Cape Breton Regional Municipality

320 Esplanade
Sydney, Nova Scotia, B1P7B9
Career Opportunities: cbrm.ns.ca/jobs
Email: jobapplications@cbrm.ns.ca
Fax: 902-563-5582

METER INSTALL/REPAIR

Regular, Full-Time

JOB SCOPE: Under the direction of Supervisor or designate performs a variety of semi-skilled and skilled maintenance work, and operates a variety of equipment in the construction, repairs, maintenance, operation and replacement of municipal infrastructure systems specifically but not limited to water meters.

DEPARTMENT: Water & Wastewater

BARGAINING UNIT: CUPE Local 759

SALARY: $32.43 per hour

MINIMUM QUALIFICATIONS: (MUST INCLUDE COPIES OF THE ITEMS LISTED BELOW)

- Grade 12 or GED equivalent.
- Must possess and maintain a valid Nova Scotia Class 5 Drivers License.
- Operator in Training or Class 1 Water Distribution Certification.
- Criminal Records Check verification is required as a condition of employment. Vulnerable sector check may also be required for those working with vulnerable populations.
- Medical assessments including but not limited to physical, vision, and hearing tests may be required. The assessments must show the capacity of performing tasks of the classification. This will take place at a later date.

PREFERRED QUALIFICATIONS:

- Emergency First Aid/CPR
- WHMIS/GHS
- Confined Space Entry Training
- Gas Monitor Training

CLOSING DATE FOR APPLICATIONS: Friday, November 6th, 2026, at 4:00PM

Please quote **Competition Reference #26.74 -E** and apply using any channel below:

E-mail: jobapplications@cbrm.ns.ca | **Fax:** 902-563-5582
In-person or drop-box (Attn: HR): 320 Esplanade, Suite 303, Sydney, Nova Scotia B1P7B9

We'd like to extend our gratitude to all applicants. Applicants selected to move forward will be contacted by Human Resources.

CBRM is committed to the principles of Employment Equity and Inclusivity. We encourage applications from designated groups, including but not limited to women, visible minorities, indigenous peoples, members of the 2SLGBTQIA+ community, and persons with disabilities. CBRM encourages the need for respect, integrity, diversity, accountability, and the public good.

Cape Breton Regional Municipality

320 Esplanade
Sydney, Nova Scotia, B1P7B9
Email: hr@cbrm.ns.ca
Phone: 902-563-5058 **Fax:** 902-563-5582

JOB DESCRIPTION

Position Title:	Meter Install/ Repair		
Department:	Water & Wastewater	**Location:**	Public Works Central
Reporting to:	Supervisor, Water Utility	**Bargaining Unit:**	CUPE Local 759
Salary Range:	$32.43 per hour		

JOB SCOPE

Under the direction of Supervisor or designate performs a variety of semi-skilled and skilled maintenance work, and operates a variety of equipment in the construction, repairs, maintenance, operation and replacement of municipal infrastructure systems specifically but not limited to water meters.

MAIN FUNCTIONS

- Performs reading, repair and installation of water meters as per assignment.
- Performs general maintenance duties and provides required labor to ensure optimal operation and maintenance of assigned public works system.
- Performs routine inspections, cleaning and preventive maintenance, minor repairs, lubrications and adjustments on assigned water meters and refers defects to the supervisor.
- Maintains a variety of records relating to inspections, consumption, (where applicable) maintenance activity carried out, and materials used (where applicable).
- Ensures proper use, care and accountability for all equipment and materials assigned to him/her for use.
- Provides information to water consumers in relation to role and refers other concerns to appropriate individuals.
- Ensures safety for both self, other employees and the public by wearing proper safety equipment and operating all equipment and tools to the highest safety standards.
- Provides support and guidance to other employees.
- Carries out other duties as assigned by the Supervisor, Water Utility or Designate.

MINIMUM QUALIFICATIONS

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PREFERRED QUALIFICATIONS

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- WHMIS/GHS
- Confined Space Entry Training
- Gas Monitor Training

KNOWLEDGE SKILLS AND ABILITIES

- Ability to read, repair, and install various sizes and types of water meters.
- Skilled in modern plumbing practices; including soldering and use of plastic pipe.
- Thorough knowledge of domestic plumbing.
- Demonstrated knowledge and ability in the safe use of tools and equipment.
- Knowledge of Municipal by-laws or policies relating to installation of water meters.
- Good communication skills, both oral and written.
- Able to work with minimal supervision and as a team player.
- Ability to assess situations and take appropriate action.
- Knowledge of basic computer operation.
- Keyboard skills.

- Ability to liaise functionally with other Municipal government operations.
- Physical ability to bend, kneel and crawl in awkward and/or confined spaces (as defined by Department of Labour standards).
- Ability to perform heavy manual tasks including lifting up to 25 kg.
- Ability to enter confined spaces via ladders