



Board of Police Commissioners

Agenda

Thursday, March 1st, 2018

10:00 a.m.

2nd Floor Council Chambers

Note Date Change

**City Hall
320 Esplanade
Sydney, N S.**

Commission Members:

Commissioner Earlene MacMullin, Chair
Commissioner Steve Gillespie
Commissioner Ivan Doncaster
Citizen Appointee - Commissioner Nadine Bernard
Citizen Appointee – Commissioner Dale Deering-Bert
Citizen Appointee - Commissioner Joseph Meaney
Provincial Appointee – Commissioner Joseph Gillis, Vice Chair

Cape Breton Regional Municipality

Board of Police Commissioners

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Roll Call

1. **Approval of Minutes:** (previously distributed)
➤ **December 12, 2017**
2. **Divisional Reports:** Staff Sergeant Paul Muise and Staff Sergeant Phillip Ross
(See page 3)
3. **2018-2019 Proposed Police Budget and Organization Chart:** Chief Peter McIsaac (See
page 10)

Adjournment



Divisional Report
December 1, 2017 – February 15, 2018

Calls responded to by the CBRPS:

	Calls	Reportable
North Division	2048	671
Central Division	4738	2292
East Division	2764	1110
CBRPS Total	9,550	4,073

HIGHLIGHTS AND INITIATIVES

- Charged a number of individuals involved in operating illegal marihuana dispensaries, seizing product worth hundreds of thousands of dollars.
- Participated in Operation Christmas – a province-wide campaign to reduce impaired driving – throughout the month of December. Members of the Traffic Safety Unit and Patrols conducted checkpoints across CBRM.
- Held 9th Annual “Shop of the Class” in conjunction with the Mayflower Mall and Cape Breton-Victoria School Board, helping 36 deserving students fulfill their Christmas wish lists with Mayflower Mall gift certificates and additional shopping money donated by local business men for the 4th consecutive year, as well as winter jackets from Sportcheck.

TRAINING

- Drug Recognition Expert (DRE) – Florida USA (2)
- Canadian Police Knowledge Network online training (ongoing)
- CBRPS Instructors Use of Force Training
- Annual Block Training 2018 – Use of Force, Restraints, Domestic Violence Education, Subject Behaviour Officer Response, Active Shooter Training (Safe Approach and Entry, Scenarios)

PATROLS

- Attended calls relating to incidents of Assault, Suspicious Fires, Theft, Vandalism, Deceased Persons, Missing Persons, Break and Enter, Impaired Driving, Motor Vehicle Accidents, Domestic Violence and Weapons Complaints.
- Addressed citizen complaints regarding speeding, dirt bikes and ATV's, loitering, mischief/graffiti and garbage.
- Assisted the Traffic Safety Unit with speed enforcement on Grand Lake Road.
- Conducted property and premise checks relating to insecure premises, suspicious activity and requests for extra patrols.
- Worked with Safer Communities and By-Laws to address several abandoned buildings, resulting in several completed and pending demolitions.

Member:

- Responded to 328 calls for service and laid 34 charges.
- Attended / participated in wellness events, cultural ceremonies and Interagency and Band Council meetings, and conducted presentations on bullying, healthy relationships, family violence, drugs and distracted driving.

K-9 Unit:

- Responded to 45 calls for K-9 service including Robbery, Suicidal Person, Domestic Assault/Threat, Barricaded Persons, Missing Persons, Flight from Police, Arson, Stolen Vehicle, Motor Vehicle Collision, Home Invasion, Break & Enter, Drug Searches and assistance to Major Crime, Street Crime, Emergency Response and Ident members.
 - Located / arrested 2 persons and 8 articles, laid 2 charges, and issued 6 Summary Offence Tickets.
- Assisted patrols with 168 calls for service, alarms and vehicle stops.
- Regularly participated in foot patrol in downtown communities and made presentations in high schools and at community events.

School Liaison Officers:

- Participated in coaching and mentoring students.
- Worked closely with school administration to address potential issues and ensure school safety.
- Investigated criminal matters that occurred during school hours.
- Dealt with incidents including: property damage, bomb threats, bullying, theft, sexual assaults, suicidal students, threats and illegal drugs, parking problems, working with school administration and parents to address issues internally through suspensions and restitution or through further police investigation and the Court system where warranted.
- Assisted patrol officers with files connected to students at schools.
- Worked with Addictions Services to refer youth with addiction issues.
- Referred matters to Child Welfare.
- Helped students who were experiencing personal problems by referring to Mental Health Services
- Attended various after school activities and events, which include sporting events, Parent/Teacher meetings, school dances, safe grad meetings, chaperone, fundraising for school events, African Heritage Gale Honour Guard
- Assisted at the Red Cup Tournament, Coal Bowl Tournament, Sgt. James MacNeil Memorial Basketball Tournament.

Community Officers:

- Conducted Internet Safety, Cyber Bullying and drug presentations in various schools.
- Presented workplace safety presentations, including theft prevention education and awareness for downtown merchants, as well as fraud prevention presentations for seniors.
- Attended and assisted with various community events throughout the CBRM including the Christmas Daddies Telethon, Cape Breton Highlanders Student Appreciation Event, a healthy eating program for youth at the North Sydney Super Value, and the Red Cup and Coal Bowl tournaments.
- Took part in activities at youth centers in the CBRM.
- Worked with various community agencies, including Cross Roads and Breton Ability Centre.
- Mentored CBU Bachelor of Community Studies students.
- Supported a local family for Christmas through the Adopt a Family Program and hosted a Christmas skating party for students of Jubilee Elementary School.
- Hosted an open house event at CBRP North Division office for local school students.

- Meet with CBRM councillors regarding local issues and attended Neighbourhood Watch meetings.
- Liaison with the RELAYS Project:
 - Serving 140 clients at six active sites in Eskasoni, Sydney Mines, Sherwood Park, Whitney Pier, New Waterford and Glace Bay.
 - Delivering youth-based activities around the CBRM focusing on resiliency, adventure and youth service, and make connections with local activity providers to fulfill participant needs and interests.
 - Canada 150 camping in the Highlands, Tim Horton's Camp, community volunteering, Mi'kmaq Elder-led camp, CBU Art Gallery project, Slow Cooked Dreams food preparation program.
 - Collaborating with Whitney Pier Memorial and Schools Plus to deliver programming within the school to increase pro-social relationships and increase positive school atmosphere.
 - Success: 17 participants have continued on as mentors; two participants are attending NSCC and another is attending adult school.

OPERATIONAL SUPPORT

Traffic Safety Unit:

- Enforced 243 *Motor Vehicle Act* charges.
 - Participated in Operation Christmas campaign for impaired driving, including targeted checkpoints with MADD.
 - Enforced intersection safety during the month of January, filing 40 charges.
 - Investigated two separate vehicle-pedestrian collisions, resulting in charges of Failing to Yield, Criminal Negligence and Dangerous Driving.
- Presented daily radio messages on winter road conditions and safe driving tips.
- Provided safety planning and escorts for 15 events, parades, festivals and races throughout the CBRM.
- Managed the Crossing Guard program with 39 full-time and 17 part-time guards.

Street Crime/Drug Unit:

- Executed 10 warrants, laid 36 charges and seized \$385, 230 worth of drugs and \$36, 733 cash.
- Assisted other agencies and sections of the CBRPS in executing search warrants, conducting surveillance and making arrests.
- Shared intelligence on persons involved in criminal activity with police agencies across Nova Scotia.
- Conducted presentations on current street-drug trends for school students and hospital staff.

Community Safety Enforcement Unit:

- Worked on 354 assignments and laid 45 charges.
- Conducted numerous curfew checks, property checks, address checks, vehicle stops and attempts to execute outstanding warrants, arresting individuals breaching conditions.
- Assisted patrols and investigative sections with surveillance, information gathering and enforcement in response to complaints, concerns, areas of increased criminal activity (vandalism, vehicle entries, break and enters, drug activity), high risk offenders and ongoing investigations, including the execution of search warrants, successfully resulting in arrests and charges.
- Assisted Nova Scotia Safer Communities Unit locating individuals with expired firearms licenses.

Major Crime/Domestic Violence Unit:

- Assigned 22 new investigations and laid 80 criminal code charge in relation to complaints including Attempted Murder, Aggravated Assault, Forcible Entry, Robbery, Assaults, Sexual Assaults, Domestic Violence, Criminal Harassment, Uttering Threats, Break and Enters, Fraud, Weapon Violations, Breach Violations, and executing Arrest Warrants.
 - Currently 46 active investigations.
- Executed 5+ search warrants and production orders along with sealing orders.
- Continued preparing Court documentation for upcoming trials.
- Reviewed 334 domestic-related files and received 169 domestic violence referrals, resulting in 120 Criminal charges.

General Investigation Section

- Assigned 18 new files for investigation, including sexual offences, theft, assault and Breaches of Court orders and laid 19 charges.
- Prepared and executed several Warrants and Production Orders.
- Registered persons on the National Sex Offender Registry.

Arson Investigator:

- Investigated 7 suspicious fires and laid 5 charges.
- Executed search warrants and production orders for ongoing investigations.
- Worked closely with the Fire Marshall's office, polygraph examiner and Forensic Identification Unit, Insurance Bureau of Canada and CBRM Inspection and Bylaws, as well as RCMP Technology Lab in Halifax.

Internet Child Exploitation Unit (ICE) / Computer Forensic Unit:

- Worked on 18 investigations including incidents of child luring, child pornography and the forensic analysis of computers and mobile devices such as tablets and cell phones.
- Prepared and executed several production orders/search warrants

Forensic Identification Unit:

- Responded to 50 calls for service including: Arson, Deceased Persons, Fires, Motor Vehicle Accidents, Break & Enters, Assaults, Robberies, Search Warrants, Photo Arrays and lab requests.
- Prepared files for court including exhibit preparation.
- Maintained exhibit control for all evidence seized by the police service, and managed all photographic evidence.
- Conducted lab work associated with file exhibits submitted by Major Crime, General Investigation Unit, Arson Investigation Unit and Patrols for processing – confirmed 6 fingerprint identifications.

Polygraph Unit:

- Assisted members of Major Crime, General Investigative Section, Arson Investigator and Patrols with several investigations, conducting Polygraph tests, taking statements and conducting interviews, and advising on interview strategy and technique.

Criminal Analyst:

- Assisted with investigations, analyzing data, producing reports and crime mapping to identify potential suspects, timelines and target areas.
- Fulfilled internal and external requests for statistical information.
- Facilitated information sharing with Criminal Intelligence Service of Nova Scotia, Correctional Services Canada and managed entries to the Automated Criminal Intelligence Information System (ACIIS).
- Created documentation for Prolific Offender's going to Court, liaising with Crown's Office to promote a zero tolerance approach to remand.

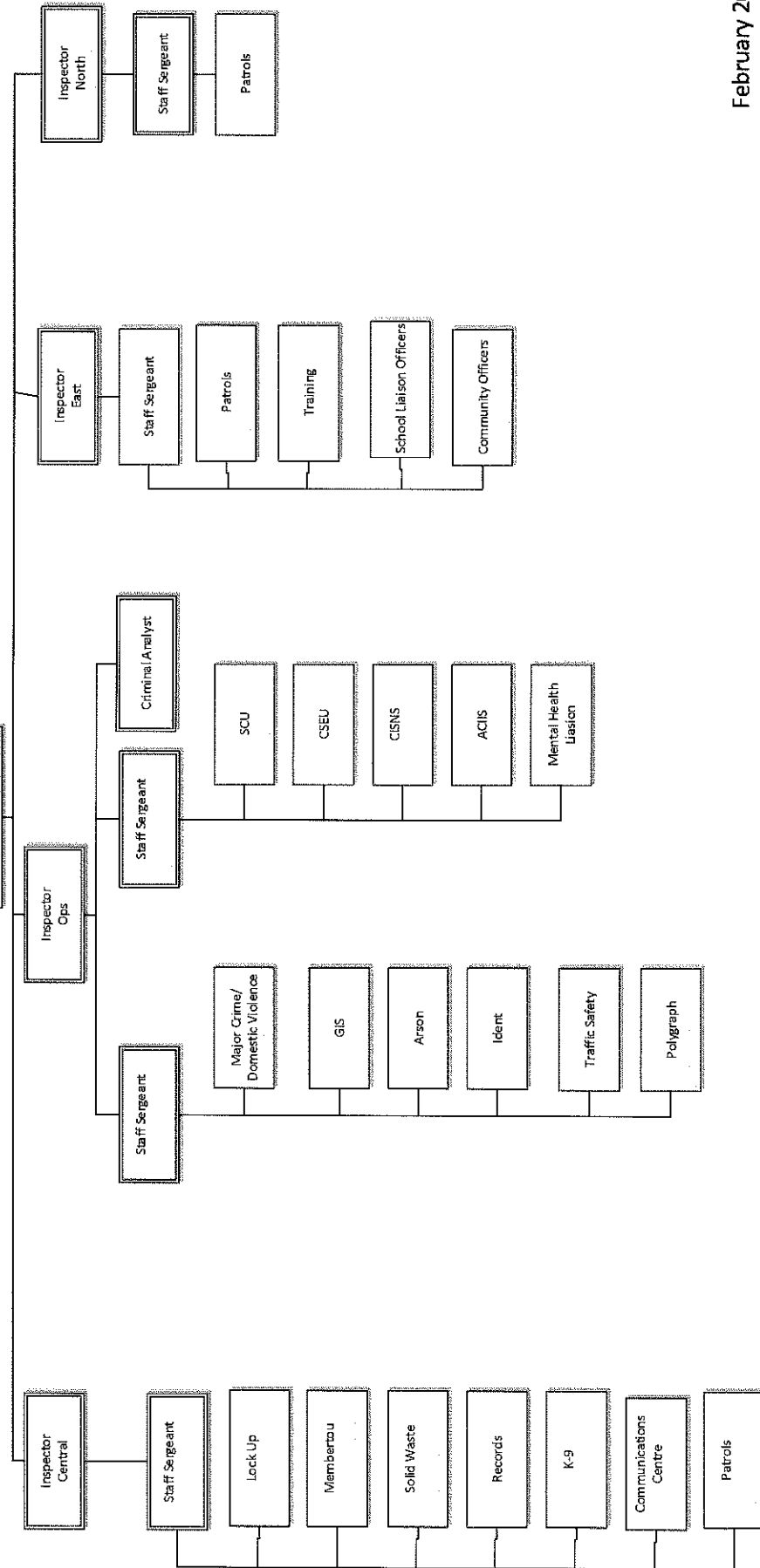
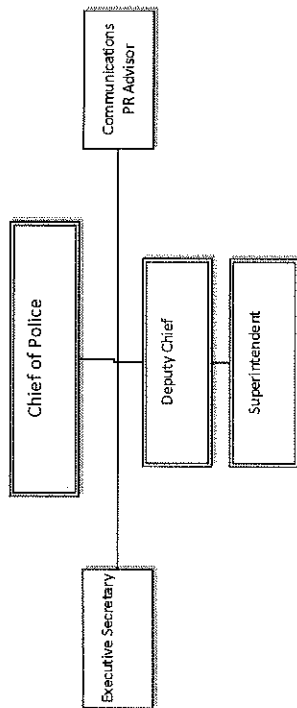
Mental Health Liaison Officer:

- Acted as a liaison between the NSHA and the CBRPS to help address systemic issues and resolve situations involving individuals with mental health disorders.
- Assisted with training in Mental Health, including strategies for officers to identify and resolve situations dealing with persons suffering from a mental illness.
- Participated in community education and focus groups, conducted presentations and advocacy, and provided outreach services to support individuals with mental illness and accompany mental health nurses meeting with unpredictable / concerning clients.
- Collaborated with Crown Prosecutors, Defence Lawyers and Mental Health professionals on supportive plans for those involved in the justice system.

POLICE SERVICES BUDGET AND 5 YEAR CORPORATE PLAN							2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Projected Operating Results							Budget	Budget Requested	Increase (Decrease)			
2017-18							2017-18	2018-19	Increase (Decrease)			
WAGES, SALARIES & BENEFITS												
5000 WAGES/SALARIES							\$ 22,508,792	\$ 22,835,081	\$ 546,553	\$ 23,520,134	\$ 24,094,711	\$ 25,562,078
5010 BENEFITS							3,911,297	4,178,629	310,596	3,645,621	3,731,054	3,962,122
TOTAL WAGES, SALARIES & BENEFITS							26,420,089	27,013,711	857,148	27,165,755	28,664,722	29,524,201
WAGES, SALARIES & BENEFIT RECOVERY												
6011 WAGES, SALARIES & BENEFIT RECOVERY												
PROVINCIAL (15 Officers)							(1,900,000)	(1,900,000)	-	(2,300,000)	(2,428,239)	(2,495,016)
MEMBERTOU POLICING							(883,256)	(909,754)	(26,498)	(1,145,704)	(1,177,211)	(1,242,848)
OTHER PARTNERSHIPS							(987,270)	(890,000)	(64,000)	(890,000)	(890,000)	(890,000)
Total 6011 WAGES/BENEFIT RECOVERY							(3,770,526)	(3,699,754)	(90,498)	(4,335,704)	(4,527,824)	(4,627,864)
TOTAL WAGES, SALARIES & BENEFITS, NET OF RECOVERY							22,649,563	23,313,957	766,651	22,830,050	23,395,304	24,896,337
6020 TRAINING/EDUCATION							131,669	142,927	(3,000)	144,356	147,258	148,730
6030 TRAVEL/CONFERENCES							105,000	105,000	-	106,050	107,111	109,263
6040 PROF MEM/DUES & FEES							1,961	5,000	-	5,050	5,101	5,203
6050 OFFICE SUPPLIES							40,816	48,000	(5,000)	48,480	49,454	49,949
6060 OFFICE EQUIPMENT							54,506	55,000	5,000	56,106	56,667	57,233
6070 PHOTOCOPY SUPPLIES							11,191	18,000	-	18,180	18,362	18,731
6080 ADVERTISING							2,000	5,000	-	5,050	5,101	5,203
6090 POSTAGE & COURIER							7,000	7,000	-	7,070	7,141	7,284
6110 TELEPHONE/FAX							271,613	275,000	14,160	277,750	283,333	286,166
6120 PUBL./SUBSCRIPTIONS							2,728	4,000	(2,000)	4,040	4,121	4,162
6130 COMPUTER HARDWARE							131,082	132,000	(68,000)	133,320	136,000	137,360
6140 COMPUTER SOFTWARE							217,488	240,000	125,000	244,824	247,272	249,745
6150 MEETING EXPENSES							17,000	17,000	-	17,170	17,342	17,690
6160 LIABILITY INSURANCE*							4,790	5,000	1,000	5,050	5,101	5,203
6170 PROMOTION							11,000	11,000	-	11,110	11,221	11,447
6180 OTHER COST RECOVERY/MEMBERTOU							-	(161,271)	-	(162,884)	(167,363)	(176,695)
7000 HEAT							43,247	47,000	(3,000)	47,470	48,424	48,908
7010 ELECTRICAL							111,662	115,000	15,350	116,150	117,312	118,485
7020 WATER							7,036	8,000	-	8,080	8,161	8,325
7030 BLDG/FACILITY MAINT							83,246	83,000	12,000	83,830	85,515	86,370
7040 BLDG/FACILITY REPAIR							13,734	15,000	(34,000)	15,150	15,455	15,609
7050 BLDG/FACILITY INS							16,532	17,028	4,528	17,198	17,370	17,719
7060 BLDG/FACILITY RENOV							20,000	20,000	-	20,200	20,402	20,812
7070 BLDG/FACILITY RENTAL							58,073	64,000	(4,000)	64,640	65,939	66,599
7110 SECURITY							3,700	3,700	-	3,737	3,812	3,850
7505 GASOLINE & DIESEL							375,000	375,000	-	378,750	386,363	390,227
7510 VEH/EQUIP REPAIRS							269,713	287,717	-	290,594	296,435	299,399
7520 VEH/EQUIP INSURANCE							54,394	56,026	(3,974)	56,586	57,152	58,301
7530 VEH/EQUIP REPLACEMENT							550,820	580,000	-	585,800	597,575	603,550
7540 VEH/EQUIP RENTAL							2,000	2,000	(7,000)	2,020	2,061	2,081
7550 VEH/EQUIP TOWING							2,030	5,000	-	5,050	5,101	5,203
7560 VEH/EQUIP GEN SUPPL							7,708	10,000	-	10,100	10,303	10,406
8000 OPERATIONAL EQUIP							90,552	191,220	(2,564)	193,132	195,064	196,984
8010 OPERATIONAL MAT/SUPP							144,321	181,373	-	183,187	185,019	186,869
8020 MAINTENANCE EQUIP.							1,502	3,570	-	3,606	3,642	3,715
8030 MAINTENANCE MAT/SUPP							4,000	4,000	(15,000)	4,040	4,121	4,162
8040 COMM EQUIPMENT LINES							6,021	7,500	(2,500)	7,575	7,651	7,805
8090 UNIFORMS/CLOTHING							107,637	162,000	(58,000)	163,620	165,256	168,578
8100 PROFESSIONAL SERVICE							106,417	95,000	-	95,950	97,879	98,857
8110 CONTRACTS & AGREEMENTS							136,810	137,000	35,000	138,370	141,151	142,563
8120 LEASES							-	-	-	-	-	-
8125 MAJOR INVESTIGATIONS							129,168	129,168	-	130,460	133,082	134,413
8130 LICENSES/PERMITS							2,086	3,000	(7,000)	3,030	3,091	3,122
8150 GRANTS/SUBS TO ORG							170,000	170,000	-	170,000	50,000	50,000
Requested Budget							\$ 26,182,805	\$ 26,994,915	\$ 763,650	\$ 26,546,118	\$ 27,068,981	\$ 28,590,978
% Increase (Decrease)									2.9%	-1.7%	2.7%	2.9%

POLICE SERVICES BUDGET AND 5 YEAR CORPORATE PLAN		Projected Operating Results 2017-18	Budget 2017-18	Budget Requested 2018-19	Increase (Decrease)	2019-20	2020-21	2021-22	2022-23
4751 RECORDS INQUIRIES	\$	105,152	\$ 14,808	\$ 14,808	\$ -	\$ 14,808	\$ 14,808	\$ 14,808	\$ 14,808
5151 FINES		295,954	358,562	358,562	-	358,562	358,562	358,562	358,562
Total Police Services Revenue	\$	401,105	\$ 373,370	\$ 373,370	\$ -	\$ 373,370	\$ 373,370	\$ 373,370	\$ 373,370
% Increase (Decrease)					0.0%	0.0%	0.0%	0.0%	0.0%

HQ – 4
 Central – 82
 East – 40
 North – 32
 Operations – 44
 Total - 202



February 2018