revise current legislative and grant management policies to explicitly ensure funds provided by the CBRM to each department are linked to equipment that is relevant to the scope of service provided."

Recommended Action:

Revisions to the current grant policy should be deferred to a later date as many of the recommendations will affect any final decision.

FIRE SERVICES REVIEW

Specialty Services

Currently Specialty Services provided by the volunteer fire departments are not included in budgets or grant provisions. These service include but are not limited to:

1. Vehicle Extrication
2. Water and Ice Rescue
3. High Angle Rescue

Recommended Action:

CBRM Council provide \$100,000 annually for maintenance, repair, and certification for Specialty Services. These funds should be vetted through the Fire Chiefs Association. This is a temporary initiative until the grant policy is reviewed.

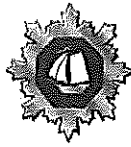
FIRE SERVICES REVIEW

CONCLUSION - Recommendation Implementation

Many of the recommendations made in the report from Manitou will require data collection and/or research to ensure that informed decisions are made in regards to the recommendations as presented. Some will require significant time before recommendations can be made to Council for consideration.

Recommended Action:

CBRM Council establish a Fire Advisory Working Committee comprised of the Minister Appointee, Chief Financial Officer, Fire Service Administration/Management, CBRM Fire Chiefs Association (representing the volunteer component), and IAFF (representing career firefighters). This committee will work on the development and recommendations for implementation of a plan within the fire service. The committee will report to Council through the Fire & Emergency Services Committee.



CBRM

A Community of Communities

Cape Breton Regional Municipality

**Office of Paul H MacDonald
Manager of Facilities**

**Centre 200
Cape Breton County Recreation Center
Centennial Complex/Bi-Centennial Gym**

481 George Street
PO Box 1510
Sydney, Nova Scotia
B1P 6R7

Tel: 902-564-4870
Fax 902 5394-598

e-mail: pmacdonald@cbrm.ns.ca

April 5, 2017

Deborah Campbell
Municipal Clerk
Cape Breton Regional Municipality

Dear Deborah,

I am requesting that I be added to the agenda of the upcoming Cape Breton Regional Municipality Council meeting scheduled for Tuesday April 11, 2017.

I am requesting an opportunity to present to Regional Council on behalf of the bid committee for the 2019 Scotties Tournament of Hearts.

Included in this request is the bid document from Curling Canada that outlines what is required.

Regards,

ORIGINAL SIGNED BY

Paul



2019 Scotties Tournament of Hearts, February 16-24

1. Objective

Curling Canada is requesting expressions of interest for the hosting of the 2019 Scotties Tournament of Hearts, the Canadian Women's Curling Championship.

2. Background

Curling Canada is the national sport governing body responsible for the development, promotion and organization of curling in Canada. In cooperation with its Provincial and Territorial Member Associations across Canada, Curling Canada provides programs and services to curlers of all ages.

The primary area of administration and the most financially consuming of Curling Canada's responsibilities are championships. On an annual basis, Curling Canada sanctions and conducts 11 national curling championship events. Approximately 12,000 competitive curlers from all provinces and territories enter play at the curling club level with the hopes of becoming one of the Canadian Champions crowned annually. The Canadian Curling Championships are:

Tim Hortons Brier - Canadian Men's Curling Championship

The Scotties Tournament of Hearts - Canadian Women's Curling Championship

The Mixed - Canadian Mixed Curling Championship

Everest Canadian Seniors - Canadian Senior Men's and Women's Curling Championships

Canadian Juniors - Canadian Junior Men's and Women's Curling Championships

The Canadian Wheelchair Curling Championship

USPORTS / Curling Canada University Championships

Mixed Doubles Curling Championship

In addition to these Canadian Curling Championships, Curling Canada is also responsible for the following events:

Home Hardware Canada Cup

World Financial Group Continental Cup

Ford World Championships (when held in Canada)

Canadian Curling Pre-trials - Road to the Roar.

Tim Hortons Canadian Curling Trials - Roar of the Rings

3. Economic Impact Assessment

The Scotties Tournament of Hearts is the annual Canadian women's curling championship. The Tournament of Hearts is regarded as the world's premier annual women's curling event and by far the best supported women's curling competition in terms of paid attendance and attracting large crowds in-venue and television audience. The event is supported through the efforts of on average 400 volunteers. The economic impact assessment varies on location at a minimum \$6M to \$12M*. Visitor expenditures, combined with the operational



expenditures and revenues of the host committee, members of the media, and others, contribute to a net increase in economic activity throughout the host Province.

** Statistical data provided by the Canadian Sport Tourism Alliance (STEAM model)

Hotel rooms booked by Curling Canada (not including fans/supporters) = 1500 room nights

4. Tournament of Hearts History

The 2019 Scotties Tournament of Hearts marks the thirty-eighth consecutive year of Kruger Products sponsorship of the Canadian Women's Curling Championship. Kruger Products is the longest national corporate sponsor of amateur sport in Canada. It was in St. John's at the 1981 Lassie that Scott Paper Limited officially made the commitment to the Canadian Curling Association to sponsor the Canadian Women's Curling Championship.

Curling is one of the major sports in the country with over one million Canadians taking part every year. It is also popular among television viewers with a reach of more than three million for the Scotties championship final.

Over eleven million adult Canadians will watch curling on television this winter, representing more than a third of all Canadians. Canada has long distinguished itself as the number one curling nation in the world. Nowhere else is competition as keen, and the path to the top so strewn with obstacles, as it is here in Canada.

"Through Kruger Product's long association with women's curling, we have discovered that at the heart of curling is a real warmth founded on sportsmanship and camaraderie; but, sharpened by the keen spirit of competition," says Mario Gosselin, Chief Operating Officer of Kruger Products. "We continue to be proud to be part of this truly great Canadian game."

5. Timelines

Please see Appendix 6 for timelines for the bid process

6. Bid process

Bid packages will be treated with confidentiality and as a 'closed' process, given the multitude of stakeholders and diverse interests which may be represented.

Curling Canada reserves the right not to accept any of and/or all of the bids at its sole and unfettered discretion.

While Curling Canada is seeking the best possible bid for this prestigious event, it is not obligated to accept the highest bid.

As above, bids must be in the form of written presentation only. Four (4) copies of the final bid proposal are required for the review. In the unlikely event that a site visit is required, Curling Canada will be responsible for all related expenses. Curling Canada reserves the right to disseminate further information to all candidates throughout the bid process.

EXAMPLE APPLICATION FOR HOSTING



EVENT

Event Application pertains to

Dates of proposed event

Is the bid flexible with the year?

(ie. Would you be interested in following year if unsuccessful for this bid?



Yes



No

Have you notified your Curling Member Association of bid?



Yes



No

ORGANIZATION SUBMITTING BID

Name of Applicant

Contact person

Contact phone

Contact email

Signature

MAJOR COMPETITIONS

List any major competitions hosted in the past 10 years (no prior hosting does not preclude awarding of event)

EXAMPLE APPLICATION FOR HOSTING



HOST CITY INFORMATION

Name of Host City

List any major activities or events scheduled to take place in the host city within a one year period before or after the proposed dates of the Curling Canada competition (not exclusive to Curling events)

Please include any events that have submitted a bid on or are planning on submitting a bid including those which success is not currently known

EVENT

DATES

In preparing their proposals, applicants should consider how best to meet Curling Canada's objectives for this event:

- Ensure the ongoing sustainability of the event by operating a financially viable event
- A “Best in Class” event execution that supports athlete success
- Present a world-class event that showcases our athletes and presents Canada as a global leader in the sport
- Provide a superior entertainment experience for all spectators & viewers
- Maximize exposure of the event through the media, television, participants and spectators at the event
- Prominent promotion and exposure in local and national media
- Leave a legacy for the Host Community

EXAMPLE APPLICATION FOR HOSTING



REVENUE GENERATION

Bid analysis by Curling Canada weights revenue generation as 50% of the strength of any bid

BID FEE

Minimum bid requirement towards Curling Canada's event budget

\$

Bid fee is made up of the following

Cash considerations

\$

Gifts in kind - budget relief items

Type	Value	
		\$
		\$
TOTAL BID FEE		\$

TICKET SALE POTENTIAL

Number of people residing within 200km of venue

Number of registered curlers within 200km of venue

Outline any pre-sale ticket drive completed as part of bid

Total tickets sold

As % of building

EXAMPLE APPLICATION FOR HOSTING



COST CONTROL AND ATHLETE SERVICES

Bid analysis by Curling Canada weights Cost Controls and Athlete Services as 40% of the strength of any bid.

VENUE INFORMATION

- 1 Name of venue
- 2 Daily rental fee for competition venue
- 3 Address
- 4 Contact of facility rep
- 5 Telephone of facility rep
- 6 Email of facility rep
- 7 Owner / mgmt company (if any)
- 8 Size of main competition surface
- 9 Seating capacity of competition arena
- 10 Number of suites available for sale
- 11 Number of suites available for Curling Canada
- 12 Would we have access to an operator during ice installation process?
- 13 Is the building equipped with a dehumidifying system? ☐ Yes ☐ No
- 14 Is there a heated air exchange system? ☐ Yes ☐ No
- 15 What is the strength of the refrigeration system?
- 16 Provide estimate of number of hours required to remove netting, glass and support posts
- 17 Number of dressing rooms in the rink
- 18 Number of function rooms available in facility
- 19 Is there an existing medical / training room available?
- 20 What medical service provider does the venue currently use

EXAMPLE APPLICATION FOR HOSTING



- 21 Distance to closest hospital
- 22 Can sponsored food / beverage be brought into the arena?
- 23 Is there free or paid parking? If no free parking lots available, what is the cost?
- 24 How many complimentary spaces can be provided for use by Curling Canada?
- 25 Is there a jumbotron? Please attach technical specifications
- 26 Does the jumbotron have an assigned operator available for the competition days?
- 27 Approximate size of the concourse? Is it available to setup sponsor booths and kiosks for Curling Canada's corporate partners?
- 28 Does the arena have free public WiFi available? ☐ Yes ☐ No
- 29 Does the venue currently have an exclusive ticket service provider? ☐ Yes ☐ No
- 30 If so, what are the associated service fees attached to each ticket sold?

VENUE MAP

PLEASE ALSO PROVIDE A VENUE MAP OUTLINING ALL ROOMS AVAILABLE FOR USE DURING THE EVENT

CONVENTION CENTRE

- 1 Name of convention centre available for Patch
- 2 What is the size of the available room?
- 3 What is the daily rental fee for the room?
- 4 Distance from main competition venue
- 5 Number of tables available for use?
- 6 Number of chairs available for use?
- 7 Number of coolers available for use?
- 8 Is the room equipped with a music and entertainment system?
- 9 Does the centre have an assigned emergency medical services provider? If so outline?

EXAMPLE APPLICATION FOR HOSTING



10 Does the centre have assigned janitorial services provider? If so outline?

11 Does the centre have in-house catering services? If so outline?

12 Can outside suppliers be brought in for any of the above services?

CONVENTION CENTRE MAP

PLEASE ALSO PROVIDE A CONVENTION CENTRE MAP OUTLINING ALL SPACE, RESTROOMS AND OTHER AREAS AVAILABLE FOR USE

HOTEL INFORMATION

Curling Canada reserves the right to further negotiate all or parts of the following hotel offers as it sees fit.

	HOTEL 1	HOTEL 2	HOTEL 3
Name			
Address			
Contact Name			
Contact Number			
Email Address			
Hotel website			
Number and style of rooms avail			
Number of single rooms / rate			
Number of double rooms / rate			
Number of triple rooms / rate			
Rates Guaranteed			

EXAMPLE APPLICATION FOR HOSTING



	HOTEL 1	HOTEL 2	HOTEL 3
Number of suites			
Number of complimentary suites			
List of available meeting rooms			
Will the hotel provide and meeting spaces on a complimentary basis?			
Fitness centre / pool available?			
Does the hotel have free WiFi?			
If WiFi is paid, what is the daily cost?			
Guest parking available?			
Cost of parking?			
Space for VIP car lineup (minimum 10 vehicles)			
Number of complimentary parking spots?			
Does the hotel have restaurants?			
Restaurants hours of operation			
Type of menu / price range			
Is there room service			
Room service times			
Number of restaurants within 2km of hotel			

TRANSPORTATION INFORMATION

Name of nearest airport	
Is it an international airport?	
Major airlines serviced	

EXAMPLE APPLICATION FOR HOSTING



DISTANCE AND TRAVEL TIME NON-PEAK PERIODS

	Arena	Airport	Convention Centre	Hotel 1	Hotel 2	Hotel 3
Arena		km min	km min	km min	km min	km min
Airport	km min		km min	km min	km min	km min
Convention Centre	km min	km min		km min	km min	km min
Hotel 1	km min	km min	km min			
Hotel 2	km min	km min	km min			
Hotel 3	km min	km min	km min			

DISTANCE AND TRAVEL TIME PEAK PERIODS

	Arena	Airport	Convention Centre	Hotel 1	Hotel 2	Hotel 3
Arena		km min	km min	km min	km min	km min
Airport	km min		km min	km min	km min	km min
Convention Centre	km min	km min		km min	km min	km min
Hotel 1	km min	km min	km min			
Hotel 2	km min	km min	km min			
Hotel 3	km min	km min	km min			

What are the potential traffic problems from travelling between the venue and hotels?



AREA MAP

Please provide an area map showing the airport, venue, convention centre, proposed hotels and nearby restaurants.

COMMUNITY INVOLVEMENT

Bid analysis by Curling Canada weights Community Involvement and desire as 10% of the strength of any bid.

Please attach to the application package in two pages or less answers to the following questions.

- 1 Why does your city want to host this championship?
- 2 If your bid is successful, what is the committee's plan to market the championship to local patrons
- 3 If your bid is successful, what is the committee's plan to engage local sponsorship in support of this event
- 4 Most events of this magnitude require a minimum number of volunteers, if your bid is successful, what is the committee's plan to engage local citizens to volunteer for this event

VENUE TERMS OF AGREEMENT



ISSUE DATE:

LICENSED AREA:

The license agreement in this Agreement shall be for the following areas of the facility (listed):

MAIN ARENA

- ☐ Dressing rooms outlined in arena map
- ☐ Meeting rooms (specify)
- ☐ Medical room
- ☐ Press box
- ☐ Suites and boxes (specify)
- ☐ Ice making room
- ☐ Other areas available for use

(Please outline area/rooms that cannot be accessed)

CONVENTION CENTRE

- ☐ Rooms available for festival (specify)
- ☐ Meeting rooms
- ☐ Audio / Visual
- ☐ Other areas available for use

EVENT DATES (Curling Canada to fill in for Applications to be sent)

Access to ice surface

Setup days

Practice days

Event days

Tear down and move out



BASE RENTAL FEE

Base rental fee for setup, official practice days, event days and tear down is the following:

\$

COSTS TO BE INCLUDED IN BASE RENTAL FEE (unless negotiated separately)

- Ushers
- Box office staff
- On-site manager for all days outlined
- IT support manager for all days outlined
- Spectator medical services
- Security
- Use of any building owned equipment (staging, tables, forklift, stanchions, fridges etc)
- Existing telephone and fax lines (long distance included)
- Cleaning and custodial services
- Use of ice resurfacing machines
- Arena PA system
- In-house video system / jumbotron
- Access to edit suite
- In house AV supervisor
- All dressing rooms (except major tenants)
- Utilities (including electricity, electrician, gas, lighting, water, heating, ventilation, air conditioning, hot / cold water facilities, waste removal, interior and shore power for event broadcaster)
- Costs associated with take down of any stanchions, posts, glass and removal of netting
- Use of suites and boxes as outlined in Application to Host

ADDITIONAL COSTS

Costs to be paid by Curling Canada include:

- Adding in-ice sponsor logos and curling rings
- Carpeting, pipe and drape
- Setup and teardown of media bench



MERCHANDISE AND CONCESSIONS

The venue will allow the licensee to setup kiosks for the sale of event related merchandise.

All revenue generated from sale of event related merchandise will belong solely to the licensee.

All concourse food and beverage concession sales revenue on official practice days as well as event days will be split 75 licensor / 25 licensee unless otherwise negotiated.

SPONSORSHIP AND SIGNAGE

Licensee retains all rights, revenues and responsibility for the cost of covering the existing rink board signage and will arrange for rink board covering to be installed featuring only the event sponsors.

Licensor will allow, with no additional charge, sponsors to donate food and beverage for distribution to volunteers, sponsors, media, athletes and officials for use throughout the venue including on the field of play.

CURLING CANADA SPONSOR DELIVERABLES

Licensor will allow sponsors of the licensee to setup kiosks which may include serving and brewing food or beverage products for sale.

INTERNET ACCESS

Curling Canada requires that Internet connectivity be made available in all assigned areas of the venue (e.g. offices, broadcast areas, consumer areas, logistics). Please indicate whether you can provide secured private wifi and wired connectivity (speeds similar to high speed internet available from national carriers). Please indicate whether this is included in the price of venue rental.

INSURANCE LANGUAGE TO BE INSERTED

LICENSOR

Corporation

Name

Have the authority to bind the Corporation

ARENA MANAGEMENT ADVERTISING AGREEMENT



We hereby confirm that except for advertising allowed by Curling Canada the arena will be free from all advertising during the

The arena means the whole of the inside of the rink that can be viewed within TV sightlines (ten rows of seats). Curling Canada withholds the rights, at their cost, to drape any signage outside of TV sightlines that they deem necessary

Licensors will provide a list of all current sponsor signage and placement in the venue

ARENA MANAGEMENT REPRESENTATIVE:

Name

Date

Signature

PROTECTED PARTNERSHIPS AGREEMENT



[Redacted], the applicant organization, acknowledges that the sponsors listed below are current national sponsors of Curling Canada and as such hold contractual rights as outlined in agreements between each sponsor and Curling Canada. The applicant organization will honour the contractual agreements and will not solicit or enter into agreements with companies within the protected categories. All local sponsorships require Curling Canada approval and protected categories are subject to change.

Name

Date

Signature

I have the authority to bind the applicant organization

Current Curling Canada National Partnerships Lists and Protected Categories

Tim Hortons	Quick service restaurant
Ford of Canada	Automotive new and used vehicle sales Parts and service provider
Kruger Products	Industrial paper and packaging products Consumer paper products
New Holland	Agriculture and farm machinery Farm machinery parts and service New construction equipment sales Construction parts and service
Travelers	Insurance
Home Hardware	Hardware, home improvement, house services and seasonal product
DuPont Pioneer	Agricultural seed and chemical products
World Financial Group	Financial products and services
AMJ Campbell	Home and business moving and storage services

HOTEL CONFIRMATION



The accommodation rate(s), room availability, food & beverage estimates, meeting room availability & rates and all the information included in the proposal to host "the championship" is valid for the duration of the event.

Hotel Name:

Hotel Address:

Date:

Name: (Please Print)

Title:

Signature:

I have authority to bind the Corporation.



TIMELINES FOR EACH SEASON'S BIDDING PROCESS FOR ALL OF OUR EVENTS

DEADLINE	DELIVERABLE	NECESSARY DOCUMENTS	WHO TO PREPARE
JANUARY 1	Curling Canada provide all MA's with proposed dates (including setup and teardown if necessary) for all events to that can be bid on for 2018-2019 Season	Summary of Events to be bid upon	Curling Canada
APRIL 30	Potential host cities deadline to provide an expression of interest in particular events	Letter of Interest (including letter of support from Venue)	Local Committee
APRIL 30	Curling Canada will provide Application to Host for each expression of interest within one week of obtaining an EOI from a committee	Application to Host	Curling Canada
MAY 15	Questions to be provided to Curling Canada to potential host cities		
JUNE 15	Answers to be provided by Curling Canada to potential host cities		
JUNE 30	All application packages due to Curling Canada	Complete Application Package Including: • Application to Host with attachments • Venue Terms and Agreement • Arena Advertising Waiver • Protected Sponsors Agreement • Hotel Proposal Confirmation	Local Committee
JULY 1 to AUGUST 30	Site visits scheduled (if necessary)		Curling Canada
SEPTEMBER 30	Decisions and notifications		Curling Canada
OCTOBER 15	Press release announcing all Curling Canada events for 2018-2019 Season		Curling Canada



ISSUE PAPER

TO: Council

From: Malcolm Gillis

RE: KAMERON COAL'S REQUEST FOR AN EASEMENT

Date: April 5th, 2017

Kameron Coal is about to open the Donkin mine. They are proposing to truck the coal by road to either the Sydney coal pier (distance 35 kilometers – round trip 70) or the coal fired power generating facility in Lingan (distance 31 kilometers - round trip 62). If their route stays on public streets/roads, most of it will be along roads owned and maintained by the Province's Department of Transportation and Infrastructure Renewal (NSDTIR) with the exception of a 4 kilometer long corridor along Brookside and Dominion streets in Glace Bay and a 5 kilometer corridor of the Sydney Port Access Road in Sydney.

However, Kameron Coal has a proposal to bypass the CBRM public street/road network through Glace Bay by constructing a haulage road south of it and the community of Reserve Mines. In order to construct this detour route Kameron Coal must either get easement access across, or purchase, 15 parcels of land. A short section of the route they've chosen would traverse over property owned by the CBRM. These two parcels are colored red on the map with this report. Our Legal Department is in receipt of a request from Kameron Coal for an easement across these CBRM properties. The request was referred to a variety of CBRM departments for our comments. A staff committee with representatives from Engineering and Public Works, Planning and Development, and the Police Department was organized to prepare a response.

The proposed detour will be a two-way road for the exclusive use of their coal trucks coming and going from the mine to either of the above referenced destinations. With the exception of layers of asphalt extending 100 ft. from its eastern and western intersection with a public street/road, it will have a gravel surface. A traffic study was conducted on their behalf by a private engineering consulting firm specializing in traffic management. This study not only reports on the route but also its intersections with the public streets/roads on either end.

The engineering consultant was asked to consider two different intersections at its eastern end and at its western end.

The route would start in the east at either an intersection with Brookside Street across from its intersection with Forest Street (i.e. two CBRM public streets), or at the intersection between the Donkin Morien Highway and Birch Grove Road. The engineering consultant is recommending the Brookside Street access. Our interdepartmental staff committee is concerned coal truck traffic may be backed up if the haulage road is to be accessed via Brookside Street. Staff prefers the access at the Birch Grove Road/Donkin Morien Highway intersection.

The route would end in the west by accessing either the Old Airport Road or Silver Dart Way and then on to Sydney Road and Grand Lake Road. The engineering consultant is recommending Silver Dart Way. Staff is not prepared to comment on this recommendation as neither public streets/roads are owned by the CBRM.

Coal is now being extracted from the Donkin mine and will be transported by road starting this spring. Until the haulage road detour is constructed, Kameron Coal intends to truck the coal along the CBRM public street/road network in Glace Bay i.e. Brookside Street north to its intersection with Dominion Street and then west along Dominion Street to its intersection with MacLeod's Road. Staff is concerned both Brookside Street and Dominion Street will deteriorate due to the weight of these coal trucks and the possibility of subsidence. We believe another route should be considered.

The volume of coal extracted (and therefore the volume of truck traffic transporting it) will gradually increase over an approximate two year period. When coal is initially transported the engineering consultant's estimate approximately 4 truck loads per hour (i.e. 8 trips including the return trip) and increasing gradually until there will be approximately 20 truck loads per hour (i.e. 40 trips including the return trip). Kameron Coal officials have told us it would take approximately 3 to 4 months to construct the haulage road detour. Before construction can start they must first get permission from the property owners along their alternative route and environmental approvals from the Province. We believe it is in CBRM's best interest for Kameron Coal to open the coal haulage road detour as soon as possible.

Recommendation:

It is the recommendation of the staff committee that Council pass a Motion to approve entering into an easement agreement with Kameron Coal to allow for the construction of a coal truck by-pass haulage road.

This recommendation is made for the following reasons:

- Construction of a coal haulage by-pass road, in the long term will allow for the coal trucking operation to by-pass our more developed areas of Brookside Street & Dominion streets;

- we are satisfied the construction and use of their detour road will not adversely affect the CBRM's property to be traveled over.

Respectfully submitted by:

ORIGINAL SIGNED BY

Malcolm Gillis

Director of Planning and Development, *on behalf of the staff committee*

*c.c. Rick McCready
Mike MacKeigan
Rob Nearing
Bruce Hardy
Francis Campbell
Wayne MacDonald*



Revenue	Year To Date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Total Taxes	\$ 95,252,669	\$ 95,245,284	\$ 7,385	\$ 103,903,946	\$ 8,651,277
Total Federal Government	2,577,713	2,577,713	-	2,812,050	234,338
Total Provincial Government	708,557	710,955	(2,397)	775,587	67,030
Total Provincial Government Agencies	1,750,660	1,750,665	(5)	1,909,811	159,151
Total Services to Other Local Government	2,675,643	2,675,643	0	2,918,883	243,240
Total Transit	550,584	557,805	(7,222)	608,515	(353,207)
Total Environmental Development Services	460,410	570,167	(109,757)	622,000	161,590
Total Licenses & Permits	203,543	267,667	(64,123)	292,000	88,457
Total Fines & Fees	125,071	142,542	(17,470)	155,500	30,429
Total Rentals	458,350	545,417	(87,067)	595,000	136,650
Total Concessions & Franchises	627,499	623,406	4,094	680,079	52,580
Total Interest on Taxes	366,353	366,667	(313)	400,000	33,647
Total Finance Revenue	1,436,605	1,141,250	295,355	1,245,000	(191,605)
Total Solid Waste Revenue	27,235	27,958	(723)	30,500	3,265
Total Recreation & Cultural Service Programs	2,129,500	2,016,667	112,833	2,200,000	70,500
Total Water Utility Charges	1,497,250	1,498,525	(1,274)	1,685,545	188,295
Total Unconditional Transfers	4,538,884	4,538,884	(0)	4,951,510	412,626
Total Conditional Transfers	14,515,089	14,515,089	(0)	15,834,643	1,319,554
	3,508,864	3,508,864	0	4,390,852	881,988
Year To Date Assigned	\$ 133,410,480	\$ 133,281,166	\$ 129,315	\$ 146,011,421	\$ 12,189,802

ORIGINAL SIGNED BY

Departmental

Reviewed

Expenditures	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
\$	\$	\$	\$	\$	\$
Legislative	1,224,189	1,357,293	133,104	1,458,956	234,767
Administration	867,182	1,047,459	180,277	1,108,790	241,608
Finance	2,348,270	2,548,519	200,250	2,832,019	483,749
Legal	538,180	525,735	(12,446)	569,072	30,892
Human Resources	1,416,620	1,511,454	94,834	1,638,145	221,525
Technology & Communications	934,421	986,063	51,642	1,165,464	231,043
Municipal Clerk	457,453	477,558	20,105	503,017	45,564
Fiscal Services	33,713,971	33,920,838	206,867	35,490,906	1,776,935
Occupational Health & Safety	183,844	202,573	18,729	219,722	35,878
Police Services	23,966,760	24,195,149	228,390	25,701,620	1,734,860
Fire Services (Incl EMO)	15,396,787	15,956,142	559,355	17,195,105	1,798,318
Engineering & Public Works	37,275,839	39,537,949	2,262,110	43,447,585	6,171,746
Planning	2,214,024	2,476,713	262,689	2,664,528	450,504
Facilities C200 & Arenas	3,284,316	2,842,468	(441,848)	3,042,283	(242,033)
Parks & Grounds	2,308,749	2,469,442	160,693	2,636,703	327,954
Buildings	2,957,044	3,002,157	45,113	3,324,603	367,559
Recreation	3,067,294	2,877,163	(190,132)	3,012,903	(54,391)
Total expended to date excluding 2016 Flood Costs	\$ 132,154,942	\$ 135,934,675	\$ 3,779,733	\$ 146,011,421	\$ 13,856,479
2016 Flood Costs	1,657,321	-	(1,657,321)	-	(1,657,321)
Total expended to date including 2016 Flood Costs	\$ 133,812,263	\$ 135,934,675	\$ 2,122,412	\$ 146,011,421	\$ 12,199,158

ORIGINAL SIGNED BY

Departmental

Reviewed

Legislative	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 809,122	\$ 823,815	\$ 14,692	\$ 890,924	\$ 81,802
6010 BENEFITS	92,454	131,225	38,771	141,990	49,536
6030 TRAVEL/CONFERENCES	137,753	195,570	57,817	209,000	71,247
6040 PROF MEM/DUES & FEES	50,494	50,509	15	54,867	4,373
6050 OFFICE SUPPLIES	16,695	18,333	1,638	20,000	3,305
6060 OFFICE EQUIPMENT	4,246	6,013	1,767	6,550	2,304
6080 ADVERTISING	16,188	14,500	(1,688)	14,500	(1,688)
6100 COURIER	188	344	156	375	187
6110 TELEPHONE/FAX	28,625	40,333	11,708	44,000	15,375
6120 PUBL./SUBSCRIPTIONS	1,616	1,650	34	1,750	134
6130 COMPUTER HARDWARE	16,201	30,000	13,799	30,000	13,799
6150 MEETING EXPENSES	24,448	23,000	(1,448)	23,000	(1,448)
6170 PROMOTION	26,157	22,000	(4,157)	22,000	(4,157)
6180 COST RECOVERY	-	-	-	-	-
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICES	-	-	-	-	-
Total expended to date excluding 2016 Flood Costs	\$ 1,224,189	\$ 1,357,293	\$ 133,104	\$ 1,458,956	\$ 234,767
8165 2016 FLOOD COSTS	722	-	(722)	-	(722)
Total expended to date including 2016 Flood Costs	\$ 1,224,911	\$ 1,357,293	\$ 132,382	\$ 1,458,956	\$ 234,045

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Administration	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 291,367	\$ 313,821	\$ 22,464	\$ 339,964	\$ 48,607
6010 BENEFITS	43,234	53,114	9,880	57,639	14,305
6020 TRAINING/EDUCATION	5,000	2,800	(2,200)	2,800	(2,200)
6030 TRAVEL/CONFERENCES	34,685	27,000	(7,685)	27,000	(7,685)
6040 PROF MEM/DUES & FEES	2,400	1,000	(1,400)	1,000	(1,400)
6050 OFFICE SUPPLIES	1,345	1,475	130	1,600	155
6060 OFFICE FURNITURE	-	-	-	-	-
6100 COURIER	21	138	116	150	129
6110 TELEPHONE/FAX	3,818	5,004	1,187	5,400	1,583
6120 PUBL./SUBSCRIPTIONS	163	-	(163)	-	(163)
6130 COMPUTER HARWARE	143	3,667	3,524	4,000	3,867
6150 MEETING EXPENSES	2,082	1,920	(162)	1,920	(162)
6170 PROMOTION	15,959	20,000	4,041	20,000	4,041
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICES	106,122	256,667	150,545	280,000	173,878
8150 GRANTS/SUBS TO ORG	360,854	360,854	-	367,517	6,663
Total expended to date excluding 2016 Flood Costs	\$ 867,182	\$ 1,047,459	\$ 180,277	\$ 1,108,790	\$ 241,608
8165 FLOOD COSTS	24,470	0	(24,470)	0	(24,470)
Total expended to date including 2016 Flood Costs	891,651	\$ 1,047,459	\$ 155,808	\$ 1,108,790	\$ 217,139

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Finance	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,649,271	\$ 1,759,208	\$ 109,937	\$ 1,905,761	\$ 256,490
6010 BENEFITS	324,637	339,311	14,674	367,578	42,941
6020 TRAINING/EDUCATION	7,611	23,171	15,560	24,630	17,019
6030 TRAVEL/CONFERENCES	23,757	23,201	(556)	24,000	243
6040 PROF MEM/DUES & FEES	4,530	5,100	570	5,100	570
6050 OFFICE SUPPLIES	13,819	14,208	390	15,500	1,681
6060 OFFICE EQUIPMENT	3,606	12,833	9,227	14,000	10,394
6080 ADVERTISING	37,460	38,542	1,082	42,000	4,540
6090 POSTAGE	141,790	153,590	11,800	160,000	18,210
6100 COURIER	21,151	20,808	(342)	22,700	1,549
6110 TELEPHONE/FAX	13,590	17,325	3,735	18,900	5,310
6130 COMPUTER HARDWARE	6,896	18,150	11,254	19,800	12,904
6140 COMPUTER SOFTWARE	-	-	-	57,000	57,000
6160 LIABILITY INSURANCE	261,752	275,810	14,058	299,600	37,848
6180 COST RECOVERY	(286,613)	(322,150)	(35,537)	(322,150)	(35,537)
8010 OPERATIONAL MAT/SUPP	6,757	6,617	(140)	7,000	243
8100 PROFESSIONAL SERVICE	45,677	55,000	9,323	55,000	9,323
8110 CONTRACTS/AGREEMENTS	38,634	58,353	19,719	63,800	25,166
8120 LEASES	9,416	10,817	1,400	11,800	2,384
8180 TAX EXEPT/WRITE OFF	24,528	38,625	14,097	40,000	15,472
Total expended to date excluding 2016 Flood Costs	\$ 2,348,270	\$ 2,548,519	\$ 200,250	\$ 2,832,019	\$ 483,749
8165 2016 FLOOD COSTS	146,936	-	(146,936)	-	(146,936)
Total expended to date including 2016 Flood Costs	\$ 2,495,206	\$ 2,548,519	\$ 53,313	\$ 2,832,019	\$ 336,813

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Legal	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 303,088	\$ 276,188	\$ (26,900)	\$ 299,196	\$ (3,892)
6010 BENEFITS	57,678	55,456	(2,222)	60,076	2,398
6020 TRAINING/EDUCATION	1,931	6,117	4,186	6,500	4,569
6030 TRAVEL/CONFERENCES	6,027	7,792	1,765	8,500	2,473
6040 PROF MEM/DUES & FEES	6,709	7,100	391	7,100	391
6050 OFFICE SUPPLIES	3,065	3,208	143	3,500	435
6060 OFFICE EQUIPMENT	6,805	4,200	(2,605)	4,200	(2,605)
6070 PHOTOCOPIER LEASE	3,360	2,842	(518)	3,100	(260)
6080 ADVERTISING	-	-	-	-	-
6100 COURIER	817	1,000	183	1,000	183
6110 TELEPHONE/FAX	4,609	4,950	341	5,400	791
6120 PUBL./STATUTES	10,897	10,000	(897)	10,000	(897)
6130 COMPUTER HARDWARE	2,209	2,750	541	3,000	791
6140 COMPUTER SOFTWARE	-	2,500	2,500	2,500	2,500
6150 MEETING EXPENSE	337	458	121	500	163
6180 COST RECOVERY	-	-	-	-	-
8100 PROFESSIONAL SERVICE	130,646	141,174	10,527	154,500	23,854
Total expended to date excluding 2016 Flood Costs	\$ 538,180	\$ 525,735	\$ (12,446)	\$ 569,072	\$ 30,892
8165 2016 FLOOD COSTS	-	-	-	-	-
Total expended to date including 2016 Flood Costs	\$ 538,180	\$ 525,735	\$ (12,446)	\$ 569,072	\$ 30,892

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Human Resources	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 528,335	\$ 540,064	\$ 11,730	\$ 585,055	\$ 56,720
6010 BENEFITS	683,066	687,257	4,191	744,510	61,444
6020 TRAINING/EDUCATION	4,057	5,500	1,443	6,000	1,943
6030 TRAVEL/CONFERENCES	8,972	15,089	6,118	16,250	7,278
6040 PROF MEM/DUES & FEES	2,221	1,730	(491)	1,730	(491)
6050 OFFICE SUPPLIES	9,244	14,392	5,147	15,700	6,456
6060 OFFICE EQUIPMENT	2,153	2,500	347	2,500	347
6080 ADVERTISING	3,028	4,772	1,744	5,000	1,972
6110 TELEPHONE/FAX	5,560	9,167	3,607	10,000	4,440
6120 PUBL./SUBSCRIPTIONS	384	2,400	2,016	2,400	2,016
6130 COMPUTER HARDWARE	2,744	4,000	1,256	4,000	1,256
6150 MEETING EXPENSE	301	1,833	1,532	2,000	1,699
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	158,085	211,292	53,206	230,500	72,415
8110 CONTRACTS/AGREEMENTS	8,469	11,458	2,989	12,500	4,031
Total expended to date excluding 2016 Flood Costs	\$ 1,416,620	\$ 1,511,454	\$ 94,834	\$ 1,638,145	\$ 221,525
8165 2016 FLOOD COSTS	-	-	-	-	-
Total expended to date including 2016 Flood Costs	\$ 1,416,620	\$ 1,511,454	\$ 94,834	\$ 1,638,145	\$ 221,525

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Technology/
Communications**

Statement of Expenditures

February 28, 2017

Technology/Communications	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 376,171	\$ 376,690	\$ 519	\$ 408,071	\$ 31,900
6010 BENEFITS	80,610	80,703	93	83,093	2,483
6020 TRAINING/EDUCATION	3,532	17,100	13,568	18,000	14,468
6030 TRAVEL/CONFERENCES	12,496	18,333	5,837	20,000	7,504
6040 PROF MEM/DUES & FEES	619	917	298	1,000	381
6050 OFFICE SUPPLIES	2,146	2,811	666	3,000	854
6060 OFFICE EQUIPMENT	3,952	3,000	(952)	3,000	(952)
6080 ADVERTISING	474	500	26	500	26
6100 COURIER	193	300	107	300	107
6110 TELEPHONE/FAX	49,318	64,167	14,849	70,000	20,682
6120 PUBL./SUBSCRIPTIONS	-	917	917	1,000	1,000
6130 COMPUTER HARDWARE	114,281	115,167	886	130,000	15,719
6140 COMPUTER SOFTWARE	75,610	76,167	557	190,000	114,390
6150 MEETING EXPENSE	254	458	204	500	246
8110 CONTRACTS/AGREEMENTS	44,006	42,000	(2,006)	42,000	(2,006)
8120 LEASES SAP	86,100	89,833	3,733	98,000	11,900
8130 LICENSES/PERMITS	84,659	97,000	12,341	97,000	12,341
Total expended to date excluding 2016 Flood Costs	\$ 934,421	\$ 986,063	\$ 51,642	\$ 1,165,464	\$ 231,043
8165 2016 FLOOD COSTS	719	-	(719)	-	(719)
Total expended to date including 2016 Flood Costs	\$ 935,140	\$ 986,063	\$ 50,923	\$ 1,165,464	\$ 230,324

ORIGINAL SIGNED BY

Departmental

Finance

Municipal Clerk	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 237,396	\$ 240,480	\$ 3,085	\$ 260,514	\$ 23,118
6010 BENEFITS	53,801	54,204	403	56,553	2,752
6020 TRAINING/EDUCATION	2,896	5,067	2,171	5,500	2,604
6030 TRAVEL/CONFERENCES	3,464	6,032	2,568	6,500	3,036
6040 PROF MEM/DUES & FEES	927	700	(227)	700	(227)
6050 OFFICE SUPPLIES	2,611	7,333	4,722	8,000	5,389
6060 OFFICE EQUIPMENT	14,275	16,750	2,475	16,750	2,475
6070 PHOTOCOPY SUPPLIES	16,915	18,000	1,085	18,000	1,085
6080 ADVERTISING	-	1,000	1,000	1,000	1,000
6100 COURIER	348	917	568	1,000	652
6110 TELEPHONE/FAX	2,393	4,125	1,732	4,500	2,107
6120 PUBL./SUBSCRIPTIONS	1,408	1,800	392	1,800	392
6140 COMPUTER SOFTWARE	9,791	9,600	(191)	9,600	(191)
6150 MEETING EXPENSES	11,227	11,550	323	12,600	1,373
8110 CONTRACTS/AGREEMENTS	100,000	100,000	-	100,000	-
Total expended to date excluding 2016 Flood	\$ 457,453	\$ 477,558	\$ 20,105	\$ 503,017	\$ 45,564
8165 2016 FLOOD COSTS	91	-	(91)	-	(91)
Total expended to date including 2016 Flood Costs	457,544	477,558	20,014	503,017	45,473

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Fiscal Services	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
9010 INT SHRT TERM BORROW	\$ 254,595	\$ 343,750	\$ 89,155	\$ 375,000	\$ 120,405
9020 INT ON DEBT	2,037,852	2,037,852	-	2,037,852	(0)
9051 PRINC ON DEBT	13,622,234	13,622,234	-	13,532,234	(90,000)
9052 DEBT/CAP BOND DISC	87,083	87,083	-	95,000	7,917
9090 BANK CHARGES	70,158	78,833	8,675	86,000	15,842
9200 ALLOWANCE FOR UNCOL. TAXES	366,667	366,667	-	400,000	33,333
9420 APPROP TO CAPITAL FUND	82,500	82,500	0	90,000	7,500
9430 APPROP TO B.I.D.C.	90,607	87,822	(2,785)	95,806	5,199
9600 PROV. CORRECTIONS	999,831	999,831	0	1,090,725	90,894
9610 CB REG. HOUSING	1,846,180	1,958,000	111,820	2,136,000	289,821
9620 REGIONAL LIBRARY	614,167	614,167	0	670,000	55,833
9630 CB/VIC. SCHOOL BOARD	12,395,240	12,395,240	(0)	13,522,080	1,126,840
9640 PROPERTY ASSESSMENT	1,246,858	1,246,858	0	1,360,209	113,351
Total expended to date	\$ 33,713,971	\$ 33,920,838	\$ 206,867	\$ 35,490,906	\$ 1,776,935

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Occupational Health /
Safety**

Statement of Expenditures

February 28, 2017

Occupational Health & Safety	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 136,962	\$ 138,094	\$ 1,132	\$ 149,598	\$ 12,636
6010 BENEFITS	27,990	28,491	500	30,864	2,874
6020 TRAINING/EDUCATION	2,317	5,362	3,045	5,850	3,533
6030 TRAVEL/CONFERENCES	7,573	10,083	2,510	11,000	3,427
6040 PROF MEM/DUES & FEES	(22)	490	513	535	557
6050 OFFICE SUPPLIES	854	2,750	1,896	3,000	2,146
6060 OFFICE EQUIPMENT	-	-	-	-	-
6110 TELEPHONE/FAX	1,591	3,094	1,503	3,375	1,784
6120 PUBL/SUBSCRIPTIONS	475	1,833	1,358	2,000	1,525
6130 COMPUTER HARDWARE	-	1,833	1,833	2,000	2,000
6140 COMPUTER SOFTWARE	-	458	458	500	500
6150 MEETING EXPENSES	1,268	2,292	1,024	2,500	1,232
8010 OPERATIONAL MAT/SUPP	-	-	-	-	-
8100 PROFESSIONAL SERVICE	2,433	5,042	2,609	5,500	3,067
8120 LEASES	2,402	2,750	348	3,000	598
Total expended to date excluding 2016 Flood Costs	\$ 183,844	\$ 202,573	\$ 18,729	\$ 219,722	\$ 35,878
8165 2016 FLOOD COSTS	406	-	(406)	-	(406)
Total expended to date including 2016 Flood Costs	\$ 184,249	\$ 202,573	\$ 18,324	\$ 219,722	\$ 35,473

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Police Services

Statement of Expenditures

February 28, 2017

Police Services	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	\$ 20,495,695	\$ 20,769,632	\$ 273,937	\$ 21,946,891	\$ 1,451,196
6020 TRAINING/EDUCATION	125,806	135,982	10,176	145,927	20,121
6030 TRAVEL/CONFERENCES	87,070	96,250	9,180	105,000	17,930
6040 PROF MEM/DUES & FEES	7,467	5,000	(2,467)	5,000	(2,467)
6050 OFFICE SUPPLIES	41,508	48,808	7,301	53,000	11,492
6060 OFFICE EQUIPMENT	69,366	50,000	(19,366)	50,000	(19,366)
6070 PHOTOCOPY SUPPLIES	14,461	16,500	2,039	18,000	3,539
6080 ADVERTISING	2,767	4,583	1,817	5,000	2,233
6090 POSTAGE & 6100 COURIER	6,191	6,416	226	7,000	809
6110 TELEPHONE/FAX	266,853	257,437	(9,416)	280,840	13,987
6120 PUBL./SUBSCRIPTIONS	2,699	5,500	2,801	6,000	3,301
6130 COMPUTER HARDWARE	130,811	184,167	53,355	200,000	69,189
6140 COMPUTER SOFTWARE	227,561	115,000	(112,561)	115,000	(112,561)
6150 MEETING EXPENSES	15,347	15,583	236	17,000	1,653
6160 LIABILITY INSURANCE	3,300	3,667	367	4,000	700
6170 PROMOTION	9,327	10,083	756	11,000	1,673
7000 HEAT	36,605	45,833	9,228	50,000	13,395
7010 ELECTRICAL	97,060	91,346	(5,715)	99,650	2,590
7020 WATER	4,515	7,333	2,819	8,000	3,485
7030 BLDG/FACILITY MAINT	78,416	71,000	(7,416)	71,000	(7,416)
7040 BLDG/FACILITY REPAIR	14,196	44,917	30,720	49,000	34,804
7050 BLDG/FACILITY INSURANCE	13,750	12,500	(1,250)	12,500	(1,250)
7060 BLDG/FACILITY RENOV	36,617	20,000	(16,617)	20,000	(16,617)
7070 BLDG/FACILITY RENTAL	60,554	62,333	1,779	68,000	7,446
7110 SECURITY	4,364	3,700	(664)	3,700	(664)
7505 GASOLINE & DIESEL	326,712	343,750	17,039	375,000	48,288
7510 VEH/EQUIP REPAIRS	306,658	287,717	(18,941)	287,717	(18,941)
7520 VEH/EQUIP INSURANCE	52,657	50,417	(2,240)	55,000	2,343
7530 VEH/EQUIP REPLACEMENT	522,027	522,027	-	580,000	57,973
7540 VEH/EQUIP RENTAL	2,030	8,250	6,220	9,000	6,970
7550 VEH/EQUIP TOWING	6,209	5,000	(1,209)	5,000	(1,209)
7560 VEH/EQUIP GEN SUPPLY	485	9,167	8,682	10,000	9,515
8000 OPERATIONAL EQUIP	178,907	177,635	(1,272)	193,784	14,877
8010 OPERATIONAL MAT/SUPP	195,677	181,373	(14,304)	181,373	(14,304)
8020 MAINTENANCE EQUIP	4,026	3,570	(456)	3,570	(456)
8030 MAINTENANCE MAT/SUPP	9,396	17,417	8,020	19,000	9,604
8040 COMM EQUIPMENT LINES	4,068	9,167	5,098	10,000	5,932
8090 UNIFORMS/CLOTHING	135,804	201,667	65,862	220,000	84,196
8100 PROFESSIONAL SERVICE	128,760	95,000	(33,760)	95,000	(33,760)
8110 CONTRACTS/AGREEMENTS	112,645	102,000	(10,645)	102,000	(10,645)
8120 LEASES	-	-	-	-	-
8125 MAJOR INVESTIGATIONS	37,423	37,423	-	143,668	106,245
8130 LICENSES/PERMITS	42,098	10,000	(32,098)	10,000	(32,098)
8150 GRANTS/SUBS TO ORG	48,871	50,000	1,129	50,000	1,129
Total expended to date excluding 2016 Flood Costs	23,966,760	24,195,149	228,390	25,701,620	1,734,860
8165 2016 FLOOD COSTS	(37,341)	-	37,341	-	37,341
Total expended to date including 2016 Flood Costs	\$ 23,929,419	\$ 24,195,149	\$ 265,731	\$ 25,701,620	\$ 1,772,201

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Police Services Revenue	Year to date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
4751 RECORDS INQUIRIES	\$ 9,970	\$ 22,917	\$ (12,947)	\$ 25,000	\$ 15,030
5151 FINES	283,380	357,500	(74,120)	390,000	106,620
Total Revenue to date	\$ 293,350	\$ 380,417	\$ (87,067)	\$ 415,000	\$ 121,650

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Fire Services

Statement of Expenditures

February 28, 2017

Fire Services Including EMO	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 4,762,326	\$ 5,086,122	\$ 323,796	\$ 5,509,828	\$ 747,502
6010 BENEFITS	965,654	956,995	(8,659)	1,036,719	71,065
6011 MISC. BENEFITS	126,373	123,755	(2,618)	123,165	(3,208)
6020 TRAINING/EDUCATION	93,969	134,674	40,705	146,538	52,569
6030 TRAVEL/CONFERENCES	27,529	47,767	20,237	51,100	23,571
6040 PROF MEM/DUES & FEES	7,519	10,930	3,411	11,732	4,213
6050 OFFICE SUPPLIES	6,683	11,092	4,408	12,100	5,417
6060 OFFICE EQUIPMENT	518	5,913	5,395	6,450	5,932
6070 PHOTOCOPY SUPPLIES	-	458	458	500	500
6080 ADVERTISING	5,397	4,905	(493)	5,350	(47)
6100 COURIER	166	413	247	450	284
6110 TELEPHONE/FAX	27,780	41,249	13,469	44,999	17,219
6120 PUBL./SUBSCRIPTIONS	1,909	2,475	566	2,700	791
6130 COMPUTER HARDWARE	13,821	13,215	(605)	14,007	186
6140 COMPUTER SOFTWARE	-	11,047	11,047	12,006	12,006
6150 MEETING EXPENSES	3,434	4,035	601	4,402	968
6160 LIABILITY INSURANCE	1,246	-	(1,246)	-	(1,246)
6170 PROMOTION	27,647	34,833	7,187	38,000	10,353
6180 COST RECOVERY	575	-	(575)	-	(575)
7000 HEAT	56,573	80,400	23,827	87,709	31,136
7010 ELECTRICAL	53,978	53,184	(794)	60,004	6,026
7020 WATER	16,707	20,711	4,005	24,523	7,816
7030 BLDG/FACILITY MAINT	51,596	53,165	1,569	57,998	6,402
7040 BLDG/FACILITY REPAIR	27,644	19,549	(8,095)	21,326	(6,318)
7050 BLDG/FACILITY INS	11,038	7,532	(3,506)	8,217	(2,821)
7060 BLDG/FACILITY RENOV	-	-	-	-	-
7070 BLDG/FACILITY RENTALS	-	-	-	-	-
7080 PLANT MAINTENANCE	-	367	367	400	400
7500 VEH/EQUIP MAINT.	183,422	108,564	(74,858)	116,822	(66,600)
7505 GASOLINE/DIESEL	54,224	77,917	23,693	85,000	30,776
7510 VEH/EQUIP REPAIRS	582	3,667	3,085	4,000	3,418
7520 VEH/EQUIP INSURANCE	67,969	47,462	(20,507)	52,268	(15,701)
7530 VEH/EQUIP REPLACEMENT	24,498	65,833	41,335	70,000	45,502
7540 VEH/EQUIP RENTAL	308	204	(104)	204	(104)
7550 VEH/EQUIP TOWING	647	1,833	1,187	2,000	1,353
7560 VEH/EQUIP GEN SUPPLY	9,531	14,667	5,136	16,000	6,469
8000 OPERATIONAL EQUIP	244,493	308,000	63,507	336,000	91,507
8010 OPERATIONAL MAT/SUPP	44,191	42,131	(2,060)	45,870	1,679
8020 MAINTENANCE EQUIP	29,142	48,216	19,074	52,599	23,457
8040 COMM EQUIPMENT LINES	54,052	34,833	(19,218)	38,000	(16,052)
8090 UNIFORMS/CLOTHING	33,945	70,997	37,052	77,452	43,507
8100 PROFESSIONAL SERVICE	42,037	1,833	(40,204)	2,000	(40,037)
8110 CONTRACTS/AGREEMENTS	13,271	82,168	68,897	89,638	76,367
8120 LEASES	75,263	87,540	12,277	95,498	20,235
8130 LICENSES/PERMITS	17,151	17,335	184	17,335	184
8135 REGULATORY FEES	283	-	(283)	-	(283)
8150 GRANTS/SUBS TO ORG	1,626,665	1,633,126	6,461	1,630,527	3,862
8195 WATER SUPPLY & HYDR	6,585,030	6,585,030	-	7,183,669	598,639
Total expended to date excluding 2016 Flood Costs	\$ 15,396,787	\$ 15,956,142	\$ 559,355	\$ 17,195,105	\$ 1,798,318
8165 2016 FLOOD COSTS	(29,807)	-	29,807	-	29,807
Total expended to date including 2016 Flood Costs	\$ 15,366,980	\$ 15,956,142	\$ 589,162	\$ 17,195,105	\$ 1,828,125

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Fire Services**Statement of Revenue****February 28, 2017**

Fira Services Revenue	Year to date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
4776 PROV NS FIRE PROTECTION GRANT	139,445	146,667	(7,222)	160,000	20,555
4776 MEMBERTOU MUNICIPAL SERVICES AGRMNT	411,139	411,139	-	448,515	37,376
Total Revenue to date	\$ 550,584	\$ 557,805	\$ (7,222)	\$ 608,515	\$ 57,931

ORIGINAL SIGNED BY**Departmental****ORIGINAL SIGNED BY****Finance**

Engineering and Public Works Actuals to February 28, 2017
(Period 11)

	Actual & Committed		Budget		Variance		Total Annual		Annual Budget		% of Annual	
	Y-T-D Feb 28, 2017	Y-T-D Feb 28, 2017	Y-T-D Feb 28, 2017	Y-T-D Feb 28, 2017	Y-T-D Feb 28, 2017	Y-T-D Feb 28, 2017	Budget	Budget	Remaining	Budget	Budget	Budget
REVENUE												
TRANSIT	\$ 460,409.93	\$ 570,166.72	\$ (109,756.79)	\$ 622,000.00	\$ (161,590.07)							74.02%
SOLIDWASTE TIP FEES	\$ 1,803,531.63	\$ 1,741,666.67	\$ 61,864.96	\$ 1,900,000.00	\$ (96,468.37)							94.92%
SOLIDWASTE COST RECOVERIES	\$ 325,968.28	\$ 275,000.00	\$ 50,968.28	\$ 300,000.00	\$ 25,968.28							108.66%
SEWER PERMIT FEES	\$ 81,189.88	\$ 100,833.34	\$ (19,643.46)	\$ 110,000.00	\$ (28,810.12)							73.81%
BUILDINGS	\$ 627,499.35	\$ 623,405.77	\$ 4,093.58	\$ 680,079.00	\$ (52,579.65)							92.27%
MISCELLANEOUS REVENUE												0.00%
WATER UTILITY ADMIN FEE	\$ 4,538,884.13	\$ 4,538,884.17	\$ (0.04)	\$ 4,951,510.00	\$ (412,625.87)							91.67%
TOTAL PW REVENUES	\$ 7,837,483.20	\$ 7,849,956.67	\$ (12,473.47)	\$ 8,563,589.00	\$ (726,105.80)							91.52%

EXPENDITURES												
ADMINISTRATION	\$ 3,951,203.43	\$ 4,427,735.37	\$ 476,531.94	\$ 4,825,326.00	\$ 874,122.57							81.88%
ENGINEERING	\$ 607,649.89	\$ 653,484.73	\$ 45,834.84	\$ 712,909.00	\$ 105,259.11							85.24%
CENTRAL DIVISION	\$ 5,342,525.32	\$ 5,723,578.50	\$ 381,053.18	\$ 6,509,023.00	\$ 1,166,497.68							82.08%
EAST DIVISION	\$ 5,558,528.63	\$ 5,616,011.93	\$ 57,483.30	\$ 6,115,643.00	\$ 557,114.37							90.89%
NORTH DIVISION	\$ 2,537,706.18	\$ 2,830,152.41	\$ 292,446.23	\$ 3,049,625.00	\$ 511,918.82							83.21%
SOLID WASTE	\$ 10,675,252.30	\$ 11,110,482.10	\$ 435,229.80	\$ 12,069,108.00	\$ 1,393,855.70							88.45%
MECHANICAL FLEET	\$ 3,253,221.71	\$ 3,744,620.94	\$ 491,399.23	\$ 4,178,127.00	\$ 924,905.29							77.86%
TRANSIT	\$ 2,844,511.84	\$ 3,030,802.73	\$ 186,290.89	\$ 3,289,593.00	\$ 445,081.16							86.47%
QUALITY CONTROL	\$ 2,505,239.32	\$ 2,401,080.31	\$ (104,159.01)	\$ 2,698,231.00	\$ 192,991.68							92.85%
Total costs excluding flood costs	\$ 37,275,838.62	\$ 39,537,949.02	\$ 2,262,110.40	\$ 43,447,585.00	\$ 6,171,746.38							85.79%
Flood Costs	\$ 1,295,571.23	\$ -	\$ (1,295,571.23)									
TOTAL PW EXPENDITURES Including Flood Costs	\$ 38,571,409.85	\$ 39,537,949.02	\$ 966,539.17									

Signature:

ORIGINAL SIGNED BY

Director of Engineering & Public Works

ORIGINAL SIGNED BY

Chief Financial Officer

Planning / ByLaw / Fire Inspection	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,099,991	\$ 1,241,766	\$ 141,775	\$ 1,345,213	\$ 245,222
6010 BENEFITS	247,421	260,143	12,723	281,815	34,394
6020 TRAINING/EDUCATION	11,835	16,167	4,332	17,000	5,165
6030 TRAVEL/CONFERENCES	25,392	28,417	3,025	31,000	5,608
6040 PROF MEM/DUES & FEES	5,175	6,417	1,242	7,000	1,825
6050 OFFICE SUPPLIES	15,477	19,250	3,773	21,000	5,523
6060 OFFICE EQUIPMENT	7,838	14,208	6,370	15,500	7,662
6070 PHOTOCOPY SUPPLIES	-	-	-	-	-
6080 ADVERTISING	18,908	25,667	6,758	28,000	9,092
6100 COURIER	-	-	-	-	-
6110 TELEPHONE/FAX	13,497	20,167	6,670	22,000	8,503
6120 PUBL./SUBSCRIPTIONS	7,399	1,300	(6,099)	1,300	(6,099)
6130 COMPUTER HARDWARE	8,589	13,625	5,036	14,500	5,911
6140 COMPUTER SOFTWARE	1,063	9,167	8,104	10,000	8,937
6150 MEETING EXPENSE	2,092	3,850	1,758	4,200	2,108
6170 PROMOTION	18,732	27,500	8,768	30,000	11,268
7130 DEMOLITIONS	121,186	120,000	(1,186)	120,000	(1,186)
7500 VEH/EQUIP MAINT.	10,673	13,000	2,327	14,000	3,327
7505 GASOLINE & DIESEL	8,690	9,167	477	10,000	1,310
8000 OPERATIONAL EQUIPMENT	13,159	21,083	7,924	23,000	9,841
8010 OPERATIONAL MAT/SUPP	3,566	3,667	101	4,000	434
8090 UNIFORMS / CLOTHING	4,339	7,792	3,453	8,500	4,161
8100 PROFESSIONAL SERVICE	5,226	23,833	18,607	26,000	20,774
8110 CONTRACTS/AGREEMENTS	387,897	401,112	13,215	435,000	47,103
8130 LICENSES/PERMITS	74,315	70,500	(3,815)	70,500	(3,815)
8135 REGULATORY FEES	37,333	43,500	6,167	45,000	7,667
8150 GRANTS /SUBS TO ORG	64,231	75,417	11,185	80,000	15,769
Total expended to date excluding 2016 Flood Costs	\$ 2,214,024	\$ 2,476,713	\$ 262,689	\$ 2,664,528	\$ 450,504
8165 2016 FLOOD COSTS	24,273	-	(24,273)	-	(24,273)
Total expended to date including 2016 Flood Costs	\$ 2,238,297	\$ 2,476,713	\$ 238,416	\$ 2,664,528	\$ 426,231

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

	Year to date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
Bylaw Revenue					
5112 Vendor Licenses	\$ 13,280	\$ 7,792	\$ 5,488	\$ 8,000	\$ (5,280)
5113 Animal Licenses	5,765	6,417	(652)	-	(5,765)
5114 Taxi Licenses	17,367	17,417	(50)	18,000	634
5115 Vending Machine Licenses	7,470	10,083	(2,613)	10,000	2,530
5301 Parking Meter Revenue	366,353	366,667	(313)	366,517	164
Total Bylaw Revenue	\$ 410,235	\$ 408,375	\$ 1,860	\$ 402,517	\$ (7,718)
Development / Planning Revenue					
5496 Mapping Sales	1,461	4,767	(3,306)	2,000	540
5495 Other Sales	3,963	4,400	(437)	2,800	(1,163)
5101 Building Permits	161,730	201,667	(39,937)	210,595	48,865
5102 Subdivision Fees	36,390	56,833	(20,443)	44,773	8,383
Total Develop / Planning Rev	\$ 203,543	\$ 267,667	\$ (64,123)	\$ 260,168	\$ 56,625
Total Bylaw / Dev / Planning Revenue	\$ 613,778	\$ 676,042	\$ (62,264)	\$ 662,685	\$ 48,907

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Facilities (C200, Statement of Expenditures
County / Centennial Arenas)**

February 28, 2017

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,430,735	\$ 1,069,374	\$ (361,361)	\$ 1,158,460	\$ (272,275)
6010 BENEFITS	241,225	193,365	(47,860)	209,473	(31,752)
6020 TRAINING	3,049	2,500	(549)	2,500	(549)
6030 TRAVEL/CONFERENCES	5,984	6,000	16	6,000	16
6040 PROF MEM/DUES & FEES	638	1,000	362	1,000	362
6050 OFFICE SUPPLIES	4,112	5,042	930	5,500	1,388
6060 OFFICE EQUIPMENT	4,421	2,000	(2,421)	2,000	(2,421)
6080 ADVERTISING	16,732	10,000	(6,732)	10,000	(6,732)
6100 COURIER	514	1,375	861	1,500	986
6110 TELEPHONE/FAX	17,207	22,917	5,710	25,000	7,793
6130 COMPUTER HARDWARE	56	3,667	3,610	4,000	3,944
6140 COMPUTER SOFTWARE	2,229	2,750	521	3,000	771
6150 MEETING EXPENSES	573	917	344	1,000	427
6160 LIABILITY INSURANCE	14,201	25,667	11,466	28,000	13,799
7000 HEAT	13,403	36,125	22,722	39,500	26,097
7010 ELECTRICAL	506,914	430,000	(76,914)	430,000	(76,914)
7020 WATER	30,955	38,958	8,004	42,500	11,545
7030 BLDG/FACILITY MAINT	59,617	105,417	45,799	115,000	55,383
7040 BLDG/FACILITY REPAIR	75,625	65,000	(10,625)	65,000	(10,625)
7050 BLDG/FACILITY INS	23,104	19,300	(3,804)	19,300	(3,804)
7060 BLDG/FACILITY RENOV	17,426	22,917	5,491	25,000	7,574
7080 PLANT MAINTENANCE	31,003	39,583	8,581	45,000	13,997
7110 SECURITY	73,146	65,000	(8,146)	65,000	(8,146)
7500 VEH/EQUIP MAINT	2,432	1,000	(1,432)	1,000	(1,432)
7510 VEH/EQUIP REPAIRS	10,590	11,458	869	12,500	1,910
7520 VEH/EQUIP INSURANCE	2,541	3,254	713	3,550	1,009
7540 VEH/EQUIP RENTAL	4,063	2,500	(1,563)	2,500	(1,563)
8000 OPERATIONAL EQUIPMENT	3,754	4,583	830	5,000	1,246
8010 OPERATIONAL MAT/SUPP	119,466	100,000	(19,466)	100,000	(19,466)
8050 COST OF SALES	474,567	482,383	7,816	545,000	70,433
8090 UNIFORMS/CLOTHING	5,778	6,417	638	7,000	1,222
8100 PROFESSIONAL SERVICE	40,948	20,000	(20,948)	20,000	(20,948)
8110 CONTRACTS/AGREEMENTS	46,715	42,000	(4,715)	42,000	(4,715)
8130 LICENSES/PERMITS	594	-	(594)	-	(594)
Total expended to date excluding 2016 Flood Costs	\$ 3,284,316	\$ 2,842,468	\$ (441,848)	\$ 3,042,283	\$ (242,033)
8165 2016 FLOOD COSTS	(3,306)	-	3,306	-	3,306
Total expended to date including 2016 Flood Costs	\$ 3,281,010	\$ 2,842,468	\$ (438,542)	\$ 3,042,283	\$ (238,727)

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

**Facilities (C200,
County /
Centennial Arenas)**

Statement of Revenue

February 28, 2017

	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 5001 Ice Rentals	\$ 416,353	\$ 425,000	\$ (8,647)	\$ 516,000	\$ 99,647
GL 5002 Public Skating	14,644	16,000	(1,356)	18,500	3,856
GL 5004 Arena Rental	12,862	25,000	(12,138)	25,000	12,138
GL 5005 Gym Rental	8,348	14,400	(6,052)	16,000	7,652
GL 5006 Canteen Sales	356,428	313,000	43,428	350,000	(6,428)
GL 5009 Major Events	21,885	125,000	(103,115)	125,000	103,115
GL 5010 Other Revenue	430,214	315,000	115,214	350,000	(80,214)
GL 5033 Program Equipment	16,605	29,000	(12,395)	30,000	13,395
GL 5034 Facility Rentals	177,167	102,500	74,667	137,000	(40,167)
GL 4808 Advertising Revenue	9,000	-	9,000	-	(9,000)
Total Revenue To Date	\$ 1,463,506	\$ 1,364,900	\$ 98,606	\$ 1,567,500	\$ 103,994

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Parks and Grounds
Operations**

Statement of Expenditures

February 28, 2017

Parks & Grounds	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,318,147	\$ 1,508,255	\$ 190,108	\$ 1,633,902	\$ 315,755
6010 BENEFITS	324,582	312,655	(11,927)	338,701	14,119
6020 TRAINING/EDUCATION	2,565	2,000	(565)	2,000	(565)
6030 TRAVEL/CONFERENCES	10,333	5,500	(4,833)	5,500	(4,833)
6040 PROF MEM/DUES & FEES	-	180	180	200	200
6050 OFFICE SUPPLIES	3,330	200	(3,130)	200	(3,130)
6060 OFFICE EQUIPMENT	-	450	450	500	500
6080 ADVERTISING	250	200	(50)	200	(50)
6110 TELEPHONE/FAX	6,317	4,000	(2,317)	4,000	(2,317)
6130 COMPUTER HARDWARE	52	458	406	500	448
7000 HEAT	3,562	6,863	3,300	7,500	3,938
7010 ELECTRICAL	53,217	60,390	7,173	70,000	16,783
7020 WATER	23,750	15,000	(8,750)	15,000	(8,750)
7030 BLDG/FACILITY MAINT	3,567	4,000	433	4,000	433
7040 BLDG/VACILITY REPAIR	1,424	10,000	8,576	10,000	8,576
7060 BLDG/FACILITY RENOV	652	6,863	6,210	7,500	6,848
7080 PLANT MAINTENANCE	2,166	2,182	16	3,000	834
7100 MAINT. TOOLS/EQUIP	-	7,792	7,792	8,500	8,500
7110 SECURITY	704	25,000	24,296	25,000	24,296
7500 VEH/EQUIP MAINT.	-	1,373	1,373	1,500	1,500
7505 GASOLINE & DIESEL	-	-	-	-	-
7510 VEH/EQUIP REPAIRS	595	-	(595)	-	(595)
7520 VEH/EQUIP INSURANCE	-	-	-	-	-
7530 VEH/EQUIP REPLACEMENT	1,416	-	(1,416)	-	(1,416)
7540 VEH/EQUIP RENTAL	1,415	32,083	30,668	35,000	33,585
8000 OPERATIONAL EQUIP	29,291	30,000	709	30,000	709
8010 OPERATIONAL MAT/SUPP	307,397	300,000	(7,397)	300,000	(7,397)
8020 MAINTENANCE EQUIP	34,021	25,000	(9,021)	25,000	(9,021)
8080 STREET LIGHTS	2,851	-	(2,851)	-	(2,851)
8090 UNIFORMS/CLOTHING	11,092	9,000	(2,092)	9,000	(2,092)
8100 PROFESSIONAL SERV	982	-	(982)	-	(982)
8110 CONTRACTS & AGRMNT	165,071	100,000	(65,071)	100,000	(65,071)
Total expended to date excluding 2016 Flood Costs	\$ 2,308,749	\$ 2,469,442	\$ 160,693	\$ 2,636,703	\$ 327,954
8165 2016 FLOOD COSTS	114,982	-	(114,982)	-	(114,982)
Total expended to date including 2016 Flood Costs	\$ 2,423,732	\$ 2,469,442	\$ 45,711	\$ 2,636,703	\$ 212,971

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Buildings	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
6000 WAGES/SALARIES	\$ 1,214,302	\$ 1,253,233	\$ 38,931	\$ 1,357,635	\$ 143,333
6010 BENEFITS	296,584	285,070	(11,514)	308,818	12,234
6011 MISC BENEFITS	-	-	-	-	-
6020 TRAINING/EDUCATION	3,204	2,500	(704)	2,500	(704)
6030 TRAVEL/CONFERENCES	511	2,203	1,692	2,500	1,989
6040 PROF MEM/DUES & FEES	-	88	88	100	100
6050 OFFICE SUPPLIES	473	723	250	800	327
6060 OFFICE EQUIPMENT	6,212	2,450	(3,762)	2,450	(3,762)
6080 ADVERTISING	198	-	(198)	-	(198)
6110 TELEPHONE/FAX	6,532	7,598	1,066	8,300	1,768
6130 COMPUTER HARDWARE	6,407	3,000	(3,407)	3,000	(3,407)
6140 COMPUTER SOFTWARE	-	4,583	4,583	5,000	5,000
7000 HEAT	79,760	88,100	8,341	100,000	20,241
7010 ELECTRICAL	453,719	439,583	(14,136)	485,000	31,281
7020 WATER	16,702	19,912	3,210	22,500	5,798
7030 BLDG/FACILITY MAINT	10,898	12,477	1,579	14,000	3,102
7040 BLDG/VACILITY REPAIR	26,718	76,260	49,542	86,500	59,782
7050 BLDG/FACILITY INS	170,468	150,000	(20,468)	150,000	(20,468)
7060 BLDG/FACILITY RENOV	22,146	22,146	-	100,000	77,854
7070 BLDG/FACILITY RENTAL	158,092	199,117	41,024	225,000	66,908
7080 PLANT MAINTENANCE	16,464	39,823	23,359	45,000	28,536
7100 MAINT. TOOLS/EQUIP	5,539	-	(5,539)	-	(5,539)
7110 SECURITY	80,410	75,000	(5,410)	75,000	(5,410)
7120 PROPERTY TAX	86	-	(86)	-	(86)
7500 VEH/EQUIP MAINT.	-	-	-	-	-
7505 GASOLINE & DIESEL	-	3,524	3,524	4,000	4,000
7510 VEH/EQUIP REPAIRS	-	1,833	1,833	2,000	2,000
7520 VEH/EQUIP INSURANCE	-	-	-	-	-
7530 VEH/EQUIP REPLACEMENT	25,000	22,917	(2,083)	25,000	-
7540 VEH/EQUIP RENTAL	1,307	1,000	(307)	1,000	(307)
7570 VEH/EQUIP TOOLS	140	3,208	3,069	3,500	3,360
8000 OPERATIONAL EQUIP	1,251	3,542	2,290	4,000	2,749
8010 OPERATIONAL MAT/SUPP	96,313	117,364	21,050	125,500	29,187
8020 MAINTENANCE EQUIP	184	4,405	4,221	5,000	4,816
8030 MAINTENANCE MAT/SUPP	6,234	5,000	(1,234)	5,000	(1,234)
8080 STREET LIGHTS	-	-	-	-	-
8090 UNIFORMS/CLOTHING	5,349	2,500	(2,849)	2,500	(2,849)
8100 PROFESSIONAL SERVICE	15,145	5,000	(10,145)	5,000	(10,145)
8110 CONTRACTS/AGREEMENTS	230,697	148,000	(82,697)	148,000	(82,697)

Total expended to date
excluding 2016 Flood Costs

\$2,957,044 \$3,002,157 \$45,113 \$3,324,603 \$367,559

8165 2016 FLOOD COSTS

119,606 - (119,606) - (119,606)

Total expended to date including
2016 Flood Costs

\$ 3,076,649 \$ 3,002,157 \$ (74,492) \$ 3,324,603 \$ 247,954

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Recreation Cultural Services

Statement of Expenditures

February 28, 2017

Recreation/Cultural Services	Year to date Expended	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	\$ 1,014,586	\$ 1,055,274	\$ 40,688	\$ 1,118,161	\$ 103,675
6020 TRAINING/EDUCATION	9,477	16,041	6,564	16,965	7,488
6030 TRAVEL/CONFERENCES	16,486	33,000	16,514	36,000	19,514
6040 PROF MEM/DUES & FEES	5,839	3,500	(2,339)	3,500	(2,339)
6050 OFFICE SUPPLIES	7,611	8,000	389	8,000	389
6060 OFFICE EQUIPMENT	6,316	7,333	1,017	8,000	1,684
6080 ADVERTISING	66,697	68,898	2,200	75,000	8,303
6110 TELEPHONE/FAX	8,350	17,417	9,067	19,000	10,650
6120 PUBL./SUBSCRIPTIONS	130	471	340	500	370
6130 COMPUTER HARDWARE	2,229	7,100	4,871	7,100	4,871
6140 COMPUTER SOFTWARE	-	-	-	-	-
6160 LIABILITY INSURANCE	8,041	9,167	1,126	10,000	1,959
7070 BLDG/FACILITY RENTAL	42,417	44,000	1,583	44,000	1,583
8000 OPERATIONAL MAT/SUPPLY	113,466	160,417	46,951	175,000	61,534
8025 COMMUNITY EVENTS	301,981	306,730	4,749	334,615	32,634
8150 SCHOLARSHIPS	20,000	20,000	-	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	339,315	339,315	-	356,562	17,247
8170 OPERATING GRANTS POLICY	1,104,353	780,500	(323,853)	780,500	(323,853)
Total expended to date excluding 2016 Flood Costs	\$ 3,067,294	\$ 2,877,163	\$ (190,132)	\$ 3,012,903	\$ (54,391)
8165 2016 FLOOD COSTS	-	-	-	-	-
Total expended to date including 2016 Flood Costs	\$ 3,067,294	\$ 2,877,163	\$ (190,132)	\$ 3,012,903	\$ (54,391)

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

**Recreation /
Cultural Services**

Statement of Revenue

February 28, 2017

Recreation/Cultural Services	Year to date Assigned	11 Month Budget	11 Month Budget Variance	Annual Budget	Annual Budget Remaining
5031 PROGRAM REVENUE	\$ 30,000	\$ 80,708	\$ (50,708)	\$ 88,045	\$ 58,045
5034 FACILITY RENTALS	12,745	22,917	(10,172)	25,000	12,256
5526 STUDENT FUNDING	-	30,000	(30,000)	30,000	30,000
Total Revenue To Date	\$ 42,745	\$ 133,625	\$ (90,880)	\$ 143,045	\$ 100,301

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance