



Board of Police Commissioners

Agenda

Tuesday, February 14th, 2017

10:00 a.m.

2nd Floor Council Chambers

**City Hall
320 Esplanade
Sydney, N S.**

Cape Breton Regional Municipality

Board of Police Commissioners

Agenda

Tuesday, February 14th, 2017

10:00 a.m.

2nd Floor Council Chambers, City Hall

Roll Call

1. **Administration of the Oaths of Office for Council Appointees:** Demetri Kachafanas, Solicitor
2. **Election/Selection of Chair and Vice-Chair:** Deborah Campbell, Municipal Clerk
3. **Approval of Minutes:** (previously distributed)

➤ **June 9th, 2016**
4. **Divisional Reports:** Staff Sergeant Steve MacKinnon (See page 3)
5. **2017-2018 Proposed Police Budget and Organization Chart:** Chief Peter McIsaac (See page 13)

Adjournment



Divisional Report
 Chief Peter McIsaac
 Deputy Chief Lloyd MacCormack

June 1, 2016 – January 31, 2017

Calls responded to by the CBRPS:

June 1 – August 31, 2016

	Calls	Reportable
North Division	2985	1232
Central Division	6229	2996
East Division	3556	1685
CBRPS Total	12,770	5,913

September 1 – December 31, 2016

	Calls	Reportable
North Division	3561	1313
Central Division	7607	3592
East Division	4582	2057
CBRPS Total	15,750	6,962

January 1 – 31, 2017

	Calls	Reportable
North Division	841	295
Central Division	1754	965
East Division	1030	439
CBRPS Total	3,625	1,699

HIGHLIGHTS AND INITIATIVES

- Hired an Executive Director, program Coordinators and Facilitators, and established 6 community sites for the RELAYS – Resiliency – program, targeting high-risk youth between the ages of 12 and 17 with activities that promote resilience and community service as a way to make a long-term positive and preventative impact for young people in our communities. More than 150 referrals have been received to participate in programming, which includes things like: summer camps; community volunteering; guitar, cooking and art lessons; preparing community dinners; and an Options to Anger program, including art, meditation and yoga activities.

We've heard a youth openly say RELAYS has saved his life; guardians have expressed seeing complete changes in behaviour; youth are learning to self-regulate and find better ways to deal with anger issues; and, transgender youth are engaging more often and feeling accepted.

- Partnered with Addictions Services in a pilot project to provide Naloxone kits and training to CBRM families and took further steps to equip all officers with kits to be prepared for encountering potential Fentanyl overdose situations. All officers and jailers are being trained to use the kits, which will now be part of every member's regular equipment.
- Charged a man for the unsolved homicide of Harold Buster Slaunwhite, after a lengthy and complex investigation spanning over 10 years.
- Participated in Operation Norther Spotlight – a national initiative to record and educate sex trade workers – identifying and obtaining information from 10 local women, and providing them with information on available resources for safety and assistance.
- Successfully solved a series of 16 suspicious fires in Northside communities, charging 3 individuals with a total of 30 Arson charges.
- Hosted first provincial training seminar with 20 officers for rollout of the "Say Something if you See Something" education and awareness campaign, aimed at employees in the hospitality and transportation industries to help report and prevent human trafficking offences.
- Through a Memorandum of Agreement with Parks Canada, the CBRPS provided an officer to patrol Parks Canada properties, ensure visitor safety, enforce applicable laws and liaise with the community, beginning in June and continuing through to October.
- Hosted Cadet Constables from the Atlantic Police Academy for On-the-Job-Training, each assigned to a CBRPS Coach Officer for mentoring. The APA Cadets provide service to the CBRM community at zero cost, conducting foot patrols in our Parks, summer concerts and other larger gathers, as well as general duties.
- Dedicated an increased police presence – including foot patrol – in the downtown Sydney core for the summer months, in response to the large numbers of visitors and tourists, including cruise ships, as well as throughout the Christmas shopping season.

- Participated in Operation Christmas – a province-wide campaign to reduce impaired driving – throughout the month of December. Members of the Traffic Safety Unit and Patrols conducted checkpoints across CBRM.
- Held 8th Annual “Shop of the Class” in conjunction with the Mayflower Mall and Cape Breton-Victoria School Board, helping 48 deserving students fulfill their Christmas wish lists with Mayflower Mall gift certificates and additional shopping money donated by local business men for the 4th consecutive year, as well as winter jackets from Sportcheck.

TRAINING

- Active Shooter Instructor Course, Atlantic Police Academy (11)
- Intoxilyzer Course, Atlantic Police Academy (6) and Recertification, CPKN Online (9)
- Sex Offender Registry Collector Training (15)
- K9 Drug Firearm and Ammunition Recognition (1)
- Underwater Conference, Halifax (2)
- Organized Motorcycle Gangs Presentation, Sydney (13) and Training, Port Hawkesbury (6)
- Total Station Training, Online (7)
- Fentanyl Seminar, Halifax (2)
- Legal Access Electronic Surveillance (1)
- Basic Tactical Officer Course, Toronto (4)
- Expert Witness Course, Canadian Police College (1)
- Traffic Collision Investigation Level 3, Ontario (1) and ARAS 360 3-D Training (3)
- Investigation and Assessment of Child Sexual Abuse (2)
- Introduction to Criminal Investigations, Sydney (16)
- Firearms Registration Information Session, Sydney (12)
- Criminal Justice Information Management (2)
- Major Crime Course, Canadian Police College (2)
- Carbine Rifle Instructor Course, Atlantic Police Academy (3)
- Carbine Rifle Operator / Recertification Training, Sydney
- Mental Health Training, Sydney (18)
- Atlantic Women in Law Enforcement Conference, Halifax (4)
- Standard Field Sobriety Testing Course, Halifax (1)
- Drug Recognition Expert Recertification Training, Halifax (1)
- Domestic Violence Educator Training, Dartmouth (4)
- Forensic Interviewing Course, Atlantic Police Academy (4)
- National Restorative Justice Symposium, Halifax (2)
- Partners in Intelligence Information Session, Port Hawkesbury (6)

PATROLS

- Attended calls relating to incidents including Assault, Suspicious Fires, Theft, Vandalism, Deceased Persons, Missing Persons, Break and Enter, Impaired Driving, Motor Vehicle Accidents, Domestic Violence and Weapons Complaints.
- Addressed citizen complaints regarding speeding, loitering, mischief and garbage.
- Conducted hundreds of premise and property checks, in response to insecure premises, extra patrol requests and suspicious activity.
- Worked with Nova Scotia Safer Communities and CBRM By-Laws to address several abandoned buildings, including demolition plans.
- Provided extra patrols and support for events and festivities throughout the summer and Christmas seasons.
- Marine Unit patrolled waterways on boat and Sea-Doo to monitor boating practices and enforce laws and regulations, as well as provide extra enforcement for special events and periods of increased boating activity.
- Enforced Winter Parking Regulations as part of continued efforts for winter road safety throughout the CBRM.

Lockup:

June	July	August	September	October	November	December	January
146	194	169	178	136	163	164	141
				2	6	11	8
(RCMP Eskasoni)							

Membertou:

- Responded to 834 calls for service and laid 101 charges.
- Attended / participated in/at: Tim Horton's Day Camp, Membertou Princess Pageant, Cape Breton Bike Rally, Nova Scotia Indian Summer Games, Fetal Alcohol Spectrum Workshop, National Day of Remembrance, Neighbourhood Watch meetings and regular meetings of the Membertou Band and Council.
- Provided traffic assistance at the Gingerbread Parade.
- Conducted check points for distracted driving.
- Conducted community safety presentations.
- Recorded weekly safety PSAs for C-99 Radio.

K-9 Unit:

- Responded to 94 calls for K-9 service including Domestic Assault, Break and Enter, Missing Persons, Home Invasions and Drug Searches, as well as located items for evidence and stolen property.
 - Located 2 youth lost in woods, a missing autistic youth and a suicidal person.
 - Stolen property returned to homeowner.
 - Recovered weapons, clothing and other articles connected to incidents, investigations.
 - Positively identified cocaine from an empty bag in a motor vehicle.
 - Followed a track to successfully locate and arrest a suspect
- Assisted patrols with over 100 calls for service, alarms and vehicle stops.
- Regularly participated in foot patrol for visible presence and to maintain relationship with citizens throughout the community.

School Liaison Officers:

- Participated in coaching and mentoring students.
- Worked closely with school administration to address potential issues and ensure school safety.
- Dealt with incidents including: fighting, property damage, drug activity, harassment, bullying, theft, assaults, working with working with school administration and parents to address internally through suspensions and restitution or through further police investigation and the Court system where warranted.
- Assisted patrol officers with files connected to students at schools.
- Worked with Addictions Services to identify and refer youth with addiction issues.
- Worked with patrol officers and specialized units with ongoing investigations.
- Referred students who were experiencing personal problems to Mental Health Services.
- Organized drug presentations in the schools.
- Attending various after school activities, including Safe Grad and High School Graduations, school dances, Parent Teacher meetings and sporting events.
- Reassigned to other operational duties within the CBRPS during July and August.

Community Officers:

- Acted as the liaison between the CBRPS and NCPC RELAYS Program.
- Liaised between CBRPS and Child Welfare Group Home in Sydney.
- Attending various community events throughout the CBRM.
- Worked with various not-for-profit agencies in the CBRMS.
- Oversaw day-to-day operations of the Association for Safer Cape Breton Communities Centres for youth.
- Hired students through summer grants to work with youth that attend the community centres.
- Greeted cruise ship passengers at the Joan Harris Cruise Pavillion.
- Oversaw the Nova Scotia Department of Seniors Safety Grant
- Worked on youth mentorship program being developed by St. Mary's University.
- Accompanied "Push for Change" guest speakers in our area.
- Liaised with the Nova Scotia Department of Justice Safer Communities Unit.
- Volunteered with the Cape Breton Regional Hospital Foundation Telethon, YLotto, Cape Breton Crime Stoppers Jail and Bail, and CBVRSB School Breakfast Programs.
- Worked with CBU Bachelor of Communities Studies placement students.
- Reassigned to the CBRM Helpline and Recovery Team for the Thanksgiving Day Flood.
- Participated in various Christmas parades throughout the CBRM.
- Conducted crime prevention presentations to various community groups throughout the CBRM.

OPERATIONAL SUPPORT

Traffic Safety Unit:

- Enforced 679 *Motor Vehicle Act* charges.
 - Conducted targeted speed enforcement on Grand Lake Road, issuing 21 Summary Offences.
 - Participated in Operation Impact and Operation Christmas initiatives, targeting enforcement for seatbelts, distracted driving, speeding, aggressive driving and impaired driving – 82 charges.
- Provided safety planning and escorts for 92 events, parades, festivals and races throughout the CBRM.
- Completed annual orientation and reviewed policy for the 46 Crosswalk Guards.
- Participated in discussions with Dept. of Transportation on a proposed roundabouts in the Kings Road area of Sydney River.
- Traffic Safety Sergeant was deemed an expert witness as Collision Reconstructionist in Provincial Court in relation to a fatal vehicle investigation June 2014.
- Attended to and investigated several serious collisions, resulting in charges under the *Motor Vehicle Act*.
 - 3-vehicle collision involving a stolen vehicle.
 - Single vehicle fatal collisions in South Bar and Main-a-Dieu.
 - Vehicle vs. pedestrian collision on Welton Street, Sydney.
 - 2-vehicle collision on Blower Street, North Sydney.
- Worked with CBRM and Dept. of Transportation on signage to address areas of concern for roadway safety.

Street Crime/Drug Unit:

- Laid 29 charges against 17 individuals and seizing over \$100,000 worth of drugs.
- Assisted other agencies and sections of the CBRPS in executing search warrants, conducting surveillance and making arrests.
- Conducted drug education presentations for schools and community groups.
- Shared intelligence on persons involved in criminal activity with police agencies across Nova Scotia.

Community Safety Enforcement Unit:

- Worked on 521 assignments and laid 154 charges.
- Conducted numerous curfew checks, property checks, address checks and vehicle stops, arresting individuals breaching conditions.
- Conducted various surveillance relating to several different files currently being investigated.
- Assisted patrols and investigative sections with surveillance and information gathering in response to complaints, concerns, areas of increased criminal activity (vandalism, vehicle entries, break and enters, drug activity), high risk offenders and ongoing investigations, successfully resulting in arrests and charges.
 - Coordinated a Break and Enter Task Force targeting individuals involved with B/Es into homes, baby barns and theft from vehicles in North Division, charging several individuals with 40+ charges.
 - Investigated a string of B/Es, Thefts in the CBRM, identifying several repeat offenders as suspects and charging 5 individuals with 41 charges.
 - Investigating Graffiti tags on Northside communities.
 - Walked foot patrol on Charlotte Street in response to complaints of loitering and panhandling, completing numerous vehicle and person checks.
 - Provided extra patrol presence in flooded Ashby neighbourhoods.
 - Patrolled on ATVs and trail bikes in areas of Kytes Hill, CBU, Whitney Pier and Westmount, in response to complaints of speed, noise and machines unlawfully on streets, towing 6 ATVs and issuing a number of Summary Offence Tickets. Members also met with local ATV clubs to prevent activity that could cause further public concerns and complaints.

Major Crime/Domestic Violence Unit:

- Filed 162 charges for complaints including Forcible Entry, Robbery, Assault, Sexual Assaults, Domestic Violence, Criminal Harassment, Uttering Threats, Break and Enters, Fraud, Weapon Violations, Parole Violations, and Breach Violations.
- Executed several search warrants and production orders.
- Continued preparing Court documentation for upcoming trials, including homicides.
- Reviewed 736 Domestic-related files, resulting in 719 charges – designated 29 files as “high-risk”.
- Participated in an Information Session for the new Sexual Assault Nurse Examiners (SANE) program at the Every Women’s Centre.

General Investigation Section

- Investigated cases of sexual assault, theft, assault, fraud, robbery and Breaches of Court orders, resulting in a total of 75 charges.
 - Assigned 20 new files for investigation in January 2017.
- Prepared and executed several Warrants and Production Orders.
- Made 2 referrals to the Restorative Justice Program
- Assisted the RCMP with security for the Prime Minister's visit on November 10th, 2016.

Internet Child Exploitation Unit (ICE) / Computer Forensic Unit:

- Worked on 40 investigations, including incidents of sexual exploitation, child pornography, Internet Luring and the forensic analysis of computers and mobile devices such as tablets and cell phones.
- Produced and executed 12 Production Orders and Search Warrants.

Forensic Identification Unit:

- Responded to 306 calls for service including: Deceased Persons, Fires, Motor Vehicle Accidents, Stolen Vehicles, Sexual Assaults, Home Invasions, Break & Enters, Thefts, Robberies, Property Theft, and Freedom of Information requests (FOIPOP).
- Prepared files for court including exhibit preparation.
- Maintained exhibit control for all evidence seized by the police service, and managed all photographic evidence.
- Conducted lab work associated with file exhibits submitted by Major Crime, General Investigation Unit, Arson Investigation Unit and Patrols for processing.
 - Identified 9 footwear impressions, 2 palm impressions and 13 fingerprint impressions.

Arson Investigator:

- Investigated numerous suspicious fires in the CBRM, laying a total of 58 charges.
 - Received 4 new files for investigation as of January 2017
- Executed search warrants and production orders for ongoing investigations.
- Worked closely with the Fire Marshall's office, polygraph examiner and Forensic Identification Unit, Insurance Bureau of Canada and CBRM Inspection and Bylaws, as well as RCMP Technology Lab in Halifax.

Polygraph Unit:

- Assisted members of Major Crime, General Investigative Section, Arson Investigator and Patrols with several investigations, conducting Polygraph tests, taking statements and conducting interviews, and advising on interview strategy and technique.

Criminal Analyst:

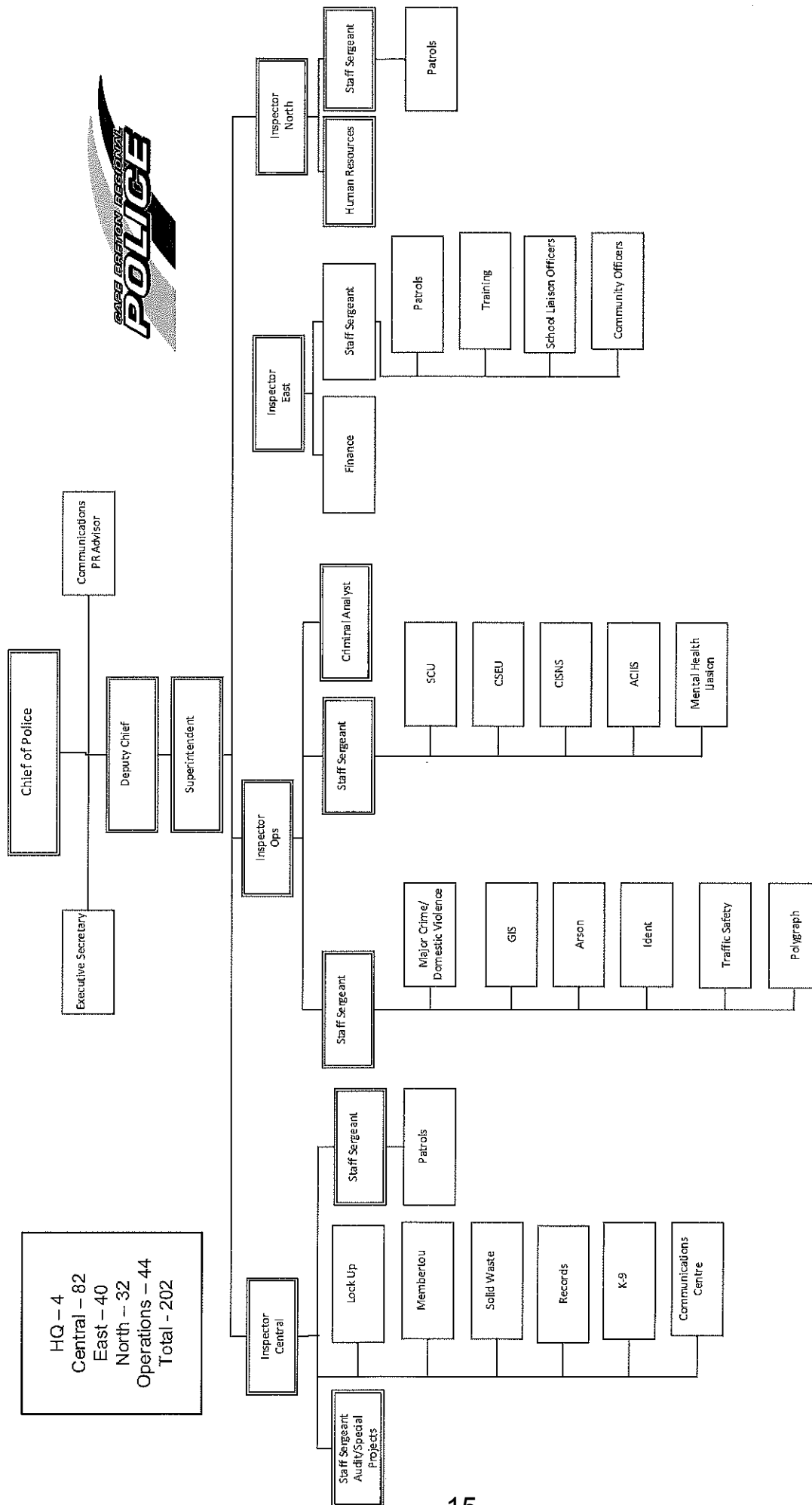
- Assisted with investigations, analyzing data, producing reports and crime mapping to identify potential suspects and target areas.
- Fulfilled internal and external requests for statistical information.
- Facilitated information sharing with Criminal Intelligence Service of Nova Scotia and maintained all information entries to the Automated Criminal Intelligence Information System (ACIIS).
- Created documentation for Prolific Offender's going to Court, liaising with Crown's Office to promote a zero tolerance approach to remand.
- Received training in Liferaft social media tracking and analysis software.

Mental Health Liaison Officer:

- The Mental Health Police Liaison Officers (MHPLO) continues to act as a liaison between the CBDHA and the CBRPS to assist in addressing systemic issues and in resolving particular situations involving individuals with mental health disorders. .
- Assisted with training in Mental Health, providing law enforcement personnel with strategies for dealing with emotionally disturbed persons to increase confidence, comfort and awareness for officers dealing with and successfully resolving such situations.
- Participated in daily outreach activities providing support to individuals exhibiting symptoms of mental illness. The assessment, intervention and/or referral often reduce the risk of escalation of the symptoms and behaviour to the point of a psychiatric emergency and/or involvement with justice services.
- Participated in community education committees and focus groups, attended meetings that address the issues of mental illness in the community and performed formal presentations, consultation and advocacy to various services.
- Accompanied Mental Health nurse to meet with clients with unpredictable behaviours or in concerning environments.

POLICE SERVICES BUDGET 2017-18	Budget Requested 2017-18	Budget 2016-17	Projected Operating Results 2016-17
WAGES, SALARIES & BENEFITS			
6000 WAGES/SALARIES	\$ 22,288,529	\$ 21,910,180	\$ 21,624,061
6010 BENEFITS	3,868,033	3,776,631	3,892,331
TOTAL WAGES, SALARIES & BENEFITS	26,156,562	25,686,811	25,516,392
6011 WAGES, SALARIES & BENEFIT RECOVERY			
PROVINCIAL (19 Officers)	(1,900,000)	(1,900,000)	(1,900,000)
MEMBERTOU POLICING	(883,256)	(858,310)	(723,586)
OTHER PARTNERSHIPS	(826,000)	(820,339)	(1,233,527)
Total 6011 WAGES/BENEFIT RECOVERY	(3,609,256)	(3,578,649)	(3,857,113)
TOTAL WAGES, SALARIES & BENEFITS, NET OF REC	22,547,306	22,108,162	21,659,279
6020 TRAINING/EDUCATION	145,927	145,927	145,927
6030 TRAVEL/CONFERENCES	105,000	105,000	105,000
6040 PROF MEM/DUES & FEES	5,000	5,000	6,725
6050 OFFICE SUPPLIES	53,000	53,000	53,000
6060 OFFICE EQUIPMENT	50,000	50,000	50,000
6070 PHOTOCOPY SUPPLIES	18,000	18,000	18,000
6080 ADVERTISING	5,000	5,000	5,000
6090 POSTAGE & COURIER	7,000	7,000	7,000
6110 TELEPHONE/FAX	260,840	280,840	280,840
6120 PUBL./SUBSCRIPTIONS	6,000	6,000	3,000
6130 COMPUTER HARDWARE	200,000	200,000	100,000
6140 COMPUTER SOFTWARE	115,000	115,000	221,005
6150 MEETING EXPENSES	17,000	17,000	17,000
6160 LIABILITY INSURANCE*	4,000	4,000	4,000
6170 PROMOTION	11,000	11,000	11,000
6180 OTHER COST RECOVERY MEMBERTOU	(161,271)	(161,271)	-
7000 HEAT	50,000	50,000	50,000
7010 ELECTRICAL	99,650	99,650	99,650
7020 WATER	8,000	8,000	8,000
7030 BLDG/FACILITY MAINT	71,000	71,000	71,000
7040 BLDG/FACILITY REPAIR	49,000	49,000	49,000
7050 BLDG/FACILITY INS	12,500	12,500	12,500
7060 BLDG/FACILITY RENOV	20,000	20,000	36,000
7070 BLDG/FACILITY RENTAL	68,000	68,000	68,000
7110 SECURITY	3,700	3,700	3,700
7505 GASOLINE & DIESEL	375,000	375,000	375,000
7510 VEH/EQUIP REPAIRS	287,717	287,717	287,717
7520 VEH/EQUIP INSURANCE	60,000	55,000	55,000
7530 VEH/EQUIP REPLACEMENT	580,000	580,000	550,000
7540 VEH/EQUIP RENTAL	9,000	9,000	5,000
7550 VEH/EQUIP TOWING	5,000	5,000	5,000
7560 VEH/EQUIP GEN SUPPL	10,000	10,000	5,000
8000 OPERATIONAL EQUIP	193,784	193,784	183,784
8010 OPERATIONAL MAT/SUPP	181,373	181,373	195,373
8020 MAINTENANCE EQUIP.	3,570	3,570	3,570
8030 MAINTENANCE MAT/SUPP	19,000	19,000	19,000
8040 COMM EQUIPMENT LINES	10,000	10,000	10,000
8090 UNIFORMS/CLOTHING	220,000	220,000	170,000
8100 PROFESSIONAL SERVICE	95,000	95,000	95,000
8110 CONTRACTS & AGREEMENTS	102,000	102,000	102,000
8120 LEASES	-	-	-
8125 MAJOR INVESTIGATIONS	129,168	143,668	143,668
8130 LICENSES/PERMITS	10,000	10,000	25,000
8150 GRANTS/SUBS TO ORG	170,000	50,000	50,000
Requested Budget	\$ 26,231,264	\$ 25,701,620	\$ 25,364,738

Police Budget 2017-18 Additional Benefits Cost				
Additional Benefits Cost				
Early Retirees, WCB, & LTD Group Benefits			\$ 89,332	See Early Retirees, WCB, LTD 2017-18 tab.
Atlantic Police Association Pension Plan Special pension plan deficiency annual payment			-	No payment required -- see Jan 12, 2017 email from Angus Flemming "FW: CBRM Special payments to APA Pension Plan".
Total Additional Benefits Cost			\$ 89,332	
2017-18 Partnerships Wage & Benefits Recoveries				
Provincial Funding for 19 Officers	19		(1,900,000)	Historical agreement with Province
Membertou Policing Services	7		(883,256)	Wage & benefits per 2014 - 2018 Agreement with Province, Federal, & Membertou cost sharing
Nova Scotia Public Prosecution Services	0	(75,000)		Estimated
Solid Waste Enforcement for illegal dumping RRFB (Cst. Derrick Kelly)	1	(100,000)		Estimated
1 Officer RCMP Criminal Investigation Service of Nova Scotia (CISNS)	1	(100,000)		Estimated
3 Officers RCMP Integrated Traffic	3	(300,000)		Estimated
Fortress of Louisbourg	0	(25,000)		Estimated
4 School Liaison Officers (9 months)				
Nova Scotia Department of Education	(113,000)	4		
Cape Breton Victoria School Board (CBVSB)	(113,000)	(226,000)		Estimated
Total Other Partnerships			(826,000)	
Total Cost Recoveries 2017-18	35		(3,609,256)	



February 2017

