



Section A – General Information

Civic Address: _____ ☐ Residential ☐ Non-Residential

PID(s): _____ Plans Submitted By ☐ Paper ☐ PDF ☐ N/A

Project Description: _____

Municipal Water ☐ Yes ☐ No ☐ N/A Municipal Sewer ☐ Yes ☐ No ☐ N/A ☐ Work Commenced Without A Permit

Other Building(s) on lot (required)? ☐ Yes ☐ No

Building 1 Type _____ Size (sq. m) _____ Height (m) _____

Building 2 Type _____ Size (sq. m) _____ Height (m) _____

Project Type(s)

- ☐ Demolition - **Section C**
- ☐ Renovation - **Section D**
- ☐ Tent Permit- **Section E**
- ☐ Addition - **Section F**
- ☐ Conversion/Change of Use - **Section G**
- ☐ New Construction - **Section H**
- ☐ Place/Locate - **Section I**
- ☐ Development Permit - **Section J**
- ☐ Residential Accessory Building - **Section K**
- ☐ Swimming Pool/Fence - **Section L**
- ☐ Deck Only - **Section M**
- ☐ Power Connection - **Section N**

Section B – Contact Information

Correspondence to: ☐ **Applicant (Required)**

☐ **Owner (Required)**

☐ **Contractor**

Name : (first, last)	Address:	Community:	Postal Code:	Phone:	Mobile:	E-mail:
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Section C – Building Demolition

Is this a CBRM Tendered Demo? ☐ Yes ☐ No

Hazard Assessment Completed ? ☐ Yes ☐ No

Hazard Assessment Provided ? ☐ Yes ☐ No

Start Date _____ End Date _____

Method used to Demolish: _____

Location where Material will be disposed of: ☐ CBRM ☐ Other (Name of facility / address below) _____

Section D – Building Renovation

☐ Building Plan Provided, if applicable

Deck Included ☐ Yes ☐ No

New Foundation ☐ Yes ☐ No

Structural Renovation ☐ Yes ☐ No

Value of Work _____ Ventilation Included ☐ Yes ☐ No

☐ Confirm Engineers Stamp on Drawing

Building Type: _____ # of new Plumbing fixtures: _____

Air Conditioning Included ☐ Yes ☐ No

Heating Included ☐ Yes ☐ No

If yes, enter Heating Type _____

A Structural Renovation is generally a renovation that involves the supporting of the floor, ceiling, or roof.

Section E – Tent Permit

☐ Site Plan Provided

☐ Fabric Certification Provided

Is there Electrical Service? ☐ Yes ☐ No

Is Alcohol being served? ☐ Yes ☐ No

☐ Floor Plan Provided

Is there Food Preparation in Tent? ☐ Yes ☐ No

Is heat supplied? ☐ Yes ☐ No

Fabric Certification is the fabric covering rating on the tent

Section F – Building Addition

☐ Site Plan Provided, if Applicable

Deck Included ☐ Yes ☐ No

Additional Bedrooms _____

Addition Area (sq m) _____

☐ Building Plans Provided, if Applicable

Building Type: _____

of Storeys _____

Value of Work _____

Corner Lot ☐ Yes ☐ No

of Units Before _____ After _____

Height (m) _____

of New Plumbing Fixtures _____ ☐ If New Plumbing Fixtures, Confirm QP Report Provided

Section G – Building Conversion/Change of Use

☐ Site Plan provided	Building Type	Deck Included ☐ Yes ☐ No	# of new Plumbing Fixtures _____
☐ Building Plans provided	Before _____	Value of Work: _____	# of Units Before _____ After _____
# of Storeys _____	After _____	Site access by Provincial street? ☐ Yes ☐ No	Total Floor Area of Building (sq. m) _____
Height (m) _____	# of Bedrooms _____	☐ If YES, Access Permit provided	Floor Area of Conversion (sq. m) _____

Section H– Building New Construction

☐ Site Preparation Shed Only	Is Deck Included? ☐ Yes ☐ No	Total Floor Area (sq m) _____	# of new Plumbing Fixtures _____
☐ Recreational Vehicle & Power Shed	Is it on a Corner Lot? ☐ Yes ☐ No	# of Storeys _____	☐ If New Plumbing Fixtures, Confirm QP
☐ Site Plan provided	Building Type _____	Height (m) _____	
☐ Building Plans provided	Heating Type _____	# of Units _____	# of Bedrooms _____
☐ Confirm Engineers Stamp is on Building Plans, if applicable	New Foundation ☐ Yes ☐ No	Site access by Provincial street? ☐ Yes ☐ No	☐ If YES, Access Permit provided

Section I – Building Place/Locate

☐ Building Plans provided	What are you Trying to Locate?	Where will the Building be located?	Serial#: _____	Height (m) _____
☐ Floor Plan provided	☐ New Mobile Home	☐ Mobile Home Park	Factory Model _____	# of Storeys _____
☐ Site Plan provided	☐ New Modular Home	☐ Private Property	Total Floor Area (sq. m) _____	# of new Plumbing Fixtures _____
Site access by Provincial street? ☐ Yes ☐ No	☐ New Two Unit Dwelling	<i>Is it on a Corner Lot?</i>	Dimensions _____	
☐ If YES, Access Permit provided	☐ Relocate Existing Building	☐ Yes ☐ No	Value of Work _____	Is Deck Included? ☐ Yes ☐ No
	<i>If relocate, enter Existing Building Type: _____</i>			

Section J – Development Permit

☐ Site Plan provided	Structure Type	Turbine Height (m) _____	<i>Please Describe Land Use</i>
	☐ TELCO Tower	# of Turbines _____	
	☐ Recreational Vehicle	Site access by Provincial street? ☐ Yes ☐ No	
	☐ Wind Turbine	☐ If yes, Access Permit provided	
	☐ Sign		
	☐ Other		

Section K – Residential Accessory Building

☐ Site Plan provided	Is it on a Concrete Slab? ☐ Yes ☐ No	Total Floor Area (sq. m) _____	# of Storeys _____	# of new Plumbing Fixtures _____
		☐ Confirm Building Plans Provided (if area is greater than 53 sq. m)	Height (m) _____	

Section L – Swimming Pool/Fence

Above Ground Pool? ☐ Yes ☐ No Value of Work _____

Section M – Deck Only

Total Area (sq m). _____ Value of Work _____ ☐ Wooden Deck Information sheet provided **OR** ☐ Building Plans and Site Plan Provided

I _____ (name) certify that:

1. The information contained in this application, attached plans and other documentation, is true to the best of my knowledge.
2. If the owner is a corporation, partnership, or individual other than myself, I have been authorized to sign on their behalf.
3. I understand that this application is not a permit and does not authorize the applicant to proceed with any work until such time as the permit is issued.

Date

Signature