Cape Breton Regional Municipality

Council Meeting

AGENDA

THURSDAY, DECEMBER 15TH, 2016

1:30 P.M.

***Note date and time change**

Council Chambers
2nd Floor, City Hall
320 Esplanade, Sydney, NS

Cape Breton Regional Municipal Council

Thursday, December 15, 2016

1:30 p.m.

AGENDA ITEMS

ROLL CALL

O' Canada

Moment of Silent Reflection

1. **APPROVAL OF MINUTES: (Previously Distributed)**

   - Council – November 15th, 2016

2. **RESOLUTIONS & PROCLAMATIONS:**

   a) **James Delorey Day**
   Councillor Jim MacLeod (See page 6)

3. **PLANNING ISSUES:**

   3.1 **Final Approval – Public Hearing:**

   a) **Zoning Amendment Application 1030 – Gary Chant, 134 Blackett Street, Glace Bay:**

Public Hearing to consider the zoning amendment application to permit a three unit apartment building at 134 Blackett Street, Glace Bay, Case #1030. Karen Neville, Planner (See page 8)

Continued…

PLANNING ISSUES (cont'd)

3.2 Approval to Advertise:

a) Zoning Amendment Application 1031 Derrick Marsman, 30 Elmwood Ave, Whitney Pier (PID 15874886):

Application to amend the Land Use By-Law to permit construction of a four unit apartment building at 30 Elmwood Ave, Whitney Pier. Karen Neville, Planner (See page 15)

3.3 Renaming of Lakeview Drive Extension, Ironville: Karen Neville, Planner (See page 21)

4. BUSINESS ARISING:

4.1 Council – November 15th, 2016

a) Draft Audited Financial Statements for Year Ending March 31, 2016: Jennifer Campbell, Manager of Finance (See page 24)

Committee recommends Council to approve and release the:

- Audit Findings Report for the Year Ending March 31, 2016 (See page 26)
- CBRM Consolidated Financial Statements for the Year Ending March 31, 2016 (See page 48)
- CBRM Water Utility Financial Statements for the Year Ending March 31, 2016 (See page 82)

b) The Positive Change Plan, Part II: His Worship, Mayor Cecil P. Clarke (See page 98)

5. CORPORATE SERVICES ISSUES:

5.1 Request to Purchase CBRM Property - Portion of PID 15013998 Regent Street, North Sydney: Sheila Kolanko, Senior Paralegal/Property Manager (See page 109)

Continued…

CORPORATE SERVICES ISSUES (cont'd)

5.2 **Request to Amend Existing NSP Maritime Link Easement – PID 15774789 – Blackett's Lake, PID 15085996 – Beechmont, PID 15526023, 15191497 – Georges River:** Sheila Kolanko, Senior Paralegal/Property Manager (See page 112)

5.3 **Request to Declare Surplus CBRM Property PID 15624406 Former Police Station, 412 Purves Street, North Sydney:** Bill Murphy, Director of Recreation, Parks & Grounds, Buildings & Facilities (See page 117)

5.4 **Seaview Manor, Glace Bay:** Demetri Kachafanas, Regional Solicitor (See page 119)

6. PROTECTIVE SERVICES ISSUE:

6.1 **Special Constables to be Appointed to Enforce the CBRM Parking Bylaw P-100:** Paul Burt, Manager Building, Planning and Licensing Laws (See page 127)

7. REPORTS:

7.1 **Union of Nova Scotia Municipalities/Department of Municipal Affairs Partnership Framework:** Councillor George MacDonald (See page 129)

7.2 **Financial Forecast to March 31, 2017:** Jennifer Campbell, Manager of Finance (See page 136)

Adjournment

Proclamation

James Delorey Day

Whereas: December 5^{th}, 2016 is the 7^{h} Anniversary of the search for James Delorey;

And Whereas: On the afternoon of December 5^{th}, 2009, seven-year-old James Delory wandered and became lost in a wooded area behind his family's home South Bar;

And Whereas: James lived with autism and was non-verbal however you could always hear him giggling when he was near;

And Whereas: He was a kind and playful child who loved adventure, enjoyed the outdoors, and loved to play and run;

And Whereas: James' love for adventure led him down a path where Chance, a loyal Dalmatian Fox Terrier mix, followed him, staying by James' side when he became lost in the wilderness;

And Whereas: Throughout the two days and nights that included the first blizzard of the season, young James and Chance survived while a massive search was underway;

And Whereas: While the search was on-going, the story of James touched people across our community, the province, the country and the world abroad;

And Whereas There was unwavering support from citizens, community volunteers, local businesses, the Cape Breton Regional Police Service, ground, air and marine search and rescue organizations, volunteer fire departments, Emergency Management Office of Nova Scotia, the military, Royal Canadian Mounted Police, Harbourside Elementary School, Autism Society of Cape Breton, Emergency Health Services, Cape Breton District Health Authority, and the IWK;

And Whereas: On December 7^{th}, Chance returned home, leaving behind a trail of paw prints in the snow;

Continued…

And Whereas: Shortly after, searchers located James just over 1 kilometer from his home, he was curled up under a tree with an obvious impression in snow where Chance laid beside him;

And Whereas: While the community hoped and prayed for James' recovery, tragically, young James peacefully passed away at the 1WK;

And Whereas: At one of the busiest times of year, the people within our community came together for another and should be proud of the extensive efforts which were made in the face of adversity for James;

And Whereas: As Chance was by James' side, this is a reminder that our pets are a part of our families and that they too can be heroes like Chance, who was inducted in the Purina Hall of Fame and being the animal who received the most nominations in the their history; Chance is now with James as he passed away in January 2014 at the age of 13;

And Whereas: Project Lifesaver, a program designed to assist with locating individuals who live with cognitive disorders that are at risk to wander is offered in our community to help prevent another tragic loss;

And Whereas: With the blessing of James' family, since 2010, community volunteers hold the "James Delorey Annual Fundraising Day" on the first Saturday of December each year to honour James while supporting one of our local charities;

And Whereas: James' will continue living forever in the hearts of his family and of those within our community;

Be It Therefore Resolved: That the Cape Breton Regional Municipality Mayor and Council declare December 7th, 2016 as James Delorey Day in the CBRM.

Councillor Jim MacLeod
District #12 – CBRM

December 15th, 2016

Approval to Advertise Zoning Amendment Application # 1030 – Gary Chant 134 Blackett Street, Glace Bay:

Motion:
Moved by Councillor Eldon MacDonald, seconded by Councillor Deputy Mayor George MacDonald, approval to advertise notice of a Public Hearing to be held at a future meeting of Council to consider the zone amendment application to permit a three unit apartment building at 134 Blackett Street, Glace Bay, Case #1030.
Motion Carried.

TO: **CBRM Council**

FROM: **Karen Neville**

SUBJECT: **ZONING AMENDMENT APPLICATION – 1030 Gary Chant 134 Blackett Street, Glace Bay**

DATE: **December 7th, 2016**

Introduction
The Planning and Development Department has received a zoning amendment application from Gary Chant requesting permission to permit a three unit apartment building at 134 Blackett Street, Glace Bay. Mr. Chant would like the opportunity to have an additional rental unit in the basement of the existing two unit building. The property is zoned Residential Urban C (RUC) which only permits one and two unit residential dwellings; as a result, Mr. Chant has requested the zoning on the property be amended.

The area surrounding the property in question is predominantly residential. According to CBRM records, there are 67 single detached dwellings, nine two-unit dwellings, one three-unit dwelling and one four-unit dwellings in the area outlined in yellow on Attachment A. There is also a storage building associated with a fishery use and a tour operator within this area.

What Does the Municipal Planning Strategy Say?
There are several policies in the Municipal Planning Strategy (MPS) which advocate for higher density residential developments like apartment buildings under a variety of circumstances. When the current zoning does not permit the scale of a proposed residential development it is a policy of the MPS to at least consider a zoning amendment. If a zoning amendment is considered, Policy 1. d. 9 Part 4 of the MPS provides a list of six criteria Council must use to evaluate the merits of the zoning amendment application. The criteria are listed below along with an evaluation of the proposed application.

- The development proposal must include a landscaping plan to buffer and screen low density residential uses from the starker ancillary components of the site (*e.g. parking spaces, driveways, utility facilities, etc.*)

The existing development has a parking area that can accommodate several vehicles and will be expanded to accommodate three parking space (Attachment B). A portion of the parking area will be screened by an accessory building located on the adjacent property. Upon the completion of the construction the applicant does plan on landscaping the property. There is no reason to suggest the proposed apartment building will not comply with this criteria.

- an on-site parking and vehicular maneuvering plan which does not exacerbate traffic movement problems along any public street/road abutting the site shall be included;

Three parking spaces must be provided to be in compliance with the parking standards of the Land Use Bylaw. The proposed site plan depicts the location of the proposed parking (Attachment B).

- traffic emanating to and from the site shall not significantly increase the volume of traffic along any public street/road it will be accessing;

The applicant is requesting to convert the existing building from two-units to three-units. The addition of one dwelling unit would not result in a significant increase in traffic onto Blackett Street. The criteria to evaluate increased traffic is more relevant when considering a zone amendment for a much larger apartment building.

- The development proposal must mitigate the potential adverse effects any significant buildings will have on much smaller scale low density residential buildings.
- The site plan and building design must respect any aesthetic aspects of the streetscape that are easily discernable;
- Any adverse effects such as bulk and height resulting from a significantly greater scale than existing residential development in proximity shall be mitigated.

Generally, landscaping on the surrounding properties is modest i.e. maintained lawns with little or no shrubbery or evidence of professional landscaping. It is the applicant's intention to landscape the property upon the completion of the construction. The existing building is a two storeys, which is a residential building found in the general area. From the exterior the building will appear to be a single detached dwelling.

When considering a proposed amendment for an apartment building the MPS states that the purpose of zone amendment is to ensure that the apartment building does not adversely affect low density residential development in the vicinity. The MPS also states that the allowable density and scale of an apartment development within a neighbourhood shall be correlated based on:

- the level of the public street/road accessing the site;
- the variety of land use types in the vicinity; and
- the existing development densities in a given neighbourhood;

Although Blackett Street is considered to be a Level S street (local traffic only), non-local traffic can access the Cape Breton Miners Museum via Blackett Street. There is a Transit Cape Breton route at the Blackett Street intersects South Street. While the area is predominantly single unit there is a range of higher density residential buildings in the area. Mr. Chant is requesting to convert an existing two storey building, which is a common building type in the area, from a two unit dwelling to a three unit dwelling. After the conversion the building will still appear to be a single unit dwelling and will be in keeping with the scale of the surrounding buildings. Based on the above evaluation, the proposed zone amendment to permit a three-unit building on PID 15876675 would meet the intent of the MPS.

Notice of the Public Hearing

In accordance with the *Municipal Government Act*, notice of this application was placed in the November 30th and December 7th editions of the Cape Breton Post. Notice was also mailed to assessed property owners in the vicinity of the property in question. At the time this report was prepared no written comments were received by the Planning and Development Department. One phone call was received from Mary Beth and Charles Reid of 149 Blackett Street who requested their support be included in the report to Council.

Recommendation

I recommend that Council approved amending the zoning for PID 15423726 and PID 15854219 from Residential Urban C (RUC) to Apartment Building D (ABD).

The Amending By-law can be found in Attachment C.

Submitted by:

ORIGINAL SIGNED BY

Karen Neville
Planning and Development Department


A
Wilcox Lane
Luke Street
Brookland Street
Blackett Street
Museum Street
Birkley Street
South Street
Quarry Road
Poole Avenue
Burchill Crescent
South Street
Street
134 Blackett Street
Two Unit Dwelling
Three Unit Dwelling
Four Unit Dwelling


B
Blackett Street
Parking Area

C

By-law

of the Cape Breton Regional Municipality

amending the

Cape Breton Regional Municipality's
Land Use Bylaw

Pursuant to Section 210 of the Municipal Government Act of Nova Scotia, the Council of the Cape Breton Regional Municipality hereby amends the text and map of the Cape Breton Regional Municipality's Land Use By-law in the following manner:

THAT: Council Renumbers Part 93 Definitions to Part 94

THAT: Council amends the text of the Land Use By-law by creating the following Zone.

PART 93 APARTMENT BUILDING D (ABD) ZONE

Section 1 ABD Uses Permitted

Development Permits shall only be issued in the ABD Zone for one or more of the following uses in compliance with any relevant section of the General Provisions Part, and any specific section of this Part devoted to the use.

- 3 unit apartment building at a density of 1 dwelling unit per 3,000 sq. ft. of land on the lot parcel *in complionce with the provisions of Section 2*
- 3 unit apartment building at a density of 1 dwelling unit per 3,000 sq. ft. of land on the lot parcel *in complionce with the provisions of Section 2*
- All uses permitted in the RUC Zone subject to the RUC Zone requirements

---

Section 2 ABD Lot Development Requirements

- The maximum number of storeys shall be two
- The total maximum lot parcel coverage for all main uses in this Zone shall be 1/3rd (i.e. 33%) of the lot parcel area. The part of a building used to calculate this maximum lot parcel coverage is the roof to the edge of the eave (i.e. dripline)
- A minimum of 3 parking spaces shall be provided on-site in compliance with the definition for parking space in this Bylaw. All other aspects of the parking area shall be in compliance with the General Provision Section of this Bylaw titled "Parking Area Standards".
- All areas of the lot parcel subject to this Zone not occupied by the building footprint, parking area, or deck shall be in compliance with the definition for landscaped open area in this Bylaw.

THAT: Council amends the Land Use Bylaw map by deleting the Residential Urban C (RUC) Zone in effect for PID 15423726 and PID 15854219 and replacing it with the Apartment Building D (ABD) Zone.

PASSED AND ADOPTED: by a majority of the whole Council at a duly called meeting of the Cape Breton Regional Municipal Council held on ___________.

____________________ ____________________

MAYOR **CLERK**

__THIS IS TO CERTIFY__ that the attached is a true and correct copy of the Land Use Bylaw amendment Amending By-law of the Cape Breton Regional Municipality adopted by Regional Council during a meeting held on _________ to amend the Cape Breton Regional Municipality's Land Use By-law.

____

Deborah Campbell, CLERK

CBRM A Community of Communities

TO: CBRM Council

FROM: Karen Neville

SUBJECT: ZONING AMENDMENT APPLICATION – 1031
Derrick Marsman
30 Elmwood Ave, Whitney Pier
(PID 15874886)

DATE: December 7th, 2016

Introduction

The Planning and Development Department has received a zoning amendment application from Mr. Derrick Marsman requesting permission to construct a four unit apartment building at 30 Elmwood Ave (PID 15874886) [Attachment A]. The property currently contains a vacant building which Mr. Marsman plans on demolishing. This vacant building was originally constructed and occupied as a public school and after the school closed was occupied as a church. Mr. Marsman intends on using the building's foundation to construct a storey and a half apartment building which will be 99ft by 57ft (Attachment B).

The area surrounding the property in question is predominantly low density residential. According to CBRM records, there are 88 main buildings in the immediate neighbourhood (Attachment A). Of those, there are 65 single detached dwellings, 19 two unit dwellings, 2 three unit dwellings, and one vacant church in addition to the building in question. Of the residential buildings, 46% are considered to be owner unoccupied.

Why a zoning amendment is necessary for this development?

The property is zoned Residential Urban C (RUC), and has an area of 38334.2ft^2. While the RUC zone permits a range of uses, when it comes to residential development only one and two unit residential dwellings are permitted in the RUC zone. As a result, Mr. Marsman has requested the zoning on the property be amended to permit a four unit apartment building.

What Does the Municipal Planning Strategy Say?

The Municipal Planning Strategy (MPS) does have a policy that permits apartment buildings as optional uses for abandoned community or education service buildings. The objective of this policy is to facilitate the re-use of these abandoned, often very large, buildings in what would otherwise be residential neighbourhoods. However, in this case the building is in such poor condition it is not feasible for it to be converted and it must be demolished. The removal of the building means that the above policy no longer applies; and zoning would need to be changed to permit an apartment building on the property.

There are several policies in the MPS which advocate for higher density residential developments under a variety of circumstances. When the current zoning does not permit the scale of a proposed residential development it is a policy of the MPS to at least consider a zoning amendment. If a zoning amendment is considered, Policy 1. d. 9 Part 4 of the MPS provides a list of six criteria Council must use to evaluate the merits of the zoning amendment application. The criteria are listed below along with an evaluation of the proposed application.

- The development proposal must include a landscaping plan to buffer and screen low density residential uses from the starker ancillary components of the site (*e.g. parking spaces, driveways, utility facilities, etc.*)

The proposed parking area will be small and located on either side of the main building (Attachment C). It is the applicant's intention to plant a series of shrubs or trees along the driveway and to the north of the first parking area. The properties to the immediate west and south of the property are vacant and owned by the CBRM (Attachment A). These properties have been deemed essential by CBRM due to the fact they are either the location of a road parcel or are the location of the Coke Oven Brook. These properties will likely not be developed in the future and will remain vegetated.

- an on-site parking and vehicular maneuvering plan which does not exacerbate traffic movement problems along any public street/road abutting the site shall be included;

Four parking spaces must be provided to be in compliance with the parking standards of the Land Use Bylaw. The proposed site plan depicts the location of the proposed parking (Attachment C).

- traffic emanating to and from the site shall not significantly increase the volume of traffic along any public street/road it will be accessing;

The criteria to evaluate increased traffic is more relevant when considering a zone amendment for a much larger apartment building. That being said, the Land Use By-law permits more than one two unit buildings on a property serviced by municipal water and sewer as of right. The property in question is quite large and is capable of accommodating several two unit dwellings without the need for a zone amendment. If the applicant chooses to undertake this option the resulting development have similar or greater volume of traffic as the proposed four unit building.

- The development proposal must mitigate the potential adverse effects any significant buildings will have on much smaller scale low density residential buildings.
- The site plan and building design must respect any aesthetic aspects of the streetscape that are easily discernable;
- Any adverse affects such as bulk and height resulting from a significantly greater scale than existing residential development in proximity shall be mitigated.

The existing vacant building is a one storey. The proposed building will be on the foundation of the current building and will be a storey and a half (Attachment B). While most of the houses on Elmwood Ave are two storey, the majority of the surrounding neighbourhood is comprised of one and two storey homes. The applicant does plan on planting vegetation on the site to mitigate the greater scale of the proposed building on the existing residential development. The proposed building will also be setback from the surrounding low density residential development. Although there is a vegetation plan for the property and the proposed building is setback from surrounding low density residential development, the scale of the proposed building is still significantly greater than the buildings in the area. However the new building will be replacing a building of a similar scale which existed in this neighbourhood for several decades.

When considering a proposed amendment for an apartment building the MPS states that the purpose of zone amendment is to ensure that the apartment building does not adversely affect low density residential development in the vicinity. The MPS also states that the allowable density and scale of an apartment development within a neighbourhood shall be correlated based on:

- the level of the public street/road accessing the site;
- the variety of land use types in the vicinity; and
- the existing development densities in a given neighbourhood;

The objective of this policy is to direct higher density and larger scale apartment developments to areas accessed by higher level streets where there is already a mix of land use types and higher density developments. The property in question fronts on Elmwood Avenue which is a Level 5 street. A Level 5 street is a low level street that only serves local traffic. A Transit Cape Breton route along Gatacre Street is just approximately 500 ft. from the proposed site of the apartment building. The area in question is residential, with the exception of the current building and a vacant church hall. The area is predominantly comprised of single unit dwellings and would be considered to be a low density area. The scale of the proposed building would be considered to be large in comparison to the surrounding residential development. Based on the criteria above, the location of the property in question does not necessarily warrant itself for higher density and larger scale development.

There are justifiable reasons to consider rejecting this application, such as the low density character of the neighbourhood and scale of the proposed building. However this development will replace a long since abandoned building with a new building that is relatively the same scale. The apartment building will be well setback from the much smaller in scale existing homes (the closest will be more than 180 ft. away) and its height will be no greater than the surrounding buildings. The immediate area also has a high concentration of buildings that are owner unoccupied. The number of apartments will just be four and it is close to a bus route. A decision of Council to approve this zoning amendment application should be defendable if appealed.

Next Steps

If the Council agrees to schedule a Public Hearing at their December 15th meeting, the earliest date of the Public Hearing would be during the regular meeting of Council in January. Upon a decision of Council to schedule a Public Hearing, along with the required notices to be published in the Cape Breton Post, notice of this zone amendment application will be mailed to assessed owners of property in the vicinity 30 Elmwood Avenue encouraging them to contact the Planning and Development Department if they have any questions and of their opportunity to attend the Public Hearing.

Recommendation

The Municipal Planning Strategy states that when the current zoning does not permit the scale of a proposed residential development Council shall at least consider a zoning amendment. Based on Municipal Planning Strategy policy, I recommend that Council pass a Motion to schedule a Public Hearing to consider this zoning amendment application during the January meeting of Council.

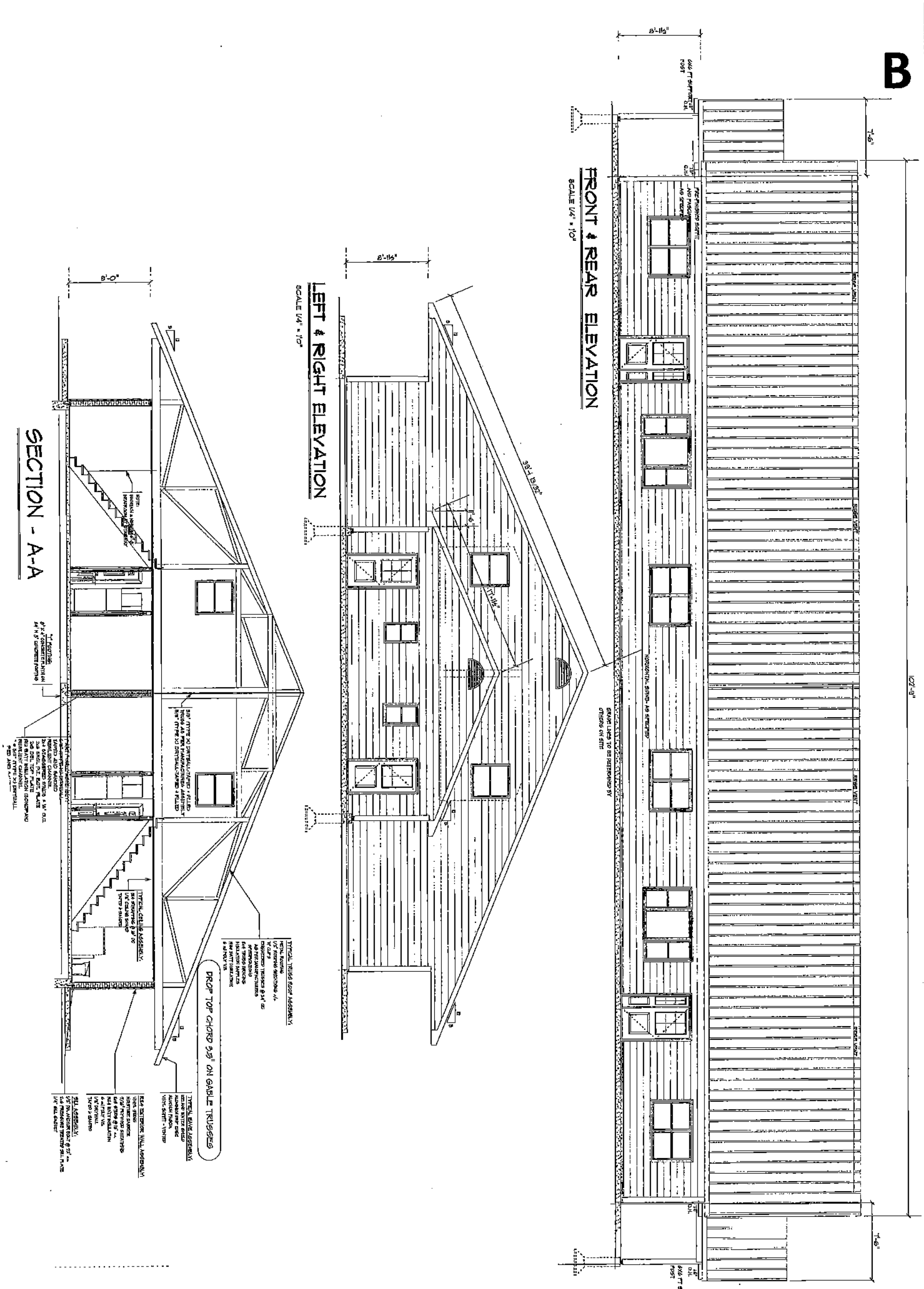
Submitted by:

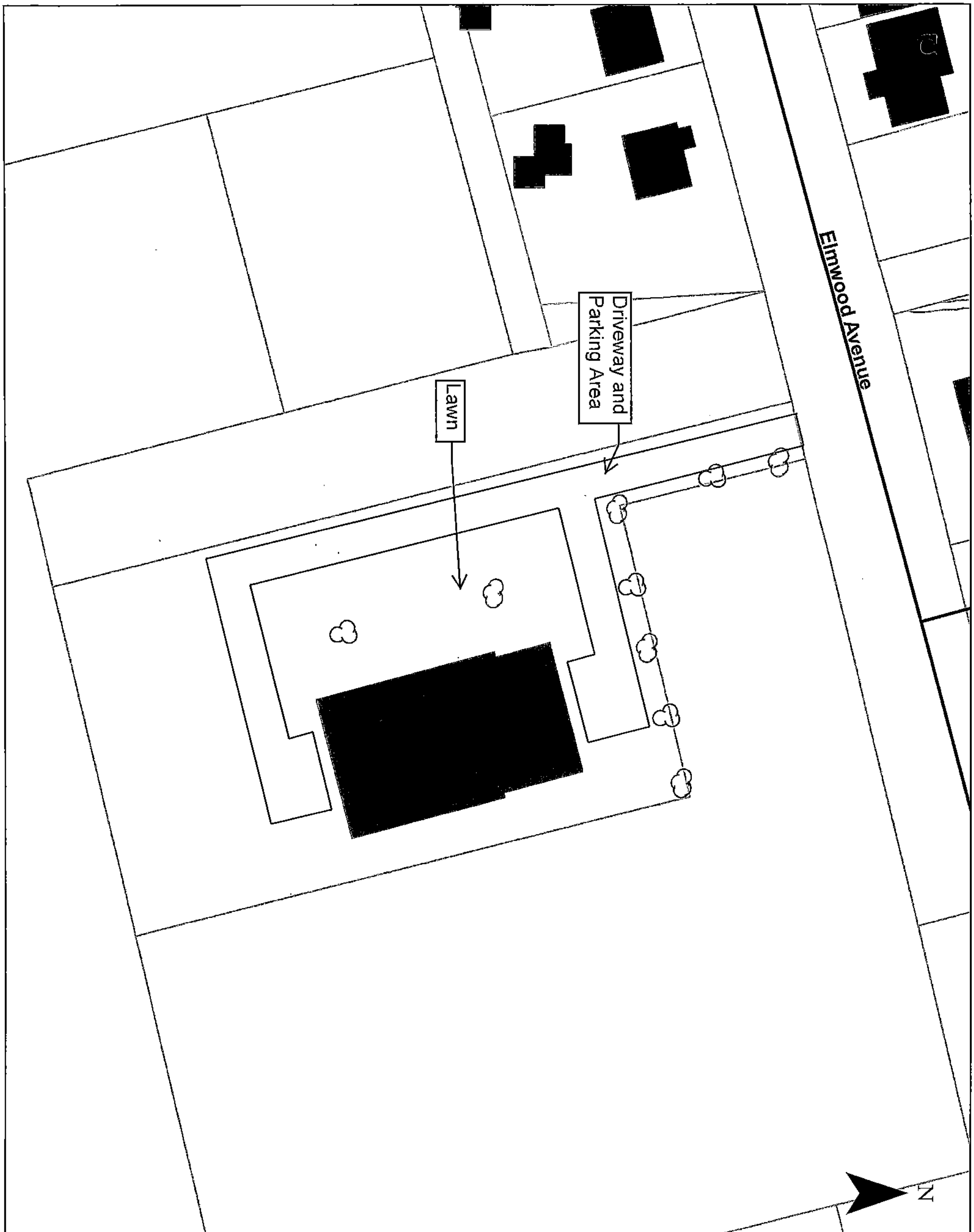
Originally Signed by

Karen Neville
Planning and Development Department

Gunn Street
French Street
Bay Street
Henry Street
Galacre Street
Elmwood Avenue
Shendale Drive
Carol Crescent
Maloney Street
PID 15874886
CBRM Property
Immediate Neighourhood
Building Footprint

B


SECTION - A-A
LEFT & RIGHT ELEVATION
SCALE 1/4" = 1'0"
FRONT & REAR ELEVATION
SCALE 1/4" = 1'0"
DROP TOP CHORD 3.5" ON GABLE TRUSSES
8'-0"
8'-11½"
7'-6"
102'-8"


Elmwood Avenue
Driveway and Parking Area
Lawn
N

CBRM — A Community of Communities

TO: CBRM Council

FROM: Karen Neville

SUBJECT: RENAMING OF LAKEVIEW DRIVE EXTENSION, IRONVILLE

DATE: December 5th, 2016

Introduction

The Planning and Development Department of the Cape Breton Regional Municipality (CBRM) was contacted by a resident of Lakeview Drive in Ironville regarding the confusion between properties located on Lakeview Drive and Lakeview Drive Extension. There are six residential dwellings on Lakeview Drive Extension two of which are full time residents (Attachment A).

What does the Civic Addressing Policy Say?

Assigning correct civic addresses is the responsibility of the Civic Address Coordinator for purposes of 911 emergencies. However, a road renaming is subject to the approval of the General Committee of Council. According to the Civic Addressing Policy, renaming of existing streets shall be discouraged unless the renaming will reduce the likelihood of confusion in the event of an emergency. In addition, the Civic Addressing Policy prohibits the use of the word "extension" when assigning names for new streets. The proposed renaming of Lakeview Drive Extension will reduce confusion with Lakeview Drive and will eliminate the use of the term extension; therefore it is in keeping with the intent of the Civic Addressing Policy.

The CBRM Civic Addressing Policy also states that a street renaming can only take place following a public consultation with the affected residents. On August 31st, the property owners on Lakeview Drive Extension were notified of the possible street renaming and were provided an opportunity to provide input. Planning Staff spoke with or had email correspondence with the all of the affected property owners. Residents agreed there is confusion with the existing street names. Of the two names suggested by property owners, McSween Lane was selected by the Civic Addressing Coordinator. There is currently no McSween Lane or similar names within the CBRM street centreline file and thus meets the criteria for a new street name based on the CBRM Civic Addressing Policy.

Next Steps

If Council approves the renaming of Lakeview Drive Extension to McSween Lane, notice will be mailed to property owners notifying them of the decision. According to the Civic Addressing By-law, this notification must give the owner of a property a minimum of 60 days notice of any changed civic address unless a shorter notice period is agreed to by the owner of the structure.

Recommendation

I recommend that the Council pass a Motion to rename Lakeview Drive Extension to McSween Lane.

Submitted by:

Originally Signed by

Karen Neville
Planning and Development Department

A
6
20
38
10
Lakeview Drive
21
Camp Road
34
44
44
38
36
46
50
Lakeview Drive Extension
40
Grand Narrows Highway

Draft Audited Financial Statements for Year Ending March 31, 2016:

Motion:
Moved by Councillor Bruckschwaiger, seconded by Councillor Paruch, to defer approval and release of the 2015-2016 Audited Financial Statements to the December 2016 Council meeting to allow Council more time to review same.
Motion Carried.

Draft Audited Financial Statements for Year Ending March 31, 2016:

Motion:

Moved by Councillor Cormier, seconded by Councillor Prince, that a recommendation be made to Council to approve and release the:

- Audit Findings Report for the Year Ending March 31, 2016
- CBRM Consolidated Financial Statements for the Year Ending March 31, 2016
- CBRM Water Utility Financial Statements for the Year Ending March 31, 2016

And that until final approval of Council the statements are released to the Province for reporting purposes.

Motion Carried.

MGM & Associates
Chartered Accountants

Audit Findings Report

Cape Breton Regional Municipality

Year ended March 31, 2016

September 20, 2016

Contents

The Appendices are an integral part of our Audit Findings Report to the Audit Committee

This Audit Findings Report is confidential and intended solely for the use of the Audit Committee, Management and others within the Municipality. It is intended to assist the Audit Committee in carrying out and discharging its responsibilities to review and recommend for approval the financial statements of the Municipality as at and for the year ended March 31, 2016. It should not be used for any other purpose. No responsibility for loss or damages, if any, to any third party is accepted as this report has not been prepared for, and is not intended for, any other purposes.

Overview

Purpose of this report

- We have issued this report to assist members of the Audit Committee in your review of the financial statements.
- We welcome your questions and look forward to discussing our findings with you at this meeting.

Basis for information

- The matters that we raise within this report
  - arise from the financial statement audit
  - are matters that we believe need to be brought to your attention.
- This report may not include all matters of interest to you. Please let us know of other areas you would like to discuss with us.

Audit status: Complete

- We have completed our audit of the Municipality's financial statements in accordance with Canadian auditing standards.
- We expect to be in a position to release our Independent Auditors' Report subject to:
  - completing our discussions with the Audit Committee
  - obtaining Council approval of the financial statements.

Scope of a financial statement audit

- We perform an audit to provide reasonable assurance whether the financial statements are free of misstatements. In auditing, absolute assurance is not attainable because of such factors as (1) the nature of audit evidence (it is based on the use of testing, and much of the evidence available to the auditor is persuasive, rather than conclusive), (2) the inherent limitations of internal control over financial reporting, and (3) the characteristics of fraud. Accordingly, there is a risk that material misstatements, fraud and other illegal acts may exist and not be detected by an audit performed in accordance with professional standards.
- In an audit, we also make specific enquiries of management and obtain a supporting representation letter from management concerning the effectiveness of internal controls and the representations embodied in the financial statements, including the notes.
- In planning and performing a financial statement audit, we consider internal control over financial reporting to determine the nature, extent and timing of audit procedures. A financial statement audit does not provide assurance on the Municipality's internal controls.

Key Responsibilities Regarding Financial Statement Reporting

Management

- Prepare financial statements and notes, in accordance with Canadian GAAP for local governments as recommended by the Public Sector Accounting Board.
- Design, implement and maintain effective internal control over financial reporting processes .
- Adopt and apply sound accounting principles and apply sound judgment in preparing accounting estimates and disclosures contained in the financial statements.
- Disclose to external auditors any fraud or suspected fraud and any illegal acts or possibly illegal acts .
- Assess impact of misstatements discovered during the audit on fair presentation of the financial statements and record all material adjustments.

External Auditors

- Be independent and communicate independence in accordance with Canadian professional requirements.
- Conduct an audit in accordance with Canadian Auditing Standards.
- Express an opinion on the financial statements based on the audit.
- Communicate openly with the Audit Committee and management.

Audit Committee

- Provide oversight; challenge and influence – "Tone at the Top".
- Oversee the control environment and reporting process and encourage continual improvement.
- Review and approve annual financial statements.
- Meet with management and external auditors to discuss annual financial statements and effectiveness of internal controls.

Misstatements

Misstatements

- Misstatements generally consist of differences between the amount, classification, or presentation of a reported financial statement element, account, or item and the amount, classification, or presentation that would have been reported under the financial reporting framework.

Evaluating misstatements

- Management is responsible for the financial statements and, accordingly, evaluates the misstatements identified during the audit to determine whether individually, and in the aggregate, these misstatements, in their judgment, are material to the financial statements.
- Management has represented that these audit differences, individually and in the aggregate, are, in their judgment, not material to the financial statements. Refer to draft management representation letter in Appendix 2.

Audit differences

- Audit differences are proposed adjustments of a misstatement in the financial statements that, in our professional judgment, may have not been detected except through our audit procedures performed. We have encouraged management to correct these audit differences.
- Any misstatement identified by management during the audit and subsequently corrected is not considered an audit difference.
- For ease of discussion, audit differences are categorized by
  - Adjusted audit differences – *none were identified during the audit*
  - Unadjusted audit differences – *refer to Appendix 3*
  - Uncorrected and corrected omissions or other errors in financial statement presentation – *none were identified during the audit.*

Matters Pertaining to the Financial Statement Audit

Matters communicated	Comments
Significant unusual transactions	We did not identify, in the course of our financial statement audit, any significant unusual transactions.
Accounting policies	Management describes their critical accounting policies and key estimates that are subject to uncertainty in note 1 to the financial statements. — We identified, during the course of our financial statement audit, no material changes in selection or application of accounting policies were noted. — We identified, during the course of our financial statement audit, no accounting policies in controversial or emerging areas.
Related party transactions	We did not identify, in the course of our financial statement audit, any related party transactions outside the normal course of business that involve significant judgments made by management concerning measurement and disclosure. Refer to draft management representation letter in Appendix 2.
Material weaknesses in internal control over financial reporting	We did not identify, in the course of our financial statement audit, any material weaknesses in the design, implementation or operating effectiveness of internal control over financial reporting, including anti-fraud controls. Our audit has not been designed to determine the adequacy of internal control over financial reporting for management purposes. Refer to draft management representation letter in Appendix 2.

Matters Pertaining to the Financial Statement Audit

Matters communicated	Comments
Illegal and froudulent activities	We did not identify, during our financial statement audit, any illegal acts or possibly illegal acts. Refer to draft management representation letter in Appendix 2. We did not identify, during our financial statement audit, any: ▪ matters that pose questions regarding the honesty and integrity of management ▪ fraud or suspected fraud involving management ▪ fraud or suspected fraud involving employees who have significant roles in internal control over financial reporting ▪ fraud or suspected fraud (whether caused by management or other employees) that results, or may result, in a non-trivial misstatement of the financial statements except as discussed with the audit committee ▪ matters that may cause future financial statements to be materially misstated Refer to draft management representation letter in Appendix 2.
Auditors' independence	We are not aware of any relationships between the Municipality and ourselves that, in our professional judgment, may reasonably be thought to bear on our independence, that occurred from September 24 2015 to September 20, 2016.

Matters Pertaining to the Financial Statement Audit

Matters communicated	Comments
Dealings with Management	We received the full cooperation of management and employees of the Municipality and, to our knowledge, had complete access to the accounting records and other documents that we needed in order to carry out our audit. We had no disagreements with management, and we have resolved all auditing, accounting and presentation issues to our satisfaction.
Consultation with other Accountants	We are not aware of any consultations by management with other accountants regarding accounting or auditing matters.
Major issues discussed with Management that influence aur audit appointment	We did not engage in discussion with management about any major issues in connection with our appointment as auditors.
Unadjusted Audit Differences	Unadjusted audit differences are presented in Appendix 3.
Adjusted Audit Differences	No adjusted audit differences were identified.

Matters Pertaining to the Financial Statement Audit

Matters communicated	Comments
Involvement with designated public documents and continuous disclosure documents	A designated public document includes: — an annual report — another public document when we have been engaged to read or perform services with respect to that document — Annual Information Form For designated public documents, professional standards require us to: ▪ determine whether the financial statements and our Independent Auditors' Report have been accurately reproduced ▪ compare the financial statements and our Independent Auditors' Report ultimately posted on the Website to the original ▪ read the designated public document and assess whether any of the information appears to be inconsistent with the financial statements or our knowledge obtained in the course of our financial statement audit ▪ perform procedures for documents produced in another language ▪ discuss with management any information that appears to be inconsistent, a material misstatement of fact or a misrepresentation ▪ report any unresolved matters to the Audit Committee Professional standards do not require us to perform, and we have not performed, any procedures to verify any of the information in the designated public document, other than the financial statements and our Independent Auditors' Report.

Appendix 1
Draft Independent Auditors' Report

INDEPENDENT AUDITORS' REPORT

To His Worship the Mayor and Members of Council of
Cape Breton Regional Municipality

We have audited the accompanying consolidated financial statements of Cape Breton Regional Municipality which comprise the consolidated statement of financial position as at March 31, 2016 and the consolidated statements of financial activities, change in net debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of Cape Breton Regional Municipality as at March 31, 2016 and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Chartered Accountants
Sydney, Canada

INDEPENDENT AUDITORS' REPORT

To His Worship the Mayor and Members of Council of
Cape Breton Regional Municipality Water Utility

We have audited the accompanying financial statements of Cape Breton Regional Municipality Water Utility which comprise the statements of financial position as at March 31, 2016 and the statements of financial activities, operating fund deficit, reserves and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information. The financial statements have been prepared by management based on the Accounting and Reporting Handbook for Water Utilities in Nova Scotia.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance the Accounting and Reporting Handbook for Water Utilities in Nova Scotia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of Cape Breton Regional Municipality Water Utility as at March 31, 2016 and its financial performance and its cash flows for the year then ended in accordance with the Accounting and Reporting Handbook for Water Utilities in Nova Scotia.

Basis of Accounting and Restriction on Distribution and Use

Without modifying our opinion, we draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements are prepared for the Cape Breton Regional Municipality Water Utility to comply with the Accounting and Reporting Handbook for Water Utilities in Nova Scotia. As a result the financial statements may not be suitable for another purpose.

Chartered Accountants
Sydney, Canada

Appendix 2
Draft Management Representation Letter

P38

Cape Breton Regional Municipality

320 Esplanade
Sydney, Nova Scotia
B1P 1A7

November, 2016

MGM & Associates
P. O. Box 1
Sydney, Nova Scotia
B1P 6G9

Dear Sir/Madame:

This representation letter is provided in connection with your audit of the consolidated financial statements of Cape Breton Regional Municipality for the year ended March 31, 2016 for the purpose of expressing an opinion as to whether the consolidated financial statements are presented fairly, in all material respects, in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

We confirm that (to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves):

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated January 5, 2016 for the preparation of the consolidated financial statements in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada; in particular, the consolidated financial statements are fairly presented in accordance therewith.

- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

- Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

- All events subsequent to the date of the consolidated financial statements and for which Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada require adjustment or disclosure have been adjusted or disclosed.

- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to this representation letter.

Information Provided

- We have provided you with:
  - Access to all information of which we are aware that is relevant to the preparation of the consolidated financial statements such as records, documentation and other matters;
  - Additional information that you have requested from us for the purpose of the audit; and
  - Unrestricted access to persons within the Municipality from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the consolidated financial statements.
- We have disclosed to you the results of our assessment of the risk that the consolidated financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others where the fraud could have a material effect on the consolidated financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the Municipality's consolidated financial statements communicated by employees, former employees, analysts, regulators or others.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing consolidated financial statements.
- We have disclosed to you the identity of the Municipality's related parties and all the related-party relationships and transactions of which we are aware.
- We have made available to you all financial records and related data and all minutes of the meetings of council and committees of council.
- We are unaware of any known or probable instances of non-compliance with the requirements of regulatory or governmental authorities, including their financial reporting requirements.

Recognition, Measurement and Disclosure

- We believe that the significant assumptions used in arriving at the fair values of financial instruments as measured and disclosed in the financial statements are reasonable and appropriate in the circumstances.
- We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.
- The nature of all material measurement uncertainties has been appropriately disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.
- We have informed you of all outstanding and possible claims, whether or not they have been discussed with legal counsel.
- All liabilities and contingencies, including those associated with guarantees, whether written or oral, have been disclosed to you and are appropriately reflected in the financial statements.
- The Municipality has satisfactory title to all assets, and there are no liens or encumbrances on the Municipality's assets.
- We have disclosed to you, and the Municipality has complied with, all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance, including all covenants, conditions or other requirements of all outstanding debt.
- There have been no events subsequent to the statement of financial position date up to the date hereof that would require recognition or disclosure in the financial statements. Further, there have been no events subsequent to the date of the comparative financial statements that would require adjustment of those financial statements and the related notes.

Yours very truly,

Per: ______________________________

Marie Walsh, Chief Financial Officer

Cape Breton Regional Municipality Water Utility

320 Esplanade
Sydney, Nova Scotia
B1P 1A7

November, 2016

MGM & Associates
P. O. Box 1
Sydney, Nova Scotia
B1P 6G9

Dear Sir/Madame:

This representation letter is provided in connection with your audit of the financial statements of Cape Breton Regional Municipality Water Utility for the year ended March 31, 2016 for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with the Accounting and Reporting Handbook for Water Utilities in Nova Scotia.

We confirm that (to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves):

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated January 5, 2016 for the preparation of the financial statements in accordance with the Accounting and Reporting Handbook for Water Utilities in Nova Scotia; in particular, the financial statements are fairly presented in accordance therewith.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of the Accounting and Reporting Handbook for Water Utilities in Nova Scotia.
- All events subsequent to the date of the financial statements and for which the Accounting and Reporting Handbook for Water Utilities in Nova Scotia require adjustment or disclosure have been adjusted or disclosed.
- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to this representation letter.

Information Provided

- We have provided you with:
  - Access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
  - Additional information that you have requested from us for the purpose of the audit; and
  - Unrestricted access to persons within the Utility from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others where the fraud could have a material effect on the financial statements.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the Utility's financial statements communicated by employees, former employees, analysts, regulators or others.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- We have disclosed to you the identity of the Utility's related parties and all the related-party relationships and transactions of which we are aware.
- We have made available to you all financial records and related data and all minutes of the meetings of council and committees of council.
- We are unaware of any known or probable instances of non-compliance with the requirements of regulatory or governmental authorities, including their financial reporting requirements.

Recognition, Measurement and Disclosure

- We believe that the significant assumptions used in arriving at the fair values of financial instruments as measured and disclosed in the financial statements are reasonable and appropriate in the circumstances.
- We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.
- The nature of all material measurement uncertainties has been appropriately disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.
- We have informed you of all outstanding and possible claims, whether or not they have been discussed with legal counsel.
- All liabilities and contingencies, including those associated with guarantees, whether written or oral, have been disclosed to you and are appropriately reflected in the financial statements.
- The Utility has satisfactory title to all assets, and there are no liens or encumbrances on the Utility's assets.
- We have disclosed to you, and the Utility has complied with, all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance, including all covenants, conditions or other requirements of all outstanding debt.

Yours very truly,

Per: ______________________________
Marie Walsh, Chief Financial Officer

Appendix 3
Unadjusted Audit Differences

CBRM

Summary of Unadjusted Audit Differences

March 31, 2016

	Impact of audit difference on financial statement captions - Increase/(Decrease)							
	Excess of Revenue over Expenses			Statement of Financial Position				
	Audit differences arising in							
Description	Current Period	Prior Period	Total	Surplus	Current Assets	Non-Current Assets	Current Liabilities	Non-Current Liabilities
Effect of prior periods unadjusted audit differences:	-	10,218	-	147,752	-	157,970	-	-
Unadjusted audit differences in the current period								
1 Accrued Liabilities	-	-	-	-	-	-	184,242	-
Fund Balance	-	-	-	(165,306)	-	-	-	-
Contract/Agreements	18,936	-	18,936	-	-	-	-	-
To record tipping fees for March 2016 and adjust March 2015 tipping fees not accrued in prior year								
2 Deferred Charges	-	-	-	-	-	(480,000)	-	-
Accrued Liabilities	-	-	-	-	-	-	(480,000)	-
To adjust deferred charge regarding RELAYS project								
3 Capital assets	-	-	-	-	-	(125,000)	-	-
Accumulated depreciation	-	-	-	-	-	125,000	-	-
Depreciation Expense	125,000	-	125,000	-	-	-	-	-
Grant expense	(125,000)	-	(125,000)	-	-	-	-	-
To expense contribution to volunteer fire department for purchase of firetruck.								
4 Accumulated Depreciation	-	-	-	-	-	239,038	-	-
Depreciation Expense	239,038	-	239,038	-	-	-	-	-
To record additional variance in SAP depreciation.								
5 Accrued interest	-	-	-	-	-	-	(114,364)	-
Interest expense	114,364	-	114,364	-	-	-	-	-
To adjust long-term debt interest accrual per confirmation.								
Aggregate of unadjusted audit differences	372,338	10,218	372,338	(17,554)	-	(82,992)	(410,122)	-

Don't consider to be material.

CBRM WATER UTILITY

Summary of Unadjusted Audit Differences
March 31, 2016

Description	Excess of Revenue over Expenses — Audit differences arising in			Statement of Financial Position				
	Current Period	Prior Period	Total	Surplus	Current Assets	Non-Current Assets	Current Liabilities	Non-Current Liabilities
Effect of prior periods unadjusted audit differences:	-	(129,343)	(129,343)	35,887	-	(49,048)	44,408	-
Unadjusted audit differences in the current period								
Accrued liabilities	-	-	-	-	-	-	(44,408)	-
Interest expense	-	(48,664)	(48,664)	-	-	-	-	-
Principal expense	-	128,959	128,959	-	-	-	-	-
Fund balance	-	-	-	(35,887)	-	-	-	-
To recognize reversal of opening unadjusted difference relating to debt accrual.								
Aggregate of unadjusted audit differences	-	(49,048)	(49,048)	-	-	(49,048)	-	-

Consolidated Financial Statements of

CAPE BRETON REGIONAL MUNICIPALITY

Year ended March 31, 2016

CAPE BRETON REGIONAL MUNICIPALITY

Consolidated Financial Statements

March 31, 2016

Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Cape Breton Regional Municipality (the "Municipality") are the responsibility of the Municipality's management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Municipality's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The audit committee meets with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by MGM & Associates, Chartered Accountants, independent external auditors appointed by the Municipality. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Municipality's consolidated financial statements.

Marie Walsh

CAPE BRETON REGIONAL MUNICIPALITY

Consolidated Statement of Financial Position

March 31, 2016, with comparative figures for 2015

	2016	2015
FINANCIAL ASSETS		
Taxes receivable (note 3)	$ 15,448,012	$ 16,113,519
Accounts receivable (note 4)	10,199,867	13,387,750
Net prepaid benefit expense (note 5)	8,433,000	6,932,000
	34,080,879	36,433,269
FINANCIAL LIABILITIES		
Cheques issued in excess of funds on deposit (note 2)	12,514,453	9,710,715
Accounts payable and accrued liabilities (note 8)	13,564,674	11,490,463
Accrued interest on long-term debt	1,471,362	1,471,362
Due to trust funds	290,675	444,870
Deferred revenue	3,662,006	3,771,629
Accrued employee benefits	5,234,078	5,295,119
Solid waste management facilities liabilities (note 9)	41,161,800	41,161,800
Capital lease (note 10)	476,750	–
Long-term debt (note 11)	105,460,729	116,764,771
	183,836,527	190,130,729
NET DEBT	(149,755,648)	(153,697,460)
NON-FINANCIAL ASSETS		
Tangible capital assets (note 12)	375,344,976	359,675,236
Work in progress	7,105,745	9,551,555
Properties acquired at tax sale	1,547,581	1,558,162
Inventory, prepaid expenses and other	2,734,604	2,998,954
	386,732,906	373,783,907
FUND BALANCES (note 7)	$ 236,977,258	$ 220,086,447

Contingencies (note 13)

See accompanying notes to consolidated financial statements.

On behalf of the Cape Breton Regional Municipality

_______________________________ Mayor

_______________________________ Clerk

CAPE BRETON REGIONAL MUNICIPALITY

Consolidated Statement of Financial Activities

Year ended March 31, 2016, with comparative figures for 2015

	Budget (Unaudited)	2016	2015
REVENUES			
Taxes	$ 101,883,955	$ 102,895,129	$ 99,622,156
Grants in lieu of taxes	7,966,534	8,407,908	7,688,166
Services provided to other governments	266,427	331,728	463,628
Sales of services	2,383,046	2,563,226	2,652,891
Revenue from own sources	10,974,100	8,287,204	6,714,966
Unconditional transfers from other governments	15,921,458	15,873,396	15,930,930
Conditional transfers from other governments	418,265	355,211	2,272,473
Capital grants	–	9,464,673	9,899,443
Water utility revenue	17,347,000	16,070,569	16,309,297
Investment income	–	103,149	93,602
Port of Sydney Development Corporation	–	7,190,179	–
Gain (loss) on sale of properties	–	(237,175)	40,537
	157,160,784	171,305,197	161,488,079
EXPENSES			
General government services	18,134,582	15,287,745	14,613,776
Protective services	37,882,066	38,886,303	38,253,725
Transportation services	40,125,978	36,672,636	37,042,714
Environmental health services	15,199,604	17,733,882	18,118,277
Public health and welfare services	2,164,692	2,132,337	2,060,487
Environmental development services	939,016	1,304,555	1,080,392
Recreation and cultural services	10,051,875	11,525,031	11,308,027
Planning and development services	302,118	302,118	302,118
Educational services	13,000,000	13,033,828	12,713,730
Port of Sydney Development Corporation	–	2,512,273	–
Water utility expenses	12,525,011	14,896,364	14,958,525
	150,314,942	154,287,062	150,451,771
Excess of revenues over expenses before the following	6,845,842	17,018,135	11,036,308
NET FINANCING AND TRANSFERS			
Amortization of bond discount	(32,000)	(127,324)	(124,430)
CHANGE IN FUND BALANCES	6,813,842	16,890,811	10,911,878
FUND BALANCES, BEGINNING OF YEAR		220,086,447	209,174,569
FUND BALANCES, END OF YEAR		$ 236,977,258	$ 220,086,447

See accompanying notes to consolidated financial statements.

CAPE BRETON REGIONAL MUNICIPALITY

Consolidated Statement of Change in Net Debt

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
CHANGE IN FUND BALANCES	$ 16,890,811	$ 10,911,878
Tangible capital assets		
Acquisition of tangible capital assets	(33,249,113)	(29,274,476)
Amortization of tangible capital assets	17,579,373	15,985,086
	(15,669,740)	(13,289,390)
Other non-financial assets		
Decrease in work in progress	2,445,810	10,870,908
Decrease in property acquired at tax sale	10,581	3,524
Decrease (increase) in inventory, prepaid expenses and other	264,350	(436,926)
	2,720,741	10,437,506
DECREASE IN NET DEBT	3,941,812	8,059,994
NET DEBT, BEGINNING OF YEAR	(153,697,460)	(161,757,454)
NET DEBT, END OF YEAR	$ (149,755,648)	$ (153,697,460)

See accompanying notes to consolidated financial statements.

CAPE BRETON REGIONAL MUNICIPALITY

Consolidated Statement of Cash Flows

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in fund balances	$ 16,890,811	$ 10,911,678
Items not involving cash		
Amortization of tangible capital assets	17,579,373	15,985,086
Pension expense	1,941,000	3,337,000
Change in non-cash working capital		
Decrease (increase) in taxes receivable	565,507	(1,913,391)
Decrease in accounts receivable	3,187,883	3,921,856
Contributions to defined benefit pension plan	(3,442,000)	(3,909,000)
Decrease (increase) in inventory, prepaid expenses and other	264,350	(436,926)
Increase (decrease) in accounts payable and accrued liabilities	2,074,211	(752,808)
Decrease in deferred revenue	(109,623)	(410,803)
Decrease in accrued employee benefits	(61,041)	(620,027)
	38,990,471	26,112,865
CASH FLOWS FROM FINANCING ACTIVITIES		
Increase (decrease) in due to trust fund	(154,195)	158,024
Issuance of long-term debt	6,200,000	19,300,000
Principal payments on long-term debt	(17,524,042)	(15,794,042)
	(11,478,237)	3,663,982
CASH FLOWS FROM CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(32,772,363)	(29,274,476)
Decrease in work in progress	2,445,810	10,870,908
Decrease in properties acquired at tax sale	10,581	3,524
	(30,315,972)	(18,400,044)
NET CHANGE IN CASH AND CASH EQUIVALENTS	(2,803,738)	11,376,803
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	(9,710,715)	(21,087,518)
CASH AND CASH EQUIVALENTS, END OF YEAR	$ (12,514,453)	$ (9,710,715)
Supplemental cash flow information		
Assets acquired through capital lease	$ 476,750	$ –

See accompanying notes to consolidated financial statements.

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of presentation

These consolidated financial statements of the Cape Breton Regional Municipality (the "Municipality") have been prepared, in all material respects, in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants.

(b) Basis of consolidation

These consolidated financial statements reflect the assets, liabilities, revenues, expenses and changes in fund balances of all funds of the Municipality. The Municipality is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Municipality and that are owned or controlled by the Municipality. Inter-fund and inter-corporate balances and transactions have been eliminated. The entities included are as follows:

- Operating, capital and reserve funds of the Cape Breton Regional Municipality
- Operating and capital funds of the Cape Breton Regional Municipality Water Utility
- Port of Sydney Development Corporation

(c) School boards

The assets, liabilities, taxation and other revenues and expenses with respect to the operations of the school boards are not reflected in these consolidated financial statements as they are provincial government entities.

School boards in Nova Scotia were created by the Province under provisions in the Education Act, and, under provincial statute, every municipality is required to make a mandatory contribution to its school board. The mandatory contribution is set at the value of the Education Rate, set by the Province each year, multiplied by the previous year's Uniform Assessment. The funding for this contribution to the Cape Breton-Victoria Regional School Board are recovered by the municipality by an area rate levied on the assessed value of the taxable property and business occupancy assessments and is shown as an expense on the consolidated statement of financial activities.

(d) Trust funds

Trust funds and their related operations administered by the Municipality are not included in the consolidated financial statements, but are reported separately in the Trust Funds financial statements.

(e) Fund accounting

The resources and operations of the Municipality are comprised of the operating, capital and reserve funds. Transfers between funds are recorded as adjustments to the appropriate fund balance. Supporting schedules to the consolidated financial statements are included to show the financial activities and change in the balance of each fund.

CAPE BRETON REGIONAL MUNICIPALITY

Notes to Consolidated Financial Statements

Year ended March 31, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(f) Basis of accounting

Revenues and expenditures are recorded on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenditures are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

(g) Cash and cash equivalents

The Municipality considers cash on hand, deposits held in banks net of outstanding cheques and deposits and temporary lines of credit and overdrafts as cash and cash equivalents.

(h) Tangible capital assets

Tangible capital assets acquired since amalgamation on August 1, 1995 are reported in the statement of financial position at cost net of accumulated amortization. All tangible capital assets acquired prior to amalgamation have been written off. They are amortized on a straight-line basis over their estimated useful lives at the following rates:

	Basis	Rate
General Fund		
Buildings	Straight-line	40 years
Equipment	Straight-line	5-10 years
Streets	Straight-line	50 years
Sidewalks	Straight-line	20 years
Traffic lights	Straight-line	20 years
Recreation facilities	Straight-line	5-40 years
Industrial parks	Straight-line	40 years
Waterfront development	Straight-line	50 years
Wharf – Sydney Marine Terminal	Straight-line	25 years
Garbage collection and disposal	Straight-line	25 years
Sewer collection and disposal	Straight-line	50 years
Water fund		
Structures and improvements	Straight-line	75 years
Equipment	Straight-line	5-20 years
Mains	Straight-line	75 years
Services and other	Straight-line	50 years
Meters	Straight-line	20 years
Hydrants	Straight-line	50 years
Port of Sydney Development Corporation		
Equipment and signs	Declining balance	20 – 30%
Building	Declining balance	5%
Compound	Declining balance	5%
Exhibits	Declining balance	20%
Computer equipment	Declining balance	30%

A full year's amortization is taken in the year of acquisition.

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(i) Reserve funds

Certain amounts, as approved by Council of the Municipality, are set aside in reserve funds for future operating and capital purposes. Transfers to and or from reserves funds are an adjustment to the respective fund when approved.

(j) Government transfers

Government transfers are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

(k) Deferred revenue

Deferred revenue represents user charges, prepayment of taxes, and other fees that have been collected, for which the related services have yet to be performed. These amounts will be recognized as revenue in the fiscal year the services are performed.

(l) Taxation and related revenues

Property tax billings are prepared by the Municipality based on assessment rolls issued by the Province. Tax rates are established annually by Council, incorporating amounts to be raised for local services and the requisition made by the Province in respect of education taxes. Taxation revenues are recorded at the time tax billings are due. Assessments and the related property taxes are subject to appeal. Tax adjustments as a result of appeals are recorded when the results of the appeal process are known. An allowance for unresolved assessment appeals is also provided.

(m) Port of Sydney Development Corporation revenue recognition

The Port of Sydney Development Corporation follows the deferral method of accounting for contributions. Restricted contributions, including government grants, are recognized as revenue in the year in which the related expenses are incurred. Restricted contributions for the purchase of capital assets are recognized in the year in which the capital assets have been purchased and all liabilities relating to the asset have been cleared. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(n) Employee future benefits

The Municipality has a defined benefit pension plan covering its employees.

Pension expense is included in department expenditures on the consolidated statement of financial activities.

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(n) Employee future benefits (continued)

The Municipality has adopted the following policies:

(i) The cost of the accrued benefit obligations for pensions earned by employees is actuarially determined using the projected benefit method prorated on service and management's best estimate of expected plan investment performance, salary escalation and retirement ages.

(ii) For the purpose of calculating expected return on plan assets, those assets are valued at fair value.

(iii) Past service costs from plan amendments, transitional adjustments and actuarial gains or losses (within the limits prescribed), are deferred and amortized on a straight-line basis over the average remaining service period of active employees.

The cumulative difference between pension expense recognized in the financial statements and the funding contributions is reflected in the statement of financial position as net prepaid benefit expense.

(o) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, the disclosure of contingencies and the reported amounts of revenues and expenses in the consolidated financial statements and accompanying notes. Significant items subject to management's estimates and assumptions include the valuation of receivables and carrying value of tangible capital assets, as well as the valuation of the employee future benefits. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

2. CHEQUES ISSUED IN EXCESS OF FUNDS ON DEPOSIT

	2016	2015
Operating funds	$ (9,626,107)	$ (9,710,811)
Reserves funds	11,793,489	12,568,517
Capital funds	(15,113,671)	(12,568,421)
Port of Sydney Development Corporation	431,836	–
	$ (12,514,453)	$ (9,710,715)

CAPE BRETON REGIONAL MUNICIPALITY
Notes to Consolidated Financial Statements

Year ended March 31, 2016

3. TAXES RECEIVABLE

	2016	2015
Gross taxes receivable, beginning of year	$ 17,560,873	$ 15,484,519
Current year's levy of property taxes	99,562,017	96,532,235
Subtotal	117,122,890	112,016,754
Less		
Current year's collections	100,199,398	94,585,969
Reduced taxes	28,125	32,875
Allowance	(1,598,753)	(162,963)
Gross taxes receivable, end of year	18,474,120	17,560,873
Less		
Allowance for uncollectible taxes	3,026,108	1,447,354
Taxes receivable, net	$ 15,448,012	$ 16,113,519

4. ACCOUNTS RECEIVABLE

	2016	2015
Federal government	$ 1,354,505	$ 2,482,179
Provincial government	392,127	1,151,711
Other receivables	9,161,219	11,404,932
	10,907,851	15,038,822
Less allowance for doubtful accounts	707,984	1,651,072
	$ 10,199,867	$ 13,387,750

5. EMPLOYEE FUTURE BENEFITS

a) Defined benefit plan

The Municipality sponsors a contributory defined benefit pension plan for substantially all of its employees. The plan provides pensions based on length of service and final average earnings. The average age of the 722 active employees covered by the plan is 47.4. There are 16 former employees who are entitled to deferred pension benefits. At present, the plan provides benefits for 359 retirees with benefit payments being $5,894,000 in 2016.

5. EMPLOYEE FUTURE BENEFITS (CONTINUED)

The following summarizes the plan for the fiscal year ended March 31, 2016 and 2015:

	2016	2015
Accrued benefit obligation		
Balance at beginning of year	$ 146,760,000	$ 134,404,000
Actuarial losses	–	5,382,000
Current service cost	5,819,000	5,551,000
Benefit payments	(5,894,000)	(5,565,000)
Interest on obligations	7,336,000	6,988,000
Accrued benefit obligation, end of year	154,021,000	146,760,000
Deduct plan assets		
Balance, beginning of year	159,575,000	139,066,000
Employer contributions	3,442,000	3,909,000
Employee contributions	3,511,000	3,353,000
Benefit payments	(5,894,000)	(5,565,000)
Interest on average assets	8,005,000	6,995,000
Actuarial gains (losses)	(8,088,000)	11,817,000
Plan assets, end of year	160,551,000	159,575,000
Funded status – plan surplus	6,530,000	12,815,000
Unamortized actuarial losses (gains)	1,903,000	(5,883,000)
Net prepaid benefit expense	$ 8,433,000	$ 6,932,000

The significant actuarial assumptions adopted in measuring the Municipality's accrued benefit obligation are as follows:

	2016	2015
Discount rate	5.0%	5.0%
Expected long-term rate of return on assets	5.0%	5.0%

The Municipality's net benefit plan expense is computed as follows:

	2016	2015
Current service cost	$ 5,819,000	$ 5,551,000
Amortization of actuarial losses	302,000	1,146,000
Employee contributions	(3,511,000)	(3,353,000)
Interest on average liabilities	7,336,000	6,988,000
Interest on average assets	(8,005,000)	(6,995,000)
	$ 1,941,000	$ 3,337,000

5. EMPLOYEE FUTURE BENEFITS (CONTINUED)

The actuarial value of net assets and the actuarial present value of accrued pension benefits are presented on the going concern basis. In accordance with the Nova Scotia Pension Benefits Act ("PBA"), a solvency valuation is performed on the Plan, even though the risk of it being wound up is remote. The values of the Plan's assets and liabilities on a solvency basis are related to the corresponding values calculated as though the Plan were wound up and settled on the valuation date, excluding any provision for future indexing of benefits as provided under PBA regulation 16(1)(a). Further to an amendment to the same Regulation to the PBA effective at the end of 2005, plan sponsors can also exclude from the solvency valuation the value of the benefits provided under Section 79 (commonly referred to as the "grow in" provisions) of the PBA. The contribution requirements consider the exclusion of such benefits in the determination of the solvency special payments schedule for 2005 and beyond.

b) Defined Contribution Plan

The Cape Breton Regional Municipality also provides a defined contribution pension plan. Members of this plan and employees of the former municipalities prior to amalgamation in 1995 and part time employees to which compulsory membership is not directed to the CBRM DB Plan. The contribution rate is funded equally.

The contribution for the year amounts to approximately $256,971 (2015 - $303,221).

c) Municipal clerks' pension

The Municipality is required, under provisions of the Municipal Government Act of the Province of Nova Scotia, to provide a non-contributory defined pension plan for Municipal Clerks in respect of years of service to March 31, 1993.

The liability will be periodically adjusted based on triennial actuarial valuation and differences, if any, between the actuarially determined liability and the liability as otherwise determined. This adjustment will be charged to future operations.

Based on the 2013 valuation, the Municipality had a plan surplus of $59,000 on a going concern basis.

d) Other

The Municipality directly provides pension arrangements in respect of former employees. The cost of such pensions for the year was approximately $266,400 (2015 - $306,104).

6. MISCELLANEOUS TRUST FUNDS

Miscellaneous Trust Funds administered by the Municipality are reported on separately. The total trust assets under administration at March 31, 2016 are $3,427,796 (2015 - $2,982,613).

7. FUND BALANCES

	2016	2015
General operating fund	$ (39,376,676)	$ (39,376,676)
Water operating fund	1,228,005	2,771,676
General capital fund	192,832,177	182,815,510
Water capital fund	68,444,765	64,696,931
Port of Sydney Development Corporation	4,516,117	–
	227,644,388	210,907,441
Reserves set aside by council	9,332,870	9,179,006
	$ 236,977,258	$ 220,086,447

8. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2016	2015
Trade accounts payable	$ 6,809,673	$ 6,321,970
Payroll and related	2,851,743	1,492,123
Accrued liabilities	1,321,158	1,151,850
Tax sale trust	2,582,100	2,524,520
	$ 13,564,674	$ 11,490,463

9. SOLID WASTE MANAGEMENT FACILITIES LIABILITIES

The Nova Scotia Environmental Protection Act established regulatory requirements for the closure and long-term maintenance of landfill sites. A requirement of the Act is that the Municipality is required to plan and provide closure and post closure maintenance of their landfill sites.

Within the former municipal units of the CBRM, there were six major former municipal landfills operated by these units. The included Sydney landfill, County of Cape Breton landfill & incineration facility, Woodbine landfill operated by the County of Cape Breton, No. 11 landfill in Glace Bay, the Louisbourg landfill, new Waterford landfill operated near Scotchtown and seven other small sites in Dominion, Sydney Mines and Glace Bay.

9. SOLID WASTE MANAGEMENT FACILITIES LIABILITIES (CONTINUED)

Two of the larger landfills, Sydney landfill and the No. 11 landfill in Glace Bay were considered properly closed in the 1990's, however, there are still 4 somewhat major landfills and several small sites that require varying degrees of monitoring and/or closure activities as per the regulations.

Activities required for these sites vary and include but are not limited to groundwater monitoring, well installation and monitoring, site delineation, site security, landfill gas delineation, leachate quality monitoring and possible treatment, site capping and general site tidiness.

The assumed estimated cost for proper monitoring, planning, closure and post closure activities for these sites is $41,161,800 (2015 - $41,161,800). The estimate is based on the costs per hectare associated with the closure of the Sydney landfill extrapolated over remaining hectares to be closed, adjusted for inflationary considerations. We anticipate this number to grow with potential for interest rate effects on borrowing for completion and fluctuations with cost of living increases in the service markets where this work would be carried out.

10. CAPITAL LEASE

	2016	2015
Police radios, 10.87%, repayable in monthly instalments of principal and interest of $17,229 commencing April, 2016, maturing November, 2018	$ 476,750	$ –
Current portion	206,753	–
	$ 269,997	$ –

Minimum lease payments required in the next three years under capital lease are as follows:

Year ended March 31,	
2017	$ 206,753
2018	206,753
2019	137,835
	551,341
Interest included in minimum payments	74,591
	$ 476,750

11. LONG-TERM DEBT

The schedule attached to the consolidated financial statements details the various terms and conditions related to the long-term debt.

Principal payments required in each of the next five years on debt held as at March 31, 2016 are as follows:

2017	$ 17,520,068
2018	17,022,572
2019	12,094,041
2020	11,015,269
2021	9,970,069

CAPE BRETON REGIONAL MUNICIPALITY

Notes to Consolidated Financial Statements

Year ended March 31, 2016

12. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Land	$ 9,964,259	$ –	$ 9,964,259	$ 8,671,159
Buildings				
General government services	7,130,798	2,394,033	4,736,765	4,516,291
Protective services	4,164,858	1,095,380	3,069,478	2,922,339
Transportation services	9,929,777	1,520,455	8,409,322	7,098,829
Environmental services	31,816,510	7,193,930	24,622,580	24,933,139
Recreation and cultural services	15,740,222	3,980,759	11,759,463	12,156,031
Industrial parks	1,084,104	394,097	690,007	717,110
	69,866,269	16,578,654	53,287,615	52,342,739
Equipment				
General government services	2,874,846	2,790,173	84,673	112,898
Protective services	12,183,143	8,826,446	3,356,697	1,445,402
Public works	23,616,652	17,884,884	5,731,768	5,300,582
Environmental health services	13,753,840	13,598,382	155,458	164,095
Recreation and cultural services	1,610,009	1,315,236	294,773	293,840
	54,038,490	44,415,121	9,623,369	7,316,817
Other				
General government services	742,494	742,494	–	–
Road transport	153,857,284	48,800,926	105,056,358	102,898,242
Environmental health services	96,216,638	19,955,961	76,260,677	75,504,965
Recreation and cultural services	16,618,447	13,782,369	2,836,078	3,755,543
Waterfront development	8,861,700	3,393,571	5,468,129	5,645,363
Downtown development	1,433,906	260,223	1,173,683	1,202,416
Wharf – Sydney Marine Terminal	1,726,210	1,044,774	681,436	750,484
Water utility assets	149,303,399	43,826,673	105,476,726	101,587,508
Port of Sydney assets	10,393,360	4,876,714	5,516,646	–
	439,153,438	136,683,706	302,469,733	291,344,521
	$ 573,022,456	$ 197,677,480	$ 375,344,976	$ 359,675,236

13. CONTINGENCIES

(a) As of March 31, 2016 there are a number of claims against the Municipality and its consolidated entities in varying amounts and for which provisions have been made in these financial statements as appropriate. It is not possible to determine the amounts that may ultimately be assessed against the Municipality with respect to these claims, but management believes that any such amounts would not have a material impact on the financial position of the Municipality.

b) The Municipality is the plaintiff in various proceedings, which have arisen, in the normal course of carrying on its operations. It is not possible at this time to determine the amounts the Municipality may receive with respect to these claims.

c) The Municipality has guaranteed a number of loans on behalf of various fire departments within CBRM. The total amount outstanding on these loans at March 31, 2016 is $962,707 (2015 - $1,236,177).

d) Canadian Environmental Guidelines

Per regulations set forth by the Canadian Council of Ministers of the Environment (CCME) and required by the Nova Scotia Environment – Department, the Municipality is currently in the process of performing risk assessments to meet necessary wastewater treatment guidelines. Upon completion, the timeline and estimated cost to meet these guidelines will be more definitive.

14. TRANSFERS TO PROVINCIAL BOARDS AND COMMISSIONS

(a) Cape Breton Island Housing Authority

The Municipality shared in the operations of the Authority for the year ended March 31, 2016 in the amount of $2,041,173 (2015 - $1,969,379).

(b) Assessment Services

The Municipality is required to pay a share of the cost of operating the provincial assessment system based on the total provincial assessment cost times the average of the Municipality's share of the Uniform Assessment and the Municipality's share of assessment accounts. For the year ended March 31, 2016, the Municipality's share of these costs was $1,364,588 (2015 - $1,374,713).

(c) Correctional Services

Municipalities in Nova Scotia are required to make a mandatory contribution to fund the cost of correctional services. The contribution is set by Provincial formula. For the year ended March 31, 2016, the Municipality's contribution for these costs was $1,093,969 (2015 - $1,102,720).

14. TRANSFERS TO PROVINCIAL BOARDS AND COMMISSIONS (CONTINUED)

(d) The Cape Breton-Victoria Regional School Board

The Municipality provided a mandatory contribution in the amount of $13,033,828 (2015 - $12,713,730) to the Cape Breton-Victoria Regional School Board.

15. FINANCIAL INSTRUMENTS

(a) Fair values

The fair value of the Municipality's financial instruments that are comprised of cash (cheques issued in excess of funds on deposit), taxes receivable, accounts receivable, short term borrowings, accounts payable and accrued liabilities and accrued interest on long-term debt approximate their carrying value due to their short-term nature.

The fair value of long-term debt is based on rates currently available to the Municipality with similar terms and maturities and approximates its carrying value.

Unless otherwise noted below, it is management's opinion that the Municipality is not exposed to significant interest, market or credit risks arising from these financial instruments.

(b) Credit risk

The Municipality is exposed to credit-related losses in the event of non-performance by counterparties to the financial instruments. Credit exposure is minimized by dealing with only credit worthy counterparties.

(c) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Municipality's debentures are long term with fixed range of rates thereby mitigating its interest rate risk.

16. COMPARATIVE FIGURES

Certain 2015 comparative figures have been reclassified to conform to the financial statement presentation adopted for the current year.

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Long-term Debt

March 31, 2016, with comparative figures for 2015

	Term (years)	Interest rate - %	Matures	Balance March 31/15	Issued	Redeemed	Balance March 31/16
General Fund							
M.F.C.							
22-B-1	15	5.875-6.000	2017	$ 300,000	$ –	$ 100,000	$ 200,000
25-A-1	10	4.515-4.515	2015	563,976	–	563,976	–
26-A-1	10	4.825-4.880	2016	994,976	–	497,487	497,489
27-B-1	10	4.912-5.010	2017	13,485,600	–	4,495,200	8,990,400
28-B-1	10	4.750-5.095	2018	4,315,100	–	1,078,776	3,236,324
29-A-1	10	3.387-4.329	2019	5,226,000	–	1,045,200	4,180,800
30-B-1	10	2.570-3.870	2020	13,287,600	–	2,214,600	11,073,000
31-A-1	10	2.057-3.645	2021	10,171,000	–	1,453,000	8,718,000
32-B-1	10	1.820-3.160	2022	3,037,600	–	379,700	2,657,900
33-B-1	10	1.463-3.614	2023	4,214,422	–	468,269	3,746,153
34-B-1	10	1.200-3.190	2024	13,300,000	–	1,330,000	11,970,000
35-A-1	15	0.000-3.449	2030	–	6,200,000	–	6,200,000
				68,896,274	6,200,000	13,626,208	61,470,066
Water Fund							
M.F.C.							
22-B-1	15	5.875-6.000	2017	499,997	–	166,667	333,330
27-A-1	15	4.525-4.770	2022	11,888,500	–	914,500	10,974,000
28-A-1	15	4.584-5.088	2023	9,800,000	–	700,000	9,100,000
30-A-1	15	3.430-4.875	2025	12,000,000	–	750,000	11,250,000
32-A-1	5	2.165-2.588	2017	500,000	–	166,667	333,333
33-A-1	10	1.435-2.979	2023	7,200,000	–	800,000	6,400,000
34-A-1	15	1.245-3.792	2029	6,000,000	–	400,000	5,600,000
				47,888,497	–	3,897,834	43,990,663
				$116,784,771	$ 6,200,000	$17,524,042	$105,460,729

DRAFT

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Operating Fund and Change in Fund Balance

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
REVENUES		
Taxes	$102,895,129	$ 99,622,156
Grants in lieu of taxes	8,407,908	7,588,166
Services provided to other governments	331,728	463,628
Sales of services	2,563,226	2,552,891
Revenue from own sources	13,400,503	11,666,466
Unconditional transfers from other governments	15,873,396	15,930,930
Conditional transfers from other governments	355,211	372,473
	143,827,101	138,196,710
EXPENSES		
General government services	15,080,103	14,416,473
Protective services	44,295,147	42,537,751
Transportation services	29,936,628	30,773,823
Environmental health services	14,977,755	15,048,367
Public health and welfare services	2,132,337	2,060,487
Environmental development services	1,304,555	1,080,392
Recreation and cultural services	9,536,444	9,363,809
Educational services	13,033,828	12,713,730
	130,296,797	127,994,832
Excess of revenues over expenses before the following	13,530,304	10,201,878
FINANCING AND TRANSFERS		
Debenture and term loan principal instalments	(13,626,208)	(12,296,208)
Transfer from special reserve funds	532,983	2,184,460
Transfer to capital fund	(344,055)	–
Amortization of bond discount	(93,024)	(90,130)
	(13,530,304)	(10,201,878)
CHANGE IN FUND BALANCE	–	–
FUND BALANCE, BEGINNING OF YEAR	(39,376,676)	(39,376,676)
FUND BALANCE, END OF YEAR	$ (39,376,676)	$ (39,376,676)

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Water Utility Operating Fund and Change in Fund Balance

Year ended March 31, 2016, with comparatives for 2015

	2016	2015
OPERATING REVENUES		
Metered sales	$ 15,701,440	$ 16,012,196
Public fire protection	6,965,758	6,965,758
Consumer's interest	360,026	289,848
	23,027,224	23,267,802
OPERATING EXPENSES		
Source of supply	346,400	323,443
Power and pumping	1,759,990	1,882,302
Water treatment	3,819,950	3,708,291
Transmission and distribution	3,664,688	3,646,522
Administration and general	2,624,355	2,788,359
Taxes	2,013,802	2,010,037
	14,229,185	14,358,954
Excess of revenues over expenses before the following	8,798,039	8,908,848
NON-OPERATING REVENUES		
Miscellaneous	9,103	7,253
NON-OPERATING EXPENSES		
Interest on debentures	1,858,906	2,001,608
Amortization of debt discounts	34,300	34,300
Other	135,831	128,561
Transfer to water capital fund	7,671,776	7,068,743
Transfer to general capital fund	650,000	670,000
	10,350,813	9,903,212
CHANGE IN FUND BALANCE	(1,543,671)	(987,111)
FUND BALANCE, BEGINNING OF YEAR	2,771,676	3,758,787
FUND BALANCE, END OF YEAR	$ 1,228,005	$ 2,771,676

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Capital Fund and Change in Fund Balance

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
REVENUES		
Capital grants	$ 2,758,356	$ 3,170,817
EXPENSES		
General government services	207,642	197,303
Protective services	1,556,914	781,732
Transportation services	6,736,008	6,268,891
Environmental health services	2,756,127	3,069,910
Recreation and cultural services	1,988,587	1,944,218
Planning and development services	302,118	302,118
	13,547,396	12,564,172
Deficiency of revenues over expenses before the following	(10,789,040)	(9,393,355)
FINANCING AND TRANSFERS		
Transfer from reserve funds	6,185,444	2,968,251
Transfer from water operating fund – other	344,055	–
Transfer from water operating fund	650,000	670,000
Debenture and term loan principal instalments	13,626,208	12,296,208
	20,805,707	15,934,459
CHANGE IN FUND BALANCE	10,016,667	6,541,104
FUND BALANCE, BEGINNING OF YEAR	182,815,510	176,274,406
FUND BALANCE, END OF YEAR	$ 192,832,177	$ 182,815,510

CAPE BRETON REGIONAL MUNICIPALITY
Schedule of Water Utility Capital Fund and Change in Fund Balance

Year ended March 31, 2016, with comparatives for 2015

	2016	2015
REVENUES		
Capital grants	$ –	$ –
EXPENSES		
Amortization	3,623,942	3,420,912
Deficiency of revenues over expenses before the following	(3,623,942)	(3,420,912)
FINANCING AND TRANSFERS		
Transfer from water operating fund	7,671,776	7,068,743
Sale of property	(300,000)	–
	7,371,776	7,068,743
CHANGE IN FUND BALANCE	3,747,834	3,647,831
FUND BALANCE, BEGINNING OF YEAR	64,696,931	61,049,100
FUND BALANCE, END OF YEAR	$ 68,444,765	$ 64,696,931

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Port of Sydney Development Corporation Operating Fund and Change in Fund Balance

Year ended March 31, 2016

		2016
REVENUES		
Wharfage and berthage	$	528,562
Passenger tax		629,488
Events		61,515
Security		129,027
Storage and rental		149,398
Craft market		79,772
Sundry		11,244
Government funding		131,749
Business development		567,231
		2,286,986
EXPENSES		
Advertising and promotion		97,958
Business development harbor		567,231
Cruise activities		36,599
Dues and fees		22,845
Events		11,681
Insurance		52,647
Interest and bank charges		4,123
Interest on long-term debt		16,476
Miscellaneous		7,366
Office and administration		20,058
Professional fees		59,636
Repairs and maintenance		164,929
Security		153,423
Travel		60,688
Utilities		198,020
Wages and benefits		686,548
		2,160,228
Excess of revenues over expenses before the following		127,758
Restructuring transaction		5,391,341
Amortization of capital assets		(408,035)
CHANGE IN FUND BALANCE		5,111,064
FUND BALANCE, BEGINNING OF YEAR		–
FUND BALANCE, END OF YEAR	$	5,111,064

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Reserve Funds and Change in Fund Balance

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
REVENUES		
Investment income	$ 95,009	$ 82,973
Sale of properties	–	40,537
Grants	6,706,317	6,728,626
	6,801,326	6,852,136
FINANCING AND TRANSFERS		
Transfer to operating fund	(532,983)	(2,184,460)
Transfer to capital funds	(6,185,444)	(2,968,251)
	(6,718,427)	(5,152,711)
CHANGE IN FUND BALANCE	82,899	1,699,425
FUND BALANCE, BEGINNING OF YEAR	7,245,239	5,545,814
FUND BALANCE, END OF YEAR	$ 7,328,138	$ 7,245,239

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Water Utility Reserve Funds and Change in Fund Balance

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
REVENUES		
Investment income	$ 8,140	$ 10,629
Proceeds from sale of assets	62,825	–
CHANGE IN FUND BALANCE	70,965	10,629
FUND BALANCE, BEGINNING OF YEAR	1,933,767	1,923,138
FUND BALANCE, END OF YEAR	$ 2,004,732	$ 1,933,767

CAPE BRETON REGIONAL MUNICIPALITY
Schedule of Remuneration of Council

Year ended March 31, 2016

Council	Number of Months	Annual Remuneration
C. Clarke, Mayor	12	$ 107,087
G. MacDonald, Deputy Mayor	12	43,692
L. Cormier	12	38,693
C. Detheridge	12	38,693
I. Doncaster	12	38,693
D. Flynn	12	38,693
C. Keagan	10	31,897
E. MacDonald	12	38,693
J. MacLeod	12	38,693
R. Paruch	12	38,693
C. Prince	12	38,693
M. Rowe	12	38,693
K. Saccary	12	38,693

DRAFT

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Remuneration of Senior Staff

Year ended March 31, 2016

Senior Staff	Annual Remuneration
D. Campbell	$ 95,364
A. Fleming	108,816
M. Gillis	108,816
D. Kachafanas	108,816
L. MacCormack	123,725
W. MacDonald	116,046
G. MacDougall	68,673
B. MacKinnon	107,271
J. MacKinnon	108,817
P. MacIsaac	138,547
M. Merritt	185,267
W. Murphy	61,870
M. Walsh	154,461

CAPE BRETON REGIONAL MUNICIPALITY

Schedule - Expenses of Council

Year ended March 31, 2016

Council	Number of Months	Travel Expenses
C. Clarke, Mayor	12	$ 33,899
G. MacDonald, Deputy Mayor	12	25,012
L. Cormier	12	5,067
C. Detheridge	12	17,387
I. Doncaster	12	14,575
D. Flynn	12	5,593
C. Keagan	10	10,781
E. MacDonald	12	15,862
J. MacLeod	12	13,258
R. Paruch	12	7,312
C. Prince	12	12,617
M. Rowe	12	15,357
K. Saccary	12	15,913

CAPE BRETON REGIONAL MUNICIPALITY

Schedule - Expenses of Senior Staff

Year ended March 31, 2016

Senior Staff	Travel Expenses
D. Campbell	$ 3,967
A. Fleming	2,751
M. Gillis	2,796
D. Kachafanas	5,482
L. MacCormack	6,893
W. MacDonald	9,005
G. MacDougall	733
B. MacKinnon	10,382
J. MacKinnon	7,529
P. MacIsaac	9,195
M. Merritt	25,901
M. Walsh	8,595

CAPE BRETON REGIONAL MUNICIPALITY
Schedule of Segment Disclosure

Year ended March 31, 2016

Segment reporting is designed to assist users in identifying the resources allocated to support the major activities of the municipality and to better understand the performance of segments.

The following schedule provides segment information for the 2016 and 2015 fiscal years. Segment results represent the activities of that segment and are based on the same accounting policies as described in the Significant Accounting Policies as described in Note 1. The Municipality has determined that the following segments represent the major activities of government.

Year ended March 31, 2016	General Government Services	Port of Sydney Development Corporation	Protective Services	Transportation Services	Environmental Services	Recreation and Cultural Services	Planning and Development Services	Educational Services	Water Utility	Total
REVENUES										
Taxation	$ 66,856,808	$ –	$ 15,995,312	$ 7,009,181	$ –	$ –	$ –	$ 13,033,828	$ –	$ 102,895,129
Grants in lieu of taxes	8,407,908	–	–	–	–	–	–	–	–	8,407,908
Services provided to other governments	–	–	331,728	–	–	–	–	–	–	331,728
Sales of services	28,575	–	–	601,770	–	1,932,881	–	–	–	2,563,226
Revenue from own sources	4,836,910	6,491,199	1,042,120	–	2,351,148	–	57,026	–	–	14,778,403
Unconditional transfers from other governments	15,873,396	–	–	–	–	–	–	–	–	15,873,396
Conditional transfers from other governments	–	698,960	338,336	–	–	16,875	–	–	–	1,054,191
Capital grants	9,464,673	–	–	–	–	–	–	–	–	9,464,673
Metered sales	–	–	–	–	–	–	–	–	15,701,441	15,701,441
Other water revenues	–	–	–	–	–	–	–	–	369,128	369,128
Investment income	103,149	–	–	–	–	–	–	–	–	103,149
Gain (loss) on sale of properties	–	–	–	–	–	–	–	–	(237,175)	(237,175)
	105,571,419	7,190,179	17,707,496	7,610,951	2,351,148	1,949,756	57,026	13,033,828	15,833,394	171,305,197
EXPENSES										
Salaries, wages and benefits	6,114,365	686,548	28,861,408	14,544,924	3,739,859	4,042,961	887,863	–	2,344,511	61,202,429
Interest on long-term debt	531,735	–	103,952	1,556,213	264,196	149,252	–	–	1,858,906	4,464,254
Materials, goods, supplies and utilities	853,904	394,688	1,520,785	5,406,328	2,223,589	2,138,532	17,417	–	3,840,484	16,393,727
Contracted services	839,998	213,059	791,546	5,069,986	7,387,937	297,230	75,552	–	1,160,338	15,835,646
Other operating expenses	5,375,513	849,457	4,957,729	3,369,177	1,362,174	2,250,567	343,733	–	2,068,173	20,566,523
External transfers and grants	3,498,925	–	1,093,969	–	–	659,902	–	13,033,828	–	18,284,624
Amortization	207,642	368,521	1,556,914	6,736,008	2,756,127	1,988,587	302,118	–	3,623,942	17,539,859
	17,420,082	2,512,273	38,886,303	36,672,636	17,733,882	11,525,031	1,606,673	13,033,828	14,896,354	154,287,062
ANNUAL SURPLUS (DEFICIT)	$ 88,151,337	$4,677,906	$(21,178,807)	$ (29,061,685)	$ (15,382,734)	$ (9,575,275)	$ (1,549,647)	$ –	$ 937,040	$ 17,018,135

P80

CAPE BRETON REGIONAL MUNICIPALITY

Schedule of Segment Disclosure

Year ended March 31, 2015

Year ended March 31, 2015	General Government Services	Protective Services	Transportation Services	Environmental Services	Recreation and Cultural Services	Planning and Development Services	Educational Services	Water Utility	Total
REVENUES									
Taxation	$ 64,659,869	$ 15,469,700	$ 6,778,857	$ –	$ –	$ –	$ 12,713,730	$ –	$ 99,622,156
Grants in lieu of taxes	7,588,166	–	–	–	–	–	–	–	7,588,166
Services provided to other governments	–	463,628	–	–	–	–	–	–	463,628
Sales of services	30,152	–	935,313	–	1,587,426	–	–	–	2,552,891
Revenue from own sources	3,183,512	1,086,690	–	2,391,742	–	53,012	–	–	6,714,956
Unconditional transfers from other governments	15,930,930	–	–	–	–	–	–	–	15,930,930
Conditional transfers from other governments	–	2,237,113	–	–	35,360	–	–	–	2,272,473
Capital grants	9,889,443	–	–	–	–	–	–	–	9,889,443
Metered sales	–	–	–	–	–	–	–	16,019,449	16,019,449
Other water revenues	–	–	–	–	–	–	–	289,846	289,846
Investment income	93,602	–	–	–	–	–	–	–	93,602
Gain on sale of properties	40,537	–	–	–	–	–	–	–	40,537
	101,426,211	19,257,131	7,714,170	2,391,742	1,622,786	53,012	12,713,730	16,309,287	151,488,079
EXPENSES									
Salaries, wages and benefits	6,882,709	27,271,590	13,919,455	5,672,701	4,192,076	705,547	–	2,247,866	60,891,944
Interest on long-term debt	546,368	74,215	1,656,761	330,028	179,424	–	–	2,001,609	4,788,393
Materials, goods, supplies and utilities	934,504	1,522,800	6,013,699	2,271,715	1,865,526	14,548	–	3,876,004	16,520,796
Contracted services	1,112,285	614,538	4,818,810	7,339,463	198,244	58,665	–	1,229,036	15,371,233
Other operating expenses	3,565,914	4,866,130	4,865,108	1,434,443	2,248,634	801,442	–	2,161,096	16,982,767
External transfers and grants	3,435,200	1,102,720	–	–	659,902	–	12,713,730	–	17,911,552
Amortization	197,304	781,732	6,268,894	3,089,909	1,944,220	362,118	–	3,420,912	15,965,088
	16,674,264	38,253,725	37,042,714	18,118,277	11,308,026	1,382,519	12,713,730	14,958,525	150,451,771
ANNUAL SURPLUS (DEFICIT)	$ 84,751,947	$ (18,996,594)	$ (29,328,544)	$ (15,726,535)	$ (9,685,240)	$ (1,329,498)	$ –	$ 1,350,772	$ 11,036,308

Financial Statements of

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Year ended March 31, 2016

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY
Financial Statements

Year ended March 31, 2016

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Statement of Financial Position – Operating Fund

March 31, 2016, with comparative figures for 2015

	2016	2015
ASSETS		
Water rates receivable (less allowance for doubtful accounts $615,282; 2015 - $692,315)	$ 6,255,954	$ 6,266,280
Sundry receivables	69,350	75,038
Inventories	295,935	276,607
Prepaid expenses	–	166,872
	$ 6,621,239	$ 6,784,797
LIABILITIES		
Bank indebtedness	$ 3,469,254	$ 1,526,541
Payables and accruals	4,077,893	4,193,779
Due to Cape Breton Regional Municipality		
General section, operating fund	318,130	404,579
General section, capital fund	–	650,000
Due to water utility, capital fund	3,664,388	3,471,637
	11,529,665	10,246,536
DEFICIT	(4,908,426)	(3,461,739)
	$ 6,621,239	$ 6,784,797

See accompanying notes to financial statements.

On behalf of the Cape Breton Regional Municipality:

_______________________ Mayor

_______________________ Clerk

DRAFT

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Statement of Financial Activities – Operating Fund

Year ended March 31, 2016, with comparative figures for 2015

		2016	2015
	Budget	Actual	Actual
OPERATING REVENUES			
Metered sales	$ 17,050,000	$ 15,701,440	$ 16,012,196
Public fire protection	6,965,758	6,965,758	6,965,758
Consumer's interest	275,000	360,026	289,848
Service connections	22,000	9,103	7,253
	24,312,758	23,036,327	23,275,055
OPERATING EXPENSES			
Source of supply	458,000	346,400	323,443
Power and pumping	1,957,000	1,759,990	1,882,302
Water treatment	3,685,000	3,819,950	3,708,291
Transmission and distribution	4,432,000	4,314,688	4,316,522
Administration and general	2,854,000	2,624,355	2,788,359
Depreciation	2,598,000	3,623,942	3,420,912
Taxes	2,250,000	2,013,802	2,010,037
	18,234,000	18,503,127	18,449,866
Excess of operating revenues over expenses before the following	6,078,758	4,533,200	4,825,189
NON-OPERATING REVENUES			
Amortization of deferred capital contributions	–	142,178	142,178
NON-OPERATING EXPENSES			
Debt charges			
Provision for principal repayment	3,597,834	3,943,028	3,697,642
Interest on debentures	1,653,521	1,858,906	2,001,608
Amortization of debt discounts	32,000	34,300	34,300
Bank fees/charges	187,000	135,831	128,561
Capital expenditures out of operations	150,000	150,000	150,000
	5,620,355	6,122,065	6,012,111
CHANGE IN FUND BALANCE	$ 458,403	$(1,446,687)	$(1,044,744)

See accompanying notes to financial statements.

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY
Statement of Operating Fund Deficit

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
DEFICIT, BEGINNING OF YEAR	$(3,461,739)	$(2,416,995)
Change in fund balance	(1,446,687)	(1,044,744)
DEFICIT, END OF YEAR	$(4,908,426)	$(3,461,739)

See accompanying notes to financial statements.

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY
Statement of Cash Flows – Operating Fund

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in fund balance	$ (1,446,687)	$ (1,044,744)
Change in non-cash operating working capital		
Decrease in water rates receivable	10,326	684,206
Decrease in sundry receivables	5,688	9,891
Increase in inventories	(19,328)	(28,917)
Decrease (increase) in prepaids	166,872	(166,872)
Increase (decrease) in payables and accruals	(115,886)	582,085
	(1,399,015)	35,649
CASH FLOWS FROM FINANCING ACTIVITIES		
Decrease in due to Cape Breton Regional Municipality, operating fund	(86,449)	(1,180,196)
Increase (decrease) in due to Cape Breton Regional Municipality, capital fund	(650,000)	649,909
Increase in due to water utility, capital fund	192,751	767,436
	(543,698)	237,149
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(1,942,713)	272,798
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	(1,526,541)	(1,799,339)
CASH AND CASH EQUIVALENTS, END OF YEAR	$ (3,469,254)	$ (1,526,541)

See accompanying notes to non-consolidated financial statements.

DRAFT

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Statement of Financial Position – Capital Fund

March 31, 2016, with comparative figures for 2015

	2016	2015 (Restated)
ASSETS		
Cash	$ 4,313,355	$ 5,247,696
Cash - depreciation reserve (note 2)	480,170	480,170
HST receivable	45,716	148,391
	4,839,241	5,876,257
Due from Cape Breton Regional Municipality General section, operating fund	82,825	–
Due from water utility, operating fund	3,664,388	3,471,637
Unamortized debt discount	259,953	294,253
Capital assets		
Utility plant in service (Schedule A)	149,128,422	141,615,257
Work in progress	2,553,972	5,127,732
Properties adjoining watershed	174,977	174,977
	151,857,371	146,917,966
	$ 160,683,778	$ 156,560,113
LIABILITIES		
Accounts and holdbacks payable	$ 1,060,944	$ 309,218
Due to Cape Breton Regional Municipality General section, capital fund	122,081	144,731
Due to water utility, reserve fund	82,825	–
Term debt (Schedule B)	43,990,662	47,888,496
	45,236,512	48,342,445
DEFERRED CAPITAL CONTRIBUTIONS	4,071,533	4,213,711
RESERVES		
Accumulated allowance for depreciation of utility plant (note 3)	43,826,673	40,202,731
FUND BALANCE	67,549,060	63,801,226
	$ 160,683,778	$ 156,560,113

See accompanying notes to financial statements.

On behalf of the Board:

____________________ Chairman

____________________ Commissioner

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Statement of Financial Activities – Capital Fund

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015 (Restated)
REVENUES	$ –	$ –
EXPENSES		
Capital expenditures	3,623,942	3,420,912
Disposal of land	300,000	–
Deficiency of revenues over expenses before the following	3,923,942	3,420,192
FINANCING AND TRANSFERS		
Transfer from water utility, operating fund	7,671,776	7,068,743
CHANGE IN FUND BALANCE	3,747,834	3,648,551
FUND BALANCE, BEGINNING OF YEAR	63,801,226	60,152,675
FUND BALANCE, END OF YEAR	$ 67,549,060	$ 63,801,226

See accompanying notes to non-consolidated financial statements.

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Statement of Financial Position – Special Reserve Fund

March 31, 2016, with comparative figures for 2015

	2016	2015
ASSETS		
Cash	$ 1,103,801	$ 1,103,801
Term deposit	838,106	829,966
Due from water utility, capital fund	62,825	–
	$ 2,004,732	$ 1,933,767
RESERVE		
Special reserve	$ 2,004,732	$ 1,933,767

See accompanying notes to financial statements.

On behalf of the Board:

________________________ Chairman

________________________ Commissioner

DRAFT

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Statement of Special Reserve

Year ended March 31, 2016, with comparative figures for 2015

					2016	2015
	Non-shareable debt expenditure	Future capital expenditure	Watershed land acquisition	Sysco waterline maintenance	Total	Total
BALANCE, BEGINNING OF YEAR	$ 53,315	$ 838,950	$ 325,257	$ 716,245	$ 1,933,767	$1,923,138
Interest on investments	325	5,535	2,280	–	8,140	10,629
Proceeds on sale of land	–	62,825	–	–	62,825	–
BALANCE, END OF YEAR	$ 53,640	$ 907,310	$ 327,537	$ 716,245	$2,004,732	$1,933,767

See accompanying notes to financial statements.

The Cape Breton Regional Municipality Act, assented to by the Province of Nova Scotia on July 30, 1994, legislated the incorporation of the Cape Breton Regional Municipality as of August 1, 1995.

The Cape Breton Regional Municipality Water Utility assumed the operations, as of August 1, 1995, of the following utilities:

Town of Sydney Mines Water Utility
Town of North Sydney Water Utility
Sydney Water Commission
Municipality of the County of Cape Breton Water Utility
Town of Glace Bay Water Utility
Town of Dominion Water Utility
New Waterford and District Water Commission
Town of Louisbourg Water Utility

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of presentation

These financial statements have been prepared in accordance with generally accepted accounting principles adopted for Water Utilities in Nova Scotia and are intended for the use of the Cape Breton Regional Municipality Water Utility (the Utility), Council and Service Nova Scotia and Municipal Relations.

The basis of accounting used in these financial statements differs materially from generally accepted accounting principles (GAAP) as prescribed by the Chartered Professional Accountants of Canada Handbook (the CPA Handbook). The significant differences between generally accepted accounting principles for Water Utilities in Nova Scotia and the CPA Handbook are that the CPA Handbook requires the:

- Financial statements be prepared on a consolidated basis to reflect the assets, liabilities, revenues and expenses, and changes in fund balances and in financial position of all organizations, commissions and agencies which are owned or controlled by the Water Utility. This would include, at a minimum, the individual funds represented in these financial statements – Operating Fund, Capital Fund and Reserve Funds. The consolidated financial statements prepared in accordance with the CPA Handbook would include a Statement of Financial Position, Statement of Financial Activities and a Statement of Changes in Fund Balances;
- Revenue and expenses be recorded on a full accrual basis;
- Water Utility capitalize all of its capital acquisitions rather than charging some to operations in the year acquired; and
- Principal debt repayments not be recorded as an expense of the Water Utility;

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(b) Cash and cash equivalents

Cash and cash equivalents of the operating fund is defined as cash on hand and on deposit at banks net of outstanding cheques and deposits.

(c) Revenue and expenses

Major revenue and expense items are recorded on an accrual basis.

Certain sources of revenue, including forfeited discounts and interest on past due rates, are recorded on a cash basis.

Capital grants and contributions are recorded using the deferral method of accounting and are amortized to revenue at a rate corresponding with the amortization of the related capital asset.

Principal and interest payments relating to long-term debt are recorded as an expenditure when due for payment.

(d) Allowance for doubtful accounts

A valuation allowance is provided for estimated losses that will be incurred in collecting rates receivable outstanding.

(e) Inventories

Inventories are stated at cost.

(f) Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Significant items subject to such estimates and assumptions include valuation of accounts receivable and carrying amount of capital assets. Actual results could differ from those estimates.

2. CASH – DEPRECIATION RESERVE

	2016	2015
Balance, beginning of year	$ 480,170	$ 480,170
Depreciation	3,623,942	3,420,912
Amortization of capital contributions	(142,178)	(142,178)
Capital purchases	(3,481,764)	(3,278,734)
Cash, end of year	$ 480,170	$ 480,170

3. ACCUMULATION ALLOWANCE FOR DEPRECIATION

	2016	2015 (Restated)
Balance, beginning of year, as previously recorded	$ 39,368,360	$ 36,089,626
Restatement (note 6)	834,371	692,193
As restated	40,202,731	36,781,819
Depreciation for year	3,623,942	3,420,912
Balance, end of year	$43,826,673	$40,202,731

4. TRANSACTIONS WITH CAPE BRETON REGIONAL MUNICIPALITY

a) In general, and where identifiable, costs incurred by the Cape Breton Regional Municipality on behalf of the water utility are charged to the utility.

b) Salary and wage-related costs are allocated in proportion to time spent performing functions on behalf of the water utility.

c) As prescribed by the Nova Scotia Utility and Review Board, there is a yearly administration fee charged to the Water Utility by the Cape Breton Regional Municipality, which includes salary, overhead, utilities and other administration charges totaling $7,303,549 (2015 - $7,199,376).

d) The water utilities provide public fire protection to the municipality. The charge for this service (included in operating revenues) amounted to $6,695,758 (2015 - $6,695,758). The charge is governed by the Nova Scotia Utility and Review Board.

4. TRANSACTIONS WITH CAPE BRETON REGIONAL MUNICIPALITY (CONTINUED)

e) The water utility is not exempt from municipal taxation within the Cape Breton Regional Municipality.

f) The various funds of the Cape Breton Regional Municipality Water Utility and the Municipality include a series of interfund balances as noted in the respective funds. All interfund balances will be settled within the next fiscal period. No interest has been charged or paid on the interfund balances outstanding.

5. RATE OF RETURN ON RATE BASE

For the year ended March 31, 2016, the Cape Breton Regional Municipality Water Utility had a rate of return on rate base of 4.3% (2015 - 4.7%).

6. RESTATEMENT

Management has determined that the prior treatment of accounting for the amortization of capital contributions was not consistent with the guidelines of the Accounting and Reporting Handbook.

These financial statements have been adjusted retrospectively to remove all amortization of the capital contributions in the capital fund in the past.

7. COMPARATIVE FIGURES

Certain 2015 comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year.

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY

Schedule A - Utility Plant and Equipment

Year ended March 31, 2016, with comparative figures for 2015

	2016	2015
Organization	$ 4,000	$ 4,000
Working capital	70,162	70,162
	74,162	74,162
Land and land rights		
Source of supply land	1,083,789	1,383,789
Power and pumping land	343,374	343,374
Transmission land	157,021	157,021
	1,584,184	1,884,184
Structures and improvements		
Source of supply	18,650,748	18,650,748
Power and pumping	6,583,680	6,401,700
Purification structures	2,521,721	2,490,956
Distribution and storage	4,064,202	1,765,186
Shop	299,817	299,817
	32,120,168	29,608,407
Equipment		
Electrical pumping equipment	3,555,183	3,555,183
Diesel pumping equipment	684,015	863,766
Purification equipment	22,739,218	21,448,923
Office furniture and equipment	362,453	362,453
Transportation equipment	309,495	309,495
Meter shop equipment	30,689	30,689
Tools and work equipment	268,949	268,949
Motor operated tools	680,584	680,584
Other	326,466	326,466
	28,957,052	27,846,508
Mains		
Transmission	21,717,881	21,641,230
Distribution	40,385,054	37,889,687
	62,102,935	59,530,917
Services	10,902,225	10,439,734
Meters	10,401,290	9,339,988
Hydrants	2,986,406	2,891,357
	$ 149,128,422	$ 141,615,257

CAPE BRETON REGIONAL MUNICIPALITY WATER UTILITY
Schedule B - Capital Debt Charges

Year ended March 31, 2016, with comparative figures for 2015

	Date of Issue	Maturity Date	Interest Rate %	Balance March 31, 2015	Issued	Redeemed	Balance March 31, 2016
Municipal Finance Corporation							
22-B-1	2002	2017	5.875 – 6.000	$ 499,997	$ –	$ 166,667	$ 333,330
27-A-1	2007	2022	4.525 – 4.770	11,888,500	–	914,500	10,974,000
28-A-1	2008	2023	4.584 – 5.088	9,800,000	–	700,000	9,100,000
30-A-1	2010	2025	3.430 – 4.875	12,000,000	–	750,000	11,250,000
32-A-1	2012	2017	2.165 – 2.588	499,999	–	166,667	333,332
33-A-1	2013	2023	1.435 – 2.979	7,200,000	–	800,000	6,400,000
34-A-1	2014	2029	1.245 – 3.792	6,000,000	–	400,000	5,600,000
				$ 47,888,496	$ –	$ 3,897,834	$ 43,990,662

Principal repayments required during the next five years are as follows:

2017	$3,897,834
2018	3,897,834
2019	3,564,500
2020	3,564,500
2021	3,564,500

The Positive Change Plan, Part II:

Motion:
Moved by Councillor George MacDonald, seconded by Councillor MacLeod, to approve "The Positive Change Plan, Part II" as presented.

Discussion: In response to a question, Mayor Clarke advised that a motion to postpone the approval of "The Positive Change Plan, Part II" would be in order to allow the new Council more time to review the document.

Motion:
Moved by Councillor MacLeod, seconded by Deputy Mayor Eldon MacDonald, to postpone consideration of "The Positive Change Plan, Part II," to the December 2016 Council Meeting.

Discussion: Mayor Clarke clarified that the motion is to postpone the discussion until the December meeting of Council.
Motion Carried.

The POSITIVE CHANGE Plan, Part II

Section 1: Accessible

1. Council will host a public meeting annually with Members of the Legislature and Members of Parliament to report on progress on the One Nova Scotia (Now or Never) report goals.

2. Applications made by the municipality to the provincial or federal government will be listed online with status updates.

3. All Mayor and Council expense claims will be posted online quarterly. The $140 weekly allowance will be replaced by a standard mileage system used by the provincial government.

4. Twice annual online updates to the community from the publicly accountable boards of the Port of Sydney Development Corporation and Business Cape Breton.

5. Improvements to CBRM's Public Participation Process and the adoption of a new, clear policy that allows the municipality flexibility in applying an appropriate process to public consultations.

6. A new "Open Data Portal" will allow public access to CBRM databases on transit schedules and stops, zoning boundaries, solid waste collection data, taxation area rates, fire zones, GIS data, etc. Our portal will be similar to Halifax and Province of Nova Scotia.

7. Budget meetings will continue be held in all districts annually. In 2017, the meetings will also include the development of a community "Priority Plan" where the participants articulate the top priorities for their district as well as the broader CBRM.

8. The annual performance goals and strategic plans of each CBRM department will be published with the spring budget and the outcomes reported annually. These goals will reflect the priorities of this document and annual community Priority Plans. All senior management will undergo performance reviews related to the completion of their department's goals.

Section 2: Creative

9. Build careers for the next generation in our creative economy. The CBRM will create a Creative Economy Growth Plan and restructure to make creative industries an economic development priority. The One Nova Scotia report recommends "Expanding Creative Enterprise" and suggests a "need for a more strategic approach to grow the sector".

10. Establish a Major Events and Tourism Task Force with government and industry partners to improve our competitive position for conventions, major sports and entertainment events. Strengthen our working partnership with Destination Membertou for an integrated and coordinated approach.

11. Renew the award-winning ARTirondack chairs project in partnership with Haley Street Adult Services Centre, Artpreneurs, YouthART Connect and Centre for Craft and Design.

12. Renew the SmART Spaces project to temporarily transform empty storefronts into public art spaces across the CBRM.

13. Live music downtown. The municipality will initiate a special student hiring stream for young people with performance skills. These talented young people will provide live music on cruise ship days and other tourism-related events and opportunities across the CBRM.

14. Create a production fund for developing and showcasing local performing arts at public parks. i.e. theatre, dance and music.

15. Expand the Making Waves Concert Series from July only, to July through to October, at venues across CBRM.

Section 3: Responsible

16. A new Annual Report will be produced at the end of each fiscal year, along with the audited financial statements, reporting fully on the municipality's finances with year-over-year comparisons and trends.

17. Expand Council's committee structure for greater engagement and accountability by establishing a separate committee for Corporate Services, Economic Development, and Planning.

18. Debt elimination. We are on track to eliminate CBRM's post-amalgamation debt. This is a significant achievement. CBRM's debt peaked in 2010 at over $109 million. The next mandate will aim to reduce the debt to $53.5 million by 2021 (the same amount CBRM started with when amalgamated in 1995).

19. Fair tax rates for residents and businesses under new regulations granted by the province and through a City Charter (currently in development with provincial officials). We will begin a five-year phase in of a revenue-neutral fair tax policy.

20. Sustainability Grant program will be better categorized: Special Events, Capital Projects, Tax Exemptions and Operating Grants. Grant recipient information will be released annually and funding levels and criteria will be clearly identified and voted on as policy by Council.

21. A new partnership agreement between the province and all municipalities is currently being negotiated with the province. Implementing this agreement will forge a new working and funding relationship with the province.

22. Live within our means. No increase to tax rate. We will not increase property tax rates in order to increase revenues for the municipality. We will continue to support new business growth and maintain a balanced budget each and every year.

23. Live within our means. Continue responsible staff/service balance within the CBRM. Retirements lead to reorganization with new staff and new skills.

24. Enhance communications and public engagement capacity to lead the municipality's public engagement activities and communication budgets across all departments and agencies including Port of Sydney and Business Cape Breton. Develop new corporate partnership opportunities for events and initiatives and advertising revenue streams.

25. Public Information Officer: a position working with the CBRM Clerk's Office, finance officials and corporate communications to produce timely and thorough financial reports for the public. (i.e. expense reports, annual report, debt progress, revenues and expenses, open data portal information, etc)

26. Reserve fund. In 2014, the municipality re-established an emergency reserve fund. The fund is currently \$1.1 million. Over the next four years, CBRM will grow the fund to \$2.5 million.

27. Rural water tax cut. Explore a cost savings for rural residents through a new rate structure for wastewater. Changes would reduce costs to rural residents and reward better water conservation efforts underway in urban areas. This will also better position CBRM's Water Utility to lead on wastewater capital infrastructure projects. This will require public consultation in 2017-18.

28. Continue to build a better transit system.
All residents of the municipality benefit from a reliable and affordable transit system. It is an economic driver in our region. Public consultation will continue in 2017-18 on improving our transit service.

29. In partnership with United Way, a summit will be held this fall or winter to develop an action plan to address poverty in our community. The summit will bring together business, government and non-profit sector leaders to commit to specific, positive actions to help citizens living in poverty.

Section 4: Active

30. Multi-sport centre. Explore the opportunity to focus the energy of a dozen sporting organizations in CBRM to develop a sports and recreation hub at former Centennial Arena location. Explore existing capacities, community and corporate support for sport of all ages such as indoor tennis, batting cages, gymnastics, skateboarding, climbing wall, volleyball, basketball, ball hockey, baseball and soccer programs run by CBRM recreation staff with offices on site.

31. March Break Staycation Activities. CBRM Recreation, in partnership with Ski BenEoin, CB Screaming Eagles, Ollie Around and other partners, will offer March break day camps with trained instructors introducing youth to winter sports at no cost. Safe transportation from other communities will be provided daily. Seniors and family programs will also be organized.

32. Water Park Summer Day Camp. Develop a partnership with Two Rivers Wildlife Park to establish a summer water park and all-day camps led by CBRM Recreation. Safe transportation from other communities will be provided daily. Seniors and family programs will be available as well.

33. Free after-school skating and pick up hockey ice time at CBRM arenas. Free play time will be available for youth in our community.

34. We will celebrate our abundance of enjoyable hiking trails by establishing an annual CBRM Trails Festival week starting in the fall of 2017.

35. Big, memorable events have a double value: they strengthen our community and our ties to each other but also attract visitors who want to share these experiences with us.
    Major events ahead include:

    2017 Canada Day will celebrate Canada's 150th anniversary

    Major Tall Ships event in 2017

    Winter carnival event in 2018

    Outdoor music festival in 2018

    New Year's Eve celebration in 2019 to ring in CBRM's 25th anniversary year, 2020

Section 5: Constructive

36. Complete the connection of the Sydney waterfront boardwalk to Wentworth Park in 2017-18. The application for cost-sharing this project is with ACOA and the Province.

37. Centre200 Phase II. Our showcase facility is in need of modernization. CBRM will seek to redevelop the facility and site, exploring private sector development and investment as well as expanded public uses.

38. CBRM will, in partnership with the provincial and federal governments, build a new central library in downtown Sydney. Options put forward include a standalone waterfront location, within a new downtown NSCC campus or as part of the Centre200 revitalization. We will be responsible when considering construction and long term operating costs.

39. East Division Station. A new police station will be built in downtown Glace Bay to replace the Reserve Street location.

40. Upgrades to New Waterford police station. (Danny Nathanson Building)

41. Provide Cape Breton Ground Search and Rescue with a permanent home on Reserve Street when the Glace Bay police relocate.

42. Multicultural wayfinding signage will be developed for Whitney Pier in coordination with community stakeholders.

43. Road work. New investment goals for CBRM maintained streets, roads and sidewalks will be established. CBRM will seek additional cost-sharing opportunities with federal and provincial governments. CBRM Engineering and Public works officials estimate CBRM infrastructure requires a $16 million annual investment to be maintained properly. In 2016-17, CBRM is investing $11 million, only half of that total is cost shared with other levels of government.

44. New, expanded transit shelters with wi-fi will be constructed at key locations in Glace Bay, Sydney, New Waterford, Dominion and on the Northside.

45. CBRM will re-commit to wastewater treatment projects pending a new funding formula arrangement with the federal and provincial governments.

46. Building on the success of community-led youth organizations, CBRM will support and seek federal and provincial partners for other community-led youth initiatives.

47. CBRM will commit $12 million over four years towards a proposed $36 million downtown revitalization across the CBRM in cost-sharing partnership with the federal and provincial governments.

48. Work with community groups to develop new tourism routes within CBRM to highlight our scenic and historical day trips. The One Nova Scotia report goal #14 is tourism expansion.

49. Develop an active transportation route linking Open Hearth Park to the Sydney Waterfront following the cruise terminal expansion.

50. Coordinate and connect the Trans-Canada Trail with CBRM's Active Transportation system and our community's cultural and museum facilities.

51. Establish a CBRM tourism and culture guide with downtown visitor walking maps similar to the one used by Port of Sydney. Community maps will be developed and made available for distribution by local businesses and organizations.

52. Line painting on our streets will be done twice a year instead of once. The more environmentally-friendly paint used does not last very long. Extra effort will be made to ensure line markings are visible.

Section 6: Modern

53. Establish vendor and open air market space in downtown Sydney as part of the overall CBRM-led downtown revitalization strategy.

54. Explore a partnership with the Province of Nova Scotia to develop Wi-Fi zones in the downtown areas of CBRM.

55. Continue CBRM's lead role in moving forward with a development strategy for Louisbourg.

56. Implement tax system changes to make downtown residential and commercial development more attractive.

57. Make parking improvements in downtown Sydney to support further development opportunities, both residential and commercial, including installing smart meters in high-use areas.

58. Cut red tape around development by certifying pre-qualified contractors as "green ribbon" contractors. Accepted contractors with good records can post a bond and move more quickly through the permit and inspections process, preventing costly delays.

59. Invest in qualifications and training of CBRM building officials to ensure our staff can quickly and efficiently process both commercial and residential applications.

Section 7: Welcoming

60. The municipality will continue to work with partners Destination Cape Breton, Cape Breton University, International Centre for English Academic Preparations, and the provincial and federal Departments of Immigration to introduce the world to Cape Breton and facilitate immigration. We will build upon the *welcometocapebreton.ca* initiative to make it multilingual and a portal for newcomers finding their way forward in Cape Breton.

61. The municipality will participate in orientation programs to introduce newcomers to our municipality such as the successful orientation week at Cape Breton University. Encourage residents to participate in welcoming newcomers to our community, such as participating in Engage Nova Scotia's Share Thanksgiving program.

62. CBRM's economic development agency, Business Cape Breton, will work with local businesses to broaden international business development in Cape Breton, expand to global markets, work with international students and develop international networks, as recommended by the Rural-Urban Immigration Pilot Report.

63. The municipality will work with local newcomer support agencies and produce a multi-lingual citizen handbook.

64. The Port of Sydney will continue to develop our port's relationship with global partners.

65. Mayor's Office will host an annual New Year's Levee and summer Garden Party that all members of the public are welcome to attend. These events celebrate our citizens, their contributions and accomplishments.

Section 8: Smart

66. Smart City Roundtable. Advisory group will be formed to guide CBRM on ways the municipality can better utilize technology and access the talents of local companies while improving services to residents and business.

67. Pending availability of new federal transit funding for capital infrastructure, CBRM will add new buses to the fleet. Our goal is to improve routes and increase frequency.

68. CBRM will continue to develop and grow a partnership with United Way for bus passes for low income residents.

69. Transit: Pilot a 7 stop express transit service: Northside - Sydney River- Regional Hospital - Centre200 - Mayflower Mall - CBU - Glace Bay. Expand connected services in New Waterford and Dominion.

70. Park n' Ride. Work to develop transit hubs with Park n' Ride facilities along express route. Hub facilities will include wi-fi connectivity, LED lighting and security cameras.

71. Extend regular transit service to Membertou. Extend service to Eskasoni for major civic special events.

72. Special transit service to Louisbourg throughout the 2017 tourist season. Admission to the Fortress is free in celebration of Canada's 150th birthday.

73. GPS (Global Positioning System) tracking of all CBRM fleet vehicles to improve fleet management.

74. CBRM will be a leader in energy efficiency efforts. We will surpass over 2,500,000 kWh of annual energy savings, lowering the municipality's annual energy costs by $1.5 million - a 15% reduction.

75. Develop new incentives to encourage residential development near core transit routes. CBRM will build transit shelters at the sites of new seniors' residential developments on Welton Street and Kings Road.

76. Expand the free trial "Try the Bus" initiative to Christmas holiday season and March Break.

77. Establish formal engagement and cooperation agreements with CBU and NSCC for internships, job training and skills development. Support small business development through these partnerships and with the provincial and federal governments in collaboration with Business Cape Breton, Small Business Centre and other agencies.

78. Consistent community welcome signage transit signage and facility signage throughout the municipality managed in a consistent manner by corporate communications and supported with advertising opportunities and corporate partnerships.

79. Establish a partnership between CBRM's Youth Council and NextGen organization to develop opportunities for youth aged 14-30. CBRM's Youth Council will be supported in seeking a We Day event at Centre200.

80. Career forecast report produced every two years to identify upcoming career opportunities at the municipality. The report has 5, 10 and 15 year outlooks with an analysis of retirement rates and skills required. The municipality will encourage other employers in the region to do the same.

81. Building on the success of achieving a Foreign Trade Zone point for CBRM, we will establish a trade and export program and network to connect local business and services with global opportunities.

Section 9: Strong

82. Strengthen our connection with our First Nations communities of Membertou and Eskasoni through an inter-community planning strategy. Build upon the relationships we forge at our annual tri-council meetings.

83. Provide free festival and event management training for volunteers who assist in making our communities strong.

84. Support the development of a strong volunteer sector by organizing and promoting the availability of free training in food handling safety, CPR/AED training and first aid.

85. Make available professional training for governance and boards of directors to help organizations navigate the complexities and expectations of leadership.

Section 10: Safe

86. Implementing the Fire Services Organizational review recommendations while improving our EMO and Fire and Emergency Service communications capacity.

87. Establish and equip comfort centre locations across CBRM to be used during prolonged power outages or difficult weather conditions.

88. Protecting vulnerable citizens. Fire and Emergency Services Department will establish and maintain a list of voluntarily provided names and addresses of citizens who may need assistance in prolonged power outages or difficult weather conditions. Efforts will be made to check on the individuals on the list during emergencies.

89. Improved community engagement from CBRM's Fire and Emergency Services Department. When it comes to keeping people safe, there is much we can do. A program to provide smoke detectors or carbon monoxide detectors to seniors and low income households. Public information campaigns should regularly inform residents about safety and public training exercises by EMO will be conducted.

90. Continued support of CB Search and Rescue through the $25,000 annual grant. A total of $100,000 was provided between 2012-16.

Section 11: Clean

91. Heavy garbage removal program will be continued.

92. Triple the budget for demolition of derelict properties to $300,000 annually and establish incentives for rebuilding on the site of abandoned or neglected properties.

93. An expanded Trashformers program will see the addition of 60 new public garbage cans placed on our mainstreets and in our recreation areas to discourage litter.

94. Downtown Blossoms program will continue to be an annual program on our mainstreets around CBRM.

95. New project to green vacant lots on CBRM mainstreets in partnership with CBRM Parks & Grounds, greenhouses, garden centres, downtown associations, garden clubs and community volunteers. Three lots will be chosen each year for the project.

96. Great Cape Breton Clean Up event will occur annually in May to prepare for tourism season. Next clean up day is May 6, 2017.

Section 12: Proud

97. The unveiling of the Merchant Mariner Monument on the Sydney waterfront was a long overdue recognition of sacrifice and heroism. We will continue to honour the contributions that shaped our proud island while seeking to diversify those represented.

98. Commemorate important events:
    April 2017 marks the 100th anniversary of the battle of Vimy Ridge. CBRM will work with stakeholders and the public to plan the appropriate commemoration for the event.

99. July 25, 1917 marks the 100th anniversary of the No. 12 Colliery explosion in New Waterford. CBRM will work with stakeholders and the public to commemorate the event as part of the Davis Day memoriam.

100. Celebrate our armed forces, veterans and support our Legions and veteran organizations by providing staff and equipment assistance in organizing and hosting Remembrance Day events.

CBRM *A Community of Communities*

ISSUE PAPER

TO:	**Mayor and Council**
FROM:	**Sheila Kolanko** **Sr. Paralegal/Property Manager – Legal Department**
SUBJECT:	**Request to Purchase CBRM Property** **Portion of PID 15013998** **Regent Street, North Sydney**
DATE:	**December 15th, 2016**

The legal department received a letter of interest from Robert Smith of North Sydney to purchase a portion of property owned by CBRM located adjacent to Mr. Smith's property. I have attached a copy of a map showing the subject parcel Mr. Smith wishes to purchase outlined in blue (portion of PID 15013998). Mr. Smith presently owns 2 lots identified as PID 15014004 & 15010267 and outlined in red on the attached map. Mr. Smith is hoping to acquire the subject parcel to consolidate with his 2 existing properties so that he can build a duplex on the consolidated lot.

BACKGROUND INFORMATION:

The subject parcel forms part of the land encompassing the former Thompson school and identified as PID 15013998 on the Provincial Land Database (known as Property Online). PID 15013998 is currently deemed essential because a portion of Logan Street is within the boundary of the said parcel and a water main and sanitary sewer main runs through the said lot.

The proposed size of the subject parcel would be approximately 2200 sq. feet more or less and subject to a survey at the expense of Robert Smith.

The Legal Department did send a request to various departments within CBRM to determine if this request would create any potential problems for CBRM. Referrals from all internal departments have been received and it was confirmed the conveyance of the subject parcel would have no effect on CBRM utilities and/or necessities.

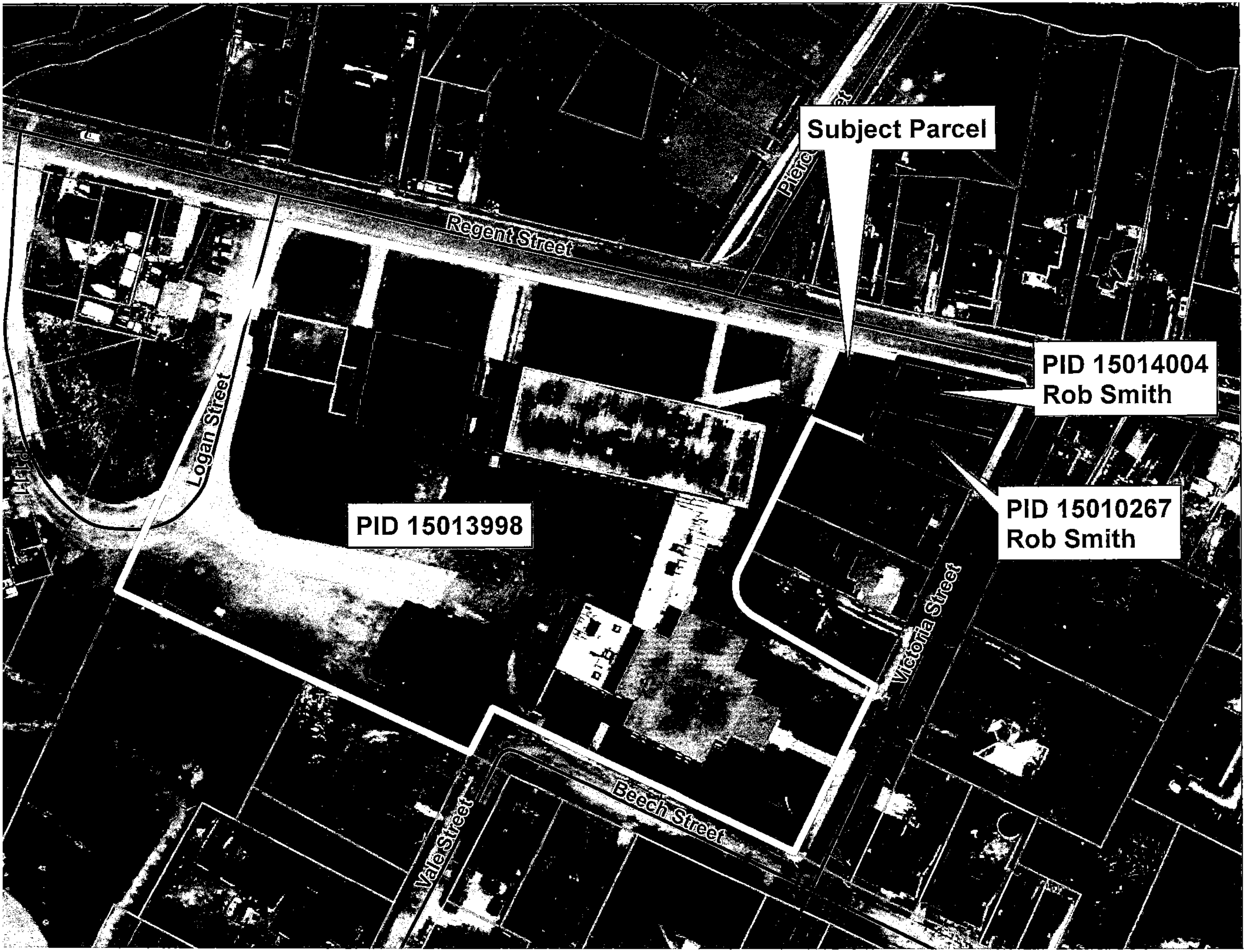
I would ask for a ***Motion*** to proceed with the above-noted request and recommend the subject property (as outlined in blue) be deemed surplus to the needs of the CBRM to allow for Rob Smith to purchase the same pursuant to CBRM's current Property Management Policies and the *Municipal Government Act*.

Sincerely,

Originally Signed By

SHEILA KOLANKO
Senior Paralegal /Property Manager

Attachment(1)



Subject Parcel
PID 15014004
Rob Smith
PID 15010267
Rob Smith
PID 15013998
Regent Street
Logan Street
Victoria Street
Beech Street
Vale Street

CBRM *A Community of Communities*

ISSUE PAPER

TO:	**Mayor and Council**
FROM:	**Sheila Kolanko** **Sr. Paralegal/Property Manager – Legal Department**
SUBJECT:	**Request to Amend Existing NSP Maritime Link Easement** **PID 15774789 – Blackett's Lake** **PID 15085996 – Beechmont** **PID 15526023, 15191497 – Georges River**
DATE:	**December 15th, 2016**

The legal department received a request from the Solicitor for NSP Maritime Link Incorporated for an amendment to the existing Easement between NSP Maritime Link Incorporated and CBRM dated, August 22nd, 2014, for the transmission infrastructure across various CBRM properties. They have advised NSP Maritime Link Incorporated will require additional "anchor" easements which consist of small areas falling just outside the existing transmission line, serving to tie down or anchor the line.

The anchors affecting the lines are located on the properties identified above. The properties in question presently have existing easements and form part of the existing Nova Scotia Power Corridor which easements to Nova Scotia Power already exist. I have attached the site photos showing the required easement location.

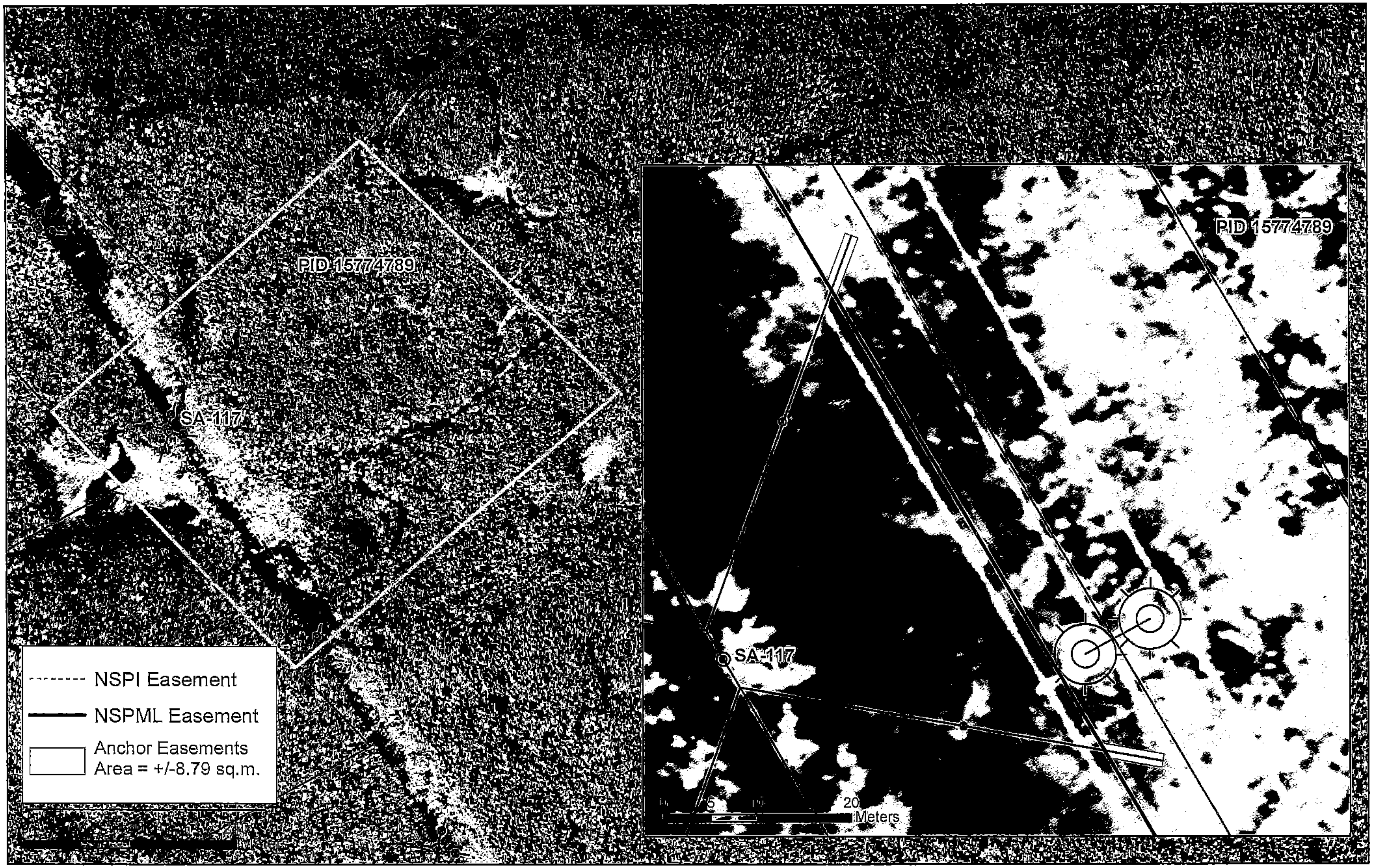
I would ask for a ***Motion*** to proceed authorizing the Mayor and Clerk to execute the Amending Easement Agreement in favour of NSP Maritime Link Incorporated.

Sincerely,

Originally Signed By

SHEILA KOLANKO
Senior Paralegal /Property Manager

Attachment(4)



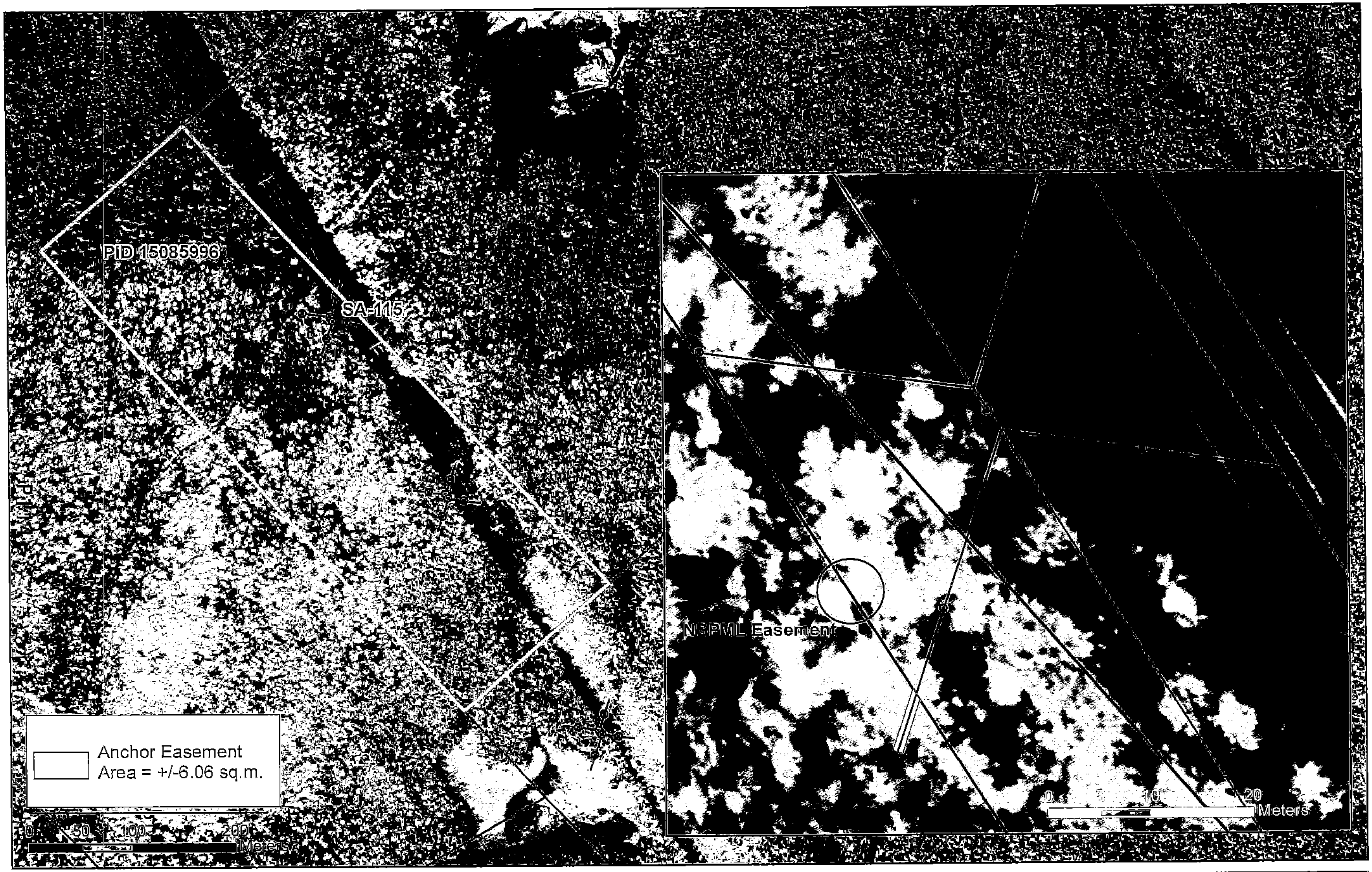
Emera
Newfoundland & Labrador

Lands of Cape Breton Regional Municipality
Blackett's Lake, Nova Scotia

Coordinate System: UTM NAD 83 CSRS Zone 20
Scale: 1:5,877
Date: DATE (09/11/2016)

Data Sources: Hatch provided structure & anchor locations (15/09/2016)
C.J. MacLellan & Associates Inc. surveyed property boundaries

Disclaimer: Not a legal survey, for illustrative purposes only.



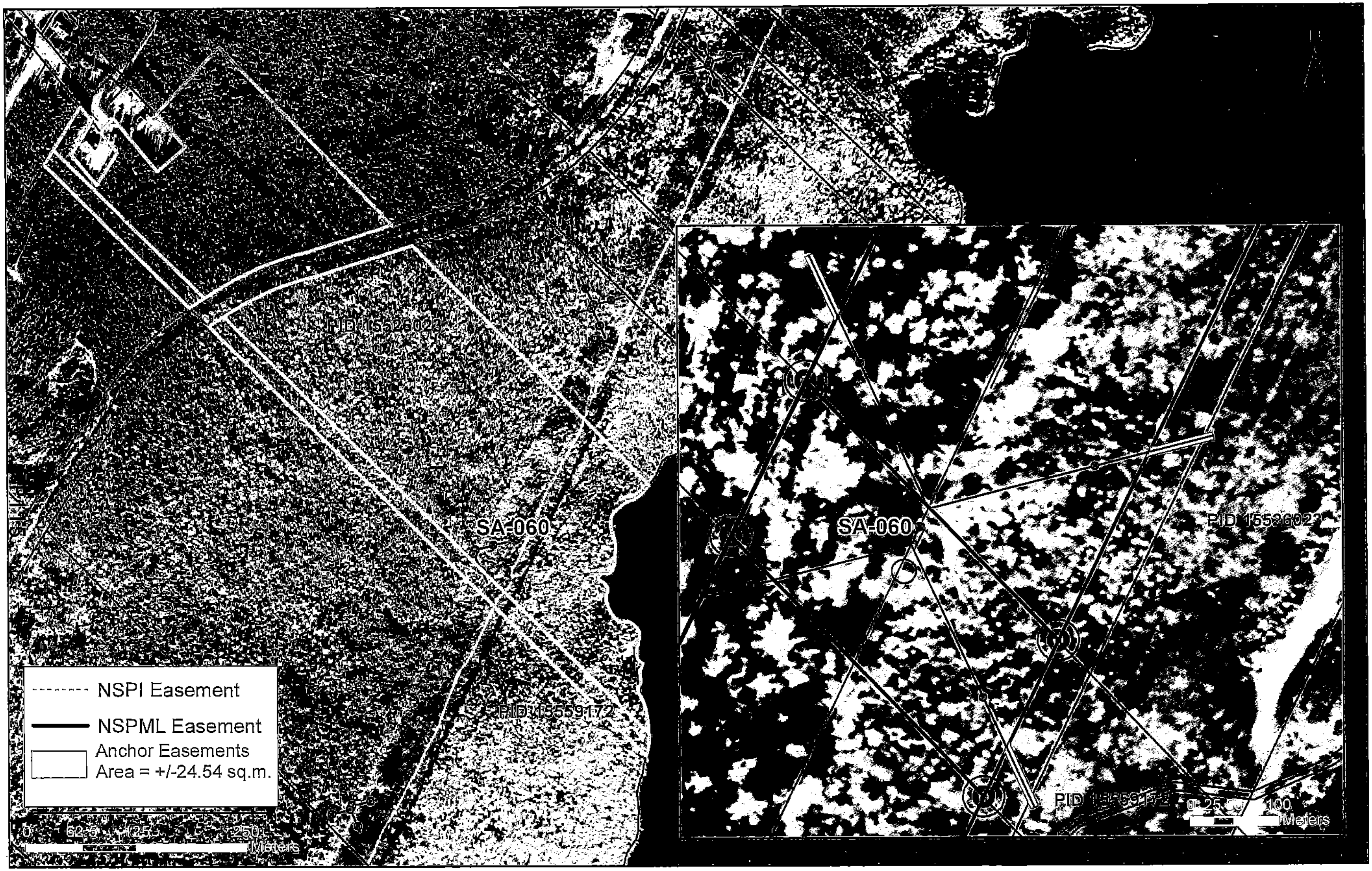
Emera Newfoundland & Labrador

Lands of Cape Breton Regional Municipality
Beechmont, Nova Scotia

Coordinate System: UTM NAD 83 CSRS Zone 20
Scale: 1:5,000
Date: DATE (09/11/2016)

Data Sources:
Hatch provided structure & anchor locations (15/09/2016)
C.J. MacLellan & Associates Inc. surveyed property boundaries

Disclaimer: Not a legal survey, for illustrative purposes only.



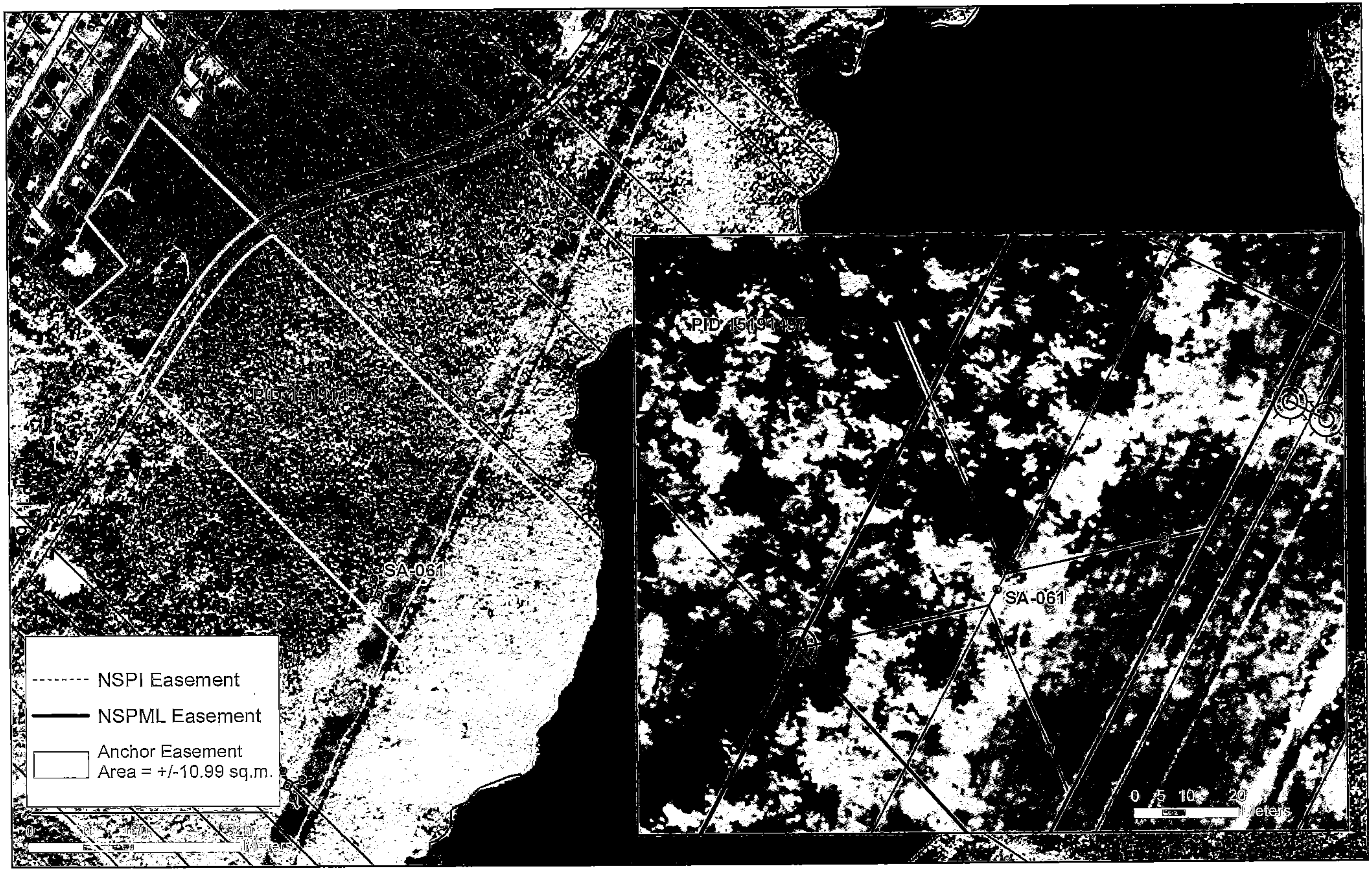
Emera
Newfoundland & Labrador

Lands of Cape Breton Regional Municipality
Georges River, Nova Scotia

Coordinate System: UTM NAD 83 CSRS Zone 20
Scale: 1:5,877
Date: DATE (09/11/2016)

Data Sources: Hatch provided structure & anchor locations (15/09/2016) C.J. MacLellan & Associates inc. surveyed property boundaries

Disclaimer: Not a legal survey, for illustrative purposes only.



Emera
Newfoundland & Labrador

Lands of Cape Breton Regional Municipality
Georges River, Nova Scotia

Coordinate System: UTM NAD 83 CSRS Zone 20

Scale: 1:7,837

Date: DATE (09/11/2016)

Data Sources: Hatch provided structure & anchor locations (15/09/2016) C.J. MacLellan & Associates Inc. surveyed property boundaries

Disclaimer: Not a legal survey, for illustrative purposes only.

A Community of Communities

ISSUE PAPER

TO: Mayor and Council

FROM: Bill Murphy
Director, Parks, Recreation Buildings & Facilities

SUBJECT: Request to declare surplus CBRM Property
PID 15624406
Former Police Station, 412 Purves Street, North Sydney

DATE: December 15th, 2016

BACKGROUND INFORMATION:

In July, 2016 the Police Service welcomed a newly renovated operating facility in downtown Sydney Mines. In follow up to the relocation, the police service has given notice to the Buildings Division that the existing facility at 412 Purves Street North Sydney, is no longer required for policing. (photo attached)

RECOMMENDATION:

The Department inquired with other CBRM municipal service providers to determine if there is any further CBRM interest in retaining the property. No interest was indicated. As required by policy an appraisal was conducted.

A motion is requested declaring the above building and property PID 15624406 surplus to CBRM's needs and advertised for public sale pursuant to CBRM's current Property Management Policy.

Originally Signed By

Bill Murphy
Director Parks, Recreation, Buildings & Facilities

Attachment (1)


POLICE
POLICE

Demetri Kachafanas
Ragional Solicitor
563-5047

ISSUE PAPER

TO: **Mayor and Council**

FROM: **Demetri Kachafanas**
Regional Solicitor

SUBJECT: **Seaview Manor, Glace Bay**

DATE: **December 9, 2016**

The legal department received correspondence from Frank Gills, Q.C., solicitor for Seaview Manor requesting that CBRM pass a motion approving the sale of property owned by Seaview Manor as well as approving the members of the Board, which were approved by Seaview Manor.

AS Council may be aware, in the past members of Council sat on various external Boards and Committees. In 2012, Council undertook a review of these boards and committees and decided to end formal Council participation on many Boards and Committees including the Board of Seaview Manor.

However, under legislation Seaview Manor remains a Municipal Housing Corporation. The Board requires that CBRM approve the members of the Board and approve and sale of property. Seaview Manor is now in the process of reviewing the structure for future appointments so that approval of the Municipality is not required.

I have attached the following for Council's review:

1. Letter from Frank Gillis dated February 22, 2016 requesting municipal approval for the sale of Seaview Manor owned property;
2. Letter from Frank Gillis dated June 7, 2016 requesting approval of Board members;
3. Resolution of the Board of Seaview Manor;
4. Draft Resolutions for consideration of Council.

Based on the foregoing, I recommend Council pass a motion authorizing the sale of the land and approving the Board's nominees for Directors.

Thank you.

Sincerely,

ORIGINAL SIGNED BY

Demetri Kachafanas
Regional Solicitor

MCINTYRE, GILLIS & O'LEARY

BARRISTERS & SOLICITORS

Frank G. Gillis, Q.C.
Steven K. O'Leary, Q.C.

Sterling Professional Centre
65 Minto Street, P.O. Box 187
Glace Bay, Nova Scotia, B1A 5V2
Telephone: (902) 849-6507
Fax: 849-0555
EMAIL: frankgillis@ns.aliantzinc.ca

February 22, 2016

dkachafanas@cbrm.ns.ca

Mr. Demetri Kachafanas, BA, BBA, LLB, LLM
Regional Solicitor
320 Esplanade
Sydney,N.S. B1P 7B9

Dear Mr. Kachafanas:

RE: SEAVIEW MANOR / 186 SOUTH STREET, GLACE BAY

It would be the intention of Seaview Manor to place the real property at 186 South Street, Glace Bay on the market for sale at this time.

The property was previously used for administrative offices and Board meetings, however, with the expansion of the physical facilities at 275 South Street, Glace Bay, the maintenance of the structure is not required.

It would be the Intention of Seaview Manor to list the same through a realtor operating in the area for sale. The net proceeds of the sale would be placed in the general account of Seaview Manor.

The real property was acquired in 2004 using the assets of Seaview Manor and is unencumbered.

Pursuant to Section 12(c) of the *Municipal Housing Corporation Act*, we would require the approval of the Municipality to dispose of the real property.

If you could arrange to have the Municipality approve this real property sale, we would then be in a position to sell the real property.

If there are any questions, you may certainly contact me directly.

It would appear that the asset is not currently being used as part of the ongoing operation and was acquired using solely the resources of Seaview Manor and it is a relatively straight forward disposition.

Thanking you in advance for your assistance and cooperation.

Yours truly,

FG:ap

Frank G. Gillis

MCINTYRE, GILLIS & O'LEARY

BARRISTERS & SOLICITORS

Frank G. Gillis, Q.C.
Steven K. O'Leary, Q.C.

Sterling Professional Centre
65 Minto Street, P.O. Box 187
Glace Bay, Nova Scotia, B1A 5V2
Telephone: (902) 849-6507
Fax: 849-0555
EMAIL: frankgillis@ns.aliantzinc.ca

June 7, 2016

dkachafanas@cbrm.ns.ca

Mr. Demetri Kachafanas, BA, BBA, LLB, LLM
Regional Solicitor
320 Esplanade
Sydney,N.S. B1P 7B9

Dear Mr. Kachafanas:

RE: SEAVIEW MANOR

Enclosed please find resolutions that were passed at the recent Board meeting of Seaview Manor.

The first is, of course, to amend the by-laws to allow for six individuals to be appointed by the Cape Breton Regional Municipality as Members of the Seaview Manor Board.

This will remove the current restriction that requires half of the Board to be Municipal council members.

The second is a motion appointing five current parties to serve as the Board. It is not intended to appoint anyone further until we have finished the basic re-draft of the by-laws for Seaview Manor.

The final item is approval of the Cape Breton Regional Municipality of the proposed sale of the real property that is currently on the market and owned by Seaview Manor. Municipal approval is a pre-condition of the sale and this is set forth under the *Municipal Corporations Act.*

It would be our intention, once these steps have been approved, to do a complete re-draft of the Seaview Manor by-laws.

Under it we would basically bring forth an alternate scheme of appointment to the members of the Board so that it would no longer require input or appointment from the CBRM. There will still be some connection, as obviously the legislation brings in your Municipality for certain actions, such as sale of land.

If there is any particular input the Cape Breton Regional Municipality would like to offer while the draft work is under way, the CBRM could contact either myself or Mr. Eric Doucette at Seaview Manor.

In the absence of hearing from CBRM, we shall be assuming that subject to compliance with provincial legislation, we are reasonably free to set up a mechanism for Board appointment and its operation at the discretion of the current Board, and of course the Provincial department.

If you could arrange for passage of the enclosed as soon as possible and notify my office, it would be greatly appreciated.

Yours truly,

Frank G. Gillis

FG:ap
cc. Eric Doucette

RESOLUTION

SEAVIEW MANOR

WHEREAS Seaview Manor is a body corporate established pursuant to the provisions of the *Municipality Housing Corporation Act* (the "Act");

AND WHEREAS subsection 15(1) of the Act authorizes and requires the Municipal Housing Corporation can amend the instrument of incorporation, by which it was established, to provide for membership and other changes;

AND WHEREAS the Corporation wishes to change, amongst other things, its membership requirements by removing the requirement that three members of the Corporation also be members of the Municipal Counsel;

BE IT RESOLVED THAT:

The instrument of incorporation by which the Corporation was established and approved by Certificate of Incorporation dated the 23rd day of July, 1975 (the "Instrument of Incorporation") is hereby amended by:

1. amending the provisions with respect to membership in the corporation to read "The Corporation shall consist of six citizens at large, appointed by the Cape Breton Regional Municipality".

DATED at Glace Bay, Nova Scotia, this 16th., day of May, 2016.

ORIGINAL SIGNED BY

CHAIRPERSON

ORIGINAL SIGNED BY

SECRETARY/TREASURER

I, the undersigned, Secretary of the Corporation, hereby certify that under the corporate seal of the Corporation, that the resolution set forth on these pages is a true copy of the resolution passed at a meeting of the membership of the Corporation held at Glace Bay, this 16th., day of May, 2016.

DATED at Glace Bay, Nova Scotia, this16th., day of May, 2016.

ORIGINAL SIGNED BY

SECRETARY / TREASURER

RESOLUTION

CAPE BRETON REGIONAL MUNICIPALITY

WHEREAS Seaview Manor is a body corporate established pursuant to the provisions of the *Municipality Housing Corporation Act* (the "Act");

AND WHEREAS section 12(c) of the Act requires Municipal approval for the Corporation to sell real property;

AND WHEREAS Seaview Manor wishes to dispose of its real property located at 186 South Street, Glace Bay, Nova Scotia;

BE IT RESOLVED THAT:

The Cape Breton Regional Municipality approves the sale of the real property at 186 South Street, Glace Bay, Nova Scotia, PID # 15879042 by Seaview Manor;

DATED at Sydney, Nova Scotia, this 16th., day of May, 2016.

____

____

RESOLUTION

CAPE BRETON REGIONAL MUNICIPALITY

WHEREAS Seaview Manor is a body corporate established pursuant to the provisions of the *Municipality Housing Corporation Act* (the "Act");

AND WHEREAS the by-laws require the members of Seaview Manor be appointed by the Cape Breton Regional Municipality;

AND WHEREAS the following persons have expressed to Seaview Manor their willingness to participate as members of Seaview Manor;

BE IT RESOLVED THAT:

The following persons be appointed members of Seaview Manor until such time as their successor or successors have been appointed;

Earl Morgan
300 Ben George Rd
Marion Bridge, NS B1K 2H7

Martha Cameron
53 Borden Street
Glace Bay, NS B1A 1Y23

Fred Gillis
14 Kressnor Lane
Dominion, NS B1G 1K3

Martha MacDonald
16 Carroll Street
Glace Bay, NS B1A 3B3

Robert Sheppard
56 McAulay Avenue
Glace Bay, NS B1A 6C1

DATED at Sydney, Nova Scotia, this 16th., day of May, 2016.

Paul Burt,
Manager Building, Planning &
Licensing Laws

CBRM *A Community of Communities*

Cape Breton Regional Municipality

320 Esplanade, Room 103
Sydney, NS B1P 7B9
Phone: 902-563-5175
Fax: 902-563-0833
Email: pdburt@cbrm.ns.ca

Memo

TO: CBRM Municipal Council

FROM: Paul Burt, Manager Building, Planning & Licensing Laws

DATE: December 8, 2016

RE: Special Constables to be appointed to enforce the CBRM Parking Bylaw P-100

Below are the names of the security personnel hired by Paladin Security to enforce the CBRM Parking Bylaw on the properties under the administration of the Nova Scotia Health Authority. These named individuals have received their Special Constable status from the Nova Scotia Department of Justice and will be providing security services including enforcing parking regulations on the various hospital sites in the CBRM.

Officer's name	DOB
Calvin MacDonald	[redacted]
Daniel (Eric) Rockwell	[redacted]
Edward (Eugene) Gillis	[redacted]
Thomas Everett Lamey	[redacted]
Terrance (Wayne) MacDonald	[redacted]
John Chadwick	[redacted]
Jim Leyte	[redacted]
Leo (Ken) Power	[redacted]
Thomas (Bart) Carey	[redacted]
Francis McIsaac	[redacted]

James Burns [redacted]
Kevin Edmond
Lorne MacDonald
William Kelly

Respectfully Submitted,

Original Signed By

____

Paul Burt,
Manager Building, Planning & Licensing Laws

unsm

NOVA SCOTIA

Union of Nova Scotia Municipalities/Department of Municipal Affairs Partnership Framework

Guiding Principles

The Province of Nova Scotia and the Union of Nova Scotia Municipalities (UNSM) are committed to achieving a shared vision of healthy and vibrant communities in Nova Scotia.

The Province of Nova Scotia and UNSM recognize that joint engagement in government-decision making processes that impact local governments is critically important to success.

The Province of Nova Scotia and UNSM agree to work collaboratively to address issues of common interest.

This Partnership Framework formalizes our commitment to work together on joint priorities, to enhance communications, and to be accountable for outcomes.

Joint Provincial/Municipal Priorities:

1. Develop a protocol for consultation on legislative and regulatory changes that may impact municipal governments
2. Collaborate on the Joint Municipal Accountability and Transparency committee to develop a standardized regulatory framework for municipal expense policies that includes online reporting
3. Continue to review the Municipal Government Act and HRM Charter and recommend changes to modernize the legislation
4. Review municipal governance models and identify options for structural change that strengthen municipal viability
5. Continue to support the Financial Condition Index as a tool to help municipalities improve their fiscal capacity
6. Provide continued regional planning support including developing minimal planning standards
7. Continue to support the development of the Asset Management System
8. Continue to support the Regional Enterprise Network Model (REN) to enhance economic development throughout the province
9. Continue work on the Fire Services Review

Development of a Strategic Plan

The Province and the UNSM will develop a joint strategic plan that includes a work plan to address priorities (see above). These priorities will also reflect UNSM membership priorities determined at the annual fall conference as well as provincial priorities.

For each of the items identified, a work plan will be developed that includes deliverables, identified responsibilities and timelines.

The Province and the UNSM agree to share information, research and analysis to support the development and implementation of the strategic plan.

Governance and Accountability

The Minister and Deputy Minister of the Department of Municipal Affairs will meet with the UNSM Board regularly to discuss the progress of the priorities established in the joint strategic plan.

The Ministers' Round Table will meet two times per year to discuss the progress of the priorities established in the joint strategic plan and to identify any emerging issues.

Key Ministers and Deputies will be engaged as required based on their relationship to the strategic plan priorities.

Should issues arise that will impact on the progress of workplans, UNSM and the Province agree to work collaboratively to identify alternatives and solutions.

The strategic plan will be reviewed on an annual basis by the Province and the UNSM and both parties will agree on priorities for the following planning period.

Signed on behalf of the **DEPARTMENT OF MUNICIPAL AFFAIRS** by:

ORIGINAL SIGNED BY

Minister of Municipal Affairs, Halifax, Nova Scotia
Honourable Zach Churchill

Signed on behalf of the **UNION OF NOVA SCOTIA MUNICIPALITIES** by:

ORIGINAL SIGNED BY

President of the Union of Nova Scotia Municipalities, Halifax Nova Scotia
Mayor Cecil Clarke

Dated this 1 day of December, 2016

UNSM Resolutions Approved by Membership in 2016

1. Priorities

WHEREAS the UNSM was formed to be the collective voice for municipal governments in Nova Scotia; and

WHEREAS all municipalities in Nova Scotia are members of the UNSM; and

WHEREAS many of the challenges and opportunities facing municipalities require the Province to make changes to legislation, policy or regulations or require financial assistance beyond the capacity of the property tax system; and

WHEREAS the province relies on municipalities to contribute to many of its goals and objectives; and

WHEREAS both orders of government recognize stronger communities will make a stronger province, and a stronger province will make stronger communities; and

WHEREAS the UNSM continues to advocate for long term solutions to municipal sustainability; and

WHEREAS in order for both levels of government to succeed, both orders of government need to work in partnership on priorities; and

WHEREAS municipalities have come together to establish priorities to present to the Province, with the expectation that their priorities will be respected by the Province and responded to;

THEREFORE BE IT RESOLVED that the UNSM present the following priorities to the Province of Nova Scotia:

- Economic Development;
- Rural Connectivity;
- Fiscal Arrangements (Structural Change Alternatives, CAP, financial issues); and
- Infrastructure; and

FURTHER BE IT RESOLVED that:

- an agreement be developed committing the Province and municipalities to work together on the top priorities;
- a formal protocol for collaboration be established; and
- a semi-annual report on the progress of these priorities be distributed to members.

2. Economic Development

WHEREAS all municipalities support economic development through the provision of essential services such as water, sewer, transportation, waste disposal, protective and emergency services; and

WHEREAS the province established Regional Enterprise Networks, which were intended to be a two-way partnership between the province and municipalities; and

WHEREAS demographic and economic trends indicate a continued movement of people away from rural and small communities and indeed the province, indicating further challenges for municipalities in meeting their responsibilities; and

WHEREAS land use planning and regional land use planning can be tools for economic development;

THEREFORE BE IT RESOLVED that the UNSM request that the Province:

- provide and share economic expertise with municipalities and the Regional Enterprise Networks;
- provide and assist in the analysis of economic development data and assist in the development of feasibility studies;
- provide incentives for regional approaches, including land use planning; and
- assist in the development of best regulatory practices.

3. Connectivity

WHEREAS Nova Scotia needs to attract and retain entrepreneurs and residents, and become more productive, innovative and competitive (as referenced in the "One Nova Scotia" Report of February 2014) especially in its rural areas; and

WHEREAS participation in the global digital economy requires access to robust and reliable Internet and cell phone service; and

WHEREAS in 2015, the UNSM passed a resolution urging the Nova Scotia Government to ensure the provision of an Internet service which provides a reliable high speed connection to all rurally-based businesses and households; and

WHEREAS the 2016-2017 provincial budget allocated $6 million to improve high-speed Internet service; and

WHEREAS the Province commissioned a report from EY, a global leader in advisory services, to evaluate the current situation and offer guidance on the way forward; which concluded that to achieve faster speeds in rural areas of the province will require a mix of technologies and require significant investment and partnerships with community groups, the private sector and all levels of government; and

WHEREAS on October 18, the Province initiated a project with Brightstar Canada and its partners to develop a strategy by March 2017 that will lead to better high-speed Internet service in more rural Nova Scotia communities; and

WHEREAS many parts of rural Nova Scotia continue to have little or no cell phone service; and

WHEREAS in today's world instant communication via cell phone and Internet connectivity is an essential service in terms of business development, tourism, education, and attracting residents to our communities; and

WHEREAS effective cellular service can also mean the difference between life and death in emergency situations; and

WHEREAS the Province is developing a strategy including financial resources to address rural broadband but has no similar strategy for cell phone connectivity;

THEREFORE BE IT RESOLVED that the UNSM request that the Province:

- continue to work with the UNSM and municipalities to ensure high quality and affordable rural broadband across the province and to support innovative projects with municipalities and community groups;
- work with the UNSM and the Federal Government to develop a cell phone strategy, including providing adequate financial resources, to ensure increased cell phone coverage across the province; and
- work with the Federal Government to provide adequate funding to ensure connectivity success.

4. Financial Arrangements

WHEREAS the Towns Task Force report concluded the challenges facing municipalities were long standing and raised the question of whether the current municipal government structure, roles and responsibilities were viable in the long term; and

WHEREAS the Fiscal Review concluded the current provincial operating grant was inadequate to allow all municipalities to provide a basic level of service at a reasonable cost; that the grant-in-lieu-of taxes by NSPI was inappropriately being used by the province; that the province needed to financially compensate towns for provincial roads and arterials, that the province needed to take responsibility for the disposal of schools; that the province needed to take responsibility for mandatory payment as a provincial property tax, among other financial concerns; and

WHEREAS the province's property cap program has distorted and increased the unfairness of the property tax, the primary revenue source of funding for municipal operations; and

WHEREAS economic growth requires municipal infrastructure and services, yet does not generate municipal revenues, as it does for the provinces through income and sales taxes; and

WHEREAS there are a number of municipalities in difficult financial situations; and

WHEREAS amalgamation has not been proven to resolve all financial issues;

THEREFORE BE IT RESOLVED that the UNSM request that the Province:

- work with municipalities to explore other governance models for shared service delivery and structural change, and provide support to municipalities to explore community interest and commitment to change;
- support the tools provided in the MGA for structural change (amalgamation, annexation and dissolution) including funding in support of structural change;

- form an all party working group to develop an education and awareness campaign to inform the public and other stakeholders of the impact of the Cap Program and to engage them in a discussion of how best to support rate payers;
- consider the establishment of an innovation fund for municipalities to assist in projects aimed at increasing efficiencies; and
- respond to the recommendations of the Fiscal Review, and work with UNSM and AMA to address the financial issues, including additional provincial funding, both in the short run and the long run so that municipalities are truly able to deliver their responsibilities with a reasonable tax burden.

5. Infrastructure

WHEREAS municipalities appreciate the financial assistance provided by the federal and provincial governments for investments in infrastructure; and

WHEREAS municipalities bear the greater responsibility for operating costs, maintenance and eventual replacement; and

WHEREAS the federal and provincial governments benefit through income and sales taxes from infrastructure investments; and

WHEREAS municipal revenues do not typically benefit from these investments; and

WHEREAS municipalities are in the best position to determine their own priorities but funding from other levels of government are directed at eligible categories determined by the federal or provincial governments; and

WHEREAS municipalities are developing asset management plans to identify wise investments;

THEREFORE BE IT RESOLVED that the UNSM request that the Province ensures that:

- federal funding programs are predictable and long term to ensure better planning and achieve greater efficiencies;
- the required municipal share be decreased in recognition of the full life cycle and operating costs borne by municipalities;
- funding be focussed on projects identified as priorities by municipalities; and
- their asset management program is fully implemented in three years for all municipalities.
-

Forecasted Statement of Revenues and Expenditures

March 31, 2017

Revenues		Annual Budget 2016-17		Actual as of Oct 31, 2016		Forecast to March 31, 2017		Annual Surplus/ (Deficit)
Total Taxes	$	103,903,946	$	60,779,610	$	104,081,959	$	178,013
Total Federal Government		2,812,050		1,640,363		2,812,050		-
Total Federal Government Agencies		775,587		452,426		756,790		(18,797)
Total Provincial Government		1,909,811		1,114,056		1,909,811		-
Total Provincial Government Agencies		2,918,883		1,702,682		2,911,273		(7,610)
Total Services to Other Local Government		608,515		354,967		608,515		-
Total Transit		622,000		257,202		540,000		(82,000)
Total Environmental Development Services		292,000		154,732		203,370		(88,630)
Total Licenses & Permits		155,500		90,339		148,000		(7,500)
Total Fines & Fees		595,000		328,912		564,250		(30,750)
Total Rentals		680,079		397,817		680,000		(79)
Total Concessions & Franchises		400,000		243,943		365,915		(34,085)
Total Return on Investments/Interest on Taxes		1,245,000		867,046		1,385,796		140,796
Total Finance Revenue		30,500		19,535		32,243		1,743
Total Solid Waste Revenue		2,200,000		1,445,616		2,175,000		(25,000)
Total Recreation & Cultural Service Programs		1,685,545		640,980		1,635,000		(50,545)
Total Water Utility Charges		4,951,510		2,888,381		4,951,510		-
Total Unconditional Transfers		15,834,643		9,236,875		15,834,643		(0)
Total Conditional Transfers		3,827,852		2,232,913		3,827,851		(1)
Total Appropriation from Reserve		563,000		-		-		(563,000)
Total Revenues	$	**146,011,421**	$	**84,848,395**	$	**145,423,976**	$	**(587,445)**

Expenditures								
Legislative	$	1,458,956	$	773,290	$	1,274,855	$	184,101
Administration		1,108,790		646,488		877,663		231,127
Finance		2,832,019		1,513,091		2,719,537		112,482
Legal		569,072		303,135		598,004		(28,932)
Human Resources		1,638,145		890,474		1,634,545		3,600
Technology & Communications		1,165,464		498,489		1,147,164		18,300
Municipal Clerk		503,017		310,685		491,358		11,659
Fiscal Services		35,490,906		19,980,500		35,257,566		233,340
Occupational Health & Safety		219,722		116,545		215,222		4,500
Police Services		25,701,620		15,395,841		25,364,737		336,883
Fire Services (Incl EMO)		17,195,105		10,226,858		17,183,749		11,356
Engineering & Public Works		43,447,585		23,075,125		43,446,787		798
Planning		2,664,528		1,378,641		2,572,683		91,845
Facilities		3,042,283		1,809,764		3,207,948		(165,665)
Parks & Grounds		2,636,703		1,664,525		2,711,808		(75,105)
Buildings		3,324,603		1,692,795		3,251,282		73,321
Recreation		3,012,903		2,504,618		3,437,880		(424,977)
Total Expenditures	$	**146,011,421**	$	**82,780,862**	$	**145,392,788**	$	**618,633**
Net Surplus/(Deficit)								**31,189**

ORIGINAL SIGNED BY

Departmental **Finance**

Legislative | Forecasted Statement of Expenditures | March 31, 2017

Legislative	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 890,924	$ 497,832	$ 785,756	$ 105,168
6010 BENEFITS	141,990	60,113	89,515	52,475
6030 TRAVEL/CONFERENCES	209,000	89,307	152,719	56,281
6040 PROF MEM/DUES & FEES	54,867	32,456	54,867	-
6050 OFFICE SUPPLIES	20,000	11,281	17,453	2,547
6060 OFFICE EQUIPMENT	6,550	2,992	5,500	1,050
6080 ADVERTISING	14,500	12,330	20,280	(5,780)
6100 COURIER	375	15	15	360
6110 TELEPHONE/FAX	44,000	25,695	44,000	-
6120 PUBL./SUBSCRIPTIONS	1,750	1,090	1,750	-
6130 COMPUTER HARDWARE	30,000	215	30,000	-
6150 MEETING EXPENSES	23,000	18,422	23,000	-
6170 PROMOTION	22,000	21,541	50,000	(28,000)
6180 COST RECOVERY	-	-	-	-
8010 OPERATIONAL MAT/SUPP	-	-	-	-
8100 PROFESSIONAL SERVICE!	-	-	-	-
Total Legislative excluding 2016 Flood Costs	**$ 1,458,956**	**$ 773,290**	**$ 1,274,855**	**$ 184,101**
8165 2016 FLOOD COSTS	-	300	-	-
Total Legislative including 2016 Flood Costs	**$ 1,458,956**	**$ 773,590**	**$ 1,274,855**	**$ 184,101**

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Administration | Forecasted Statement of Expenditures | March 31, 2017

Administration	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 339,964	$ 174,921	$ 294,549	$ 45,415
6010 BENEFITS	57,539	23,780	39,615	17,924
6020 TRAINING/EDUCATION	2,800	-	2,800	-
6030 TRAVEL/CONFERENCES	27,000	21,525	35,000	(8,000)
6040 PROF MEM/DUES & FEES	1,000	816	1,000	-
6050 OFFICE SUPPLIES	1,500	1,343	1,500	-
6060 OFFICE FURNITURE	-	-	-	-
6100 COURIER	150	21	50	100
6110 TELEPHONE/FAX	5,400	2,576	4,800	600
6120 PUBL./SUBSCRIPTIONS	-	-	-	-
6130 COMPUTER HARDWARE	4,000	-	-	4,000
6150 MEETING EXPENSES	1,920	1,444	1,920	-
6170 PROMOTION	20,000	9,463	15,000	5,000
8010 OPERATIONAL MAT/SUPP	-	-	-	-
8100 PROFESSIONAL SERVICES	280,000	76,412	113,912	166,088
8150 GRANTS/SUBS TO ORG	367,517	334,186	367,517	-
Total Administration excluding 2016 Flood Costs	**$ 1,108,790**	**$ 646,488**	**$ 877,663**	**$ 231,127**
8165 2016 FLOOD COSTS	-	13,281	-	-
Total Administrative including 2016 Flood Costs	**$ 1,108,790**	**$ 659,769**	**$ 877,663**	**$ 231,127**

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Finance	Forecasted Statement of Expenditures	March 31, 2017

Finance	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	1,905,761	$ 1,050,424	1,857,708	48,053
6010 BENEFITS	367,578	210,702	365,574	2,004
6020 TRAINING/EDUCATION	24,630	7,958	18,186	6,444
6030 TRAVEL/CONFERENCES	24,000	19,905	23,549	451
6040 PROF MEM/DUES & FEES	5,100	3,842	3,842	1,258
6050 OFFICE SUPPLIES	15,500	8,707	15,868	(368)
6060 OFFICE EQUIPMENT	14,000	3,445	8,902	5,098
6080 ADVERTISING	42,000	21,039	40,614	1,386
6090 POSTAGE	160,000	120,588	156,556	3,444
6100 COURIER	22,700	13,410	23,218	(518)
6110 TELEPHONE/FAX	18,900	10,883	18,838	62
6130 COMPUTER HARDWARE	19,800	3,379	11,629	8,171
6140 COMPUTER SOFTWARE	57,000	-	57,000	0
6160 LIABILITY INSURANCE	299,600	171,724	290,651	8,949
6180 COST RECOVERY	(322,150)	(229,875)	(322,150)	(0)
8010 OPERATIONAL MAT/SUPP	7,000	5,687	8,299	(1,299)
8100 PROFESSIONAL SERVICE	55,000	31,286	46,929	8,071
8110 CONTRACTS/AGREEMENTS	63,800	38,582	56,294	7,506
8120 LEASES	11,800	5,502	11,127	673
8180 TAX EXEMPT/WRITE OFF	40,000	15,903	26,903	13,097
Total Finance expended to date excluding 2016 Flood Costs	**$ 2,832,019**	**$ 1,513,091**	**$ 2,719,537**	**$ 112,482**
8165 2016 FLOOD COSTS	-	39,846	-	-
Total Finance expended to date including 2016 Flood Costs	$ 2,832,019	$ 1,552,936	$ 2,719,537	$ 112,482

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Legal | **Forecasted Statement of Expenditures** | **March 31, 2017**

Legal	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 299,196	$ 178,528	$ 330,786	$ (31,590)
6010 BENEFITS	60,076	34,371	60,076	-
6020 TRAINING/EDUCATION	6,500	63	6,000	500
6030 TRAVEL/CONFERENCES	8,500	5,601	8,000	500
6040 PROF MEM/DUES & FEES	7,100	4,845	7,100	-
6050 OFFICE SUPPLIES	3,500	2,474	3,200	300
6060 OFFICE EQUIPMENT	4,200	3,192	6,805	(2,605)
6070 PHOTOCOPY LEASE	3,100	1,861	2,900	200
6080 ADVERTISING	-	-	-	-
6100 COURIER	1,000	391	600	400
6110 TELEPHONE/FAX	5,400	4,170	7,475	(2,075)
6120 PUBL./STATUTES	10,000	6,452	11,452	(1,452)
6130 COMPUTER HARDWARE	3,000	2,210	2,210	790
6140 COMPUTER SOFTWARE	2,500	-	1,000	1,500
6150 MEETING EXPENSE	500	337	400	100
6180 COST RECOVERY	-	-	-	-
8100 PROFESSIONAL SERVICE	154,500	58,639	150,000	4,500
Total Legal expended to date excluding 2016 Flood Costs	**$ 569,072**	**$ 303,135**	**$ 598,004**	**$ (28,932)**
8165 2016 FLOOD COSTS	-	-	-	-
Total Legal expended to date including 2016 Flood Costs	$ 569,072	$ 303,135	$ 598,004	$ (28,932)

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Forecasted
Statement of Expenditures

Human Resources	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 585,055	$ 332,910	$ 585,055	$ -
6010 BENEFITS	744,510	436,346	744,510	-
6020 TRAINING/EDUCATION	6,000	1,290	6,000	-
6030 TRAVEL/CONFERENCES	16,250	5,661	16,250	-
6040 PROF MEM/DUES & FEES	1,730	1,220	1,730	-
6050 OFFICE SUPPLIES	15,700	4,738	15,700	-
6060 OFFICE EQUIPMENT	2,500	2,153	2,500	-
6080 ADVERTISING	5,000	2,399	2,400	2,600
6110 TELEPHONE/FAX	10,000	4,111	10,000	-
6120 PUBL./SUBSCRIPTIONS	2,400	72	1,400	1,000
6130 COMPUTER HARDWARE	4,000	2,607	4,000	-
6150 MEETING EXPENSE	2,000	254	2,000	-
8100 PROFESSIONAL SERVICE	230,500	93,556	230,500	-
8110 CONTRACTS/AGREEMENTS	12,500	3,168	12,500	-
Total Human Resources expended to date excluding 2016 Flood Costs	**$ 1,638,145**	**$ 890,474**	**$ 1,634,545**	**$ 3,600**
8165 2016 FLOOD COSTS	-	-	-	-
Total Human Resources expended to date including 2016 Flood Costs	**$ 1,638,145**	**$ 890,474**	**$ 1,634,545**	**$ 3,600**

ORIGINAL SIGNED BY

Departmental | **Finance**

Technology/ Communications | Forecasted Statement of Expenditures | March 31, 2017

Technology/Communications	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 408,071	$ 236,642	$ 408,071	$ -
6010 BENEFITS	83,093	52,441	83,093	-
6020 TRAINING/EDUCATION	18,000	-	18,000	-
6030 TRAVEL/CONFERENCES	20,000	9,448	20,000	-
6040 PROF MEM/DUES & FEES	1,000	-	1,000	-
6050 OFFICE SUPPLIES	3,000	789	3,000	-
6060 OFFICE EQUIPMENT	3,000	3,676	4,500	(1,500)
6080 ADVERTISING	500	474	500	-
6100 COURIER	300	193	500	(200)
6110 TELEPHONE/FAX	70,000	35,164	70,000	-
6120 PUBL./SUBSCRIPTIONS	1,000	-	1,000	-
6130 COMPUTER HARDWARE	130,000	69,763	130,000	-
6140 COMPUTER SOFTWARE	190,000	88,666	170,000	20,000
6150 MEETING EXPENSE	500	254	500	-
8110 CONTRACTS/AGREEMENTS	42,000	978	42,000	-
8120 LEASES SAP	98,000	-	98,000	-
8130 LICENSES/PERMITS	97,000	-	97,000	-
Total Technology / Communications expended to date excluding 2016 Flood Costs	**$ 1,165,464**	**$ 498,489**	**$ 1,147,164**	**$ 18,300**
8165 2016 FLOOD COSTS	-	-	-	-
Total Technology / Communications expended to date including 2016 Flood Costs	$ 1,165,464	$ 498,489	$ 1,147,164	$ 18,300

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Municipal Clerk | Forecasted Statement of Expenditures | March 31, 2017

Municipal Clerk	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 260,514	$ 143,255	$ 260,514	$ -
6010 BENEFITS	56,553	34,672	56,553	-
6020 TRAINING/EDUCATION	5,500	2,073	5,000	500
6030 TRAVEL/CONFERENCES	6,500	1,675	6,000	500
6040 PROF MEM/DUES & FEES	700	308	700	-
6050 OFFICE SUPPLIES	8,000	741	3,000	5,000
6060 OFFICE EQUIPMENT	16,750	6,472	14,000	2,750
6070 PHOTOCOPY SUPPLIES	18,000	7,792	17,000	1,000
6080 ADVERTISING	1,000	-	500	500
6100 COURIER	1,000	123	500	500
6110 TELEPHONE/FAX	4,500	1,654	4,000	500
6120 PUBL./SUBSCRIPTIONS	1,800	1,095	1,800	-
6140 COMPUTER SOFTWARE	9,600	9,791	9,791	(191)
6150 MEETING EXPENSES	12,600	1,036	12,000	600
8110 CONTRACTS/AGREEMENTS	100,000	100,000	100,000	-
Total Municipal Clerk expended to date excluding 2016 Flood Costs	**$ 503,017**	**$ 310,685**	**$ 491,358**	**$ 11,659**
8165 2016 FLOOD COSTS	-	179	-	-
Total Municipal Clerk expended to date including 2016 Flood Costs	**$ 503,017**	**$ 310,864**	**$ 491,358**	**$ 11,659**

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Fiscal Services	Forecasted Statement of Expenditures	March 31, 2017

Fiscal Services	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
9010 INT SHRT TERM BORROW	$ 375,000	$ 114,892	$ 259,892	$ 115,108
9020 INT ON DEBT	2,037,852	1,423,410	2,037,852	-
9051 PRINC ON DEBT	13,532,234	7,116,665	13,532,234	-
9052 DEBT/CAP BONO DISC	95,000	55,417	95,000	
9090 BANK CHARGES	86,000	43,358	86,716	(716)
9200 ALLOWANCE FOR UNCOL. TAXES	400,000	233,333	400,000	
9420 APPROP TO CAPITAL FUND	90,000	52,500	90,000	
9430 APPROP TO B.I.D.C.	95,806	57,659	98,844	(3,038)
9600 PROV. CORRECTIONS	1,090,725	636,256	1,090,725	-
9610 CB REG. HOUSING	2,136,000	1,174,842	2,014,014	121,986
9620 REGIONAL LIBRARY	670,000	390,833	670,000	0
9630 CB/VIC. SCHOOL BOARD	13,522,080	7,887,880	13,522,080	-
9640 PROPERTY ASSESSMENT	1,360,209	793,455	1,360,209	-
Total Fiscal Services	**$ 35,490,906**	**$ 19,980,500**	**$ 35,257,566**	**$ 233,340**

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Occupational Health / Safety | **Forecasted Statement of Expenditures** | **March 31, 2017**

Occupational Health & Safety	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 149,598	$ 86,519	149,598	-
6010 BENEFITS	30,864	18,682	30,864	-
6020 TRAINING/EDUCATION	5,850	467	5,850	-
6030 TRAVEL/CONFERENCES	11,000	5,334	9,000	2,000
6040 PROF MEM/DUES & FEES	535	(343)	535	-
6050 OFFICE SUPPLIES	3,000	294	3,000	-
6060 OFFICE EQUIPMENT	-	-	-	-
6110 TELEPHONE/FAX	3,375	1,562	3,375	-
6120 PUBL/SUBSCRIPTIONS	2,000	325	2,000	-
6130 COMPUTER HARDWARE	2,000	-	-	2,000
6140 COMPUTER SOFTWARE	500	-	-	500
6150 MEETING EXPENSES	2,500	1,268	2,500	-
8010 OPERATIONAL MAT/SUPP	-	-	-	-
8100 PROFESSIONAL SERVICE	5,500	1,081	5,500	-
8120 LEASES	3,000	1,355	3,000	-
Total Occupational Health & Safety expended to date excluding 2016 Flood Costs	**$ 219,722**	**$ 116,545**	**$ 215,222**	**$ 4,500**
8165 2016 FLOOD COSTS	-	1,069	-	-
Total Occupational Health & Safety expended to date including 2016 Flood Costs	**$ 219,722**	**$ 117,614**	**$ 215,222**	**$ 4,500**

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Police Services

Forecasted Statement of Expenditures

March 31, 2017

Police Services	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
GL 6000, 6010, & 6011 WAGES & BENEFITS NET OF COST RECOVERY	$ 21,946,891	13,130,678	$ 21,659,278	$ 287,613
6020 TRAINING/EDUCATION	145,927	79,680	145,927	-
6030 TRAVEL/CONFERENCES	105,000	57,368	105,000	-
6040 PROF MEM/DUES & FEES	5,000	6,725	6,725	(1,725)
6050 OFFICE SUPPLIES	53,000	24,100	53,000	-
6060 OFFICE EQUIPMENT	50,000	48,069	50,000	-
6070 PHOTOCOPY SUPPLIES	18,000	9,198	18,000	-
6080 ADVERTISING	5,000	(4)	5,000	-
6090 POSTAGE / COURIER	7,000	4,131	7,000	-
6100 COURIER	-	-	-	-
6110 TELEPHONE/FAX	280,840	191,463	280,840	-
6120 PUBL./SUBSCRIPTIONS	6,000	1,056	3,000	3,000
6130 COMPUTER HARDWARE	200,000	59,275	100,000	100,000
6140 COMPUTER SOFTWARE	115,000	136,819	221,005	(106,005)
6150 MEETING EXPENSES	17,000	10,993	17,000	-
6160 LIABILITY INSURANCE	4,000	2,100	4,000	-
6170 PROMOTION	11,000	8,412	11,000	-
6180 OTHER COST RECOVERY - MEMBERTOU	-	-	-	-
7000 HEAT	50,000	14,123	50,000	-
7010 ELECTRICAL	99,650	59,175	99,650	-
7020 WATER	8,000	1,837	8,000	-
7030 BLDG/FACILITY MAINT	71,000	41,935	71,000	-
7040 BLDG/FACILITY REPAIR	49,000	10,395	49,000	-
7050 BLDG/FACILITY INS.	12,500	8,750	12,500	-
7060 BLDG/FACILITY RENOV	20,000	35,772	36,000	(16,000)
7070 BLDG/FACILITY RENTAL	68,000	42,964	68,000	-
7110 SECURITY	3,700	1,777	3,700	-
7500 VEH/EQUIP MAINT/GAS/DIESEL	375,000	209,757	375,000	-
7510 VEH/EQUIP REPAIRS	287,717	181,486	287,717	-
7520 VEH/EQUIP INSURANCE	55,000	33,509	55,000	-
7530 VEH/EQUIP REPLACEMENT	580,000	439,485	550,000	30,000
7540 VEH/EQUIP RENTAL	9,000	2,030	5,000	4,000
7550 VEH/EQUIP TOWING	5,000	5,838	5,000	-
7560 VEH/EQUIP GEN SUPPLY	10,000	446	5,000	5,000
8000 OPERATIONAL EQUIP	193,784	125,680	183,784	10,000
8010 OPERATIONAL MAT/SUPP	181,373	157,164	195,373	(14,000)
8020 MAINTENANCE EQUIP	3,570	3,113	3,570	-
8030 MAINTENANCE MAT/SUPP	19,000	9,314	19,000	-
8040 COMM EQUIPMENT LINES	10,000	1,880	10,000	-
8090 UNIFORMS/CLOTHING	220,000	53,421	170,000	50,000
8100 PROFESSIONAL SERVICE	95,000	39,652	95,000	-
8110 CONTRACTS/AGREEMENTS	102,000	66,242	102,000	-
8120 LEASES	-	-	-	-
8125 MAJOR INVESTIGATIONS	143,668	17,676	143,668	-
8130 LICENSES/PERMITS	10,000	24,468	25,000	(15,000)
8150 GRANTS/SUBS TO ORG	50,000	37,885	50,000	-
Total Police expended to date excluding 2016 Flood Costs	**$ 25,701,620**	**15,395,841**	**$ 25,364,737**	**$ 336,883**
8165 2016 FLOOD COSTS		73,172		
Total Police expended to date including 2016 Flood Costs	$ 25,701,620	15,469,013	$ 25,364,737	$ 336,883

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Police Services

Forecasted Statement of Revenues

March 31, 2017

Police Services Revenue	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
4751 RECORDS INQUIRIES	$ 25,000	$ 7,733	$ 13,250	$ (11,750)
5151 FINES	390,000	216,180	371,000	(19,000)
Total Police Services Revenue	**$ 415,000**	**$ 223,913**	**$ 384,250**	**$ (30,750)**

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Fire Services | **Forecasted Statement of Expenditures** | **March 31, 2017**

Fire Services		Annual Budget 2016-17		Actuals as of Oct 31, 2016		Forecast to March 31, 2017		Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$	5,509,828	$	2,909,667	$	5,450,522	$	59,306
6010 BENEFITS		1,036,719		670,773		1,036,233		486
6011 MISC. BENEFITS		123,165		92,782		126,291		(3,126)
6020 TRAINING/EDUCATION		146,538		19,118		140,827		5,711
6030 TRAVEL/CONFERENCES		51,100		22,548		45,096		6,004
6040 PROF MEM/DUES & FEES		11,732		4,898		9,795		1,937
6050 OFFICE SUPPLIES		12,100		4,087		9,923		2,177
6060 OFFICE EQUIPMENT		6,450		497		3,494		2,956
6070 PHOTOCOPY SUPPLIES		500		-		-		500
6080 ADVERTISING		5,350		4,006		7,444		(2,094)
6100 COURIER		450		105		210		240
6110 TELEPHONE/FAX		44,999		23,201		39,212		5,787
6120 PUBL./SUBSCRIPTIONS		2,700		100		199		2,501
6130 COMPUTER HARDWARE		14,007		1,838		12,632		1,375
6140 COMPUTER SOFTWARE		12,006		-		-		12,006
6150 MEETING EXPENSES		4,402		2,375		4,750		(348)
6160 LIABILITY INSURANCE		-		-		-		-
6170 PROMOTION		38,000		15,768		33,712		4,288
6180 COST RECOVERY		-		575		575		(575)
7000 HEAT		87,709		20,640		91,961		(4,252)
7010 ELECTRICAL		60,004		27,665		58,899		1,105
7020 WATER		24,523		10,979		23,933		590
7030 BLDG/FACILITY MAINT		57,998		25,617		56,244		1,754
7040 BLDG/FACILITY REPAIR		21,326		24,030		28,491		(7,165)
7050 BLDG/FACILITY INS		8,217		5,817		9,972		(1,755)
7060 BLDG/FACILITY RENOV		-		-		-		-
7070 BLDG/FACILITY RENTALS		-		-		-		-
7080 PLANT MAINTENANCE		400		-		-		400
7500 VEH/EQUIP MAINT.		116,822		115,266		196,066		(79,244)
7505 GASOLINE/DIESEL		85,000		35,948		64,756		20,244
7510 VEH/EQUIP REPAIRS		4,000		-		-		4,000
7520 VEH/EQUIP INSURANCE		52,268		43,253		74,148		(21,880)
7530 VEH/EQUIP REPLACEMENT		70,000		(4,654)		58,692		11,308
7540 VEH/EQUP RENTAL		204		308		308		(104)
7550 VEH/EQUIP TOWING		2,000		104		209		1,791
7560 VEH/EQUIP GEN SUPPLY		16,000		6,300		14,736		1,265
8000 OPERATIONAL EQUIP		336,000		117,802		334,055		1,945
8010 OPERATIONAL MAT/SUPP		45,870		28,994		51,059		(5,189)
8020 MAINTENANCE EQUIP		52,599		12,515		51,399		1,200
8040 COMM EQUIPMENT LINES		38,000		8,011		54,618		(16,618)
8090 UNIFORMS/CLOTHING		77,452		20,448		72,596		4,856
8100 PROFESSIONAL SERVICE		2,000		42,037		47,037		(45,037)
8110 CONTRACTS/AGREEMENTS		89,638		32,852		65,704		23,934
8120 LEASES		95,498		46,652		80,100		15,398
8130 LICENSES/PERMITS		17,335		16,514		17,514		(179)
8135 REGULATORY FEES		-		283		-		-
8150 GRANTS/SUBS TO ORG		1,630,527		1,626,665		1,626,666		3,861
8195 WATER SUPPLY & HYDR		7,183,669		4,190,473		7,183,669		-
Total Fire Services expended to date excluding 2016 Flood Costs	**$**	**17,195,105**	**$**	**10,226,858**	**$**	**17,183,749**	**$**	**11,356**
8165 2016 FLOOD COSTS				18,225		-		-
Total Fire Services expended to date including 2016 Flood Costs	**$**	**17,195,105**	**$**	**10,245,083**	**$**	**17,183,749**	**$**	**11,356**

ORIGINAL SIGNED BY

Departmental | Finance

Fire Services | **Forecasted Statement of Revenues** | **March 31, 2017**

Fire Services Revenue	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
4776 PROT. SERV. MEMBERTOU	608,515	354,967	608,515	$ -
Total Fire Services Revenue	**$ 608,515**	**$ 354,967**	**$ 608,515**	**$ -**

Departmental

ORIGINAL SIGNED BY

Finance

Forecasted
Statement of Expenditures

Engineering & Public Works	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	15,065,750	$8,515,353	$14,943,184	122,566
6010 BENEFITS	3,477,481	2,120,777	3,515,348	(37,867)
6011 MISC BENEFITS	25,800	4,307	27,306	(1,506)
6020 TRAINING/EDUCATION	133,400	34,278	108,899	24,501
6030 TRAVEL/CONFERENCES	114,300	70,367	107,738	6,562
6040 PROF MEM/DUES & FEES	15,600	8,496	18,210	(2,610)
6050 OFFICE SUPPLIES	25,750	14,173	27,933	(2,183)
6060 OFFICE EQUIPMENT	33,950	18,895	37,234	(3,284)
6070 PHOTOCOPY SUPPLIES	14,500	3,408	9,700	4,800
6080 ADVERTISING	120,000	67,044	124,178	(4,178)
6100 COURIER	2,200	2,327	2,400	(200)
6110 TELEPHONE/FAX	189,800	94,015	174,801	14,999
6120 PUBL./SUBSCRIPTIONS	1,100	529	900	200
6130 COMPUTER HARDWARE	25,500	18,926	31,510	(6,010)
6140 COMPUTER SOFTWARE	51,320	11,776	38,674	12,646
6150 MEETING EXPENSES	3,900	1,088	3,700	200
6160 LIABILITY INSURANCE	160,000	110,087	173,633	(13,633)
6180 COST RECOVERY	(270,000)	-169,856	-279,661	9,661
7000 HEAT	155,000	25,225	141,269	13,731
7010 ELECTRICAL	925,000	492,178	900,922	24,078
7020 WATER	94,500	50,272	89,420	5,080
7030 BLDG/FACILITY MAINT	15,500	6,810	17,336	(1,836)
7040 BLDG/VACILITY REPAIR	15,000	43,913	45,529	(30,529)
7050 BLDG/FACILITY INS	67,164	39,228	67,164	-
7060 BLDG/FACILITY RENOV	-	0	0	-
7070 BLDG/FACILITY RENTAL	140,000	82,979	140,000	-
7080 PLANT MAINTENANCE	385,000	322,489	517,141	(132,141)
7090 PLANT REPAIRS	-	0		-
7100 MAINT. TOOLS/EQUIP	6,500	4,995	5,697	803
7110 SECURITY	249,800	124,959	234,800	15,000
7120 PROPERTY TAX	53,000	42,398	53,000	-
7500 VEH/EQUIP MAINT.	-	0	0	-
7505 GASOLINE & DIESEL	1,340,000	620,928	1,295,000	45,000
7510 VEH/EQUIP REPAIRS	1,835,000	753,609	1,625,097	209,903
7520 VEH/EQUIP INSURANCE	167,630	97,783	167,630	-
7530 VEH/EQUIP REPLACEMENT	-	0	0	-
7540 VEH/EQUIP RENTAL	30,000	18,208	31,022	(1,022)
7550 VEH/EQUIP TOWING	4,500	12,131	12,800	(8,300)
7560 VEH/EQUIP GEN SUPPLY	3,500	17,014	25,000	(21,500)
7570 VEH/EQUIP TOOLS	15,000	1,898	12,500	2,500
8000 OPERATIONAL EQUIP	185,000	64,107	195,065	(10,065)
8010 OPERATIONAL MAT/SUPP	2,474,272	1,520,264	2,548,136	(73,864)
8020 MAINTENANCE EQUIP	-	0	0	-
8030 MAINTENANCE MAT/SUPP	-	0	0	-
8040 COMM EQUIPMENT LINES	82,700	22,429	82,300	400
8080 STREET LIGHTS	2,700,000	1,146,941	2,700,218	(218)
8090 UNIFORMS/CLOTHING	80,800	41,976	80,076	724
8100 PROFESSIONAL SERVICE	447,000	169,864	512,220	(65,220)
8110 CONTRACTS/AGREEMENTS	12,010,968	6,075,163	12,115,573	(104,605)
8120 LEASES	478,500	241,943	478,903	(403)
8130 LICENSES/PERMITS	82,400	31,269	82,525	(125)
8135 REGULATORY FEES	38,500	19,384	34,757	3,743
8140 EASEMENTS/ROW COSTS	175,000	58,782	170,000	5,000
Total Engineering & Public Works expended to date excluding 2016 Flood Costs	43,447,585	23,075,125	43,446,787	798
8165 2016 FLOOD COSTS	-	415,449	-	-
Total Engineering & Public Works expended to date including 2016 Flood Costs	43,447,585	23,490,574	$ 43,446,787	798

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Planning / ByLaw / Fire Inspection	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 1,345,213	$ 704,828	$ 1,284,412	$ 60,801
6010 BENEFITS	281,815	170,767	268,374	13,441
6020 TRAINING/EDUCATION	17,000	8,536	17,000	-
6030 TRAVEL/CONFERENCES	31,000	16,863	28,000	3,000
6040 PROF MEM/DUES & FEES	7,000	3,118	7,000	-
6050 OFFICE SUPPLIES	21,000	8,190	15,000	6,000
6060 OFFICE EQUIPMENT	15,500	5,170	13,000	2,500
6080 ADVERTISING	28,000	16,609	30,000	(2,000)
6110 TELEPHONE/FAX	22,000	9,489	22,000	-
6120 PUBL./SUBSCRIPTIONS	1,300	370	1,300	-
6130 COMPUTER HARDWARE	14,500	8,589	11,600	2,900
6140 COMPUTER SOFTWARE	10,000	541	2,000	8,000
6150 MEETING EXPENSE	4,200	1,640	3,000	1,200
6170 PROMOTION	30,000	23,476	33,497	(3,497)
7130 DEMOLITIONS	120,000	1,186	120,000	-
7500 VEH/EQUIP MAINT.	14,000	5,373	14,000	-
7505 GASOLINE & DIESEL	10,000	4,979	9,000	1,000
8000 OPERATIONAL EQUIPMENT	23,000	12,742	23,000	-
8010 OPERATIONAL MAT/SUPP	4,000	1,112	4,000	-
8090 UNIFORMS / CLOTHING	8,500	3,689	8,500	-
8100 PROFESSIONAL SERVICE	26,000	934	23,000	3,000
8110 CONTRACTS/AGREEMENTS	435,000	229,984	442,000	(7,000)
8130 LICENSES/PERMITS	70,500	74,000	74,000	(3,500)
8135 REGULATORY FEES	45,000	31,541	39,000	6,000
8150 GRANTS /SUBS TO ORG	80,000	34,913	80,000	-
Total Planning / ByLaw / Fire Inspection expended to date excluding 2016 Flood Costs	**$ 2,664,528**	**$ 1,378,641**	**$ 2,572,683**	**$ 91,845**
8165 2016 FLOOD COSTS	-	8,954	-	-
Total Planning / ByLaw / Fire Inspection expended to date including 2016 Flood Costs	**$ 2,664,528**	**$ 1,387,595**	**$ 2,572,683**	**$ 91,845**

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Planning

Forecasted Statement of Revenues

March 31, 2017

		Annual Budget 2016-17		Actuals as of Oct 31, 2016		Forecast to March 31, 2017		Annual Surplus/ (Deficit)
Bylaw Revenue								
5112 Vendor Licenses	$	8,000	$	12,780	$	13,000	$	5,000
5113 Animal Licenses		-		5,635		7,000		7,000
5114 Taxi Licenses		18,000		11,604		18,000		-
5115 Vending Machine Licenses		10,000		7,470		10,000		-
5301 Parking Meter Revenue		366,517		243,943		365,915		(602)
Total Bylaw Revenue	$	402,517	$	281,432	$	413,915	$	11,398
Development / Plannning Revenue								
5496 Mapping Sales	$	2,000	$	1,420	$	2,000.00	$	-
5495 Other Sales		2,800		1,870		2,800		-
5101 Building Permits		210,595		127,571		166,570		(44,025)
5102 Subdivision Fees		44,773		23,870		32,000		(12,773)
5103 Development Permits		-		-		-		-
Total Develop / Planning Rev	$	260,168	$	154,731	$	203,370	$	(56,798)
Total Bylaw / Dev / Planning Revenue	$	662,685	$	436,163	$	617,285	$	(45,400)

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Facilities | Forecasted Statement of Expenditures | March 31, 2017

Facilities		Annual Budget 2016-17		Actuals as of Oct 31, 2016		Forecast to March 31, 2017		Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$	1,158,460	$	833,226	$	1,332,229	$	(173,769)
6010 BENEFITS		209,473		156,887		251,367		(41,894)
6020 TRAINING		2,500		-		3,500		(1,000)
6030 TRAVEL/CONFERENCES		6,000		3,972		7,500		(1,500)
6040 PROF MEM/DUES & FEES		1,000		638		1,000		-
6050 OFFICE SUPPLIES		5,500		3,179		5,500		-
6060 OFFICE EQUIPMENT		2,000		2,895		3,000		(1,000)
6080 ADVERTISING		10,000		24,036		30,000		(20,000)
6100 COURIER		1,500		514		1,000		500
6110 TELEPHONE/FAX		25,000		11,683		22,000		3,000
6130 COMPUTER HARDWARE		4,000		56		1,500		2,500
6140 COMPUTER SOFTWARE		3,000		2,229		3,000		-
6150 MEETING EXPENSES		1,000		254		500		500
6160 LIABILITY INSURANCE		28,000		9,037		15,492		12,508
7000 HEAT		39,500		3,095		30,000		9,500
7010 ELECTRICAL		430,000		223,322		400,000		30,000
7020 WATER		42,500		17,220		38,000		4,500
7030 BLDG/FACILITY MAINT		115,000		26,209		75,000		40,000
7040 BLDG/FACILITY REPAIR		65,000		28,258		55,000		10,000
7050 BLDG/FACILITY INS		19,300		14,406		24,696		(5,396)
7060 BLDG/FACILITY RENOV		25,000		15,539		20,000		5,000
7080 PLANT MAINTENANCE		45,000		24,451		45,000		-
7110 SECURITY		65,000		32,370		60,000		5,000
7500 VEH/EQUIP MAINT		1,000		2,032		2,500		(1,500)
7510 VHE/EQUIP REPAIRS		12,500		7,856		8,000		4,500
7520 VEH/EQUIP INSURANCE		3,550		1,617		2,772		778
7540 VEH/EQUIP RENTAL		2,500		2,126		3,000		(500)
8000 OPERATIONAL EQUIPMENT		5,000		2,613		4,000		1,000
8010 OPERATIONAL MAT/SUPP		100,000		96,900		100,000		-
8050 COST OF SALES		545,000		228,175		600,000		(55,000)
8090 UNIFORMS/CLOTHING		7,000		6,820		9,000		(2,000)
8100 PROFESSIONAL SERVICE		20,000		21,810		28,000		(8,000)
8110 CONTRACTS/AGREEMENTS		42000		5,947		25,000		17,000
8130 LICENSES/PERMITS		0		392		392		(392)
Total Facilities expended to date excluding 2016 Flood Costs	**$**	**3,042,283**	**$**	**1,809,764**	**$**	**3,207,948**	**$**	**(165,665)**
8165 2016 FLOOD COSTS		-		3,171		-		-
Total Facilities expended to date including 2016 Flood Costs	$	3,042,283	$	1,812,934	$	3,207,948	$	(165,665)

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Forecasted
Statement of Revenues

Facilities	Annual Budget	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
GL 5001 Ice Rentals	$ 500,000	$ 108,536	$ 500,000	$ -
GL 5002 Public Skating	18,500	1,390	10,000	(8,500)
GL 5003 High School Hockey	16,000	-	-	(16,000)
GL 5004 Arena Rental	25,000	11,058	25,000	-
GL 5005 Gym Rental	16,000	8,348	16,000	-
GL 5006 Canteen Sales	350,000	164,182	400,000	50,000
GL 5009 Major Events	125,000	4,666	100,000	(25,000)
GL 5010 Other Revenue	350,000	194,709	400,000	50,000
GL 5033 Program Equipment	30,000	15,330	20,000	(10,000)
GL 5034 Facility Rentals	112,000	98,143	125,000	13,000
GL 4808 Advertising Revenue	-	6,000	15,000	15,000
Total Facilities	**$ 1,542,500**	**$ 612,361**	**$ 1,611,000**	**$ 68,500**

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Parks Grounds — Forecasted Statement of Expenditures — March 31, 2017

Parks & Grounds	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deticit)
6000 WAGES/SALARIES	$ 1,633,902	$ 892,725	$ 1,596,366	37,536
6010 BENEFITS	338,701	221,592	340,600	(1,899)
6011 MISC. BENEFITS	-	1,720	1,720	(1,720)
6020 TRAINING	2,000	249	949	1,051
6030 TRAVEL/CONFERENCES	5,500	7,515	10,500	(5,000)
6040 PROF MEM/DUES & FEES	200	-	-	200
6050 OFFICE SUPPLIES	200	1,796	2,300	(2,100)
6060 OFFICE EQUIPMENT	500	-	-	500
6080 ADVERTISING	200	250	250	(50)
6110 TELEPHONE/FAX	4,000	4,049	3,935	65
6130 COMPUTER HARDWARE	500	52	320	180
6140 COMPUTER SOFTWARE	-	-	-	-
6150 MEETING EXPENSES	-	-	-	-
7000 HEAT	7,500	853	3,950	3,550
7010 ELECTRICAL	70,000	48,095	70,515	(515)
7020 WATER	15,000	13,115	14,832	168
7030 BLDG/FACILITY MAINT	4,000	3,567	5,963	(1,963)
7040 BLDG/FACILITY REPAIR	10,000	1,276	6,277	3,723
7050 BLDG/FACILITY INS	-	-	-	-
7060 BLDG/FACILITY RENOV	7,500	0	4,600	2,900
7080 PLANT MAINTENANCE	3,000	984	1,836	1,164
7100 MAINTENANCE TOOLS/EQUIP	8,500	-	1,000	7,500
7110 SECURITY	25,000	-	13,500	11,500
7500 VEH/EQUIP MAINT	1,500	-	750	750
7510 VHE/EQUIP REPAIRS	-	595	595	(595)
7530 VEH/EQUIP REPLACEMENT	-	1,416	1,416	(1,416)
7540 VEH/EQUIP RENTAL	35,000	1,415	10,500	24,500
8000 OPERATIONAL EQUIPMENT	30,000	16,635	24,600	5,400
8010 OPERATIONAL MAT/SUPP	300,000	274,704	356,973	(56,973)
8020 MAINTENANCE EQUIPMENT	25,000	25,268	32,199	(7,199)
8080 STREET LIGHTS	-	1,903	1,903	(1,903)
8090 UNIFORMS/CLOTHING	9,000	5,540	10,100	(1,100)
8100 PROFESSIONAL SERVICE	-	322	322	(322)
8110 CONTRACTS/AGREEMENTS	100,000	138,889	193,036	(93,036)
8130 LICENSES/PERMITS	-	-	-	-
Total Parks & Grounds expended to date excluding 2016 Flood Costs	**$ 2,636,703**	**$ 1,664,525**	**$ 2,711,808**	**$ (75,105)**
8165 2016 FLOOD COSTS	-	58,841	-	-
Total Parks & Grounds expended to date including 2016 Flood Costs	**$ 2,636,703**	**$ 1,723,366**	**$ 2,711,808**	**$ (75,105)**

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Buildings Including Library	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
6000 WAGES/SALARIES	$ 1,357,635	$ 754,412	$ 1,341,550	$ 16,085
6010 BENEFITS	308,818	190,000	350,153	(41,335)
6020 TRAINING	2,500	1,022	2,027	473
6030 TRAVEL/CONFERENCES	2,500	511	2,600	(100)
6040 PROF MEM/DUES & FEES	100	-	-	100
6050 OFFICE SUPPLIES	800	478	750	50
6060 OFFICE EQUIPMENT	2,450	5,607	5,694	(3,244)
6080 ADVERTISING	-	198	198	(198)
6100 COURIER	-	-	-	-
6110 TELEPHONE/FAX	8,300	3,699	6,200	2,100
6130 COMPUTER HARDWARE	3,000	3,281	4,250	(1,250)
6140 COMPUTER SOFTWARE	5,000	-	1,500	3,500
6150 MEETING EXPENSES	-	-	-	-
6160 LIABILITY INSURANCE	-	-	-	-
7000 HEAT	100,000	17,753	34,000	66,000
7010 ELECTRICAL	485,000	228,692	398,955	86,045
7020 WATER	22,500	9,829	17,124	5,376
7030 BLDG/FACILITY MAINT	14,000	2,009	18,568	(4,568)
7040 BLDG/FACILITY REPAIR	86,500	11,428	38,360	48,140
7050 BLDG/FACILITY INS	150,000	107,737	273,908	(123,908)
7060 BLDG/FACILITY RENOV	100,000	-	100,000	-
7070 BLLDG/FACILITY RENTAL	225,000	106,455	175,970	49,030
7080 PLANT MAINTENANCE	45,000	12,304	13,035	31,965
7100 MAINT. TOOLS/EQUIP	-	4,053	4,053	(4,053)
7110 SECURITY	75,000	44,319	113,625	(38,625)
7120 PROPERTY TAX	-	86	86	(86)
7500 VEH/EQUIP MAINT	-	-	-	-
7505 GAS/DIESEL	4,000	-	2,300	1,700
7510 VHE/EQUIP REPAIRS	2,000	-	-	2,000
7520 VEH/EQUIP INSURANCE	-	-	-	-
7530 VEHICLE REPLACEMENT	25,000	-	24,500	500
7540 VEH/EQUIP RENTAL	1,000	-	-	1,000
7570 VEH/EQUIP TOOLS	3,500	-	2,600	900
8000 OPERATIONAL EQUIPMENT	4,000	-	3,000	1,000
8010 OPERATIONAL MAT/SUPP	125,500	54,354	75,535	49,965
8020 MAINTENANCE EQUIP	5,000	184	3,200	1,800
8030 MAINTENANCE MAT/SUPP	5,000	6,234	9,350	(4,350)
8080 STREET LIGHTS	-	62	62	(62)
8090 UNIFORMS/CLOTHING	2,500	4,700	4,720	(2,220)
8100 PROFESSIONAL SERVICE	5,000	1,408	4,487	513
8110 CONTRACTS/AGREEMENTS	148,000	121,982	218,723	(70,723)
8130 LICENSES/PERMITS	-	-	-	-
8135 REGULATORY FEES	-	-	199	(199)
Total Buildings expended to date excluding 2016 Flood Costs	$ 3,324,603	$ 1,692,795	$ 3,251,282	$ 73,321
8165 2016 FLOOD COSTS	-	-	-	-
Total Buildings expended to date including 2016 Flood Costs	$ 3,324,603	$ 1,692,795	$ 3,251,282	$ 73,321

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Recreation Cultural Services | **Forecasted Statement of Expenditures** | **March 31, 2017**

Recreation/Cultural Services	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
GL 6000, 6010, & 6011 Wages & Benefits Including Summer Students	1,118,161	759,013	1,066,677	$ 51,484
6020 TRAINING/EDUCATION	16,965	7,560	15,000	1,965
6030 TRAVEL/CONFERENCES	36,000	8,860	30,000	6,000
6040 PROF MEM/DUES & FEES	3,500	1,821	3,500	-
6050 OFFICE SUPPLIES	8,000	6,947	8,000	-
6060 OFFICE EQUIPMENT	8,000	2,517	6,000	2,000
6080 ADVERTISING	75,000	39,127	70,000	5,000
6110 TELEPHONE/FAX	19,000	10,803	19,000	-
6120 PUBL./SUBSCRIPTIONS	500	130	400	100
6130 COMPUTER HARDWARE	7,100	2,229	6,000	1,100
6140 COMPUTER SOFTWARE	-	-	-	-
6160 LIABILITY INSURANCE	10,000	5,117	8,800	1,200
7070 BLDG/FACILITY RENTAL	44,000	22,421	45,703	(1,703)
8000 OPERATIONAL MAT/SUPPLY	175,000	91,203	175,000	-
8025 COMMUNITY EVENTS	334,615	239,023	330,000	4,615
8150 SCHOLORSHIPS	20,000	20,000	20,000	-
8160 SPECIAL EVENTS & FESTIVALS	356,562	336,573	342,685	13,877
8170 OPERATING GRANTS POLICY	780,500	951,273	1,291,115	(510,615)
Total Recreation Inspection expended to date excluding 2016	**$ 3,012,903.00**	**$ 2,504,617.69**	**$ 3,437,880**	**$ (424,977)**
8165 2016 FLOOD COSTS	-	-	-	-
Total Recreation expended to date including 2016 Flood Costs	**$ 3,012,903**	**$ 2,504,618**	**$ 3,437,880**	**$ (424,977)**

ORIGINAL SIGNED BY
Departmental

ORIGINAL SIGNED BY
Finance

Recreation / Cultural Services

Forecasted Statement of Revenues

March 31, 2017

Recreation/Cultural Services	Annual Budget 2016-17	Actuals as of Oct 31, 2016	Forecast to March 31, 2017	Annual Surplus/ (Deficit)
5031 PROGRAM REVENUE	$ 88,045	$ 24,000	$ 24,000	$ (64,045)
5034 FACILITY RENTALS	25,000	10,620	15,000	(10,000)
5526 STUDENT FUNDING	30,000	-	-	(30,000)
Total Recreation/Cultural Services	**$ 143,045**	**$ 34,620**	**$ 39,000**	**$ (104,045)**

ORIGINAL SIGNED BY

Departmental

ORIGINAL SIGNED BY

Finance

Cape Breton Regional Municipality Water Utility
Statement of Operations to October 31, 2016

	Actual Y-T-D October 31, 2016	Budget Y-T-D October 31,2016	Variance Y-T-D October31, 2016	Total Annual Budget 2016-2017
Revenue				
Operating:				
Metered Sales	$ 8,992,831.00	$ 9,625,292.00	$ 632,461.00	16,500,500.00
Public Fire Protection	$ 4,190,474.00	$ 4,190,474.00	$ -	7,183,669.00
Interest on Overdue Accounts	$ 208,670.00	$ 189,583.00	$ (19,087.00)	325,000.00
Other Operating Revenue	$ 80,391.00	$ 12,833.00	$ (67,558.00)	22,000.00
Total Operating Revenue	$ 13,472,366.00	$ 14,018,182.00	$ 545,816.00	24,031,169.00
Expenditures				
Operating Expenses				
Souce of Supply	$ 148,126.00	$ 267,167.00	$ 119,041.00	458,000.00
Power and Pumping	$ 741,331.00	$ 1,152,083.00	$ 410,752.00	1,975,000.00
Water Treatment	$ 2,090,707.00	$ 2,171,616.00	$ 80,909.00	3,722,771.00
Transmission & Distribution	$ 2,320,532.00	$ 2,595,833.00	$ 275,301.00	4,450,000.00
Administration & General	$ 2,237,248.00	$ 1,681,898.00	$ (555,350.00)	2,883,254.00
Depreciation	$ 3,785,831.00	$ 1,892,917.00	$ (1,892,914.00)	3,245,000.00
Taxes	$ 1,171,636.00	$ 1,254,167.00	$ 82,531.00	2,150,000.00
Total Operating Expenses	$ 12,495,411.00	$ 11,016,681.00	$ (1,479,730.00)	$ 18,884,025.00
			$ -	
Operating Profit/(Loss)	$ 976,955.00	$ 3,002,501.00	$ 2,025,546.00	$ 5,147,144.00

Non Operating Revenue	Actual Y-T-D October 31,2016	Budget Y-T-D October 31,2016	Variance Y-T-D October 31,2016	Total Annual Budget 2015-2016
Debt Charge Income				
Interest Income				
Transfer from Depreciation				
Total Non Operating Revenue				
Non Operating Expenses				
Short term interest charges	$ 72,917.00	$ 72,917.00	$ -	125,000.00
Debt Charges				
Principal	$ 2,221,213.00	$ 2,061,317.00	$ (159,896.00)	3,533,687.00
Interest	$ 968,402.00	$ 936,135.00	$ (32,267.00)	1,604,803.00
Amortization of Debt Discount	$ 18,667.00	$ 18,667.00	$ -	32,000.00
Capital Expenditures out of operations			$ -	
New Debt				
Principal	$ 64,167.00	$ 64,167.00	$ -	110,000.00
Interest	$ 43,750.00	$ 43,750.00	$ -	75,000.00
Appropriation - Rolling stock -Fleet			$ -	
Total Non Operating Expenses	$ 3,389,116.00	$ 3,196,953.00	$ (192,163.00)	$ 5,480,490.00
Non- Operating Profit/Loss	$ **3,389,116.00**	$ **3,196,953.00**	$ **(192,163.00)**	$ **5,480,490.00**
TOTAL UTILITY REVENUES (OPERATING & NON-OPERAT	$ 13,472,366.00	$ 14,018,182.00	$ 545,816.00	$ **24,364,515.00**
TOTAL UTILITY EXPENSES (OPERATING & NON-OPERAT	$ 15,884,527.00	$ 14,212,634.00	$ (1,671,893.00)	$ **24,364,515.00**
CBRM WATER UTILITY PROFIT/(LOSS)	$ **(2,412,161.00)**	$ **(194,452.00)**	$ **2,217,709.00**	$ **(333,346.00)**

Prepared by Judy Sampson

Review by Mike MacKeigan

Date November 7, 2016